

Paul Hayden Watson

(b)(6)

Education

Davidson College, Davidson, North Carolina

B.A. 2002 *Major:* Spanish *Minor:* Economics

Relevant course work: Microeconomics, Macroeconomics, Statistical Analysis, and Finite Mathematics.

Spanish Thesis focused on Socio-Political Divisions in the Argentinean Sporting World.

McIntire Business Institute of the University of Virginia, Charlottesville, Virginia

Postgraduate program designed to enhance economic, marketing, and investing skills in business and industry.

Courses in Finance, Accounting, Management, and Marketing. In-depth case studies of global corporations.

Cross Cultural Institute for Study, Seville, Spain

Semester study abroad program with Spanish-conducted courses concentrating on Spanish culture and political history. Also included a home stay with a local family.

USDA Graduate School, Washington, D.C. (Fall 2004)

Spanish Review Level III. Review of advanced grammar and comprehension with an emphasis on conversational skills.

Experience

Department of Defense- Office of the Secretary of Defense- Action Officer

November 2003-present

- Responsible for developing US Defense Policy for Central Asia, specifically Kazakhstan & Kyrgyzstan
- Produced policy memoranda, briefing materials and other documentation for senior Defense officials including the Secretary and Deputy Secretary
- Coordinated multi-million dollar US Security Assistance efforts with Central Asian states that followed current US Security policy.
- (b)(6)

Department of Defense- Defense Fellow/Schedule C Appointee

February-November 2003

- Confidential Assistant to the Deputy Assistant Secretary of Defense for Eurasia, Office of the Secretary of Defense, International Security Policy
- Responsible for maintaining the schedule, arranging travel and prioritizing intelligence for review.

The White House-Office of Presidential Personnel- Intern/Volunteer, Washington, D.C. July 1, 2002- August 24, 2002

- Assisted in research and recruitment of Presidential Appointees in CIA, Department of State, Department of Defense, and Homeland Security.
- Additional duties included scheduling, filing, reviewing resumes, and communicating with prospective appointees. Attended lecture series by various senior cabinet level officials.

Activities

Davidson College Men's Soccer, Davidson, North Carolina

1998-2002

- Four-Year Letterman of NCAA Division I program.
- Spent twenty-five to thirty hours a week training and developing skills in a team environment.
- Toured Brazil to play junior professional teams in August of 2000.

Kappa Alpha Fraternity, Davidson College, Davidson, North Carolina

1998-2002

- Involved with many local service activities for the benefit of the Muscular Dystrophy Association including the KA Karnival and MDA Lock-up.

Habitat for Humanity, Cornelius, North Carolina

January-March 1999

- Worked on weekend projects to build housing for low-income families in Cornelius, North Carolina.

Skills/Travel

- (b)(6)
- Computer knowledge: Microsoft Word, Excel and Power Point, and SAS Statistical Analysis.
- Extensive travel in Western Europe, Central Asia and Latin America

JOCELYN WEBSTER

WORK EXPERIENCE:

THE WHITE HOUSE

Feb 2006-present

Staff Assistant, Office of Political Affairs

- Support the Deputy Director of Political Affairs with his responsibilities in the political appointment process of PAS, PA, Non-Career SES, and Schedule C to Federal departments and agencies
 - Coordinate with the Office of Presidential Personnel to compile candidate lists
 - Research public records to vet potential candidates
 - Compose reports on candidates for review by the Deputy Chief of Staff [Rove], Political Director, and Deputy Political Director
- Maintain the Deputy Director's daily schedule, coordinate travel and related expenses, and facilitate political briefings and meetings for outside groups and organizations
- Manage the approval process for all invitations and external documents related to political events for the President, Vice President, and White House senior staff
 - Coordinate with White House Counsel and various White House offices to ensure that invitations comply with all laws, as well as ethics rules and protocol
- Compose weekly status report of Administration-wide vacancies for the White House Chief of Staff, Deputy Chief of Staff, Political Director, and Deputy Political Director
- Draft and edit political briefings, event briefings, and speaking requests for the President and other White House staff

DEPARTMENT OF HOMELAND SECURITY

Sept 2005-Feb 2006

Confidential Assistant, Office of the White House Liaison

- Aided the White House Liaison in coordinating with the White House, various DHS offices and directorates, and Federal departments and agencies to appoint PAS, PA, Non-Career SES, and Schedule C political appointees
- Tracked and coordinated all personnel actions related to political appointees at DHS
- Drafted all briefings for the Secretary and Deputy Secretary on issues pertinent to the Office
- Interviewed and vetted entry-level candidates for political appointment

THE WHITE HOUSE

Aug-Dec 2004

Intern, Office of Political Affairs [Associate Director for West Coast and Plains States]

- Drafted political briefings for the President, the Vice President, Cabinet Members, and senior Administration officials. Briefings included information on political, economic and environmental issues, national security, state and local issues, and federal and gubernatorial elections
- Drafted documents analyzing and reporting on targeted elections in the Associate Director's region
- Coordinated travel, expenses, appointments, and contacts, as well as maintained databases, files, records, and media clippings for the Associate Director

CAMPAIGN EXPERIENCE:

- Scheduler, Rob McKenna for Attorney General (successful), WA Summer 2004
- Deputy Campaign Manager for Administration, Rob McKenna for King County Council (successful), WA Summer 2003
- Volunteer, Luke Esser for Washington State Senate (successful), WA Summer 2002
- Co-Founder and Vice President, College Republicans, Santa Clara University 2002-2005

EDUCATION:

Santa Clara University, Santa Clara, CA

- Bachelor of Arts: English & Theatre (double major), matriculated 2005
- Santa Clara Panhellenic Council: President, 2004
- Associated Students: Senator-at-Large, 2003-2004
- Various Theatre and Music Department Productions, 2002-2005
- Santa Clara University Varsity Athletics: Crew Coxswain, 2001-2002

ADDITIONAL:

Delta Gamma, Washington, DC Alumnae Chapter, Member

2005-present

- Monthly meetings to plan and participate in philanthropy, service, and social events

The Falls Church, Music Ministry Team, Member

March 2006-present

Reed B. Werner

(b)(6)

EDUCATION

- 1998-2001** **University of Pennsylvania, School of Arts and Sciences** **Philadelphia, PA**
Bachelor of Arts Degree. Major: Philosophy, Politics, and Economics
- Varsity Football Quarterback Letterman 1998, 1999; Ivy League Champs 1998
- 1997-1998** **University of North Carolina – Chapel Hill** **Chapel Hill, NC**
Bachelor of Science – Business Degree candidate
- Varsity Football Quarterback and Punter - Gator Bowl Champions, #4 ranked team in nation

WORK EXPERIENCE

- 1/2004-Present** **Coalitional Provisional Authority** **Iraq**
Deputy Governorate Coordinator – Qadisiyah province
- Managed all elements of the Governorate Team (GT), to include direct staff, CJTF-7 Gov Support Team, Iraqi Advisors (IRDC), and local Iraqi hires. Managed GT human resources and synchronized staff efforts to support the Governorate Coordinator and CPA/GT mission.
- Coordinated operational intelligence and security issues with Force Protection, Iraqi security forces, and Multi-National Division components.
- Shared responsibility in overseeing the effective management of \$15 million cash of DFI provincial project money.
- Managed and directed the upstart of the provincial Iraqi Property Claims Commission that will restore Ba'athist-appropriated property to rightful owners.
- Responsible for drafting and disseminating weekly CPA/Regional Operations Situation Reports and Spot Reports, as well as weekly political/situation reports to CPA policy and administrative senior advisors.
- Developed provincial Employment Center to facilitate public and private sector employment through fair and equitable processes. All ministry hiring and jobs programs hiring will be conducted through this office. A major portion of future Project Management Office hiring (\$287 million worth of contracts) will also be conducted through this office.
- Oversaw the development and renovation of the new Governorate Building for Qadisiyah.
- Developed closure plan for CPA Qadisiyah. Leading CPA coordination with CJTF-7 and local Iraqi institutions for dissolution of Camp Wolf Pack – the current CPA provincial HQ – and termination of all ongoing GT operations.
- Established mechanism to evaluate, tender, and manage \$6.5 million of Provincial Emergency Reconstruction Funds for the month of June. Also established mechanism to audit approximately \$4 million worth of grant and project funds following CPA's transition of authority.
- Served as Acting Governorate Coordinator in the absence of the GC.
- Advisor, Iraqi Ministry of Finance (January 2004)*
- Directed and managed Program Review Board, a CPA Senior Advisor forum where all Iraqi federal budget alterations and advancements were made prior to eventual budget ratification in February 2004.
- 2002-2003** **U.S. Department of State** **Washington, DC**
Staff Assistant to the Assistant Secretary for Resource Management and CFO
- Traveled as Assistant Secretary's special assistant on 8-country, 3-week trip for 2 conferences and U.S. Embassy consultations. Countries visited: India, Pakistan, Afghanistan, Kuwait, Iraq, Tanzania, Kenya, and Sudan.
- Managed Assistant Secretary-led customer service and user operability project for the Department of State's Regional Financial Management System. Through surveys and consultative analysis, the bureau was able to assess the operability of the Department's new financial system that was rolled out to 178 posts around the world. Survey led to several software and service enhancements.
- Led project to establish costs of running our embassies around the world as part of right-sizing initiative.

Fall 2001

Doyle Real Estate, LLC
Financial Consultant

Philadelphia, PA

- Created business plan, pro forma, and financial feasibility study for multi-million dollar apartment building complex investment in Saratoga Springs, NY.

Summers 2000
And 1999

Milken Institute
Research Assistant and Analyst, Capital Studies Group

Santa Monica, CA

- Performed research, analysis, and statistical regressions for visiting professor on paper addressing links between financial market breadth, economic growth, and income disparity. Paper was submitted for publishing in *American Economic Review*.

- Researched and wrote paper focusing on the relationship between financing methods and valuations among Fortune 500 company mergers and acquisitions between 1982 and 1995. Findings showed that M&A's financed with debt outperformed those financed with cash, theoretically due to the inherent discipline associated with debt financing.

- Performed research and analysis on Milken Institute / Carter Center Opacity Study. Study analyzed the financial transparency of 40 countries to establish factors that determine a nation's economic performance. Financial market breadth, minority investor rights, transparent laws, and default flexibility were found to be major contributors to economic vibrancy.

PROFICIENCIES AND INTERESTS

 Interests include: diplomatic history, western philosophy, macroeconomics, sailing, and fishing.



U.S. Department of Defense, Washington, D.C.

Director of Advance and Media Relations in the Office of the Secretary of Defense, Public Affairs, (May 2002 – Present)

- Strategic communication adviser to Assistant Secretary of Defense for Public Affairs for all media events and speeches, to include electronic and print media, both foreign and domestic, for the Secretary of Defense and the Deputy Secretary of Defense
- Special projects coordinator for OSD-PA, to include Town Hall events, regional media round robins, editorial boards, television and radio satellite tours
- Supervise advance officers and official photographers – staff of 7
- Travel globally representing the Office of the Secretary of Defense

Burson-Marsteller, Washington, D.C.

Senior Associate, (April 2000 – April 2002)

- Manager of public affairs for corporate and government clients. Duties include media outreach and pitching, writing press releases, event planning and execution, and crises management.
- Clients included Accenture, U.S. Treasury, ProcureNet, Argenbright Securities, National World War II Memorial Campaign

U.S. Senator Kay Bailey Hutchison, Washington, D.C.

Director of Scheduling and Events, (November 1997 – March 2000)

- Strategically planned and orchestrated all of Senator Hutchison's official appearances, meetings and events in Texas, Washington D.C., nationally and internationally.

U.S. Congressman Roger Wicker (1st-MS), Washington, D.C.

Office Manager/Press Assistant, (April 1997 - October 1997)

- Supervised daily administrative duties of Congressional office, including coordination of interns and special projects for the Congressman.

Karl Rove + Company, Direct Mail/Political Consultants, Austin, Tx

Account Executive (January 1992 - February 1997)

- Executed and supervised direct marketing programs for national and statewide candidates and museums; 1996 campaign accounts included Dole/Kemp Campaign, Jeb Bush for Governor, two U.S. Senate Races, one Congressional race, and two Texas supreme court races.
- Managed the list marketing firm within Rove + Company, Praxis List Company. Duties included the accounting, management, and marketing of political lists to other campaigns.

Resume for Hollen Johnson Wheeler
Page Two

KLBJ Radio, Austin, Tx

Aid to News Anchor and Sports Director (Evenings, 1996)

- Writer of hourly news scripts for news anchor and helped produce live on-sight sports show: "Sports Talk."
- Interviewed local authorities and sports celebrities.

RELATED

EXPERIENCE:

George W. Bush for President, Volunteer, (2000) Philadelphia, PA

Young Republican National Federation: Volunteer, Washington, D.C.

Young Republicans of Austin: Vice President/Member (1993 - 94)

Travis County Precinct Chair (1992 - 93)

State Delegate to Republican Convention (1992 - 1994)

EDUCATION:

American University, Washington D.C.

Master of Communications - Interactive Journalism (May 2001)

The University of Texas at Austin

Bachelor of Arts Degree: Government (June, 1991)

DANA W. WHITE

(b)(6)

PROFESSIONAL EXPERIENCE:

Director of the Washington Roundtable for the Asia-Pacific Press, 2001-present: The Heritage Foundation, Washington, D.C.

- Arrange briefings and interviews for Washington-based Asian journalists with Washington's leading policymakers i.e. Sen. Sam Brownback (R-KS)
- Travel to Asia to promote Heritage research, conferences & experts
- Manage an annual budget of \$100,000
- Write a quarterly newsletter, *The WRAPP Up*

Publicist, 2000-2001: Fox News Channel, Washington, D.C.

- Publicist for *Fox News Sunday with Tony Snow*
- Managed breaking news stories
- Achieved #1 Presidential Inauguration coverage on cable news
- Achieved feature articles for on-air talent & shows

Deputy Press Secretary, 1998-2000, The U.S. House Republican Conference, Washington, D.C.

- Arranged and prepared former Chairman J.C. Watts (R-OK) for press conferences and interviews
- Coordinated congressional members' rapid media responses
- Wrote news releases & opinion-editorials

Legislative Aide for East Asia Affairs

- Wrote talking points on The Cox Report on Chinese espionage for House Republican members
- Advised Chairman on Asia-related legislation

Chinese Foreign Policy Intern, 1998: The Nixon Center, Washington, D.C.

- Wrote issue briefs
- Coordinated East Asia issue symposiums
- Researched and edited issue monographs and position papers

Administrative Intern, 1998: The International Center for Not for Profit Law, Washington, D.C.

- Translated and edited Chinese legal documents
- Advised attorneys on trips to Asia

MEDIA APPEARANCES:

Regular conservative panelist, PBS' To the Contrary-Four women from various political perspectives discuss the news of the day. It broadcasts weekly on PBS affiliates nationwide.

Fox News' Studio B with Shepard Smith

NPR's The Tavis Smiley Show

BET's Nightly News

"Who Says I'm Inferior?" opinion-editorial published by Knight-Ridder newswire

Diversity magazine

Washington Post

The Detroit News

Gannett News

ACADEMIC PREPARATION:

A.B. in East Asian Languages & Civilizations, The University of Chicago, 1998

LANGUAGES:

(b)(6)

A large rectangular area of the document is redacted with a solid grey fill, obscuring the text underneath.

AWARDS & SCHOLARSHIPS:

Associated Colleges of China Scholarship, 1997: Capital University of Business & Economics, Beijing, People's Republic of China

Embassy of South Korea Study Abroad Scholarship for Minority Students, 1998: Hankuk University for Foreign Studies, Seoul, Republic of Korea

Gregory H. Whitten



Professional objective: To obtain a position in the Obama Administration in Legislative or Public Affairs to build on political experience, leadership abilities, managerial skills and strong work ethic built in seven states.

University of Arizona
Major: Political Science
Minor: Public Administration and Policy

August 2003 – May 2007

OBAMA CAMPAIGN

Arizona Political Director

July-November 2008

- Hired as first paid staff in Arizona. Handled all statewide operational logistics including locating Arizona HQ.
- Directed statewide political relations including congressional and state legislative elected officials.
- Organized and managed teams and logistics for all Obama for America events in Arizona. Events ranged in crowd size from hundreds to more than 3,000.
- Directed GOTV efforts which included running statewide field operations. The program made over 100,000 in state and out of state calls.
- Managed all constituency groups statewide including Women for Obama, Latinos for Obama, Veterans for Obama, First Americans for Obama, Faith Community, and LGBT.

OBAMA FOR AMERICA PRIMARY CAMPAIGNS

Arizona

September 2007 to February 2008

- Organized Arizona Congressional District 5, which is the only congressional district Senator Obama, won in Arizona.
- Head of youth vote actions in Arizona for February 5th primary

Texas

February to March 2008

- Organized eight counties in East Texas for the 2008 Texas Presidential Primary/Caucus, including Jasper County, with the most successful caucus results in the whole state of Texas with 83% of the vote going to Senator Obama.
- Managed a regional phone bank that made on average 3,500 calls a day to all 9 counties.

Mississippi

March 2008

- Led GOTV Adams County Mississippi for the March 11th primary, where Senator Obama won 74% of the vote.

North Carolina

March to May 2008

- Surpassed the city of High Point's vote goal to win Guilford County for Senator Obama with 70% of the vote.
- Organized infrastructures including offices and built a volunteer base
- Excelled as one of the top 3 organizers in the state for voter registration
- Setup a detailed faith outreach to more than 60 churches and over a 100 Reverends which contributed to the field program

Nevada

May –July 2008

- Organized the transition team that organized offices and fellows program before staff arrived.

MEDIA EXPERIENCE

Game Day Communications & Goddard Clausen Strategic Advocacy May-September 2005

- Worked on strategizing public media campaigns setting up major political functions, including post presidential functions for President Clinton

Acker Merrall & Condit Wine Auction House

May-September 2007

- Helped plan and setup major wine auctions working crowd control, check in and media.

References

- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]

CATHERINE ANNE WIESNER

EMPLOYMENT HISTORY

UNICEF, Consultant for Northern Uganda Peace Process
October 2006—March 2008

Juba, Sudan and Kampala, Uganda

- Provided technical support to the Government of Southern Sudan led mediation team at the peace talks between the Government of Uganda and the Lord's Resistance Army (LRA).
- Coordinated and oversaw UNICEF's advocacy, policy and programming support to the peace talks and LRA assembly process in Southern Sudan with UNICEF Southern Sudan, Uganda, Khartoum, and NY offices.

UNICEF, Child Protection Officer
February 2005—March 2006

Khartoum, Sudan

- Provided technical and policy support to the Sudanese government bodies responsible for Disarmament, Demobilization and Reintegration in coordination with the UN Mission in Sudan (UNMIS).
- Developed and monitored the implementation of project cooperation agreements with Govt., international and national NGO partners throughout Sudan from a USD \$5 million program budget.
- Successfully advocated for the inclusion of key child protection principles and commitments in the 2006 Darfur Peace Agreement.

INTERNATIONAL RESCUE COMMITTEE, Emergency Response Team
January 2005

Banda Aceh, Indonesia

- Established emergency child protection programming for orphaned, separated and displaced children in the days and weeks following the tsunami disaster: opened new field office in Meulaboh, organized local procurement of program supplies, recruited and trained 15 national staff and hundreds of volunteers.

UNICEF, Consultant on Children Associated with Armed Forces and Groups
January—July 2004

Khartoum/Darfur, Sudan

- Designed demobilization, interim care and family tracing systems for children associated with the fighting forces in anticipation of the North-South peace agreement.
- Helped lead the start-up of UNICEF emergency response activities in Darfur soon after initial humanitarian access was granted, including field assessments, program design and training of local implementing partners.

UNICEF, Consultant for Post Conflict Needs Assessment
December 2003

Monrovia, Liberia

- Completed a rapid situation analysis of child protection issues and actors as part of the official needs assessment jointly undertaken by the United Nations, World Bank, and National Transitional Government of Liberia in preparation for an international donor conference on reconstruction.

INTERNATIONAL RESCUE COMMITTEE, Child Specialist, Emergency Response Team
August 2003

Monrovia, Liberia

- Conducted training on child protection principles and emergency response for IRC staff implementing emergency psychosocial and protection activities for displaced children and adolescents in Monrovia.
- Participated in UN missions within and outside Monrovia to assess immediate civilian protection concerns.
- Initiated planning with IRC and partners for both spontaneous and official demobilization of child combatants.

CATHERINE ANNE WIESNER

INTERNATIONAL RESCUE COMMITTEE, Child Specialist, Emergency Response Team **Erbil/Kirkuk, Iraq**
April 2003—June 2003

- Led child protection emergency preparedness and coordination efforts for IRC in Jordan and participated in determining common policy positions adopted by the inter-agency UN Working Group for Iraq.
- Developed guidance materials for humanitarian agencies and US military personnel.
- Conducted assessments in towns and villages of Northern Iraq and developed emergency response proposals.

INTERNATIONAL RESCUE COMMITTEE, Child Protection Coordinator **Freetown, Sierra Leone**
Feb 2002—March 2003

- Directed all IRC child protection programs for war-affected children and adolescents in Sierra Leone from emergency interventions into post-conflict phase, managing 120 national staff in 4 field offices and overseeing an annual program budget of USD \$1.5 million.
- Secured funds and developed new projects in response to the evolving regional context including repatriation of Sierra Leoneans from Guinea and responding to the influx of refugees fleeing renewed conflict in Liberia.
- Participated as a lead member of the national Child Protection Network, contributing to advocacy and policy initiatives on separated children, reintegration of child ex-combatants, and other key child protection issues.
- Liaised with the Special Court for Sierra Leone and the Truth and Reconciliation Commission to promote children's rights throughout their respective processes.

INTERNATIONAL RESCUE COMMITTEE, DDR Manager **Freetown, Sierra Leone**
July 2001—Feb 2002

- Managed the official Disarmament, Demobilization, and Reintegration (DDR) program for child ex-combatants as UNICEF's main implementing partner in the South and East of the country.
- Guided program expansion into 2 additional districts, tripling geographic reach, and opened IRC's 4th interim Care Center for newly released child ex-combatants awaiting family tracing and reunification.
- Revamped and launched community based reintegration program for war-affected children and adolescents.
- Hosted United Nations and donor country visits and delegations, drafted all donor reports and new proposals.

USAID, OFFICE OF FOREIGN DISASTER ASSISTANCE, Summer Intern **Washington, DC**
Jun 2000—Aug 2000

- Participated in proposal reviews and processed grants for emergency assistance efforts throughout Africa.
- Provided daily back-up support to Disaster Assistance Response Team deployed in Horn of Africa region.
- Drafted Sierra Leone funding strategy for FY2000-2001.

UN HIGH COMMISSION FOR REFUGEES, ARC Training Program Officer **Addis Ababa, Ethiopia**
Sep 1998—Dec 1998

- Worked with UNHCR's regional Child Protection Advisor to launch the Action for the Rights of Children (ARC) project with NGO partners, government counterparts, and the Organization of African Unity.
- Designed internal tools to document and analyze best practice in projects benefiting child and adolescent refugees in the Greater Horn of Africa region.

SAVE THE CHILDREN US, Program Development Officer (Hart Leadership Fellow) **Harare, Zimbabwe**
Sep 1997—Aug 1998

- Fostered collaborative partnerships with four national NGOs in the education, HIV/AIDS, economic empowerment, and primary health care sectors.

CATHERINE ANNE WIESNER

UN HIGH COMMISSION FOR REFUGEES, ARC Training Program Assistant
May 1997—Aug 1997

Geneva, Switzerland

- Worked for the office of the Senior Coordinator for Refugee Children at UNHCR to develop Action for the Rights of Children (ARC), a joint International Save the Children Alliance/UNHCR training program.

EDUCATION

Harvard's John F. Kennedy School of Government, Cambridge, Massachusetts. Graduated June 2001.

M.A. in Public Policy: International Security and Political Economy

Areas of Focus: US Foreign Policy and Human Rights, Humanitarian Assistance in Complex Emergencies, UN Peacekeeping, Negotiation and Conflict Resolution

Honors and Activities:

- Received award for Policy Analysis Exercise: "The Reintegration of Child Soldiers" undertaken for USAID's Office of Transition Initiatives
- Winner of both the individual policy memo writing contest and group policy briefing competition during the annual Spring Exercise (policy issue selected for 2001 was Global Climate Change)
- Published paper *Towards Peace in Sudan* in the Kennedy School Review: Student Perspectives 2000
- Member of Harvard's Child Rights Working Group
- Selected for Women in International Security (WIS) Summer Symposium 2000

Duke University, Durham, North Carolina. Graduated Cum Laude May 1996.

B.A. in Comparative Area Studies (focus on Africa and Western Europe)

Certificate in Markets and Management Studies, Minor in Spanish.

- 1997-1998 Hart Leadership Fellowship, awarded by Terry Sanford Institute of Public Policy at Duke.

ADDITIONAL EXPERIENCE AND INFORMATION

White House Fellowship - National Finalist. May 2008

Obama Presidential Campaign

- Member of the Africa Experts Policy Group. Sept 2007—Dec 2008
- Primary: volunteer at northern California field office, Oakland, California. Oct—Dec 2007
- General: full time staff at state headquarters office, Albuquerque, New Mexico. Aug—Nov 2008
- Transition: member of International Lending Agencies Review Team, Washington DC. Nov—Dec 2008

Additional International Experience

- Traveled through Costa Rica, Honduras, Nicaragua, El Salvador, and Guatemala. Jan—March 1997
- Studied political and economic aspects of the emerging European Union at the Center for International Studies in Madrid, Spain. Aug—Dec 1994
- Assistant camp leader for Voluntary Workcamps Association of Ghana. Construction of primary schools and other grassroots community projects in rural villages. June—Aug 1993
- Spent sophomore year of high school at an ashram in India. Worked with philanthropic foundation, PRASAD, on their mobile hospital, school milk project, and community development projects. Sep 1989—Aug 1990

DANIEL K. WILMOT

EXPERIENCE

- 12/05-Present **OFFICE OF THE SECRETARY OF DEFENSE** Washington, DC
Director, Intergovernmental Affairs
- Coordinate the Department's relations with the nation's governors and state and local elected officials.
 - Action officer for issues involving Homeland Defense, and the National Guard.
 - Analyze legislation and make recommendations to the Assistant Secretary of Defense for Legislative Affairs regarding potential problems, areas of vulnerability and appropriate courses of action.
 - Drafted, and currently executing the Secretary's plan for governors to visit their National Guard troops in Iraq and Afghanistan.
 - Assist in the development of congressional outreach strategies, materials, and support the secretary during congressional testimony.
- 01/01-09/05 **OFFICE OF THE VICE PRESIDENT** Washington, DC
Deputy Assistant to the Vice President for Advance
- Directed Vice President Cheney's travel and logistics to include over 500 domestic trips, participation in the 2004 debate and national convention and international trips to the Middle East, Asia, Europe, and Australia.
 - Responsible for the management of 5 fulltime staff and a network of hundreds of volunteers' nation wide.
 - Supervised travel and event budgets for official and political events.
 - Organized the Transition Advance Office and coordinated Vice President Cheney's participation in the 2001 and 2004 Presidential Inauguration.
- 06/00-01/01 **BUSH CHENEY 2000**
Lead Advance Representative
- Responsible for the logistics, site selection, color and crowd building for over 50 campaign events for Governor Bush and Secretary Cheney.
 - Supervised a four person advance team and managed event budgets.
 - Oversaw Secretary Cheney's participation in the Vice Presidential Debate, arrival ceremony and post debate rally.
 - Provided onsite, pre-event briefings to candidate and program participants.
- 01/99-03/00 **EXPOSITION PARK** Los Angeles, CA
Deputy Park Manager
- Drafted legislation that created the Office of Park Manager to oversee maintenance, parking and security for the state owned 160-acre Park.
 - Worked with leaders of the California Science Center, Los Angeles Coliseum and Sports Arena, California African-American Museum and Natural History Museum to synergize park relations and manage common areas.
 - Represented the Park Manager at public hearings and brought policy issues before the Board for consideration.
 - Controlled expenditures from the \$800,000 Exposition Park Improvement Fund.

- 06/98-11/98 **DAN LUNGREN FOR GOVERNOR** California
Advance, Southern California
- Coordinated campaign event logistics for gubernatorial debates, bus tour, boat arrival to state convention, and final stop on party fly-around.
 - Organized security protocol for candidate with local police departments, CHP Office of Dignitary Protection, ATF and United States Secret Service.
 - Interacted with national and local print, radio and TV reporters.
- 06/96-06/98 **OFFICE OF GOVERNOR PETE WILSON (CA)** Los Angeles, CA
Deputy Director
- Managed the largest field office responsible for Los Angeles, Ventura, Santa Barbara and San Luis Obispo counties.
 - Worked with local elected officials, community leaders and constituents to develop marketing plan for Governor Wilson's legislative agenda.
 - Designed strategic plan for Letter-to-the-Editor program that placed supportive letters in local newspapers.
- 04/95-05/96 **NATIONAL POLICY FORUM** Washington, DC
Comptroller/Office Manager
- Supervised payroll, accounts payable, accounts receivable and travel expenses for staff of over 20.
 - Prepared monthly, quarterly and annual reports and budgets.
 - Evaluated fiscal options, performed budget analysis and reviewed contracts.
- 08/94-04/95 **OFFICE OF CONGRESSMAN RON PACKARD (CA)** Washington, DC
Staff Assistant
- Drafted issue letters on behalf of Congressman.
 - Tracked and monitored legislation submitted on floor of House of Representatives.
- 04/86-04/92 **UNITED STATES MARINE CORPS**
Sergeant
- Received honorable discharge after serving in Presidential Honor Guard and Infantry units.
 - Machine-gun Team, Squad and Section leader responsible for morale, conduct and training of 13 Marines.
 - Active duty reservist from 1990-1992, while attending college.

EDUCATION

University of Arizona, Tucson, AZ
Major: Political Science Minor: Business

**CANDIDATE SUMMARY DATA
2005-2006 White House Fellowships**

CORY WILSON

MOSS POINT, MISSISSIPPI

EDUCATION:

J.D. 1995 Yale Law School
B.B.A. 1992 University of Mississippi

CURRENT EMPLOYMENT:

Litigation Partner, Bradley Arant Rose & White LLP, Jackson, Mississippi. I manage a variety of complex litigation and pro bono matters; coordinate multiple parties with divergent interests; mentor younger attorneys; and oversee a charitable giving plan and marketing strategy for the Firm's Jackson office.

SIGNIFICANT CONTRIBUTION TO PROFESSION:

I put people first by striving for compassion, civility, and fairness in the outcomes of cases. In one case, I crafted a settlement to improve the quality of life of a woman who had been rendered blind and in constant pain by a severe medical reaction. My most significant professional achievements are those that humanize the notion of justice.

SIGNIFICANT CONTRIBUTION TO COMMUNITY:

I founded a nonprofit foundation to address problems like commercial sprawl, crime, and blight that had plagued an historic, urban neighborhood for years. Harnessing an idea, and selling a vision, I created the foundation, which now has a prominent board of directors, an executive director, and a multi-million dollar endowment to develop solutions to the community's most intractable issues.

MEMORANDUM TO THE PRESIDENT

I propose to expand the President's Ownership Society by cultivating "Ownership Communities" through financial and other incentives geared toward encouraging grassroots innovation, revitalization, and opportunity. Rewarding communities that take ownership of their futures will promote shared growth and strengthen our national fabric.

OTHER NOTABLE SKILLS

- Leadership of varied community, political, and faith-based grassroots initiatives
- Meeting facilitator and speaker in civic, leadership, and Bible Study groups
- Extensive travel through 48 states
- Published Note in Yale Law Journal on higher education desegregation

CORY TODD WILSON

(b)(6)

(b)(6)

EDUCATION

YALE LAW SCHOOL, New Haven, CT -- J.D., June 1995.
Published: *Mississippi Learning: Curriculum for the Post-Brown Era of Higher Education Desegregation*, 104 Yale L.J. 243 (1995).

UNIVERSITY OF MISSISSIPPI, Oxford, MS -- B.B.A., Economics
(with an emphasis in Public Administration), May, 1992.
Honors: Summa Cum Laude, Taylor Medalist in Business
Administration, Phi Kappa Phi, Mortar Board, Omicron Delta Kappa.

ACTIVITIES:

Law School

Yale Law Journal
Yale Journal on Regulation
Yale Federalist Society

Undergraduate

Associated Student Body Attorney General
Associated Student Body Senate, President Pro Tempore
College Republicans Chairman (3 semesters)
Alpha Tau Omega Fraternity, Secretary, Scholarship Chairman,
1992 Campus-Wide Model Active
1992 Ole Miss Hall of Fame

*Community/
Professional*

Mississippi Bar Association
Mississippi Chapter, Federal Bar Association, Secretary, 1999-2000;
Treasurer, 2000-01; President-Elect, 2001-02; Chapter
President, 2002-03 (Received National Presidential Achievement
Award, September 2003); Past President and National Delegate,
2003-04 (Received National Presidential Achievement Award,
September 2004)
Jackson Young Lawyers, Chairman, Pro Bono Committee, 2004-05;
Chairman, Bench and Bar Committee, 2001-02
American Inns of Court, Charles Clark Chapter, Associate 1997-99
Mississippi Chapter, Federalist Society
Belhaven Improvement Ass'n, (Neighborhood) Board President 1999,
Board of Directors, 1999-2002
Greater Belhaven Neighborhood 501(c)(3) Foundation, Organizer,
Incorporator and Advisory Committee
Mississippi Economic Council Leadership Mississippi 2000-01 Class
Exchange Club of Downtown Jackson, Member, 1996-present;
President-Elect, 2004-05; Director, 1997-2000

Public Education Forum of Mississippi, Board of Governors, 2005
Mississippi Society for Disabilities, Board of Directors, 2005-07
SafeCities Initiative, Board of Directors, 2005
Mississippi Republican Party, Hinds County Executive Committee,
2002-present
Bush-Cheney Recount Volunteer Attorney Observer, Orange
County (Orlando), Florida (December 2000)
Metro Jackson Chamber of Commerce, Education and
Governmental Affairs Committees
Jackson 2000, 1997-present; Board of Directors, 2002
Boadmoor Baptist Church, Madison, Mississippi

EMPLOYMENT:

2001-Present

BRADLEY ARANT ROSE & WHITE LLP, Litigation Partner.
Concentrating in matters involving commercial litigation, complex
contract and tort, antitrust, white collar crime and compliance, and
securities litigation.

Seminars: Panelist, 17th, 18th, and 19th Annual Federal Practice and
Procedure Seminars, Jackson, Mississippi (panels on Expert Disclosures,
Ethics, and other federal practice topics); Seminar chair, Jackson Young
Lawyers Courtroom Practice and Ethics Seminar, Jackson, Mississippi.

1996 - 2001

WATKINS LUDLAM WINTER & STENNIS, P.A., Litigation Associate.
Concentrating in matters involving complex contract, tort and intellectual
property litigation, telecommunications regulation, white collar
compliance, and securities litigation.

Published (Co-Authored): Environmental Issues in Mississippi
Foreclosure Law Handbook (Univ. of Miss., Summer 1999); Mississippi
and Virgin Islands Chapters, ABA State Antitrust Practice and Statutes,
Second Edition (ABA Antitrust Section, 1999); A Compliance Primer,
Legal Briefs (Miss. Mfrs. Ass'n., July 1998); Avoiding Criminal Liability
Under Environmental Law, 1997 Miss. Business L.J. 8-9.

Seminar: Seminar chair, 15th Annual Federal Practice and Procedure
Seminar, Jackson, Mississippi, June 9, 2000.

Fall 1998

MISSISSIPPI COLLEGE SCHOOL OF LAW, Adjunct Professor of
Legal Writing, instructing first year law students in legal writing and
assisting with drafts of memoranda and other writing assignments.

1995-96

HON. EMMETT R. COX, CIRCUIT JUDGE, ELEVENTH CIRCUIT
COURT OF APPEALS, Law Clerk.

Pendred Keller Wilson

(b)(6)

Professional Experience

**Special Assistant, Office of the Assistant Secretary of Defense for
Special Operations and Low Intensity Conflict
(ASD (SO/LIC))** September 2006-Present

- (b)(6)
- Manage and direct legislative affairs issues, in coordination with the ASD, senior staff, and the Office of the ASD for Legislative Affairs.
- In coordination with the Office of the Assistant Secretary of Defense for Legislative Affairs (OSD LA), develop and maintain a cooperative dialogue Members of Congress and their staff regarding all SO/LIC areas of responsibility.
- Provide assistance to the ASD and senior staff in Legislative Affairs and other special project needs.
- Assist in planning, organizing, and carrying out a SO/LIC Legislative Plan and the overall mission of the SO/LIC Front Office.
- Maintain working knowledge of policies, plans, and programs of the DoD which affect, directly or indirectly any aspect of SO/LIC. Provide confidential advice on those matters considered sensitive in nature.

Staff Assistant, Senate Armed Services Committee January 2003-September 2006

- (b)(6)
- Assisted Personnel Subcommittee professional staff members responsible for military and civilian personnel issues, military health care, education, compensation and benefits, end strength and recruiting.
- Organized, staffed, and edited transcripts of Full Committee and Subcommittee hearings and meetings.
- Performed research for speeches, memos, hearing questions, letters, and legislation.
- Monitored Senate and House floor activities and news, and tracked legislation pertinent to Committee work for professional staff members.
- Assisted in legislative markup meetings and organized legislation exchanges between the House and Senate.

Education

Joint Special Operations University, Hurlburt Field, FL Fall 2006

- Coursework and certificates in Dynamics of International Terrorism; Middle East Orientation; Sub-Saharan Africa Orientation, Latin America Orientation

The George Washington University, Washington, DC May 2005

Master of Arts (M.A.) in Legislative Affairs

- Concentration in Homeland Defense and National Security Issues

Wake Forest University, Winston-Salem, NC May 2002

Bachelor of Arts (B.A.) in French, minor in Political Science

Hollins University, Study Abroad, Paris, France Fall 2000

- Studied political science of the European Union, French language and grammar

MELISSA ANN WISNER

(b)(6)

(b)(6)

(b)(6)

Education

Yale University, New Haven, Connecticut

- Bachelor of Arts degree in History, earned May 2005 / Grade Point Average: 3.85/4.0
- Senior Thesis: *The Failure of Collective Security: The League of Nations and the Manchurian Crisis of 1931*. (Advisors: John Lewis Gaddis, Charles Hill, and Paul Michael Kennedy).
- Coursework included: Origins of the Second World War, The Cold War, Challenges to US Foreign Policy from 1961-1980, Micro- and Macroeconomics, Financial Markets, Islamic Near East from Mohammed to the Mongols, and Islamic Fundamentalism and Jihad.
- Member of the highly selective Grand Strategy Program, Yale's elite year-long graduate-level training program in strategic leadership coordinated by International Security Studies at Yale and taught by Professors John Lewis Gaddis, Charles Hill, and Paul Michael Kennedy.

The Bronxville School, Bronxville, New York

- Diploma, June 2001; GPA 4.0

Skills

- (b)(6)

Published Works

- "Chinese Power Play," *The Weekly Standard*, with Thomas Donnelly, July 29, 2005.
At URL: <http://www.weeklystandard.com/Content/Public/Articles/000/000/005/8951mctxb.asp>
- "A Global Partnership between the U.S. and India" *The American Enterprise Asian Outlook*, with Thomas Donnelly, August-September 2005.
At URL: http://www.aei.org/publications/pubID.23139/pub_detail.asp

Experience

Research Assistant, The American Enterprise Institute (June 2005 – present)

- As a full-time research assistant in Defense and National Security Studies, work with scholars Thomas Donnelly and Frederick Kagan on topics which include the United States armed services, military transformation, national security, the Middle East, and the rise of China.
- Responsibilities include research on a variety of defense-related topics, conference organization, communication with world-class scholars and respected members of the military, authorship of proposals, editing, and publishing.
- Research projects have included CNOOC's attempted acquisition of Unocal, the rise of China, America's strategic relationship with India, and military operations in Iraq.

Associate, Strategic Education Associates (June 2005- present)

- As an associate at SEA, a company teaching grand strategy through Civil War staff rides, have organized and supported staff rides with clients from Northrop Grumman and The American Enterprise Institute.
- Authored a series of papers discussing Civil War leaders and the execution of grand strategy, focusing specifically on Joshua Lawrence Chamberlain, Jubal Early, Edward Johnson, and Oliver Howard.

Experience, continued

Research Assistant for Professor Bassam Frangieh, Senior Arabic Lecturer, Yale University (Spring 2005)

- As assistant to Professor Frangieh, collected materials relevant to Arabic history, culture, language, and poetry.
- Will write the introduction to Professor Frangieh's book on Arab history and culture.

Intern, Kellogg, Brown, and Root (KBR) (Summer 2004)

- As the primary aide to the Senior Vice-President of Global Strategy, helped to formulate KBR's Strategic Tenets for 2005-2009. These tenets were later presented to the CEOs of KBR and Halliburton. Position required organization, research, and communication skills.
- Accompanied the Senior VP of Global Strategy to an offsite Chief Executive Meeting with the Chief Operating Officers. At this site, observed discussions about strategy, finance, oil, government relations, and Iraq.
- As a member of the "Tiger Team," traveled to Kuwait City, Kuwait to research and respond to government inquiries about overcharging at dining facilities. Responsibilities included: responding to DCAA questions, producing price justifications, and summarizing government price disallowances.

Research Assistant for Charles Hill, Diplomat-in-Residence (Fall 2003)

- Met with Professor Hill on a weekly basis to discuss the collection of historical materials for the purpose of compiling a course packet for the class "Literature of Statecraft." The finished product included my choice selection of primary sources.
- Position demanded approximately five hours of work per week, attendance at speaking events, and intensive use of the library's research tools.

Sailing Instructor, Larchmont Yacht Club, Larchmont, NY (Summers 2001-2003)

- Served as Head of Recreational Program as third-year instructor.

Activities

Class Member, Yale's Grand Strategy Program and Graduate-level Seminar (Spring 2004-Fall 2005)

- One of a small group of undergraduates selected by competitive application to participate in a calendar year graduate-level leadership training seminar and summer internship program.
- Investigated successful and unsuccessful applications of grand strategy in great works ranging from Sun Tzu's *The Art of War* to Clausewitz's *On War*.
- Served on the Student Panel "Democracy, Elections, and Grand Strategy" and spoke about the Madrid Bombings of March 2004. By volunteering to give this speech, received the opportunity to conduct additional research on the topic and to work closely with all three Grand Strategy Professors.
- Conducted research on America's Energy Crisis and presented a "National Energy Strategy" to the Vice-President of British Petroleum. Assignment demanded knowledge of global energy markets and familiarity with the Middle Eastern region.
- Participation in this program sharpened communication, writing, editing, and public speaking skills.

