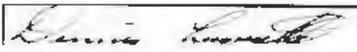


<b>SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS</b> <i>OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, AND 30</i>				1. REQUISITION NUMBER HQ126801270006000		PAGE 1 OF 11	
2. CONTRACT NO. HQ0034-09-A-3015		3. AWARD/EFFECTIVE DATE 01-Jul-2010		4. ORDER NUMBER 0004		5. SOLICITATION NUMBER	
6. SOLICITATION ISSUE DATE		7. FOR SOLICITATION INFORMATION CALL:		a. NAME		b. TELEPHONE NUMBER (No Collect Calls)	
8. OFFER DUE DATE/LOCAL TIME		9. ISSUED BY CODE HQ0034 WHS ACQUISITION & PROCUREMENT OFFICE 1700 N. MOORE STREET SUITE 1425 ROSSLYN VA 22209-1901  TEL: FAX:		10. THIS ACQUISITION IS <input checked="" type="checkbox"/> UNRESTRICTED <input type="checkbox"/> SET ASIDE: % FOR <input type="checkbox"/> SB <input type="checkbox"/> HUBZONE SB <input type="checkbox"/> 8(A) <input type="checkbox"/> SVC-DISABLED VET-OWNED SB <input type="checkbox"/> EMERGING SB SIZE STD: NAICS:		11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700) 13b. RATING 14. METHOD OF SOLICITATION <input type="checkbox"/> RFO <input type="checkbox"/> IFB <input type="checkbox"/> RFP	
15. DELIVER TO OSD POLICY (b)(6) PENTAGON ROOM 3A1078 WASHINGTON DC 20301-1155		16. ADMINISTERED BY CODE		<b>SEE ITEM 9</b>			
17a. CONTRACTOR/OFFEROR CODE 52302 SCIENCE APPLICATIONS INTERNATIONAL CORPO (b)(6) 10260 CAMPUS POINT DR SAN DIEGO CA 92121-1522  TEL. 703.676.5758		18a. PAYMENT WILL BE MADE BY CODE HQ0339 DFAS-CO/WEST ENTITLEMENT OPERATIONS P.O. BOX 182381 COLUMBUS OH 43218-2381		17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER <input type="checkbox"/>			
18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a. UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM		19. ITEM NO.		20. SCHEDULE OF SUPPLIES/ SERVICES		21. QUANTITY	
22. UNIT		23. UNIT PRICE		24. AMOUNT		<b>SEE SCHEDULE</b>	
25. ACCOUNTING AND APPROPRIATION DATA  <b>See Schedule</b>				26. TOTAL AWARD AMOUNT (For Govt. Use Only)  (b)(4)			
<input type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4, FAR 52.212-3, 52.212-5 ARE ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED				<input type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4, FAR 52.212-5 IS ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED			
28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN COPIES <input type="checkbox"/> TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN.				29. AWARD OF CONTRACT: REFERENCE <input type="checkbox"/> OFFER DATED . YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:			
30a. SIGNATURE OF OFFEROR/CONTRACTOR		31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)  		31c. DATE SIGNED 01-Jul-2010			
30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT)		30c. DATE SIGNED		31b. NAME OF CONTRACTING OFFICER (TYPE OR PRINT) Dennis Luquette / Contracting Officer TEL: (b)(6) EMAIL: (b)(6)			

**SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS  
(CONTINUED)**

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
<p><b>SEE SCHEDULE</b></p>					

32a. QUANTITY IN COLUMN 21 HAS BEEN  
 RECEIVED  INSPECTED  ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: \_\_\_\_\_

32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE
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32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE
	32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE

33. SHIP NUMBER <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR	36. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	37. CHECK NUMBER
--	--------------------	---------------------------------	--	------------------

38. S/R ACCOUNT NUMBER	39. S/R VOUCHER NUMBER	40. PAID BY
------------------------	------------------------	-------------

41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT	42a. RECEIVED BY <i>(Print)</i>		
41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER	41c. DATE	42b. RECEIVED AT <i>(Location)</i>	
		42c. DATE REC'D <i>(YY/MM/DD)</i>	42d. TOTAL CONTAINERS

Section SF 1449 - CONTINUATION SHEET

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001	Services FFP Senior Analyst labor services in accordance with the SOW. PURCHASE REQUEST NUMBER: HQ126801270006000	12	Months	(b)(4)	(b)(4)

NET AMT

(b)(4)

ACRN AA

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002	Travel COST Travel support as identified in the SOW. PURCHASE REQUEST NUMBER: HQ126801270006000		Dollars, U.S.		(b)(4)

ESTIMATED COST

(b)(4)

