Seamus P. Ahern

(b)(6) [redacted]

(b)(6) [redacted]

Core Strengths

- Outgoing and articulate; very strong interpersonal skills
- Competitive work ethic
- Tremendous Leadership Skills

Education

Loras College
Dubuque, IA, BA in Criminal Justice, Minor in Psychology, May 2004

Black Hawk College
Moline, Illinois, 2000 – 2001

Experience

Illinois Supreme Court, Judicial Marshal **Sept. 2007 – Current**

- Appointed as a Marshal by the Illinois Supreme Court
- Attended Supreme Court Sessions to ensure proper decorum
- Conducted Research for the Court and attended to many administrative duties

Office of U.S. Senator Barack Obama, Field Representative **March. 2006 – Aug. 2007**

- Established Moline Senate Office of Senator Obama
- Met with Senator's staff and collaborated with staff on policy matters
- Met with National, State, County and Local Officials
- Advised constituents on various matters

United States Marine Corps Reserve **2000 – 2006**

Quantico, Virginia

- Staff Non-Commissioned Academy
- Graduate of Sergeants Course, June 2006

Fallujah, Iraq

- Veteran of Operation Iraqi Freedom II
- Aided with Humanitarian Missions
- **Deployed July 2004 – March 2005**

29 Palms, California

- Combat Arms Exercise, summer 2003
- Successfully participated in and carried out command orders

Bangkok, Thailand

- Operation Cobra Gold, summer 2002
- Successfully participated in and carried out command orders

Courthouse Bay, North Carolina

- Marine Corps Engineer, March 2001
- Earned Basic Electrician Certification

Camp Lejeune, North Carolina

- Graduated Marine Combat Training, December 2000

Parris Island, South Carolina

- Graduated as Private First Class, November 2000

Achievements

- US Marine Corps Promotion, Sergeant, April 2005
- US Marine Corps Promotion, Corporal, January 2003
- US Marine Corps Promotion, Lance Corporal, March 2001
- Basic Electrician Certification, March 2001
- Laptop Technology, 2000-2004

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PRACTICE AREA: Congressional Oversight and Regulatory Law

PROFESSIONAL MEMBERSHIPS:

- Tennessee Bar (b)(6)
- Arlington/Falls Church Young Republicans

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EXPERIENCE:

UNITED STATES DEPARTMENT OF DEFENSE — **WASHINGTON, D.C.**
Director, Congressional Investigations, Office of the Secretary of Defense* — **June 2007 – Present**
Appointed by President George W. Bush

- Advise Assistant Secretary for Legislative Affairs on oversight investigations by the Senate Armed Services Committee, the House Armed Services Committee, and the House Oversight and Government Reform Committee, and provide strategic guidance for response. Requires intimate familiarity with Congressional investigatory process, agency process, committee structure, and key Member interests.
  - Sample investigations include: Pat Tillman, Walter Reed, Internet Sale of Military Equipment, Coalition Support Funding, Baghdad Embassy, Blackwater, Use of Private Contracting in Iraq and Afghanistan, and various National Guard issues.
- Liaise with Department components, the White House, other Executive Agencies, and the private sector to prepare Department response to investigations.

  Oversee and execute department response to investigations, including: negotiating witness appearances; negotiating the scope of document production requests; coordinating document production compliance; preparing witnesses for testimony and interviews; drafting correspondence between the Assistant Secretary and the committees; and coordinating the production of information to the committees.
- Research and track committee investigations of other agencies, determine whether and how they affect Defense Department interests, and recommend appropriate action.
- Brief committee Members and personal staff on matters relevant to investigations.
- Oversee the establishment of organizational policies and processes, information resource efforts, and management control initiatives with respect to oversight investigation response.

* Promoted from Special Assistant to Director in March 2008, adding Senate investigations to my portfolio.

UNITED STATES HOUSE OF REPRESENTATIVES — **WASHINGTON, D.C.**
Counsel, Oversight and Government Reform Committee — **November 2005 – January 2007**

- Provided legal advice via memoranda and in-person briefings to Congressmen Tom Davis and Darrell Issa on energy and natural resources issues, researched and drafted legislation, met with lobbyists, and conducted oversight investigations.
- Investigated the Interior Department for actions leading to a $10 billion loss of royalty payments due to faulty deepwater drilling leases. Responsible for developing the overall strategy and goals for the investigation, as well as negotiating and managing a large-scale document production.
  - Conducted 5 investigatory hearings with Congressmen Tom Davis and Darrell Issa.
    - Prepared all briefing materials for Members of the Committee and conducted in-person briefings with Members and personal staff;
    - Prepared all opening statements and witness examination questions;
    - Negotiated for witness appearances, including the heads of major oil companies and Interior Department officials;
    - Drafted and served Congressional subpoenas for witness appearances;
    - Conducted interviews of private and public sector witnesses prior to hearings; and
    - Counseled the Chairman and majority committee Members during the hearings.
- Conducted an oversight hearing with Congressman Issa on the Critical Use Exemption Process outlined by the Montreal Protocol for the annual use of methyl bromide.
- Drafted legislation
  - H.R. 5231, the Deep Water Royalty Jurisdiction Act;
  - Davis Amendment to H.R. 4761, the Deep Ocean Energy Resources Act of 2006; and

- H.R. 3496, the National Capitol Transportation Amendments Act of 2005
- Co-author of *Securing America's Energy Future*, a published Majority Staff Report on the 25-year outlook of America's energy consumption and the geopolitical ramifications of foreign dependence.

LATHAM & WATKINS LLP — **WASHINGTON, D.C.**
Pro Bono Attorney — **January 2005 – November 2005**

- Provided legal representation in conjunction with the Washington Legal Clinic for the Homeless.
- Performed intake interviews with homeless to screen for potential legal issues.

Legal Assistant/Paralegal — **October 2003 – November 2005**

- Provided general legal assistant and paralegal services to the corporate outsourcing department, such as document review, client billing, editing legal memoranda and correspondence, and creating presentations.

CAMPAIGN EXPERIENCE:

REPUBLICAN NATIONAL COMMITTEE — **WASHINGTON, D.C.**
72-Hour Task Force Volunteer, Des Moines, IA — **November 2006**

- Provided legal advice to poll watchers on election day and oversaw the opening of absentee ballots.

EDUCATION:

AVE MARIA SCHOOL OF LAW, ANN ARBOR, MICHIGAN
Juris Doctorate, May, 2003

- St. Thomas More Academic Scholarship
- Founder and Chief Operating Officer (VP), Business Law Society
- Worked for Kirkland & Ellis LLP during summers of 2001 and 2002

THOMAS AQUINAS COLLEGE, SANTA PAULA, CALIFORNIA
Bachelor of Arts, June, 1999 (Great Books Program)

- St. Thomas Aquinas Academic Scholarship

REFERENCES:

(b)(6)

KIMBERLY A. ALLDREDGE

(b)(6) [redacted]

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EXPERIENCE

OFFICE OF THE SECRETARY OF DEFENSE, Washington, D.C. 2007-Present
Country Director, Europe and NATO Policy

Advisor on the formulation and coordination of international security strategy and policy for Turkey, Cyprus, Estonia, Latvia, Lithuania, Austria, Switzerland, and Malta.

Contributions:

Successfully co-planned, executed, and participated in a multi-lateral working group meeting in Riga, Latvia between the United States, Estonia, Latvia, and Lithuania in order to expand and intensify bilateral and multilateral efforts to share information, discuss lessons learned, identify issues of mutual concern, and find solutions to mutual challenges.

Co-developed, strategized, and shepherded a U.S.-Estonia initiative for increased bilateral cooperation through the intra-organizational and inter-departmental process achieving approval for its implementation.

Initiated and participated in international, inter-governmental, inter-departmental, and inter-organizational meetings and negotiations with working-level, mid-level, and senior-level government officials to game scenarios, create strategies, and discuss the implementation of policies in order to effectively resolve ongoing challenges.

Directed the daily management of the U.S. bilateral relationship with key European partners, linking department staff, embassy personnel, and government officials to facilitate communication and cooperation.

Authored policy papers, talking points, speeches, briefing books, and presentations. Took an active role in conducting subject matter briefings for the Secretary and other senior-level officials to prep them for meetings with international counterparts.

RAND CORPORATION, Washington, D.C. 2001-2004
Adjunct Staff

Member of several multi-disciplinary teams (including economists, doctors, policy scientists, statisticians, sociologists, and demographers) addressing complex domestic and international problems on an ever changing portfolio of new projects.

Contributions:

Worked as part of a research team examining the health effects of eight possible causes of Gulf War illness in order to inform client and the public, recommend changes to policies and procedures, and minimize future problems. Read and wrote summaries of research documents, created composite documents, prepared draft documents, large reports, presentations, and literature reviews.

Co-conducted impact analysis of government small pox vaccination program by administering on-site interviews, compiling data, and writing reports generating project-specific analysis in a confidential and time-sensitive environment.

Supported the development of the RAND Worldwide Terrorism Incident Database, recording terrorist incidents around the world to aid in the investigation of the origins, development, and implications of terrorism for policy officials, the private sector, and first responders.

UNITED STATES HOUSE OF REPRESENTATIVES, Washington, D.C. 1998-2000
Legislative Aide, 1999
Legislative Correspondent, 1998-1999
Staff Assistant, 1998-1999

Advisor to Congressman James V. Hansen on the formulation, coordination, and implementation of Federal legislation with responsibility for social welfare, education, health care, immigration, judiciary, and labor policy.

Contributions:

Co-developed and coordinated implementation of a legislative initiative designed to eliminate roadblocks to coverage and expand hospice care for terminally ill children.

Conducted legislative analysis, researched and synthesized complex information, monitored proposed and pending legislation, briefed and advised the Congressman on policy issues, actively participated in strategic planning meetings, and recommended legislative and political actions to be taken.

Attended and participated in legislative committee meetings, met with senior government officials, community leaders, trade associations, public interest groups, school groups, and constituents.

Prepared a wide variety of briefing materials such as background papers, drafting bulletins, Q&A documents, memoranda, guidance documents, manuals, and brochures.

UNITED STATES SENATE, Washington, D.C. 1997

Intern

Intern in the Office of Senator Orrin G. Hatch assisting legislative staff by researching issues, drafting letters, assisting with office operations, and attending meetings and events.

Contributions:

Selected by the Legislative Director to conduct a special research project on a children's health insurance bill expanding the number of children eligible for the State Children's Health program.

Worked on U.S. Senate Judiciary Committee with staff on Attorney's General tobacco lawsuit. Drafted correspondence, met and greeted senior government officials, community leaders, public interest groups, and constituents.

EDUCATION

THE AMERICAN UNIVERSITY IN CAIRO
M.A., International Relations

GEORGETOWN UNIVERSITY
B.A.L.S., Social and Public Policy

JAMES H. ANDERSON, Ph.D.

(b)(6) [redacted]

(b)(6) [redacted]

Office of the Secretary of Defense, GS-15, Schedule C Appointee

- *Director, Middle East, International Security Affairs, November 2006-Present.* Supervisory position. Responsible for managing all Middle East Country Directors, except Iraq. (b)(6) [redacted]

- *Country Director, Israel, International Security Affairs, May 2003-November 2006.* Responsible for briefing senior policymakers, preparing decision memoranda, coordinating policy issues.

- *Special Assistant, Legislative Affairs, September 2001-May 2003.* International Security Policy portfolio. Prepared DoD witnesses for congressional testimony, coordinated legislative priorities, responded to congressional inquiries.

DFI International, Washington, DC

- *Associate, 2000-2001.* Project Manager for DoD contracts analyzing future strategic arms control agreements and information support requirements.

The Heritage Foundation, Washington, DC

- *Research Fellow, 1997-1999.* Researched and wrote policy papers on a wide range of national security topics. Authored *America at Risk: The Citizen's Guide to Missile Defense* (1999). Promoted and awarded multiple performance bonuses.

Marine Corps University, Quantico, VA

- *Associate Professor of International Relations, Command and Staff College, 1993-1997.* Served as Electives Program Course Director and Deputy Director, Strategic Level of War Course. Promoted and awarded multiple performance bonuses.

United States Marine Corps

- *Intelligence Officer.* Commissioned 2nd Lieutenant, August 1986. Promoted to 1st Lieutenant, August 1988; Captain (Reserves), June 1991; and Major (Reserves), October 1996. Honorable discharge, January 1998.

Education

- *The Fletcher School, Tufts University, Ph.D., International Relations, November 1993; M.A.L.D., November 1991.* Dissertation topic: National Decision-Making and Quick-Strike Intervention.

- *Amherst College, B.A. in Philosophy, May 1985.* Phi Beta Kappa, magna cum laude.

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JAMES H. ANDERSON, Ph.D.

Work
(b)(6)

Home
(b)(6)

Professional Experience

Office of the Secretary of Defense, Pentagon

- *Special Assistant (Schedule C Appointee), Legislative Affairs, Sept 2001-Present.* Responsible for preparing DoD witnesses, coordinating legislative issues, and responding to Congressional inquiries. Portfolio includes missile defense, CTR, WMD, counterproliferation, and force protection issues (b)(6)

DFI International, Washington, DC

- *Associate, 2000-2001* Project manager for DoD contracts analyzing future strategic arms control and information support requirements.

The Nelson Institute for Public Policy, James Madison University, Harrisonburg, VA

- *Fellow, 2000-2001* Authored major paper for the Defense Intelligence Agency analyzing WMD proliferation and international terrorism.

The Heritage Foundation, Washington, DC

- *Research Fellow 1997-1999* Authored numerous policy papers on wide range of national security topics. Authored *Citizen's Guide to Missile Defense* (1999). Promoted and awarded multiple performance bonuses.

Marine Corps University, Quantico, VA

- *Associate Professor of International Relations, Command and Staff College 1993-1997* Served as Electives Program Course Director and Deputy Director, Strategic Level of War Course. Taught seminars on a broad range of topics. Participated in mil-to-mil program. Promoted and awarded multiple performance bonuses.

United States Marine Corps

- *Intelligence Officer* Commissioned 2nd Lieutenant, August 1986. Promoted to 1st Lieutenant, August 1988, Captain (Reserves), June 1991, and Major (Reserves), October 1996. Honorably discharged, January 1998.

Education

- *The Fletcher School, Tufts University, Ph.D., International Relations, November 1993; M.A.L.D., November 1991.* Dissertation topic: National Decision-Making and Quick-Strike Intervention.

- *Amherst College, B.A. in Philosophy, May 1985.* Phi Beta Kappa. Magna cum Laude.

JESSICA M. ANDERSON

(b)(6)

EDUCATION

St. Olaf College, Northfield, MN, Bachelor of Arts, English major, 9/2002-5/2004
James Cook University, Queensland, Australia, 2/2002-6/2002
University of St. Thomas, St. Paul, MN, 9/2000-6/2002

EDUCATIONAL EXPERIENCE

Studied abroad in Cuba, 1/2004-2/2004
Studied abroad in Spain, 1/2003-2/2003

EMPLOYMENT

Grassroots Fundraising Logistics Coordinator, Presidential Inaugural Committee, Washington, D.C., 12/2008-1/2009
• Coordinated logistics and met needs for merchandise shops at the President-Elect's "Whistle Stop" tour, national finance committee event and two inaugural balls.
• Procured commemorative toy trains and whistles after researching vendors and working on designs.

Operations Director, Obama Campaign for Change, Albuquerque, NM, 7/2008-11/2008
• Managed the tracking and spending of a $2 million budget over four months.
• Met personnel needs for 100 staff, including the dispensing and retrieving of hiring paperwork and campaign equipment, and the booking of travel.
• Oversaw the leasing, opening and closing of 39 campaign offices and worked with vendors to procure their supplies, phone lines and Internet.
• Built relationships with vendors and procured the campaign's literature and merchandise at the lowest cost possible and under tight deadlines.
• Ensured staff and supporter compliance with campaign finance law while taking in over $150,000 in contributions.

Operations Director, Obama for America, Louisville, KY, 4/2008-6/2008
• Managed the tracking and spending of the campaign budget.
• Met personnel needs for over 120 staff, including the dispensing and retrieving of hiring paperwork and campaign equipment, and the booking of travel.
• Oversaw the leasing, opening and closing of over twenty campaign offices and staging sites.
• Worked with headquarters in obtaining equipment and supplies for the campaign.
• Ensured staff and supporter compliance with campaign finance law while taking in more than $75,000 in contributions.

Get Out the Caucus (GOTC) Director, Obama for America, Denver, CO, 1/2008-2/2008
• Worked with field director to create voter contact plan for caucus week and logistics of caucus night.
• Managed regional GOTC coordinators who executed the caucus week and night plan.

Get Out the Caucus (GOTC) Coordinator, Obama for America, Sioux City, IA, 12/2007-1/2008
• Worked with Obama headquarters to carry out logistics for caucus week and night in northwest Iowa.
• Served as liaison between field organizers and headquarters and kept field organizers on schedule.
• Oversaw northwest Iowa's out-of-state volunteer recruitment and volunteer housing and field assignments.

Field Organizer, Obama for America, Mpls, MN, 10/2007-12/2007
• Organized caucus trainings, phonebanks and canvasses across Minnesota to identify Obama supporters and turn them into volunteers and caucus-goers.

Office Assistant, City of Minneapolis, Office of Mayor R.T. Rybak, Mpls, MN, 2/2007-10/2007
• Wrote issue-based letter templates for all constituent correspondence.
• Handled mayor's communications with press after I-35W bridge collapse in August, 2007.
• Assisted policy aides with research and writing projects.
• Created a list of procedures for a policy aide and his assistant so they could work together more effectively.

Press Secretary, Wetterling '06, Anoka, MN, 7/2006-11/2006
• Wrote press releases, position papers, talking points and newsletters.
• Generated local and national coverage of candidate via earned media events and print, radio and TV interviews.
• Cultivated relationship with media and served as liaison between press and candidate.