Activities, continued

Author and Speaker, Yale-Konstanz Workshop, "History-Memory-Identity" (June 2004)

- Composed the paper "Ethnic Cleansing: Serbia's Ethnic Survival" as a student in the graduate history seminar "When Was Europe?" (Fall 2003).
- Class requirements included a presentation on Marx and *The Communist Manifesto* in addition to extensive research on the breakup of Yugoslavia.
- Presented the seminar paper to both students of Yale and the University of Konstanz in Konstanz, Germany. This sixty-minute presentation was followed by a question-and-answer period and positive critique by professors.

Athletic Experience

Coxswain, Yale Lightweight Crew Team (Spring 2004)

- Served as the Third Varsity Coxswain and helped the 3V to realize an undefeated 2003 Spring Season; highlights included winning the Harvard-Yale-Princeton and the Eastern Sprints.

Crew, Yale's Varsity Sailing Team (Fall 2002)

- Competed in both Fleet and Team Racing in 420s and FJs.

Varsity Athlete, Yale's Varsity Cross-Country Team (Fall 2001)

- Contributed to Yale's victory at the 2001 Heptagonal Championship.
- At the NCAA Nationals was Yale's fourth scorer, placing 169th overall.

Addendum

Selected Writing Samples

Islamic Fundamentalism and Jihad (Spring 2005)

- *The Grand Strategy of Osama bin Ladin*

Grand Strategy (Spring 2004-Fall 2005)

- *The Principles of Grand Strategy: Timeless and Transferable*
- *Clausewitz's Golden Rule: Never Go Beyond Your Means When Achieving Your Ends*
- *The Grand Strategy of Romance*
- *Halliburton's Grand Strategy in the Fog of War*

The Middle Ages (Spring 2004-Fall 2005)

- *The Shia Movement During the Period of the Rashidun Caliphs: A Claim to Political and Spiritual Power by the Family of the Prophet*
- *Grand Strategy and the Fourth Crusade*

Thucydides and the Peloponnesian War (Fall 2004)

- *Athenian Strategy in the Peloponnesian War*
- *The Failure of the Sicilian Expedition*

Origins of the Second World War (Spring 2004)

- *France and England: Friends or Foes in the Alliance Against Fascism?*

Religion and Politics in a Historical Perspective (Spring 2002)

- *The Allocation of Reward and Punishment in the Old and New Testaments*

MARY E. WOODWARD

(b)(6)

Summary of Qualifications

- Experienced professional with a record of success in executive management. Creative and highly productive project manager with the ability to adapt to changing demands. Excellent writing and technical abilities. Extensive knowledge of legislative process.
- Knowledge of and experience in working with Members of Congress, Administration officials and corporate executives. Expertise in managing, scheduling and implementing confidential business affairs of high-profile national figures.
- Skilled in cultivating positive relationships with constituents and colleagues. Known for enthusiasm, persistence and follow through on multiple project/program completion and success.

Professional Profile

Twenty years of demonstrated experience as an assistant to highly visible political and private individuals. Have held positions in the Legislative and Executive branches of government and served as a special assistant to a presidential appointee. Am an accomplished and versatile writer who has prepared executive correspondence, meeting notes and presentations. Successfully worked with congressional, business and community leaders, high-ranking administrative officials and the general public. Proficient in complex scheduling software and database management. Solid background in handling highly confidential matters, a persuasive communicator who interacts in a personable and professional manner. Regularly practice independent judgment, problem solving and succinctly articulate critical information.

Administration and Organization

Create highly effective organizational systems, including scheduling and correspondence databases. Manage extensive travel arrangements utilizing Internet and travel offices. Substantial experience in the coordination of executive scheduling while managing multiple projects. Coordinate and setup conference calls, board and management meetings and special events for top executives. Prioritize scheduling events based upon experience in executive management, using independent judgment. Extremely detail oriented and can manage multiple projects simultaneously. Update and maintain an executive calendar and assist in the preparation of quarterly and annual filings.

Executive Correspondence

Substantial experience in reviewing, prioritizing and answering all incoming correspondence for the organization served. Organize and log all incoming material in a database and assign an appropriate date for response. Establish guidelines and procedures relating to the timely disposition of executive mail. Independently compose responses or refer to appropriate staff.

Write and assemble briefing materials for organization executives. Professionally maintain confidentiality of written and verbal correspondence. Handle sensitive case work and personal correspondence.

Professional Experience

Department of Defense, Office of the Under Secretary of Personnel and Readiness 2004 to present, *Confidential Assistant*

Manage the administration of the Office of the Principal Deputy Under Secretary of Defense for Personnel and Readiness to include correspondence, calendar, staff actions, and promotion scrolls. Ensure the finished products including briefing, speeches/remarks, INFO memos, replies to Congress and other government agencies are prepared quality products befitting the senior leadership of the Department. Communicate clearly and effectively with the White House, Congressional committee staff, and senior leadership of the Department to support timely decisions through sound personal judgment.

Alderson Reporting Company, Washington, D.C. *National and Congressional Accounts Manager*

1998 to 2003

Oversaw scheduling, reporting services and transcript preparation for the U.S. Supreme Court and U.S. Senate committees including: Appropriations, Armed Services, Energy and Natural Resources, Foreign Relations and Commerce Science and Transportation. Developed, organized and maintained long-term scheduling for government agencies, Senate committees and national law firms. Designed and coordinated plans to keep administrative functions current, utilizing most recent technology. Prepared letters and presentations for sales and marketing teams. Arranged travel for staff reporters and generated detailed itineraries for national and international trips. Wrote company newsletter and material for web page.

Legislative Consultant *Grass Roots Membership Development Coordinator*

1996 to 1998

Worked with national trade association to maintain consistent communication and foster cohesiveness among staff and membership. Developed and implemented the grass roots legislative strategy for a 100 member committee. Created the educational materials for the "Key Contact Program" which served as a reference for association members lobbying Congress. Designed information packets distributed at trade shows and membership meetings. Developed and presented Power Point presentations to association board members on membership recruitment and retention.

Verner, Liipfert, Bernhard, McPherson & Hand

Legislative Consultant

1995 to 1996

Base Reuse Practice Group

Coordinated startup of new practice group. Served as liaison between group and other practice areas within the firm. Maintained schedule and coordinated engagements for high-profile partner, including frequent press-related matters. Provided support for varied caseload, committee memberships and public appearances. Planned and implemented national and international travel for partner and other associates. Prepared highly sensitive correspondence, created Power Point presentations for speeches and briefing materials for television and print interviews.

Defense Base Closure and Realignment Commission

State and Local Liaison

Director of Congressional and Intergovernmental Affairs

Special Assistant to the Chairman

1993 to 1994

Liaison for government agency responsible for making military base closure recommendations to the President of the United States. Personal assistant to the Chairman. Developed and implemented legislative strategy. Served as liaison between Commission, Congress and the public. Organized Chairman's schedule, travel and correspondence to national and international dignitaries. Represented Chairman at meetings and kept him advised of all aspects of the Commission's actions. Created community relations programs that promoted a positive public image of the commission and its work. Facilitated meetings between government officials, community leaders and Commission staff. Organized and attended 17 regional hearings and prepared analysis of each to Commission members and staff.

U.S. Representative Larry J. Hopkins R-KY

Legislative Assistant, Legislative Director

1985 to 1993

Experienced in the federal legislative and budget processes and a thorough working knowledge of federal agencies and state and local governments. Met with national and international dignitaries with interest before Congress. Organized receptions for visiting foreign business executives. Met regularly with constituents and business and industry leaders. Drafted legislation and prepared testimony and remarks entered into the Congressional Record. Researched and composed briefing papers for Member of Congress on a comprehensive mix of domestic issues. Prepared constituent responses and analysis of legislation. Maintained an extensive database, matching issues with constituents for production of mass mailings. Wrote articles for a quarterly newsletter.

Education

University of Kentucky, Lexington, Kentucky, political science

Georgetown University, Continuing Education, creative writing

American Sign Language, I&II, Intermediate

A. DANIELLE WRIGHT

EXPERIENCE

UNDER SECRETARY OF DEFENSE FOR ACQUISITION, TECHNOLOGY & LOGISTICS, Washington, D.C.

Confidential Assistant: 11/2007 – Present

- Responsible for direct support of a critical and sensitive nature to the Secretary of Defense's Acquisition Executive.
- Directly responsible for coordinating the efforts of the office, interfacing with senior flag and general officers and government civilian leadership, Members of Congress, White House staff, and industry executives.

DIRECTOR, DEFENSE RESEARCH AND ENGINEERING, Washington, D.C.

Confidential Assistant: 11/2005 – 11/2007

- Responsible for direct support of a critical and sensitive nature to the Secretary of Defense's Chief of Technology.
- Executes a broad range of tasks including the preparation of personal correspondence, drafting speeches, preparing flag fitness reports, and collecting and organizing background information for the Director's use at decision meetings.

ASSISTANT SECRETARY OF THE NAVY (RESEARCH, DEVELOPMENT & ACQUISITION), Washington, D.C.

Confidential Assistant: 5/19/03 – 11/2005

- Directly responsible for coordinating the efforts of the office, interfacing with senior flag and government civilian leadership, Members of Congress, Congressional staff, and industry executives.
- Executes a broad range of tasks including the preparation of personal correspondence, drafting speeches, preparing flag fitness reports, and collecting and organizing background information for the Assistant Secretary's use at decision meetings.
- Maintain an awareness of the priority status attributed to various program issues so as to schedule meetings and make commitments for the Assistant Secretary.

CONGRESSMAN ELTON GALLEGLY, Washington, D.C.

Staff Assistant: 9/25/02 – 10/25/02

- Temporary staff assistant. Fulfilled front office duties and assisted with Congressional campaign locally.

YOUNG AMERICA'S FOUNDATION REAGAN RANCH OFFICE, Santa Barbara, CA

Development Officer: 7/10/00 – 12/01/01

- Raised financial support for the preservation, endowment, and general upkeep of President Reagan's Ranch. Fundraising accomplished through building and maintaining relationships with Foundation donors.
- Spoke at community and civic clubs across California promoting Young America's Foundation Reagan Ranch project. Traveled to California college campuses and spoke to student groups regarding their potential opportunities for involvement in Young America's Foundation.
- Facilitated and coordinated student conferences and fundraising events. Served as a Foundation's liaison to former Reagan officials and high-end Foundation supporters.
- Hired, trained, and supervised part time and full time interns. Planned work assignments and off-site activities. Integrated interns into the Foundation's program.

SPEAKER OF THE HOUSE OF REPRESENTATIVES, DENNIS HASTERT, Washington, D.C.

Intern: 9/1/99 – 12/13/99, Part time

- Updated the Speaker's media contacts and distributed press releases to members of the press. Assisted in House leader press conferences.
- Spoke at press conference representing "Generation X." Shared a conservative perspective on social security with Members of Congress and the national press.

EDUCATION

WESTMONT COLLEGE, Santa Barbara, CA 1996-2000

Bachelor of Arts in Political Science.

Education **HARVARD UNIVERSITY, John F. Kennedy School of Government** Cambridge, MA
Master in Public Policy June 2008

- Thesis: Building a Democratic Majority in Texas: A Roadmap for Rick Noriega's U.S. Senate Campaign
- Coursework: US-European Relations, Statecraft and America's Standing in the World, The Role of Congress in Shaping American Foreign Policy, Human Rights and U.S. Foreign Policy
- David Rockefeller Center for Latin American Studies Summer Internship Grant Winner
- Course Assistant to Professor Ernest May: International History

BROWN UNIVERSITY Providence, RI
Bachelor of Arts *magna cum laude* May 2003

- Elected to Phi Beta Kappa, May 2003
- Major: International Relations. Honors Thesis: Prospects for the International Criminal Court: Three Challenges to International Human Rights Law
- Prize: The William Gaston Premium Scholarship for Academic Achievement in International Relations

Leadership **Team Member and Editor:** Development Consulting Group (DCG) Brazil Project Team: The Internationalization of Micro & Small Enterprises in Brazil: Case Studies in Financial Services
Co-Chair: Kennedy School of Government Students for Barack Obama

Publication **ReVista: Harvard Review of Latin America: Winter 2008: "Violence and Violence Prevention"**

Experience **FLORIDA CAMPAIGN FOR CHANGE** Miami, FL
June-
November
2008 **Regional Get-Out-the-Vote Director, Deputy Regional Field Director**

- Oversaw Get-Out-the-Vote operations in Miami-Dade and Monroe counties
- Managed 12 Field Organizers, 5 Deputy Field Organizers, 6 field offices, and hundreds of volunteers to deliver roughly 140,000 votes for U.S. President-Elect Barack Obama

September
2007-May
2008 **OBAMA FOR AMERICA** NC, TX, NY, NH
North Carolina Voter Protection Team Member, Texas Voter Protection Team Member, Bronx County Get-Out-the-Vote Coordinator, New Hampshire Field Intern

- Directed field operations on Election Day in Bronx County, New York
- Monitored trends of voter disenfranchisement in North Carolina and Texas on Election Day

2003-2006 **CENTER FOR HEALTH PROMOTION (CEDAPS)** Rio de Janeiro, Brazil
David Rockefeller Center for Latin American Studies-Sponsored Intern

- Consulted on corporate social responsibility initiative between Johnson & Johnson and CEDAPS to generate income through sales in low-income communities
- Attended Ashoka Conference on social entrepreneurship in Latin America

2003-2006 **TWO BROTHERS FOUNDATION** Rio de Janeiro, Brazil
Teacher Coordinator & Member of the Advisory Board

- Participated in fundraising campaign to buy school building for language classes in low-income community
- Organized cultural exchanges between American and Brazilian students

Skills (b)(6)
Proficient in Microsoft Word, Excel, and internet research

(b)(6)

EDUCATION

2002-2006: **Williams College**, Williamstown, MA

Bachelor of Arts in Political Science

Cumulative GPA: 3.23, Major GPA: 3.30

1998-2002: **St. Stephen's Episcopal High School**, Austin, TX

1999-2000: **Momoyama Gakuin**, Osaka, Japan

WORK EXPERIENCE

Client Services Manager, Blue State Digital, Washington, DC

January 2009-Present

- Manage day-to-day relationships with Technology clients
- Responsible for guiding clients through site design and launch process
- Chief point-of-contact for a variety of organizations, including: The Democratic National Committee (DNC), SEIU, Save Darfur, and various national and statewide political candidates.

Technology Projects Manager, Obama for America, Chicago, IL

May 2008- November 2008

- Handled rapid response to technical questions and crises for all online systems
- Oversaw development pipeline for BarackObama.com
- Managed relationships with third party vendors
- Assisted CTO with daily departmental operations

Field Organizer, Obama for America, Sioux City, IA/ Grand Forks, ND /Rutland,

VT/ South Bend, IN

June 2007 - May 2008

(b)(6)

EDUCATION

2002-2006: **Williams College**, Williamstown, MA

Bachelor of Arts in Political Science

Cumulative GPA: 3.23, Major GPA: 3.30

1998-2002: **St. Stephen's Episcopal High School**, Austin, TX

1999-2000: **Momoyama Gakuin**, Osaka, Japan

WORK EXPERIENCE

Client Services Manager, Blue State Digital, Washington, DC

January 2009-Present

- Manage day-to-day relationships with Technology clients
- Responsible for guiding clients through site design and launch process
- Chief point-of-contact for a variety of organizations, including: The Democratic National Committee (DNC), SEIU, Save Darfur, and various national and statewide political candidates.

Technology Projects Manager, Obama for America, Chicago, IL

May 2008- November 2008

- Handled rapid response to technical questions and crises for all online systems
- Oversaw development pipeline for Barackobama.com
- Managed relationships with third party vendors
- Assisted CTO with daily departmental operations

Field Organizer, Obama for America, Sioux City, IA/ Grand Forks, ND /Rutland, VT/ South Bend, IN

June 2007- May 2008

- Organized campaign events and constituency meetings
- Recruited and organized volunteers; established volunteer infrastructure that was sustained through general election
- Oversaw day-to-day operations of field office

Education Resources Coordinator / Assistant to Country Director, American Councils for International Education, Kabul, Afghanistan

August 2006- June 2007

- Coordinated QUILT teacher training pilot program
- Collaborated frequently with U.S. Embassy on strategy
- Established relationships with local ministers and secured program approval
- Responsible for organizational operations in Country Director's absence
- Organized and administered testing for 2007-2008 FLEX exchange program
- Interviewed FLEX program finalists.

• (b)(6)

Other Activities

Weekly Reviewer for *North Korea Today*, Good Friends USA, Washington, DC *March 2009 – Present*

- *North Korea Today* is a weekly newsletter that relies on first-hand sources to report on the current political and economic state of North Korea
- Review portion of newsletter on a weekly basis to clarify and revise translations by two native speakers.

Class of 1945 World Fellowship Recipient, China

Summer 2005

- Conducted study on public transportation in ethnically Tibetan areas
- Studied the effects of public transportation accessibility on modernization and cultural assimilation in both rural and urban areas
- Developed grant proposal and received funding for two months of research in Tibet, Taiwan, Sichuan, and Qinghai

Videographer and Editor, Documentary of Estonian National Song Festival, Tallinn, Estonia

Summer 2004

- Participated in location shooting and interviews at the Estonian National Song Festival
- Received Arts & Entertainment Alumni Sponsored Internship Grant

REFERENCES



CLAIRE L. ZIPE

(b)(6)

EXPERIENCE

THE ADVISORY BOARD COMPANY

Marketing Associate

Washington, D.C.
MAY 2007- Present

- Identified prospective members through background market research, monitoring industry trends and internal tactical meetings
- Scheduled prospective marketing visits at hospitals for direct manager
- Prepared background information and market research in advance of marketing visits
- Assisted manager in generating over \$500,000 in new business revenue
- Marketing liaison for The Academy Fellowship program, developed marketing strategies and promotional campaigns for program
- Maintained a comprehensive understanding of healthcare research
- Selected and completed 10 week internal Account Management internship
- Manage calendar for Director of Marketing

SANTORUM 2006, US SENATOR SANTORUM'S REELCTION CAMPAIGN

Event Coordinator & Lead Advance for Southeastern Pennsylvania

Blue Bell, PA
APR-NOV, 2006

- Planned and executed 50+ events and advances for Santorum 2006
 - Responsible for full staging of "TV ready" events
 - Programs among others included Mayor Rudy Giuliani and Senator Elizabeth Dole
- Hired and managed team of 20+ interns
- Managed daily schedule and operations of Santorum 2006 Southeastern Pennsylvania office
- Administered Southeastern Pennsylvania "Get Out The Vote" center for hundreds of field and phone volunteers

HAMPTON HADDON MARKETING CORP.

Administrative Assistant

Philadelphia, PA
JUL 2005- APR 2006

- Administrative assistant for an import distribution company
- Reviewed and approved vendor payments using web based accounting system

REUBLICAN NATIONAL CONVENTION

Committee on Arrangements, External Relations

New York, NY
JUN- SEPT 2004

- Managed over 500 entries for MTV National "Stand Up and Holla" Essay Contest
 - Evaluated essay and video presentations for selection of a prime-time speaker to the Convention
- Planned daily events for over 200 Pages/ Youth Delegates including community service activities, special speaker programs and all logistics, hotel and transportation
- Managed Pages while working on the floor of the Convention during each session
- Organized material and volunteer staff to hand paint 25,000 signs to be used each session of the Convention
- Attended all sessions of the Convention

US HOUSE OF REPRESENTATIVES, CONGRESSMAN JIM GERLACH (R-PA-6)

Summer Intern

Washington, D.C.
JUN -AUG 2003

- Assisted staff members with constituent services

GLADWYNE FIRE COMPANY

Fire Fighter

Gladwyne, PA
2000-2007

- Volunteer Fire Fighter, Outstanding Responder Award 2001, 2002, 2005
- Created database of hydrants in response area as quick reference guide for firefighters and officers

EDUCATION

CORNELL UNIVERSITY

Bachelor of Arts, Major in Government

Ithaca, NY
2005

- Varsity Women's Squash Team, 2001-2005
 - Captain 2002-2003, 4 year varsity letter winner
- Cornell in Washington, Summer 2003
- Kappa Kappa Gamma Sorority, 2002-2005

ADDITIONAL INFORMATION

- **Qualifications:** Highly motivated; team leader; common sense problem solver; quick learner; detail focus; solid interpersonal skills
- **Volunteer:** Squash Smarts volunteer (inner-city youth tutoring, mentoring and squash coaching program)
- **Interests:** Squash, sailing (advanced small boat sailor), fitness, current events, reading novels. Traveled widely in US, Europe, and Asia

Curriculum Vitae

(b)(6) John M. Morris, MD

Office: White House Medical Unit
Eisenhower Executive Office Building
Washington, D. C. 20372-5300

(b)(6)

(b)(6)

(b)(6)

PROFESSIONAL EXPERIENCE:

White House Medical Unit, Washington, D.C.

Clinic Manager/Director of Logistics, February 2006 -- Present

- Successfully supervises daily operations to ensure superior delivery of routine, operational and emergent healthcare to the President, Vice President, first families, Senior White House Staff and Cabinet Members.
- Assists in contingency planning, emergency preparedness, evaluations and assessments.
- Supplies research for planning of advance contingency travel in support of the President and Vice President.
- Serves as liaison between Medical Unit and Cabinet Member staffs
- Meticulously manages budget appropriations totaling over \$250,000.
- Efficiently coordinates the transportation and packaging of medical supplies for Presidential travel overseas.
- Proficiently devised and implemented new medical supply kits to facilitate smaller medical/environmental footprint on foreign soil
- Recommends solutions to problems in organizational structure, administrative procedures and workload distribution.
- Skilled in conducting employee/supervisor interviews, review of work procedures, instructions, records and files.

Curriculum Vitae

U.S. Navy Medical Service Officer

Marine Helicopter Squadron One

Supervisor/Manager, July 2003 - February 2006

- Strong work ethic and distinguished leadership skills significantly enhanced the provision of both routine and emergency medical care to over 900 service personnel responsible for all helicopter transportation of the President at home and abroad.
- Instrumental in the 100% increase of pharmaceutical consumable budget for fiscal year 2004.
- Developed excellent knowledge of all supply and accountability systems.
- Knowledge of basic principles of desktop publishing for supervising rapid
- Development of educational materials for use in health education programs for squadron and Marine Corps Air Facility personnel.
- Prepared and presented briefings to personnel on health requirements/ recommendations for overseas travel.
- Planned and carried out numerous projects to improve the efficiency of medical care to all service personnel.

USS Ronald Reagan (CVN-76)

Assistant Supervisor, November 2001 - July 2003

Marine Helicopter Squadron One

Assistant Supervisor, October 1997 - November 2001

Naval Air Station Norfolk, VA

Aviation Medicine Supervisor, October 1993 - October 1997

Fighter Squadron One Zero Two

Aviation Medicine Supervisor, September 1991 - October 1994

Curriculum Vitae

John A. Williams, MD, MS, FAHA

POSITIONS/COLLATERAL DUTIES HELD:

Compound Response Coordinator, WHMU
Supply Supervisor, WHMU
Assistant Coordinator for Cabinet Care, WHMU
Command Fitness Leader, WHMU
Enlisted Technical Leader for all Navy Aerospace Medicine Technicians
Coordinator for Flag Officer Care, Marine Helicopter Squadron One
Supply Supervisor, Marine Helicopter Squadron One
Intern Supervisor, USS Ronald Reagan (CVN-76)
Assistant Director Aviation Medicine Department, USS Ronald Reagan (CVN-76)
Director Morale Welfare and Recreation Committee, Naval Air Station Norfolk
Medical Readiness Director, Fighter Squadron One Zero Two

PROFESSIONAL MEMBERSHIPS:

National Registry of Emergency Medical Technicians

PROFESSIONAL ACCOMPLISHMENTS:

Outstanding Member of the Year, 2006 & 2007
White House Medical Unit

AWARDS:

Navy Commendation Medal (1)
Joint Service Achievement Medal
Navy Achievement Medal (3)
Joint Meritorious Unit Citation
Navy Unit Commendation
Meritorious Unit Commendation
Good Conduct Medal
National Defense Service Medal (2)
Armed Forces Expeditionary Medal

CRAIG M. MULLANEY

(b)(6)

EDUCATION

2000-2002 **University of Oxford**, Lincoln College, Oxford, United Kingdom
Rhodes Scholar
Master of Science, Economic and Social History: Performed statistical trend analysis of American labor markets
Master of Studies, Historical Research: Analyzed the 1960 Congo Crisis using French-language sources

1996-2000 **United States Military Academy**, West Point, NY
Bachelor of Science, History: 4.12 GPA, Salutatorian
Superintendent's Award Winner: Excellence in Scholarship, Physical Fitness, and Leadership, 1997-2000
Bainbridge-Reynolds-Hayden Family Memorial Award: Top Cadet in History, 2000
77th Infantry Division Award: Top Cadet in National Security and Public Affairs, 2000
Brigade Operations Officer. Planned all military training, ceremonies, and special operations for 4,000 cadets

WORK EXPERIENCE

2008 - Present **National Defense Analyst**, Obama for America Presidential Campaign, Chicago, IL
Prepared Senator Barack Obama for interviews, press conferences, debates, and policy forums on matters related to national and homeland security, defense policy, veterans affairs, and military families. Served as the Veterans Director for Western Pennsylvania for the last two weeks of the campaign.

2005 - 2008 **Instructor, United States Naval Academy**, Annapolis, MD
Personally selected by the Dean of Faculty to be the only Army exchange professor at the Naval Academy.
Designed and taught an undergraduate course on the history of the U.S. Navy and American foreign policy. Taught approximately 500 students over 6 semesters. Managed a 16-month development program involving 20 professors and 75 graduate scholarship candidates, including recruitment, weekly policy analysis seminars, personalized performance assessments, and mentoring. Succeeded in sending a record 4 midshipmen to Oxford University as Rhodes Scholars in 2006. Mentored 40 scholarship recipients in total.

2004 - 2005 **Regimental Operations Officer**, The Old Guard (3rd U.S. Infantry), Fort Myer, VA
Selected to join the prestigious Old Guard, the Army's oldest regiment, known as the "Escort to the President."
Served as the assistant to the Operations Officer in charge of planning over 1,000 events a year, including the Tomb of the Unknown Soldier, foreign dignitary visits, Arlington Cemetery burials, and State Funerals. Initiated, designed, and implemented a \$400,000 contract to collect and integrate performance indicators for Army leaders.

2003 - 2004 **Battalion Adjutant**, 10th Mountain Division, Afghanistan and Fort Drum, NY
Responsible for the human resource management of a 600-person Infantry Task Force. Orchestrated a seamless transition between two Task Forces, including the simultaneous repatriation of soldiers from 6 remote firebases in Afghanistan to New York, with no loss of mission capabilities or casualties.

2002 - 2003 **Rifle Platoon Leader**, 10th Mountain Division, Fort Drum, NY and Afghanistan
Graduated from the Infantry Officer Basic Course (with Honors), Ranger, and Airborne Schools. Trained a 40-man infantry platoon and deployed it to Afghanistan as part of the Global War on Terrorism. Maintained \$500,000 worth of assigned platoon equipment. Planned and executed over 200 combat missions at remote firebases in eastern Afghanistan including major engagements along the Afghanistan-Pakistan border. Coordinated operations between unit and State Department advisors, Special Forces, and CIA case officers. Awarded the Bronze Star Medal, Army Commendation Medal for Valor, Navy Commendation Medal, and Combat Infantryman's Badge.

PUBLICATIONS *The Unforgiving Minute: A Soldier's Education*, Penguin Press, publication scheduled for February 2009, a history/memoir of military operations along the Afghanistan-Pakistan border in 2003-2004. Selected for Barnes and Noble *Discover Great New Writers* program.

OTHER SKILLS AND ACHIEVEMENTS

(b)(6)

Athletic Achievements: Silver Medalist, Collegiate Skydiving Championship; Member of the Lincoln College Rowing Team, First Boat; Member of the Oxford Lacrosse Team; Completed Boston Marathon (3:05)

Interests: Foreign travel (approximately 40 countries on six continents), cooking Indian food

OBJECTIVE

To secure a position with an organization where my leadership, management, and teaching experience will have valuable practical application. I have proven flexibility and the capacity to excel in new environments and positions.

SUMMARY OF QUALIFICATIONS

- Experienced: directed and evaluated complex operations, integrated and developed priorities, allocated resources, and made important and difficult decisions while accomplishing ever-changing goals in a combat zone.
- Highly motivated: hand-picked to serve in unprecedented multiple Command positions; responsible for managing logistics and personnel, planning operations, and achieving organizational goals.
- 100% success rate in planning and leading operations in highly intense situations where mistakes could make the difference between life and death.
- Problem-solver: led numerous planning and liaison groups responsible for coordinating logistics, administration, and support for operational missions.
- U.S. Government Secret Security Clearance

EDUCATION

University of California at Los Angeles – *Bachelor of Arts, Sociology, 1999*

Field Artillery Officer Basic Course – *May-Dec 1999*

Management and Leadership Training in tactics, equipment maintenance, effective writing, financial management and employment of equipment used in a Field Artillery organization

Field Artillery Officer Advance Course – *April-Sep 2004*

Executive level leadership training in logistics, senior staff planning for training and operations, organizational funding, personnel management, and the Military Decision Making Process

WORK HISTORY *United States Army — Major, Field Artillery — 1999 to Present*

Jun 07 – Current **COMPANY COMMANDER** – *Womack Army Medical Center, Fort Bragg, NC*

- Leads an organization of 120 people: directs 6 senior supervisors, manages 5 Government Service employees, 1 Senior Case Manager, and 12 Case Managers
- Selected over 10 other highly qualified applicants to establish, organize and command a company in Fort Bragg's first Warrior Transition Battalion.
- Develops and trains staff in concepts, operating protocols, and operations of the organization.
- Establishes the conditions to facilitate a wounded Soldiers' healing process both physically and mentally.
- Ensure all facilities and transportation needs of Soldiers and their families are fulfilled and ADA compliant

Nov 06 – May 07 **BATTERY COMMANDER** – *377th Field Artillery, Fort Bragg, NC*

- Led an organization of nearly 100 people; directed 6 senior supervisors in reconstituting the organization's equipment and supplies after a combat tour in Iraq.
- Provided a work environment that generated mutual trust and respect, built a cohesive fighting unit.
- Developed and managed an operating budget of \$150,000; responsible for managing the logistics, administration, and human resources of the organization.
- Successfully synchronized and executed the plan to move the organization, its personnel, and equipment from Fort Bragg, NC to Fort Lewis, WA.

Feb 06 - Oct 06 BATTERY COMMANDER – 377th Field Artillery, Camp Victory, Iraq

- Led a 196-person organization of highly trained convoy security escorts; supervised 12 senior supervisors in managing the security mission.
- Synchronized assignments of gun truck security teams for the 4th Infantry Division; planned, coordinated, and executed over 750 successful convoy security missions totaling over 900,000 miles.
- Directed maintenance operations, achieving a 96% fleet readiness rate for 80 vehicles.
- Assigned and tracked personnel for all security escort missions, maintaining command and control of all personnel on these dangerous assignments; kept an average of 75 soldiers on the road every day.
- Accountable for property, facilities, installation property, equipment, vehicles, weapons, and other equipment at Fort Bragg, NC and at Camp Victory, Iraq with a total value of over \$160 million.

Sep 05 – Feb 06 OPERATIONS OFFICER – 101st Airborne Division, Tikrit, Iraq

- Responsible for budgeting and allocation of \$50 million in Commander's Emergency Response Program funds for Iraqi relief and reconstruction projects in the Tikrit area.
- Expert in focusing, synchronizing, and integrating a diverse array of assets into a cohesive organization to achieve stated objectives; kept management informed of problem areas, provided recommended solutions.
- Experienced crisis action manager, facilitating operations during crisis situations and operational deployments, employed many differing and unrelated communications and information management systems, and used knowledge of highly diverse/divergent regulatory criteria in executing assignments.

Nov 04 – Aug 05 OPERATIONS OFFICER – 18th Field Artillery, Fort Bragg, NC

- Responsible for executing operational and training deployments; successfully moved the entire 1500-man organization and their equipment by land, sea and air from Fort Bragg, NC to Iraq.
- Formulated short and long-term goals and objectives; organized work flow, ideas, materials and people to accomplish tasks; handled numerous projects simultaneously.

Oct 03 – Mar 04 MANAGER, ADMINISTRATION – 8th Field Artillery, Fort Lewis, WA

- Exercised staff supervision over personnel accounting, strength reporting, personnel database management, administration, and performance reporting for a 480-person organization.

Jan 03 – Oct 03 OPERATIONS OFFICER – Camp Doha, Kuwait

- Responsible for ensuring lists of goals were consolidated and updated; using the most high-tech management systems available, supervised the planning, coordinating, synchronizing, and executing of operations, identifying the most important goals to be achieved.
- Successfully managed numerous high-level, special interest projects and personally supervised the ever-changing resource requirements and ensured required resources were on hand to accomplish the mission.

Mar 01 – Dec 02 ASSISTANT OPERATIONS OFFICER – 8th Field Artillery, Fort Lewis, WA

- Fully knowledgeable of planning, budgeting, equipment and material acquisition, inventory and control management systems.

Oct 99 – Mar 01 PLATOON LEADER – 37th Field Artillery, Uijongbu, Korea

- Led a team of 36 highly trained specialists; responsible for the maintenance and readiness of \$12 million worth of equipment consisting of a fleet of trucks, missile launch vehicles, and a command vehicle.

AWARDS

The Bronze Star Medal and numerous other awards and campaign medals

OTHER SKILLS

Proficient in the use of computers and software: Word, Excel, PowerPoint, Access, including developing a variety of databases to manage equipment and projects

REFERENCES AVAILABLE

Anthony B. Murphy

(b)(6)

(b)(6)

DEMONSTRATED EXECUTIVE CORE QUALIFICATIONS

- *Leading Change:* See experience creating new Legislative Affairs positions supporting OSD General Counsel and Office of Legislative Counsel; also see experience with 2006 Quadrennial Defense Review IPT #6 "Authorities" Working Group while Special Assistant to the Air Force General Counsel.
- *Leading People:* See experience as front office alternate to the Military Assistant while Special Assistant to the Air Force General Counsel; also, see three years of experience as Platoon Leader and Company Executive Officer while an Army officer with the 101st Airborne Division.
- *Results Driven:* See experience providing timely, critical analysis of appropriations bills to facilitate senior Department leader engagement with Congress while Special Assistant to the Under Secretary of Defense for Comptroller.
- *Business Acumen:* See experience as Auditor for the public accounting firm Grant Thornton LLP.
- *Building Coalitions/Communication.* See experience working with MILDEPs and OSD components to develop the FY08 Budget Rollout briefing books for the Secretary, Deputy Secretary, and Under Secretary (Comptroller).

Summation: Highly motivated team player with demonstrated ability to lead/manage/delegate and to take initiative; Excellent oral and written communication skills

ACCOUNTING EXPERIENCE

Grant Thornton LLP, Philadelphia, PA

December 1997 – July 2000

Auditor

[Possess substantial knowledge of the principles, procedures, practices, and standards of financial management]

- Performed audits, reviews, and compilations of financial statements for as wide range of clients including corporations, partnerships, sole proprietorships, and not-for-profits
- Performed Marketing Coordinator duties for the Grant Thornton Technology, Services, and Telecommunications Practice Group

DEPARTMENT OF DEFENSE EXPERIENCE

Office of the Secretary of Defense, Washington, DC

April 2007 – Present

Special Assistant to the Assistant Secretary of Defense for Legislative Affairs, the Hon. Robert L. Wilkie

[Possess personal qualifications that enable effective presentation of policies, plans, and programs at all levels of government, Congress, and the private sector]

- First to serve in new Legislative Affairs position supporting OSD General Counsel and Office of Legislative Counsel
- Negotiate on behalf of the Department with Congressional oversight committee staff for access to sensitive Department documents and to Department personnel
- Keep the Assistant Secretary and other senior Department leaders informed of document negotiations and developments; Draft INFO and ACTION memoranda for the Secretary as directed

Office of the Secretary of Defense, Washington, DC

April 2006 – April 2007

Special Assistant to the Under Secretary of Defense (Comptroller), the Hon. Tina W. Jonas

[Ability to analyze and organize complex factual material that spans both operational and financial policy: In-depth knowledge of the financial management requirements, policies and objectives of the administration, Congress, OMB, GAO, and DoD]

- Under tight timelines, tracked and analyzed changes to the appropriations bills at all stages from the President's budget request through committee mark-ups through conference and enactment to permit senior Department engagement with Congress
- Worked with MILDEPs and OSD components to develop the FY08 Budget Rollout briefing books for the Secretary, Deputy Secretary, and Under Secretary (Comptroller)
- Researched and drafted responses to media inquiries on the defense budget

Secretariat of the Air Force, Washington, DC

March 2005 – April 2006

Special Assistant to the General Counsel of the Air Force, the Hon. Mary L. Walker

[Broad knowledge of MILDEP structure, mission, functions and programs]

- Front office alternate to the Military Assistant: Manage and perform quality control on all work flow to the General Counsel
- Performed special projects as assigned by the General Counsel
- Monitored and analyzed the "Section 527" Congressional Commission examining roles and responsibilities of MILDEP General Counsels and Service Judge Advocates General
- Air Force General Counsel representative to Quadrennial Defense Review IPT#6 working group examining legal authorities in need of reform

MILITARY EXPERIENCE

U.S. Army, Fort Campbell, KY

September 1993 – September 1997

Medical Service Corps Officer

- Served as Ambulance Platoon Leader, Medical Platoon Leader, and Medical Company Executive Officer with the 101st Airborne Division
- Deployed to the Sinai Peninsula, Egypt for six months of peacekeeping duty with the Multinational Force and Observers

OTHER PROFESSIONAL EXPERIENCE

Michigan Supreme Court, Detroit, MI

August 2003 – January 2004

Law Clerk to the Hon. Robert P. Young, Jr.

- Drafted bench memos that analyzed appellant's and appellee's briefs
- Provided advice on legal reasoning to use, why to use it, and how to persuade other members of the Court that the legal reasoning is correct

EDUCATION

J.D., August 2003

Ave Maria School of Law, Ann Arbor, MI

Member of the Virginia Bar (#65711)

B.S. Accounting, August 1993

West Virginia University, Morgantown, WV



EMPLOYMENT HISTORY

DEPARTMENT OF DEFENSE Washington, D.C.
Special Assistant to the Assistant Secretary of Defense for Public Affairs (February 2003 to present)

Conceptualize, research and write public affairs division's daily "Talking Points" -- an update on defense issues in the news including the global war on terror, and weekly "Pentagon Briefing" electronic newsletter. Messages are sent via email to several thousand recipients, including current and former military personnel and DoD staff, Administration and Hill staff, opinion makers, community leaders and international military and government personnel. Produce daily public affairs one-page morning briefing for secretary and chairman of the Joint Chiefs of Staff that includes summary of news headlines and public affairs calendar items. Assist with special projects, including researching and writing reports for public distribution on progress on Operations Enduring Freedom and Iraqi Freedom. Served as part of OIF "rapid-response" team during major conflict operations.

U.S. SENATOR KAY BAILEY HUTCHISON (TX) Washington, D.C.
Press Secretary (January 2001 to January 2003)

Wrote and edited press releases, opinion editorials, letters to the editor, columns for weekly newspapers, and public remarks. Responded to media inquiries about senator's legislative positions and priorities. Handled logistical details for print, radio, TV interviews and press conferences. Sought press opportunities and maintained relationships with state and national reporters, and congressional and Administration offices.

U.S. SENATOR SPENCER ABRAHAM (MI) Washington, D.C.
Press Secretary (February to December 2000)

Developed media strategy in conjunction with communications director. Responded to reporters' inquiries; maintained contacts with state and national media. Wrote press releases, columns for weekly newspapers, and talking points for senator's public appearances. Planned and promoted press events for senator on Capitol Hill and in Michigan. Coordinated television satellite feeds; scheduled radio interviews

U.S. REPRESENTATIVE DAVE CAMP (4th District, MI) Washington, D.C.
Press Secretary (February 1999 to February 2000)

Formulated and implemented the congressman's press plan for the 16-county district. Served as primary media contact; responded to reporters' inquiries. Wrote press releases, columns for weekly newspapers, radio actuality scripts, and district-wide newsletter.

THE ASSOCIATED PRESS Kansas City, MO.
Temporary Newswoman (six-month assignment), Kansas City Bureau (July to December 1998)

Reported, wrote, and edited stories in both print and broadcast styles. Monitored news in Missouri and Kansas; selected stories of statewide interest offered by the AP's 90 newspaper and 200 radio and television members in the region. Rewrote for content, style, and length; verified facts; added background and updated breaking news as needed. Observed tight deadlines. Covered topics ranging from business, crime, and government to features and sports.

UNIVERSITY OF MISSOURI SCHOOL OF JOURNALISM Columbia, MO, (August 1996 to May 1998)
Completed master's degree requirements in public policy sequence.

OFFICE OF GOVERNOR JOHN ENGLER Lansing, MI.
Policy Coordinator, Division of State Government Affairs (May to August 1996)

Analyzed and summarized legislation and executive orders, including a proposal to reform the state's adoption and foster-care system. The division coordinated policy between the executive office and state cabinets.

ALEXANDER FOR PRESIDENT COMMITTEE Nashville, TN.
Deputy Director of Ballot/Delegate Programs (January 1995 to March 1996)

Responsible for ensuring the candidate's name appeared on the Republican presidential primary election ballot in 25 states. Researched state election codes and state party bylaws, filed requisite requirements with appropriate offices. Determined political priorities in each state; recruited national convention delegates; organized grass-roots support.

MICHIGAN INAUGURAL COMMITTEE Lansing, MI.
Inaugural Staff (November to December 1994)

Monitored contributions and expenditures for the \$1 million gubernatorial inaugural celebration to ensure compliance with state law.

ENGLER FOR GOVERNOR COMMITTEE Lansing, MI.
Director of Finance and Compliance (July 1993 to November 1994)

Monitored contributions and expenditures for the \$4 million re-election campaign budget to ensure compliance with state campaign finance laws. Filed reports with the State Elections Bureau. Also served in political capacity; helped plan campaign visits throughout the state by the governor, lieutenant governor, cabinet members, and state legislators.