ACRN AA

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0003	ODC COST PURCHASE REQUEST NUMBER: HQ126801270006000		Dollars, U.S.		(b)(4)

ESTIMATED COST

(b)(4)

ACRN AA

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1001		12	Months	(b)(4)	(b)(4)
OPTION	Services - Option 1 FFP Senior Analyst labor services in accordance with the SOW.				
					NET AMT
					(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1002			Dollars, U.S.		(b)(4)
OPTION	Travel - Option 1 COST Travel support as identified in the SOW.				
					ESTIMATED COST
					(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1003			Dollars, U.S.		(b)(4)
OPTION	ODC - Option 1 COST				
					ESTIMATED COST
					(b)(4)

**INSPECTION AND ACCEPTANCE TERMS**

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	Destination	Government	Destination	Government
0002	Destination	Government	Destination	Government

0003	Destination	Government	Destination	Government
1001	Destination	Government	Destination	Government
1002	Destination	Government	Destination	Government
1003	Destination	Government	Destination	Government

**DELIVERY INFORMATION**

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
0001	POP 01-JUL-2010 TO 30-JUN-2011	N/A	OSD POLICY (b)(6) PENTAGON ROOM 3A1078 WASHINGTON DC 20301-1155 (b)(6) FOB: Destination	HQ0152
0002	POP 01-JUL-2010 TO 30-JUN-2011	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0152
0003	POP 01-JUL-2010 TO 30-JUN-2011	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0152
1001	POP 01-JUL-2011 TO 30-JUN-2012	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0152
1002	POP 01-JUL-2011 TO 30-JUN-2012	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0152
1003	POP 01-JUL-2011 TO 30-JUN-2012	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0152

**ACCOUNTING AND APPROPRIATION DATA**

AA: 1701804 8C6C 252 SAWCM 0 068342 2D 000000 16CF00000F00 N0002410MP02531

AMOUNT: (b)(4)

CIN HQ1268012700060000001 (b)(4)

CIN HQ1268012700060000002

CIN HQ1268012700060000003

## CLAUSES INCORPORATED BY FULL TEXT

## 52.217-8 OPTION TO EXTEND SERVICES (NOV 1999)

The Government may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor within 30 days.

(End of clause)

## 52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000)

(a) The Government may extend the term of this contract by written notice to the Contractor within 30 days ; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 60 days before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed 24 months.

(End of clause)

## WHS A&amp;PO WAWF INVOICING INSTRUCTIONS (Apr 2010)

To implement DFARS 252.232-7003, "Electronic Submission of Payment Requests and Receiving Reports (March 2008)", Washington Headquarters Services, Acquisition & Procurement Office (WHS A&PO) utilizes WAWF to electronically process vendor requests for payment. The web based system is located at <https://wawf.eb.mil>, and allows government contractors and authorized Department of Defense (DOD) personnel to generate, capture, process and track invoice and acceptance documentation electronically. The contractor is required to utilize this system when submitting invoices and receiving reports under this contract. **Submission of hard copy DD250/Invoice/Public Vouchers (SF1034) is no longer permitted.**

The contractor shall ensure an Electronic Business Point of Contract is designated in Central Contractor Registration at <http://www.ccr.gov/> and register to use WAWF at <https://wawf.eb.mil> within ten (10) days after award of the contract or modification incorporating WAWF into the contract. Step by step instructions to register are available at <http://wawf.eb.mil>.

**The contractor is directed to submit the following invoice type:**

**2-n-1 - Services Only, including Construction**

**\*\*Do NOT use the WAWF Construction invoice type – it is not permitted for invoices paid in the MOCAS system**

Back up documentation may be attached to the invoice in WAWF under the "Misc Info" tab.  
Fill in all applicable information under each tab.

With the exception of extensions, the following required information should automatically populate in WAWF; if it does not populate, or does not populate completely or correctly, enter the following information as noted:

Contract Number	
Delivery Order	
Pay DoDAAC	HQ0338
Issue By DoDAAC	HQ0034
Admin By DoDAAC	HQ0034
Inspect By DoDAAC/Extention	HQ0152
Service Acceptor DODAAC/Extension	HQ0034/OSDTM4
DCAA Auditor DODAAC/Extension	
LPO DODAAC	Leave Blank

The Contractor shall verify that the DoDAACs automatically populated by the WAWF system match the above information. If these DoDAACs do not match then the contractor shall correct the field(s) and notify the contracting officer of the discrepancy (ies).

The Contractor will need to enter a Shipment (or Voucher) Number in a specific format.