English Teacher, Honghu Primary School, Shenzhen, China, 8/2005-2/2006
• Prepared lessons for and taught English to 1,000 children in grades 2 through 6.

Receptionist, Fairview Urgent Care, St. Paul, MN, 8/2001-8/2005
• Served as first point-of-contact for patients, admitted them to clinic and answered their insurance and clinic-related questions.

REFERENCES

(b)(6)

PAUL ANIR

(b)(6)

SUMMARY:

Education and expertise in national security, education & economic affairs. Outstanding skills in policy and politics. Experience and interest in joint force planning, international affairs and resource allocation.

Research Staff Member, Institute for Defense Analyses, 2006-2007.. Work for Joint Staff on Iraq reconciliation. Other work and activities include contingency cost estimation and analysis of terrorist movements such as Al Qaeda.

Analyst, Center for Naval Analyses, 2003-2006. Quantitative and qualitative analysis on various topics related to infrastructure, readiness and homeland defense. Other ongoing projects include assessment of soldier perceptions of small arms effectiveness in Iraq, joint logistics, and alternative financing techniques for DOD acquisition. Also tracked Army modularization, Middle East and Islam.

Vice-President, Ksixteen LLC/Edison, New York, 2001-2002. Position involved managing and analyzing infrastructure project construction. Extensive analysis of financial, statutory and regulatory trade-offs between scenarios. 1998-2001: Full-time management consultant to charter schools managed by Edison Project.

Policy Analyst, Empower America-Office of Dr. William Bennett, Washington DC. 1996-1998. Position involved policy analysis and tracking of various issues like China MFN, 2 MRC, educational standards/testing and readiness for labor market. Analysis of QDR 1997 and force structure implications. Quoted in *Christian Science Monitor* and *Chicago Tribune*. Featured guest on *National Empowerment Television*.

Analyst, Progress & Freedom Foundation, Washington DC, 1995-96. Position involved analysis of federal budget issues. Analyzed several balanced budget plans of new GOP Congress and their impacts on post-USSR defense budgets as well as science and technology spending.

Various Positions, Idaho State University, 1993-95. Held several positions relating to technology transfer including US DOE, establishment of satellite campuses through

distance learning, development, government relations and services. Other activities involved included liaising with local state legislators, Office of the Governor, State Board of Education.

EDUCATION:

MPA, Columbia University, New York, (International Security & Economic Policy), 2003.
MBA, Idaho State University, Idaho, 1992.
BA (Economics), Delhi University, India, 1988

SELECTED WORK PROJECTS, ACADEMIC WORK & ACTIVITIES:

- Joint Chiefs of Staff, Reconciliation in Iraq
- Analysis of candidates BRAC 2005– OSD Red Team
- Using Tax-Exempt Bond Financing for DOD Acquisition Projects
- Joint Logistics
- *Reshaping America's Military:* DOD only publication
- *Non-Traditional Readiness Issues: The Posse Comitatus Act*
- Member, Beyond Goldwater-Nichols Working Group, *Center for Strategic & International Studies*
- Member, Future of National Guard & Reserves, *Center for Strategic & International Studies*
- Middle-East/Islam
- Differing Role of Islam in the Middle East: From Syria to Saudi Arabia
- Guest on PBS's *White House Chronicles* on International Affairs
- Establishing joint DOD-DHS readiness metric for Homeland Defense
- Active-Reserve Rebalancing
- Testing, Education Standards & Readiness
- Analysis of Navy's Fleet Response Plan
- Evaluation of METLs for National Guard CST and CERFP units
- Foreign Languages: Bengali and Hindi.

STEPHANIE J. ANSELL

(b)(6)

EDUCATION

The Pennsylvania State University, University Park, Pennsylvania
Bachelor of Arts in Advertising and Public Relations, May 2004
Minor in Business/Liberal Arts
Graduated *Summa Cum Laude (3.89)*

Liberty University, Lynchburg, Virginia
Master of Arts in Professional Counseling, Fall 2007 - Present
Current GPA: 4.0

EXPERIENCE

The White House, Washington, DC
Executive Assistant to the Deputy Assistant and Physician to the President — *May 2007 – Present*

- Finalist for the White House Military Office 2007 Civilian of the Year Award.
- Serves as the primary spokesperson for the Office of the Physician to the President to more than 3,000 White House personnel, including those within the Office of the President and the First Lady as well as Assistant and Deputy Assistants to the President.
- Supervises the training and orientation of the White House Medical Unit Staff Assistant in all policies and procedures.
- Liaisons with military medical organizations, such as the Wounded Warrior Program and National Naval Medical Center
- Coordinates the logistical support of OCONUS and CONUS travel schedule and appointments of the Physician to the President.
- Processes internal and external correspondence for the Office of the Physician to the President.
- Provides logistical support for the Physician to the President, including meetings and special events.
- Assisted in the medical pre-advance for the President's trip to San Francisco, California, in January 2008.
- Demonstrates trustworthiness when dealing with sensitive information.

Staff Assistant, The White House Medical Unit (WHMU) — *March 2006 – May 2007*

- Operated as point of contact for all executive healthcare events of the Nation's most senior executives.
- Coordinated preventative medical and logistical support of more than 21 OCONUS and 200 CONUS missions by providing direct support to the Director of Medical Advance while serving as co-lead for Presidential Scheduling Meetings.
- Processed more than 800 photos for Wounded Warriors as the White House Working Photo Contact for WHMU.
- Served as co-administrator for the 2006 President's Physical Exam coordinating the efforts of White House Advance Office, White House Photo Office, USSS, and Hospital officials ensuring mission success.
- Organized 2006 WHMU Holiday Reception for more than 25 VIP Medical Consultants.

Commonwealth of Pennsylvania, Greensburg, PA — *July 2005 – January 2006*
Legislative Assistant, Representative Jess M. Stairs

- Served as a liaison between constituents and the state representative both at his district offices and special events.
- Awarded a Citation of Recognition on behalf of Representative Stairs to the local community.
- Communicated with legislative researchers addressing constituent problems and concerns.

Friends of Jess Stairs, Acme, PA — *July 2005 – January 2006*
Campaign to Reelect Jess M. Stairs to the Pennsylvania House of Representatives

- Recruited campaign volunteers through direct mailing efforts.
- Assisted in organizing campaign events.
- Updated and maintained records.

Campus Crusade for Christ International, University Park, PA — *August 2004 – July 2005*
Campus Ministry Intern, Penn State University

- Developed a network of nearly 80 financial partners raising more than $30,000 in three months.
- Organized first alumni fund development event in past five years raising more than $4000.
- Coordinated a press kit informing parents about Campus Crusade for Christ at Penn State.
- Supervised student leaders responsible for organizing events involving more than 300 people.
- Mentored students in various areas of personal development including conflict and time management.

The Four Diamonds Philanthropy/Penn State Children's Hospital, University Park, PA — *September 2003 – February 2004*
2004 Faculty/Staff Liaison, Penn State Dance Marathon

- Supervised 30 committee members as a communications captain of the largest student run philanthropy in America.
- Established rapport with college deans presenting information sessions upon request.
- Raised more than $3.5 million for the Four Diamonds Fund in its fight against childhood cancer.

COMMUNITY INVOLVEMENT/PERSONAL DEVELOMENT

Dale Carnegie Training – *Creating An Executive Image* — *April 2007*
Life Options - *Conference Seminar Speaker, Campus Crusade for Christ International* — *February 2007*
The Pennsylvania State University College of Communications Alumni Mentoring Participant — *October 2006*
After Eve
Co-Promotions Director — *March – November 2007*
National Church Coordinator, McLean Bible Church — *March – November 2006*

Olga A. Argüello

(b)(6) [redacted] (b)(6) [redacted]

Career Strengths

- Leadership in business and marketing strategy development and implementation for corporate senior executives.
- Presidential Domestic and International travel; G-8 Summit, APEC, and OAS General Assembly.
- Fluent in Spanish; cultivating and managing relationships with domestic, foreign and private sector constituents.
- Full F.B.I. & C.I.A. Background Investigation, (b)(6) [redacted]

Professional Experience

US Investigative Service (USIS), Falls Church, VA — July 2007 – Present

Manager, Government Affairs and Corporate Development

- Develop specific and general federal government business and marketing strategies with division executives.
- Educate and interact with key policy makers in government and private industry about USIS' business.
- Provide Vice President of Corporate Development with assessments about the viability of acquiring targeted companies.

The White House, Washington, D.C. — February 2006 – July 2007

Associate Director, Office of Cabinet Liaison

- Directed and provided support for the Cabinet, sub-cabinet, independent agencies, cabinet affiliated heads and their offices by working to optimize communication with White House entities.
- Managed agency portfolios including the Departments of State, Justice, Homeland Security, Transportation, Education, and U.S. Trade Representative.
- Ensured the President and senior staff were apprised of present and upcoming agency activities. Organize and monitor cabinet meetings.
- Evaluated all Cabinet inquiries requiring White House attention; resolve matters not needing to be escalated to senior staff.

H3 Vending, Inc., Miami, FL — March 2005 – February 2006

Vice President for Public Relations

- Implemented an outreach plan which increased sales by 50 percent.
- Conducted community research assessments for successful implementation of public relations campaigns.
- Raised public awareness of H3 Vending throughout the Miami-Dade region resulting in increased sales.
- Lowered operating cost by centralizing office management from a fragmented structure composed of three separate units.

The White House, Washington, D.C. — January 2004 – March 2005

Assistant Staff Secretary, Office of the Staff Secretary

- Participated in the preparation of the President's daily briefing book and provided support on all Presidential travel.
- Filtered information going to the President including staffing, Executive Orders, Proclamations, letters, photos and briefing papers.
- Initiated a tracking system for official Presidential photographs.
- Edited Presidential letters to ensure quality and clarity.

Clearance Assistant, Office of the Counsel to the President — June 2003 – January 2004

- Prepared and organized monthly ethics briefings for all White House employees.
- Assisted in the pre-clearing process of potential Presidential nominees for Senate confirmation.
- Acted as liaison between the Clearance and Ethics divisions.

U.S. Department of Education, Washington, D.C. — November 2001 – June 2003

Confidential Assistant to the Assistant Secretary, Office for Civil Rights (OCR)

- Coordinated National Hispanic outreach efforts and organized special projects, events, conferences, and meetings for OCR.
- Assisted with Title IX Commission meetings.
- Drafted correspondence, researched policy issues and reported OCR's record of achievement to the Office of the Secretary.

U.S. Department of Labor, Washington, D.C. — June 2001 – November 2001

Research Assistant, Office of Congressional and Intergovernmental Affairs (OCIA)

- Liaison between Department of Labor and Governors, Senators, and Congressmen.
- Researched policy, legislative issues and coordinated special projects, events, conferences, and meetings.

Education

Bachelor of Business Administration, Florida International University, Miami, Florida.
Specialization: International Business

Community & Civic Service

San Francisco de Asis – Led the Hurricane Felix Relief effort, prominent contributors include the New York Yankees.

Committee Member, Art Basel Russell Simmons Foundation – Assisted in fundraising and charity event attendance efforts.

Committee Member, The Community Coalition, a non-profit helping those in need find housing and employment.

Representative, International and Domestic Presidential Advance trips.

Alpha Kappa Psi Professional Business Fraternity (1999-2001).

Testified before the Florida Senate regarding Florida recount efforts (2000).

OLIVIA ARMENTA
(b)(6)
(b)(6)

Education

HARVARD UNIVERSITY, John F. Kennedy School of Government — Cambridge, MA
Master in Public Policy, June 2008
Presidential Fellow (full tuition)
Teaching Fellow in Government Department and Anthropology Department

UNIVERSITY OF ARIZONA — Tucson, AZ
Master of Science, May 2006 GPA 3.8
Agricultural and Natural Resource Economics

Bachelor of Arts, August 2000 GPA 3.62
International Studies
Summer Research Institute, University of Arizona 2000
University of Arizona Outstanding Hispanic Senior Award, 2000

INSTITUTO TECNOLOGICO DE MONTEREY — Queretaro, Mexico
Study Abroad Program, Fall 1998

Research

2001-2002 **U. S. FULBRIGHT SCHOLAR- Research Fellow** — Piura, Peru
- Conducted field research to examine small farmers systemic vulnerability to extreme climatic events, with a focus on mitigation strategies implemented by small farmers to mitigate vulnerability to El Niño in order to better inform policy.
- Identified critical areas faced with extreme flooding due to El Nino and participated in erosion prevention strategies in these areas. Participated in community meetings for 5 Peruvian villages to create awareness and action for implementing initiatives by rural citizens.

1999-2000 **UNIVERSITY OF ARIZONA BUREAU OF APPLIED RESEARCH IN ANTHROPOLOGY**
Research Assistant — Tucson, AZ
- Completed vulnerability assessments in Southern AZ as part of National Oceanic and Atmospheric Administration (NOAA) Grant in order to assess stakeholders' needs and usage of NOAA data for more effective usage.
- Collected primary data including oral histories and stakeholder surveys in the targeted region.

Experience

2008 **CAMPAIGN FOR CHANGE – Field Organizer** — Norcross, GA and Orlando, FL
- Organized communities and volunteers for Barack Obama's Presidential Campaign through team trainings and team building. Exceeded precinct vote goals by over 20%.

2007 **AFRICARE - Monitoring and Evaluation Specialist** — Kigali, Rwanda
- Conducted statistical analyses for the Orphans and Vulnerable Children AIDS Project.

UNITED STATES SENATE-Senator Russ Feingold Intern — Washington, DC
- Worked closely with the Defense Legislative Assistant in conducting defense and budget research, bill design as well as partake in Foreign Relations staff hearings.

2003-2004 **U.S. PEACE CORPS –Volunteer** — Kolda, Senegal
- Conducted training in improved agricultural techniques in rural villages to for the adoption of 9 improved seed varieties as well as other culturally and technologically appropriate techniques.

2002 **CIPCA** (*Peruvian NGO*) and **GTZ** (*German Governmental Aid Organization*)
Microcredit Finance Officer — Piura, Peru
- Conducted microcredit-lending activities with 300+ rural women including communal bank organization and financial assessments to determine communal bank collection feasibility studies and individual loans ranging from US$100-US$800.
- Care International Recognition Award in Rapid Rural Appraisal, 2002

Skills

Fluent in Spanish and Italian. Proficient in French and Fulani.
Software: SAS 9.0 and SPSS

Wayne Arny

(b)(6) [redacted]

Positions Seeking:
Principal Deputy Under Secretary of Defense (Acquisition & Technology)
Principal Deputy Asst. Secretary of the Navy (Research, Development & Acquisition)
Principal Deputy Asst. Secretary of the Navy (Installations & Environment)

Recent Employment (1990-2001): President & Owner, Wayne Arny & Associates. Represents clients involved in National Security and International Affairs issues at the level of the Executive and Legislative Branches of the Federal Government and in the defense marketing arena. Current issues involve military and federal procurement, free trade, logistics systems modernization, program management support, and the modernization of the American passenger cruise industry. Have consulted with elements of the Government of Guam since 1990 and now involved with the Guam International Airport Authority on facility reuse and marketing. Also involved in bringing private sector corporations into Guam for infrastructure project development and military environmental contracting. Chief government relations consultant to a new B2G Internet startup company, *epipeline.com*.

Government Employment (1981-1989): Senate Armed Services Committee; Dept. of the Navy; OMB.

- **Associate Director for National Security & International Affairs, Office of Management and Budget (1986 –1989)**, responsible to the Director and the President for preparing and coordinating the budgets, legislation, and all policy issues for the Departments of Defense and State and all government agencies having to do with defense, foreign affairs, intelligence, international trade, and international finance.
- **Principal Deputy Assistant Secretary of the Navy (Shipbuilding & Logistics) (1984 –1986)**, responsible to Secretary of the Navy, John Lehman, and ASN Everett Pyatt, for procurement issues covering ships, aircraft, weapons, and logistics, including congressional briefings and testimony. Awarded the Distinguished Civilian Service Award.
- **Professional Staff Member on the on Sea Power Subcommittee of the Senate Armed Services Committee (1981-1984)**, worked for Senator John Tower (R-Texas), Committee Chairman, on Navy shipbuilding, RDT&E, missiles, torpedoes, electronics, ASW aircraft, airlift, sealift, rapid deployment forces, and naval strategy.

U.S. Navy (1960-1981): Fighter Pilot, Test Pilot, & Program Analyst.

- **Fighter Pilot (1966-1969; 1972-1975)** flying the F-4 *PHANTOM*, including combat tours off Vietnam and peacetime tours in the Western Pacific, the Mediterranean and the North Atlantic.
- **Test Pilot (1969-1972)** flying numerous different jet, propeller-driven, and rotary-wing aircraft.
- **Navy Staff Officer (1976 to 1979)** for the Chief of Naval Operations, specializing in Navy Long Range Planning, examining future naval ship and aviation inventories and budget, and the effects of past, present, and future force planning requirements and national economic factors.
- **First Military Fellow at the American Enterprise Institute for Public Policy Research (1979).**
- **State Department Staff Officer (1980)** at Bureau of Politico-Military Affairs, ISO Branch.

U.S. Naval Reserve (1981-1994): Battle Staff Commanding Officer. Finished Navy career as a Captain in the Naval Reserve. Last two positions were as commanding officer of Battle Staff units; one for the Chief of Naval Operations, and the other in support of a NATO command in Portugal working closely with international military staff from Portugal, France, Germany, and the United Kingdom

Education:

- U.S. Naval Academy with a Bachelor of Science (1964)
- Catholic University, Washington, DC; Masters in International Relations (1978)
- Navy Test Pilot School (1969)
- Navy Fighter Weapons School (Topgun) (1973).
- Naval War College (1976).