OFFICE OF GOVERNOR JOHN ENGLER Lansing, MI.
Office of the Governor's Special Counsel (December 1992 to June 1993)

Assigned to various divisions within the executive office for short-term projects

BUSH-QUAYLE '92 RE-ELECTION COMMITTEE Lansing, MI.
Assistant to the Michigan Executive Director (August to November 1992)

Assisted with planning and on-site execution of campaign visits to Michigan by the president, vice president, and cabinet members, and with the Third Presidential Debate, held at Michigan State University. Scheduled state surrogates to represent campaign at local events.

U.S. REPRESENTATIVE FRED UPTON (6th District, MI) Washington, D.C.
Legislative Assistant (April 1989 to July 1992)

Researched and developed policy positions on domestic social issues. Drafted press releases and speeches; responded to constituents' inquiries. Oversaw work on health care issues before the Committee on Energy and Commerce; prepared briefings for hearings; wrote opening statements; drafted questions to ask witnesses.

U.S. REPRESENTATIVE PAUL GILLMOR (5th District, OH) Washington, D.C.
Correspondence Secretary; Receptionist (January to March 1989)

Answered general constituent inquiries. Arranged sightseeing tours for constituents. Performed general receptionist duties

NATIONAL REPUBLICAN CONGRESSIONAL COMMITTEE Washington, D.C.
Campaign Division Southern Field Assistant; Receptionist (May to December 1988)

Assisted Southern Region Division staff with campaigns in the 13-state region by maintaining current and historical information about the candidates and districts. Provided staff support for 20-person department that included campaign, PAC, and research divisions.

U.S. REPRESENTATIVE TOBY ROTH (8th District, WI) Washington, D.C.
Receptionist (June 1987 to April 1988)

Performed general receptionist duties.

EDUCATION

University of Missouri School of Journalism, M.A., May 1998 (Public Policy Sequence)

Research component of master's project was study of effects of campaign contribution limits on campaign finance reporting on the 1992 and 1996 Missouri governor's races.

COLUMBIA MISSOURIAN Columbia, MO.
Reporter (January 1997 to May 1998)

Covered county commission and Statehouse. Also served as copy editor and layout designer. The Missouriian is the city's daily morning newspaper, staffed by the School of Journalism's students and faculty. It has 6,000 paid subscriptions.

INVESTIGATIVE REPORTERS & EDITORS, INC. (www.IRE.org) Columbia, MO.
Campaign Finance Information Center Staff (part-time summer and fall 1997)

Researched campaign finance information on state and local campaigns. The Center is affiliated with the School of Journalism. It trains journalists nationwide how to report campaign finance and interpret reports filed electronically.

University of Wisconsin-Madison, B.A., May 1987
Majors: History, Political Science

(b)(6)

(b)(6)

Professional Experience

(b)(6)

Office of the Secretary of Defense – Legislative Affairs

Oct 2008-Present

Special Assistant for Global Security Affairs

- Lead Action Officer in OSD Legislative Affairs (LA) for all OSD Policy Global Security Affairs
- Manages a portfolio of legislative issues pertaining to the following OSD Policy offices: Partnership Strategy, Coalition Affairs, Counter narcotics, Counter-proliferation, Global Threats, POW/MIA, Defense Security Cooperation Agency (DSCA), and Defense Technology Security Agency (DTSA)
- Develops legislative strategies for DoD's priorities within portfolio and presents DoD's position to Congress
- Counsels senior Department officials on legislative interests and workings of Congress
- Coordinates with other executive branch entities to promote legislative issues
- Serves as the liaison between US Congress and DoD for all OSD Policy Global Security Affairs issues
- Develops and maintains professional and bipartisan relationships with Senate and House staff

The White House – Homeland Security Council

April–Oct 2008

Deputy Associate Director

- Planned, coordinated, and attended the interagency Domestic Readiness Group Policy Coordination Committee (DRG/PCO)
- Worked on the development of the National Response Plan
- Directed all logistical aspects of the Exercise and Evaluation Sub Policy Coordination Committee
- Planned and participated in the National Level Exercises (NLE) including Pinnacle, TOPOFF-4, and NLE 2-08
- Managed logistics, reviewed briefings, and attended senior level White House meetings
- Maintained working knowledge of policies, plans, and programs which affect the policy of homeland security and homeland defense

Office of the Secretary of Defense – Special Operations and Low Intensity Conflict (SO/LIC) June 2006-April 2007

Personal and Confidential Assistant to the Assistant Secretary of Defense (ASD) for SO/LIC

- Served as the closest aide to the Assistant Secretary of Defense for SO/LIC
- Protocol advisor to the ASD when hosting or participating in official events
- Supported and accompanied the ASD to various domestic or international locations
- Briefed the ASD daily on a range of topics pertaining to his duties and served as his note taker at official meetings
- Managed the ASD's calendar and arranged domestic and international travel

Office of the Secretary of Defense – Legislative Affairs

June 2005-June 2006

Research Assistant

- Produced biographies and talking points used to prepare the Secretary of Defense and senior staff prior to Congressional engagements
- Answered questions tasked by the Secretary of Defense and other senior staff on issues pertaining to DoD and Congress
- Managed DoD Congressional Engagement master database and Daily Status Report input

Internships

Washington State Senate, Senator James Hargrove (D 2nd)
Washington Secretary of State, Immediate office of the Secretary of State
The White House
Office of the Secretary of Defense

Education

The George Washington University, Washington, DC
B.A. Political Science
Grays Harbor College, Aberdeen, WA
Associate in Arts
Joint Special Operations University, Hurlburt Field AFB, Florida
Certificates in Counterterrorism, Special Operations, and Latin America

Mandy S. Nelson *Manager*

(b)(6)

EXPERIENCE

CapStrat
Government Affairs Coordinator
Washington, D.C.

August 2005-Present

- Support government relations efforts within a strategic communications firm
- Assess client need and create and execute strategy for federal government outreach
- Cultivate interest in and support for clients' issues among Members of Congress and federal agencies
- Assist clients in establishing opportunities and relationships for federal business procurement
- Contribute creative and practical assistance in the development of new business by researching prospective clients, writing proposal documents, and participating in pitch meetings
- Manage client portfolios and direct fellow staff on clients' projects

Congressman Richard Burr (R-NC)
United States House and Senate Offices
Legislative Assistant
Washington, DC

November 2003-August 2005

- Responsible for advising Senator Burr, initiating and managing legislation, maintaining official agency contacts, and all other activities dealing with education, small business, science, workforce/labor, and energy issues
- Monitor Committee/Subcommittee hearings and markups
- Meet with constituents and attend official functions as directed by Member
- Author and maintain database of constituent correspondence pertaining to legislative issues

Congressman Richard Burr (NC-05)
Director of Constituent Services
Washington, DC

September 2002-2003

- Responsible for collection, entry and output of approximately 500 letters a week
- Coordinated constituent tour requests and conducted tours of the United States Capitol
- Processed flag requests
- Interviewed and supervised all interns
- Systems Administrator
- Assist Press Secretary as directed.

EDUCATION

North Carolina State University
Bachelor of Arts, Psychology; Raleigh, NC

May 2002

EDUCATION

1993-2001

COLUMBIA BUSINESS SCHOOL

New York, NY

MBA, Beta Gamma Sigma, Operations Management, May 2001

1) MAJ 720 (98th percentile), *VP Creditability - On the Edge Business Group, Business School Representative for University-wide Energy Summit*

2) Awarded with the *APU Leadership Academy* for increasing the medical center's enrollment rate for primary care clinic (successful six month project) with a *Forbes 2000* - *Entrepreneur* 100 award for computer systems

COLUMBIA SCHOOL OF INTERNATIONAL AND PUBLIC AFFAIRS (SIPA)

Master of International Affairs, International Energy and Security Policy, May 2001

Director, President, Women in International Affairs, Member of the Conflict Resolution Leadership Working Group, Indian 80 student program policy committee

1992-1997

YURGI COLLEGE

New York, NY

BS, Summa Cum Laude, Finance**BS, Summa Cum Laude, Computer Science**Cumulative GPA: 3.58 (4.0), Recipient of *Hannah Arendt Award for Academic Excellence*

National Merit Scholarship (1997-1999); Dean's List

EXPERIENCE**AMERICAN STOCK TRANSFER & TRUST COMPANY, INC**

New York, NY

Government stock transfer agent in the U.S. Processes security transfers, dividend distributions, proxy submissions and company corporate actions for over 1,000 public companies. Delivers value-added call center solutions for solving shareholder relations

1995 (Current)

Senior Vice President, Director of Operations

- Advise a full of 15 managers and 500 employees in 6 states

1991-2001

Vice President, Assistant Director of Operations

- Directed restructuring of Accounting, Data Processing, and Legal departments to simplify lines of control and managerial responsibility while retaining staff levels

- Built more responsive, disciplined culture by executing an array of capital and technological investment initiatives including document imaging, CRM

1990-1990

Vice President, Information Systems

- Implemented software solutions and business processes which reduced operating costs by 15% (decreased staffing in temporary departments by 50%), and reduced turnaround time in handling restricted securities from one week to two hours. Directed a staff of 18 system engineers

- Established a highly visible and effective company-wide work tracking system. This enabled automatic identification of turnaround time, staff efficiency and work stoppage

- Initiated and implemented computer security policies (firewall, routers and software)

1988-1988

Manager, New Product Development

- Initiated and launched an innovative product, *InvestPower*. The service and web site were the first in the industry to commercialize direct stock purchase plans and permit ordinary investors to purchase securities inexpensively and conveniently

- Initiated and launched the web site, *VisitProxy*. The website and phone systems allow thousands of shareholders to process their proxy votes in a secure and timely manner

1987-1989

Systems Analyst**LANGUAGES**

[REDACTED]

1988-1988

Member, Council for Emerging National Security Affairs; 1993 Executive Council, United Club of leading Fortune companies; 1993 President, Securities Transfer Association Processing Committee; Fraud Prevention Committee

Kara E. Nichols

(b)(6)

PROFESSIONAL EXPERIENCE

U.S. Department of Defense, 2004 to present

(b)(6)

Office of the Secretary of Defense

- Diplomatic affairs advisor and lead event project manager to the United States Secretaries of Defense, Donald H. Rumsfeld and Robert M. Gates.
- Managed official visits of Heads of State, Ministers of Defense, and other foreign Government officials from over fifty different countries.
- Oversaw the event support for over two hundred major foreign and domestic events.
- Skilled in logistical planning and execution, media relations, and diplomatic and military relations.
- Official Travel with the Secretary of Defense to China, Japan, and South Korea.

White House Liaison Office

- Coordinated the personnel process of interviewing and hiring all Presidential appointments at the U.S. Department of Defense.
- Interacted and managed requests for Senior Officials in the Department of Defense, the White House Office of Presidential Personnel, Political Affairs and Cabinet Affairs.
- Researched, reviewed, and recommended membership and consultant appointments to DoD Boards and Commissions; boards included: Defense Science Board, Army Science Board, Defense Business Board, and Defense Policy Board.

Wilkins and Madden, Attorneys at Law

Legal Aide - 2001 to 2002

David Wilkins Campaign, South Carolina Speaker of the House

Grassroots Event Planner - 2000

LEADERSHIP AND VOLUNTEER EXPERIENCE (partial)

2005 - FEMA (Hurricane Katrina Emergency)

2002 - Graham for Senate '02 (SC)

2004 - Presidential Inaugural Committee

2000 - DeMint for Senate '00 (SC)

EDUCATION

- **Clemson University**, Clemson, SC, B.A.
- **Comprehensive Language Center**, Clarendon, VA, Certificate in DoD Sponsored Chinese (Mandarin) Language Studies

Mr. James Norton

Assistant Legislative Director - United States Customs & Border Patrol

Border Transportation Security Directorate - January 2003 - Present

U.S. Department of Homeland Security - Office of the Secretary

- Advise Commissioner and other CBP components on DHS legislative issues
- Participate in testimony, briefings/hearings with Senate/House Judiciary, Appropriations, Commerce, Homeland Security committees
- Participate in a bipartisan strategy to Senate and House members

Assistant Legislative Director - Information Analysis & Infrastructure Protection Directorate

Information Analysis and Infrastructure Protection Directorate - Sept 2003 - December 2004

U.S. Department of Homeland Security - Office of the Secretary

- Point person on cyber security policy issues for DHS Leg affairs
- Participated in National cyber security policy and legislation
- Participated in Information Analysis legislation and policy
- Participate in testimony, briefings/hearings with relevant Senate/House DHS committees

Special Assistant to Gov. Christine Todd Whitman

Office of USEPA Administrator Christine Todd Whitman - May 2002 - September 2003

U.S. Environmental Protection Agency

- Coordinated both Domestic and International USEPA messaging for both media and political events abroad on behalf of USEPA Administrator Christine Todd Whitman
- Coordinated Congressional district media events while on travel with Governor

Political Field Director

Massachusetts Republican Party - November 2001 - May 2002

- Recruited and advised state wide and local candidates for 2001-2002 election
- Romney Healy for Governor LE Governor 2002

Congressional Campaign Manager

Sprague for Congress MA-9 CD - May 2001 - November 2001

- Coordinated field, press, and mail functions of congressional campaign

EDUCATION

Masters of Business Administration-Management

Salve Regina University-Newport, Rhode Island - May 2000

Bachelors of Science-Accounting

Salve Regina University-Newport, Rhode Island - May 1999

Catholic University of America-Washington DC - Fall 1995

CREDENTIALS

(b)(6)

HENRY NUZUM

EDUCATION

Johns Hopkins University, School of Advanced International Studies Washington, DC
MA, International Relations 2008

- Concentrations: Strategic Studies and International Economics. Coursework included Corporate Finance, Advanced Topics in Monetary Theory, and International Trade Theory. Thesis on chain of command in American counterinsurgency; presented findings at 2008 Unrestricted Warfare Symposium. Studied Arabic.
- Honors: SAIS Fellowship; Bradley and Merrill Fellowships. Co-President, Defense-Intelligence Career Club. Initiated and led inaugural class gift drive, raising \$24,000, breaking 50% participation. GPA: 3.85.

Harvard University Cambridge, MA
AB, Government 1999

- Cum laude. Focused on international relations and military affairs. John Harvard Scholarship for superior academic achievement, 1998-99. Harvard College Scholarship for academic achievement, 1996-98.
- NROTC: 4-yr scholarship. Various leadership positions and awards. 8 Naval Science courses.
- Rowing: Captain, 1999. Varsity Eight, 1999, 98, 97. Victors, Henley, 1998. Freshman Eight, 1996.

EXPERIENCE

Department of Defense, Office of the Secretary of Defense Washington, DC; 2007- current

- Special Assistant. TS/SCI clearance. Work for Assistant Secretary of Defense Michael Vickers who sets policy for U.S. war-fighting capabilities. Chief of Staff for Strategic Capabilities office, which crafts defense policy for nuclear forces, space, and missile defense. Previous responsibilities: assessment of Provincial Reconstruction Teams in Iraq, editing counterinsurgency guide, study of Asian security dynamic, and preparation of senior leaders for weekly decision forum.

House Armed Services Committee Washington, DC; 2006

- Fellow/Professional Staff Member. Focused on China and Middle East. Writing included resolutions, legislation, and statements for members. Paper on shortcomings of counterinsurgency in Afghanistan compared to Vietnam.

International Republican Institute Iraq; 2005

- Office Director, Basra. Directed all programs and operations for red zone office. Dramatically expanded office and scope of work. Major programs included training and sponsoring civil society organizations, voter/constitutional education, political parties training (15 parties), and 6 radio debates. Wrote training materials. Organized 306 voter education workshops, reaching over 15,000 citizens. Distributed 200,000 voter education pamphlets and posters.
- Chief of Staff, Baghdad. Responsible for operations of red zone office and residences – security, electricity, IT, maintenance, housing, cleaning, and food for 85 employees (15 expatriates). Managed staff of 30 Iraqis and oversaw subcontractor's security staff of 90, and \$2 million/month budget. Supervised major site renovation, instituted employee ID system, defused neighborhood tensions, responded to attacks, and addressed employee threats. Aided in programs

United States Navy, USS John S. McCain (DDG 56) Yokosuka, Japan; 2001-2003

- Strike Officer. Responsible for maintenance and tactical operation of Tomahawk missile systems. Led and trained 16-man division. 2003 'Operation Iraqi Freedom' (OIF) - led Strike Team as Engagement Control Officer in launching six multiple-missile salvos. Ship was third most prolific shooter in campaign. Navy Commendation Medal.
- Boarding Officer. Led 14-man team boarding merchant vessels. 2002 'Operation Enduring Freedom' - conducted 27 compliant and non-compliant boardings. Interdicted 11 smugglers, 2700 tons of illegal oil. Navy Achievement Medal.
- Officer of the Deck (OOD). Watchstander responsible for safe navigation and operation of ship. OOD for 2003 Straits of Malacca and Hormuz transits escorting aircraft carrier to Persian Gulf for OIF combat deployment. Cited by Captain as "My #1 OOD. 'Go to Officer' for tough sea details."

United States Olympic and National Team – Rowing Various Countries; 1999-2001, 2003-04

- Olympic Games. 2004: Finalist, Double, 6th place; 6:14.70 - broke American record; highest US finish in event since 1984 (highest finish in non-boycotted games since 1968). 2000: Semi-finalist, Double, 8th place.
- World Championships. 2003: Quad, 14th place. 2001: Finalist, Quad, 5th place.
- US Olympic Trials. 2004: Champion, Double, 1st of 15 boats. 2000: Champion, Double, 1st of 11 boats.
- Navy Sports Program, 2003-2004. Represented Navy on Cheerios box honoring military athletes.

Princeton University Princeton, NJ; 2001, 2003

- Research Assistant. 2003: Michael Doran, Near Eastern Studies – examined Israeli-Palestinian crisis. 2001: Robert Hutchings, Woodrow Wilson School – examined Hainan Island crisis, NATO expansion, Balkan crises.

ADDITIONAL INFORMATION

Language: (b)(6)

Skills/Other: Exposure to five continents through work, competitions. Public speaking about military, athletic experiences.

References (available on request): (b)(6)

Richard Matt O'Malley



Education

1991 - 05/03

University of Wisconsin La Follette School of Public Affairs

Madison, WI

Master of Public Affairs: Public Administration and Public Policy Analysis

1985 - 5/00

University of Wisconsin Oshkosh

Oshkosh, WI

Bachelor of Science: Political Science

Experience

03/00 - Present

Department of Defense

Washington, DC

Presidential Appointment: Special Assistant/Defense Fellow

- + Assigned to the Office of the Special Assistant to the Secretary of Defense for White House Liaison
- + Responsible for White House representation to the following offices:
 - Secretary of Defense; Deputy Secretary of Defense; Under Secretary of Defense for Acquisition, Technology, and Logistics; Under Secretary of Defense for Policy; Under Secretary of Defense for Intelligence; Under Secretary of Defense for Comptroller; Under Secretary of Defense for Personnel and Readiness.

01/06 - 03/00

Department of Defense

Washington, DC

Presidential Appointment: Special Assistant

- + Assigned to the Office of the Under Secretary of Defense for Comptroller (OUSD(C)) and the Deputy Under Secretary of Defense for Management Reform (DUSD(MR))
- + Responsible for consistent update, awareness, and assistance with Congressional Reports, General Accountability Office (GAO) Reports, and the Department of Defense Financial Management Investment Review Board
- + Support the OUSD(C) and the DUSD(MR) on various issues including the influence of economic conditions on spending projections, financial management, and the impact of military operational tempo on military equipment useful life

08/05 - 7/06

Friends of Scott Walker

Wausau, WI

Policy Director and Deputy Campaign Manager - Walker for Governor (primary)

- + Completed extensive policy research while writing position papers on issues facing Wisconsin
- + Responsible for press releases, weekly newsletters, media coordination, message development, reputation research, fundraising, and website content/design
- + Maintained database of over one million volunteers, donors, and voters

11/04 - 8/05

Milwaukee County Executive's Office
Policy Advisor to the County Executive

Milwaukee, WI

- Researched and advised the Executive on various issues including Finance, Health and Human Services, Economic Development, Judiciary, Transportation, Intergovernmental Relations, and Veterans Affairs
- Participated in team strategy and vision planning sessions
- Represented the County Executive at various meetings and community events

04/04 - 11/04

Victory 2004 - Republican Party of Wisconsin
Milwaukee County Field Director

Milwaukee County, WI

- Managed two hundred (200) precinct captains, five thousand (5000) volunteers, and fourteen (14) campaign interns in support of the 2004 campaign
- Managed five (5) phone bank locations with three hundred (300) phone lines and five hundred (500) phone bank volunteers
- Active member of the Milwaukee County Bush/Cheney '04 steering committee

05/03 - 11/04

Friends of Scott Walker
Campaign Coordinator - Milwaukee County Executive (re-elect)

Milwaukee, WI

5/02 - 5/03

Milwaukee County Executive's Office
Special Assistant to the Chief of Staff

Milwaukee, WI

05/00 - 06/01

Target Corporation
Executive Team Leader

Fond du Lac, WI

4/99 - 4/01

City of Oshkosh
Common Council Member - Elected

Oshkosh, WI

Military

8/05 – Present

United States Navy Reserve: Defense Intelligence Agency 0869
Intelligence Specialist

Fort Sheridan, IL

- 

01/02-08/05

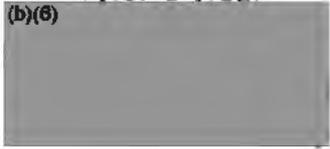
United States Navy Reserve: Office of Naval Information
Journalist

Milwaukee, WI

- Contributed articles, edited, and produced Navy and Marine Core Reserve Center Milwaukee publication: Fair Winds
- Participated in writing and editing seminars
- Completed non-prior service accession course (basic training)

Tyler O'Neal

(b)(6)



EDUCATION

The George Washington University (GW), Washington, DC
Bachelor of Arts in Political Science and History, May 2007

POLITICAL EXPERIENCE

The White House Washington, DC
Presidential Proclamations Intern January 2007 - Present
· Edited and assisted in organization of Presidential Proclamations
· Researched and responded to requests for new proclamations

Rightclick Strategies Washington, DC
Data Entry Specialist May 2006 - June 2006
· Helped update the www.gop.gov website as a resource for the House Republican Conference

State Representative Jon Peterson Columbus, OH
Intern May 2005 - August 2005
· Responded to constituent letters and assisted with mailings
· Assisted in preparation for committee hearings

Congressman Paul E. Gillmor Washington, DC
Intern July 2004 - May 2005
· Composed mailings to respond to constituent letters
· Led constituents on tours of the Capitol Building

EXPERIENCE

GW Housing Department Washington, DC
Community Resource Associate September 2006 - December 2006
· Responded to student and parent concerns by email, phone, and in person
· Was knowledgeable using several computer programs used to document student concerns

Community Facilitator January 2006 - May 2006
· Was responsible for a floor of a dormitory that consisted of 73 residents
· Supervised 20 of my fellow students working as Community Hosts

Community Host August 2005 - December 2005
· Monitored a residence hall and checked in guests of residents

Executive Education Center Washington, DC
Site Management Assistant May 2004 - May 2005
· Helped to manage event space overlooking the National Mall

ACTIVITIES

Eagle Scout, Boy Scouts of America, 1991 - Present
Intervarsity Christian Fellowship 2003 - Present
Hugh O'Brian Youth Leadership (HOBY) 2001 - Present

REFERENCES

Available upon request.

Tyler O'Neal

(b)(6)

EDUCATION

The George Washington University (GW), Washington, DC
Bachelor of Arts in Political Science and History, May 2007

POLITICAL EXPERIENCE

The White House Washington, DC
Presidential Proclamations Intern January 2007 - Present

- Edited and assisted in organization of Presidential Proclamations
- Researched and responded to requests for new proclamations

Rightclick Strategies Washington, DC
Data Entry Specialist May 2006 - June 2006

- Helped update the www.gop.gov website as a resource for the House Republican Conference

State Representative Jon Peterson Columbus, OH
Intern May 2005 - August 2005

- Responded to constituent letters and assisted with mailings
- Assisted in preparation for committee hearings

Congressman Paul E. Gillmor Washington, DC
Intern July 2004 - May 2005

- Composed mailings to respond to constituent letters
- Led constituents on tours of the Capitol Building

EXPERIENCE

GW Housing Department Washington, DC
Community Resource Associate September 2006 - December 2006

- Responded to student and parent concerns by email, phone, and in person
- Was knowledgeable using several computer programs used to document student concerns

Community Facilitator January 2006 - May 2006

- Was responsible for a floor of a dormitory that consisted of 73 residents
- Supervised 20 of my fellow students working as Community Hosts

Community Host August 2005 - December 2005

- Monitored a residence hall and checked in guests of residents

Executive Education Center Washington, DC
Site Management Assistant May 2004 - May 2005

- Helped to manage event space overlooking the National Mall

ACTIVITIES

Eagle Scout, Boy Scouts of America, 1991 - Present
Intervarsity Christian Fellowship 2003 - Present
Hugh O'Brian Youth Leadership (HOBY) 2001 - Present

REFERENCES

Available upon request.

Michelle Parrozzo

Experience

- US DEPARTMENT OF DEFENSE, WHITE HOUSE LIAISON OFFICE, Washington, D.C.** November 2007- Present
Deputy White House Liaison
- Represent the White House offices of Political Affairs, Cabinet Liaison and Presidential Personnel on program and personnel matters. Manage political and policy communication between the White House and the Department of Defense. Help ensure successful communication of White House directives and incentives to all Department of Defense political staff. Provide strategic, policy and management direction to the political staff in the Department. Represent the White House interests on senior level interviews. Interact with high level Department officials to determine political and personnel needs of their particular organizations. Brief and advise the White House Liaison, Secretary of Defense & Deputy Secretary of Defense's offices on personnel and political matters.
- THE WHITE HOUSE, OFFICE OF THE FIRST LADY, Washington, D.C.** January 2006 - Present
Lead Advance Volunteer Representative, concurrent with other positions
- Volunteer as a member of the Mrs. Bush advance team on international and domestic trips. Responsible for going in advance of a First Lady visit to strategically plan and coordinate the event from arrival into the city to departure of city. Work closely with appropriate White House Offices, host organizations, and U.S. Secret Service to oversee details and logistics and security.
- US HOUSING AND URBAN DEVELOPMENT, OFFICE OF THE SECRETARY, Washington, D.C.** January 2007 - Nov. 2007
Special Assistant to the Chief of Staff and White House Liaison
- Assisted the White House Liaison and Chief of Staff with special projects, Composed 2006 Budget Briefing Binder for Secretary Jackson's Congressional hearings, Developed all Political Briefings for Secretary Jackson, Coordinated the Political Intern Program, Assisted in interviewing potential political appointees for HUD as well as hiring and termination.
- REPUBLICAN NATIONAL COMMITTEE, POLITICAL DIVISION, Washington, D.C.** April 2006 - December 2006
Deputy National Victory Director, 2006 Mid-Term Campaign
- Directed fiduciary management of \$130 million in assets and 225 staffers through out the country. Managed the Committee's multi-million dollar National Victory budget that funds political activity for all 50 states and 38 target Senatorial, Congressional and Gubernatorial races for 2006. Drafted and executed Victory plans, which included targeted mail and phone programs, staffing and all grassroots activity. Reported to Chairman, Chief of Staff and National Political Director and Deputy Director on all aspects of financial allocations.
- US DEPARTMENT OF EDUCATION, OFFICE OF THE SECRETARY, Washington, D.C.** November 2005 - April 2006
Confidential Assistant to the Secretary of Education
- Assisted the Secretary of Education in her daily schedule, handled her correspondence, over saw the Secretary's front office staff. Directed all special projects for the Secretary including events and meetings hosted by the Secretary of Education.
- THE WHITE HOUSE, OFFICE OF MANAGEMENT AND ADMINISTRATION, Washington, D.C.** April 2003- October 2005
Special Assistant for Management and Administration
- Assisted Deputy Assistant to the President and Special Assistant to the President for Management and Administration in the daily operations of the White House. Coordinated Weekly Reports to go directly to the Deputy Chief of Staff. Attended to special projects directed by the Chief of Staff to the President; including President Regan's Funeral logistics. Assisted offices under M&A in special projects or events, such as Christmas parties, the annual Easter Egg Roll, and Fourth of July. Managed parking for the entire Executive Office of the President as well as Metro Benefits for the White House staff. Oversaw all staff led West Wing tours. Volunteer with Mrs. Bush's Advance Staff as a Site Representative for in town events.
- REPUBLICAN NATIONAL COMMITTEE, POLITICAL DIVISION, Washington, D.C.** June 2002 - August 2002
Intern, Political Office
- Assisted the Political Education Department. Helped facilitate 72 Hour Task Force seminars as well as built an Activist Trained Database of over 6000 people.

PHOTO SYSTEMS, College Station, Texas

September 1999 - December 2002

Manager

- Managed the office staff as well as all photographers. Coordinated contracts, events, photo shoots with organization reps. ~~Handled all office personnel issues~~

REPUBLICAN TEXAS VICTORY CAMPAIGN, Brazos Valley, Texas

September 2002 - November 2002

Director

- Coordinated special events, voter registration, and block walking. Also coordinated with College groups to increase effort.

CAMP BALCONES SPRINGS, Marble Falls, Texas

Summers of 1999, 2000, 2001

Leadership Staff, Work Crew Girls Director, Counselor, Wrangler, Sponsor

- Developed entire Work Crew Program, for Christian sports camp, assisted in all leadership responsibilities. Disciplined Juniors and Seniors in High School as well as college counselors. Horse Wrangler - cared for 40 horses and taught horseback classes. Team Sponsor - coached half of the female campers (One of 12 counselors chosen out of entire staff to lead)

Education

Texas A&M University, College Station, Texas

Graduated December 2002

Bachelor of Science: Political Science, Minor: History

Volunteer Campaign Experience

- RNC Head-Quarters Volunteer, Organized deployment of 72 Hr Campaign Staff 2004
- Texas Republican Party Victory Campaign, Brazos County GOTV Director 2002
- Aggies For Bush, Vice President, Block walked and Volunteered for Bush/Cheney 2000 2000
- Aggies For Bush, Founder, Volunteered for Bush Primary Campaign 1999
- Governor George W. Bush Re-Election Campaign, Williamson County, TX Volunteer 1998

Leadership Skills and Community Involvement

- The Gathering NW -College Ministry through McLean Bible Church at American University Jan. 2005 - Present
(Women's Director for American University, Campus Volunteer Director, AL)
- Member of Sigma Phi Lambda - Texas A&M Chapter Alumni Council (1 of 3) May 2008 - Present
- Assistant/ Volunteer Coach, Chisholm Trail Middle School Girls Athletics Jan. 2002 - April 2003
- Commencement Speaker (Chosen as only student speaker) - Texas A&M University December 2002
(Delivered Invocation and Benediction to over 12,000 people)
- Sigma Phi Lambda (Elected Officer - Pledge Trainer, Appointed Officer - Alumni Chair) Sept. 1998 - Dec. 2002
- One Now, Georgetown, TX (Head of Women's College Staff) March 2002
- Aggies for Bush (Founder, Vice President and Public Relations Chair) Sept. 2000 - Jan. 2001
- St. Williams Conformation Retreat (Key Note Speaker) 1998 - 2000
- Missions - Grace Bible Church, Mentor to At-Risk High School Female Students Spring 1999

References upon Request

BRANDT J. C. PASCO

PROFESSIONAL EXPERIENCE

- U.S. DEPARTMENT OF DEFENSE**
Washington, DC
- Deputy Chief, International Negotiation & Regional Affairs* 1991 – Present
- Served as an Advisor to the U.S. Delegation to the U.N. Conference on the Illicit Trade in Small Arms and Light Weapons in All Its Aspects.
- Defense Fellow, Transition Office / Office of the White House Liaison*
- Assisted the selection of senior executives to staff the Defense Department, with particular attention to the policy implications of these appointments.
- REPUBLICAN NATIONAL COMMITTEE**
Washington, DC
- Senior Analyst for Foreign Policy and Defense* 1997 – 2000
- Resident expert on the full range of foreign policy and defense issues, with particular emphasis on military readiness, and U.S. relations with Russia and China. Part of the research team supporting the Bush + Cheney campaign.
 - Liaised with Congress, major donors, and interest groups.
- U.S. REPRESENTATIVE VANCE SNOWBARGER**
Washington, DC
- Legislative Aide* 1995 – 1999
- Responsible for international relations, trade, veterans' issues, and the judiciary. Supported Legislative Hearings to increase, budget, and tax matters.
 - Contributed to H. Con. Res. 301, reaffirming U.S. commitments to Taiwan.
 - Drafted H.R. 4574, a veterans' benefits bill.
 - Representative Member with constituents and interest groups.
- DOE – KEMP '96**
Washington, DC
- Assistant to the Deputy Director of Policy* 1996
- Authored chapters of debate relating books and political papers.
 - Organized the drafting of all non-press mail, and drafted responses to print media Q&As, supervising staff of five.
- U.S. DEPARTMENT OF COMMERCE**
Beijing, China
- Commercial Attaché, U.S. as Foreign Commercial Service* 1997
- Strategic and marketing consultant to small and medium size firms new to the China market.

EDUCATION & DEGREES

- UNIVERSITY OF CHICAGO**
Chicago, Illinois
- M.A. & Committee on International Relations* 1994 – 1995, 1997
- Interdepartmental degree divided between the Law School, School of Public Affairs, and the Department of Political Science. Thesis topic: intellectual property regimes across nations with different levels of economic development.
- JOHNS – HOPKINS UNIVERSITY**
Baltimore, Maryland
- Legislative School of Advanced International Studies* 1995 – 1996
- Graduate program on foreign affairs, economic development, trade affairs. Conducted entirely in Chinese.
- UNIVERSITY OF KANSAS**
Lawrence, Kansas
- M.A. Department of Political Science* 1989 – 1994
- Two-credit work/study abroad in Taiwan and China.

LANGUAGES & FOREIGN TRAVEL

PUBLICATIONS

- "America and The World," *A Candidate's Briefing Tool*, with D. Seay, Republican National Committee, 2000.
- "Technology Transfer in a Ricardian Mode: Technological 'Osmosis' in Theory and Practice," *Studies in Comparative International Development*, vol. 32 no. 4, 1998.
- "The Railroad Market in Beijing," U.S. Dept. of Commerce, *National Trade Databank*, 1993.
- "Fast Food and Equipment in China," with C. Allen, U.S. Dept. of Commerce, *National Trade Databank*, 1993.
- "Medical Equipment in China," with C. Allen and M. Penderville, U.S. Dept. of Commerce, *National Trade Databank*, 1993.

REFERENCES



Professional Experience

*Department of Defense
Deputy White House Liaison*
July 2006 - Present

Washington, DC

- Presidential Appointee with active Top Secret Clearance
- Represent the White House offices of Political Affairs, Cabinet Liaison and Presidential Personnel on program and personnel matters
- Manage political and policy communication between the White House and the Department of Defense
- Help ensure successful communication of White House directives and incentives to all Department of Defense political staff
- Provide strategic, policy and management direction to the political staff in the Department
- Represent the White House interests on senior level interviews
- Interact with high level Department officials to determine political and personnel needs of their particular organizations
- Brief and advise the White House Liaison, Secretary of Defense & Deputy Secretary of Defense's offices on personnel and political matters

Special Assistant to the White House Liaison
April 2005 - June 2006

Washington, DC

- Provided support to the White House Liaison in the appointment of political personnel in high-level positions within the Department, including the Offices of the Secretary of the Army, Navy, Air Force and the Office of the Secretary of Defense
- Interviewed candidates for entry & mid level positions within the Department of Defense and in conjunction with the White House Liaison, determined placement of those key personnel in order to most effectively accomplish the President's agenda
- Provided support to the Special Assistant to the Secretary of Defense on various Iraq and Afghanistan related projects, including efforts to institute an agriculture project in Al Anbar, Iraq. Assisted in strategizing and meeting with key players to put program in place

Republican National Committee
Deputy Regional Political Director
February 2003 - November 2004

Washington, DC

- Maintained and coordinated daily schedules with both the State Victory and Bush Cheney 2004 teams
- Managed daily internal operations for two Regional Political Directors
- Helped reconcile cash flow budgets and manage multi-million dollar Victory budgets for target states: Arkansas, Colorado, Iowa, Louisiana, Nevada and New Mexico
- Extensive travel and field time in target states
- Oversaw special projects and interests in: the Iowa caucuses, the Presidential grassroots and GOTV efforts and the 2004 Republican National Convention held in New York City
- Helped develop and implement the wireless palm pilot technology used for poll watching and GOTV efforts on Election Day
- Worked with Victory and Bush Cheney 2004 to plan Presidential, Vice Presidential and First Lady campaign rallies and events in target states

ALLTEL Communications
Business Analyst & Product Analyst II

June 2000 - January 2003

Little Rock, Arkansas

- Primary job responsibilities were to oversee day-to-day functions and operations of three wireless data products
- Completed and implemented all strategic business decisions that affected those products based on weekly sales trends, financial analysis and competitive threats
- Created training materials and information for sales representatives, providing them with the appropriate product knowledge for sales support
- Helped develop in-depth nationwide advertising campaigns to push both data products and increase brand awareness
- Launched multi-million dollar high speed wireless network in the Tampa market and participated in the Nationwide rollout in mid 2003
- On a weekly basis, held vendor meetings with companies such as Disney Interactive, Microsoft & AOL
- Wrote business cases for vendors who were chosen to produce content for the Alltel.net homepage. Involving financial analysis, drawings of how the user interface would work and complex negotiation terms
- Participated in the creative team that designed and introduced the ALLTEL.net homepage. The page was recognized as the first converged homepage for both Internet and wireless Internet customers by the telecommunications industry

Accomplishments and Leadership Activities

- B.S.B.A. Marketing Management, University of Arkansas, June 2000
- Chi Omega National Sorority - Held offices of New Member Educator and Chapter President
- Completed Republican National Committee's Campaign Management College
- Completed Franklin Covey's *7 Habits of Highly Effective People* and *4 Habits of Successful Managers*
- Chosen to participate in ALLTEL's Leadership Development Program. Spent one year developing skills in the long distance, wireless, customer service and retail areas of the telecommunications business
- Completed the 30th Annual Marine Corps Marathon

References Available Upon Request

LARISSA A. PENNINGTON

SUMMARY OF QUALIFICATIONS

- Highly focused and results-oriented in supporting complex, deadline-driven operations.

PROFESSIONAL EXPERIENCE

DEPARTMENT OF DEFENSE- Washington, D.C.
OFFICE OF THE AIR FORCE GENERAL COUNSEL

September 2006 to July 2007

*Personal and Confidential Assistant to the Air Force General Counsel
Schedule C Political Appointment from the President of the United States*

- Responsible for handling a wide range of sensitive and confidential special assignments of great personal interest and concern to the Office of the General Counsel
- Independently made extensive travel arrangements and advance work for International and Domestic TDY trips.
- Served as Liaison for the General Counsel and maintained Principal's calendar and meetings.
- Advised the General Counsel on current political and media issues.

UNITED STATES HOUSE OF REPRESENTATIVES- Washington, D.C. January 2003 to November 2005
HOUSE REPUBLICAN CONFERENCE

Manager of Committee Relations (2/05-11/05)

- Train and manage all personnel in the office of Committee Relations
- Maintain all duties of Committee Liaison

Committee Liaison (4/03-2/05)

Specifically oversaw the Armed Services, International Relations, Homeland Security, Government Reform, Financial Services, Intelligence, Judiciary, Rules, Budget, Ways and Means (trade), and Small Business Full Committee; as well as, Defense, Foreign Operations, Homeland Security, Commerce/Justice/State, and Leg Branch Appropriations Sub-Committees.

- Work with Committees on legislation, amendments, and talking points
- Coordinate and develop Floor debate and strategy on legislation concerning my Committees and issues as well as Prepare Daily and Weekly Floor briefings of legislation for Members and Staff
- Prepare memos, speeches, special orders, and one minutes concerning issues relevant to my Committees
- Attend Congressional staff delegations overseas and meet with NGO's, government officials, and government organizations, etc.
- Respond and address concerns, issues of staff or Members, concerning Committees, vote justifications and legislation

*Intern (1/03-4/03) *Legislative research and assistant to staff with Conference activities*

UNITED STATES HOUSE OF REPRESENTATIVES- Washington, D.C.
HOUSE MAJORITY LEADER - TOM DELAY

January 2003 to April 2003

*Intern *Legislative research, administrative support, and preparation of resource kits*

Continued...

CAMPAIGN EXPERIENCE

John Campbell/Congressional - California	October 2005
George W. Bush/Presidential - Broward County/Florida	October-November 2004
Alice Forgy-Kerr/Congressional - Kentucky	February 2004
Sam Katz/Mayoral - Pennsylvania	November 2003
Lamar Alexander/Senatorial - Tennessee	2002
Van Hilleary/Gubernatorial - Tennessee	2002
George W. Bush/Presidential - Tennessee	2000

EDUCATION

Carson Newman College	Jefferson City, TN	1998-2002
Bachelor of Arts, Political Science		
❖ Emphasis in Pre-Law and International Relations/Concentration in Mass Communications		

07/01

Continued...

(b)(6)

EDUCATION:

2005-2008	George Mason University M.A., Master's in Public and International Affairs	Fairfax, VA
1994-1998	Prairie View A&M University Texas A&M University System B.A., Political Science and History	Prairie View, TX

COMPLETED PROFESSIONAL DEVELOPMENT COURSES/PROGRAMS:

2007-2008	United States Air Force/Air Command and Staff College Distance Learning Course	Washington, DC
2008	Congressional Security Scholar Truman National Security Project	Washington, DC

EMPLOYMENT:

August 2006-February 2009 **Office of United States Senator Barack Obama (D-IL)** **Washington, DC**

Assisted Senator Obama, staff and administration personnel in capacities necessary to accomplish mission. Work with staff on national security, intelligence, military affairs, veterans concerns and legislation. Highly ethical approach towards conduct and solving problems. Gained invaluable knowledge of constituent interaction on interpersonal level. Gained essential organizational and communication skills.

- Planned, accompanied and advised the Senator and Congressional delegations on various visits to several military locations and facilities.
- Produced biographies and other information used to prepare the Senator and senior staff in support of Congressional hearings, meetings and engagements.
- Attended various Congressional hearings, briefings and meetings as official representative and note taker.
- Regularly improved and enhanced, as well as vigorously supported liaison relationship between the Senator, the Senate office and U.S. military and national security community representatives.
- Maintained working knowledge of policies, plans and programs pertaining to U.S. military affairs and national security issues.
- Frequently counseled and briefed the Senator and members of Senate staff on a range of topics regarding military and national security matters.