- The correct format for a shipment number for MOCAS invoices is AAAXNNN where A = alpha, X = alphanumeric and N = numeric characters, followed by a “Z” suffix if it is a final invoice. (e.g. SER0001, BVN0002Z, SERA003)
- WAWF will affix the prefix “SER” for 2-in-1 invoices and prefix “BVN” for cost vouchers to the Shipment (or Voucher) Number fields. For Combo documents, the contractor may enter their own three letter prefixes.

Take special care when entering Line Item information . The Line Item tab is where you will detail your request for payment and material/services that were provided based upon the contract. Be snre to fill in the following items exactly as they appear in the contract:

- Item Number: If the contract schednle has more than one ACRN listed as sub items under the applicable Contract Line Item Number (CLIN), use the 6 character, separately identified Sub Line Item Number (SLIN) (e.g. – 0001AA) or Informational SLIN (e.g. – 000101), otherwise use the 4 character CLIN (e.g. – 0001).
- Unit Price
- Unit of Measure
- ACRN: Fill-in the applicable 2 alpha character ACRN that is associated with the CLIN or SLIN.

*Note – DO NOT INVOICE FOR MORE THAN IS STILL AVAILABLE UNDER ANY CLIN/SLIN/ACRN.*

Before closing out of an invoice session in WAWF but after submitting your document or documents, the contractor will be prompted to send additional email notifications. Contractor shall click on "Send More Email Notification" on the page that appears. Add the following email address (b)(6) in the first email address block and (b)(6) and (b)(6) in the following blocks. This additional notification to the government is important to ensure that all appropriate persons are aware that the invoice documents have been submitted into the WAWF system.

If you have any questions regarding WAWF, please contact the WAWF Help Desk at 1-866-618-5988.

**TASK WORK STATEMENT  
SENIOR ANALYST SUPPORT FOR  
THE OFFICE OF THE DEPUTY ASSISTANT SECRETARY OF DEFENSE  
FOR COUNTERNARCOTICS AND GLOBAL THREATS**

**1.0 Background.**

This requirement supports the Office of Deputy Assistant Secretary of Defense for Counternarcotics and Global Threats (ODASD CN&GT). The ODASD CN&GT supports the National Drug Control Policy by helping local, state and federal governments and foreign agencies address narcoterrorism and the global threats stemming from trafficking and illicit activities.

**2.0 Scope/Objective**

ODASD CN&GT requires a Senior Analyst contractor support (1 FTE) for analytic, technical, administrative and long/medium/short-term policy, planning and strategy development and strategic implementation support to the DASD CN&GT and Principal Director.

**3.0 Tasks**

The Contractor shall be directly responsible for ensuring the accuracy, timeliness, and completion of all tasks under this effort, none of which are considered inherently government functions as defined in FAR 2.101 or Subpart 7.5. The Contractor will support the tasks below:

- Provide strategic analysis, expert advice, timely updates, coordination, defense policy guidance and review of interagency actions on counternarcotics and global threats - those geographically borderless functional defense policy issues such as global counterpiracy policy, combating human trafficking, the international criminal court, and counterthreat finance.
- Deliver high-level analysis and technical expertise in the formulation and update of policy in the areas of military operations, planning and intelligence as it relates to DoD's role in counternarcotics and global threats.
- Initiate, organize and support meetings with key partners within the interagency and intra-agency, non-governmental organizations and foreign representatives.
- Brief senior level staff of counternarcotics and global threats issues.
- Develop agendas, itineraries, decision papers, information memorandums, action memos, executive summaries and other relevant documents for review and signature by DASD, ASD, USDP, DSD and SD.
- Provide accurate and timely preparation of high quality read-ahead packages, talking points, background materials, and trip books; use the SACCP tasking system to initiate and coordinate action items as appropriate; ensure all policy advice, guidance, recommendations, and information provided adheres to the DOD MANUAL FOR WRITTEN MATERIAL.
- Advise ODASD CN&GT staff on subject matter changes and implications of the National Security Strategy development process and the Joint Strategic Operational Planning Process.
- Draft response reports and correspondence to Congressional, OMB and GAO questions in coordination with other DoD stakeholders within OSD, the Joint Staff, the Military Services and the Combatant Commands.

**4.0 Reports.**

4.1. Monthly Status Report. The contractor shall provide a monthly written status report documenting task support, issues, progress and financial summary. The report shall detail contractor activities during the reporting month and plans for the following month. The report shall include a summary of work performed and

deliverables completed, current or projected problems and issues and their resolution, and an explanation of deviations from the last month's projections, and any recommendations related to these efforts.

4.2. Progress Reviews will be performed as directed by the Contracting Officer's Representative (COR) and will generally summarize the status and progress of all activities being performed by the contractor under this task work statement. Progress reviews will take place at those locations requested by the COR. Specific dates for progress reviews will be agreed between the COR and the contractor's Program Manager.