(b)(6) [redacted]

(b)(6)

[redacted]

JOHN GARRETT ATHON

(b)(6) [redacted]

HOME ADDRESS:
(b)(6) [redacted]

PERMANENT ADDRESS:
(b)(6) [redacted]

EDUCATION

TEXAS CHRISTIAN UNIVERSITY, FT. WORTH, TX — **MAY 2006**

- Bachelor of Science, Political Science

EXPERIENCE

OFFICE OF MANAGEMENT AND BUDGET — **JUNE 2006 – SEPTEMBER 2006**

Confidential Assistant to the Administrator of IT and E-Government

- Involved in day-to-day operations working with various agencies within the federal government
- Set up daily meeting and managed the Administrator's schedule
- Was responsible for arranging travel and speaking engagements for the Administrator

REPUBLICAN NATIONAL COMMITTEE FINANCE, ARLINGTON, VA
VICTORY 2004 — **MAY 2004 - DECEMBER 2004**

Staff Assistant to the National Vice Chairman of Finance

- Managed daily schedule, staffed events, and served as a liaison between RNC, major donors and members
- Drafted correspondence for Joint State Victory Committee, Joint Candidate Committee, and RNC Presidential Trust, as well as personal correspondence for the Vice Chairman
- Composed memos to potential major donors outlining FEC-mandated donation regulations

BUSH-CHENEY 2004, INC. ARLINGTON, VA — **JANUARY 2004 – MAY 2004**

Staff Assistant, Finance Division

- Assisted with the coordination of official meetings and special events, including Presidential briefings and appearances
- Drafted official letters to constituents and interest groups
- Compiled and updated donor databases

US CONGRESSWOMAN KAY GRANGER, FT. WORTH, TX — **FALL 2003**

Intern

- Served in the day-to-day office operations and arranged planning for discussion forums on various citizen concerns in the 12th district

US SENATOR JOHN CORNYN, HOUSTON, TX — **SUMMER 2003**

Assistant to the Southeast Regional Director

- Assisted in arranging public appearances and press conferences for the Senator and Regional Director

CREW LAND RESEARCH COMPANY, HOUSTON, TX — **DECEMBER 2001 - JANUARY 2002**

- Contract Landman responsible for gathering oil and gas lease information while also involved in negotiation of land and mineral rights

ACTIVITIES/SKILLS

- National Conference on Ethics in America, West Point
- President - TCU College Republicans
- President - Sigma Alpha Epsilon
- TCU Chancellor's Leadership Program
- Eagle Scout – Boy Scouts of America
- Traveled extensively throughout the United States and the World
- Proficient in Windows XP, Word, Excel, and PowerPoint

References available upon request.

Elaine Baldyga
(b)(6) [redacted]
(b)(6) [redacted]

EXPERIENCE

12/17/2001 to 09/26/2008; 40 hours per Week; Office Automation Assistant; GS-0326-7-05; last promoted 05/2002; permanent employee; not on a temporary promotion; Naval Postgraduate School, Bldg 330, Rm. 306, 555 Dyer Rd., Monterey CA 93943; Gave notice; on leave; relocated to East Coast. Supervisors: (b)(6) [redacted] 656-3160; (b)(6) [redacted] may contact supervisor. 16½ years of full-time secretarial experience.

Manage overall administrative operations, providing complex functional office automation support and accountability as secretary. Receive phone calls and electronic mail and greet visitors to ascertain nature of the call or visit. Create and oversee effective execution and routing of department documents within an established timeframe. Create, manage, and maintain the organization's records management program of databases, spreadsheets, and files including Organizational Charts, Command Briefs, Budget Page Transfers, Status of Funds, reference materials, and various statistical and financial reports. Schedule briefings, meetings, travel, VP visits, major events, and social activities. Provide oversight for new employees on NPS Standard Operating Procedures. Coordinate Statements of Work (SOW) to obtain contractual support for the GSBPP mission. Review documents such as Sole Source Justifications for conformance with NPS policy and procedure and to ensure correct grammar, spelling, punctuation and appropriate format. Consistently and accurately provide operational assistance, coordinate regulations and requirements, and monitor personnel arrivals and departures with contractors. Act as liaison to faculty, providing recommendations, advice, and instructions in a timely matter. Ensure communication with regard to pay and other financial transactions. Oversee submission and processing of information and/or data from faculty. Participate in and advise on improvement processes, including making recommendations and clarifications to employees to convey policy, procedure, and reporting requirements. Establish SOPs to assist fellow staffers in quantitative and qualitative processes, procedures, and structures such as Defense Travel System (DTS), Invitational Travel Orders (ITO), Honoraria, Fund Cites, Vouchers and Claims, Personnel Performance Evaluations, Payroll, Budget Page Transfers, software database updates, etc. Communicate effectively in writing and orally to persons within and external to NPS. Act independently, initiating necessary actions to interpret formal internal procedures and policies to ensure success of administrative controls and functions. Have and share knowledge of NPS organizational structure, accounting and budgeting processes, policies, and guidelines. Provide information on a wide range of topics, responding to technical and non-technical requests, drawing from records, files, and personal knowledge. Independently execute administrative policy and practices to enable efficient execution of organization's mission. Utilize and interpret instructions to develop effective internal processes. Coordinate the efforts of others to successfully bring a project to fruition. Extensively use the suite of Microsoft Office products to complete tasks, including Word, Excel, Outlook, Powerpoint, Access, and Visio, use survey software such as Survey Monkey and Zoomerang, and use Adobe Photoshop Business Edition for scanning and graphics.

EDUCATION

Ware High School, Ware MA; 1979 - High School Diploma

University of Massachusetts at Amherst: No Degree - Equivalent to Associate Degree in Journalism and English Literature 1980; 2.95 out of 4 Point GPA; 60 Sem. Hrs

Cape Cod Community College, Barnstable MA; No Degree-Psychology and Sociology; 4.0 out of 4 Pt GPA; 6 Sem. Hrs

Monterey Peninsula College, Monterey, CA; No Degree-Anthropology and Sociology; 4.0 out of 4 Pt GPA; 6 Sem. Hrs

OTHER INFORMATION

Relocating to the East Coast; No PCS necessary or expected; Available for work in the week of 11/03/08. Very proficient in Microsoft Outlook, Excel, Word, Powerpoint, and Access. Use Visio, Adobe Acrobat (creating and fixing fillable forms) and other software. Reliable, self-starter, very good writing and office skills, hard worker, responsible, work well with others. Will fax SF-50 and latest Performance Review upon request.

ADDITIONAL DATA

Appointment Eligibility: Yes-Current Permanent Navy Civilian - Current Permanent Federal Civilian Employee

Interchange Agreement Eligible - Executive Order 12721 Reinstatement Eligible - Qualified Typist: Yes

United States Citizen (City/State of Birth: Ware, Massachusetts) - No Veterans Preference / No Military Service

MICHAEL J. BARTON

(b)(6) [redacted]

Key Skills and Attributes:

- Expert in White House-based interagency policy development and coordination, and extremely knowledgeable in the spectrum of national security threats facing the Nation.
- (b)(6) [redacted]
- Have served President Bush continuously since 2003.

Experience:

THE PENTAGON / Office of the Secretary of Defense (OSD)

Iran Country Director

Office of the Assistant Secretary of Defense (International Security Affairs) 2006 – Present

The Office of the Secretary of Defense crafts, analyzes, and carries out the Nation's security policies as directed by the President and the Secretary of Defense.

- Serve as senior politically-appointed policy advisor on Iranian matters for OSD.
- Formulate Department of Defense (DoD) policy regarding Iran, and advise DoD leadership on Iranian policy options.
- Coordinate the U.S. Government's Iran policy with the White House and the interagency community.

THE WHITE HOUSE

Associate Director, Homeland Security Council (HSC) 2003 – 2006

HSC coordinates all homeland security-related activities among executive Departments and Agencies, and promotes the effective development and implementation of all homeland security policies.

- Led presidential panels to formulate and coordinate enhancements to homeland security policies.
- Produced and analyzed policy options for HSC meetings with Cabinet Secretaries, Deputy Cabinet Secretaries, and for Policy Time with the President.
- Enhanced homeland security policies as a key participant in crafting Homeland Security Policy Directives signed by the President.
- Harmonized federal budget efforts across federal and local governments using risk management methods.
- Strengthened the Food and Agriculture Defense Initiative.
- Assessed and improved government-wide homeland security initiatives and identified, analyzed, and corrected gaps in homeland security policies, including in immigration and intelligence policies.
- Strengthened plans for pandemic influenza preparation.

UNITED STATES SENATE

Professional Staff Member, Senate Banking Committee 2001 – 2003

The Senate Banking Committee has jurisdiction over banks and banking, insurance, export promotion, export controls, monetary policy, terrorism financing, U.S. currency, corporate governance, and accounting standards.

- Drafted and coordinated legislation for the Senate Finance Committee, the Senate Banking Committee, and Senator Phil Gramm.
- Analyzed existing and proposed legislative matters, including the Homeland Security Act, international trade, international banking, Trade Promotion Authority, export controls, and economic sanctions.

Education:

- Master of Arts Degree in National Security and Strategic Studies – Naval War College, 2005.
- Bachelor of Arts Degree in Accounting – University of Houston, 2000.

Professional Affiliations and Community Involvement:

Houston World Affairs Council | Air Force Reserve (1994-2000) | 1997 Airman of the Year, 917th Fighter Wing
Ambassador for Rotary International | US Naval Institute | Institute for Justice | The Federalist Society

Roberto E. Benítez
(b)(6) [redacted]
(b)(6) [redacted]

STRATEGY CONSULTANT, ENTREPRENEUR & FACILITATOR

Business IT & Logistics Strategy ~ Project Management ~ Product & Brand Management

Highly accomplished operations and technology professional combines MBA and pending PMP designation with proven project management experience. Analytical, results-oriented leader with track record leveraging IT security and quality management principles to strengthen and streamline operations to maximize productivity. Excellent communicator; fluent in English and Spanish. Innovative problem solver and critical change agent; adept at fostering winning team environments. Proficient in various operating system environments and with applications such as MS Project and Office, iWork, Lotus Notes, Oracle, and SAP.

Strategic Planning • Technology Operations • Life-cycle Project Management • Business Planning
Research & Business Analysis • Change Management • Executive Presentations • Team Leadership
Customer Relations • Management Accountability • Performance Optimization • Resource Allocation

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PROFESSIONAL EXPERIENCE

SALTUS LLC, New York, New York **Feb 2008 - Present**
Construction Monitoring Service Organization

IT Strategy & Business Development Consultant

Developed Saltus LLC core business plan as well as its sales and marketing strategy. Orchestrated all efforts for IT development, e-business, client resource management and standard of operations. Collaborated with clients to formulate efficient monitoring solutions for unique project requirements.

- Established Saltus LLC, from an idea into a profit generating organization with sales of over $203,000
- Incorporated tactical mobile technology with construction monitoring equipment to provide a modern cost-efficient monitoring service. The effective implementation achieved 34% operating margins.

NATIONAL SECURITY AGENCY (NSA), Ft. Meade, Maryland **Nov 2003 - Jan 2008**

Cryptologic intelligence arm of the U.S. Department of Defense

Information System Security Engineer - Information Assurance Directorate
Evaluated information systems for various entities within the Department of Defense to formulate robust security solutions that align with proven information assurance standards. Led internal and external resource teams through all phases of security solution design and implementation. Advised leadership on system design and security policies. Examined certification and accreditation documents to validate strength of existing security infrastructure and assisted product teams with new system technology development.

- Self-starter, orchestrate high-profile project to create NSA's first interactive centralized data repository to streamline archiving and retrieval of formal documentation on all information systems security programs, which eliminated 7 hours of research-related time per week per engineer.
- Recognized as co-author of cutting-edge end-cryptographic unit to facilitate advanced, secure telecommunications for the F/A-22 Raptor. Led F/A-22 cryptographic operations investigation team that provided comprehensive view of information security procedures. Remedied major system and process flaws that resolved over 5 aircraft groundings per month saving over $400K on equipment and over 30 man-hours per month.

UNITED STATES AIR FORCE, Misawa Joint Air Base, Japan **Oct 2001- Oct 2003**
Air, Space and Information warfare branch of the United States armed forces.

I. Information Operations Director & Information Systems Manager - 35th Fighter Wing (2002-2003)
Directed more than 100 civilian and military personnel across 10 locations to support field operations systems and equipment, including IT platforms, enterprise networks, satellite and radio communication devices, and telephony systems, in 24x7 environment. Oversaw preventive maintenance teams as well as strategic troubleshooting and repair that ensured effective Air Force mission management.

Devised and executed operational strategies to drive successful information operations thru the pacific region. Collaborated with executives to identify major initiatives and to align strategies with organizational objectives. Performed comprehensive risk and vulnerability assessments to strengthen information systems security as well as related standard operating procedures.

- Crafted all-encompassing charter for information operations as well as information security procedures that were adopted as the Pacific Air Forces benchmark.
- Earned numerous individual and team awards as well as accolades for operational successes and service excellence, including the Air Force Achievement Medal, the Defense Information System Agency Satellite Communication Facility of the Year Award and Gen. Leo Marquez Award.

II. Intelligence Unit Leader - 301st Intelligence Squadron (2001-2002)
Oversaw 6-person management team to administer intelligence gathering and analysis operations with more than 350 personnel. Advocated operations and HR strategies to senior field executives and coordinated capability assessments and resource assignments based on team member strengths and weaknesses.

- Transformed personnel management activities into streamlined processes providing a real-time view of resource requirements, priority assignments, and other critical information for more than 600 users.
- Migrated a "brick-and-mortar" personnel management activity to an interactive web-database in six months. New service saved more than 300 man-hours per month and $4K of related monthly operational expenses.

EDUCATION

Master of Business Administration focused on Strategic Management, IT & Logistics (May 2007)
University of Maryland Robert H. Smith School of Business, College Park, Maryland

Bachelor of Science in Aeronautical Science (August 2001)
Inter-American University, San Juan, Puerto Rico

NOTABLE REPORTS & PRESENTATIONS

Viability Study of a Mega-Transshipment Port in the Caribbean
FDI Attractiveness Comparison for the Tourism Industry Between Tunisia & Dubai (on-site study)
Business Growth & Marketing Strategy for ASIS Technologies

MEMBERSHIPS & CREDENTIALS

Project Management Institute Professional Member & PMP Candidate
Project Management Institute (PMI), Newtown Square, Pennsylvania

Lean Six Sigma Training Certification
Project Management Program Training
Villanova University, Villanova, Pennsylvania

FAA - Certified Flight Instructor and USPA - Advanced Skydiver

(b)(6) [redacted]

Experience

March 2004-Present **BUSH-CHENEY '04, INC.** **ARLINGTON, VA**

Deputy Budget Manager

- Managed budgets totaling $208 million for Political, State, Communications, Web, and Strategy Divisions
- Coordinated with field managers and campaign staff to control cost items
- Created and managed expenditure-tracking system
- Negotiated terms and costs with key vendors

July 2002-March 2004 **GOLDMAN, SACHS & CO.** **NEW YORK, NY**

Analyst, Leveraged Finance Group

- Advised and executed multi-million dollar bond trades on behalf of top 200 high-yield accounts worldwide
- Worked directly with clients in demanding and fast-paced environment
- Identified and eliminated over $280,000/year in excess costs
- Represented firm at recruiting events, trained incoming analysts

August 2001 **U.S. DEPARTMENT OF DEFENSE** **WASHINGTON, DC**

Intern, White House Liaison Office

- Assisted staff with incoming applications for political appointees

June-July 2001 **GOLDMAN, SACHS & CO.** **NEW YORK, NY**

Intern, Fixed Income, Currencies and Commodities

- Worked on High-Yield Trading Desk, Capital Markets Desk

August 2000 **EMBASSY OF ITALY** **WASHINGTON, DC**

Intern, Cultural Office

- Wrote and helped to design newsletters in English and Italian

August 1998 **U.S. HOUSE OF REPRESENTATIVES** **WASHINGTON, DC**

Intern, Office of Jim Gibbons (R-NV)

- Managed front desk, greeted constituents and handled incoming correspondence

Education

1998 - 2002 **COLUMBIA UNIVERSITY** **NEW YORK, NY**

- B.A., Economics; Dean's List
- President, Saint Anthony Hall (Delta Psi Fraternity)
- Columbia University Crew Team, Squash Club, Sailing Club
- DJ of British Rock & Roll broadcast on WBAR college radio

Summer 2000 **COLUMBIA UNIVERSITY INTENSIVE ITALIAN PROGRAM** **SCANDIANO, ITALY**

Community Co-founder of Rural Hospital Relief Fund, 501(c)(3) providing funding for specific health projects in underserved rural areas in the United States and Uganda

Personal (b)(6) [redacted]

ANIKA LOCKE BINNENDIJK

(b)(6)

EDUCATION

The Fletcher School of Law and Diplomacy, Tufts University

- Doctoral candidate, International Security Studies, PhD expected 2009
  Dissertation examines security force behavior during popular uprisings in Serbia and Ukraine
  2007-2008 Peace Scholar Dissertation Fellow, United States Institute of Peace
- Masters in Law and Diplomacy (MALD) received May 2006
  Recipient of the 2006 Edmund A. Gullion Prize for outstanding academic achievement

Woodrow Wilson School, Princeton University

- A.B. *cum laude* received May 2003
  Study abroad: Hertford College, Oxford University
  Certificate in Contemporary European Politics and Society

PROFESSIONAL EXPERIENCE

Assistant to Sec. Richard Danzig, Senior Foreign Policy Advisor to the Obama campaign (Feb-Nov 2008)

- Provided research support on relevant national security issues.
- Additional details available upon request.