May 2006-August 2006 **Democratic National Committee Headquarters** **Washington, DC**

Worked in Constituent Services. Contacted and interceded with constituents on a daily basis. Highly ethical approach towards conduct and solving problems. Acquired valuable organizational and communication skills.

- Entrusted with assisting DNC chairman and administration personnel on a wide range of issues.
- Regularly liaised with Congressional members and staff on behalf of the DNC.
- Developed prototype for enhancing Southern constituent outreach.
- Responsible for producing communication procedures and protocols that improved relationship between DNC and constituents.

May 2004-August 2005 **West African Refugee Assistance Volunteer, Liberian Contingent** **Dallas, TX**

Church-sponsored program that assisted in the relocation and assimilation of Liberian refugees to the United States. Coordinate and collaborate with representatives of Church and Refugee Services of Texas in terms of best courses of action to newly arrived refugees. Gained knowledge and insight into the history and politics of Africa (West Africa and Liberia in particular).

- Successfully conducted seminars instructing refugees on the understanding of American customs and courtesies.
- Instructed and facilitated broader understanding of, and ability to speak English.
- Regularly explained and gave instruction to refugees on how to adjust to an urban lifestyle, develop budget-planning skills, as well as how to develop useful job skills.

MILITARY SERVICE:

March 1996-February 2004 **United States Marine Corps**

Status: Honorable Discharge from United States Marine Corps, 27 Feb 2004.

Units served with: Headquarters Battery, 14th Marines (artillery); Alpha Company, 1st Battalion, 3rd Marines Regiment (infantry); Officer Candidate, Officer Candidates School, Winter 1999. Awarded Good Conduct Medal, Awarded Rifle Sharpshooter Badge. Proven record of achievement, Proficient decision making capabilities.

- Successfully led and supervised Marines during several successful field exercises.
- Recognized for participation in USMC outreach programs.
- Developed educational lessons and responsible for providing company-sized classroom instruction and briefings on the fundamentals and principles of USSOF/III M Rules of Engagement.

May 1998-June 1998 **Jungle Operation Training Center (JOTC)** **Fort Sherman, Panama**

- Completed Jungle Training Course conducted by U.S. Army Ranger and Green Beret instructors.
- Gained valuable leadership and teamwork building skills.
- Instructed in how to prevail over a wide range of adversities.
- Gained firsthand knowledge of Latin America, Panama and the Panamanian people and culture.

July 1996-September 1996 **Communication-Electronics School/MCCES** **Twenty-nine Palms, California**

- Successfully completed communication center course with 2542 Military Occupational Specialty.
- Granted Secret security clearance.
- Familiarized with SIGINT/COMINT, and COMSEC.

June 1996-July 1996 **School of Infantry/Marine Combat Training** **Camp Pendleton, California**

- Successfully completed USMC Weapons and Tactics course.
- Familiarized with various NATO and non-NATO weapons platform systems.
- Experienced in how to operate under extremely intense and stressful conditions.

- WORK EXPERIENCE -

Communications Advisor – Iraq Message/Event Director

The White House, Washington, DC (Oct. 2005 – Present)

- Coordinate Administration-wide media and event activity to promote President's efforts to achieve a stable and democratic Iraq
- Establish relationships with Capitol Hill to tie together message between Administration and congressional allies
- Develop surrogate operation with White House, Capitol Hill, State Department, Defense Department and allies
- Proactively setup interviews with Administration officials and editorial writers and columnists, on-line bloggers, Hispanic news organizations and radio and television programs
- Represent White House in meetings with Senate and House communicators and outside strategy meetings
- Coordinate rapid response team to reply to attacks and move positive messages on Iraq

Director, Social Security Information Center

U.S. Treasury Department, Washington, DC (Feb. 2005 – Oct. 2005)

- Coordinate Administration-wide activity for President Bush's initiative to strengthen Social Security system
- Developed and implemented media, outreach and event opportunities to highlight Social Security reform

Spokesman

Republican National Committee Victory 2004, Harrisburg, PA (Sept. 2004 – Nov. 2004)

- Served as primary media spokesman for Bush-Cheney campaign and RNC in battleground state of Pennsylvania

Communications Director

2004 Republican National Convention, New York, NY (March 2004 – Sept. 2004)

- Served as media strategist for successful convention to re-nominate President George W. Bush
- Spearheaded media campaign that produced more than 3400 TV, print, radio and web interviews
- Managed 225 staff and volunteers; coordinated message with Bush campaign and New York City Host Committee
- Conceived and implemented first-ever daily Spanish-language press briefing, targeted state reporter roundtables at a national convention and "Bloggers' Corner" to increase positive media coverage
- Received Pollie Award for Best Overall Website of 2004 Political Cycle

Acting-Communications Director and Press Secretary

U.S. Department of the Interior, Washington, DC (Feb. 2001 - July 2002 / Dec. 2002 - March 2004)

- Served as top media strategist, spokesman and speechwriter for Interior Secretary Gale Norton
- Helped create message to pass president's Healthy Forest Initiative and Cooperative Conservation legislation

Communications and Policy Director

Forrester for United States Senate, Hamilton, NJ (July 2002 - Nov. 2002)

- Directed intense earned and paid media operation which ousted U.S. Sen. Robert Torricelli

Deputy Communications Director

Republican National Committee, Washington, DC (May 2000 - Feb. 2001)

- Managed staff of 20, including overseeing GOP's Internet, press, television and radio divisions

Principal Deputy Press Secretary

Republican National Committee, Washington, DC (June 1997 - May 2000)

- Wrote press releases, coordinated radio interviews, recorded and disseminated radio actualities

Correspondent-Stringer

Associated Press, Grand Forks, ND (May 1996 - May 1997)

- Wrote news, sports and feature stories

Marketing and Advertising Director

Grand Forks Air Force Base Leader, Grand Forks, ND (Aug. 1995 - May 1997)

- Coordinated publishing, advertising and delivery of 6,000 circulation weekly newspaper

Station Manager

KDRQ Radio, Wishek, ND (May 1994 - Aug. 1995)

- Managed staff of 5; increased revenue more than 400%; hosted political and spons programs

- EDUCATION -

- Bachelor of Arts – Political Science and Communication: University of North Dakota

- ACHIEVEMENTS AND SPECIAL PROJECTS -

Volunteer FEMA spokesman after Hurricane Katrina, September 2005; volunteer press assistant, FEMA recovery in New York City after 9/11 terrorist attack, September 2001; volunteer press assistant, Bush-Cheney Presidential Inaugural Committee, January 2001; press assistant, Bush for President, rapid response for 2000 Democratic convention, Los Angeles; Frequent guest host for nationally syndicated Radio Arnerica program "Nolan at Night," 1999 - 2000

###

Eric Pierce

(b)(6)

National Security Experience

Center for a New American Security

Fellow and Congressional Liaison

Collaborate with Dr. Kurt Campbell, Michèle Flournoy, and Dr. James Miller on research and reports focused on U.S. interests in Iraq, readiness of American ground forces, the future of the Department of Defense, the relationship between Congress and the Pentagon, global climate change and advancing Middle East peace. Serve as primary Congressional liaison on behalf of the organization and its principals.

Washington, DC

April 2007 – Present

Office of U.S. Senator Ben Nelson

Defense and Foreign Policy Adviser

Advised Centrist Democratic Senator who serves on the Appropriations Committee and as Chairman of the Armed Services Personnel Subcommittee. Areas of concentration: Iraq, Afghanistan, the war on terrorism, military-personnel matters, strategic issues, emerging threats, NATO enlargement, the Middle East peace process, intelligence reform, and DODR.

Washington, DC

March 2001 – March 2007

National Security Council

Director, Transnational Threats

Advised President of the United States and National Security Adviser on drug trafficking and other international crime issues. Primary areas of responsibility: the military, economic and humanitarian assistance package *Plan Colombia*, member of the Interagency Working Group on Organized Crime, and contributor to First International Crime Threat Assessment.

Washington, DC

May 2000 – Feb 2001

Office of the Secretary of Defense

Country Director for Bolivia, Ecuador & Peru

Coordinated counter-drug efforts in Bolivia, Ecuador and Peru for the ASD for Special Operations and Low Intensity Conflict (SO LIC) and DASD for Drug Enforcement Policy and Support (DEP&S).

Washington, DC

July 1999 – May 2000

Department of the Navy, Office of Program Appraisal

Program Analyst

Guided development of business reform initiatives collectively known as the Revolution in Business Affairs; served on the Housing Reform Round Table developing new guidelines for enlisted personnel.

Washington, DC

August 1998 – July 1999

Other Professional Experience

Obama-Biden Presidential Campaign

Regional GOV Director

Successfully directed get-out-the-vote effort during the last five weeks of the campaign helping to place this critical state in the win column. Drafted needs assessment for the Columbus HQ, identified Staging Locations throughout the region for neighborhood teams, set up regional boiler room for Election Day, established relationships with county election officials, conducted GOV trainings, and recruited and managed out of state volunteers in Montgomery County and 13 rural counties in southwest Ohio.

Dayton, Ohio

October 2008 – November 2008

The Elliott School of International Affairs

Adjunct Professor, George Washington University

Teaching skills course and capstone program workshop introducing students to political analysis and its practical outside an academic setting, with a specific focus on U.S. national security issues.

Washington, DC

March 2008 – Present

U.S. Representative Peter Deutsch

Legislative Aide

Drafted correspondence from Florida constituents and statements for the Congressional Record.

Washington, DC

April 1998 – July 1998

Department of Economic Development, City of Jackson

Project Assistant

Studied the economic impact of transforming a depressed area mall into a medical plaza.

Jackson, MS

August 1997 – February 1998

Peter Hart Research <i>Research Associate</i>	Washington, DC February 1997 - May 1997
Transcribed focus groups and prepared executive summaries for political and corporate clients.	
Clinton/Gore '96 <i>Youth Vote Director</i>	Tallahassee, FL July 1996 - December 1996
Developed and implemented state youth vote project, supervised regional staff and campus coordinators for 28 colleges and universities.	
Landrieu for U.S. Senate <i>Director of Advance</i>	Baton Rouge, LA April 1996 - June 1996
Directed statewide advance operations for U. S. Senate announcement tour.	
Southern Strategies <i>Researcher</i>	Baton Rouge, LA March 1996 - April 1996
Drafted a report on the "local option" gaming referendum during a special legislative session.	
Clinton-Gore '96 <i>Deputy Press Secretary</i>	Manchester, NH Dec. 1995 - March 1996
Drafted press releases, monitored opposition activity in print/electronic media, and handled press inquiries.	
Beverly Bruce for State Representative <i>Campaign Manager</i>	Shreveport, LA Oct. 1995 - December 1995
Managed staff, directed paid/free media, field and opposition research efforts on winning race.	
Mary Landrieu for Governor <i>Assistant to the Campaign Manager</i>	Baton Rouge, LA March 1995-October 1995
Maintained schedule and budget for Manager, assisted in paid-free media strategy.	

Education

The Johns Hopkins School of Advanced International Studies (SAIS) - Washington, DC
Master of International Public Policy, concentration in Middle East Studies

Louisiana State University - Baton Rouge, LA
Bachelor of Arts in American History, minor in Political Science

(b)(6)

Professional and Voluntary Activities

Member, Obama-Biden Defense Strategy Policy Team and Congressional Liaison Team
Advisory Board Member, Nuclear Security Budget Project, Carnegie Endowment for International Peace
Board Member, DC Chapter, Council for Emerging National Security Affairs (CENSA)
Member, Congressional Advisory Committee, Truman National Security Project
Participant, Aspen Institute's Socrates Program
Learning Mentor, Higher Achievement Program (HAP)

Honors/Recognition

Department of Defense Award for Outstanding Achievement, 2000
Appointed U.S. Defense Department Fellow, 1998
Team Leader, AmeriCorps Pilot Program, 1993

U.S. Navy military experience: Active duty submarine officer (6+ years), active reserves (8+ years), mobilized in support of Operation Enduring Freedom (2007).

Congressional experience: military and scientific advisor to United States Senator Ken Salazar (3 years). Served as the primary interface for the Senator with DoD and the scientific community regarding defense, space, and science policy matters on behalf the Senator. Provided Senator Salazar with briefings, policy recommendations, and advice on communication strategies for those issue areas. Worked with Congressional staff on both sides of the aisle to promote policy initiatives.

Coalition builder: Created and maintained an informal network of 400+ scientific and engineering professionals throughout the federal legislative and executive branches. Successfully coordinated diverse non-profit and corporate interests for support of a successful federal carbon capture and sequestration legislative proposal. Single handedly built a coalition of mid- and senior-grade Naval officers throughout the Kuwait and Bahrain area of operations to maximize force efficiencies in support of Operation Enduring Freedom. Senate work on satellite export controls resulted in trusted contacts throughout Congress, industry, and numerous Executive Branch agencies.

Science and Engineering professional: Expert at understanding, researching, evaluating and explaining a wide range of scientific and engineering proposals. Strong technical background combines Navy nuclear engineering officer experience with a Ph.D. in Aerospace Engineering.

CIVILIAN EXPERIENCE:

Military and Science Advisor, Office of United States Senator Ken Salazar **2005 - 2009**
AAAS Congressional Fellow (2005)

Served as military and scientific advisor to United States Senator Ken Salazar, first as a Congressional Science & Technology Fellow through the American Association for the Advancement of Science and then as Senate staff. Defense legislative portfolio focused on Colorado interests, including the military and commercial space economy, satellite export controls, chemical weapons disposal, United States Northern Command, proposed expansion of army training grounds, High Altitude Aviation Training, mental health treatment for veterans, and funding priorities for Colorado bases.

Senior Analyst, ARINC Engineering Service **2004**
Postdoctoral Research Faculty, University of Colorado

Responsible for the investigation of multipath effects on Global Positioning System receivers for aircraft landing systems, analyzing approaches for traditional runways as well as aircraft carriers. Research was funded by ARINC Engineering Services, first through a postdoctoral appointment and then directly as a company employee.

Research Assistant / Ph.D. Candidate, University of Colorado **2000 - 2003**

Dissertation Topic: Global Positioning System (GPS) Carrier-Phase Time Transfer. Research included absolute calibration of GPS dual frequency receivers, real world tests of laboratory results, and extensive software analysis and testing of time transfer techniques. Strengths in complex logic and mathematics, including statistical analysis of many variable systems.

MILITARY EXPERIENCE:

Project Officer, Operation Enduring Freedom **2007**

Served as Company Commander for 125 sailors mobilized to the Middle East to enforce customs and USDA requirements on returning service members and equipment. Successfully formed, from the ground up, a network

of officers throughout the region to maximize efficiencies and communications across 7 separate Navy commands.

Unit Commanding Officer, United States Naval Reserves **2000 - present**

As Commanding Officer, responsible for the training and military readiness of 4 separate units (2 year assignments), each ranging in strength from 15 to 45 sailors. Individual units have provided maintenance and manufacturing support to the Pacific submarine fleet, supported a mobile communications cell for emergency military support, provided maintenance support to a submarine tender based in the Mediterranean, and provided pier sentry services to the Atlantic submarine fleet. These duties served concurrently with civilian employment. Current rank: Commander (select).

Senior Instructor, Naval Nuclear Power Training Command **1998 - 2000**

As a Submarine Warfare and Engineer qualified officer, responsible for the classroom instruction of hundreds of United States Naval Officers every year in those principles of science and engineering fundamental to the design, construction, operation and maintenance of Naval Nuclear Propulsion Plants.

Submarine Officer, USS San Juan (SSN-751) **1995 - 1998**

Gained valuable leadership, managerial, and teamwork building skills as a junior officer on board a fast-attack nuclear submarine. Qualified in Submarine Warfare and as Engineer Officer. Entrusted with the safe and efficient operation of both the ship and the nuclear reactor while supervising watch teams of over 25 sailors.

EDUCATION:	2003	Ph.D. Aerospace Engineering	University of Colorado at Boulder
	1994	Navy Nuclear Power School	United States Navy
	1993	M.S. Physics	University of Colorado at Boulder
	1992	B.S. Physics	University of Notre Dame

(b)(6)

HONORS/AWARDS: American Association for the Advancement of Science (AAAS) Congressional Science & Technology Fellowship, Navy Commendation Medal (2 awards), Army Commendation Medal, Navy Achievement Medal (5 awards), Naval Expeditionary Medal, Arctic Service Ribbon, Sea Service Ribbon, Naval Submarine League Outstanding Achievement Award, University of Notre Dame Student Leadership Award, Phi Beta Kappa - member.

2008 CAMPAIGN VOLUNTEER WORK:

- January: Obama for America, South Carolina primary (1 week, Charleston)
- February: Obama for America, Massachusetts primary (2 weeks, Boston)
- August: Selected for inclusion in Steven Spielberg/Tom Hanks video tribute to veterans. "A Timeless Call," shown at the Democratic National Convention
- October: Colorado Coordinated Campaign (4 weeks, Denver/Greeley/Fort Collins/Aurora)

(b)(6)

(b)(6)

SUMMARY OF QUALIFICATIONS

- ◆ Highly focused and results-oriented in supporting complex, deadline-driven operations.

PROFESSIONAL EXPERIENCE

DEPARTMENT OF DEFENSE - Washington, D.C.
OFFICE OF THE WHITE HOUSE LIAISON

July 2007 to Present

Special Assistant to the White House Liaison/Defense Fellow
Schedule C Political Appointment from the President of the United States

- Advisor to the White House Liaison and Deputy White House Liaison on the President's Boards and Commissions at the Department of Defense; including vetting and selecting of committee members, subcommittee members, and consultants.
- Advisor on Federal Advisory Committee Management and related regulations, guidelines, and laws.
- Serve as Liaison between the Office of the White House Liaison, and the Washington Headquarters Services, Executive and Political Personnel, Human Resources Directorate
- Responsible for expediting political appointees through the human resources process, coordinating with appointees for in-processing and security procedures, and representing the interests and objectives of the White House Liaison's Office to the Washington Headquarters Services Office.
- Prepare weekly reports, compile memorandums for the White House Liaison, and provide analytical recommendations to both offices.

DEPARTMENT OF DEFENSE - Washington, D.C.
OFFICE OF THE AIR FORCE GENERAL COUNSEL

September 2006 to July 2007

Personal and Confidential Assistant to the Air Force General Counsel
Schedule C Political Appointment from the President of the United States

- Responsible for handling a wide range of sensitive and confidential special assignments of great personal interest and concern to the Office of the General Counsel
- Independently made extensive travel arrangements and advance work for international and Domestic TDY trips.
- Served as Liaison for the General Counsel and maintained Principal's calendar and meetings.
- Advised the General Counsel on current political and media issues.

UNITED STATES HOUSE OF REPRESENTATIVES - Washington, D.C. January 2003 to November 2005
HOUSE REPUBLICAN CONFERENCE

Manager of Committee Relations (2/05-11/05)

- Train and manage all personnel in the office of Committee Relations
- Maintain all duties of Committee Liaison

Continued ..

Alexis Prieur

SUMMARY OF QUALIFICATIONS

- Proven ability to manage and motivate staff to perform at their best in a high pressure environment.
- Wide experience with factual and case analysis for policy development and advocacy, litigation preparation and human rights documentation.
- Coursework and research in Islamic law, experience in human rights law application during civil conflict

EDUCATION

Northeastern University School of Law, Boston, MA January 2007

Juris Doctorate

Shelter Legal Services, Student Advocate (2003 – 2004)

Research Assistant: Islamic law and conflict in Sudan (2005 – 2007)

Study Abroad: Seton Hall Program for the Study of Law in the Middle East (Cairo)

Tulane Center for International Law and Human Rights (Amsterdam)

Queen's University, Kingston, Ontario, Canada June 2001

Bachelor of Arts Honors: History

Study Abroad: The School for International Training, Kenya Coastal Studies Program

RELEVANT PROFESSIONAL EXPERIENCE

Office of the Massachusetts Attorney General May 2007 – July 2008, Jan 2009 – Apr 2009

Mediator / Legal Analyst, Consumer Protection Bureau, Health Care Division

- Researched, and drafted policy goals, regulations, and speeches. Attended inter-agency policy meetings. Topics included pharmaceutical industry-physician relationships, health data collection, and neonatal research regulation.
- Analyzed legal arguments and collaborated on case strategy, primarily under state civil law. Drafted civil investigative demands, preparation for depositions. Review and analysis of defendant's production.
- Mediated disputes between health care providers and consumers, resolved over 60 complaints and recovered \$300,000 for consumers.

Human Rights Commission of Sri Lanka Mar – Aug 2006

Legal Analyst

- Advised Vavuniya regional office on investigation, advocacy and documentation of individual complaints. Issues included missing persons, human rights abuses by security forces and violations of administrative law.
- Developed systems for intake procedure and recording system, improved file management, and cultivated a partnership program with a local legal advocacy group to provide legal consultative services.

Cooperative Legal Placements:

UN International Criminal Tribunal for Rwanda Mar 2005 – May 2005

LeBoutillier Lamb Greene & MacRae LLP Sept – Nov 2005

California Appellate Project Nov 2004 – Feb 2004

OTHER LEGAL AND POLITICAL EXPERIENCE:

Barack Obama Campaign for Change

Oct 2007 – November 2008

Voter Protection Coordinator, Wisconsin

- Managed a fulltime volunteer staff of six. Created and directed a statewide network of fifty plus lead volunteer lawyers working with local officials to ensure polling locations in their counties are accessible, adequately supplied and staffed with well-trained personnel.
- Recruited and trained 1200 plus volunteer attorneys to observe the voting process, report and resolve issues of improper application of state election law, voter intimidation, suppression and polling place management
- Highlights:
 - Prevented ballot shortages in the state's largest city through successful advocacy to provide ballots for 110% of eligible voters. Similar success in several other counties and municipalities across the state.
 - Worked successfully with officials to model demand and improve polling places and recruit more polling place officials, in many places doubling the number of voters processed per hour.
 - Developed a voting laws compliance program and rapid legal response network for the campaign field program

Voter Protection Volunteer

N.H. (Jan) / MA (Feb) / PA (Apr)

- Led development of training materials for volunteer lawyers to be taught to local and foreign lawyers in two-hour training sessions in three state primary races.
- Organized volunteer legal team of 150 plus into a statewide legal reporting structure for monitoring.

John Kerry Presidential Campaign

June 2003 – Nov 2004

New Hampshire Campaign Staff

- Responsible for student-voter education and the creation and implementation of "get-out-the vote" and Election Day protection plans. Promoted from Intern field organizer.

Office of the Honorable A. Anne McLellan, Canadian Member of Parliament

Attorney General and Minister of Justice / Minister of Health

July 2001 – Nov 2002

Political Assistant

- Political assistant for the Attorney General and Federal Minister of Justice (January 2002) and Federal Minister of Health. Prepared replies to queries posed by members of the media, Liberal Caucus, and colleagues regarding the Minister's responsibilities.
- Legislative research in areas of anti-terrorism, health care reform and euthanasia

REFERENCES:

(b)(6)

OTHER:

Bar Admissions: Massachusetts (2007), New York (Pending)

(b)(6)

Nationalities: American, Canadian

GAUTAM RAGHAVAN

(b)(6)

(b)(6)

RECENT EXPERIENCE

U.S. Department of Defense

Special Assistant to the White House Liaison (Schedule C)

April 2009 – Present

- Assisted the White House Liaison with the recruitment, vetting, placement, and on-boarding of over 250 PAS, Non-Career SES, and Schedule C political appointees throughout the Office of the Secretary of Defense and the Military Departments; independently planned, coordinated, and implemented new and improved procedures to streamline the political appointment process.
- Performed program assessment and long-range planning regarding the placement of political appointees throughout DoD in support of the goals and objectives laid out by the President and the Secretary of Defense.
- Functioned as a primary point of contact at DoD for the White House Presidential Personnel Office, Office of Public Engagement, and Cabinet Affairs Office; frequently represented the White House Liaison and DoD at White House meetings, events, and briefings.
- Established and maintained close liaison relationships with principal executives and key staff throughout OSD (particularly the Immediate Office, Office of General Counsel, Standards of Conduct Office, and Executive and Political Personnel), the Military Departments, other Federal agencies and departments, Congress, and private industry.
- Conducted special assignments for the White House Liaison and the White House Presidential Personnel Office; performed extensive research and formulated decision papers and briefing memos on a variety of politically sensitive issues of critical importance to DoD.
- Managed the political vetting and approval process for all paid and unpaid consultants to the DoD as well as all appointments to the DoD's Federal Advisory Committees (over 1,200 members on 60 boards and commissions, including the Defense Science, Health, Business, and Policy Boards).
- Coordinated with senior DoD leadership, career and military staff, Presidential Personnel, the White House Military Office, the First Lady's Office, and the Immediate Office of the Secretary of Defense on high-profile appointments to Federal Advisory Committees focused on suicide prevention, military families, military leadership diversity, women in the services, and the Quadrennial Defense Review.
- Implemented new vetting guidelines for the appointment and approval of Federal Advisory Committee members; completed the May 2009 GSA course "Federal Advisory Committee Act Training" in support of this work.
- Developed and implemented a newly restructured Defense Fellows program to provide junior political appointees with broad and substantive exposure to DoD, the U.S. Armed Forces, and the daily operations of the Federal government; spearheaded the process to recruit, interview, and place Defense Fellows in offices throughout OSD and the Military Departments.
- Managed the hiring and placement of White House Liaison Office interns.

Democratic National Committee

Asian American Finance Committee Director

July 2008 – February 2009

Midwest Finance Director

March 2007 – February 2009

Mid-Atlantic/New England Deputy Finance Director

April 2006 – March 2007

- Cultivated and solicited major gifts from donors throughout the country; coordinated major donor fundraising in key battleground states; regularly exceeded fundraising goals throughout 2007 and 2008.
- Managed the recruitment, development, and day-to-day operations of the Obama campaign's national Asian American Finance Committee; planned and executed a fundraising program that generated significant contributions from 1,500 donors during the general election; coordinated, with the APIA Vote

- staff, political and grassroots events that generated positive coverage throughout the APIA press.
- Briefed and staffed President Barack Obama, First Lady Michelle Obama, Vice President Joe Biden, and campaign surrogates including President Bill Clinton, DNC Chairman Howard Dean, Warren Buffett, actor Kal Penn, musician Yo-Yo Ma, and senior campaign staff and policy advisers.
- Supervised a Deputy Finance Director, Staff Assistant, and Intern team.

Progressive Majority

Development Assistant

May 2005 – March 2006

- Researched, wrote, and produced with the Development Director a proposal that generated multi-year, multi-million-dollar support from the Democracy Alliance.
- Conducted extensive donor research to identify prospective donors and analyze giving capacity; developed a working knowledge of major donors and major donor networks.

OTHER EXPERIENCE

Institute for Politics, Democracy, and the Internet

Research Assistant

August – December 2004

Stanford University Residential Education

Resident Assistant

August 2002 – June 2004

U.S. Department of Justice (Terrorism & Violent Crime Section)

Stanford in Government Fellow

June – August 2002

EDUCATION

The George Washington University

M.A., Political Management (Expected 2009)

Coursework included strategy and message development, speech writing, grassroots politics, campaign advertising, and online political strategy.

Stanford University

B.A., Science, Technology, and Society with Minor in History (2004)

Coursework included American political history, technology and international security, political communication, ethics and technology, ethics and public policy, and classical history.

MEMBERSHIPS & AFFILIATIONS

- Finance Chair of *Homespun: Made in the U.S.A.*, a grassroots initiative to establish a permanent Indian-American presence at the Smithsonian Institution.
- Board Member of New Leaders Council of Washington D.C., a non-profit organization that provides progressive political education, training, and networking opportunities for young professionals and community leaders.
- Participant in Truman National Security Project's Executive Agency Training Program (February – May 2009), an interagency series of seminars and events designed to provide political appointees with broad exposure to the national security system and practical skills required to be effective in the executive branch.

References available upon request.

ALSTON BRIDGERS KAMAR

(b)(6)

Experience

Senior Speechwriter to Secretary of Defense Robert M. Gates

2009-Present

Department of Defense, Washington, DC

- Led speechwriting office and managed assignments in absence of chief speechwriter
- Authored numerous keynote addresses that received praise from national and international press, senior Department of Defense officials, and Congressional leaders of both parties. Speech topics include [Iraq's role in the war on terror](#), [balancing foreign policy between realism and idealism](#), [the importance of the Afghanistan theater](#), [Iran and NATO](#), and [the role of nuclear weapons in the U.S. defense posture](#)
- Developed and authored key Department of Defense statements in crisis situations under heavy press scrutiny, including [Iraq and Afghanistan Surge and Surge Testimony](#), [Iraq Surge](#) and [drawdown messages](#), [response to Iran](#) (regarding U.S. national intelligence assessment), [testimony to U.S. Air Policy](#), [Secretary and Chief of Staff](#), [statements on Afghan civilian casualties caused by U.S. air strikes](#), and [the need for defense reauthorization](#)
- Traveled abroad with United States delegations and coordinated closely with secretary of defense and senior defense officials to further the interests of the U.S. government through press statements and speeches
- Coordinated with other cabinet agencies and the national security councils of the Bush and Obama administrations to ensure remarks and testimony accurately reflected administration positions
- Analyzed wide range of media coverage to advise chief speechwriter and Pentagon press secretary on how to advance the goals of the secretary of defense through public and non-public speaking events

Associate Editor

2005-2008

National Review Magazine, New York, NY

- Authored and edited signed articles and unsigned editorials for print magazine and website on various topics ranging from the political implications of the Hawaiian independence movement to the Kentucky Derby
- Research assistant to William F. Buckley Jr. for book campaign for Barry, John, and Andy Goldsboro

Editor in Chief

2005-2007

The Hawaiian Review, Honolulu, HI

- Led staff of (a) government-independent conservative campus journal through period of rapid expansion in membership and from low to high student body ranking, more than \$1,000 for operating expenses, and third best reviewer

U.S. Senate Intern

Summer 2004

Office of Missouri Dept., Washington, DC

- Worked policy briefs, assisted constituent services, compiled all speeches from Senate campaigns

U.S. Senate Campaign Communications Intern

1/2003-2004

Leadwell Dept for U.S. Senate, Nashville, TN

- Directed issues table, the principal point of contact between the campaign and the public, addressed press inquiries to the heads of issues, participated in rapid-response team

Education

University of Missouri: Graduated Summa cum Laude

2001-2004

- B.A. in American Government (3.87 GPA in major, 3.81 GPA overall), inducted into Phi Delta Kappa society
- Selected to participate in the Collegiate Network's foreign correspondence course in Prague, Czech Republic
- Placed third in Benjamin F. Hargis campus-wide persuasive speaking contest

Private School: Graduated Summa cum Laude

1999-2001

- Selected class secretary, Varsity president

Other Qualifications, Skills, and Interests

- U.S. Department of Defense security clearance, Top Secret
- Computer: Microsoft Word & Excel, Final Cut Pro, Adobe Photoshop and InDesign, iWork
- [BACB](#)
- Television appearances: Nightline "Making a List" (TBC documentary "Battle for Tobacco Road")

JONATHAN REIBER

(b)(6)

SUMMARY OF EXPERTISE

- Over five years experience in security and policy analysis, including with the UN Peacekeeping Mission in Sudan.
- Specialization in foreign and security policy: South Asian, African, and Islamic affairs; counterinsurgency; counterterrorism.
- Excellent writing, editorial, public speaking and management skills.
- Language skills: (b)(6)

EXPERIENCE

BARACK OBAMA'S PRESIDENTIAL CAMPAIGN

WASHINGTON D.C.

Assistant to Richard Danzig, Senior Advisor to Barack Obama

February 2008 to December 2008

- *Full-time volunteer.* Provided policy and staff support to former-Secretary of the Navy, covering U.S. foreign and defense policy; South Asian, Middle Eastern, European, and Islamic affairs; Pakistan's security sector; counterterrorism, counterinsurgency; defense procurement and defense priorities for the next administration.
- Prepared analytical memos, talking points, background memos, media summaries, and larger analytical reports.
- Staffed Secretary Danzig at briefings, campaign events, meetings, conferences, and at the Democratic Convention.

Field Associate, Primary and General Elections

January, February, October and November 2008

- *Full-time volunteer, Massachusetts Field Associate, Massachusetts Campaign Headquarters:* Coordinated town-captains in over forty Massachusetts towns and cities for the February 5th Primary Election.
- *Full-time volunteer, Virginia Field Associate, Norfolk North Field Office:* Recruited and coordinated a national security/military affairs volunteer cohort for the last two weeks of the General Election in Virginia.
- *New Hampshire Full-time Volunteer, Bedford, Dover, and Manchester Staging Locations and Campaign Offices:* Canvassed and organized volunteers for the last two weeks of the New Hampshire Primary.

ERGO a geopolitical intelligence and consulting firm, specializing in emerging and frontier markets

WASHINGTON, D.C.

Research Manager (consulting)

August 2007 to present

- Lead research in geopolitical intelligence and political risk, covering Pakistan, North Africa, and The Middle East.
- Responsibilities include in-country source recruitment and relationship development; research, analysis, writing; management of on-the-ground research partners; production of documents between 200 and 500 pages; client outreach.
- Project leader on political stability and future scenarios in Pakistan; the future of the Pakistan Army; social and political trends in Iraq, Egypt, Algeria and Sudan; ethnic and tribal groups of Iran; due diligence of business leaders in Syria; economic and regulatory analysis in Turkey; port security and port development in Nigeria; maritime security barriers.

UNITED NATIONS PEACEKEEPING MISSION IN SUDAN

KHARTOUM, JUBA, EL-FASHER; SUDAN

Policy Planning Advisor, Departments of Civil and Political Affairs

May 2006 to August 2006

- Drafted and coordinated policy programs for the Darfur-Darfur Dialogue/negotiations in the Darfur region of Sudan. Conceived early warning systems in Southern Sudan and UN public diplomacy towards Islamist groups in Sudan.
- Conducted interviews regarding Sudanese-based Islamist movements and their narratives of jihad, resistance, and cooperation with the West (including extensive interviews with Hassan al-Turabi and Sadiq al-Mahdi).

THE FLETCHER FORUM OF WORLD AFFAIRS

MEDFORD, MA

Editor-in-Chief

May 2006 to May 2007

- Oversaw all aspects of Fletcher's journal of international affairs, including article commissioning and article development, staff development, journal production and printing, and business development. Managed editorial and marketing staff of twenty-four. Commissioned and edited articles by leading thinkers and actors in international affairs.

HARVARD UNIVERSITY: JOHN F. KENNEDY SCHOOL OF GOVERNMENT

CAMBRIDGE, MA

Assistant to Professor Graham Allison, *Central Challenges of U.S. Foreign Policy*

December 2006 to May 2007

- Worked closely with a United States policymaker and professor of foreign and defense policy to formulate case studies, readings and teaching tools for a leading foreign policy course at the Kennedy School of Government.
- Drafted in-depth policy case studies on United States foreign policy in Sudan and energy security and climate change. Graded student memos and presentations and tutored students' in policy writing.

THOMAS J. WATSON FELLOW **SOUTH AFRICA, MOZAMBIQUE, INDIA, ITALY, TURKEY, CYPRUS**
Project Title: Religious Identity and Political Violence **July 2001 to August 2002**

- Embarked on a yearlong multinational study of religion and conflict in the post-9.11 world in India, South Africa, Mozambique, Italy, Turkey and Cyprus.
- Conducted over two hundred interviews regarding political violence, identity, economic development and conflict.

INSTITUTE FOR GLOBAL MARITIME STUDIES **GLOUCESTER, MA**
Senior Fellow **January 2008 to present**

- Fellowship in Indian Ocean affairs, international security, and climate change.

TRUMAN NATIONAL SECURITY PROJECT **WASHINGTON, D.C.**
Truman National Security Fellow **December 2008 to present**

- Fellowship in security affairs and public policy.

SEABURY BOOKS/CHURCH PUBLISHING INC. **LONDON, UK**
London Editor **October 2003 to May 2005**

- Initiated and managed the company's London office, responsible for all publishing efforts in Europe.
- Commissioned and published books on political and social identity, economic development and just war theory.
- Acquired books for co-publication, raised with European publishers and conducted market research.

EPISCOPAL DIOCESE OF MASSACHUSETTS **BOSTON, MA**
Assistant for International Affairs, Episcopal Bishop of Massachusetts **October 2002 to September 2003**
Policy Associate, Episcopal City Mission (ECM)

- Drafted speeches, talking points, op-eds, press releases; organized events relating to Iraq, Israel, Palestine, and Africa.
- Served as press officer and policy advisor for a fact-finding mission to Israel and Palestine.
- Coordinated the Diocese of Massachusetts' efforts regarding affordable housing and homelessness.

INTERNATIONAL CENTER FOR RELIGION AND DIPLOMACY **WASHINGTON, D.C.**
Ronald H. Brown Fellow **May 2000 to August 2000**

- Lead policy researcher on self-determination movements in the Sudan and the Sudanese civil war in the South, Egyptian and Sudanese constitutional development, international law, and *Shari' a* (Islamic law).
- Conceived, designed and organized an international panel on religion and conflict that was held at the State of the World Forum in 2000.

EDUCATION

M.A.L.D., THE FLETCHER SCHOOL OF LAW AND DIPLOMACY **MEDFORD, MA**
Sherby Anheer Scholar in Educational and Cultural Diplomacy **2005 to 2007**

- Field specializations: International Security Studies and U.S. Foreign Policy (in South Asia and the Islamic World).
- Relevant course work in: foreign and defense policy planning; South Asian, Central Asian, and Middle Eastern history; terrorism, counter-terrorism and counterinsurgency operations; international law and organizations; international economics and international business; international development; oceanic history and maritime affairs.
- Master's Thesis: *The Crescent and the Crown: Muslim Extremism in the United Kingdom*. Thesis explored the role of South Asian Muslim diaspora communities in fostering extremism in the United Kingdom and the relative successes and failures of British counter-extremism policies.

A.B., MIDDLEBURY COLLEGE **MIDDLEBURY, VT**
Major in Religious Studies, College Scholar, Decors List, Departmental Honors, cum laude **1997 to 2001**

- Honors Thesis: *The Public Politics of Dorothy Day and Thomas Merton, 1939-1963*.
- Head Coordinator, "One More Step" Mentor Program, *Foundation for Excellent Schools* (Cornwall, VT). Managed mentor programming at five Vermont and New York schools.
- Director, Middlebury College Peace Symposium.

RELEVANT CONFERENCES

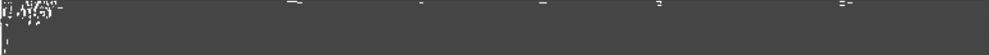
- CSIS/NDU Conference: Afghanistan and Pakistan on the Brink 2008
Invited Participant
- Aspen Strategy Group: U.S.-India Strategic Dialogue 2008
Invited Observer

REFERENCES



ADDITIONAL INFORMATION

Computer skills: MS Word (2003-2007), MS Excel (2003-2007), MS PowerPoint (2003-2007).



Ashley R. Richardson

(b)(6)

Experience

U.S. Department of Defense

Washington, DC

Confidential Assistant, International Security Affairs, October 2006-Present

- ◆ Presidential Appointment
- ◆ Acted as personal and confidential assistant to the Assistant Secretary of Defense
- ◆ Managed coordination and logistics for the daily schedule of the Assistant Secretary
- ◆ Assisted with front office duties, answered phones, and greeted guests
- ◆ Coordinated briefing materials with programs and advisors for the Office of the Secretary
- ◆ Assisted in planning events and scheduling travel for the Assistant Secretary

Cookerly Public Relations

Atlanta, GA

Office Assistant, August 2006-September, 2006

- ◆ Managed front office duties, answered phones
- ◆ Assisted Senior Vice President with account work for major clients
- ◆ Assisted with special projects related to various client accounts

U.S. Department of Energy

Washington, DC

Scheduler to the Secretary of Energy, April 2005-April, 2006

- ◆ Presidential Appointment
- ◆ Managed coordination and logistics for the daily schedule of the Secretary
- ◆ Assisted in managing the Secretary's scheduling request process
- ◆ Acted as Secretary's executive assistant in his/her absence
- ◆ Coordinated briefing materials with programs and advisors for the Office of the Secretary that impacts the schedule for the Secretary
- ◆ Coordinated and held scheduling meetings with the Secretary and Chief of Staff in Director's absence
- ◆ Assisted in planning and advancing events for the Secretary

55th Presidential Inaugural Committee

Washington, DC

Casing and Lockbox, Treasury Department, December 2004-January 2005

- ◆ Directed research at National Archives of past Inaugural Ceremonies
- ◆ Processed all monetary funds and contributions for Inaugural Ceremonies

Republican Party of Florida

Clearwater, FL

Field Director, Pinellas and Pasco Counties, May-November 2004

- ◆ Directed Victory 2004 campaign activities in two of the top swing counties in the United States consisting of more than 10,000 volunteers
- ◆ Organized GOTV activities for six offices, including phone banking, precinct walking, volunteer recruitment, social conservative and church coordination, voter registration, absentee ballot coordination, and transportation to early voting and polling locations.
- ◆ Implemented the 72 Hour Program in Pinellas and Pasco Counties of Florida, a program designed to significantly increase voter turnout through GOTV activities
- ◆ Coordinated campaign events with the President and national surrogates such as Vice President Cheney, First Lady Laura Bush, Rudy Giuliani, Ken Mehlman, and Ralph Reed

Lamar Alexander for Senate

Nashville, TN

Intern, Finance Office, August-November 2002

- ◆ Assisted finance office with campaign fundraiser events with the President, Vice President, and former President George Bush
- ◆ Coordinated for mailings, phone banks, and volunteer activities

Bob Barr for Congress

Woodstock, GA

Phone Bank Coordinator, May-August 2002

- ◆ Assisted with campaign and fundraising events with national surrogates and local officials
- ◆ Directed large phone banking operation and ran volunteer office
- ◆ Recruited and coordinated volunteers in aggressive grassroots goals

The White House

Washington, DC

Intern, First Lady Laura Bush's Projects Office, January-May 2002

- ◆ Assisted Mrs. Bush's staff with planning events such as teacher conferences and author symposiums
- ◆ Handled correspondence concerning Mrs. Bush's education initiatives
- ◆ Assembled briefing information for Mrs. Bush and staff for trips abroad

Education

Belmont University

Nashville, TN

Bachelor of Arts in Political Science, Minor in Broadcasting, Received May 2004

- ◆ 3.26 GPA, Dean's List 2002-2003
- ◆ Kings College, London, England Study Abroad Program, Summer, 2003

(b)(6)

Publication

- ◆ "Governatorial Agenda Setting in the American South" The Fourteenth Annual Belmont Undergraduate Research Symposium, Journal of Proceedings, Volume XII, 2004

Volunteer Experience

- ◆ Belmont University Collegiate Republicans, Campaign Director, 2002-2004
- ◆ Organized rallies for College Republicans to support troops in Iraq
- ◆ Volunteer at Tennessee Republican Party for 2002 Republican candidates
- ◆ Volunteer at The Extension, Drug and Alcohol Rehabilitation Center, 2002-2003
- ◆ Four Missionary Trips to Guerrero Mexico, and Montego Bay, Jamaica

JUSTO ROBLES III

My experience is rooted on working with communities to conceive and execute solutions through political means. Through my work with labor unions such as the California Teachers Association; community organizations such as National Council of La Raza; and prominent religious and political leaders (both Democrats and Republicans), I have learned that we all share a common interest to better understand how to reconcile and solve the challenges of providing world class education, adequate health care, and a strong national security. My education and experience have honed my capacity to analyze problems, draft arguments, and efficiently present ways to approach situations in different settings. (b)(6) with a serious interest in learning through and from different communities and cultures.