### 5.0 Deliverables.

Deliverable	Due	Format
Non-Disclosure Agreement	NLT 14 days after award; and upon replacement of personnel	Microsoft Word with original employee signature
Monthly Status Report	NLT 10 <sup>th</sup> of each month to the COR and ODASD CN&GT Director for Global Threats	Microsoft Word or other appropriate application
Read-ahead documents and memorandums	NLT 4 days prior to ASD SO/LIC the ODASD CN&GT Director/Global Threats	Microsoft Word or other appropriate application
Deputies or Principals Committee Packages	NLT noon one day prior to the event and two days prior to ASD SO/LIC	Microsoft Word or other appropriate application
Presidential or White House responses	NLT 24 hours	Microsoft Word or other appropriate application
Congressional responses	NLT 4 days of receipt	Microsoft Word or other appropriate application
Agendas, itineraries, decision papers, memos, executive summaries.	Respond in 3 days to ODASD CN&GT Director/Global Threats	Microsoft Word or other appropriate application

**6.0 Type of Contract and Period of Performance.** This is a Firm Fixed Price (FFP) order. The contract will contain a FFP CLIN for labor and one for travel. The period of performance (POP) will be a Base year of one year and an Option year of one year.

**7.0 Place of Performance.** Work will primarily be performed at the Pentagon, Arlington VA. The Government will furnish office space and office equipment. The standard workweek is Monday through Friday, except on Federal holidays or when the Government facility is closed due to local or national emergencies, administrative closings, or similar Government-directed facility closings. A compressed work schedule option is permissible.

Recognized Holidays: Unless required under the terms of the contract or authorized by the contracting officer, the contractor shall not plan to work at a Government facility on any of the following Government observed legal

holidays: New Year's Day, Martin Luther King Jr.'s Birthday, President's Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veteran's Day, Thanksgiving Day, and Christmas Day.

**8.0 Period of Performance.** This task will be for a base year of 01 June 2010 through 31 May 2011 and an option year of 01 June 2011 through 31 May 2012. The Government will provide notification to the Contractor no less than 30 days prior to the end of the base year of intent to award the option year.

### 9.0 Travel.

Requirement	Location	Number of trips
US United Nations (Contact Group for Counter Piracy)	New York City	Two trips per year/5 days per trip
The Hague	The Netherlands	One trip per year/5 days per trip
Inter-Univ Seminar on Armed Forces and Society	Toronto, Canada	One trip per year/5 days per trip
Int'l Maritime Organization (Piracy)	London, England	One trip per year/5 days per trip
Piracy Engagement	Africa	One trip per year/10days per trip
US Pacific Command	Hawaii	One trip per year/7 days per trip
US Northern Command	Colorado Springs	One trip per year/3 days per trip
US Special Operations Command/Central Command	Tampa, Florida	One trip per year/3 days per trip
Naval War College	Newport, Rhode Island	Two trips per year/5 days per trip
Local travel within the DC area	Arlington, VA & Washington, DC	

**10.0 Security.** All tasks must be conducted in full compliance with DoD security regulations. During the period of performance, all contractor personnel will be required to maintain a Top Secret/Sensitive Compartmented Information clearance. The Contractor shall submit the security nomination packages for the personnel assigned to the task order no later than two (2) business days following notification of award.

In the event that the necessary security clearances are not adjudicated within the timelines described above, the Government will require the Contractor to develop a work-around plan to meet the requirements of the TWS and submit it to the Contracting Officer for acceptance. In the event that an acceptable plan is not submitted, the Government shall be entitled to an equitable adjustment to the task order.

All contractor personnel will be required to sign a Non-Disclosure Agreement (attached).

**11.0 Contractor Quality Control.** The Contractor shall perform all technical and administrative planning, coordination, analysis and tracking of the diverse activities and disciplines provided by the contractor to meet the requirement of this TWS. The Contractor shall manage and control task order resources to assure completion of all tasks within schedule and performance requirements.

**12.0 Contracting Officer's Representative (COR).** The COR shall be the focal point for all task order administration matters related to performance of this TWS. Only the Contracting Officer can make changes to the task order or this TWS, and any such changes are not effective unless directed in writing by the Contracting Officer. The initial COR for this task order is (b)(6). The contractor will be notified in writing concerning the replacement of the COR for this task order. Subsequent CORs will be appointed in writing and a copy of the appointment letter will be provided to the contractor.

**13.0 Evaluation Criteria.** The contract performance will be evaluated in accordance with the Quality Evaluation Plan and will be a decision factor in exercising the option year.