Program Manager, FORTUNE Global Forum (Feb-Nov 2007)

- Developed content and coordinated executive speakers for 2007 Fortune Global Forum in New Delhi, India.

Research Associate, Institute for Foreign Policy Analysis (IFPA) (Jul 2003; May 2004; Sept 2006-Jan 2007)

- Drafted chapter on international coordination of humanitarian responses to 2005 Pakistan earthquake.
- Assisted with Department of Defense project on transatlantic relations.
- Contributed to publication on defense reforms and military modernization in Southeastern Europe.

Research Assistant, NATO Parliamentary Assembly (Sept-Nov 2003; Jun 2004)

- Contributed to NATO PA reports and speeches on transatlantic security issues.
- Assisted with coordination for Serbian parliamentary staff training program.
- Drafted reports on Assembly's plenary session.

Intern, National Democratic Institute for International Affairs (NDI) (Jan-May 2004)

- Assisted with research on political development in Central and Eastern Europe.
- Drafted and edited reports and grant proposals.

Intern, Senate Foreign Relations Committee (Jul-Aug 2002)

- Aided staff members with preparation for hearings on Iraq.
- Provided analysis of Administration testimony on the US-Russian Strategic Offensive Reductions Treaty.

Assistant to Ambassador Robert Oakley, Institute for National Strategic Studies (Jun-Aug 2000)

- Researched US peacekeeping operations and interagency coordination.

FELLOWSHIPS/GRANTS

Peace Scholar Dissertation Fellowship, United States Institute of Peace. Funding for research and writing of doctoral dissertation (2007-2008)

Fellowship, H. B. Earhart Foundation. Stipend for tuition at the Fletcher School. (2006-2007)

Summer Fellowship, Program on Negotiation at Harvard Law School. Funding for dissertation research in

Serbia and presentation of research to PON principals. (2006)

Trustee Scholarship, Tufts University. Full tuition at The Fletcher School. (2004-2006)

Senior Fellow, Humanity in Action. Fully funded six-week program in the Netherlands, Germany, and Denmark on minority rights in Europe. Current member of senior fellows' network. (2002-Present)

Chair of Undergraduate Fellows, Center of International Studies, Princeton University. Assisted in conference planning and international career fair, primary organizer of meetings and student/ faculty dinner discussions. (2003)

Maryland winner, Second place national winner, US Institute of Peace National Essay Contest. Wrote an essay on preventive diplomacy in Macedonia and Somalia. Attended program for state winners in Washington, DC. Received $5000 in scholarship funds. (1999)

CONFERENCES/EVENTS

Women in International Security, Summer Symposium. presented paper on research in Serbia; received the symposium's "Best Paper" award. (Jun 2008)

Booz Allen Hamilton, Unconventional Warfare Symposium, co-presented research on strategies of popular movements. (Jul 2008)

"Undermining Milosevic's Control Over Serbian Police Forces" Research presentation, Program on Negotiation at Harvard Law School (Oct 2006)

2006 Global Leadership Seminar, Talloires, France. Selected to participate in student program convening representatives from four academic institutions in the United States, Europe, and Asia to discuss contemporary security and economic challenges. (Sept 2006)

"Peaceful Transition: Lessons learned from Georgia and Ukraine." Presented research at United States Institute of Peace public forum. (Oct 2005)

"Preemptive Use of Force: A Reassessment." Student assistant for Fletcher conference. Wrote two reports detailing debates and findings for The Fletcher School website. (Oct 2004)

"Moral Moments: Making the Decision to Combat Injustice." Initiated and organized a day-long symposium convening speakers from the Woodrow Wilson School, Humanity in Action, and the International Center on Nonviolent Conflict on Danish protection of Jewish populations during Nazi occupation. (Oct 2003)

2003 Princeton Colloquium on Public and International Affairs. Assisted in drafting final report: "A World of 'Good and Evil?' The Return to Morality in Public and International Affairs." (May 2003)

"The Global Arena for Nonviolent Struggle" Helped coordinate and served as rapporteur for four-day conference with the International Center on Nonviolent Conflict,, US Institute of Peace and Freedom House. Drafted Freedom House conference report. (Jan 2002)

ADDITIONAL EXPERIENCE

Volunteer, Obama for America. Coordinated teams of Fletcher School volunteers in New Hampshire. Managed phone bank in New York's Congressional District 8. Initiated CD8 "building captains" program. Coordinated visibility events. Poll-watched in Brooklyn. (Dec 2007 – Feb 2008)

Teaching Assistant, Department of Political Science, Tufts University. Introduction to International Relations, Professor Richard Eichenberg. Prepared and led weekly discussion section on introductory international relations theory. Conducted reviews prior to examinations and consulted with students in the development of term papers. Graded papers and exams. (Sept-Dec 2005)

Assistant to Professor Alan Henrikson, The Fletcher School. Collected relevant materials for History 200, The Foreign Relations of the United States to 1917 (Sept-Dec 2004)

Writing tutor, The Fletcher School. Assisted international students through the writing process. (2004-2005)

Web reporter, The Fletcher School website. Reported on Fletcher events. (2004-2005)

Tutor Advanced Placement US Government. Conducted weekly small-group session for Maryland high school students in AP US Government (Jan-May 2004)

Research Assistant to Dr Andrew Moravcsik on US-European relations. (Jun 2003)

Intern, Washingtonian magazine. Wrote articles, edited, researched, fact-checked. (Jun-Jul 2001)

Senior Writer, Daily Princetonian, reported on campus news, wrote, and edited. (Jan 2000- Dec 2002)

Contributor, American Foreign Policy, and Princeton Political Quarterly. (2002-2003)

ARTICLES/PUBLICATIONS

The Mariyinsky Palace Negotiations: Maintaining Peace Throughout Ukraine's Orange Revolution, Case Study, Program on Negotiation at Harvard Law School. Released January 2007 [Jason Campbell, with Anika Binnendijk and Andrew Wilson]

Binnendijk, Anika and Marovic, Ivan. "Power and Persuasion: Nonviolent Strategies to Influence State Security Forces in Serbia (2000) and Ukraine (2004)" Communist and Post-Communist Studies September 2006.

"Extending the Pre-eemption Debate: A Reassessment of Current Theory and Practice" and "Extending the Pre-emption Debate: Analysis of Major Themes." The Fletcher School website, October 2004.

Defense Reform, Modernization, & Military Cooperation in Southeastern Europe Edited By Charles M Perry and Dimitris Keridis. (Herndon, VA: Brassey's 2004.) [Contributor]

Binnendijk, Anika, and Binnendijk, Hans, "Mending NATO: How to Save the Alliance" International Herald Tribune May 13, 2003.

Binnendijk, Anika and Dickson, Shona. "Leading the Charge: Muslim Women as a Force for Social Change in the Netherlands." Humanity in Action Fellow Reports, August 2002.

MEMBERSHIPS AND AFFILIATIONS

Women in International Security (2008)
Visiting Scholar, Harriman Institute, Columbia University (2007-2008)
Senior Associate, Democratization Policy Council (2008)
New Leaders Program, Carnegie Council for Ethics and International Affairs (2007-2008)
International Institute for Strategic Studies, student member. (2001-2006)

LANGUAGE

(b)(6)

David Scott Bolls

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Education:

- Grove City College Class of 2005 (B.A. Political Science)
  Grove City, PA
- USAFA United States Air Force Academy 2000-2002 (Honorable Discharge)
  Colorado Springs, CO
  - DOD active **Secret Security Clearance**

Political and Campaign Experience:

- Phone Banks, canvassing door to door and sign postings for US Senator George Allen, VA Summer-Fall 2006
- Campaigned with Young Republicans of VA for Republican Congresswoman Thelma Drake, VA Beach 2006
- Volunteer for bipartisan phone relief during Hurricane Katrina, Cannon House Building, D.C. Summer 2005

Job Experience:

- *TRC*, Analyst: Rosslyn, VA and the **Pentagon** (June 2006-*Present*)
  I am currently serving as a study team analyst in the Office of the **Deputy Undersecretary of the Army** for Business Transformation (DUSA-BT) in the Organizational Analysis and Design focus area. Some of my responsibilities include evaluating and analyzing Army organization's Table of Distribution and Allowances (TDAs), organizing study team data, conducting study team interviews with Government and military personnel, conducting site visits to installations, analyzing organizational and interview data to determine probable findings, and coordinating and scheduling study team meetings.
- **Bank of America**, Sales Service Specialist: Stone Ridge, VA (November-June 2006)
  I received numerous 100% satisfaction in customer service evaluations. I led daily preparation meetings with associates by outlining sales goals and changes in policies in order to promote teamwork. I also **trained new employees**, completed Teller transactions, and acquainted customers with company products, thereby enabling them to meet their requirements.
- **U.S. Senate Republican Conference** (Senator Santorum): Intern (Summer 2005)
  I provided liaison assistance within the senator's office in the development of exclusive gatherings/meetings, including those of ambassadors to the United States and prime ministers, in both Capitol Hill and the White House. I compiled notes on various House committee hearings, directly interfaced with senators each week to discuss issues outlining the Senate Republican Conference's objectives. I met daily with visitors to the senator's office and led Capitol Hill tours, developed senate conference spreadsheets, coordinated daily meetings, lunches, and high-level conferences. I have **Library of Congress research** experience and know how to gather and analyze data, and present it in a clear, understandable format.
- US Air Force Academy (USAFA) Squadron Representative (2000-2002)
  I was **responsible for 40 cadets** to ensure Air Force Academy standards were met by each cadet. Briefed high ranking personnel visiting the academy and am comfortable with briefing presentations.

Specialized Training:

- USAFA Completion of **"Basic Training"**, "Combat Survival Training"& "High Altitude Training"
  - Learned discipline, expeditiousness, and how to survive without food; Scuba certified
- Attended *Jesse Helms Foreign Policy and Communications School* (November 2005)
  - Learned Public Speaking and **TV/media interview techniques**
  - Surveyed foreign policy approaches, and how to effectively promote them
- Proficient in LexisNexis, Microsoft Excel, PowerPoint, Outlook, Word, Publisher et al.,

Community Activities and Achievements:

- Eagle Scout
- Assistant Tennis Coach to inner city youths, West Palm Beach FL (Summer 2002)
- Grove City College Track and Debate Team (Conference and Nationals qualified, respectively)

NANCI BRANNAN

(b)(6)

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SUMMARY

- (b)(6)
- Fifteen years international business experience; Russia/FSU and the Middle East
- Strong financial management and policy development record
- Accomplished fundraiser with a proven record creating and managing public-private partnerships
- Broad experience in negotiation and advocacy of institutional goals to external and internal partners
- Successful building and leading cross-functional and diverse teams

PROFESSIONAL EXPERIENCE

U.S. PEACE CORPS - Director, Office of Private Sector Initiatives (2002 – 2007)
Washington, DC

Developed and managed the agency's corporate partnerships in support of its global mission. Established policies governing the fiscal management of all private sector funding, vetting international partners, and monitoring financial transactions to insure compliance with US government laws and best practices. Instituted performance-based criteria to measure ROI of more than 350 international grants annually. Responsible for reporting to key stakeholders and donors. Led strategic growth initiatives resulting in record funding increases. Served on senior level task forces, both intra- and interagency, including the Investment Review Board and the Intra-Agency Working Group on Public-Private Partnerships, the latter which I chaired. Led a team of eight program and financial managers.

- Agency representative to the Presidential Initiative "Digital Freedom", a collaborative effort with NSC, USAID and the Commerce Department promoting pro-growth regulatory structures, supporting entrepreneurship in developing international markets and leveraging information technology partners in the US;

- Established internal document and accounting controls that led to the successful recovery of project funding losses following evacuations or program suspensions in eight countries (Russia, Uzbekistan, Morocco, Jordan, Cote d'Ivoire, Nepal, Bangladesh and Haiti);

- Managed two public-private partnerships totaling $1.5M recognized by the US State Department's *Inter-Agency Working Group* as Best Practices in HIV/AIDS Prevention & Awareness (Bill & Melinda Gates Foundation) and Information & Communications Technology promotion in Africa and Eastern Europe (AOL);

- Secured new partnerships with Major League Baseball, National Football League and National Basketball Association

ORYX INTERNATIONAL, LLC - Senior Manager (1997– 2000)
Muscat, Oman

Responsible for projects and investments in the tourism sector totaling more than US$100M. Member of the company's Executive Board. Worked with the country's most senior policy makers and business executives to develop strategic plans in support of managed growth. Served on the Ministry of Tourism's Sustainable Development Advisory Group.

- Developed the project and investment plan for the first 5-star hotel in Oman's Dhofar region; secured US$5M from the Ministry of Tourism and a 20% equity commitment from Hilton International Corporation for this key US$32M development project;

- Managed the incorporation of Salalah Hilton SAOG and the fully subscribed Initial Public Offering on the Muscat Securities Market; Held a seat on the public company's Board of Directors;

- Senior representative to the Ministry of Labor's Entrepreneurial Development Program; created a 10-year model for estimating the impact of various development projects in the country's tourism markets;

US COMMITTEE TO ASSIST RUSSIAN REFORM - Senior Project Manager (1996 – 1997)
Moscow, Russia

US State Department funded public-private program for the strategic promotion of technology, entrepreneurship and education in Russia and the Former Soviet Union. Worked with the region's policy makers, educational institutions and local and international investors to develop new and existing ventures. Key focus: privatization and military conversion.

- Advised newly privatized companies on free market business strategies;
- Wrote Product and Service Reports, Marketing Plans and Pricing Models;
- Advised on financial management and the reduction of collection shortfalls and barter payments, planning, budgeting and procurement in a market economy.

ALLIED DOMECQ RETAILING INTERNATIONAL - Development Manager (1990–1996)
(Baskin-Robbins/Dunkin Donuts)
Glendale, CA - Moscow, Russia

Promoted to this position after four years with the company at the US corporate office. Responsible for franchise negotiations and new business development throughout the Former Soviet Union including risk evaluation, budget management and real estate acquisition. Developed and led small business training seminars.

EDUCATION

M.B.A - Pepperdine University, Malibu, CA
B.A. - Political Science/Russian - California State University, Northridge, CA
Russian Language Program, Monterey Institute of International Studies - Monterey, CA
Soviet Studies/Language Program, Leningrad Polytechnic Institute - St. Petersburg, Russia

Samuel J. Brannen
(b)(6) [redacted]
(b)(6) [redacted]
(b)(6) [redacted]

Professional Experience

Fellow (September 2007-present)
International Security Program, Center for Strategic and International Studies (CSIS)
Washington, DC

- Conduct original research and analysis of U.S. defense policy, national security reform, and topics of international security and defense relations (focus on Turkey, Iraq, and Afghanistan).
- Manage a year-long effort by CSIS senior scholars to produce a comprehensive assessment of Turkey's changing internal politics and relations with neighboring regions, informing the development of a new strategic framework for the future conduct of U.S.-Turkish relations
- Assist the program director with strategic planning, young professional development, outreach to potential product consumers and funders, and the conduct of high-level meetings and lecture series with top U.S. and foreign government civilian and military officials.
- Frequent public commentator on above mentioned issues, including appearances on/in CNN, Fox News Channel, Al-Jazeera, Associated Press, Reuters, USA Today, Politico, and others.

Staff Member (June 2007-September 2007)
Independent Commission on the Security Forces of Iraq (Chaired by Gen. James L. Jones)
Washington, DC and Rosslyn, VA

- Traveled to Iraq as principal staff assistant to commissioners assessing the Iraqi Ministry of Defense, Army, and Special Forces.
- One of five principal drafters of the final report to Congress; headed declassification approval process with the Department of Defense.

Strategist and Policy Planner (June 2006-June 2007; Intergovernmental Personnel Act [IPA])
U.S. Department of Defense, Office of the Secretary of Defense, Policy Planning
Washington, DC

- Developed and coordinated U.S. defense policy with a focus on long-range strategic planning and assessment of the future security environment.
- Prepared policy analyses and provided support for the Under Secretary of Defense for Policy and the Secretary of Defense.
- Supported the armed services in strategy development and interagency coordination through the National Security Council.
- Awarded the Office of the Secretary of Defense Medal for Exceptional Public Service.

Assistant Director (February 2005-June 2006); ***Research Associate*** (May 2004-February 2005)
Global Strategy Institute, Center for Strategic and International Studies (CSIS)
Washington, DC

- Conducted unclassified research support for the U.S. Ambassador to Afghanistan on best practices in long-range governance and stabilization approaches, including civil-military integration in counterinsurgency, counter-narcotics, and micro-loan economic development.
- Analyzed international, long-range (2015-2025) strategic trends in defense, demography, natural resources, economics, technology, education and governance.
- Briefed long-range trends analysis to high-level audiences (examples include Army War College students, GE corporate officers).
- Responsible for assisting the director in the development and execution of the research agenda and management of a staff of three employees and three interns

Education

MA, International Affairs (May 2004)
Elliott School of International Affairs, The George Washington University
Washington, DC

- GPA 3.88
- Focus on international political development.
- Exchange student at Bogazici University in Istanbul, Turkey, Fall 2003.

BA, Political Science (May 2002)
Trinity University
San Antonio, TX

- GPA 3.69, cum laude

Major Publications

Kathleen H. Hicks, David Berteau, Samuel J. Brannen, Eleanore Douglas, Nathan Freier, Clark A. Murdock, Christine E. Wormuth, "Transitioning Defense Organizational Initiatives: An Assessment of Key 2001-2008 Defense Reforms" (Washington: CSIS, December 2008).

Stephen J. Flanagan and Samuel J. Brannen, "Turkey's Shifting Dynamics: Implications for U.S.-Turkey Relations" (Washington: CSIS, June 2008).

Clark A. Murdock and Samuel J. Brannen, "Facilitating a Dialogue among Senior-Level DoD Officials on National Security Priorities: A Methodological Note" (Washington: CSIS, June 2008).