B.A. in International Relations and Political Science
(Double Major with emphasis: International Law and American Public Policy)
San Francisco State University, San Francisco, CA (2005)

Department of Homeland Security: Correspondence Analyst (Political Appointment) April, 2009 – Present

Coordinate communication between Secretary Napolitano and other government entities. Duties include drafting, editing, and coordinating responses between Departments on behalf of the Secretary. I also assisted the White House Liaison in researching, vetting, and advising the development of the Homeland Security Advisory Committee

Senator Michael Bennet (D-CO) National Finance Committee: Fundraising Associate March, 2009

Assist the fundraising team to schedule and coordinate call time with Senator Bennet and donors. Maintained the fundraising database of donors. Duties included preparing fundraising briefs for the Senator and maintaining relationships between the campaign and community leaders.

Presidential Inaugural Committee: Political Assistant December, 2008 – January, 2009

Assist the political department in maintaining relations with elected officials and prominent supporters on behalf of the Presidential Inaugural Committee. As Political Assistant I prepared and conducted briefs for principals and coordinated multiple activities.

Obama for America, General Election: Colorado Deputy Political Director June, 2008 – November, 2008

I was given wide latitude to take initiative and entrusted to make important decisions. In my capacity as Deputy Political Director I managed the campaign relationships with elected officials and prominent campaign supporters. Responsibilities included; preparing political briefs, staffing elected officials and prominent state and national leaders, and facilitating surrogate requests from the communications, field, policy and constituency teams. In addition I established effective systems for monitoring the public activities of opponents, coordinated information flow, and prepared reports which contained analysis, internal polling, and recommendations that were timely and useful to the overall campaign.

The Strategy Group / Norma Torres for Assembly, District 61, CA.: Campaign Manager March, 2008 – June, 2008

Managed paid and volunteer staff in a successful primary campaign. Responsibilities included; political outreach, field operations, fundraising coordination, and scheduling. The campaign that I managed resulted in a twenty-point margin of victory, in a field of four candidates. The campaign required managing the staff, the candidate, and her family to assure discipline in message and action.

Obama for America, Primaries: March, 2007 – March, 2008

Regional Political Director: El Paso, TX

Secure endorsements and maintain the relationship between the campaign and elected officials and super-delegates in the El Paso region of Texas. Also staff, brief, and prepare surrogate events in the region.

Director: Nevada Youth Vote

Develop and implement the youth vote and Latino outreach plan for turning out youth voters. This required the identification, training and management of a constantly changing cadre of volunteers.

Latino Outreach: New Mexico

Organize field operations in the Latino and union delegate-heavy southern region of New Mexico.

Deputy Field Director: Chicago

Mobilize and organize support behind Senator Obama by developing a network of volunteers in Chicago to provide local and nationwide support to the campaign. This required, in part, coordination of the Sister City Program that linked Obama supporters in Illinois with those in Iowa. I also coordinated Camp Obama which trained volunteers to be more effective in Chicago and in the four early-primary states. Developed a grassroots network of Latino supporters in Chicago with connections nation-wide to support activities in Latino-dense states.

Office of the Mayor: San Francisco: Assistant to the Liaison to the Asian-American Community and Latino Community 2004 – 2005

My responsibility was to strengthen the connection between the Mayor's Office and the Chinese-American community. This included presentations and meetings with the press, organizations and other political offices in city hall.

Gavin Newsom For Mayor Campaign

2003 – 2004

Managed volunteers and voters in a predominantly Latino district of San Francisco. Organized meetings with leaders of Latino organizations in order to coordinate the strategy for mobilizing voters. Worked to include minority organizations

Sergio C. Rodriguez Jr.

EXPERIENCE

Department of Defense

Special Assistant for Intelligence at Directorate for Information, Schedule C, Appointment

Arlington, VA

Apr 2007 - Present

Office of Legislative Affairs

- Assists and analyzes intelligence and services submissions provided on behalf of the Secretary of Defense for the legislative process. Acts as liaison between Under Secretary for Intelligence and Chief Information Officer, along with staff, to brief Congressional members, prepare testimony and interpret legislative language. Top Secret/SC/TKCH clearance

United States Navy

Intelligence Officer (Reserve), Lieutenant Commander

Long Beach, CA

Jul 2006 - Jan 2007

- Served as an advisor on intelligence matters for civil military affairs unit as a Reservist to support reconstruction efforts overseas. Activated to support Operation Enduring Freedom with Naval Expeditionary Combat Command. Top Secret/SC clearance

Department of the Treasury

Special Assistant to Under Secretary for Terrorism & Financial Intelligence, Schedule C Appointment

Washington, DC

Jan 2005 - Jul 2006

- Analyzed and briefed the Under Secretary on intelligence and counter terrorism efforts. Acted as liaison to bureau directors and assisted in Bank Secrecy Act, PATRIOT ACT, financial system, and enforcement matters.
- Coordinated congressional testimony and speeches for Under Secretary. Drafted briefs related to terrorism, narcotic trafficking, money laundering and other crimes for inter-agency meetings. Worked on policy initiatives regarding North Korea, Cuba sanctions, intellectual property theft, charitable issues outreach, and financial services sector outreach. Top Secret/SC clearance

Bush Cheney 2004, Inc.

Deputy Hispanic Outreach Director, Southwest Coalition Coordinator

Arlington, VA

Oct 2003 - Dec 2004

- Coordinated efforts at national and state level to maximize support from Hispanic organizations and individuals.
- Organized total of 32 coalitions for the purpose of teambuilding, planning events and coordinating media in six states including Arizona, California, Colorado, Hawaii, New Mexico and Texas.

The White House

Senior Aide, White House Military Office

Washington, DC

Mar 2003 - Sep 2003

- Supported military operations and social efforts supporting the Executive Office of the President.

United States Navy

Legislative Coordinator, Office of the Assistant Secretary of the Navy

Washington, DC

Oct 2001 - May 2003

- Prepared and interpreted budgetary and fiscal legislation proposals for the Senate and House Armed Service Committees.

Naval Academy Officer, Public Affairs Officer, USSC/RTS (PTO III)

San Diego, CA

Jan 1995 - Oct 2001

- Operationally deployed to assist in Counter-Drug operations and enforcement of oil sanctions in the Middle East. Also, part of task force sent to South East Asia for counter-terrorism exercises.

United States House of Representatives

Intern, Congressman Christopher Cox (R-CA)

Washington, DC

Dec 1997 - Jun 1998

- Assisted in drafting National Security and military concerns for Select Committee on Intelligence.

EDUCATION

University of California at Santa Barbara

Bachelor of Arts, Political Science

Santa Barbara, CA

Jun 1997

ADDITIONAL ITEMS

- [REDACTED]
- National Rifle Association, Reserve Officers Association (Life Member), University of California Alumni Board member

CAROLINE E. ROSS



EDUCATION

Vanderbilt University

Bachelor of Science cum laude, graduated May 2005
Human & Organizational Development major, Art History minor
GPA: Major 3.75/4.0, Minor 3.75/4.0, Overall 3.6/4.0

Vanderbilt Academic Program in Florence, Italy University of Florence, August 2003-December 2003

Intensive abroad program studying Art history and Italian language while residing with Italian classmates

PROFESSIONAL EXPERIENCE

Presidential Appointee, White House Liaison Office, Pentagon – Confidential Assistant, May 2005-Present

Manage and coordinate official senior level appointments and requests for the Director of White House Liaison to the Secretary of Defense. Oversee daily operational tasks to help hire and transition fellow Political Appointees to DoD. Project manager

The Strategic Alliance – *Assistant*, July 2005-October 2005

Assisted VET by arranging private meetings for the former US Ambassador to Saudi Arabia with local business leaders to discuss possible economic development in Saudi Arabia

McNeely Pigott & Fox Public Relations Firm – *Intern*, September 2004-December 2004

Supportable client-based tasks and projects including: drafting press releases, A press plan entry system, monthly event planning, and overall comprehension of media relations

Nantucket Island Resorts – *Reservation Agent*, May 2003-August 2003

Scheduled reservations for resort guests and maintained effective communication skills in a fast paced work environment. Participated in company annual budget educational training seminar

POLITICAL EXPERIENCE

Bush Cheney 2004 Presidential Campaign Headquarters – *Communications Intern*, May 2004-August 2004

Assistance for daily political news clippings regarding the Presidential Campaign and executing staff requests in the Communications department. Organized documents and releases for National Communications Director and operated campaign phone bank in a high stress environment.

Kansas Governor Bill Graves, Campaigns and Elections – *Assistant*, February 1994 & 1998

HONORS

Vanderbilt University Dean's List, Spring 2003, Fall 2003, Spring 2004, Fall 2004, Spring 2005

National Dean's List (Honoree), Fall 2004

National Honors Society, 1999-2001

Notre Dame de Sion Leadership Scholarship, 1997-2001

ACTIVITIES

Erving Marion Kaufman Youth Advisory – *Board Member*

Provided twenty high school students selected to evaluate proposals regarding funds to develop community service projects and youth awareness in Kansas City. This commitment included board meetings, site inspections and weekly grant meetings.

Kappa Kappa Gamma Sorority – *Event Chair*

Organized negotiations and supervision for various social events while drafting contracts with local vendors and recruitment, managed social event budget for each semester, delegated responsibilities and supervised team social insurance

InterHall Campus Residence Representative – *Representative*

Providing class representative regarding housing and/or residential concerns and inquiries

Community Service – Completed well over 1,000 hours of service through projects at my home community in Nantucket, MA as well as by over 200 hours of service through Vanderbilt University

INTERESTS, SKILLS

Communications – Strong communication skills with individuals in personal, social, and professional programs

Computer skills: Microsoft Word, Power Point, Excel, Access

VICTOR ALEXANDER DAVID ROSTOW

(b)(6)

Effective and experienced senior program manager, with a twenty-five-year success record in international and domestic policy administration, domestic and international law and negotiations and operations management, crisis supervision, public, corporate and congressional relations, strategic planning, direction of complex, executive-level, long-term projects.

PERSONAL PROFILE

- **Effective team leader/team builder** who uses training, individual empowerment and skilled, intuitive supervision to build group cohesion and achieve maximum results.
- **Skilled communicator/dynamic writer** with unique abilities to draft targeted responses to, and frame cogent explanations of complex positions; recognized skill at achieving consensus among divergent parties; gifted speaker/teacher to widely diverse audiences.
- **Experienced international negotiator/diplomat** with exceptional understanding of multi-cultural motivations and extensive experience drafting bilateral and multilateral agreements with the Russians, Japanese and Europeans. Senior Executive Service 1987-1994.
- **Respected attorney/counselor/litigator** who has initiated and directed international negotiations, complex litigation and interagency programs for the Departments of Justice and Defense; successful law practice representing corporate and institutional clients.

SELECTED ACCOMPLISHMENTS

APPOINTED twice and by two different Administrations to be Deputy Assistant Secretary of Defense (acting); managed overall operations, liaison with other federal agencies, Congress and foreign governments; supervised policy analysts and negotiators; responsible for development and implementation of all conventional arms control negotiations, arms transfer policies, European security, peacekeeping and laws of war.

MANAGED from conception to final signature (3 1/2 years later) negotiation of a highly technical international agreement (Open Skies Treaty), including development and drafting of the initial proposal, supervision of departmental negotiators and technical staff and personal handling of critical "end-game" discussions with the Russian Ambassador.

DIRECTED an instrumental change in hiring practices that significantly increased the number of women and minorities in both staff and supervisory positions; with limited resources, built a team that effectively represented departmental and U.S. government interests in up to 10 security-related international negotiations and forums.

NEGOTIATED with the United Kingdom and the Federal Republic of Germany a "common view" of operational law of war principles, which greatly facilitated multinational discussions during the Gulf War.

RECRUITED from the Department of Justice to the Department of Defense to direct a task force that successfully altered U.S. government policy and subsequently allied governments' policies with respect to a treaty that negatively impacts U.S. military operations.

SELECTED to become the Immigration and Naturalization Service's first Director of Litigation, reorganized numerous INS operating procedures; managed all litigation against INS involving

policy issues; implemented a "no settlement" policy, which significantly decreased nuisance litigation and improved the Service's win/loss record.

DEVELOPED and TAUGHT a course on Fourth Amendment law for Immigration Officers, emphasizing operational applications, that reduced litigation for violation of individual rights.

DRAFTED for DynCorp's National Security Programs division a proposal to alter a key military policy respecting the implementation of the Chemical Weapons Convention.

COORDINATED team that drafted and initiated implementation of Patent and Trademark Office's Asset Management Program.

CO-AUTHORED arms control critique of Dayton Peace Accords for the Department of Defense.

PROFESSIONAL EXPERIENCE (Management, Legal, Corporate)

February 2003 to Present: Office of the Under Secretary of Defense for Policy.

1994 to February 2003: Independent Consultant for United Negro College Fund, Institute for International Public Policy; Synergy, Defense Regional Security Study; US Patent & Trademark Office; Grammarlans, Inc.

1989-1990 and 1992-1993 Office of Under Secretary of Defense for Policy, Deputy Assistant Secretary of Defense (Acting), Conventional Forces and Arms Control Policy.

- Provided overall policy direction and management for group charged with developing defense policy in all conventional (non-nuclear) arms control negotiations. Responsible for development, coordination and implementation of negotiations policy for the Chemical Weapons Convention, Open Skies Treaty, Conventional Forces Europe Treaty, and on-going bilateral and multilateral negotiations on chemical and biological weapons, arms transfer policies, European security, peacekeeping and law of war. Senior Executive Service.

SES 2

1987-1994 Office of the Assistant Secretary of Defense for International Security Policy, Principal Director & Counselor, Conventional Forces & Arms Control Policy.

- Day-to-day management and policy oversight for chemical weapons and conventional forces negotiators, law of armed conflict and humanitarian law policy development. Responsible for supervising multilateral arms control negotiations and treaty compliance matters, providing policy direction and legal counsel to directors and professional staff on CW and BW policy, conventional forces arms control, Middle East arms control, European security. Conference on Disarmament, United Nations and Red Cross law of war negotiations. Senior Executive Service.

SES

1985-1993 Office of the Assistant Secretary of Defense, International Security Policy, Counselor to the Deputy Assistant Secretary of Defense, Negotiations Policy; Director, Long Range Policy.

- Responsible for supervision of staff coordination of legal issues for arms control negotiations and treaty compliance matters, providing policy direction to senior executives on humanitarian law and law of war issues, east-west relations. civil nuclear policy, IAEA, UNHCR, ICRC matters. Title VIII funding for Soviet-East European studies, US Institute of Peace. Senior Executive Service.

GS-13
SES 1

1982-1985 Department of Justice, Immigration & Naturalization Service, Associate General Counsel, Director of Litigation.

- Management of complex civil and criminal litigation involving INS policy, detention, Fourth Amendment, sensitive prosecutions. Responsible for counseling operational divisions of INS, advising and assisting DOJ and US Attorneys in conduct of INS litigation, liaison with DOJ Civil and Criminal Divisions, legal advisor to INS undercover operations committee. GS 15

1981-1982 Department of the Navy, Attorney Advisor, Board for Correction of Naval Records.

- Preparation and argument of contested performance appeal cases; drafting of findings of fact, recommendations and Board Opinions. GS 13

1977-1981 Fried, Frank, Harris, Shriver & Kampelman, Senior Associate, Immigration & Citizenship.

- Practice areas included representation of Native American tribes and immigration and citizenship matters. Other work included federal agency/congressional administrative and legislative practice and general corporate matters. Cofounder/Counsel to Iranian Jews of America.

1971-1973 TelePrompTer Corporation, Regional Public Relations Manager.

1969-1971 General Instrument Corporation, technical writer.

EDUCATION

J.D., 1977 Faculty of Law and Jurisprudence, SUNY Buffalo. Constitutional & International law.
B.F.A., 1969 New York University, School of the Arts. Acting and Voice.
E.E.O. Manager Course, 1982 Department of the Navy.

AWARDS

Selected as Navy Equal Employment Opportunity Counselor, 1982
INS Commissioner's Special Commendation Award, 1984
INS Enforcement Division Award, 1985
Secretary of Defense Medal for Distinguished Service, 1989
Secretary of Defense Medal for Meritorious Service, 1992

PUBLICATIONS

Chemical Weapons: Tears or Biers?, The Washington Times, 18 July 1994
Pacific Frontier Potential?, The Washington Times, 6 September 1994
Arms Control Aspects of the Dayton Peace Accords, 1997
Asset Management Manual, US Patent & Trademark Office, 1998

JOSHUA S. ROTHSTEIN

LEGAL EXPERIENCE

PAUL, WEISS, RIFKIND, WHARTON & GARRISON LLP, New York, NY

Associate

September 2006 – September 2007, September 2008 – Present

Summer Associate

May 2005 – August 2005

Researched and drafted several motions for summary judgment. Researched and drafted a motion in opposition to class certification. Assisted in the depositions of class action plaintiffs. Drafted interrogatories. Conducted witness interviews in connection with an internal investigation. Prepared witnesses for deposition testimony. Researched and drafted memoranda on international and electronic discovery.

HONORABLE JOSEPH F. BIANCO, UNITED STATES DISTRICT JUDGE FOR THE EASTERN DISTRICT OF NEW YORK, Central Islip, NY

Law Clerk

September 2007 – August 2008

Researched and drafted opinions on complex cases involving criminal law, civil rights, contracts, employment law, torts, and intellectual property. Handled case management duties and coordinated conferences, hearings, and trials.

UNITED STATES DEPARTMENT OF JUSTICE – CRIMINAL DIVISION, Washington, DC

Legal Intern for Asset Forfeiture and Money Laundering Section

May 2004 – August 2004

Researched and drafted advisory memoranda on the effect of Supreme Court cases on asset forfeiture. Researched and drafted a manual of key case citations and analysis.

POLITICAL EXPERIENCE

OBAMA FOR AMERICA

Volunteer

February 2007 – September 2007; September 2008 – November 2008

Assisted Core Foreign Policy Team. Advised Jeh Johnson on foreign policy and international law issues. Drafted sections of debate preparation book. Assisted Samantha Power and Jeh Johnson in drafting memorandum on Guantanamo and detainee issues. Prepared Jeh Johnson for surrogate appearances. Co-founded New York chapter of Generation Obama. Raised funds on behalf of campaign. Organized and recruited young professionals in the New York area for fundraising and volunteer opportunities. Canvassed voters in West Philadelphia.

CONGRESSMAN STEVE ISRAEL, Washington, DC

Intern

January 2001 – May 2001

Performed fact research in connection with draft legislation. Drafted press releases. Coordinated media and public relations events. Wrote letters in response to constituent concerns. Aided in the development of policy speeches before congressional committees.

EDUCATION

COLUMBIA LAW SCHOOL, New York, NY

J.D., May 2006

Honors: Harlan Fiske Stone Scholar

Activities: Columbia Journal of Transnational Law, Head Notes Editor

THE GEORGE WASHINGTON UNIVERSITY LAW SCHOOL, Washington, DC

August 2003 – May 2004

GPA: 3.69

Honors: George Washington Scholar (top 1% - 15% of class, as of Spring 2004)

Activities: Alternative Dispute Resolution Board, GW Client Counseling Competition -- Finalist

THE GEORGE WASHINGTON UNIVERSITY, Washington, DC

B.A., *magna cum laude*, Political Communication, May 2003

Honors: The George Washington University Excellence in Student Life Award, Member of the University Honors Program

EDUCATION

COLUMBIA UNIVERSITY SCHOOL OF LAW, New York, NY

LL.M., May 2006

Honors: Hadlaw Fiske Stone Scholar

Activities: Columbia Journal of Transnational Law, Head Note Editor

THE GEORGE WASHINGTON UNIVERSITY LAW SCHOOL, Washington, DC

August 2005 – May 2006

GPA: 3.59 (George Washington Scholar (top 1% of class) as of Spring 2005)

Activities: Alternative Dispute Resolution Board (AW Client Counseling Competition) – Forester

THE GEORGE WASHINGTON UNIVERSITY, Washington, DC

B.A., *magna cum laude*: Political Communication, May 2004

Honors: The George Washington University Excellence in Student Life Award

Member of the University Honors Program

WORK EXPERIENCE

PAUL, WEISS, RIFKIND, WHARTON & GARRISON LLP, New York, NY

Associate

September 2008 – Present

September 2006 – September 2007

May 2005 – August 2006

Summer Associate

Researched and drafted several motions for summary judgment. Researched and drafted a motion to oppose to a class certification. Assisted in the depositions of class action plaintiffs. Drafted interrogatories. Conducted witness interviews in connection with an internal investigation. Prepared witnesses for deposition testimony. Researched and drafted memos on international and electronic discovery.

CHAMBERS OF THE HONORABLE JOSEPH BIANCO (EDNY), Central Islip, NY

Law Clerk

September 2007 – August 2008

Researched and drafted opinions on complex cases involving criminal law, civil rights, contracts, employment law, torts, and intellectual property. Handled case management duties and coordinated conferences, hearings, and trials.

UNITED STATES DEPARTMENT OF JUSTICE – CRIMINAL DIVISION, Washington, DC

Legal Intern for Asset Forfeiture and Money Laundering Section

May 2004 – August 2004

Researched and drafted advisory memos on the effect of recent Supreme Court cases on asset forfeiture. Researched and drafted an annotated manual with United States case citations and analysis for Asset Forfeiture Unit.

PEAK MANAGEMENT GROUP, Washington, DC

Intern

November 2002 – August 2003

Researched potential clients. Developed presentations and proposals for prospective clients. Assisted in the creation of recording label, both Entertainment, Inc. Clients included Steve Francis, Juan Dixon and Chris Wilcox.

COLONIAL INAUGURATION – THE GEORGE WASHINGTON UNIVERSITY, Washington, DC

Coordinator

September 2001 – September 2002

Hired, trained and supervised 12 orientation leaders as well as over 20 support staff. Coordinated the registration of over 2,000 new students. Planned and implemented a two-and-a-half day orientation program for students and their families that won multiple national awards. Developed a comprehensive training schedule for the staff.

OFFICE OF CONGRESSMAN STEVE ISRAEL, Washington, DC

Intern

January 2001 – May 2001

Researched information for drafting of legislation. Drafted press releases. Coordinated media and public relations events. Wrote letters in response to constituent concerns. Aided in the development of policy speeches before congressional committees.

EXPERIENCE

Committee on Homeland Security, Minority Staff, U.S. House of Representatives, Washington, D.C.

Counsel to Ranking Member Peter T. King (R-NY) March 2006 – Present

- Assigned counsel on the Safe Port Act of 2006 P.L., Chemical Facility Anti-Terrorism Act of 2006, Rail and Public Transportation Security Act of 2007 and the DHS 2007 Authorization Act
- Drafted memoranda of law and advised Ranking Member on national security, judicial and criminal law issues
- Responsible for the preparation of committee hearings; drafting opening statements and briefing memos for the Ranking Member.
- Conducted a 3 month in-depth investigation into the increased criminal activity along our nation's Southwest border and its impact on homeland security, which culminated in a report entitled "A Line in the Sand: Confronting the Threat at the Southwest Border"
- Lead responsibility for whipping operations for 5 subcommittees and full Committee

United States Attorney's Office for the District of Columbia, Washington, D.C.

Special Assistant U.S. Attorney May 2005 – January 2006

- Prosecuted over 30 felony and misdemeanor bench and jury trials in the Superior Court of D.C.
- November 2005 Misdemeanor Assistant U.S. Attorney of the Month

United States Department of State, Bureau of Consular Affairs, Washington, D.C.

Presidential Management Fellow December 2004 – March 2006

- Researched and drafted litigation reports, proposed changes to U.S. Code and regulations under the Administrative Procedures Act
- Detailed to the District of Columbia United States Attorney's Office to gain trial experience

New York City Council, Office of the General Counsel, New York, NY

Legal Intern January – May 2004

Forchelli Curto Schwartz Mineo Carlino and Cohn, Mineola, NY

Summer Associate Summer 2003

Senator John McCain for President 2000, Lansing, MI

Mid-West Youth Coordinator August 1999 -- March 2000

EDUCATION

Fordham University School of Law, New York, NY

Juris Doctor, 2004

- Recipient of Public Interest Fellowship
- Associate Editor, *Fordham Environmental Law Journal*

University of Michigan, Ann Arbor, MI

B.A. 2001, Political Science, concentration Middle Eastern Studies

- University Honors
- *Delta Chi* Fraternity

MISCELLANEOUS

- Admitted to practice in New York

(b)(6)

BENJAMIN G. RINKLE

EDUCATION

Harvard University, Ph.D., Department of Government, June 2003

Dissertation: "Symptom or Disease? Arms Races and the Causes of War"

Advisors: Stephen P. Rosen, Stephen M. Walt, Alastair Iain Johnston

Tellowships:

September 2002 – June 2003, 'International Security Program, Heller Center for Science and International Affairs

September 2001 – August 2002, Bradley Fellow, John M. Olin Institute for Strategic Studies

September 1998 – May 2000, Benjamin and Helen Buttrick Trust Fellowship

The Johns Hopkins University, B.A., 1994 (with General and Departmental Honors) in International Studies

Honors: 1994 Robert W. Tucker Award for Best International Relations Senior Thesis, "Military Intervention in America's Post-Gulf War Foreign Policy"; Phi Beta Kappa; Pi Sigma Alpha; Golden Key National Honor Society; Dean's List (five semesters)

EXPERIENCE

Department of Defense, May 2003 – Present, Action Officer – OSD/ISA/NSA-NG

- Served as analyst in office responsible for planning and coordinating DoD policy re post-conflict Iraq
- Wrote memorandums and testimony for Secretary of Defense, Deputy Secretary of Defense, and Undersecretary of Defense for Policy
- Assisted in development of DoD policy on Iraq debt relief, Iraq asset seizure, and foreign direct investment in Iraq.

Harvard University, September 1998 – May 2003

- Student Chairperson, 2003 Harvard Colloquium on International Affairs, "Globalization After September 11: Has Anything Changed?"
- Teaching Assistant, Professor Graham Allison, and Ambassador Robert Blackwell, "Central Issues of American Foreign Policy," Spring 2001.
- Teaching Assistant, Professor Bruce May, "The Cold War," Fall 2000.
- Teaching Assistant, Ambassador Robert Blackwell, "Pursuing the National Interest," Fall 1999 and Fall 2000.
- Research Assistant for Professor Stanley Hoffman, Fall 1998 – Spring 1999.

Congressional Budget Office, National Security Division, June 1999 – August 1999, Intern

- Wrote information paper on the origin and evolution of the "two major regional conflicts" strategy's in the U.S. foreign security planning.
- Conducted directed research on the formation of U.S. national military strategy in the post-Cold War era.

Institute for Defense Analysis, June 1998 – September 1998, Research Assistant

- Developed analytic tools to compare Personnel Allocation Potentials for various weapons systems across different conflicts.
- Took as technical expert for project team working to improve the Department of Defense's modeling its current combat simulations.

United States Army, July 1994 – May 1998

September 1996 – May 1998, Battery Executive Officer

Headquarters and Service Battery, 111th Airborne Field Artillery Regiment, 8th Airborne, Ft. Belvoir, Ft. Bragg
Served in command of 180 paratroopers capable of air-notice deployment anywhere in the world within 48 hours.
Responsible for maintenance and accountability of over \$5 million of equipment and vehicles.

January 1995 – July 1996, Company Fire Support Officer – Flatoon Fire Direction Officer

112th Field Artillery, Second Infantry Division, Camp Casey, Republic of Korea

- Responsible for planning and execution of indirect fire support for a forward deployed armor company.
- Supervised integration of Korean Agencies to United States Army (KATG-44) into all section training events.
- U.S. Army Accredited team qualified for First Army-Border-Border Exercise Team.

PUBLICATIONS

- "The Battle of Jaffa, 1948: Urban Combat in the Israeli War of Independence," in John Antal and Brad Gernke, eds., *City Fights* (Presidio Press, 2003).
- "The ABM Treaty and Arms Race Myths," *The Washington Times*, December 21, 2001.
- "The Future of War and the Shaping of US Forces," *Harvard International Colloquium Paper* (May 2001).
- "Never At War: Why Democracies Do Not Fight One Another." (Book Review), *Harvard International Review*, Spring 1999.

CLEARANCE AND SKILLS

- (b)(6)
- (b)(6)
- Familiarity with Excel, Stata, and a variety of word processing software.

Maggie M. Sadowska

(b)(6)

(b)(6)

WORK EXPERIENCE

- Office of the Secretary of Defense, European Policy, Country Director** April '06 - Present
- Manage all aspects of U.S. defense and security policy in addition to bilateral political-military relations with Czech Republic, Hungary and Slovakia
 - Lead bilateral initiatives and participate in negotiations to enable the United States to base a ballistic missile defense radar in the Czech Republic and interceptors in Poland
 - Engage the Austrians, Germans, Hungarians, Poles, Portuguese, Slovaks and Slovenes to encourage greater involvement in Iraq, Afghanistan, NATO, and other issues important to the U.S. Government and Secretary of Defense
 - Support and advise senior Defense Department officials in meetings with their Central European counterparts on how to further U.S. interests in Central Europe, including the preparation of background papers, talking points, and speeches
 - Represent the Office of the Secretary of Defense in international, bilateral, inter-agency and departmental meetings to discuss, develop and implement U.S. government policy toward Central-Eastern European countries
- Office of the Secretary of Defense, NATO Policy, Defense Fellow-NATO Action Officer** Aug. '03 -- April '06
- Served as principal staffer on U.S. policy concerning NATO's relations with Russia and Trafficking in Persons
 - Coordinated with other agencies to guide policy on NATO's relations with Ukraine, Afghanistan, NATO Contact Countries, NATO Mediterranean Dialogue, the Istanbul Cooperation Initiative, and Partnership for Peace and Enlargement
 - Prepared intervention themes, background materials, talking points and briefing books for the Secretary of Defense and other senior Defense officials for their meetings with NATO Defense Ministers and other international counterparts
 - Drafted Congressional correspondence and prepared senior officials for Congressional hearings
 - Planned, executed and evaluated the annual NATO Crisis Management Exercise
- White House, Office of Presidential Personnel, Intern** Jan. -- May '03
- Assisted with identifying and recruiting Presidential Appointees for positions in the Departments of Defense, Veterans Affairs, Homeland Security, State, Energy, the Peace Corps and CIA
 - Coordinated with the White House Offices of Political Affairs, Clearance Counsel and Liaisons at Government Agencies to research and review resumes and applications of candidates for positions within the National Security Portfolio
- Embassy of Chile, Political Department, Intern** Sept. - Dec. '02
- Translated documents essential for dignitary visits and other diplomatic matters
 - Briefed Senior Embassy officials regarding legislative and executive policies on international trade in Spanish and English
 - Compiled, interpreted and analyzed media materials regarding politics, international relations and the economy
- Congressman Mark Foley's Office (R-FL), Intern** June -- Aug. '02
- Conducted legal research for the legislative initiatives to reduce crime against children and drug-related offenses
 - Briefed senior staff on topics such as constituent services and campaign tactics
 - Responded to constituents' concerns regarding foreign policy, defense, veterans affairs, immigration and trade issues

EDUCATION

University of Florida, Gainesville, Florida, B.A., Economics and Political Science Dec. '02

HONORS AND AWARDS

- *Kiwanis Club of West Palm Beach Scholarship Recipient* June '98 -- May '02
-- Awarded for Academic Excellence & Community Volunteerism
- *Florida Bright Futures Scholarship Recipient* June '98 -- May '02
-- Awarded for Academic Excellence (Top Rank; Full Tuition & Books)
- *American Red Cross of the National Capital Area Disaster Action Team Member of the Year* June '05
-- Awarded for Outstanding Commitment and Dependability

LANGUAGES AND OTHER QUALIFICATIONS

- (b)(6)
- (b)(6)

DUANE A. SAND

(b)(6)

EDUCATION

- 1985 - 1986 **United States Coast Guard Academy, New London, Connecticut**
- 44 of 247 (Electrical Engineering)
- 1986 - 1990 **United States Naval Academy, Annapolis, Maryland**
- Bachelor of Science in Computer Science. 397 of 1080
 - Regimental Adjutant. Varsity Football and Rugby.
- 1990 - 1992 **Naval Nuclear Power School and Prototype, Orlando, Florida and Idaho Falls, Idaho**
- Intense two-year graduate level studies in mechanical engineering, electrical engineering and chemistry. Nuclear engineering, power plant design, operation and management. Graduated 2 of 25.
- 1992 - 1995 **Navy Nuclear Trained Officer/Nuclear Test Engineer, Kings Bay Submarine Base, Georgia**
- Operation of submarine engineering plant including heat exchanger, hydraulic plants, pneumatic systems, turbines, diesel engines, oil systems, pumps, valves, water chemistry control, and AC/DC power systems. Supervised both shutdown/maintenance and operational periods. OSHA certified Safety Officer/Inspector.
- 1994 **Certified Nuclear Engineer of Naval Reactors by Department of the Navy (DOE).**
- 1995 - 1997 **Graduate Degree, University of Central Florida, Orlando, Florida**
- Master of Science in Industrial Engineering and Management. 3.750 GPA
 - Navy Command Managed Equal Opportunity/Drug and Alcohol Prevention

EXPERIENCE

- Jan 2005-06 (Recalled to active duty) Serving in Iraq/Kuwait. Promoted to Commander, USN.
- 2004 ****CANDIDATE FOR UNITED STATES CONGRESS****
- 59% - 41%. Lost to 12-Year incumbent. Raised \$1.21 Million. www.duanesand.com
- Project Manager for construction and owner of new 26-room Super-8 Motel, restaurant/bar/liquor store, and three 8-plex apartment buildings, ND and MN.**
- 2001 - 2003 **NAVIGATION/OPERATIONS OFFICER AND NUCLEAR WEAPONS OFFICER, USS FLORIDA (SSBN 728). PENTAGON REQUIREMENTS OFFICER. (Recalled to active duty)**
- Assigned Pentagon OPNAV Staff for 11 months for budget/assessment of UAV's, NMCI & ISR.
 - Supervised and trained 19-member team in safe operation of nuclear weapons delivery systems.
 - (b)(6)
- 2000 ****CANDIDATE FOR UNITED STATES SENATE, NORTH DAKOTA****
- 61% - 39%. Lost to 14-Year Incumbent. 2nd highest percentage of 13 Challengers in United States.
- 1997 - 1999 **Weapons Officer, USS ATLANTA, (SSN 712)**
- Led 33-member Combat Systems Department and all aspects of weapons readiness.
 - Officer of the Deck during Covert Ops in Bosnia and SSW during Nuclear Reactor Defueling.
- 1995 - 1997 **Division Director of Electrical Engineering Department., Naval Nuclear Power School, Orlando, FL**
- Managed, supervised and trained over 800 technicians per year on electrical theory and nuclear reactor plant operation and maintenance. Top 50% of 24 lieutenants.
 - Managed and trained 18 junior officer and senior enlisted instructors.
- 1993 - 1995 **Strategic Missile Officer/Nuclear Weapons Security Officer, USS WEST VIRGINIA (SSBN 736)**
- Responsible for maintenance and deployment capability of 24 ballistic missiles and their cargo during three strategic deterrent patrols in the Atlantic. Obtained DOD's highest security clearance.
 - Led 35-member division. Ranked 1st of 11 Lieutenants/Junior Officer of Year.
- 1992 - 1993 **Damage Control Assistant/Safety and Electrical Officer, USS WEST VIRGINIA (SSBN 736)**
- Supervised startup, shutdown and operation for ALL ships systems aboard Trident Submarine.
- 1989 **Data Base Designer and Researcher - Yucca Mountain/Los Alamos National Laboratories**

PERSONAL

(b)(6)

Marquita Vanessa Sanders

Local Address:

(b)(6)

(b)(6)

EDUCATION

BACHELOR OF SCIENCE IN CRIMINOLOGY

The Florida State University, Tallahassee, Florida ~August 2006

PROFESSIONAL EXPERIENCE

Center for Leadership Innovation, Ellicott City, MD

February 2009- Present

Executive Assistant to President/CEO

Provided office and administrative duties for President and Vice President of Operations. Maintained calendars and performed office tasks such as, supply orders and inventory, mail dispersments, and other tasks required for daily operation of office and organization. Traveled and assisted program managers with quarterly workshops and conferences.

Campaign for Change, A Project of Democratic National Committee, Greensboro, NC

REGIONAL GOTV COORDINATOR

Sept 2008 – Nov 2008

Opened campaign field operations for 6 counties in for the general election 'battleground' state. Managed 30 Field Organizers and staff. Created the regional campaign, GET OUT THE VOTE program, and established relationships with local elected officials to identify creative strategies to galvanize the vote. In result, over 50,000 new voters were registered, turned out 142,101 democratic voters for the region.

Obama for America '08, Barack Obama Campaign for President, Jonesboro, GA

REGIONAL FIELD DIRECTOR

July 2008 – Sept 2008

Opened regional campaign field operations for the cresent counties of Atlanta. Managed 20 Field Organizers and volunteer staff. Established and maintained volunteer and fundraising base within immediate local area. Created field program unique to the area while maintaining program goals and deadlines. Developed relationships with local political, community, and business leaders. Created programs to educated local residents on voter rights as well as national and local election laws.

Obama for America '08, Barack Obama Campaign for President

July 2007- July 2008

FIELD ORGANIZER, AFRICAN AMERICAN AND FAITH CONSTITUENCY OUTREACH

Implemented the Campaign GET OUT THE VOTE effort in 5 state primaries; NEVADA, TENNESSEE, OHIO, PENNSYLVANIA, AND INDIANA. In all of these states worked within base communities' organizations, with political officials, and faith leaders for endorsements and resources for field program. Participated in the planning and implementation of surrogate appearances and rallies. Helped establish and maintain field offices and volunteer headquarters and provided daily trainings for volunteer phone banks and canvasses. Used Votebuilder, VOTER ASSESSMENT NETWORK, all relevant data was collected.

State of Florida, Justice Administrative Commission, Tallahassee, Florida

Aug 2006- June 2007

CONTRACTUAL SERVICES SPECIALIST

Established case openings within the Court Appointed Attorney Tracking System. Pre-audit all vouchers presented by vendors for compliance with local Indigent Service Committee's rate structure and allowable costs based off court approved documentation. Updated and assessed billings for payment approval.

American Red Cross, Capital Area Chapter, Tallahassee, Florida

May 2006- Aug 2006

INTERNSHIP

Assist Director of Community Involvement with local and state wide fundraisers, board member recognitions, and programs. Volunteer with the *Board of Directors*, providing the meeting minutes, research, and input on direction of executive hiring and implementing the organization's objectives. Researched and updated yearly grants as well as organize and manage student and community volunteers. Create PowerPoint presentations and organized agendas for community programs

Marquita Vanessa Sanders

Local Address:

(b)(6)

(b)(6)

SCHOLARSHIPS

FLORIDA BRIGHT FUTURES SCHOLARSHIP RECIPIENT 2002

SKILLS

Excellent customer service and communication skills • Superb multi-tasking and typing skills. 60 wpm • Proficient in VoteBuilder, Democratic Party Voter Assessment Network • Proficient in Microsoft Word, Power Point, and Excel

MEMBERSHIPS/ AFFILIATIONS

The League of Young Voters - Leon County Teen Court, *Wrap Group Coordinator* - SISTUHS Inc - Mentoring/Community Development Organization - Insight Party, Student Political Party - Phi Alpha Theta, Pre-Law Fraternity

References provided upon request

Emily Sapienza

(b)(6)

EDUCATION

Salt Institute for Documentary Studies, Documentary Radio Program, Portland, ME, Certificate, May, 2005

Sarah Lawrence College, Bronxville, NY, U.S.A. Bachelor of Arts Degree, May, 1999

Concentrations: Social Sciences, Italian Language and Literature

Trinity College Rome Campus Semester Abroad, Rome, Italy, Spring, 1998

Focus: Italian Language, Art History

Vegeto Center for the Fine Arts, Pistoia, Italy, Patos, Greece, Fall, 1994

Focus: Photography, Art History

SKILLS

(b)(6)

Competent with digital audio editing and audio slideshow production using Pro Tools LE, Audacity, and SoundBoles. Experienced in photography. Expert with Word, Excel, Photoshop, and other Windows and Mac programs.

POLITICAL EXPERIENCE

Presidential Inaugural Committee 2009

November 2008 – Present

UC Operations Manager. Manage all aspects of the daily operations of Presidential Inaugural Committee's headquarters. Work with the Technology Department and General Services Administration liaisons to set up the offices for a staff of 400 people.

Coordinate procurement of office equipment and supplies. Prepare and disseminate safety and security procedures. Manage effective receipt and delivery of mail and deliveries. Respond to a wide range of staff needs.

Pennsylvania Campaign for Change, Philadelphia, PA

September – November 2008

Deputy Regional Field Director / GOTV Lead. Worked with the regional field director in South, West and Southwest Philadelphia managing 16 campaign staffers, including 10 field organizers, and six GOTV organizers. Negotiated administrative and logistical issues to the field. Responded to a myriad of organizational, political, and personnel needs of the field organizers. Coordinated out of state volunteers traveling to the region. Worked with field, IT, operations, and data departments to implement various aspects of the field program. Provided logistical, technical and organizational leadership in the implementation of the GOTV program.

The Committee to Elect Andrea Silbert, Quincy, MA

April – June 2006

Finance Assistant. Documented and processed campaign contributions. Coordinated multiple aspects of fund raising events, from invitations, to staffing the event, to tracking event donations.

Florida Democratic Party Coordinated Campaign, Polk County, FL

August – November 2004

Lead Field Organizer. Directed the Coordinated Campaign in Polk County. Organized the population to elect John Kerry and John Edwards in the 2004 Presidential election. Managed county campaign team of one full-time staffer and 20 stipended canvassers. Built an organization recruiting and directing a team of volunteers in all levels of campaign activity, from voter contact and to volunteer outreach. Organized and implemented systems in all aspects of the campaign office. Implemented the statewide campaign and GOTV program.

Grassroots Campaigns, Inc., Boston, MA

April – August 2004

National Recruitment Director. Directed the national recruitment effort of the independent political firm that ran the grassroots fundraising arm of the Democratic National Committee. Managed a team of four recruiters. Interviewed and hired managerial staff for 40 campaign offices nationwide. Coordinated recruitment on college campuses and at political events. Created and directed all systems for the recruitment department. Strategized recruitment methods. Directed advertising. Screened resumes.

John Kerry for President Campaign, NJ/WV, OH

January – March 2004

Volunteer Staffer. Worked in three states as a volunteer in the primaries, carrying out a variety of campaign tasks. Scheduled and managed volunteer activities, including canvassing, lit drops, yardbait, phone banking and event staffing for John Kerry events.

NEWS & RADIO EXPERIENCE

VillageSoup.com/Courier-Gazette, Rockland, ME

June 2007 – September 2008

Reporter. Wrote daily news stories for online news website VillageSoup.com and newspaper The Courier-Gazette. Covered breaking news in greater Knox County. Covered municipal news in a three-town coverage area. Independently developed and executed story ideas. Wrote feature stories. Took, processed and uploaded digital photographs to the website, and prepared those images for print. Worked on tight deadlines, both producing web content and meeting print deadlines. Collaborated with reporters and editors to ensure prompt and accurate reporting of the news. Worked with editors and managers to pioneer to use of audio and multi-media content on the VillageSoup website.

WRFR-LP 93.3 Rockland & 99.5 Camden, Rockland, ME

June 2006 – June 2007

General Manager. Responsible for all aspects of running and maintaining WRFR LP, a 100 watt community radio station based in Rockland. Managed a volunteer staff of 50 people. Oversaw all programming. Trained volunteers to use the broadcast studio and production equipment. Raised funds for the station by hosting events, writing grants, and soliciting donations. Managed station sponsorships, recruiting new sponsors, renewing old ones, and executing all corresponding administration. Produced promos and other content for the station. Resolved myriad of technical difficulties on a tight budget. Designed and wrote WRFR literature. Produced and hosted a weekly radio show in Italian.

Atlantic Public Media, Transom.org, Woods Hole, MA

September – December 2005

Intern. Produced and reversioned 30 second to 2 minute station identifications for the Cape Cod NPR stations, using interview tape, ambient sound and music. Oversaw the file management of the 700 station identifications, and created systems for their storage. Assisted in the production of The Transom Radio Hour, a radio show hosted by Jay Allison. Contributed to editorial decisions on show content. Assisted in researching and writing scripts for the host. Screened audio submissions to the Transom.org website, tracked submissions and corresponded with their producers.

Maine Public Broadcasting Network, Portland, ME

August 2005

Intern. Edited tape for broadcast use. Conducted and edited phone interviews. Wrote news copy. Researched news stories.

Salt Institute for Documentary Studies, Radio Program, Portland, ME

February – May 2005

Produced two seven minute documentaries using Pro Tools. Conducted background research and numerous interviews. Transcribed all interviews. Wrote several draft scripts. Completed all sound mixing and editing.

National Public Radio Research Assistant, Rome, Italy

November 2002 – February 2003

Research Assistant for National Public Radio's European Desk Senior Correspondent, Sylvia Poggioli. Conducted preliminary research for four pieces about Muslim communities in four European countries. Transcribed Ms. Poggioli's interviews.

Galileo Online, Rome, Italy

September 2000 – January 2001

Head Translator. Translated articles from Italian to English for an online weekly science magazine. Corrected and edited articles translated by the free lance translators.

TEACHING EXPERIENCE

Penobscot School, Rockland, ME

June 2006 – June 2007

English and Italian Language Teacher. Taught 2 three-week courses in English as a second language to a diverse group of students from all over the world. Developed the curriculum for the courses. Tutored students individually and led field trips and extra-curricular activities. As Italian teacher, taught 5 semester long courses, ranging from beginning to advanced. Planned and developed entire curriculum. Responded to individual students particular issues. Tutored private students.

Harwich Community Learning Center, Harwich, MA

June – August 2005

Behavioral Assistant to a twelve-year old child with Down Syndrome attending a mainstream summer camp. Assisted her in camp activities. Kept a daily log on her progress. Designed and implemented behavior modification plans.

American Overseas School of Rome, Rome, Italy

September 2001 – June 2002

English Teacher. Taught three classes of beginning English as a Second Language a day to Kindergarten, First Grade and Third Grade students. Planned and designed three year long courses, utilizing multiple texts and resources.

Berlitz International, White Plains, NY; Rome, Italy

November 1999 – February 2000

October 2000 – June 2001

English Teacher. Trained in the Berlitz method of language instruction. Taught English to people of various nationalities in both private and group lessons. In Rome; further training in the uses of advanced materials. Specialized in teaching the business sector.

(b)(6)

ExperienceAugust 2003-
March 2004**Coalition Provisional Authority, Baghdad – Special Assistant, CPA Legislative Affairs**

Served as liaison between Iraqi Ministries, CPA Senior Advisors and Coalition's office in Washington. Coordinated CPA responses to Members of Congress and OMB regarding appropriated monies.

Prepared memos to Ambassador Paul Bremer regarding legislative matters and Congressional inquiries to the Supplemental Appropriations bill. Assisted with visiting Congressional delegations. During last month abroad, worked for CPA's Office of Private Sector Development advancing the Investment in Iraq Tour, handling logistics and press for seven city European tour headed by Iraq's Trade Minister.

(b)(6)

April 2001-
August 2003**U.S. Senator Don Nickles - Scheduling Director**

Responsible for the senator's daily calendar, as well as domestic and international travel. Coordinated senator's agenda with state, legislative and press staffs. Worked as a liaison to the White House, Senate and House Leadership, Committee staff and other Congressional Members. Prepared talking points and briefing materials.

(b)(6)

October 2000-
April 2001**U.S. Senator Bob Smith - Executive Assistant & Scheduling Director**

Developed and maintained senator's daily calendar, domestic and international travel. Coordinated with state, press and legislative staffs. Acted as liaison with Environment and Public Works Committee staff. Assembled all briefing materials for speaking engagements and travel.

(b)(6)

March 1995-
October 2000**U.S. Senator Connie Mack – Scheduling Director / Regional Representative**

As scheduling director, coordinated senator's daily itinerary in Washington, domestic and international travel. Developed and coordinated his official state travel. Managed weekly conference calls with six regional offices and press staff. As regional representative, initiated and maintained contacts with Central Florida community; coordinated and advanced the senator's meetings, speaking engagements and appearances. Accompanied the senator to regional events and represented his office in an official capacity in his absence.

(b)(6)

June 1994-
February 1995**USAfrica Airways – Assistant Operations Manager**

Managed daily freight operations and staff functions for a start-up international airline with routes from Dulles Airport to Cape Town and Johannesburg. Coordinated warehouse handling, documentation and cargo service for six flights weekly and more than one million per month in cargo revenue. Assisted in the development of operational policy implemented in USAfrica Airway's U.S. and Johannesburg offices. Responsible for USAfrica's dangerous goods cargo operations out of Dulles Airport.

(b)(6)

March 1994-
June 1994**Bradson Corporation – Management Analyst, Foreign Military Sales**

Provided management support for DOD contractor in support of U.S. Navy foreign military sales program. Monitored active cases and conducted financial audits for case closure.

January 1992-
Sept 1993**ETC Peripherals – Account Executive, International Sales**

As account executive for high-tech computer company, responsible for sales to the Middle East and North Africa. Launched and managed direct mail campaign resulting in increased sales of more than 50% to the region. Clients included business and governmental organizations. Assisted our OEM in the development and layout of Farsi keyboard. Represented ETC Peripherals and product line at major industry trade shows.

October 1988-
Sept 1989**Alroy, Inc – Executive Assistant to Vice President of Marketing**

Assisted with worldwide marketing campaign and distribution of recreational eyewear product line including the development of product brochures and marketing materials. Coordinated meetings and arranged domestic and international travel for company executives.

Education

B.A. International Studies, Minor, Political Science, 1991, University of South Florida, Tampa. Two years Arabic language study. Member Pi Sigma Alpha, Pi Gamma Mu and Sigma Iota Rho Honor Societies.

SARAH P. SHACKLETT

(b)(6)

- Outstanding Verbal and written communication skills.
- Able to oversee aspects of office operations.
- Hard working, detail oriented, able to multi-task.
- Comprehensive skills as an Assistant.
- Strong background in management.
- Adept at coordinating projects and events.

EDUCATION:

NEW YORK UNIVERSITY, NY, NY 10011 (b)(6) *May 2007*

M.A. Steinhardt School of Culture, Education, and Human Development

Field of Study: Dual Childhood Education and Childhood Special Education Grades 1-6

LA SCUOLA LEONARDO DA VINCI, Rome, Italy, Certificate awarded: *Diti* *April 2005*

Field of Study: Italian Fluency and Proficiency

UNIVERSITY OF NOTRE DAME, Notre Dame, IN 46556 *May 2003*

B.A. School of Arts and Letters

Master's: Psychology

University of Notre Dame Rome program, Rome Italy

PROFESSIONAL EXPERIENCE:

Arbonne International New York, NY *2007-*
Independent Consultant (part-time)

- Independently consult with clients regarding product information.
- Assist in organization and execution of promotional events.
- Enact data entry, order entry via Arbonne official site.
- Network internationally, in an effort to develop ideas for promotional development and product improvement.

Public School 10 Magnet School of Math and Science, Brooklyn, NY *Spring 2007*

Teacher, Grade 2 (Long-term Substitute)

- Enacted strategic planning procedures to facilitate students' meaningful engagement with curriculum and transition.
- Developed, supplemented, and instructed thematic unit curriculum, utilizing Gardner's multiple intelligences theory.
- Interacted with parents, teachers, social workers, and administrators, establishing oral and written communication to establish effective assessment.
- Evaluated and implemented Individual Educational Plans (IEP), and additional assessments for referral.

Anthropologie SoHo, New York, NY *2005-2006*

Senior Sales (part-time)

- Trained sales staff in daily operations and procedures including; register, fitting room, and stock room.
- Filled the sales floor based on sales reports.
- Interacted daily with customers and responded based upon their needs and requests.
- Created "Fitting Room Checklist" to produce efficient selling in the fitting room.

Anthropologie SoHo, New York, NY *2003-2004*

Assistant Home Manager (sales associate July '03 promoted Nov '03, and again in Jan '03)

- Led and ran sales floor.
- Performed all operational and visual duties as a manager including; payroll, store opening and closing, staff schedule, home business evaluation, and product organization on the floor and in the stockroom.
- Headed hiring and training of sales staff, including; group interviews, group training, paperwork evaluation, and induction to the company.
- Assisted Home manager in development of home operations and home standards.

ADDITIONAL EXPERIENCE:

Teacher-The Parkside School, NY, NY/ '07

Teacher Assis. PS 42, New York, NY/ '06

Teacher Assis. PS 134, New York, NY/ '06

Server, Botticella, Rome, Italy/ '04-'05

Hostess, Luciano's on Rush, Chicago, IL/ '02

Administrative Ass. National Label Co. Lajoyette Hill, PA/ '99

LEADERSHIP/ ACTIVITIES:

Co-founder and Officer, A life Uncommon-first established women's support group at the Univ. of Notre Dame

Volunteer, Shriner's Hospital for Crippled Children

SKILLS:

Computer-Windows, Word, Mac, Excel, Office, Outlook, Internet (b)(6)

EDUCATION**PRINCETON UNIVERSITY**

- A.B., Woodrow Wilson School. Thesis: Coercive Air Power.
- GPA 3.5/4.0 Departmental GPA 3.7/4.0.
- SAT Math: 800; SAT Verbal: 760; GMAT: 730.

June 2000

EXPERIENCE**Business Analyst, McKinsey & Co.**

2000-2001; 2005-2006

- Developed a supplier management strategy for a large US defense contractor to mitigate 'hostage' supplier situations. Created negotiation and technology investment strategies to secure \$4B of revenue at risk.
- Designed an innovative growth strategy worth \$150M for a multinational pharmaceutical company.
- Engineered cost savings of \$400M during the creation of strategic plan for a US transportation company.
- Led integration of functional business units during the merger of two pharmaceutical companies.
- Identified and quantified the value of potential merger opportunities for a large biotech company.

Captain and F-16 Pilot, United States Air Force, NJ Air National Guard

2000-Present

- Flew 18 combat missions in support of OIF during a combat deployment to Balad Air Base, Iraq.
- Wing Electronic Combat Officer – Handpicked to increase and maintain the combat survivability of the wing's 17 fighter aircraft and 34 pilots.
- Francis Grabeski Finalist - top air-to-air student F-16 pilot at Luke AFB in 2003. (#1 of 400)
- Air-to-Air Topgun, F-16 Basic Course. (#1 of 15)
- Air-to-Ground Topgun, Introduction to Fighter Fundamentals. (#1 of 15)
- Distinguished Graduate and AETC Commander's Trophy Winner, Undergraduate Pilot Training. (#1 of 30)
- Distinguished Graduate, Academy of Military Science (Commissioning Source). (#2 of 100)
- 700 flying hours in jet fighter-type aircraft. Small-arms Expert Marksmanship Award.

Corporate Facilitator, Afterburner Seminars

(Part time) 2004-2005

- Led seminars teaching corporate executives techniques used in military aviation for flawless execution.
- Planned and executed the company's first event in India.

Business Development Intern, GetCustom.com

Summer 1999

- Secured contracts with over 50 international and domestic suppliers

Senior Vice President, Foundation for Student Communication

1997-1999

- Helped lead a team of 10 students raise over \$500,000 in corporate sponsorships.

Elected Member, Princeton University Council

1997-1999

- One of eight members elected to represent the entire undergraduate student body.
- Young member on the Princeton budget appropriations committee.

ACTIVITIES**Founder and President, Kadod Educational Foundation**

2004-Present

- Raise and distribute \$40,000 annually to improve educational opportunities for students in rural India.
- Initiated several programs including tutoring, computer instruction, scholarships, and teacher exchanges.

Chair, Princeton Alumni Interviewing for Southern New Jersey

2004-Present

- Responsible for administering and overseeing interviews for South Jersey student applicants to Princeton.

Leader, Princeton University Outdoor Action

1997-2000

- Planned, executed, and led several weeklong backpacking trips for incoming freshmen.

Princeton Varsity Crew

1996-1997

- 1997 National Championship winner in the Intercollegiate Rowing Assoc. Championships. (4+ Class)

(b)(6)

(b)(6)

(b)(6)

Work Experience	<p>Republican National Committee Washington, DC RNC Research Senior Research Analyst (May 2006-Present) Performed extensive political and legal research for several 2006 Congressional elections. Wrote research press releases for distribution to the media and RNC supporters. Drafted briefing books on several candidates for the House of Representatives. Traveled to multiple contested Congressional districts to carry out field research. Performed field research at various federal, state, county, and municipal offices. Supervised field research of others. Managed day-to-day research projects in the office.</p> <p>The White House Washington, DC Office of Presidential Personnel Deputy Associate Director (August 2005-May 2006) Researched candidates for political appointments. Headed portfolio of three to four researchers. Gave presentation to White House Liaisons on research techniques. Staff Assistant (November 2004-August 2005) Researched and oversaw closely the choice of full-time, non-career jobholders appointed by the President and agency heads. Vetted candidates by balancing the pluses and minuses of their records.</p> <p>Republican National Committee Washington, DC RNC Research Research Analyst (June 2003-November 2004) Researched, drafted, proofread, edited and fact checked press releases and research documents for internal and external use during the 2004 presidential campaign. Designed and updated Microsoft Access database of public statements. Researched issues relating to campaign finance.</p> <p>City Of New York Department Of Cultural Affairs New York, NY Intern (Fall 2002) for Assistant Commissioner For Cultural Institutions Collaborated with DCA to design a project to reduce premiums for rising insurance costs for New York's cultural community. Interacted with both City government and nonprofit organizations.</p> <p>Saratoga Springs City School District Saratoga Springs, NY Teacher's Aide (January 2002, March 2002, May-June 2002) Advised and tutored disabled students one-on-one for seven hours daily.</p> <p>Congressman John Sweeney's Office Saratoga Springs, NY Volunteer Intern (Summer 2001) Solved constituent requests by phone. Drafted correspondence to agencies on behalf of Congressman and constituents. Learned all aspects of a high paced, deadline-driven office environment.</p>
Education	<p>Empire State College Saratoga Springs, NY Candidate for Masters of Arts degree in Social Policy Matriculated Graduate Study (August 2005-Present) Non-Matriculated Graduate Study (January-July 2005)</p> <p>Hamilton College Clinton, NY Bachelor of Arts degree, May 2003 / Government major / English minor Senior Thesis: Cultural Institutions Face Insurance Crisis: How A New York City Agency Can Help</p>
Activities	<p>Talk Show Host, Hamilton College Radio 88.7 WHCL News/Political talk show (Fall 2001-Spring 2003) / Sports talk show (Fall 2000-Spring 2001)</p> <p>Sports Correspondent, <i>The Spectator Hamilton College Newspaper</i> (Fall 1999-Spring 2002)</p> <p>Member, Hamilton College Republicans (Fall 2001-Spring 2003)</p>
Awards	<p>Hamilton Recognition Award (May 2002) Recognized for outstanding contributions to Hamilton College.</p>

STEPHANIE L. SHERLINE

PROFESSIONAL HIGHLIGHTS

**Office of the Secretary
U.S. Department of Defense
Executive Secretary**

The Pentagon
Washington, DC
1997-2000

As the Executive Secretary, I provide direct administrative and personal support to the Secretary of Defense. I manage his professional and social calendar, schedule appointments, draft correspondence, track paperwork, and maintain his files. I directly represent the Secretary as the initial point of contact in his office and strive to reflect his high standards of professionalism and personal excellence. I routinely interact with his counterparts within the administration as well as foreign dignitaries and leaders around the world. As his personal representative, I am cognizant and sensitive of the respective protocols and conventions extended at the Cabinet level. I also provide direct liaison with the White House, Congress, the Joint Staff and theater commanders to ensure that the Secretary is fully prepared for meetings, travel, speeches, press briefings and ceremonial functions. I am the single-point reference source for the Secretary's personal and professional contacts including government and industry leaders and exercise clear and immediate recall of these associates. I routinely handle sensitive classified information with approved security clearances at the Top Secret (SI/TK/Administrative Bravo) level.

**Office of Senator William S. Cohen
United States Senate
Personal Assistant**

322 Hart Senate Office Building
Washington, DC
1994-1997

I attended to the Senator's day-to-day administrative and secretarial needs including his schedule, travel arrangements and logistics, and personal files. Responsibilities included record keeping, research, writing and editing. In addition to screening his incoming and outgoing correspondence and invitations, I assisted with constituent inquiries, conducted tours, and greeted visitors and meeting attendees. Because of my performance in this office, Senator Cohen invited me to join his personal staff when he was appointed to the President's Cabinet.

**Law Office of Chapman, Duff and Paul
Lawyer's Assistant**

Washington, DC
1976-1980

Conducted research and monitored legislation of interest to a trade association client. Also drafted correspondence and billing vouchers in addition to making travel arrangements for attorneys and appointments with clients.

**Office of the General Counsel
U.S. Federal Energy Regulatory Commission
Office Assistant**

Headquarters
Washington, DC
1971-1976

Assisted lawyers in researching, drafting, and typing Commission actions in the areas of corporate interlocking directorates, corporate finance, EEO adverse action appeal procedures, and Privacy and Freedom of Information Acts.

OTHER EXPERIENCE and MEMBERSHIPS

PTA President, PTA Executive Board Member, School Superintendent Selection/Review Board Member, speaker and speechwriter, Sunday school teacher.

EDUCATION/ CERTIFICATION

Post graduate study, Special Education, University of Virginia
BA, Education Psychology and Teaching, Randolph-Macon Woman's College
Virginia Collegiate Professional Certificate

WILSON NOLAN SHERRILL

(b)(6)

Objective	To obtain a permanent staff position in Washington, D.C. utilizing skills, experience, and knowledge acquired from my previous work experience and undergraduate studies.	
Work Experience	Office of the Secretary of Defense The Pentagon <i>Defense Fellow for Deputy Secretary: Paul D. Wolfowitz</i> May 2003 – Present	
	<ul style="list-style-type: none">• Currently hold TS/SCI Security Clearance• Conduct research• Prepare reports and briefings• Work with various individuals within the Administration and the private sector on a number of issues including, but not limited to, the reconstruction of Iraq• Serve as a point of contact for Iraqi Americans seeking involvement in reconstruction and humanitarian assistance.• View and analyze Intelligence data	
	United States Senator Fred Thompson Washington, D.C. <i>Intern/Staff Assistant</i> August 2002 – January 2003	
	<ul style="list-style-type: none">• Drafted responses to constituent concerns• Conducted research• Sorted mail• Prepared daily press clippings• Guided constituents on tours of the United States Capitol	
	Ole Miss Football Oxford, MS <i>Student Assistant to the Recruiting Coordinator</i> August 2000 – May 2002	
	<ul style="list-style-type: none">• Assisted with the day to day operations of the recruiting office• Gathered information on prospective athletes• Helped supervise recruiting related activities on game days• Entertained prospective athletes on official campus visits• Contacted high school and junior college coaches	
Education	The University of Mississippi , Oxford, MS <i>Bachelor of Business Administration Marketing</i> May 2002	
	The University of Edinburgh , Edinburgh, Scotland June 2001 – July 2001	
Honors	Chancellor's Committee for Student Leaders Committee for Student Organizations Order of Omega	
Activities	Inter-Fraternity Council (IFC) <i>President</i> <i>Judicial Representative</i> <i>Fraternity Representative</i> <i>Faculty Relations Committee</i> <i>Greek Week Committee</i> Greek Council <i>Co-founder</i> <i>Chairperson</i> College Republicans American Advertising Federation (AdFed)	Kappa Sigma Fraternity <i>Pledge Educator</i> <i>Chaplain</i> <i>Leadership Council Delegate</i> <i>Philanthropy Chairman</i> <i>Alumni Relations Committee</i> <i>Rush Committee</i> <i>Founders Day Committee</i> <i>Scholarship Committee</i> Campus Crusade for Christ American Marketing Association (AMA)
Community Service	Leukemia Society Sarah Isom Center United Way Faculty Staff Night Out	Mississippi Blood Services Oxford Food Pantry Adopt a Highway Program Habitat for Humanity

WILSON NOLAN SHERRILL



References



HEATHER M. SHOCKNEY

WORK EXPERIENCE:

Department of Defense, Washington, D.C. (TS/SCI Clearance)

Office of the Assistant Secretary of Defense for International Security Affairs

Confidential Assistant 3/2002 - present

- Perform and communicate various tasks at the executive level with superior and subordinate offices.
- Maintain appointment calendar and scheduling, speaking on behalf of the Assistant Secretary.
- Coordinate on daily and long range meetings, events and travel for the organization.
- Research information and prepare timely replies by correspondence.
- Coordinate with Legislative Affairs and Congressional offices for various hearings and inquiries.
- Coordinate with Public Affairs for interview requests and media related issues.

Department of Defense, Washington, D.C.

Defense Fellow 11/2001-1/2002

- Facilitated the development and organization of public outreach as a Defense Detainee on the National Museum of Remembrance White House Commission.
- Assisted in Air Force Legislative Affairs by researching legislation, attending hearings, tracking Congressional activity, helping with Air Force Caucus event planning and traveling with Congressional staff.
- Assisted in transition office, vetting and researching potential executive office appointees.

Hoch/Cheney Inaugural Publications Staff, Washington, D.C.

Researcher 12/2000-1/2001

- Assisted in research and editing for the official inaugural Program Guidebook and Commemorative Book.

Hoch/Cheney 2000 Campaign, Austin, TX

Assistant to National Coalitions Director 7/2000-12/2000

- Coordinated numerous special coalition projects, facilitated and communicated directors' assignments and duties, assisted with the planning of the coalitions department meetings, coordinated various departmental reporting procedures while directly assisting the National Director.
- Logistical Staff for Florida Recount in Miami-Dade, Palm Beach, Broward and Duval Counties.

U.S. House of Representatives, Washington, D.C.

Congressman Steve Buyer, IN-05

Staff Assistant 1/2000-9/2000

- Responsible for bringing constituent issues to Washington, managed incoming phone calls, communications from office, assisted with various administrative and legislative tasks.

Indiana House of Representatives Internship, Indianapolis, IN

Legislative Intern 12/1999- 2/2000

- Investigated legislative matters, assisted in public relations duties, assisted state legislative committee systems (1999).

EDUCATION:

Purdue University, West Lafayette, IN, May 2000

Bachelor of Arts in German and Political Science

Graduated with [REDACTED]

Employment

- Department of Defense**, Washington, DC, Office of the Secretary of Defense, Regional Director for the Levant, (1/02-present). Primary policy advisor to the senior Defense Department civilian leadership on Jordanian, Syrian, Lebanese, Israeli, and Palestinian affairs. Prepare memoranda, briefs, and talking papers for principals; travel with and brief principals prior to meetings with foreign officials. Recommend weapons sales and funding initiatives to key ME allies.
- Washington Institute for Near East Policy**, Washington DC, Research Fellow, (8/98-12/01). Researched Arab politics and governance in the Arab world and US policy in the ME, with an emphasis on the Palestinian Authority, Jordan and Syria. Wrote and lectured extensively about Palestinian and Islamic politics; lectured and provided comment and written analysis for the media; authored books.
- The Investigative Project**, Washington, DC, Senior Researcher, (4/97-8/98). Researched and wrote briefs on Middle Eastern terrorism and US counterterrorism policy; prepared congressional testimony on terrorism.
- SAIC/Pentagon**, Vienna, VA, Consultant, (9/95). Consultant to DoD on Egyptian affairs.
- University Research Corporation**, International Development Group, Bethesda, MD, Project Coordinator, (1/94-4/97). Managed \$2,000,000 and \$15,000,000 USAID projects in Jordan and Egypt.

Education

- Master of Arts, Modern Middle Eastern History, University of Michigan, 1992
- Certificate, Center for Arabic Studies Abroad (CASA), American University of Cairo, Egypt, 1993
- Certificate, Arabic Language Institute (ALI), American University in Cairo, Egypt, 1992
- Bachelor of Arts, Political Science, University of Vermont, with honors, 1990
- Certificate, Overseas Program, Tel Aviv University, Israel, 1989

Research and Select Publications

Books

- Dancing with Saddam, Lexington Books, 2003.
- Palestinian Democracy and Governance, Washington Institute Press, 2000.

Scholarly Articles and Op-eds

- "Beware of Anti-US Rants in the Mideast," *The Los Angeles Times*, August 26, 2001.
- "The Palestinian Authority: En Route to the State Department Terrorism List?" *PeaceWatch*, March 12, 2001.
- "An Arab Debate on Child Sacrifice," *Jerusalem Post*, November 15, 2000.
- "Removing Syria From the List of State Sponsors of Terrorism: Between Peace and Counterterrorism," *PeaceWatch*, January 5, 2000.
- "Is a Jerusalem Deal Enough for Peace?" *New York Post*, July 24, 2000.
- "The Palestinian Authority: A Hybrid Creation," *Middle East Quarterly*, September 1999.
- "Will the US Keep Pressing Terrorists?" *Newsday*, August 25, 1998.

Awards

- Book Research Grant, Smith Richardson Foundation, 1999.
- CASA Fellowship, American University in Cairo, Egypt, 1992-1993 Academic Year.
- Phi Beta Kappa, University of Vermont (UVM), 1990.
- Kidder Scholarship Award, UVM, 2 year undergraduate tuition fellowship, 1988-1990.

Languages

Arabic.

SCOTT A. SCHMIDT

(b)(6)

EXPERIENCE

Energy and Commerce Committee, U.S. House of Representatives Washington, DC
Energy & Environment Assistant, Energy & Air Quality/Environment & Hazardous Materials 2006-Present

- Provide research support for various policy analyses: Energy Policy Act of 2005, Persistent Organic Pollutants, Corporate Average Fuel Economy Standards, Nuclear Waste, Refinery Permit Streamlining, etc
- Assist Energy & Environment clerk with hearing logistics and facilitation.
- Serve as administrative assistant/scheduler and coordinator to Energy & Environment chief counsel.
- Previously served as staff assistant for full committee; coordinated daily office administrative functions.

Buffalo/Niagara WorldConnect Buffalo, NY
Intern 2005

- Developed and implemented an interactive/international cultural learning program for Buffalo City Schools.
- Planned and organized itineraries for more than 30 international dignitaries and visitors to the Buffalo area.
- Completed large-scale overhaul and expansion of organization's Web site.
- Researched grant proposals to help subsidize a loss in Erie County program funding due to budget cutbacks.

University at Buffalo School of Law Buffalo, NY
Assistant to the Dean 2004-2005

- Coordinated daily administrative functions; organized office correspondence
- Operated and maintained the School of Law's front desk.
- Recorded and reviewed semi-annual adjustment of faculty payroll.

2006 CAMPAIGN VOLUNTEER WORK

- Tom Reynolds for Congress Campaign, New York 26th District (RNC 72-Hr. GOTV) Erie County, NY
- Ray Meier for Congress Campaign, New York 24th District Oneida County, NY
- George Allen for Senate Campaign Fairfax City, VA

LEADERSHIP

University at Buffalo, State University of New York Buffalo, NY
Student Senator/Academic Council Coordinator 2004-2005

- Represented more than 25 on-campus student organizations and 17,800 undergraduate students.
- Founded campus-wide multi-day job fair/fundraiser to support more than 10,000 students; raised more than \$8,000.
- As Finance Committee member, oversaw 3,000 hours of community service and \$300,000 in student fundraising.
- Approved and allocated \$1.8M annual budget; presided over amendment of the Academic Council Constitution.

Boy Scouts of America, Order of the Arrow Jamesburg, NJ
Northeast Region Youth President 1999-2000

- Elected as national leader of youth service organization representing 5.2 million Scouts.
- Coordinated all aspects of 4 National Leadership Seminars, including planning, promotion and staffing.
- Led team of 1,000 youth and adult staff in hosting more than 7,000 participants at the OA National Conference.
- Delivered address on national community service to an audience of more than 8,000 at the University of Tennessee.

EDUCATION

George Mason University Fairfax, VA
• Candidate for Master's degree in public administration Expected/2008

University at Buffalo, State University of New York Buffalo, NY
• Bachelor of Arts, joint major in Political Science and Communication with distinction; minor in English May 2005

University of Havana Havana, Cuba
Cuban Political and Historical Studies Program Summer 2004

University of Tilburg Tilburg, Netherlands
Transatlantic Consortium for European Union Studies and Simulations Winter 2004

ADDITIONAL INFORMATION

- Eagle Scout, Boy Scouts of America
- Language Skills - (b)(6)
- Phi Alpha Delta
- New York State Society, Washington, DC

DAVID A. SCHNITZER

(b)(6)

PROFESSIONAL EXPERIENCE

DEPUTY RESEARCH DIRECTOR, Democratic National Committee

Washington, DC & Chicago, IL March 2007 – present

- **WORKED WITH CAMPAIGN, MEDIA TO SHAPE PUBLIC IMAGE OF OPPONENT.** During general election worked in Chicago with Obama for America communications team and members of the media to develop messaging about opponents, place negative stories, produce rapid response and new media materials and ensure accuracy of ads, press releases and other public statements.
- **LED OPPOSITION RESEARCH ON ETHICS, PERSONAL FINANCIAL, CAMPAIGN FINANCE AND RELATED AREAS.** Led team responsible for exhaustive research into general election opponent's ethics, personal and family financial holdings valued at over \$100 million, 25 years of campaign finance data, military service record, lobbyist ties and all other non-legislative matters. Worked closely with counsel, communications staff and media to develop storylines on these topics.
- **SERVED AS RESOURCE FOR LEGISLATIVE RESEARCH TEAM.** Served as key advisor for team researching opponents' 25-year legislative record, lending expertise on policy debates, Congressional procedure and research resources.
- **HELPED MANAGE TEAM OF 30.** Worked with department director to hire and manage work of over 20 staff members and a dozen interns, handling administrative matters and shaping priorities of team.
- **AGGRESSIVELY IMPLEMENTED DATABASE-DRIVEN RESEARCH SOLUTIONS.** Implemented multiple advanced databases tracking opponent's legislative record, earmarks, campaign finances and schedule, saving considerable amount of staff time and allowing complex, on-the-fly analysis of voluminous research material.
- **REPLACED VIDEO MONITORING AND ARCHIVE SYSTEM.** Spearheaded procurement and implementation of high-end digital video monitoring and archiving system used as core of party-wide video library. Initiated satellite-based live monitoring of GOP events.
- **LED RESEARCH ON MULTIPLE GOP PRIMARY CANDIDATES.** During primary election period, led research on multiple major GOP candidates, including legislative, executive, corporate, legal and financial histories. Worked directly with members of media to generate negative stories about those candidates.

RESEARCH DIRECTOR, Cantwell 2006

Seattle, WA April 2006 – November 2006

- **LED OPPOSITION RESEARCH ON SELF-FUNDED OPPONENT.** Led efforts to research the background of a self-funded opponent including stint as an insurance CEO, lobbyist and political operative. Work included regulatory processes in all 50 states, extensive analysis of SEC filings and outreach to laid-off employees.
- **MANAGED SELF-RESEARCH FOR ENDANGERED INCUMBENT.** Managed team conducting comprehensive research on legislative history and personal issues of targeted Senate incumbent. Responsible for documenting accomplishments and responding to accusations about her record, with a particular focus on localizing the record to individual counties.
- **PARTICIPATED IN STRATEGY DECISIONS & RAPID RESPONSE.** Worked with campaign management and consultants to shape message, paid and earned media, and prepare candidate for debates. Together with communications staff, played key role in responding to press inquiries and handled other rapid response needs.
- **IMPLEMENTED INNOVATIVE USE OF TECHNOLOGY FOR RESEARCH.** Sought out and installed technology rarely utilized for state-wide races including centralized broadcast-quality monitoring of multiple media markets and sophisticated databases tracking incumbent's legislative record.
- **ADVISED ON CAMPAIGN FINANCE AND ETHICAL ISSUES.** As in-house expert on campaign finance and Congressional ethics, advised campaign on ensuring compliance and identifying legal and ethical missteps of opponent's campaign and party.

RESEARCH DIRECTOR, Office of U.S. Senator Maria Cantwell

Washington, DC March 2005 – April 2006

- **THOROUGHLY RESEARCHED INCUMBENT'S 14-YEAR RECORD.** Designed and executed plan to exhaustively document the activities and accomplishments of vulnerable first-term Senate incumbent with eight earlier years of U.S. House and state House service. Work included detailed evaluation of votes, legislation, earmarks, statements, press clippings and various required ethics filings to create accomplishment documents as well as to identify vulnerabilities and shortfalls.
- **ASSISTED COMMUNICATIONS AND LEGISLATIVE STAFF.** Worked closely with legislative and communications teams to articulate positions of senator and better document key portions of legislative record.

SENIOR RESEARCH ANALYST, John Kerry for President/Kerry-Edwards 2004

Washington, DC March 2003 – November 2004

- **LED KEY PORTIONS OF SELF-RESEARCH.** Responsible for self-research on wide range of legal, financial, ethical, political, legislative and historical topics, including military records and obscure archival sources.
- **TRACKED AND ANALYZED PUBLIC POLLING.** Tracked thousands of national and state public polls and wrote frequent memos and talking points for press and public use analyzing polling trends.
- **WORKED ON DEBATES & OTHER SPECIAL PROJECTS.** During general election period, coordinated research staff for complex projects. Managed debate “war room” logistics. Worked with senior staff and consultants on ad-hoc research projects.
- **LED ANALYSIS OF CAMPAIGN FINANCE RECORDS.** During both primary and general election, chiefly responsible for analysis of current and historical campaign finance records of opponents to identify problematic transactions for media and spending for strategic use
- **MANAGED RESEARCH ON PRIMARY OPPONENTS.** Chiefly responsible for all research on several major opposition candidates, including legislative, news, legal and other records

RESEARCH DIRECTOR, Bob Clement for U.S. Senate

Nashville, TN May 2002 – November 2002

- **DIRECTED SELF AND OPPOSITION RESEARCH.** Managed research staff for competitive Senate race, including self-research on long-time public servant and opposition research on opponent, who was a former governor, cabinet member and presidential candidate.
- **WORKED WITH PRESS TEAM AND CONSULTANTS.** Worked with communications and media team to promote candidate, respond to attacks and attack opponent.

RESEARCH DIRECTOR, Office Of U.S. Senator Joseph Biden

Washington, DC June 2001 – May 2002; December 2002 – February 2003

- **UNDERTOOK COMPREHENSIVE ANALYSIS OF 30-YEAR LEGISLATIVE RECORD.** Developed and executed plan to research and write extensive materials documenting 30 year legislative record of high-profile senator.
- **ANALYZED OVER 10,000 VOTES AND BILLS.** Individually analyzed over 10,000 Senate votes and several thousand sponsored and cosponsored bills and amendments to identify positive accomplishments and possible vulnerabilities on wide variety of issue topics.
- **PRODUCED EXTENSIVE DOCUMENTS ON LEGISLATIVE RECORD.** Wrote memos and reports on the senator's history and accomplishments on major issues over prior 30 years for use by personal office and committee staff.
- **CREATED GROUND-BREAKING DATABASE SYSTEM TO TRACK LEGISLATIVE RECORD.** Built an advanced database tracking decades of legislation, votes, clips, press releases and speeches for use throughout office to track and analyze senator's record and accomplishments, believed to be first of its kind in the caucus.

EDUCATION

Columbia University (New York City, NY)

BA in Political Science, *magna cum laude*

Jewish Theological Seminary (New York City, NY)

BA in Modern Jewish Studies, *summa cum laude* and departmental honors

Matthew J. Schoeffling

(b)(6)

PROFILE

- Specialist in geopolitical and cross-cultural analysis with on-the-ground experience in a number of countries including **Saudi Arabia** and **Syria**
- Foreign Affairs Specialist (Middle East) at the Pentagon
- Ph.D. from **Georgetown University's School of Languages and Linguistics**
- [REDACTED]
- Recipient of **Northrop Grumman's Guardian of Freedom Award** presented to outstanding employees for efforts in the *Global War on Terror*

PROFESSIONAL EXPERIENCE

2005-Present, Washington, DC- **Office of the Secretary of Defense, International Security Affairs**

- **Foreign Affairs Specialist/Middle East Country Director**. Responsible for policy issues related to the Greater Middle East and the Global War on Terror, including the formulation of long-term strategy, current Middle East policy initiatives, Information Operations (IO), the Islamic World and WMD proliferation

- [REDACTED]

2003-2004, Riyadh, Saudi Arabia/Manila, Arabia (**Northrop Grumman**)

- **Senior Team Lead**. 2.5 years experience in designing, developing, and executing projects within the scope of **US Army Modernization Program** for the Saudi military
 - Specialized in cross-cultural program analysis, public affairs, conflict resolution, formulation of US-Saudi counter-bidding initiatives and operational/logistic support in hostile environment

2003-2002, Philadelphia, PA- **J. Beckner Associates Inc.**

- **Consultant**. Executed multi-tasks research studies in market and political research
 - Provided analysis for studies with industry experts in economics, politics and other fields

1999-2000, Damascus, Syria- **American Language Center, American Cultural Center (US Embassy)**

- **Instructor (Bilingual)**
 - Provided instruction and aided in the design and execution of educational, public affairs and cultural programs/research

1997-1998, Dammam, Riyadh, China, Damascus, Syria- **Georgetown University (Research)**

- **Researcher**. Successfully completed multi-tasks research projects using foreign-source materials (e.g. Arabic, Chinese) covering geopolitical, military, and cultural issues

1996-1997, Lisbon, Portugal- **Bank of Portugal/Portugal Telecom**

- **Consultant/Executive Trainer**. Designed, coordinated, and executed training programs and seminars for executive-level personnel/seminars

03/1996, Philadelphia, PA/Washington, DC

- **Translator/Interpreter**. Provided multilingual (English, Japanese and Spanish) support for various (political, legal, medical, economic and political)

EDUCATION

Georgetown University, Washington, DC

- **Ph.D.** (2007), **MS** (1996), **School of Languages and Linguistics** (with distinction)

Saint Joseph's University, Philadelphia, PA

- **BA** (1994), **Department of Modern Languages** (cum laude)

Jordanna Polis Schutz

Resume Contents:

National Security • Political • Private • Academic • Misc

Work Summary - I am seeking to return to public service after having left my job at CIA so that I could work for my brother, Jared Polis's, successful congressional campaign. Prior to CIA, I managed Internet start-ups, and did academic work in the sciences and economics.

Primary Interests: Intelligence processes and oversight, national security, counterintelligence, WMD, nonproliferation, counterproliferation, bioweapons defense, science and technology.

National Security

Central Intelligence Agency
Analyst

McLean, Virginia
8/2006 - 1/2008

- *Disputed Intelligence:* Supported senior policy makers by analyzing, writing, and briefing on counterintelligence, the efforts of foreign intelligence entities against US interests, emerging biological threats, and nuclear proliferation.
- *Process reviews:* Supported senior CIA management by leading projects in assessing, evaluating, and improving programs in intelligence collection, analysis, covert action, technology, and infrastructure.

Political

Polis For Congress
Advisor, Field Coordinator

2nd District, Colorado
7/2008 - 11/2008

- Member of Advisor Team for campaign and transition. Ran field operations for Eagle County part of district.

Colorado Victory 2004
Communications Staff

Denver, Colorado
8/2004 - 11/2004

- Full-time volunteer, organized earned media events, provided press releases, created web pages, organized and ran outreach to Neorepublicans and Independents for Kerry.

Other

- Assistance in fundraising efforts for Democratic Party and candidates, and participation in philanthropy directed at building progressive infrastructure.

Private Sector

Beacon Road

President 7/2008-

- Created a fund to support technology transfer toward applications that would have a positive impact on society. Categories include renewable energy, sustainable development, public health.

Lucidity Inc.

Co-Founder 1999-2001

- Developed a system for low energy image transfer to...