"The Report of the Independent Commission on the Security Forces of Iraq." (Washington: CSIS, September 6, 2007)

Recent Short Publications

"How to Make a Great Power a Smart Power," review of *Smart Power: Toward a Prudent Foreign Policy for America*, Ted Galen Carpenter, *Georgetown Journal of International Affairs*, Winter/Spring 2009, 169-174.

"The Misrule of Massoud Barzani," World Politics Review, October 1, 2008.

"Crititical Questions: The Attack on the U.S. Consulate in Istanbul" CSIS, July 9, 2008.

"Stalemated in Afghanistan," *Diplomatic Courier*, Summer 2008 (Vol. 2, Issue 3):14-16.

"Leaving the Green Zone" Small Wars Journal, May 9, 2008.

"In Basra, Another Victory for Moqtada al-Sadr," World Politics Review, April 1, 2008.

"Critical Questions: The Latest Violence in Iraq," CSIS, March 27, 2008.

"The United States Growing Political Entanglement in Iraq," World Politics Review, February 28, 2008.

"A Flicker of Hope for NATO's Mission in Afghanistan?" World Politics Review, February 9, 2008.

"More Allied, Not U.S. Forces Key to Success in Afghanistan," World Politics Review, January 14, 2008.

"Critical Questions: Turkish Airstrikes in Northern Iraq," CSIS, December 19, 2007.

"Defense Secretary Gates' Radical Soft Power Proposal," World Politics Review, November 30, 2007.

Foreign Language

(b)(6)

Juli R. Branson
(b)(6) [redacted]

EXPERIENCE

Special Assistant, Communications, to the Under Secretary	*U.S. Department of Defense, Pentagon, Arlington, VA* Develop strategic communications plan, implement plan by researching, writing speeches, congressional testimony, articles for both foreign and domestic audiences for USDs(AT&L) Michael Wynne and Kenneth Krieg	5/04-Present
Speechwriter for the Secretary	*U.S. Department of Transportation, Washington, DC* Research, write speeches for Secretary of Transportation. Norman Y. Mineta, acting director of speechwriting 3/03-5/03	1/02-5/04
Manager, Communications Special Projects	*Texas Comptroller of Public Accounts, Austin, TX* Unify message across all publications, Web sites, speeches and internal Webcast ("Comptroller Television") write articles, scripts	11/99-1/02
Director, Corporate Affairs	*Golden Books Family Entertainment, New York City, NY* Managed president's staff, intellectual property, investor and public relations, organized special events	8/97-8/99
Manager Special Projects	*1-800-FLOWERS, Westbury, NY* Developed new publications division, wrote speeches, organized special events such as political and non-profit fundraisers	1/97-8/97
Assistant Vice President	*NatWest Bank (now Fleet Bank), New York, NY* Coordinated all phases of marketing for small business products	6/95-12/96
Media Campaign Strategist	*Bush-Quayle '92 Presidential Campaign, Washington, DC* Formulated and executed campaign and media strategies for top Bush Administration officials, including advance work	9/92-11/92
Communications Director	*Congressman Lamar Smith (R-TX), Washington, DC* Responded to all press inquiries, produced monthly cable TV program, weekly radio program and constituent newsletters	4/90-9/92
Reporter	*San Antonio Light newspaper, San Antonio, TX* Reported on politics, murder, travel and Pope John Paul II	6/86-4/90
Reporter	*Dallas-Fort Worth Suburban Newspapers, Arlington, TX* Reported on everything from transportation to politics to food	6/84-6/86

EDUCATION

Master's Degree *New York University, Leonard N. Stern School of Business, New York, NY*
Masters in Business Administration, Finance major (May 1995)

Bachelor's Degree *University of Oklahoma, Norman, OK*
Bachelor of Arts, Journalism major (December 1983)

ADDITIONAL INFORMATION

- (b)(6) [redacted]
- Port Royal Condominium Association Board of Directors (volunteer)
- Fundraising Chair for Del Ray Artisans Board of Directors (volunteer); active in art shows/events
- Established Strategic Communications Office for Federal Emergency Management Administration (FEMA) External Affairs Group in aftermath of Hurricane Katrina in Baton Rouge, LA, headquarters
- Co-founder of monthly networking group of Bush Administration speechwriters, Washington Speechwriters Roundtable member
- RightNOW!, Republican women's group, member
- University of Oklahoma Gaylord College of Journalism graduation speaker (December 2003)
- Member Republican National Committee 72-hour Task Force:
  Raleigh, NC (November 2002); York, PA (November 2004)
- Delegate to South Africa with group of news/entertainment industry professional women (April 1999)
- Traveled extensively throughout the United States and Western Europe, also traveled to Eastern Europe, Mexico, South Africa and Ecuador
- Award-winning investigative journalist, including Associated Press, Hearst Newspapers
- Hobbies: Pottery, mosaics, encaustic painting, fiction writing, running, and travel

Shawn Brimley

Office:
Center for a New American Security
1301 Pennsylvania Ave., NW suite 403
Washington, DC 20004
(b)(6) [redacted]

Residence:
(b)(6) [redacted]

RECENT EXPERIENCE

Center for a New American Security
Fellow 2008 to 2009
Bacevich Fellow 2007 to 2008

- Inaugural recipient of the 1Lt. Andrew J. Bacevich, Jr., USA Memorial Fellowship
- Responsible for research and writing on a wide variety of national security topics, including: Iraq and Afghanistan, counterterrorism, grand strategy, defense policy, and national security strategy.
- Major reports include: Shaping the Iraq Inheritance; Phased Transition: A Responsible Way Forward and Out of Iraq; Making America Grand Again, and Finding Our Way: Debating U.S. Grand Strategy.

"Obama For America" – Senator Barack Obama Presidential Campaign 2008
Member, Iraq Policy Team (Coordinator, Military Options / Force Structure Sub-Team)
Member, Defense Policy Team: Military Campaign Support Sub-Team

- Unpaid volunteer, responsible for providing a range of inputs on Iraq policy (focusing on military options and framing force posture decisions and tradeoffs), and broader defense policy issues.
- Tasks include authoring white papers, memos, debate preparation, and media analysis.

Center for Strategic and International Studies
Research Associate 2005 to 2007

- Supported Senior Advisor Michèle Flournoy on her entire research and writing agenda.
- Worked on several projects, including: Beyond Goldwater-Nichols–Defense Reform for a New Strategic Era; Stability Operations–A Capabilities-Based Approach; Project on Special Operations Forces; Five Years After 9/11–An Assessment of America's War on Terror; Black Dawn–Preventing Nuclear Terrorism; and European Defense Integration: Bridging the Gap Between Strategy and Capabilities

EDUCATION

George Washington University, Elliott School of International Affairs, Washington, DC 2007
Master of Arts in Security Policy (Defense Policy & Transnational Security) GPA 3.98/4.0

American Military University, Manassas, WV 2005
Master of Arts in National Security Studies GPA 4.0/4.0

Queen's University, Kingston, Ontario 2001
Bachelor of Arts (History)

SELECTED PUBLICATIONS

- (b)(6) [redacted]

- "Averting the System Reboot: Innovations and Critical Lessons from Iraq Must Be Preserved," with Vikram Singh, *Armed Forces Journal* (December 2007): 34-37, 47.
- "No Genocide, No Al Qaeda, No Division of Iraq," with Michèle Flournoy, *Democracy* (Fall 2007): 27-31.
- "The Sorcerer's Apprentice," with Colin Kahl, *Foreign Policy* (4 September 2007): web-exclusive.
- "The Endgame in Iraq," with Kurt Campbell, *Foreign Policy* (July/August 2007): 74-77.
- Phased Transition: A Responsible Way Forward and Out of Iraq, with James Miller (Washington DC: Center for a New American Security, 2007).
- "Tentacles of Jihad: Targeting Transnational Support Networks," *Parameters* (Summer 2006): 30-46.
- "In Search of Harmony: Orchestrating the Interagency for a Long War," with Michèle Flournoy, *Armed Forces Journal* (July 2006): 36-39
- "Strategic Planning for National Security: A New Project Solarium," with Michèle Flournoy, *Joint Force Quarterly* (Issue 41, April 2006): 80-86. *This article received an award from the National Defense University as the "Best Interagency Dialogue Article" of 2006.*
- "Strategic Planning for U.S. National Security: A Project Solarium for the 21st Century," with Michèle Flournoy, *Princeton Project on National Security* (Princeton University: August 2005).

OTHER EXPERIENCES

- (b)(6) [redacted]

REFERENCES (contact information available upon request)

(b)(6) [redacted]

Rosa Brooks

(b)(6) [redacted]

SUMMARY:

- Foreign policy, national security and legal and public affairs strategist and writer. Experience managing complex projects and teams.
- Policy expertise and publications on post-conflict issues, stability operations, human rights, rule of law, terrorism and the law of armed conflict.
- Employment includes State Department, NGOs, a major philanthropic foundation, academia (tenured professor at Georgetown Law), and media (columnist for the Los Angeles Times; frequent TV and radio).
- Field experience in Iraq, Indonesia, Russia, Sierra Leone, Kosovo, Uganda, Israel, Palestine, Ghana, Nigeria, Kenya, South Africa, China and elsewhere.

EMPLOYMENT:

Opinion Columnist, The Los Angeles Times, June 2005 to the present. Weekly op-ed columns on foreign policy and U.S. politics. Selected by editorial page editors in 2007 as L.A. Times' nominee for Pulitzer Prize in commentary.

Professor of Law, Georgetown University Law Center. July 2007 to the present. Courses on international law, failed states, terrorism and the law of armed conflict.

Director, Georgetown Law Center Human Rights Institute, July 2008 to the present. Coordinate & supervise most human rights-related programs at the Law Center.

Special Counsel to the President, Open Society Institute, New York, August 2006 to July 2007. Consultant, President's Office, OSI, 2000 to 2001. Advised OSI president and chairman on development of new national security-related initiatives on civil-military relations, privatization, and impact of stability ops paradigm on military and humanitarian NGOs. Developed programs on post-conflict issues and transitional justice in Sierra Leone, Indonesia, and Ghana. Identified funding opportunities and monitored programs in Iraq, Russia, Israel & Palestine for OSI President Aryeh Neier.

Associate Professor of Law, University of Virginia School of Law, Aug. 2001 to May 2006. Courses on constitutional law, criminal law and international human rights and humanitarian law. Founded UVa Law's first human rights law program and clinic.

Fellow, Carr Center for Human Rights Policy, Kennedy School of Government, Harvard University, 2000 to 2001. Research on post-conflict and rule of law issues.

Senior Advisor, U.S. Department of State, Bureau of Democracy, Human Rights and Labor. 1999-2000. Legal and policy advisor to Assistant Secretary of State Harold Hongju Koh. Involved in efforts to create Special Court for Sierra Leone, US negotiating teams for the ICC and the Special Protocol on Children in Armed Conflict; researched and co-authored interagency report assessing Kosovo's judiciary; active in developing corporate social responsibility initiatives in Niger Delta. Some speech-writing. (GS-15; (b)(6) [redacted]

Consultant, Human Rights Watch. 1995-2001. Researched & authored numerous HRW reports on issues ranging from atrocities committed by Uganda's Lord's Resistance Army rebels to conditions for children in Jamaican police detention.

Acting Director, Schell Center for International Human Rights and Visiting Lecturer, Yale Law School, 1998-1999. Assoc. Director, 1997-1998. Courses: Lowenstein Human Rights Law Clinic. Issues in Contemporary Human Rights. Law & Violence. As faculty director of the Lowenstein clinic, supervised wide range of student human rights projects, include fact-finding missions to Kenya and Jamaica. With outside co-counsel from the Center for Constitutional Rights, helped manage complex litigation projects, including an Alien Tort Statute case against Serb leader Radovan Karadzic for genocide and torture that ultimately led to the award of a $4.5 billion default judgment against Karadzic (*Doe v. Karadzic*, No. 93 Civ. 878, Judgment (S.D.N.Y. Oct. 5, 2000)).

OTHER PROFESSIONAL ACTIVITIES:

- **National Security Network: Vice-Chair of the Board & Treasurer** of the National Security Initiative, NSN's 501-C3 branch. Founding Member. (Formerly a member of Alliance for American leadership, Valley Forge Initiative, Foreign Policy Leadership Council).

- **White Oak Foreign Policy Leaders Project: Steering Committee.** Organized series of conferences funded by the Gilman Foundation; co-chaired working group on Iraq at the Oct. 07 conference, working group on Russia at March 08 conference, and working group on counterterrorism/intelligence at the Sept. 08 conference.

- **World Economic Forum's Global Agenda Council on Fragile States, 2008.** One of roughly twenty people selected by the World Economic Forum as global thought leaders on fragile states.

- **The Delhi Dialogues Towards Peace, Stability & Equitable Relations in South Asia:** Member of US Delegation in December 2008 dialogues sponsored by the Gilman Foundation in India.

- **Obama Campaign: Member of advisory groups on international law & human rights and Democracy & Development.** Since spring '07.

- **Open Society Institute Advisory Council on National Security & Rights**, 2007-2008. Advising OSI on $20 million fund for initiatives relating to human rights and national security, including development of progressive national security strategies.

- **Foreign Policy Priorities for the Next President- Steering Committee** of Connect U.S. Fund project.

- **Kerry-Edwards Campaign: Director, Human Rights, Democracy & Development Policy Team.** 2004. Wrote and coordinated production of briefing memos, policy papers, speech building blocks, media outreach, etc. prepared by 60-member team for Rand Beers, Kerry's foreign policy advisor.

- **Council on Foreign Relations: Term Member,** 2001 to 2006; Expert Advisor, Council Special Report on Power-Sharing in Iraq, Spring 2005.

- **Amnesty International USA: Board of Directors,** 2002 - 2003. Also served on Board's Executive Committee.

- **Human Rights Watch Children's Rights Division: Advisory Committee** Member.

- **American Society of International Law: Executive Council,** 2004- 2007. Nominating Committee for Executive Council, 2007-2008. Program Committee, 2006.

- **Next Generation Democrats**, 2001-present.

- **Phillips Brooks House Association, Harvard University, Centennial Leadership Committee,** 2000-present. (President, PBHA, 1990-1991). 2008 PBHA Outstanding Alumnus Award.

SELECTED LONGER PUBLICATIONS: (complete list of publications online at www.rosabrooks.com)

- **WAR EVERYWHERE** (book project-- in progress: the law of war in the age of terror).

- **BEING GOOD** (book project—in progress: how ordinary people commit acts of extraordinary cruelty and extraordinary heroism).

- **CAN MIGHT MAKE RIGHTS? BUILDING THE RULE OF LAW AFTER MILITARY INTERVENTIONS** (Book -- with Jane Stromseth & David Wippman. Cambridge University Press, 2006).

- ***Failed States, or the State as Failure?*** 72 UNIVERSITY OF CHICAGO LAW REVIEW 1159 (2005).

- ***We the People's Executive,*** YALE LAW JOURNAL (The Pocket Part), March 2006.

- ***The Politics of the Geneva Conventions,*** 46 VIRGINIA JOURNAL OF INTERNATIONAL LAW 197 (2005).

- ***Protecting Rights in the Age of Terrorism,*** 36 GEORGETOWN JOURNAL OF INTERNATIONAL LAW 669 (2005).

- ***Ticking Bombs and Catastrophes:*** Review of SANFORD LEVINSON, ED., TORTURE: A COLLECTION, 8 GREEN BAG 2D 311 (SPRING 2005).

- ***War Everywhere: Rights, National Security Law, and the Law of Armed Conflict in the Age of Terror,*** 153 UNIVERSITY OF PENNSYLVANIA LAW REVIEW 675 (2004).

- ***A Just World Under Law,*** 98 AMERICAN SOCIETY OF INTERNATIONAL LAW PROCEEDINGS 126 (2004).

- ***The New Imperialism: Violence, Norms & the Rule of Law,*** 101 MICHIGAN LAW REVIEW 2275 (2003).

- ***Law in the Heart of Darkness: Atrocity & Duress,*** 43 VIRGINIA JOURNAL OF INTERNATIONAL LAW 861 (2003).

- ***Feminism and International Law,*** 14 YALE JOURNAL OF LAW & FEMINISM 345 (2002).

- ***Privacy and Power,*** 89 GEORGETOWN LAW JOURNAL 2047 (2001).

- ***Dignity and Discrimination,*** 88 GEORGETOWN LAW JOURNAL 1 (1999).

- ***U.S. Troops and U.N. Commanders.*** YALE SURVEY OF CURRENT LEGAL ISSUES 11 (1995).

- **A GARDEN OF PAPER FLOWERS** (Book- Picador, 1994).

IN THE MEDIA:

- **Op-Ed Columnist, Los Angeles Times**, since June 2005. Weekly opinion columns on U.S. politics and foreign policy. Columns archived at www.rosabrooks.com.

- **Frequent TV and radio interviews,** including NPR and Fox's O'Reilly Factor; frequent guest and panelist on various MSNBC shows (The Rachel Maddow Show, Race for the White House with David Gregory, Countdown with Keith Olberman, Tucker, etc.)

- **Numerous appearances on Bloggingheads TV/New York Times Video** (www.bloggingheads.tv, also available through the New York Times at http://video.on.nytimes.com/).

- **Contributor, Slate Magazine (www.slate.com).** Blogger for Slate's "The XX Factor."

- **Essays and op-eds published in dozens of national and international newspapers** and online sources.

EDUCATION:

- **Yale Law School**, J.D., 1996.