Bluemountain.com

California

Director of Development 5/1999-10/1999

Project Manager, User Interface 5/1999-5/1999

Content Creation 1997-1998

- Oversaw development of new features and e-commerce integration for the online greeting card company, was one of the top 20 most trafficked web sites. Managed engineers and designers, vendor relationships. Assisted in merger process resulting in Excite@Home's acquisition of Bluemountain.com in 10/1999 (Lithomology Note: took leave of absence from college).

Other/Miscellaneous

- Have served on several Boards of Directors. Was youngest member of a Board of Directors of any NASDAQ company at the time of Provalis Communications IPO in Dec. 2001.

Academic

Education

Harvard University Cambridge, MA

B.A. Physics and Mathematics 2002

Massachusetts Institute of Technology, Professor Dan Ariely

Research Assistant, Behavioral Economics 5/2002-8/2003*

*Honus during busy summer work

Harvard University, Professor Hongkun Park

Cambridge, MA

Undergraduate Research Assistant, Physical Chemistry

1/2001-1/2002

- Awarded NSF and Harvard college grants

Brandeis University, Professor Jordan Pollak

Waltham, MA

Summer Research Intern, Computer Science

1997

Miscellaneous

- Philanthropy: Director of family and personal charitable foundations
- (b)(6)

Career Summary

Experienced executive and legislative assistant with proven management abilities skilled in all aspects of office organization meeting coordination scheduling government and constituent issues legislation and public planning. Experienced in work distribution training performance reviews and hiring. Excellent interpersonal skills in communicating with high-level departmental state congressional and administrative officials, private industry, the public and users.

Current Position

George W. Bush Administration

Office of the Secretary of Defense, OASD Public Affairs – September 29, 2003 to Present

Program Secretariat Support:

Coordinate support efforts with the staff on public events for the Director. Conduct research on current and past Secretary of Defense public activities, conduct fact finding research, generate monthly and yearly reports as requested. Manage morning correspondence, coordinate requests for travel, allowances and reimbursement. Coordinate and distribute trip books as needed. Maintain open liaison with other personnel to keep informed of status of their projects in progress, specific requirements and problem areas. Assess operational needs, develop effective policies and procedures, ask formulate needed changes and improvements. Ensure staff awareness of approaching due dates, following on requests made by other offices. Arrange conference calls and on site meetings with Outreach Groups for the Secretary of Defense. Assist Analysts with research for appearances with media. Maintain database on Outreach Groups and others. Responsibilities for various other administrative duties such as leading calendar of public events and staff save time, maintaining subscriptions, office furniture ordering and repair, maintenance of supplies, receiving and introducing guests to the department.

Other Professional Experience

Connecticut Senate Republicans – July 2001-Sept 2003

Legislative Aide to State Senator

As the sole aide and employee of the Senator I professionally organized and managed the Senator's legislative office including coordination of the Senator's own office legislative and campaign schedules. Acted as a positive liaison between state agencies and constituents for resolution of constituent inquiries and problems. Coordinate meetings with other legislators, state officials and constituents. Control track and manage all incoming correspondence to determine importance and action required. Drafted and reviewed for grammar, spelling and content, (with all responsibility to constituent's inquires and comments) based on an understanding of the Senator's views I relayed to constituent's inquires and comments both in writing and orally to effectively communicate the Senator's position. Based on knowledge of the Senator's views I developed concepts for proposed legislation, drafted correspondence to the committee for those concepts and tracked bill and amendments during the legislative session. Provide research to the Senator prior to speeches or meetings as needed. To phrase and coordinate assigned items.

New Haven Savings Bank, January 2001 – July 2001

Insurance Representative

Sales and service of all Life, Insurance, Annuity, Home and Auto products offered.
Licenses held: NAIC Series 0 & 64 Life, Accident & Health, Property & Casualty.

MetLife Financial Service, March 2000 – January 2001

Financial Services Representative

Marketed a full line of insurance and investment products, provided counseling & prospective clients on financial matters and investment strategies.
Licenses held: NAIC Series 0 & 64 Life, Accident & Health, Property & Casualty.

FedEx Corporation, April 1985 – March 2000

Dispatch Management Support Analyst, 1998-2000.

Gathered and analyzed on-road data using interactive maps and used data to work with upper management to improve courier individual performance and develop better on-road efficiency. Maintained communications between dispatch and on-road management to assist in contingency and forward planning. Involved in special projects as assigned working with dispatch and upper management with an emphasis on personal and confidential work. This position was particularly rewarding as I could see the performance improvements using the interactive maps as a tool.

Senior Dispatcher, 1992-1998

Planned, scheduled and executed on-road AM delivery operations. Responsible for the productivity and successful time management of couriers. Working with deadlines responded to variables during the delivery cycle. Provided upper management with feedback on performance for courier reviews and provided upper management with daily, weekly and monthly reports for forward planning. I was picked to train new dispatchers because of my performance on the job and my ability to work well with all people.

Dispatcher, 1989-1992

Planned, scheduled and executed on-road PM pickup operations. Responsible for work distribution, route balancing, time management of couriers and meeting deadlines for on-time airport arrivals. Responsible for on-road productivity which was reflected in my performance reviews. Made recommendations to upper management for improvements and change.

Courier, 1985-1989

Responsible for delivery and pickup of time sensitive packages. Because of my above average performance I was picked as the team captain responsible for route balancing and getting the team to leave the building on time. Was chosen to train new couriers because of my performance and my heavy emphasis on customer service. Awarded a 5 year Incident and Accident Free pin as well as a 5 year Perfect Attendance pin.

Fireman's Fund Insurance Company, 1977-1985.

Assistant Supervisor, Word Processing Department

Managed a staff eight, responsible for all aspects of department management, including the efficient flow of workloads, training, checking all work prior to distribution for spelling and grammar and staff performance measurement. Responsible for hiring of new employees, salary and disciplinary actions.

Past and Continuing Education

- Gold Coast School of Real Estate, 1991
- Yale University Women's Campaign School, Fundraising Tactics, 1999
- Naugatuck Regional Valley Technical School, Campaign Strategies, 1999
- Mitchell College, Grassroots Efforts, Campaign Mailings, Internet Campaigns, 1999.
- MetLife Sales Training School, Secaucus, New Jersey, 2000
- Exploring Personal Markets, LUTC, Secaucus, New Jersey, 2000
- MetLife Property & Casualty Training, Guilford, CT, 2000
- State of Connecticut, Connecticut Partnership, Long Term Care, Westport, CT, 2000.
- Connecticut General Assembly, Legislative Aide Certificate Program
- Leadership Institute Arlington, VA – Capitol Hill Staffing, Capitol Hill Writing, 2002
- **Currently enrolled at Ashworth College, AS Degree Program**

Other Skills

- Proficient with the Internet
- Proficient with Microsoft Suites (Word, Excel, Access, Publisher & Outlook)
- Typing speed 80 to 80 wpm accurately
- Ability to operate fax and photocopy equipment

Highlights of Political Activity

- George W. Bush Reelection Campaign, 2004
- Co-Campaign Manager, (2002, 2000 & 1998) State Senator Winthrop Smith, Jr
- Victory 2000 Town Coordinator, George W. Bush Presidential Campaign
- Campaign Manager, 1999 Arminio for Mayor Campaign – West Haven, CT
- Town Coordinator, 1998 Governor John G. Rowland Gubernatorial Campaign
- Fundraising Coordinator, West Haven Republican Town Committee, 1996 –1999.
- District Chairperson, West Haven Republican Town Committee, 1996-2000
- West Haven Republican Town Committee Executive Board Member (Past), West Haven, CT
- 1996 Bob Dole Presidential Election Campaign, West Haven, CT
- 1988 and 1992 George H W. Bush Presidential Election Campaigns, Delray Beach, FL
- 1980 and 1984 Ronald Reagan Presidential Election Campaign, Boston, MA

Memberships and Affiliations

- National Rifle Association, Member
- Friends of the National Rifle Association, Committee Member
- Republican National Committee, Member
- Leadership Institute, Arlington, VA
- National Federation of Republican Women, Member
- West Haven Republican Town Committee, Past Member
- Orange Republican Women's Club, Orange, CT., Member
- West Haven Community House, Gala Committee Member
- National Republican Women's Conference, Washington, D.C.
- The Heritage Foundation, Washington, D.C., Member
- West Haven Chamber of Commerce, Past Member 2000-2001
- National Association of Securities Dealers, Member
- National Association of Life Underwriters, Member

THAYER C. SCOTT

(b)(6)

EDUCATION

University of California-Berkeley, M.A. Journalism, 1998.
Princeton University, B.A. History (U.S. Army ROTC), 1993.

EXPERIENCE

- January 2007 - present **Acting Chief Speechwriter, Department of Defense, Washington, DC.**
Primary writer and editor of remarks for Secretary of Defense Robert Gates, including:
- Congressional testimony on Iraq and the defense budget.
 - Speeches to the Munich Security Conference, Cairo Chamber of Commerce, William & Mary commencement, Shangri La Dialogue (Singapore).
 - Supervises an editorial staff of seven writers and research assistants.
- June 2004 - December 2006 **Speechwriter to the Secretary, Department of Defense**
- Wrote speeches (World Affairs Council, National Press Club), press briefings, opinion columns (*Wall Street Journal*, *Financial Times*), congressional testimony.
 - Provided writing support during trips to Iraq, Afghanistan, Australia, India, Vietnam, Indonesia, North Africa, and to NATO summits in Italy, Belgium, Slovenia.
- March 2003 - May 2004 **Director of Communications, International Republican Institute, Washington, DC.**
Primary spokesman, press contact, writer, media strategist and editor of publications for a non-profit organization with democracy programs in 50 countries.
- Managed press operations for election observations in Nigeria, Cambodia, Georgia.
 - Quoted in *Time*, *Newsweek*, *Associated Press*, *WashingtonPost.com*, *Newsday*.
- 2001 - 2003 **Communications Consultant, Sacramento, CA.**
- Research, writing and media relations for candidates, trade associations and corporations, including: the California Republican Party, Bill Simon for Governor, Tom McClintock for Controller, the California Land Title Association, AT&T.
 - Columns published in the *San Jose Mercury News*, *San Diego Union Tribune*.
- 2000 - 2001 **Senior Associate, Eastwick Communications, Redwood City, CA.**
Account manager in a technology public relations firm.
- 1999 - 2000 **Public Relations Manager, Broad Daylight, Inc., Santa Clara, CA.**
Media relations and marketing for a Silicon Valley internet company.
- 1997 - 1998 **Correspondent/Intern Reporter, San Francisco, CA.**
Over 100 published articles for: *The Recorder*, *San Francisco Examiner*, *San Francisco Chronicle*, *St Petersburg Times*.
- 1993 - 1996 **U.S. Army, Lieutenant, Field Artillery.**
- Fire Direction Officer and Platoon Leader, Camp Casey, Korea.
 - Battery executive officer, Ft. Lewis, WA.

TRACI SCOTT

(b)(6)



EXPERIENCE

6/2006-Present

**Department of Defense (DoD)-The Pentagon, Arlington, VA
Director of Communications – Assistant Secretary of Defense
for Legislative Affairs**

Analyze, advise and make recommendations to the Assistant Secretary on all areas of communications including potential problems and areas of vulnerability. Direct, plan and coordinate the Department's relations with Congressional press secretaries and other media. Plan and coordinate media engagements for the Secretary of Defense at Congressional hearings and Intelligence briefings. Direct, plan and coordinate media coverage of and travel on Gubernatorial Delegation trips to the Iraq and Afghanistan theatres of operations.

9/2004-6/2006

**Department of Defense (DoD) – The Pentagon, Arlington, VA
Legislative Liaison, Defense Reconstruction Support Office**

Coordinate meetings, briefings and delivery of interagency Congressional reports to Capitol Hill. Analyze audits of inspector general reports of Iraq Reconstruction and Relief Funds and develop talking points for key Office of the Secretary of Defense and Public Affairs Office officials. Accompany members of Congress on trips to Iraq as the public affairs subject matter expert. Position requires security clearance.

10/2003-7/2004

**Coalition Provisional Authority (CPA) – Baghdad, Iraq
Special Projects Coordinator/Women's Issues Press Officer**

Directed and coordinated itineraries, logistical support and personally escorted VIP members of the worldwide media on trips throughout Iraq. Set-up media interviews for Ambassador L. Paul Bremer with high profile national and international network anchors and print journalists.

1/2003-10/2003

**Representative Jon Porter (R-NV) – Washington, DC
Communications Director/Press Secretary**

Directed press operations for Congressman Jon Porter's Capitol Hill and District Press Offices including: strategic communication and implementation of press coverage on various legislative issues; writing and editing speeches, op-eds, columns, and press releases, and preparing member for debates and press interviews.

8/2002-11/2002

**Victory 2002 Campaign – Las Vegas, Nevada
Press Secretary**

Coordinated press operations for the *Jon Porter for Congress* campaign, election night coverage, debate prep, press conferences, and daily media engagements.

1/2001-1/2003

Senator John Ensign – Washington, D.C.

Communications Director

Directed press operations for Sen. John Ensign's Capitol Hill and State Offices. Devised press strategies; directed press staff on implementation of press conferences, writing and editing of speeches, op-eds, columns and press releases.

7/1997-12/2000

KLAS-TV – Las Vegas, Nevada

General Assignment Reporter

Reported on issues of local interest with an emphasis on national politics. Reporting elevated to frequent guest appearances on Nevada Week in Review (a local political talk show) and KLUC Morning Radio. Initial position developed from CBS News Reporter Training Program.

1/1993-6/1997

CBS Newspath – Washington, D.C.

Associate Producer

Produced taped packages, field produced live remotes and coordinated feeds for affiliates and foreign clients.

7/1992-11/1992

CBS Political Unit – New York, NY

Associate Producer

Traveled with Vice Presidential nominee Senator Al Gore during the 1992 Presidential Campaign. Provided editorial information on daily campaign stops, formulated story ideas, and fed sound bites to CBS New York for network distribution.

6/1987-10/1989

CBS This Morning – Washington, D.C.

Broadcast Associate

Responsible for field production of live remote location shots, conducted taped interviews, researched and coordinated guests' studio appearances and reported on economic indicators.

12/1981-5/1983

Far East Network Radio (FEN) – Yokota AFB, Japan

Youth Newscaster

Responsible for writing, editing and broadcasting of a five-minute news show for U.S. service members, DOD civilians and their families in Tokyo, Japan.

EDUCATION

8/1993-7/1995

George Washington University – Washington, D.C.

Master of Arts in Political Management, 1995 Salutatorian

8/1983-5/1987

Howard University – Washington, D.C.

Bachelor of Arts: Major-Broadcast Journalism/Minor-Political Science

6/1995-8/1995

Northwestern University – Evanston, Illinois

Academy for Future Journalists which included a *Washington Post* internship

AWARDS

July 2004

Nevada Broadcasters Hall of Fame Inductee

PROFESSIONAL EXPERIENCE

- Department of State, Washington, D.C. GS-13/1** August 2005 - present
Office of the Under Secretary for Arms Control and International Security - Special Assistant
- Review and edit memos for Under Secretary's decision; portfolio includes Iraq nonproliferation, Africa Command (AFRICOM), defense trade/licensing, cluster munitions, MANPADS, former Iraqi WMD scientists redirection, UNSCR 1540/1673, counterproliferation efforts, among others
 - Under Secretary's representative to the missile trade and nuclear analysis groups; respond to, edit and approve follow-on demarches related to shipments of proliferation concern; attend inter-agency interdiction SVTS in coordination with a senior advisor; coordinate intelligence briefings among various agencies for senior staff
 - Assist in sanctioning entities under the Iran, Syria and North Korean Nonproliferation Act; office representative to the Secretary's International Security Advisory Board
 - Schedule C appointee; hold active TS/SCI, Cosmic NATO Top Secret and Q security clearances
- The White House, Washington, D.C.** January 2004 - August 2005
Presidential Personnel Office - Deputy Associate Director
- Created and organized "the book" of all our proposed candidates for every personnel meeting with the President, Vice President, Chief of Staff and Assistant to the President for Presidential Personnel
 - Prepared memoranda for press releases, Senate nominations and other Presidential appointee documents
 - Managed candidate database: analyzed current appointments and vacancies, performed initial searches for appropriate candidates, and provided statistical analysis of appointees
- Executive Office of the Governor, Boston, MA** June 2002 - September 2002
Office of the Chief Secretary - Intern
- Worked in conjunction with the Chief Secretary, Department of Revenue, Internal Revenue Service and State Police to determine if it was politically possible to appoint candidate's to various Board & Commissions/jobs
- Hale and Dorr LLP, Boston, MA** March 2002 - June 2002
Generalist/Legal Secretary
- 50% of time spent with paralegals and first year associates on a multi-million dollar patent infringement case, creating documents in Excel, maintaining all internal correspondence files and drafting own correspondence materials to be distributed to forty-six lawyer team
- Client Intake/Conflicts Staff Member** March 2001 - September 2001
- Performed upwards of thirty-five conflicts checks per day via the firm's internal client history software, Moody's, Standard & Poor's, and Internet; Consulted with Managing Director, Assistant Director and/or the firm's Conflicts and Ethics committee attorneys to approve or oppose the proposed new client business in question
- House of Commons, London, UK** September 2001 - December 2001
Overseas Research Assistant-Gareth R Thomas MP (Harrow West)
- Set-up and monitored functions in Prime Minister Blair's office throughout the fall
 - Responded to 20+ constituents a day on topics concerning Harrow West district and MP Thomas's upcoming votes in Parliament; worked to advance his Private Members' Bill through the second stage of House approval
- ## EDUCATION
- Northeastern University, Boston, MA** 2004
- Bachelor of Science in Political Science, *magna cum laude with Honors Course distinction*
 - Minors: Business Administration and Communication Studies
 - Honors: Golden Key Honor Society; Pi Sigma Alpha; Who's Who in American Colleges; University Honors Program; NU News "Rookie of the Year"
 - Activities: Four-time Chairperson-elect of Northeastern's Judicial Hearing Board--member since 2000; V.P. of Finance, Model United Nations; Assistant News Editor, Northeastern News; Math Club President
- Cairo University Cairo, Egypt** December 2002 - January 2003
- Fulbright funded "Dialogue of Civilizations" program
- London School of Economics and Political Science, London, UK** September 2001 - December 2001
- Completed the Hansard Scholars Programme of study and earned a Certificate in British Politics
- Phillips Academy, Andover, MA** 1999
- Harbin Institute of Technology, Harbin, China** June 1998 - July 1998
- Certificate in Chinese Language Studies

(b)(6)

(b)(6)

Professional Experience

Center for a New American Security

Washington, DC

Fellow

present

- Conduct research and policy analysis on national security issues including Afghanistan and Pakistan, East Asia, counterinsurgency, and national defense strategy, resourcing and planning
- Developing CNAS project on the policy options for managing the impact of post-traumatic stress disorder on the force in the wake of the wars in Afghanistan and Iraq
- Manage the Joseph S. Nye Research and Mentoring Program

Department of Defense

Washington, DC

Strategist, Office of the Secretary of Defense

2003 - 2007

Policy: Global Security Affairs (Partnership Strategy)

- Managed OSD Policy execution and oversight of a \$300 million global train and equip authority
- Represented the Department in briefings to congressional staff and GAO auditors
- Led the authorities and security assistance reform team
- Drafted testimony and talking points for senior officials, including the Secretary of Defense
- Developed strategic integration framework for global defense posture and security cooperation
- Represented Global Security Affairs on Secretary of Defense transition team

Policy: Special Operations and Low-Intensity Conflict (Stability Operations)

- Led planning, training and intelligence reform efforts for implementation of DoD Directive 3000.05 to improve stability operations and counterinsurgency capabilities
- Spearheaded successful legislative and budget initiatives for critical train and equip capabilities
- Managed OSD Policy support to international peacekeeping efforts in Africa
- Supported OSD stability operations crisis response for Lebanon in 2006

Quadrennial Defense Review: Roles, Missions and Organizations Team

- Ran 70-member DoD and interagency working group on unity of effort
- Represented OSD Policy on authorities working group
- Developed decision briefings and memoranda for the Deputy Secretary of Defense

Acquisitions, Technology and Logistics: Acquisition Resources Analysis

- Coordinated the Major Defense Acquisition Program budget review with OSD Comptroller
- Represented ARA in the Capabilities-Based Planning Working Group
- Drafted AT&L budget rollout speeches and congressional testimony for senior leadership

The Joint Staff: J5 Military Staff Committee at the US Mission to the United Nations

- Primary J5 staff member for negotiations and interagency coordination on the Sudan crisis
- Advised the Director, J5 MSC and the US Ambassador to the UN on U.S. military support to humanitarian and peacekeeping operations

Policy: International Security Affairs (Near East and South Asian Affairs)

- Represented OSD at classified congressional briefings on U.S. - India missile defense and civilian nuclear cooperation
- Established and led DoD missile defense and tech transfer working group for India
- Conducted U.S. - India Defense Policy Group meetings in New Delhi and Washington

International Organization for Migration

Washington, DC

Research Intern: Contingency and reconstruction planning for Iraq

2003

The United Nations Program at Columbia University

New York

Researcher and Course Assistant for Summer Peacekeeping Training Seminar

2002

Voice of America **Colombo, Sri Lanka**
Reporter 2000 - 2001

- Covered civil war in Sri Lanka including live coverage of attacks and in-depth features on negotiations and prospects for peace. Also covered race issues in South Africa

The International Center for Ethnic Studies **Colombo, Sri Lanka**
Project Manager and Lead Researcher 1999 - 2001

- Managed Ford Foundation project on minority protection and security in South Asia
- Recruited and directed research teams in Bangladesh, India, Nepal, Sri Lanka and Pakistan
- Managed \$300,000 project budget
- Represented the Center at UN committees and meetings in Switzerland, Nepal, and South Africa

Center for Monitoring Election Violence **Colombo, Sri Lanka**
International Election Observer/Coordinator 1999 - 2000

- Developed Terms of Reference for foreign volunteers and trained over 70 election monitors
- Monitored and reported on election violence in remote areas of central and eastern Sri Lanka

Independent Research **Multiple Locations**
Research in the United States, Europe, and South Asia 1998 - 1999

- Secured private grant to compile history of my family's migrations from colonial South Asia

Peninsula School, Ltd **Menlo Park**
8th grade Classroom Teacher 1995 - 1998

Fodor's Travel Publications **New York**
Editor and Writer 1994 - 1996

- Edited and wrote a new edition of *Fodor's India* and the first and third editions of the *Berkeley Guide to Germany and Austria*

United States Forest Service **California**
Amphibian Habitat Surveyor, South Fork, Feather River 1995

Education

Columbia University **New York**
Master of International Affairs (International Security Policy and Human Rights) 2003

- Focused on civil - military cooperation in post-conflict and insurgency settings
- Regional specialization in Africa, function specialization in humanitarian affairs
- Member of Admissions Committee for Fall 2003

University of California at Berkeley **Berkeley, CA**
Bachelor of Arts in History (Honors) 1995

- Minor Programs in Natural Resource Management (honors) and Education (honors)
- Edward P. Kraft Scholarship, 1991; nominated to Phi Beta Kappa, 1995

Selected Publications

- "The Civilian Core of American Power," with Derek Chollet and David Shorr *Foreign Service Journal* (December 2008): 28-33
- "Winning the Battle, Losing the Faith," with Nathaniel C. Fick, *The New York Times* (5 October 2008): WK 10.
- "Surging Statecraft to Save Afghanistan," with Nathaniel C. Fick, *Small Wars Journal* (2 October 2008)
- *Making America Grand Again: Toward a New Grand Strategy*, with Michèle Flournoy and Shawn Brimley (Washington DC: Center for a New American Security, June 2008)
- *The Power of Balance. America in Asia*, with Kurt Campbell and Nirav Patel (Washington DC: Center for a New American Security, June 2008)
- "Stumbling into the Future: The Indirect Approach and American Strategy," with Shawn Brimley, *Orbis* (Spring 2008): 312-331
- "Averting the System Reboot: Innovations and Critical Lessons from Iraq Must Be Preserved" with Shawn Brimley, *Armed Forces Journal* (December 2007): 34-37, 47
- "Washington Should Pay Attention to Russian Moves in the Asia-Pacific" with Nirav Patel, *World Politics Review* (13 June 2008)
- "Uncle Sam Needs to Engage Asia" with Nirav Patel, *The Straits Times*, (10 June 2008)
- "U.S. Foreign Policy and the Next President: America at a Pivot Point" with Shawn Brimley, *World Politics Review* (6 June 2008)
- "The Face of America Abroad," with Shawn Brimley, *The Baltimore Sun* (6 November 2007): 11A
- "Make Armed Contractors A Part of the Solution," *The Hill* (10 October 2007)
- "History Lessons from Eisenhower and Nixon on Quitting War" with Kurt Campbell, *Financial Times* (1 October 2007)

ROBERT FRANCIS SMITH, PhD

(b)(6)

(b)(6)

Summary

A communications executive and speechwriter, with 25 years of experience in Fortune 100 companies and Federal agencies. Extensive experience framing national and international issues. Proven track record developing high-impact executive speeches, articles, reports, and Congressional testimony on behalf of prominent corporate and government leaders.

Subject Expertise

- Business & Economics
- Banking
- Oil & Gas
- Auto Industry
- Aerospace & Defense
- Corporate Ethics
- Leadership
- Higher Education
- International Trade
- Foreign Policy

Professional Experience

Department of Defense, the Pentagon
Assistant to the Deputy Secretary

2002-03

Contract speechwriter to Paul Wolfowitz, one of the Bush Administration leading policy makers on defense and foreign policy.

Lockheed Martin Corp., Bethesda, Maryland
Director, Executive Communications

1997-02

Speechwriter and researcher to Norm Augustine and other senior managers of the aerospace and defense giant, with \$25B in annual sales and 125,000 employees.

Valis Associates, Washington DC
Senior Communications Advisor

1996-97

Communications consulting for a leading pro-business lobbying firm. Clients included Citizens for Civil Justice Reform, National Business Travel Assoc., Pfizer, and Coca Cola.

Federal Housing Finance Board, Washington DC
Deputy Director of Public Affairs & Senior Public Affairs Officer

1991-96

Through policy speeches, articles, newsletters, and Congressional testimony, created a "voice" for the new regulator of the \$400B Federal Home Loan Bank System.

U.S. Dept. of Commerce, Washington DC
Special Assistant to Commerce Secretary Robert Mosbacher

1989-91

Recruited and directed policy writing staff and speechwriters for Secretary Mosbacher, a key member of President George Bush's inner circle. Created "Eight-Point Competitiveness Plan" as concept for President's economic program. Idea endorsed by the White House.

R.F. Smith – page two

U.S. Information Agency, Washington DC
Director, Office of Private Sector Programs

1985-89

During a watershed period in U.S. foreign policy, directed an office that told America's story to the world through international exchange. Managed a staff of 30, annual budget of \$10-12 million, and 100 grants per year. Diplomatic travel to East Asia, Europe, and the Middle East. Represented U.S. at international conferences and in speeches before diverse audiences.

U.S. Dept. of the Interior, Washington DC
Special Assistant to Interior Secretary William Clark

1984-85

During Presidential re-election year, served as principal speechwriter for the Interior Secretary and former National Security Advisor, described as "the most important and influential person in the first (Reagan) administration." Wrote 80 speeches on energy resource issues.

Federal Home Loan Bank Board, Washington DC
Special Assistant to Bank Board Chairman Edwin Gray

1983-84

As S&L crisis developed, drafted speeches for the principal regulator of the Bank System, Federal thrifts, the FSLIC, and the Federal Home Loan Mortgage Corp.

Chrysler Corporation, Highland Park, Michigan
Senior Writer

1982-83

At a time when Chrysler CEO Lee Iacocca dominated headlines, wrote more than 40 presentations telling "the Chrysler story." Contributed to public understanding and profitability.

Cities Service Company, Tulsa, Oklahoma
Manager of Editorial Affairs

1978-82

During global energy crisis, directed executive communications and editorial board visits for a major oil company. Produced favorable editorials in print and electronic media on key issues. Served as company's liaison with think tanks and policy organizations.

National Right to Work Committee, Falls Church, Virginia
Registered Lobbyist & Assistant to Director of Membership

1975-78

In a busy period for labor legislation, represented a leading grassroots organization with Members of Congress, U.S. Senators, and State legislators across the country. Wrote testimony. Drafted direct-mail packages to mobilize member support.

Education

University of Notre Dame, South Bend, Indiana
 Ph.D. and M.A. in Government & International Studies

1972-77

Assumption College, Worcester, Massachusetts
 B.A. with high honors in Foreign Affairs

1966-70

Mount Saint Charles Academy, Woonsocket, Rhode Island
 High School Diploma

1966

R.F. Smith -- page three

Professional Development

<u>The George Washington University</u> , Washington, DC Graduate Study in Higher Education Administration	2000
<u>University of Kansas</u> , Lawrence, Kansas Management Development Program	1981

Honors and Awards

- **Key to the City of Ft. Worth, Texas**
- **People to People award** for "outstanding achievement in advancing international understanding."
- **Sister Cities International Distinguished Service Award** for "advancing understanding and goodwill between the people of the U.S. and the peoples of other countries."

James "Marshall" Smith

(b)(6)

EXPERIENCE

UNITED STATES DEPARTMENT OF AGRICULTURE, Washington, D.C.

Special Assistant for Rural Development

February 2005-Present

- Facilitate real estate development programs in rural America through the Rural Housing Service.
- Assist in administering various government loan programs for single and multi-family housing and community facilities.
- Aid in developing the Multi-Family Revitalization Initiative to refinance and improve ailing properties.
- Assist Administrator in all functions.

55th PRESIDENTIAL INAUGURAL COMMITTEE, Washington, D.C.

Assistant Deputy Comptroller

November 2004-February 2005

- Worked as Assistant Deputy Comptroller in Treasury Department of Inaugural Committee
- Managed budgets and contracts for committee departments and inaugural events.
- Coordinated payroll budget for employees.

BUSH CHENEY '04, INC., Arlington, VA

Treasury Budget Assistant

July 2004-November 2004

- Worked in Treasury Department of 2004 Presidential Campaign.
- Assisted budget director in managing campaign budgets for the President, Vice President, First Lady, Second Lady, and other departments.
- Accounted for funds and accepted donations in accordance with FEC regulations.
- Prepared authorization for expenditures and managed expense reports for tracking of various budgets.

ARCHON GROUP, L.P., A GOLDMAN SACHS AFFILIATE, Dallas, TX

Commercial Real Estate Analyst

May 2003-September 2003

- Prepared economic reports concerning employment and demand in large US markets.
- Created monthly job trend report for top metros in the US.
- Updated Quarterly Vacancy Cycle analysis on major markets.

KRAFT FOODS, AN ALTRIA, INC. COMPANY, Rye, NY

Sales Assistant

May 2002-September 2002

- Prepared weekly business reports.
- Analyzed competitor financials.
- Evaluated business trends and determined driving factors.

REPUBLICAN NATIONAL COMMITTEE, Washington, DC

Executive Support Assistant

May 2001-September 2001

- Supported daily activities in Co-Chairperson Ann Wagner's office.
- Operated member relations division.

EDUCATION & ACTIVITIES

HARVARD UNIVERSITY, Cambridge, MA. September 2000-June 2004

- Graduated Cum Laude with Bachelor of Arts degree in Government.
- Dean's List throughout entire tenure.

HIGHLAND PARK HIGH SCHOOL, Dallas, TX. August 1996-May 2000

- Graduated cum laude in 2000. National Merit Commendee, National Honor Society, Class President, Eagle Scout, Exchange Club Youth of the Year, Scholar Athlete.
- Served as Varsity Football Captain, All District Quarterback, Offensive MVP.

SKILLS

- Microsoft Word, Excel, Power Point, Brio and DMS

(b)(6)

(b)(6)

(b)(6)

SUMMARY OF QUALIFICATIONS

Twenty-two years of Federal service providing executive support to senior-level Department of Defense officials. Career defense professional and highly effective team player with proven skills in calendar and events management, international and domestic travel planning and execution, and professional and personal administrative support. Possesses highest standards of loyalty, integrity, and dedication. Demonstrates keen political instinct, sound judgment, and abiding attention to detail.

OBJECTIVE

To support the President's goals in the service of a senior defense official by utilizing interpersonal and administrative skills combined with broad knowledge of the Department of Defense, Executive Branch, and Congress, achieved through 22 years of service to the Department and the Nation.

PROFESSIONAL EXPERIENCE

1993-Present - Executive Assistant to the Assistant Secretary of Defense (Strategy & Threat Reduction), Office of the Secretary of Defense

1989-1993 - Personal and Confidential Assistant to the Assistant Secretary of Defense (Command, Control, Communications & Intelligence), Office of the Secretary of Defense

1988-1989 - Personal and Confidential Assistant to the Director, Net Assessment, Office of the Secretary of Defense

EDUCATION

1965 - Graduated Baton Rouge-Draughon Business College, Baton Rouge, Louisiana
Numerous miscellaneous US Government and university courses

AWARDS

Outstanding Public Service Award, Office of the Secretary of Defense (1993)
Outstanding Performance Awards (1979-Present)

(b)(6)

References upon request

Timothy R. Strabbing

(b)(6)

EXPERIENCE

Military Service: Infantry Officer, United States Marine Corps

US Naval Academy Political Science Department, Annapolis, MD

July 2006-Present

- **Politics of Irregular Warfare Instructor:** Developed and taught rigorous upper level course designed to prepare over 90 future officers for the complexity of modern conflict *2008-Present*
- **Global Strategic Studies Instructor:** Designed and implemented a new course syllabus reflecting the current international strategic environment *2007-2008*
- **Executive Officer, International Scholarship Program:** Directed a capstone program dedicated to preparing midshipmen for graduate study overseas, setting a Naval Academy record for graduate scholarship winners in 2008 *2006-2008*
- **Officer Representative for Varsity Men's Heavyweight Crew Team** *2006-Present*

3rd Battalion, 1st Marines, 1st Marine Division, Camp Pendleton, CA

April 2004-June 2006

- **Battalion Assistant Operations Officer:** Conceived and executed two Battalion level operations integrating Iraqi soldiers into each mission; led to improved security for local and regional population *January 2006-June 2006*
- **India Company Executive Officer:** Developed and implemented a comprehensive counterinsurgency strategy for India Company in three different cities in Al Anbar, Iraq *April 2005- January 2006*
- **India Company, 1st Platoon Commander:** Led and mentored a 42 man rifle platoon through seven months of counterinsurgency and combat operations, including Operation Al Fajr, the November 2004 urban assault on Al Fallujah, Iraq; all 42 returned safely to the US *April 2004- April 2005*

Military Schools

- Marine Corps' Basic Officer and Infantry Officer Courses, Army Ranger and Airborne Schools *2001-2004*

Military Awards

- Combat Action Ribbon *2004*
- Navy Commendation Medal with Combat Distinguishing Device *2005, 2006*
- Global War on Terrorism Service Medal, GWOT Expeditionary Medal, Iraqi Campaign Medal *2005, 2006*

EDUCATION

University of Oxford (Marshall Scholar)

Oxford, England

Master of Science in Russian and Eastern European Studies

2001-2003

- Thesis topic: The Role of Religion in Baltic Independence at the end of the Cold War
- Hertford College Crew Team; Varsity Women's Basketball Coach

United States Naval Academy

Annapolis, Maryland

Bachelor of Science, Political Science

1997-2001

- Graduated first overall for the Naval Academy Class of 2001
- Brigade Commander for Fall 2000, responsible for leading the 4,250 members of the Brigade of Midshipmen
- Awarded Thompson Cup in 2001 for greatest contribution to USNA athletics as varsity crew team rower

COMMUNITY ACTIVITIES

- Member of Hillcrest Christian Reformed Church in Hudsonville, Michigan *1995-Present*
- Volunteer at *La Roca*, a shelter for abused and abandoned women and children in Tijuana, Mexico *2005-2006*
- Officers' Christian Fellowship National Council Member *2009-Present*

PERSONAL

- (b)(6)
- International travel: Europe, Russia, Israel, Iraq, India, Vietnam, Cambodia, Thailand, South Korea, Tanzania, Ethiopia
- Watersports enthusiast: sailing, surfing, rowing, kayaking, skiing, swimming

PETER SU

SELECTIVE SUMMARY

- Formerly government relations manager and executive branch insider.
- Proven public-private sector track record in financial services and foreign affairs.

GOVERNMENT RELATIONS EXPERIENCE

Department of State Legislative Management Office (2004 - Present) 394,454

- Senior Congressional Advisor to the Bureau of East Asia and Pacific Affairs; manage legislative strategy, build and strengthen relations with House Small Business Committee and U.S.-China Inter-parliamentary Exchange, the Congressional U.S.-China Working Group, 2007 g2 relations oversight committees and leadership offices
- Architect of House Resolution 550, to recognize the importance of maintaining Asia Pacific Economic Cooperation (APEC) as the preeminent multilateral institution for promoting trade and economic policies.
- Lead consultant with Congress on Free Trade Agreement with South Korea, WTO accession for Vietnam, APEC, the Six-Party Talks, ASEAN-U.S. Enhanced Partnership, and topics such as market access, intellectual property rights, and currency valuation
- Serve as diplomatic and policy advisor on Congressional trips to East Asia examining market access, I.T.A, North Korea denuclearization, IPR, technology transfer, cross-border litigation and rule-of-law.
- Advise strategic planning of official delegations to Bangkok, Beijing, Jiang xi, Seoul, Shanghai, Sichuan, Taipei, Tibet, Tokyo, Yang Jiang, and Yunnan.
- Prepare senior officials for testimonies and annual reports to congress.

Department of the Treasury Congressional Liaison (2001 - 2004)

- Successfully coordinated the drafting of regulatory language, which included tax benefits for small businesses, in the Economic Growth and Tax Relief Reconciliation Act of 2001 and the Tax Jobs and Growth Act of 2003
- Demonstrated strong leadership in working with Congress on the passage of the Foreign Sales Corporation and Free-Territorial Incentive legislation that ended the burden of tariffs imposed on U.S. exports under WTO sanctions
- Coordinated with Congress on approvals of World Bank and Asian Development Bank projects in East Asia
- Served as Department's representative to the President's Advisory Commission on Asian Pacific Americans

OTHER PROFESSIONAL EXPERIENCE

American Council of Young Political Leaders Delegate to Japan (2003)

- Discussed financial and domestic policies with key members of the Japanese Diet, prefecture governments, mayors, city council, and NGOs in Tokyo, Kanagawa, Kyoto, Hiroshi and Kaha-Kyosuu.
- Examined Japan's economy through interactions with corporate leaders, Ministry of Finance officials, and industrial site visits.
- Met with several LDP and DPJ party officials to compare election strategies, analyzed Japan's general election process, political parties, and observed campaign led by Prime Minister Koizumi

TIG Inc. Managing Director of Overseas Operations (1999-2000)

- Supervised acquisition strategies for portfolios under management in England, Sweden, and Greece.
- Implemented corporate strategy for investment in European currency markets. Evaluated budget, functional structure and recruitment of personnel for regional offices.

The White House Bush-Cheney Transition (12/2000- 3/2001)

- Assisted in the selection of political appointees to serve in President-Elect George W. Bush's Administration.
- Assistant to the Associate Director of Presidential Personnel, Katja Bullock, during the first three months of President George W. Bush's Administration.

Ignite! Learning Inc. Business Advisory Board (2000-2003)

- Advised the CEO on business development and industry strategies.
- Identified and recommended prospective global partners.

Swedish Open Championships – Borlänge Co-Chair of the Host Committee (1997–1998)

- Supervised logistical support such as transportation, accommodations, and event scheduling.
- Coordinated media and public outreach.

University of Gävle-Sandviken, Sweden Instructional Technology Consultant (1997)

- Pioneered the use of collaborative learning systems and video conferencing for distance education.
- Successfully integrated instructional technology to augment traditional pedagogy.
- Developed web-based curriculum for the Department of Distance Education.

EDUCATION

- M.Sc. University of York, UK, 2000
- M.Phil. Researcher at University of Nottingham, UK, 1996
- B.A. Purdue University, West Lafayette, IN 1994

LANGUAGES

- (b)(6)

AWARDS AND ACTIVITIES

- Recipient of the Meritorious Award for concurrently managing the Bureau of East Asia and Pacific Affairs, the Bureau of Democracy Human Rights and Labor and the Bureau of Populations Migration and Refugees.
- Recipient of outstanding performance reviews in 2004, 2005.
- Experimental Aircraft Association Chapter 186 member.
- Rotary International, Rotaract Club in Borlänge-Sweden, Founding Member.
- Purdue Student Union Board Executive Director of Media & Publicity.

(b)(6)

SHAWN F. SULLIVAN

(b)(6)

SUMMARY OF QUALIFICATIONS

- Eight years experience advising senior U.S. Defense and State Department officials on complex political, legislative and military issues.
- Presidential and state-level political campaign experience building grassroots networks and organizing and mobilizing political supporters.
- Foreign policy expertise: Latin America; Europe; Africa; political-military operations; international trade and energy; and crisis management operations.

SKILLS

- | | | |
|-------------------------------------|------------------------------|----------------------|
| *Political risk management | *Strategic alliance building | *Negotiation skills |
| *Analytical and organization skills | *Market entry analysis | *Strategic planning |
| *Financial analysis and budgeting | *Project development | *Public relations |
| *Campaign management | *Congressional affairs | *Conflict resolution |

PROFESSIONAL EXPERIENCE

Special Assistant (GS 15/5) Present

U.S. Department of Defense -- Washington, D.C.

Advise senior Defense Department officials on sensitive military, foreign policy and political issues affecting U.S. national security. Build network of client relationships throughout U.S. foreign policy establishment and key Congressional committees to advance policy initiatives. Conduct numerous, complex and high priority special assignments dealing with political-military issues in Europe, NATO and Eurasia. Liaise with foreign government officials to communicate U.S. foreign policy positions. Top Secret/SCI Clearance.

Senior Field Representative (b)(6) 2004

Bush/Cheney '04 Inc. -- Albuquerque, NM

Responsible for recruiting, organizing and mobilizing campaign political supporters. Built and managed one of the most effective grassroots volunteer networks in New Mexico's history. Developed communication plans and organized public events. Represented the Bush campaign in front of business and civic groups, conducted outreach to the Hispanic community and established and maintained relationships with state leaders.

Key Accomplishments:

- Recruited and trained over 300 grassroots volunteers.
- Supervised successful get out the vote operation.

Political/Economic Counselor (FS 02/10) 2001-2003

United States Embassy -- Luanda, Angola

Managed the U.S. government's diplomatic relations with the Angolan government. Apprised Washington policy-makers on key political, military and economic developments. Identified business opportunities for U.S. companies and advised them on market-entry strategies. Coordinated efforts with international financial institutions to identify and initiate development assistance projects. Effectively worked with the Angolan government to implement economic reforms.

Key Accomplishments:

- Crafted the U.S. government's \$120 million response to Angola's humanitarian crisis
- Served as the U.S. technical advisor to the Angolan peace process.

SHAWN F. SULLIVAN

(b)(6)

Political Advisor to U.S. and NATO Commanding Generals (FS 01)

1999-2001

North Atlantic Treaty Organization (NATO) -- Serbia/Kosovo

Provided advice on a broad range of sensitive political and military issues during extremely fluid and unstable post-war period. Developed strategies to advance NATO and U.S. objectives in the region. Coordinated crisis management operations and military planning with senior U.S. policy-makers, the United Nations and NATO. Managed a staff of fifteen senior U.S. and foreign military and civilian personnel.

Key Accomplishments:

- Negotiated peace agreement between Serbian government and Albanian insurgents.
- Developed multi-ethnic political framework that led to new municipal elections in 2002.

Latin America Economist (GS 13)

1995-1999

U.S. Department of State -- Washington, D.C.

Managed \$180 million trade and development portfolio that advanced the promotion of democracy, free market economies and regional stability. Coordinated policy initiatives with the U.S. Trade Representative's Office to promote and protect Intellectual Property Rights. Drafted Congressional testimony for senior U.S. government officials and regularly briefed Congressional staffers on the State Department's legislative priorities for the region.

Key Accomplishment:

- Member of U.S. team that resolved Cuba trade dispute between the U.S. and Europe.

Senior Republican Legislative Assistant (\$24,000)

1992-1993

Massachusetts State Legislature -- Boston

Provided political and legislative advice to the House Republican Leader and Republican Caucus and developed strategies to advance the Republican Party's legislative agenda. Served as the senior environment and budget legislative analyst. Engaged with interest groups, political action committees and trade associations. Drafted legislation, policy position papers, floor statements and speeches.

Key Accomplishment:

- Drafted and lobbied for the successful passage of clean water legislation.

EDUCATION

George Washington University -- Master of Business Administration, Candidate

University of New Mexico -- Master of Arts, Latin American Studies, 1995

University of Massachusetts -- Bachelor of Arts, Political Science, 1991

Universidad del Salvador -- Argentina, 1989

LANGUAGES

(b)(6)

AWARDS

Letter of Commendation, NATO Secretary General, 2001

NATO Kosovo Campaign Medal, 2001

Department of State Superior Honor Award, 1998

Department of State Meritorious Honor Award, 1998

James Swartout

Experience

07/2008 – Present **Glover Park Group** **Washington, DC**
Director
 Currently specializes in government relations, legislative affairs, defense and national security issues, and corporate strategy at one of Washington D C's premier government relations and public affairs firms.

03/2008 – 07/2008 **Charles Lewis for City Council** **Portland, OR**
Senior Advisor
 Senior advisor for a city commission candidate for Portland, Oregon. Was responsible for overall campaign strategy including allocation of \$150,000 in primary campaign funds, media buys, political outreach, organization structure and communications. Served as strategist and chief of staff to the candidate.

09/2006 – 03/2008 **Truman National Security Project** **Washington, DC**
Associate Director
 Functioned as the COO for the organization. Directed the Truman Project's congressional efforts, advocacy efforts and outreach with many progressive organizations. Interacted and liaised with members of congress and their staff, senior staff in various federal agencies and influential members of the progressive movement. Contributed to various projects on Capitol Hill including numerous items with the Senate Democratic Policy Committee. Designed and implemented many of the Truman Project's Congressional programs including the Security Scholars Program and the Summer Springboard Program.

1/2005 – 09/2006 **U.S. Senator Max Baucus** **Missoula, MT**
Field Representative
 Coordinated local policy issues and was the principal liaison between Senator Baucus' Senate office and stateside government entities, businesses and key constituent groups. Advised senior staff and the Senator on local concerns and priorities. Key stateside staffer that coordinated and advised DC staff on veterans' issues, homeland security, drug trafficking, law enforcement, national guard and trade issues related to narcotics. Wrote press releases and key messages on behalf of the Senator and served as a member of the Montana Board of Veterans Affairs.

Education

1992–1997 **University of Portland** **Portland, OR**
 ▪ B.A., History

EXPERIENCE

Obama for America

Chicago, IL

National Advance Staff

Mar–Nov 2008

- Site Lead on advance teams, deployed by Chicago HQ to execute day-to-day campaign strategy and manage on-the-ground messaging, organized events including community town halls, economic roundtables, political fundraisers, and outdoor rallies.
- Designed comprehensive site layouts and oversaw construction while working in tandem with US Secret Service, managing relationships with production vendors, and finalizing negotiations with hosting organizations.
- Notable assignments include: UK leg of Obama foreign tour, VP team during the 2008 DNC, Philadelphia “barnstorm”, second presidential debate in Tennessee, and a 40,000+ attendee joint rally with Senator Obama and former President Clinton

Google, Inc.

Mountain View, CA

New Business Development Associate

July 2006–Apr 2008

- Core member of Google Africa Team strategically promoting company’s commercial objectives in emerging sub-Saharan markets.
- Created a comprehensive strategy for university engagement in Africa; presently directing related, tactical initiatives.
- Designed and managed the Google Gadget Competition, a developer challenge for students; leading cross-functional team to launch program across 6 East African countries in 3 months; overseeing engineering, marketing, legal, and PR aspects.
- Co-led formation of \$1.4 million partnership with international microfinance foundation from incubation to signing; elements included co-directing design of rural Africa project plan, writing term sheet, and engaging multiple stakeholders in negotiation.
- Managed strategic Google Apps software deals in Kenya and Rwanda; developed new implementation and marketing roadmaps for piloting institutions; delivered product presentations and trainings to universities and government ministries.

Stanford Program in International and Cross-Cultural Education

Palo Alto, CA

Curriculum Designer

Sept 2005–Feb 2006

- Developed and wrote a high school-level curriculum on global freshwater resources, including comprehension-building activities and regional case studies that focus on inequitable access to water and the resulting health implications.

LEADERSHIP EXPERIENCE

Cosmos Education

Lusaka, Zambia; Meru and Nairobi, Kenya

Fundraising Director (Volunteer)

Apr 2005–present

- Established new protocols for international non-profit promoting science and technology education in sub-Saharan Africa.
- Designed and taught core environmental science and engineering modules as part of 2005 and 2006 ‘Under African Skies’ teams.

Mkombozi Centre for Street Children

Moshi, Tanzania

Teacher, Non-Formal Education Program

July–Sept 2003

- Designed interdisciplinary, experiment-based science curriculum and taught 1st grade class exclusively in Kiswahili

EDUCATION

Stanford University

Palo Alto, CA

Master of Science - Earth Systems

May 2004–Dec 2005

- Specialization in sub-Saharan African land management and natural resource-based economic conflict.

Bachelor of Science - Earth Systems

Sept 2000–Dec 2004

- Coursework in environmental science, sustainable development, economics, and public policy; concentration in African Studies.

- Honors: **Foreign Language and Area Studies Fellow in Kiswahili**

Palo Alto, CA

Selected by panel of Stanford professors for merit-based African Studies graduate fellowship and year-long grant.

Oxford University, Stanford Overseas Studies Program

Oxford, UK

Conducted intensive studies in African History and Literature in tutorial with Professor Emeritus Anthony Kirk-Greene.

Stanford Beagle II Award

Loodoariak, Kenya

Initiated and executed a qualitative study on girls’ formal education in remote village in Kenyan Maasailand.

SKILLS AND INTERESTS

- Extensive knowledge of and professional networks in Kenya, Tanzania, Uganda, Rwanda, Ethiopia, Nigeria, South Africa, and DRC.
- Experience with Google applications, Microsoft suite, and programming in C; (b)(6)
- Former varsity athlete in crew; other interests include marathon running, backpacking, traveling, creative writing, and NFL football.

Olivia Troye

(b)(6)

Education

National Defense University, Ft. McNair, Washington, DC
Coursework in National Security Studies.

University of Pennsylvania, Philadelphia, PA, May 1999

Bachelor of Arts in Political Science. Int'l Politics concentration. Minors in Theater and World History. G.P.A.3.3

Work Experience

(b)(6)

Dept. of Defense, Office of the Secretary of Defense, Washington, DC

Under Secretary of Defense for Policy- Detainee Affairs, Asst. for Detainee Policy, June 2005- Present

- Responsible for managing special and sensitive projects related to DoD detention operations
- Responsible for managing and maintaining DoD's relationship with the International Committee of the Red Cross and their work in regards to all DoD detention facilities and operations
- Compose memos, briefings, and reports on detention operations related to Iraq, Afghanistan, and Guantanamo, presented to the Secretary of Defense and other senior officials under short suspense deadlines
- Currently manage the UK, Australia, and Canada portfolios, responsible for maintaining diplomatic relations dealing with concerns related to DoD detention operations

Dept. of Defense, Office of the Secretary of Defense, Washington, DC

Special Assistant to the Assistant Secretary of Defense for Legislative Affairs, Dec. 2004- June 2005

- Drafted readaheads and preparations for the Secretary and Deputy Secretary of Defense when interacting with Members of Congress in meetings, briefings, and hearings on the Hill.
- Managed operations related to the tracking and researching of Defense related legislation, including budget authorization bill and issues of concern to Members of Congress for response by the Secretary of Defense

Office of the Global Aids Coordinator, Ambassador Tobias, Dept. of State, Washington, DC

Special Assistant for Public Affairs. (Temporary Contract), Aug. 2004- Oct. 2004

- Coordinated all aspects of public affairs events for AMB Tobias on international and domestic travel
- Assigned to special projects as public liaison for the President's Initiative on HIV/AIDS in the Global AIDS Coordinator Office, area focus on Africa and Middle Eastern countries

Control Risks Group, Middle East Operations, London, England

Iraq Operations Coordinator, Consultant, Jan. 2004-June. 2004

- Responsible for response team and crisis implementation plans for special operations taking place in Iraq
- Developed response plan and strategy for London headquarters on crisis negotiations and operations within Iraq
- Coordinated all Iraq offices with London headquarters, responsible for continuous correspondence and coordination of all reach back efforts including crisis response on protection teams and kidnapping negotiations

Coalition Provisional Authority, Office of Ambassador L. Paul Bremer, Baghdad, Iraq

Confidential Assistant to Ambassador Bremer- Administrator, May 2003-Dec. 2003

- Responsible for setting up operations within the presidential palace 1.5 weeks from completion of the war; worked on various events throughout the country of Iraq involving AMB Bremer, clerics, and prospective Iraqi
- Managed scheduling and correspondence for AMB Bremer; facilitated meetings directly impacting the formation of the Interim Iraqi Governance Council; worked closely with the Chief of Staff on restructuring & organization
- Drafted memos regarding developments of the Governing Council and focused on policy regarding culture, human rights, security strategy and women's issues
- Actively managed relationships with senior ministry advisors, foreign diplomats, and visiting senior level officials

Dept. of Defense, Office of the Secretary of Defense, Washington, DC

Confidential Assistant to Principal Deputy Under Secretary of Defense, Policy Mar. 2003-May 2003

- Tracked policy coming into the office and responsible for firm sensitive materials en route to the Secretary of Defense and various departments within Defense
- Drafted confidential memos and presentations regarding defense initiatives and tracked ministry development
- Worked on all aspects of preparing Army, Bremer and immediate staff deploying to Iraq
- Responsible for managing operations of day to day office activities and administrative support staff

Dept. of the U.S. Army, Office of the General Counsel, Washington, DC

Confidential Assistant to the General Counsel, Apr. 2002-Jan. 2003

- Managed all aspects of General Counsel scheduling, travel planning and preparation, responsible for attending briefings and providing notes and information to the General Counsel and senior attorneys on staff
- Drafted confidential memos, mail action memos, and letters for official military, government, and civilian affairs
- Attended weekly briefings with staff to monitor status of all office operations and reported them to the General Counsel
- Served as liaison for communications between the General Counsel other senior officials at the Dept. of Defense, tracked briefs and cases dealing with issues of a highly sensitive nature

Republican National Committee (RNC), Political Education Division, Washington, DC

Regional Training Representative-West Coast, May 2001-April 2002

- Responsible for developing and expanding the Political Education Program across twenty states in the west coast region; established working relationships with County Chairs and state Party operatives as well as with U.S. House and U.S. Senate members to develop a working relationship supporting the national training program
- worked on public relations strategy for national development
- Developed presentations for training seminars on grassroots activists and campaigns, worked with director on developing national training program and message

George & Donaldson, L.L.P., Austin, TX

Litigation Assistant, Dec. 1999-May 2001

- Prepared witness files and chronologies, exhibited and documented on various cases pending trial for review by the attorneys, entered evidence and summaries of exhibits and files, developed legal database using Summation software
- Prepared and provided administrative and personal assistance to the firm's partners on intellectual property, real estate, and environmental law cases

Republican National Committee, Office of the Vice-Chairman, Washington, DC

Deputy Director of Coalitions, May 1999-Sept. 1999

- Developed and maintained working relationships with special interest groups ranging from disability issues, minority minority groups and businesses to members of various blue collar industry associations at the grassroots level of the Party; liaison for coordinating interests to the RNC
- Responsible for drafting news items and press releases, as well as organizing public relations and events for the New Majority Council (NMC) at RNC; ethnic outreach initiative; assisted with conference and event planning

Awards and Organizations

- Recipient of the Secretary of Defense's Medal for Operation Iraqi Freedom, December 2004
- Recipient of the U.S. Army's Commanders Award for Public Service medal, January 2007
- University of Pennsylvania Washington, DC Alumni Club, Treasurer (May 2002-present)
- Texas State Society, Washington, DC, member (May 2001-present)

Skills

Languages: [REDACTED]

Computer: PC and Mac capabilities, MS Office, Word Perfect, QuickBooks, Summation, PageMaker

education

2002 – 2004 **HARVARD BUSINESS SCHOOL** **BOSTON, MA**
M.B.A. degree. Chairman, Distinguished Speakers Committee of HBS Leadership & Values Initiative. Management Team, Harbus Foundation. VP for 2004 Political Campaigns, HBS Republican Club. Member, Latino Student Org.

1995 – 1998 **COLUMBIA UNIVERSITY SCHOOL OF LAW** **NEW YORK, NY**
J.D. degree. *Columbia Law Review*: Editor, Treasurer and Member of the Board of Directors. Certificate from the Parker School of Foreign and Comparative Law. President, Federalist Society. Member, Latino Law Student Ass'n.

1991 – 1995 **PRINCETON UNIVERSITY** **PRINCETON, NJ**
A.B. degree, *cum laude*, Woodrow Wilson School of Public and Int'l Affairs. Certificate in American Studies.

experience

June 1 – **BUSH-CHENEY '04, INC.** **ARLINGTON, VA**
Nov. 2, 2004 **Debate Preparation Advisor -- Policy Department**

Member of six-person team responsible for policy-related debate preparation for President Bush and Vice President Cheney. Worked directly with Director and Deputy Director of debate preparation, and multiple policy experts, on the persuasive and succinct articulation of Administration positions, particularly in regard to national security, international and economic matters.

- Reviewed, revised, and contributed to debate/policy documents, from early issue briefing papers to final pre-debate note cards. Consistently monitored news and conducted research to refine and update documents.
- Devised preparation questions and talking points based on current events and possible attacks by opposing candidates.
- Responsible for confirming accuracy of all policy statements likely to be uttered by the President in the debates.
- Additional: Assisted policy experts and communicators with research and analysis for policy memos, media inquiries, rapid responses, and second term agenda plan (*Agenda for America*).
- Other: Leading outside attorney for RNC legal team in Duval County, Florida in the week ending on Election Day.

1998 – 2002 **O'MELVENY & MYERS LLP** (Los Angeles' oldest and largest law firm) **LOS ANGELES, CA**
Attorney – Corporate Practice

Advised publicly traded companies, investment funds and growth companies on M&A, venture capital, intellectual property and international joint venture transactions, and related issues. Client industries include semiconductor, aerospace/defense, government, and energy industries. Beginning in third year, served as senior associate on most transactions, reporting directly to senior clients and partners, and supervising project teams. Worked directly with clients, deal team members and other parties' counsel to resolve complex transaction issues.

Mergers & Acquisitions, Venture Capital and Intellectual Property

- Negotiated and led crafting of stock/asset purchase agreements for buyers and sellers.
- Provided strategic advice to venture client CEOs and CFOs, and negotiated venture financing agreements.
- Advised clients on intellectual property exploitation, and negotiated and created mission-critical licenses.

International

- Advised clients on concept, structure, and mechanics of joint ventures with Japanese, German and French entities.
- On-site due diligence and coordination with local counsel and government officials regarding sales of essential infrastructure in Nicaragua (phone monopoly) and Chile (electric power transmission monopoly).

Firm Citizenship

- Brought in two new clients. Personally identified and recruited two lateral associates.

internships

summer 2003 **HON. MICHAEL MONTELONGO** (the CFO of the Air Force) **THE PENTAGON**
ASSIST. SECRETARY OF THE AIR FORCE, Financial Management & Comptroller – Transformation Office
Assisted senior personnel and project teams with financial management transformation initiatives and related business cases. Furthered development of Air Force Financial Management Strategic Plan

summer 1994 **MAYOR RICHARD RIORDAN** -- Office of the Chief of Staff **LOS ANGELES, CA**

summer 1993 **NAT'L REPUBLICAN CONGRESSIONAL COMMITTEE** -- Communications Division **WASHINGTON, DC**

summer 1991 **U.S. SENATOR JOHN SEYMOUR** **LOS ANGELES, CA**

community

Co-Founder and past Chair of St. Raphael School Development Board. Organized in early 2000, the Board provides strategic, financial and organizational assistance to the 300-student School located in South Central L.A.

personal

enjoy hiking, current events, and sushi. Los Angeles World Affairs Council member since 1996.

11 (3430087) 23-YEAR VETERAN OF WASHINGTON WITH RING BANDING AND TRUIF ENIGOR FARRINKER IN THE FEDERAL GOVERNMENT, TRU-BUSINESS LOBBYING ASSOCIATIONS, NATIONAL AND STATE CAMPAIGNS AND CAPITOL HILL

PROFESSIONAL EXPERIENCE

OFFICE OF THE SECRETARY OF DEFENSE

THE PENNSYLVANIA

Junior Advance Officer, SECDEF Advance and Media Relations: March 2007 to Present - Responsible for public affairs activities and travel advance duties for former Secretary Donald H. Rumsfeld and current Secretary of Defense Robert M. Gates. Duties require meticulous planning, coordination and seamless execution of all events relating to official travel, both international and domestic. Events include press availability, troop visits, regional media interviews, bilateral meetings, ministerial conferences, editorial board visits and special event appearances. Routine demands attention to detail, extensive travel, the willingness to serve beyond job description, as well as the ability to effectively and simultaneously manage a staff team of Junior Advance Officers.

- Served as representative of the Department of Defense and the Office of the Secretary present during planning stages of successful visits to over 10 coverage nations spanning 3 continents.
- Conducted bilateral negotiations with host governments and/or organizations to ensure that all scheduled events (public and private) properly reflect the written communications strategy of the Department of Defense.
- Contributes to the strategic development and spearheads the execution of the Department's global communications strategy which is official travel. Directly briefs the Secretary and senior staff on all public event preparations, protocols, conduct and participation.
- Plans, designs and oversees the creation of environments for troop visits that maximize media coverage of the core messages of the Department and allow for candid interaction between the Principal and the military, most often in combat zones of Afghanistan and Iraq.
- Maintains an active and credible relationship with members of the domestic and international press without abandoning the overall strategic objectives of the Department. Designates press "points" for official trips and manages all media logistics while traveling with the Principal.
- Spearheaded coordination of Secretary Rumsfeld's appearances at special events including NASCAR Nextel Cup® race at a remote international Raceway on 9/1/04 and Daytona International Speedway on 1/2/05, and The Grand Ole Opry® in May of 2005.

Promotions: GS Grade Increase (Merit), March 2005, February 2007

Security Clearance Level: TOP SECRET

Awards/Commendations: Awarded the Secretary of Defense Medal for Outstanding Public Service, December 2006

CITIZENS FOR A SOUND ECONOMY

WASHINGTON, DC

Deputy Director of Campaign Operations: March 2000 to February 2002 - Responsible for event management and strategic implementation of lobbying efforts, grassroots mobilization and earned media campaigns in support of the office for a job-market, pro-business organization with over 100,000 active members nationwide. Highlights include:

- Collaborated with the White House and Congress to mobilize activists in key areas to demonstrate grassroots support for policies of the Bush Administration's economic agenda including tax relief, Social Security reform, prescription drug reform, and national energy policy.
- Managed and implemented an "on-the-ground" voter education campaign for three highly competitive Michigan Supreme Court retention statewide efforts to increase voter-bailout young voters targeted direct mail, earned media and CMTV phone calls to over 200,000 active voters contributing to the retention of all three conservative justices.
- Designed and executed a voter education campaign in Michigan to file amendments regarding prescription drug price reduction, energy policy reform and the state's auto industry. Total CMTV efforts reached over 500,000 likely voters in over 1000 precincts.

GEORGE W. BUSH FOR PRESIDENT

FORTHERN VIRGINIA

Advance Team Volunteer: September 1995 to February 1998 - Assisted with advance and logistical planning for local fundraising from forming both Governor Bush and Vice Governor George W. Bush in his successful presidential bid.

LAWRENCE S. HOFFMEIER, P.E.

WASHINGTON, DC

Associate Lobbyist: June 1997 to August 1999 - Responsibilities included assisting and implementing client-based lobbying strategies as well as conducting initial management consult for a small public interest organization. Specialized in the health field, working with members of Congress and Congressional professional staff members on a variety of health related issues ranging from general medical research appropriation, Medicare program reform and patient advocacy. Client and special responsibilities included:

- National Parkinsons Foundation, Representative of 1999 before U.S. Congress, National Institute of Health and The White House.
- National Foundation for Brain Research, served as non-profit liaison to top industry executives for client organization.

NATIONAL SMOKERS ALLIANCE

ALEXANDRIA, VIRGINIA

Public Affairs Representative: August 1993 to June 1997 - Responsible for grassroots strategy, media relations, communication, training and implementation. Lead responsibility for copying and meeting media, with skilled business contact and success. Duties included:

- Identifying and coordinating issue-strategies at national to legislative regulatory activity on the municipal and state government levels.

UNITED STATES SENATE

WASHINGTON, DC

Staff Assistant - Office of Senator Malcolm Wilford (R-WV): August 1991 to August 1993 - Assisted and organized administrative, logistical correspondence and media outreach activities.

EDUCATION

JAMES MADISON UNIVERSITY

HARRISBURG, PA

Bachelor's Degree: Bachelor of Science, May 1994

Major: History (Political Science) Concentration

RESUME

MARY E. TURNER

(b)(6)

(b)(6)

SUMMARY OF SKILLS:

Executive Assistant, scheduler, secretary, receptionist, protocol specialist, typing (100 WPM), stenography (100 WPM), writing, editing, proofreading, office management, computer skills

EXPERIENCE:

32 years of government service, progressively responsible work in office management

October 2005 – Present; 55-60 hours per week; (b)(6) Office of the Vice Chairman, Joint Chiefs of Staff, 9999 JCS Pentagon, Washington, DC 20318-9999; Supervisor: (b)(6)

Manage the official and social calendars of the Vice Chairman, Joint Chiefs of Staff. Provide administrative staff management, serve as advisor to the Vice Chairman, Joint Chiefs of Staff. Manage internal office procedures, directing projects and personnel for appropriate action. Accompany Vice Chairman on travel to provide executive, protocol and administrative support. Serve as primary point of contact for the Vice Chairman, Joint Chiefs of Staff on a wide range of issues. Receive telephone calls and visitors to ensure they are referred to appropriate Joint Staff office. Act as liaison between Vice Chairman and high ranking officials within DoD, other government agencies, and offices within the Joint Staff.

October 2001 to September 2005; 55-60 hours per week; Civilian Executive Assistant, GS-318-14, (b)(6) Office of the Chairman, Joint Chiefs of Staff, 9999 JCS Pentagon, Washington, DC 20318-9999; Supervisor: (b)(6)

(b)(6)

Managed the official and social calendars of the Chairman, Joint Chiefs of Staff (CJCS) to include scheduling meetings, speeches, travel, and social events. Managed internal office procedures and administrative matters. Accompanied Chairman on travel to provide executive, protocol and administrative support. Served as primary point of contact for the Chairman on a wide range of issues. Interfaced routinely with the high-

working government officials, foreign officials and leaders in business community. Acted as liaison between the Chairman and high ranking officials within the White House, Congress, Department of Defense (combatant commanders, military services, and senior officials from other government agencies). Received outstanding performance award in 2002, 2003, 2004 and 2005 with quality salary increases in 2002 and 2004.

August 1994-September 2001, 55-60 hours per week; Staff Assistant, GS-318-14; promoted to GS-14 October 2000, promoted to GS-13 October 1999, promoted to GS-12 August 1995. [REDACTED] Office of the Vice Chairman, Joint Chiefs of Staff, 9999 JCS Pentagon, Washington, DC 20318-9999, Supervisor: [REDACTED]

Managed the official and social calendars of the Vice Chairman, Joint Chiefs of Staff. Provided administrative staff management, served as advisor to the Vice Chairman, Joint Chiefs of Staff. Managed internal office procedures, directing projects and personnel for appropriate action. Served as primary point of contact for the Vice Chairman, Joint Chiefs of Staff on a wide range of issues. Received telephone calls and visitors to ensure they were referred to appropriate Joint Staff office. Acted as liaison between Vice Chairman and high ranking officials within DoD, other government agencies, and officials within the Joint Staff. Received outstanding performance awards with performance award or quality salary increase in 1996, 1997, 1998, 2000 and 2001. Received an unusually outstanding performance award with performance award and quality salary increase in 1995 and 1999.

December 1993 - August 1994, 50-55 hours per week, Secretary, GS-318-10, Office of the Assistant Secretary of Defense (Strategy and Requirements), Salary: approx. [REDACTED] 2000 Defense Pentagon, Washington, DC 20315-2900, Supervisor: [REDACTED]

Managed the official and social calendars of the Principal Deputy Assistant Secretary of Defense (Strategy and Requirements). Provided administrative staff management and served as administrative and personnel advisor to the Assistant Secretary and the Principal Deputy Assistant Secretary of Defense. Provided clerical support to the Principal Deputy Assistant Secretary of Defense, including all travel arrangements. Provided secretarial support, including dictation. Received unusually outstanding performance evaluation with performance award and a quality salary increase in 1994.

December 1992 - December 1993, 50-55 hours per week, Secretary, GS-318-09; [REDACTED] Office of the Deputy Chief of Naval Operations (Resources, Warfare and Requirements), 2000 Navy Pentagon, Washington, DC 20350-2000, Supervisor: [REDACTED]

Managed the official and social calendars of the Deputy Chief of Naval Operations (Resources, Warfare and Requirements) (a Vice Admiral). Performed a variety of secretarial duties to manage the administrative programs of the office, including typing, correspondence, linking and transcribing of letters, answering telephone calls and greeting

visitors. Originated correspondence of a non-technical nature. Read all incoming correspondence and routed items to the appropriate staff member. Received outstanding performance evaluation.

April 1984 – December 1992; 50-55 hours per week; Secretary, GS-318-9; promoted to GS-9 in April 1984; (b)(6) Office of the Assistant Chief of Naval Operations (Submarine Warfare), 2000 Navy Pentagon, Washington, DC 20350-2000; Supervisor: RADM John B. Padgett III, USN, (808) 473-0700

Managed the official and social calendars of the Assistant Chief of Naval Operations (Submarine Warfare) (a vice admiral). Maintained social and business schedules for the Assistant Chief of Naval Operations. Acted as liaison with high-ranking military, government and foreign officials on a daily basis. Typed and took dictation from the Assistant Chief, Deputy Assistant Chief, Executive Assistant and Aide as required. Maintained office files. Served as protocol officer for the Assistant Chief, organizing social engagements of an official nature. Acted as office receptionist. Received outstanding performance evaluation with performance award or quality salary increase 1984-1992.

June 1980 – April 1984; 45-50 hours per week; Secretary, GS-318-8; promoted to GS-8 in June 1980; (b)(6) Office of the Director of Naval Communications, 2000 Navy Pentagon, Washington, DC 20350-2000; Supervisor: (b)(6) (b)(6) phone number not available

Served as personal secretary to the Director, Naval Communications (a rear admiral). Maintained social and business schedules for Director and Deputy Director (Navy captain). Types and took dictation for the Director and Deputy Director as required on a daily basis. Prepared all necessary travel arrangements for Director and Deputy Director. Reviewed all outgoing correspondence for correctness and clarity. Maintained office files. Received outstanding performance evaluation with performance award or quality salary increase 1980-1984.

December 1978 – June 1980; 40-45 hours per week; Staff Assistant (Steno) GS-301-7; promoted to GS-7 in June 1980; (b)(6) Office of Director, Systems Analysis Staff, Navy Department, Washington, DC 20350-2000; Supervisor: (b)(6) (b)(6) phone number not available

Officer manager, responsible for continuity and administrative operations, implementing and maintaining routine, filing systems and associated workload. Provided liaison between Director and various activities including naval command, Congressional staffs and private industry representatives. Controlled incoming and outgoing correspondence; supervised outgoing correspondence for accuracy/compliance with existing regulations. Nominated for outstanding performance award 1978-1979.

August 1973 – December 1978; 40-45 hours per week; Secretary (Steno) GS-5 (entry level); promoted to GS-6 in August 1974; (b)(6) Office of Aircraft

and Weapons Requirements Branch, Navy Department, Washington, DC 20350-2000;
Supervisor: (b)(6)

Served as clerk-typist and then secretary to the Head, Aircraft and Weapons Requirements Branch. Served as one of two secretaries for 22 naval officers typing variety of naval correspondence including letters, memoranda, Congressional correspondence, briefings to various high ranking officials. Maintained office files. Acted as receptionist in absence of regular receptionist (receiving approximately 350-400 phone calls and over 100 visitors per day). Nominated for outstanding performance award 1973-1977. Received award in 1976.

EDUCATION:

AA, Secretarial Science, University of Akron, 1993. Akron, Ohio; GPA 3.0

KEITH M. URBAHN

EDUCATION

Yale University	New Haven, CT	Graduation: 5/2006
B.A. in Religious Studies with focus on Islam and Arabic language		
GPA: 3.9/4.0, SAT: 1500, Verbal/Math 760/740		

WORK EXPERIENCE

- | | | |
|--|---------------------------------|-----------------|
| Office of the Secretary of Defense
<i>Intern, OSD Speechwriter's Group</i> | Pentagon, Arlington, VA | 5/2005 – 8/2005 |
| <ul style="list-style-type: none"> Researched, wrote, edited and fact-checked Secretary Rumsfeld's spoken and written remarks Internship was part of Yale's Grand Strategy program with the goal of better understanding how the Bush administration uses rhetoric in the Global War on Terror | | |
| U.S. Department of State
<i>Intern, Public Diplomacy</i> | Abu Dhabi, United Arab Emirates | 5/2004 – 8/2004 |
| <ul style="list-style-type: none"> Coordinated Middle East Partnership Initiative (MEPI) programs and worked with local Arabic and English press including satellite network Al Arabiya Designed and completed Arabic media survey project of 1,000 young Emirati to examine definition of "credibility" in the Arab media | | |
| Yale Political Science Department
<i>Research Assistant</i> | New Haven, CT | 9/2003 – 5/2004 |
| <ul style="list-style-type: none"> Researched how state sentencing guidelines have been implemented and affect the ways in which judges sentence criminals | | |
| Stamford Adult Probation
<i>Intern</i> | Stamford, CT | 5/2003 - 8/2003 |
| <ul style="list-style-type: none"> Worked assisting a state Probation Officer specifically dealing with domestic violence offenders | | |
| priceline.com hotels
<i>Intern</i> | Norwalk, CT | 6/2002 - 8/2003 |
| <ul style="list-style-type: none"> Designed and managed audit of over 13,000 hotels worldwide to create improved star-rating system Re-launch of product led to increased profits in a particularly weak travel economy | | |

COLLEGE ACTIVITIES

- | | |
|---|-----------------|
| Yale Daily News, Regular Opinion Columnist | 9/2003 - |
| <ul style="list-style-type: none"> Biweekly column, voice of conservatism on campus Available online: http://yaledailynews.com/opinion/column.asp?fname=Keith&lname=Urbahn | |
| Yale International Security Studies, Studies in Grand Strategy | 1/2005 - |
| <ul style="list-style-type: none"> Selective, year-long graduate-level program in the history and formulation of large-scale strategies Taught by Professors John Gaddis, Charles Hill and Paul Kennedy | |
| Yale College Students for Democracy, Vice President | 9/2004 – 9/2005 |
| <ul style="list-style-type: none"> Coordinator of publicity for YCSD events such as Fared Zakaria, Jim Woolsey Organization promotes global spread of democracy, vigorous U.S. foreign policy | |

SKILLS

(b)(6)

Microsoft Excel and PowerPoint, Advanced level functions, e.g. VLOOKUP, database merge

REFERENCES

(b)(6)

EMILY GRAY VEAZEY

PROFESSIONAL EXPERIENCE

- | Immediate Office of the Secretary of Defense | The Pentagon | Feb. 2005-present |
|--|--------------|-------------------|
| Protocol Officer | | |
| <ul style="list-style-type: none">• Provide support to the Secretary and Deputy Secretary of Defense in all facets of official duties, including hosting foreign dignitaries, high level civilian and military officials, Members of Congress and outreach groups through policy and scheduling logistics, security cooperation and transportation coordination in an immediate response climate. Liaison with an intricate building organization of 25,000 employees and services to ensure the requirements and needs of our office and events are satisfied.• Prepare background information and brief the Secretary and Deputy Secretary of Defense on their involvement in official events, including working breakfasts, lunches, meetings, receptions and conferences. Independently arrange outside reception sites and negotiate contracts. Participate in site survey groups to assess possible meeting locations for international defense and security conferences, hosting US officials, military leaders, and foreign dignitaries.• Plan and direct official ceremonies, and special events including: Full Armed services tribute to outgoing Defense Secretary Donald Rumsfeld; Swearing-In ceremony of Secretary Robert Gates, hosted by the President and Vice President; September 11th Pentagon observance ceremonies, including the Pentagon Memorial Groundbreaking ceremony and the 5th Anniversary observance. | | |

Presidential Inaugural Committee	Washington, DC	Dec. 2004-Jan. 2005
----------------------------------	----------------	---------------------

Deputy Director, Bush Friends and Family Program

- Oversaw all hotel, travel and Inaugural events for President and Mrs. Bush's Family and Friends.
- Coordinated continually with the First Lady's office to identify and satisfy all functioning needs.
- Managed large scale check-in process, ticket distribution, hotel contracts and hospitality space.

Bush-Cheney '04 Campaign	Arlington, VA	Sept. 2004-Nov. 2004
--------------------------	---------------	----------------------

Deputy Director, First Lady Operations

- Planned, coordinated and executed all campaign events for Jenna and Barbara Bush.
- Served as Advisor, advance staff and travel aide throughout the campaign.

The Republican National Convention	New York, NY	May 2004-Sep. 2004
------------------------------------	--------------	--------------------

Director, Bush Friends and Family Program

- Independently developed entire program, including written materials and schedule of events.
- Coordinated with hotel staff while negotiating and executing sleeping room and hospitality room contracts.
- Directed hiring of staff and recruited quality volunteers to ensure successful program.
- Informed and continually updated 200+ guests on hotel, travel, and convention information.
- Synchronized massive transportation, motor pool and guest entrance/exit plan in New York City.

The White House Visitors Office	Washington, DC	Mar. 2002-May 2004
---------------------------------	----------------	--------------------

Associate Director

- Planned and directed large White House events including State Arrival Ceremonies for visiting Heads of State, Holiday Tours, the Easter Egg Roll and 4th of July Celebration on the South Lawn.
- Recruited, coordinated, and tasked more than 500 volunteers for a single event.

EDUCATION

University of Texas (Bachelor of Arts)	Austin, TX	Aug. 1997-May 2001
--	------------	--------------------

- Degree in Corporate Communications, specializing in organizational communication, including corporate, nonprofit, and governmental organizations.

SKILLS

Extensive experience in MS PowerPoint, Word and Excel.

Bernard E. Victor

Areas of Interest and Expertise:

U.S. and foreign security policies, military programs and weapons systems, intelligence, weapons proliferation, Host (TS/SC) clearances, Current polygraph

Professional Experience:

- 2001- Department of Defense, transition team. Conduct projects for Secretary and senior DOD officials on strategy, policy, program and budgetary issues. Support Nuclear, Conventional, and Transformation Review Panels.
- 2000-01: Professional Staff Member, National Commission for the Review of the National Reconnaissance Office. Issues included commercial space strategy policy, NRO mission, history, structure and relationship to Community mission partners.
- 1998-00: Professional Staff Member, House Select Committee on U.S. National Security and Military-Commercial Concerns with the PRC (the "Cox-Booker Committee"). Specialized in rocket, missile, and satellite technology transfer issues.
- 1998: Staff Member, Commission to Assess the Ballistic Missile Threat to the United States (the "Rumsfeld Commission"). Researched and drafted sections of Commission report dealing with India, Pakistan, Former Soviet States, and Western sources of missile technology.
- 1988: Research Analyst, National Institute for Public Policy, Fairfax, VA.
- x Assisted or contributed to covers of policy-related monographs, reports, and quick reactions. Topics include organization and function of the U.S. Intelligence Community; missile and air defense strategic offensive forces; Air Force long-range strike capabilities; ABM Treaty; START; Chemical Weapons Convention; Comprehensive Test Ban Treaty. Chief specialist in Congressional affairs; coordinator of National Institute's series of Congressional policy seminars for Senate and House staff.
 - * Clients include the Air Force, Navy, Ballistic Missile Defense Organization (BMDO), Office of the Secretary of Defense (OSD), Defense Special Weapons Agency (DSWA), and private industry and foundations.
- 1987-88: Researcher, Congressional Research Service (CRS), The Library of Congress. Co-authored four CRS reports to Congress on the U.S./Soviet military balance.
- 1985: Management Analyst, Department of the Navy, Naval Sea Systems Command. Assisted in cost-analysis of some system R&D contract.
- 1985: Foreign Affairs Analyst, CRS. Researched and answered questions on foreign and defense policy for members of Congress.

Military

- "The Layman's Guide to Missile Defense" (co-author) *DAI*
- "Modernizing Intelligence: Structure and Change for the 21st Century" (editor) 1997
- "The B-2 in Congress," in *The B-2 Bomber: Strategic Utility for the 21st Century* (University Press of America), 1995
- "Strengthening Nuclear Non-Proliferation" (review) *Comparative Strategy*, 1994
- "The International Missile Bazaar" (review) *Comparative Strategy*, 1994
- Potential for Cheating on the Chemical Weapons Convention*, for DSWA (DNA), 1994
- Iran's Commitment, Camouflage and Deception in the Gulf War--Lessons for Verifying Future Arms Control Agreements*, for DSWA, 1994
- "Arms Reductions and the Economy," *Kampo World Economy* (Japan), June 1992
- Congress and GPALS (Ballistic Missile Defense)*, for UMDO (SDIO) October, 1992
- Italy Inspectors: Lessons Learned*, for DSWA, July 1992
- Noncompliance with Treaties--Theory and Practice*, for DSWA, May 1991
- Perspects for ICBM Modernization in the 102nd Congress*, for USAF, Nov. 1990
- Current Status of the Air Defense Initiative in Congress*, for DSWA, October 1990
- Third World Nuclear, Biological, and Chemical Weapons and Ballistic Missile Proliferation*, for USAF, September 1990
- IIASU Report: The Fading Soviet Conventional Threat*, for USAF, August 1990
- History of U.S. Air Defense*, for DSWA, January 1990
- U.S./Soviet Military Balance, 1980-1987* (CRS Report for Congress, April, 1988)
- U.S./Soviet Military Balance, 1970-1979* (CRS Report for Congress, September, 1987)
- U.S./Soviet Military Balance, 1977-1980* (CRS Report for Congress, May, 1987)
- U.S./Soviet Military Balance, 1976-1985* (CRS Report for Congress, March, 1987)

Education

- 1986 M.A., National Security Policy, Columbia University, New York, NY. Emphasis on strategy and force planning; defense systems budgeting; quantitative defense analysis; weapons system program management. Dean of Fellows ship.
- 1981 B.A., Political Science, Magna Cum Laude. Phi Beta Kappa, University of Massachusetts, Amherst, MA.



David Vorland

Education	University of Chicago, Chicago, IL M.A. in International Relations, August 2007 <ul style="list-style-type: none">• Thesis: The Causes of Insurgency Following Conventional War Iowa State University, Ames, IA B.A. with Distinction in Political Science, May 2006 <ul style="list-style-type: none">• 3.86/4.0 GPA within major• Minors in Philosophy and International Studies
Work Experience	Barack Obama Campaign 2007-2008 Regional Field Director-Northeast Region, North Carolina <ul style="list-style-type: none">• Managed a team of 14 organizers who recruited, activated, and trained over 4,000 volunteers• Coordinated the regional political, legal, media, surrogate, and operations activities with the field program• Reached over 60% voter turnout in every county, and won 10 of 17 counties in the region Field Organizer <ul style="list-style-type: none">• Recruited, trained, and managed precinct captains and volunteers in Iowa, Wisconsin, Texas, and Indiana• Managed crowd control and volunteer recruitment efforts at events• Recruited and organized elected officials and party activists. Rick Dickinson for U.S. Congress 2006 Field Staff <ul style="list-style-type: none">• Recruited, trained, and managed volunteers• Participated in strategy meetings• Helped to plan and organize events International Security Management Association 2005-2007 Intern/independent Contractor <ul style="list-style-type: none">• Development of ISMA website Knowledge Management Database• Performed logistical and administrative tasks at international security conferences• Compiled and reported member surveys and evaluations Clinton Dept. of Parks and Rec. Riverview Pool 2001-2006 Lifeguard/Associate Manager <ul style="list-style-type: none">• Supervised staff and pool operations• Helped plan and run staff meetings and events• Worked with Dept. of Parks and Rec. staff on pool improvement plans
Honors	ISU Honors Program 2002-2004, Dean's List 2003-2006, Golden Key International Honour Society Member, Vice-President of ISU Hooverball club 2004-2005, West Point Student Conference on U.S. Affairs Delegate 2005
Computer Skills	Microsoft Office (Word, PowerPoint, Excel, FrontPage)