- **Oxford University,** M.St. in Social Anthropology, 1993. (Concentration on Middle East)
  - Marshall Scholar

- **Harvard College,** A.B. in History & Literature, 1991.
  - Harvard National Scholar.
  - *Phi Beta Kappa*

Faye L. Brown

(b)(6)

Experience

RAYTHEON COMPANY, Executive Assistant, 1/08 to Present
Support Senior Vice President of Government Operations and Strategy on all levels of administrative assistance.

- Arranges daily schedule and travel itineraries. Prepares all domestic and international travel.
- Arranges meetings and coordinate calendars, scheduling of conference rooms and video teleconferences.
- Act as liaison with corporate staff and Government Operations/Strategy team in coordination of deliverables due executive management staff.
- Responds to emails and inquiries on behalf of the Senior Vice President.
- Oversees administrative functions of the office including administrative staff.
- Assists with creating spreadsheets and other related materials for briefings.
- Perform duties that are highly confidential and require use of good judgment, discretion and tact.

Human Resources Specialist, 12/05 to 1/08
Provide assistance to Human Resources Director and Human Resources team through a variety of duties:

- Maintain calendars, coordinating meetings and appointments, arranging domestic and international travel.
- Resolve internal/external customer inquiries including explanation of processes and benefits information.
- Assist in coordination of benefit programs for employees to include compiling of data for monthly reports.
- Coordinate candidate interviews with internal staff to include travel and processing of reimbursements through company's financial office.
- Prepare and maintain confidential employee records and files.
- Assist Human Resources Director by responding to emails, assist with tasks due to the Executive Vice President for Corp. BD/ RII and Sr. Vice President of Human Resources and corporate Human Resources staff.
- Experience with all levels of executive staff and outside vendors and contractors.

Executive Assistant, 9/02 to 12/05
Provide executive administrative assistance to Government Relations Vice President and Government Relations team through office duties to include:

- Handle telecommunications and inquiries from internal and external customers.
- Maintain calendars, setting up meetings and appointments, and coordinating travel arrangements.
- Assist team in smooth workflow process for legislative requests and inquiries.
- Team lead in the Human Resources performance process to include setting up meetings between Vice President and team members and ensure performance forms are completed and returned to Human Resources.

- Implemented new hire process and training within Government Relations/Strategy. Coordinate with Business Development offices to ensure newly hired employees are trained and equipped with the necessary tools and resources for their position.
- Process and reconcile employee corporate credit card payments and reimbursements in a timely manner through company's finance expense reporting process.
- Assist the GR/Strategy Sr. Vice President, Strategy Vice President and Strategy Team as required.

PRINCE WILLIAM PUBLIC LIBRARY SYSTEM, Secretary, Marketing & Development/Volunteer Office, 10/97 to 9/02
Assist the Volunteer Program Coordinator and Development Officer in recruitment/training of volunteers and marketing for the library system. Provide all areas of administrative assistance to management and customer relations, to include:

- Coordinate office workflow.
- Maintain database and confidential file system for 300+ volunteer staff within the library system.
- Compose correspondence and handling of telecommunications to offices.
- Collect, compose, and maintain statistical information for reports/briefings and other various communication periodicals.
- Assist in coordination of media and special events to include state and local dignitaries.
- Maintain budget, purchasing of promotional materials, equipment and supplies.
- Prepare travel reservations and conference registrations.

PRINCE WILLIAM COUNTY PUBLIC WORKS DEPARTMENT, Secretary, 10/88 to 10/97
Provided all areas of administrative assistance to management and the public including, preparation of correspondence, resolution of citizen requests, telecommunications and mail distribution. Maintain budget for Accounts Payable, contracts and other related files. Collect data for operational reports. Maintain superintendent's schedule and attending monthly committee meetings. Assist in purchasing of asset equipment and supplies for supervisory personnel and subordinate workforce. Arrange/prepare travel and other related documents for transportation, lodging and subsistence. Liaison between the department and temporary contractor in selection of temporary employees, including preparation of schedules and payroll.

MANTECH CORPORATION, Arlington, VA, Receptionist, 5/88 – 10/88
Provide general office duties; to include typing, handling phones and mail distribution for various engineering branches. Greet, assist and document clients/visitors. Assist Security Administrator in data entry for security clearances.

Education

STRAYER UNIVERSITY, Bachelor of Business Administration/Human Resources, 2007
NORTHERN VIRGINIA COMMUNITY COLLEGE, Associate in Science, Business Admin., 2000

Awards/Certifications

SIX SIGMA CERTIFICATION, Raytheon Company, 2005
PRINCE WILLIAM COUNTY EXECUTIVE'S AWARD, Prince William County Government, 1996

Daniel R. Brownlee

(b)(6)

SUMMARY OF QUALIFICATIONS

Effective communicator with professional and educational experience in media relations, communications and community outreach, online communications, message and strategy development, secondary education and youth counseling. Strong interpersonal skills, a team-orientated focus and an emphasis on results-driven performance. Proven ability to succeed in a fast paced environment where prioritizing, multi-tasking and meeting deadlines is essential.

PROFESSIONAL EXPERIENCE

Office of the Secretary of Defense (Public Affairs). The Pentagon — June 2007 Present

Public Affairs Analyst

- Develop strategic communication plans in partnership with Multi-National Forces–Iraq, U.S. Forces in Afghanistan and the Office of the Secretary of Defense – Public Affairs
- Facilitate communications outreach and develop and maintain productive relationships with national and regional producers, news directors, correspondents and the foreign policy scholar community
- Plan, coordinate, and execute media outreach programs between third-party communicators and senior U.S. military commanders in Iraq and Afghanistan, senior Department of Defense officials, and Iraqi officials
- Book regional and national media engagements for a variety of Military and Defense Department officials covering a wide range of topics
- Identify emerging policy and issue areas and develop strategy for addressing those issue areas

National Republican Senatorial Committee (NRSC), Washington, DC — March 2006 March 2007

Deputy eCampaign Director

- Helped design and implement the eCampaign strategy, including updating web content and creating fundraising e-mails
- Worked with the Communications Department on projects including building and maintaining a 16,000 member media e-mail list and 1+ million supporter database
- Created original content for the committee website, blog and weekly e-newsletter to supporters
- Served as the online clearing house and final proofreader for all documents, press releases, FYI's, and media advisories
- Coordinated the online program by reporting, monitoring, and disseminating content on political blogs

I.C. Norcom High School, Portsmouth, VA — August 2004-August 2005

Social Studies Teacher

- Managed daily classroom instruction for 90 students, maintaining a positive and safe learning environment
- Served as World History team leader for the Social Studies Department, managing weekly staff meetings and addressing concerns related to the department through established relationships with administrators, colleagues, students and parents
- Drafted and implemented daily lesson plans as established by the curriculum for the Commonwealth of Virginia

George Junior Republic, Grove City, PA — November 2001- September 2003

Counselor Trainee

- Supervised and monitored 8-12 youth to maintain safety and security and ensure adherence to George Junior Republic's policy and protocol
- Taught and modeled appropriate social and behavioral skills by implementing the behavioral reinforcement program

EDUCATION

Defense Information School, Graduate of Joint Intermediate Public Affairs Course, Fort Meade, MD — July 2008

The George Washington University, Master of Arts, Washington, DC — May 2008

- Political Management

Westminster College, Secondary Education Certification, New Wilmington, PA — January 2004

Westminster College, Bachelor of Arts, New Wilmington, PA — May 2001

- Political Science

JOSEPH PEPPER BRYARS

(b)(6) [redacted]

- EXPERIENCE -

Defense Fellow — 09/2004 – Present
Office of the Secretary of Defense — The Pentagon
Annual Salary: (b)(6) [redacted] (GS-15 / Step 3)

- Manage the legislative account for the Global Security Affairs portfolio (formerly International Security Policy) and the Strategic Capabilities portfolio for the Assistant Secretary of Defense for Legislative Affairs. Major portfolio issues include foreign military sales; the Defense Security Cooperation Agency; the Committee on Foreign Investment in the United States; export control; coalition affairs; development of security cooperation strategies; issues that relate to nonproliferation and counterproliferation of nuclear, chemical, and biological weapons; counternarcotics; the Cooperative Threat Reduction program and arms control negotiations; policy for nuclear and advanced non-nuclear deterrent forces; ballistic missile defense policy; and POW/MIA issues.
- Formerly handled legislative issues with nations of Europe, Eurasia, and the North Atlantic Treaty Organization; the Quadrennial Defense Review and Global Defense Posture.
- Interact with Members of Congress, their staffs, committees and other Administration departments and agencies regarding legislation and DOD plans and policies • Prepare and escort senior DOD officials to hearings and briefings before Congress • Analyze and track legislation • Provide advice and develop strategies for supporting or opposing specific legislative language and announcing new DOD initiatives • Coordinate closely with liaisons in the Combatant Commands, Services and agencies • Draft talking points and memoranda for executive level principals.
- Completed a six-month assignment supporting the Deputy Under Secretary of Defense for Installations and Environment during the Base Realignment and Closure Commission (BRAC).
- (b)(6) [redacted] from the Department of Defense until 2010.

National Security Press Officer — 01/2004 – 07/2004
Coalition Provisional Authority — Baghdad, Iraq
Annual Salary: (b)(6) [redacted]

- Served as the principal media point-of-contact for all Iraqi national security-related issues, with public affairs responsibility for the Coalition's Office of National Security Affairs, the Iraqi Ministry of Defense, Iraqi National Intelligence Service, and the Ministerial Committee for National Security • Responsible for the design and implementation of strategic information campaigns • Responsible for establishing an independent public affairs capability within the Ministry of Defense and training its chief spokesman • Organized major events and news conferences • Worked with international, regional and national press corps, including the *Associated Press, Reuters, New York Times, Wall Street Journal, Washington Post, Agence France-Presse, Boston Globe, Miami Herald*, BBC, CNN, Fox, CBS, NBC, ABC, Sky News, Al-Jazeera, Al Arabia, and many other European and Asian news organizations.
- Regional spokesman • Appeared on radio shows in Alabama, Louisiana and Arkansas.
- Awarded the Office of the Secretary of Defense Medal for Exceptional Public Service.

Communication Consultant — 08/2003 – 01/2004
Emirates Center for Strategic Studies & Research — Abu Dhabi, United Arab Emirates
Annual Salary: (b)(6) [redacted]

- Completed a six-month consultancy project where I helped to establish an office to collect and analyze English language news reports concerning the Middle East for the UAE's premier think tank.

Press Secretary and Speechwriter 07/1999 – 07/2003
Governor Bob Riley Various Locations
Annual Salary: $52,000

1. ***Speechwriter & Deputy Press Secretary*** 01/2003 – 07/2003
   Office of Governor Bob Riley Montgomery, Ala.
2. ***Spokesman*** 11/2002 – 01/2003
   Governor Bob Riley Inaugural Committee Montgomery, Ala.
3. ***Press and Policy Aide*** 07/2002 – 11/2002
   Bob Riley for Governor Birmingham, Ala.
4. ***Press Secretary*** 07/1999 – 07/2002
   Office of Congressman Bob Riley Washington, D.C

- Answered questions and arranged coverage from state, national, and international news organizations, including ABC, CBS, NBC, Fox News, CNN, CNBC, MSNBC, NPR, PBS, the BBC, and the *New York Times*, *Wall Street Journal*, *L.A. Times*, *Washington Post*, *USA Today*, *London Guardian*, and the *Times of London* • Arranged appearances for Riley on television and radio shows, including CBS Evening News, ABC Nightline, Hardball, The O'Rielly Factor, The Abrams Report, Inside Politics, The Jim Bohannan Show, The Michael Reagan Show, and The Ollie North Show • Often quoted in newspapers and regularly appeared on radio and television shows to promote and defend Riley's agenda • Wrote news releases, speeches, talking points and newspaper op-eds • Organized news conferences and coordinated media coverage at political rallies, town hall meetings, bill signing ceremonies, campaign appearances, official state functions, and various other high-profile events such as campaign visits from President Bush, the First Lady, NASA's administrator, and the Secretary of Education • Drafted radio and television scripts • Professional knowledge of lighting and sound equipment for news conferences and major public events • Designed and supplied all content for the gubernatorial Internet website and the now-deactivated congressional homepage • Promoted and planned print, radio and live television news coverage for all public events during Riley's inauguration • Organized a statewide letter-to-the-editor effort, radio talk show call-in campaign, and extensive bus and plane campaign tours across Alabama • Managed a three-week rapid response press operation when the opponent challenged the gubernatorial election results • Drafted the campaign's constitutional reform policy • Conducted thorough opposition research.

Newspaper Reporter & Photographer 03/1997 – 05/1999
The Mobile Register Mobile, Ala.
Annual Salary: $24,000

- Covered general assignment stories, including local, state and federal government issues, education, environment, agriculture, business, military, crime, courts, and wrote local historical features.

- *MILITARY EXPERIENCE* -

Specialist (E-4) 08/1995 – 02/1999
Alabama Army National Guard State Area Command Headquarters
131st Mobile Public Affairs Detachment Montgomery, Ala.

- Supported news coverage of the Alabama National Guard during activations for natural disasters and law enforcement missions. Honorable Discharge. MOS 46Q.

Specialist (E-4) 05/1996 – 02/1997
U.S. Army Operation Joint Endeavor
U.S. Army Europe, V Corps Public Affairs Office Hungary, Croatia, Bosnia-Herzegovina

- Served on active-duty in Hungary, Croatia, and Bosnia-Herzegovina during the U.S.-led mission in the former Yugoslavia, where I participated in civilian affairs and base security missions and promoted favorable coverage of military operations throughout the American sector • Wrote articles on troop activities for an Army-published newspaper. Honorable Discharge. MOS 46Q

Airman 1st Class (E-3) 02/1993 – 02/1995
U.S. Air Force Reserves Maxwell Air Force Base
908th Civil Engineering Squadron Montgomery, Ala.

- Responsible for electrical power generation on temporary C-130 airfields during service with a civil engineering unit in the Air Force Reserves. Honorable Discharge. AFSC 3E0X2

- EDUCATION -

B.A., Communication Arts — 1998
Spring Hill College (*Jesuit*) — Mobile, Ala.

- EXECUTIVE TRAINING -

National Security Management Fellow — 2005
Syracuse University, Maxwell School of Citizenship — Syracuse, NY

- Completed the Department of Defense National Security Management Course, a six-week resident program held at Syracuse University for senior defense officials (at the GS-15 and O-6 level) exploring management challenges in the area of national security.

Advanced Legislative Strategies, Certificate of Training — 2006
George Mason University — Washington, D.C.

- Completed a three-day course offered by *Congressional Quarterly* through George Mason University designed to maximize knowledge of the legislative process and develop strategies and tactics to influence Congressional action.

- AWARDS, DECORATIONS & PUBLICATIONS -

- Office of the Secretary of Defense Medal for Exceptional Public Service for service in the Coalition Provisional Authority, Operation Iraqi Freedom.
- Articles and essays have been published in *The American Spectator*, *American Enterprise Magazine*, *Birmingham News*, *Mobile Register*, *Montgomery Advertiser*, *Huntsville* (Ala.) *Times*, and the *Tuscaloosa News*, and several other newspapers and magazines.
- Army Commendation Medal, Army Achievement Medal, Armed Forces Expeditionary Medal, NATO Service Medal, Armed Forces Service Medal, National Defense Service Medal, Armed Forces Reserve Medal with Mobilization Device, Army Reserve Components Achievement Medal, Special Service Ribbon of Alabama.
- 1999 finalist for the Phillips Foundation Journalism Fellowship for authoring a collection of short stories titled, "So There I Was," that profiled World War II veterans from Mobile, Alabama.
- 1997 Autry D. Greer Media Service Award from Spring Hill College for outstanding community service through journalism.

JENNIFER C. BULKELEY

International Security Program Fellow, Kennedy School of Government, Harvard University
(b)(6)

(b)(6) **Eligible for higher level clearance and Schedule A Hiring Authority**
Proficient in Mandarin Chinese and German; Significant time overseas (2+ years in China, 2+ years in Europe)
Expertise: China, East Asia, Nonproliferation, U.S. Foreign/Defense Policy, International Security, International Organizations
Skills: Writing/reporting, policy analysis, project management, research, organization, teamwork, flexibility, attention to detail

EDUCATION

PhD **HARVARD UNIVERSITY,** Public Policy, Dissertation: Chinese Strategies to Measure and Manage China's Rise (2009)
MPA **PRINCETON UNIVERSITY,** Woodrow Wilson School of Public & International Affairs (2004)
BA **THE UNIVERSITY OF THE SOUTH (SEWANEE),** Summa Cum Laude, with Honors, Phi Beta Kappa (2000)

POLICY EXPERIENCE

U.S. EMBASSY, BEIJING, CHINA, Economic Policy Section, *Energy Policy Analyst* (Summer 2008)
- Provided analysis, background briefings, talking points, and official reporting on China's domestic energy policy, foreign development assistance, and international energy cooperation (with Russia, India, Iran, Iraq, Central Asia, Africa, East Asia, and the International Energy Agency)

NONPROLIFERATION BUREAU, OFFICE OF MULTILATERAL NUCLEAR AFFAIRS, U.S. DEPARTMENT OF STATE, Washington, DC, *Rosenthal Fellow* (Summer 2002)
- Aided preparations for interagency negotiations and Senate ratification of the Additional Protocol to the Nuclear Safeguards Agreement with the International Atomic Energy Agency (IAEA)
- Collaborated with IAEA officials, international diplomats, and State Department desk officers to develop country-specific strategies to persuade UN member states to sign and ratify nuclear safeguards agreements
- Conducted investigative interviews at the IAEA in Vienna, cataloging existing international efforts to protect nuclear materials through counterterrorism programs

U.S. EMBASSY, BERLIN, GERMANY, Economic Policy Section, *Fulbright Fellow* (Summer 2001)
- Reported on developments in Germany's energy policy, analyzed comparative tax burdens in America and Germany, and evaluated the German development aid program
- Authored a comparative study of US, EU, and Japanese trade relations with developing countries

NATO HEADQUARTERS, International Staff, Brussels, Belgium, *Defense Policy Section Intern* (Summer 2000)
- Provided analysis and reporting on the European Security and Defense Identity (ESDI), the Partnership for Peace (PfP) program, and national missile defense policies
- Drafted agendas, wrote reports and briefings, and aided preparation of working texts for NATO meetings
- Assisted logistical planning and fund-raising for Bosnia-Herzegovina peacekeeping conferences and workshops that provided common training for civilians and military leaders of all regional ethnic groups

U.S. MISSION TO THE UNITED NATIONS IN VIENNA (UNVIE) AND THE INTERNATIONAL ATOMIC ENERGY AGENCY (IAEA), Vienna, Austria, *Political Analyst* (Summer 1999)
- Attended international conferences of the IAEA, the Nuclear Suppliers Group, and the P-5 (permanent members of the United Nations Security Council) as a member of the U.S. delegation
- Prepared briefing books, talking points, and logistical details; researched funding, budgetary, and voting issues
- Assumed reporting responsibility for nonproliferation issues in Asia while other officers were on leave

RESEARCH EXPERIENCE

PREVENTIVE DEFENSE PROJECT, Harvard University, Cambridge, MA, *Research Assistant* (2005-present)
- Assist Dr. Ashton Carter with research on nonproliferation, international security, U.S. defense policy, Asian regional security, U.S.-China relations, and China's foreign and security policy
- Provide substantive and logistical support to PDP Co-Directors Carter and Dr. William J. Perry for symposia, conferences, workshops, media events, and Track II dialogues in the United States and in Asia
- Research and help draft major reports, provide assistance with grant applications, maintain website to feature recent publications and activities, recruit and train new student research assistants

ARMS CONTROL PROGRAM, INSTITUTE OF INTERNATIONAL STUDIES, TSINGHUA UNIVERSITY, Beijing, China, *Research Fellow* (Summer 2005)

- Collaborated with team of Chinese professors and graduate students to examine China's foreign policy, nonproliferation policies, civil-military relations, and security strategy

EAST ASIA NONPROLIFERATION PROGRAM, CENTER FOR NONPROLIFERATION STUDIES (CNS), Monterey, CA, *National Security Education Program (NSEP) David L. Boren Graduate Fellow* (Summer 2003)

- Conducted research on Asian multilateral security efforts, Taiwanese military modernization, U.S.- Taiwan relations, North Korea's nuclear program, Cross-Strait relations, and Taiwan's national security strategy
- Evaluated China's export control policies and recent government restructuring; published results and presented findings to officials at the U.S. Department of Energy
- Analyzed China's nuclear doctrine, military modernization, and responses to U.S. theater missile defense programs for inclusion in open-source databases for CNS and the Nuclear Threat Initiative (NTI)

GERMAN COUNCIL ON FOREIGN RELATIONS (Deutsche Gesellschaft für Auswärtige Politik), Berlin, Germany, *Fulbright Scholar, Research Assistant to Dr. Michaela Hoenicke Moore* (2000-2001)

- Analyzed trends in U.S. foreign policy, Transatlantic relations, and European cooperative security
- Coordinated academic conference on "Domestic Factors in U.S. International Leadership after the Cold War"

SELECT PUBLICATIONS

"America's Strategic Response to China's Military Modernization." (w/Ashton Carter). *Harvard Asia-Pacific Review.* 2007.
"Decontamination and Remediation after a Dirty Bomb Attack: Long-Term Political and Technological Challenges." *The Nonproliferation Review.* Spring 2007.
"Restoring the Nonproliferation Imperative." In "Fighting the Spread of WMD: Views from the Next Generation." Edited by Brad Glosserman, *CSIS Pacific Forum Issues and Insights.* January 2006.
"Making the System Work: Chinese Export Control Reform." *The Nonproliferation Review.* Spring 2004.
"Confronting the Threat: A Critical Analysis of The Biological Weapons Convention." *International Affairs Review.* 2004.
"Rule of Law: The Missing Priority in Post-Conflict Reconstruction." Prepared for and presented to the National Security Council, The White House. Washington, DC. December 2003. (Co-author)
"Regional Cooperation on Maritime Piracy: A Prelude to Greater Multilateralism in Asia?" *Journal of Public and International Affairs.* Volume 14. 2003.

WORKING PAPERS

"Chinese Strategies for Measuring and Applying its Rising National Power."
"The Limits of Non-Interference: China's Evolving Approach to Managing its Economic Power and Political Leverage."
"Assessing China's Grand Strategy." (presented at Graduate Seminar on China, The Chinese University of Hong Kong, 2008)
"Private Profit or Policy Change? Motivations and Mechanisms Behind Chinese Arms Proliferation."
"The Role of the Shanghai Cooperation Organization in Chinese Foreign Policy and Strategy Toward Central Asia."

SELECT HONORS AND AWARDS

International Security Program Fellowship, Belfer Center for Science & International Affairs, Harvard University, 2008-09
World Politics and Statecraft Fellowship, Smith Richardson Foundation, 2008
Graduate Society Dissertation Completion Fellowship, Harvard University, 2008-2009
National P.E.O. Scholar Award, 2007-2008
FLAS Fellowship for Intensive Study of Mandarin Chinese in Beijing, China, Summer 2006
Fulbright Scholarship for Study in Berlin, Germany, 2000-2001
Jacob K. Javits Fellow, 2001-2006
David L. Boren National Security Education Program (NSEP) Fellow, Taiwan and China, 2002-2003
NCAA Postgraduate Scholarship and NCAA Woman of the Year (Tennessee), 2000
Algernon Sydney Sullivan Medallion for Character, University of the South, 2000
Top Political Science Major, University of the South, 1998, 1999, 2000
All-American Basketball Player and Academic All-American, 1998, 1999, 2000

PROFESSIONAL ACTIVITIES AND TRAINING

Executive Board, Women in International Security New England (WIIS-NE), 2008-present
Consultant, Long Term Strategy Group (examining Chinese perspectives on national power), Cambridge, MA, 2007-present
Summer Workshop on Analysis of Military Operations and Strategy (SWAMOS), Columbia and Cornell Universities, 2007
CSCAP Working Group Meeting on WMD Proliferation in Asia, CSIS Pacific Forum, Young Leaders Program, 2006-2008
Teaching Assistant, *American National Security Policy* (2006-2008), *Analytical Frameworks for Policy-Making* (2006)
Contributing Editor, *Journal of Public and International Affairs* (2004-2007); Manuscript Reviewer, *International Security* (2008-09)

KELLY E. BULLINER (b)(6)

(b)(6)

PROFESSIONAL EXPERIENCE

OFFICE OF THE ASSISTANT SECRETARY OF DEFENSE FOR LEGISLATIVE AFFAIRS –
SPECIAL ASSISTANT FOR ASIAN AND PACIFIC SECURITY AFFAIRS **6/07 – PRES.**
SPECIAL ASSISTANT FOR INTERNATIONAL SECURITY AFFAIRS 6/06 – 6/07
THE HONORABLE ROBERT WILKIE, ASSISTANT SECRETARY OF DEFENSE

- Principal advisor to the Assistant Secretary of Defense for Legislative Affairs, Assistant Secretary of Defense for Asian and Pacific Security Affairs, and other senior OSD staff on Congressional issues and guidance as they relate to Asian Affairs.
- Secondary advisor on Congressional issues and guidance as they relate to African, European/NATO, and Middle East Affairs.
- Recommends, advises, and counsels appropriate witnesses for hearings and briefings before Congressional Committees.
- Responds to requests from Congress for various materials, information and briefings pertaining to proposed legislation and Department of Defense programs.
- Maintains trusting and professional relationships with Congressional Members and staff.

HOUSE REPUBLICAN CONFERENCE – SENIOR POLICY ADVISOR **9/05 – 5/06**
HOUSE REPUBLICAN CONFERENCE – POLICY ADVISOR 8/04 – 9/05
HOUSE REPUBLICAN CONFERENCE – POLICY ANALYST 1/03 – 8/04
U.S. CONGRESSWOMAN DEBORAH PRYCE (OH-15), CHAIRMAN

- House Leadership policy advisor for defense, foreign policy, homeland security, intelligence, transportation, telecommunications and veterans affairs to fourth ranking Member of the Republican Leadership.
- Participate in the development, management, and messaging of national security legislation with the White House; House Leadership; 232 Republican Conference Members; Committees on Armed Services, International Relations, and Select Committee on Intelligence; and outside coalitions.

HOUSE REPUBLICAN CONFERENCE – POLICY COORDINATOR **4/02 – 12/02**
HOUSE REPUBLICAN CONFERENCE – COMMITTEE LIAISON 3/01 – 4/02
U.S. CONGRESSMAN J.C. WATTS (R-OK), CHAIRMAN

- Supervised the publishing of *Daily and Weekly Floor Briefings* on www.GOP.gov/CommitteeCentral for Republican Members, staff and outside organizations.
- Prepared legislative analysis, research assistance and briefed Chairman and senior staff on policy issues related to the House Committees on Appropriations, Armed Services, Administration, and House Permanent Select Committee on Intelligence.

U.S. CONGRESSMAN CHARLES H. TAYLOR (R-NC) – LEGISLATIVE ASSISTANT **1/00 – 3/01**
U.S. CONGRESSMAN CHARLES H. TAYLOR (R-NC) – INTERN 2/99 – 12/99

- Prepared legislative analysis, provided research assistance, and briefed Congressman and senior staff on various issues.
- Drafted and edited legislation, speeches, correspondence, briefing documents, district press releases, and weekly constituent newsletters.

CAMPAIGN EXPERIENCE

NATIONAL REPUBLICAN CONGRESSIONAL COMMITTEE — **10/04 – 11/04**
Strategic Taskforce for Organizing and Mobilizing People

REPUBLICAN NATIONAL COMMITTEE — **10/02 – 11/02**
72-Hour Task Force - South Dakota Victory — *Sioux Falls, SD*

TAYLOR FOR CONGRESS — **9/00 – 11/00**
Deputy Campaign Manager — *Asheville, NC*

EDUCATION

MASTER OF NATIONAL SECURITY AND STRATEGIC STUDIES — **01 – PRESENT**
Naval War College, Non-Resident Seminar Program — *Washington, DC*
Delayed due to professional obligations.

BACHELOR OF ARTS — **97 – 00**
George Mason University — *Fairfax, Virginia*
Major: Economics

ASSOCIATE OF ARTS — **95 – 97**
University of Maryland, University College — *Mannheim, Germany*

MEGHANN LYDIA BURGER

(b)(6)

Work Experience

2006 **United States Treasury Department** Washington, DC

Special Assistant to the Under Secretary for International Affairs, Timothy D. Adams

- Serve in a close and confidential capacity to Under Secretary Timothy Adams, the U.S. Government's point person for international economic policy.
- Act as liaison to domestic and foreign government officials and business leaders to ensure that the Under Secretary can adequately fulfill his role in advancing the Administration's economic agenda.
- Conduct special and confidential studies on a variety of strategies and issues, furnishing the Under Secretary with authoritative information and material needed to fulfill duties.
- Develop, initiate and monitor procedures necessary to ensure coordinated action and effective management of the division's 191 full-time employees.

2005 **United States Department of Homeland Security** Washington, DC

Confidential Assistant to the Executive Secretary

- Worked directly with the Secretary Michael Chertoff, Deputy Secretary Michael Jackson, and top advisors of the Department daily to perform a variety of functions.
- Facilitated the day-to-day functions of the Executive Secretary, including drafting personal correspondence on behalf of Secretary Chertoff, reviewing and responding to internal and external cabinet-level correspondence, and acting as a liaison between various internal and external bureaus and agencies.
- Assisted the Executive Secretary with policy and operations process and execution on a daily basis, coordinating information dissemination to various components within the Department.

2005 **Tew Cardenas LLP/ Alliance Consulting Group** Washington, DC

Staff Assistant

- Provided administrative support in a shared office setting.
- Worked doing event planning and trip planning.
- Served as a research assistant for both businesses.

2004 **Presidential Inaugural Committee** Washington, DC

Assistant Site Manager

- Worked to plan a ball with 6,500 attendees.
- Co-managed a volunteer base of 1,200.
- Organized components of the ball including VIP, entertainment, and convention staff.

2004 **Republican Party of Florida** Polk and Manatee Counties

Field Director

- Organized and implemented grassroots activities for the 2004 Presidential Campaign in two large, decisive Florida counties, including: securing headquarters locations and all logistical arrangements, organizing daily county-wide door-to-door efforts, operating and managing 6 call centers, and working remotely with other staff state-wide to gauge and report daily progress.
- Independently supervised and managed 3,500 volunteers in two large counties.
- Implemented the Republican Party strategy for the Bush-Cheney Campaign in 6 locations, exceeding all goals.
- Worked closely with White House Advance staff to plan large Presidential and VIP events.
- Represented the Bush-Cheney Campaign and Republican Party at county and state-wide activities and events.

Education

2002-2004 **Evangel University** Springfield, Missouri

Bachelor of Arts in Government and Social Science

- Vice President, College Republicans
- Member, Pi Gamma Mu Honor Society

2000-2002 **Kent State University** Kent, Ohio

Political Science Studies

- President, Campus Right to Life
- Director for Public Relations, College Republicans

Jeffrey A. Burke

(b)(6) [redacted]

OBJECTIVE

I seek a career in the Intelligence Community where I can build upon my experiences at the Department of Defense to help serve and protect the United States. I believe my current employment, education, and desire can make a valuable impact, particularly as a military, political, or leadership analyst.

(b)(6) [redacted]

EXPERIENCE

Office of the Secretary of Defense - Legislative Affairs (OSD/LA) *Dec. 2005-current*

- Special Assistant for NII - Intelligence, Operations, and Space Division

Currently manage Congressional engagements related to DoD Intelligence equities. My primary role is to serve as liaison between DoD and the Congress with products and actions directly supporting top Pentagon officials including the Secretary of Defense. Examples of responsibilities include warfighter support, HUMINT, detention and interrogation policies, cyber security, and space assets. Work with DNI consistently to advocate programs and IC positions. Travel to Iraq, Kuwait, and Guantanamo Bay has provided an opportunity to see in-theatre assets.

- Research Specialist

Initially served as a member of the Research team within OSD/LA. Required the ability to simultaneously manage multiple tasks, short and long term projects, and both individual and group research. The research was compiled from a variety of sources and contacts. Efforts focused on preparing senior DoD officials for Congressional interaction and requests.

Terrorism Research Center (Arlington, VA) *Nov. 2003-Mar. 2004*

(www.terrorism.com)

Built terrorist group and attack profiles, researched trends and explained the historical implications, such as the 2003 Jordanian Embassy attack in Iraq. This opportunity provided valuable analytic experience and a greater understanding of the war against terrorism.

Expert Choice Inc. (Arlington, VA) *Sep. 2003- Mar. 2004*

- Assistant Office Manager

Performed a variety of tasks to aid the running of a small business. I became proficient with Lotus Notes Database and performing day-to-day operations from production to client interactions. Also mastered usage of Microsoft Office and developed typing skills at 70wpm.

EDUCATION

George Washington University (GWU) May 2007

M.A. in Security Policy Studies

Concentrations: Transnational Security Issues; Intelligence & U.S. National Security

James Madison University (JMU) May 2003

Major: History GPA: 3.4

Minor: Political Science Honors Scholar

Thesis Topic: The Road to Revolution: The effect of the Sugar Act in Boston.

Co-Author: Uzbekistan; Radical Fundamentalist Activism by the IMU.

Carrier Award 2002 Recipient (given to overall ideal student leader at JMU)

William R. Nelson Institute (JMU) *Sep 2001-May 2002*

Student Volunteer/Intern

Served as assistant to the director. Researched, wrote, and assisted in presentations used by the Department of State and J-2. The focus of the Institute was central Asian countries and terrorism.

References Available Upon Request

Joanna Campione

(b)(6) [redacted]

EXPERIENCE:

The Washington Institute for Near East Policy — **Washington, DC**
Media Coordinator — *8/05 to Present*
Development Associate — *1/06 to Present*
Development Assistant — *7/05-1/06*

- Handled press calls for all senior research staff.
- Cultivated relationships with first tier media.
- Planned and executed successful media and fundraising events throughout the country with Ambassador Dennis Ross, General (Ret.) Moshe "Boogie" Ya'alon, and Institute Executive Director Robert Satloff, among others.
- Developed more efficient and effective communications, database, fundraising, and accounting practices.
- Wrote and edited letters and invitations, managed donors-only web pages, and served as primary liaison between the Institute, the board of trustees, and donors.
- Oversaw management of Development Assistant, media intern, and development intern's workload and development.

Senator Christopher "Kit" Bond (R-MO) — **Washington, DC**
Press Intern — *8/04 to 12/04*

- Assistant to Press Secretary and Director of Communications. Updated journalist contact lists. Arranged media interviews.
- Drafted and distributed mass mailings to constituents.
- Composed and edited press releases for national and local media.

National Republican Senatorial Committee Special Teams — **Anchorage, AK**
Volunteer — *10/04 to 11/04*

- Participated in Get-Out-the-Vote activities, and rallies, and distributed leaflets for Senator Lisa Murkowski (R-AK) in her successful 2004 re-election campaign.

Congressman Kenny Hulshof (R-MO) — **Columbia, MO**
Intern — *9/03 to 5/04*

- Handled constituent calls and correspondence.
- Planned dinner for 35 State Legislatures and took care of all event planning details.
- Assisted with scheduling.

Congressman Kenny Hulshof's campaign office — **Columbia, MO**
Volunteer — *5/04 to 8/04, 1/05*

- Researched county demographics and compiled information for campaign reference.
- Attended campaign fundraising events and handled donations.
- Assisted with relationship building with donors and constituents.

Secretary of State Matt Blunt — **Jefferson City, MO**
Communications Intern — *4/03 to 8/03*

- Authored press and edited press releases and information for kids' webpage.
- Assembled daily press briefing for the Secretary of State and his staff.
- Created a mass email mailing list for press releases and press advisories.

EDUCATION:

University of Missouri-Columbia — *May 2005*

Bachelor of Journalism in Strategic Communications
Bachelor of Science in Political Science

ARCH A. MOORE CAPITO

(b)(6) [redacted]

WORK EXPERIENCE

Office of Presidential Advance, The White House – Washington, DC
***Volunteer**, August 2006 – June 2007*

- Organized and coordinated event sites for official tours, fundraisers, and rallies domestically and internationally.
- Met with host committees – worked to create smooth environment for The President.
- Built time-management skills, planning, and organizational skills; worked with stiff time deadlines, and controlled large crowd flow.

Office of the Majority Whip, Hon. Roy Blunt – Washington, DC
***Staff Assistant**, August 2005 – July 2006*

- Organized and coordinated weekly office meetings.
- Participated in staff meetings, answered phones, and supervised interns.
- Developed strong ability to multi-task, organize, and delegate responsibility.

New York Stock Exchange – New York, NY
***Government Relations Intern**, May 2004 – August 2004*

- Administered tours of the trading floor at the NYSE.
- Worked frequently with Microsoft Excel to create organized planning arrangements for visits/tours especially leading up to the 2004 Republican National Convention.
- Gained exposure to the trading process, the management process, and the client interaction.

House Chief Deputy Whip, Hon. Eric Cantor – Washington, DC
***Personal Assistant Intern**, June 2003 – July 2003*

- Supported the Congressman's personal assistant in the House Majority Whip Office.
- Exposed to daily routine of the Congressman and worked on constituent concerns.

West Virginia 2nd District Congressional Race – Shelley Moore Capito for Congress
***Volunteer**, 2000, 2002.*

- Participated in political rallies, parades, and county fairs.
- Interacted with constituency throughout the 2nd District in West Virginia.

EDUCATION

Duke University – Durham, North Carolina.
Bachelors of Arts in History – May 2005
Minor in Political Science – May 2005

LEADERSHIP / EXTRACURRICULAR ACTIVITIES

- **Old Trinity Club, Duke University – Durham, NC**
  (Senior Honorary)
  President – 2005
- **Sigma Alpha Epsilon Fraternity**
  President – 2003
- **Boys State – Jackson's Mill, WV**
  Nominated for Boys Nation
  2000

WILL CAPPELLETTI

(b)(6) [redacted]

EXPERIENCE

U.S. Department of Defense Pentagon 2007-Present

Special Assistant, Office of the Under Secretary of Defense (Comptroller and Chief Financial Officer)

- Assisted the Principal Deputy Under Secretary with a 360 degree performance review of the Director of National Intelligence, coordinating with officials from across the Intelligence Community
- Managed the Comptroller's Lean Six initiatives (Lean Six Trained) and coordinated with OSD on the DoD-level objectives
- Assisted in preparation of issue books for Congressional hearings and provided legislative research to multiple OSD customers
- Worked directly for the Deputy Under Secretary for Management Reform on a variety of topics and projects relating to financial management and operational issues
- Attended regular higher-level OSD and DoD meetings with principal and occasionally on behalf of principal
- Schedule C Presidential Appointee; (b)(6) [redacted]

The Colonial Williamsburg Foundation Williamsburg, VA 2005-2007

Intern

- Performed research for a number of budget and donor-related projects
- Assisted with donor society meetings and special events
- Wrote and edited correspondence on behalf of development staff and the President's Office

The Republican National Committee Washington, DC 2006

Intern

- Prepared travel briefings for Chairman Mehlman and surrogates
- Produced White House position papers
- Worked extensively with the Republican National Committee's online database

The White House Washington, DC 2005

Intern

- Edited presidential messages and coordinated language and approvals with relevant White House offices
- Pre-vetted requests for Presidential Messages and participated in various research projects
- Built upon my previous experience with the IQ data entry system

EDUCATION

College of William and Mary Williamsburg, VA 2003-2007

- Bachelor of Arts
- Major: History
- GPA: 3.3
- Activities: University Centers Activities Board, Student-Alumni Council, Admissions Tour Guide, Sigma Chi Fraternity

VOLUNTEER ACTIVITIES

Jamestown 2007 Commemoration Committee (2006-2007), Campaign Volunteer (2000, 2002, 2004), RNC 72-Hour Task Force (2006), White House Visitor's Office Volunteer (2005-Present), Vice-President's Advance Representative (2007-Present)

Resume of Charles Cervantes, Esquire
Director of Legal Affairs & Privacy
United States - Mexico Chamber of Commerce

(b)(6) [redacted]

(b)(6) [redacted]

Summary. Charles Cervantes has devoted much of his career to international affairs and international business through a variety of educational pursuits, experiences and volunteer activities. His experience in the fields of private international business, non-governmental organizations, government and diplomacy provide a broad-based background to interact in various scenarios with a comfort level necessary to accomplish goals and objectives with tight deadlines. His career objectives are to combine his private sector experience and skills with public sector experience and skills for activities in the federal and international arenas.

EXPERIENCE

Private Practice. (1981 to present). Top rated attorney by Martindale-Hubbell (AV) in Commercial/Corporate/Civil Litigation and International Practice, including business organizations, administrative law, federal procedure, appellate procedure, public and private contract law, with case matter in telecommunications, environmental, international education law, intellectual property, computer hardware and software contracts and bankruptcy. Venable, Baetjer, Howard & Civiletti (Baltimore/DC: 1981-82); Charles Cervantes, P.C. (DC/Texas: 1982-90); Maloney & Burch (DC: 1990-95); Charles Cervantes, Esquire (Virginia/DC: 1995 -); US-MEXICO Chamber of Commerce, Director of Legal Affairs & Privacy (Wash. DC: 1997 to present). Chamber experience includes co-authoring ***Seven Principles of Environmental Stewardship for the 21st Century*** and managing the development of performance indicators; Chair of the Legal Content Working Group for the ***Ventana Ambiental Mexico***, Internet-based searchable database; conceptualizing and implementing Electronic Commerce programs, including ***Wiring the Border***; corporate governance matters, intellectual property matters and general litigation matters. The above involve organizing public events for outreach to conduct conferences, conventions, panels and related large event activities.

Government Service. (1973 - 1981). Special Assistant and Counselor for Legal Affairs to U.S. Ambassador At Large for U.S.- Mexico Relations, U. S. Department of State, Washington, DC (1979-81). Advised and assisted Ambassador At Large on variety of issues, including transboundary oil pollution, stolen aircraft and automobile treaty, international bridge construction permits, Border Environmental Initiatives, trade and transportation and immigration. Competed SES training in Charlottesville, VA. Attorney-Advisor, U.S. Office of Education (1973-79). Assistant to Deputy General Counsel for Regulatory Review (1978-79). Drafted, reviewed, commented on and advised on promulgation of regulations and administration of federal contracts and grants. Left government service in 1981 as GS-15.

Foreign Studies and Practice. (1978 - 1979). Organization of American States (OAS) Fellow in Comparative Law, Universidad Autonoma de Guadalajara, Mexico. Studies included Mexican corporate, commercial and banking laws. American Bar Association International Legal Exchange Scholar (ILEX), 1979. Placed with Mexico City firm of Barrera, Siqueiros y Torres Landa and handled international joint ventures, real estate, VAT tax, sales and various international business transactions. Handled foreign medical and legal education issues.

EDUCATION, MILITARY, HONORS & APPOINTMENTS

Education. Law: University of Texas at Austin, Doctor of Jurisprudence awarded in 1973. Undergraduate: University of Texas at Austin, Bachelor of Arts awarded in 1969 (International Studies). Post-doctoral: Certificate from the *Universidad Autonoma de Guadalajara, Mexico* (UAG), Faculty of Law (1979). Military. USARNGUS, 371st Spt Bn, 71st Airborne Brigade. Active duty; 1969-70. Reserve duty; 1970 - 73 (Honorable Discharge).

Honors, Appointments, Civic Affiliations. Chairman; UT Law School Reunion 2003, Class of 1973; Distinguished Law Graduate (Jamail Center); Member & Vice Chair, Virginia College Building Authority (1994-98); Member Arlington, Virginia School Board (1992-95); Business Delegate to Governor's Institute on International Business and Education, College of William & Mary (1989); Member: Omicron Delta Kappa National Leadership Society; Sovereign Military Order of the Temple of Jerusalem (Knight Templar; National Deputy General Counsel, 1995-96); Treasurer of SBA, Consul and Permanent Class Officer/Class of '73 (law school).

PROFESSIONAL MEMBERSHIPS AND ASSOCIATIONS

Memberships. United States Supreme Court, U.S. Courts of Appeal for District of Columbia, 3rd Circuit, 5th Circuit &11th Circuit. U.S. District Courts for District of Columbia, Western District of Texas and Maryland. Supreme Court of Virginia, D.C. Court of Appeals. Member of Virginia State Bar, District of Columbia Bar and Texas Bar (inactive). U.S. Claims Court. U.S. Court of Military Appeals. Prior membership in Inter-American Bar Association, Inter-American Bar Foundation, Federal Bar Association, Hispanic Bar Association (President of DC Chapter, 1981-82). DC Bar Foreign Legal Consultants Committee (1986-88).

TEACHING AND WRITING

Teaching. Presenter, "On the Borderline: US - Mexico Relations after 9/11" (March 2002, University of Texas at Austin); Faculty for Advanced Electronic Commerce CLE, Georgetown School of Law, 2001; Discovery for Paralegals, Virginia CLE Faculty, 2001; Environmental Risk Management Workshops, USMCOC, 1997-99; Intellectual Property Seminar, Monterrey MX (1999); International Mediation and Arbitration Workshops; Various International Law Seminars (1977-99); University of Southern California, Washington Education Center (1977-78) as adjunct faculty, taught seminars on Education Policy, Legislation and Regulation. Huston-Tillotson College, Austin, Texas taught Government & the Media and Creative Writing (1970-73).

Writing. Environmental Performance Indicators, May 1, 2002, USMCOC website, www.usmcoc.org, Seven Principles of Environmental Stewardship for the 21st Century, ABA Committee on Natural Resources and the Environment (2000); The Export Trading Company, monograph, U.S.-Mexico Chamber of Commerce, 1981. Impressions of Cuban Education, Editor, GWU Institute for Educational Leadership, 188 pages, 1978. The Influence of Marxist- Leninist Ideology in Cuban Literature and the Cinema, pp. 149-157, Impressions of Cuban Education, id. The Role of the Pioneer Youth Organizations in Counseling, Career Guidance and Placement, pp. 24-27, Impressions of Soviet Education, GWU Institute for Educational Leadership, 1975.

COMPUTER, LANGUAGE SKILLS, MARITAL STATUS, REFERENCES

Windows; Microsoft Word; Excel; Word Perfect; E-mail; Internet; LAN; Lotus; MS Power Point..
(b)(6)

References with permission. Writing Samples upon request.

WILLIAM BENNETT CERVIN

(b)(6)

EXPERIENCE:

2005 **UNITED STATES DEPARTMENT OF DEFENSE** **WASHINGTON, DC**
DEPARTMENT OF THE AIR FORCE
Air Force General Counsel, Confidential Assistant: Presently working directly for the General Counsel of the U.S. Air Force, assisting in the processes of oversight, guidance, and direction for legal advice provided throughout the Air Force. Aid in day-to-day operation of the office and its seven divisions. Developed knowledge of U.S. military structure, Air Force capabilities, and the interactions both within government as well as between the Department and Congress.

2004 **REPUBLICAN NATIONAL COMMITTEE** **WASHINGTON, DC**
Regional Field Coordinator: Collaborated with The White House Office of Political Affairs. Assigned to cover the Northeast region and Nevada to assist the Associate Director in reporting to the Director of Political Affairs, the Senior Advisor to the President, the Vice President, and the President.

- *Political Briefings*: Co-authored political and event briefings to be read directly by the President and Senior Administration officials. Briefings included political interest topics such as unemployment, economy, environment, national defense, homeland security, and state, federal and gubernatorial elections.
- *Strategy*: Aided White House efforts to disseminate policy and message to National and State Party officials. Prepared analysis documents on targeted elections in region. Involved in selection of politically sensitive venues for Presidential visits.

1997 – 2004 **BLUEGOOSE.NET** **DALLAS, TX**
Principal: Founded and operated private small business-oriented computer consulting company. Over the final five year period, the company averaged 231% year-over-year growth in service-related revenues. Released over 40 clients to Direct Connect Computer Services in Dallas in 2004. Website address is www.bluegoose.net.

- *Overview*: Provided clients with technology consulting, web site and graphic design, network design and installation, custom-built high-end computer workstations and media systems, and general maintenance and troubleshooting. Clients included small law firms, medical practices, restaurants, home users, and small-to-medium sized businesses.
- *Proficiency/Skills:* Microsoft Windows 98/2000/NT/XP and Small Business Server Family products, Microsoft Office, JavaScript, HTML, Macromedia Studio MX, Adobe Photoshop, Apache Server, Linux, UNIX, Apple, network design, and various hardware and communication systems.

1999 – 2004 **STATE CHAMP BASEBALL CAMP** **DALLAS, TX**
Co-Principal: Co-founder of summer baseball camp, named after winning the 1998 Texas High School 4A Baseball State Championship. Camps for young boys ages 6-13 continue to operate and annually produce over $15,000 in revenue.

2000 – 2001 **SABINE POWER, L.L.C.** **DALLAS, TX / PORT ARTHUR, TX**
Chief Information Officer: Solved strategic technology issues for energy company, and learned details of municipal bonds and joint public/private financing. Planned to build $2 billion, 1,000 megawatt gasification co-generation facility for electricity generation and conversion of waste petroleum coke to elemental forms. Company goal of raising $25 million in private placement funding suspended following September 11th.

2000 **SALOMON SMITH BARNEY** **DALLAS, TX**
Internship: Worked directly for a Private Consulting Group which managed more than $1 billion in client assets. Skills learned include: portfolio evaluation, equity securities and commodities fundamentals, basic company valuation, basic estate tax planning, hedge and collar fund planning, federal and municipal bond investment strategies, mutual fund investments, and relevant dealings with parent company, Citigroup.

EDUCATION:

1998 – 2003 **TEXAS A&M UNIVERSITY** **COLLEGE STATION, TX**
College of Engineering, B.S. Industrial Distribution, Minor in Business. Member, Texas A&M Baseball (2000). Member, University of Richmond Baseball (1998). Member, Old Army Gentlemen's Society (Ol' Ags). Member, Professional Association of Industrial Distributors (PAID). Volunteer, Helping One Student to Succeed (HOSTS).

ADDITIONAL: (b)(6) . Boy Scouts of America Eagle Scout. Extensive travel to Europe (England, France, Spain, Italy, Switzerland), Asia (China, Singapore, Thailand, Bali), Mexico, Costa Rica, and Africa (South Africa, Zimbabwe, Kenya, Tanzania). Licensed Open Water Scuba Diver. Member, Park Cities Presbyterian Church. (b)(6) References available upon request.

Claude Hammond Chafin

(b)(6)

Education

Master of Arts, United States Foreign Policy **December 2000**
The American University, School of International Service, Washington DC
Relevant Course Work: US Defense Policy, US Foreign Policy,
US Arms Control and Security Policy

Bachelor of Arts, International Service **May 1998**
The American University, School of International Service, Washington DC

Lausanne Collegiate School **May 1994**
Cum Laude Diploma, Memphis, TN

Work Experience

Department Of Defense, Office of the Asst. Sec. for Legislative Affairs October 2001-Present
Special Assistant for Communications, Special Assistant for Research

- Managed Town Hall Meeting Program for Operations Enduring Freedom and Iraqi Freedom
- Composed Daily Operation Iraqi Freedom Update for Congressional Staff
- Developed Congressional Staff Communication Plan for Operation Iraqi Freedom
- Managed Special Projects Including Defense Holiday Tree and Pentagon Ice Cream Social
- Advance Staff for Deputy Secretary Wolfowitz in Singapore and London
- Extensive Congressional and Legislative Research

Department Of Defense, Office of Strategy and Threat Reduction September 2000- March 2001
Graduate Research Fellow

- Edited the Illustrative Planning Scenarios for the Defense Planning Guide.
- Carried out research projects related to the defense budget and war plans.

Office of Senator Mike DeWine, Washington DC **January 1999- May 1999**
Scheduling and Foreign Policy Intern

- Researched background information on dignitaries to brief Senator DeWine for meetings.
- Researched federal budget information for the Senator's drug interdiction legislation.
- Declined invitations for Senator DeWine.

Citizens for a Sound Economy, Washington DC **June 1998- October 1998**
Membership Assistant

- Maintained membership database
- Responded to the membership's requests for information and addressed complaints as needed

Senate Committee for Governmental Affairs: **May 1997- September 1997**
Special Investigation on Campaign Finance, Washington DC
Paid Intern / Assistant to Chief Clerk

- Monitored deposition review sessions to ensure legitimate use.
- Reviewed subpoenaed documents to reconstruct suspect's backgrounds.
- Managed Hearing anteroom.
- Released subpoenaed documents to the press, as records became public.

Office of Senator William H. Frist, MD, Washington DC **January 1995- November 1996**
Paid Intern / Foreign Policy Intern / General Intern

- Responded to Constituent Requests and Researched Foreign Policy Issues.
- Assisted in the production of the Senator's monthly television show.

Office of Senator Fred Thompson, Memphis TN **May 1995- August 1995**
Casework Intern

- Responded to constituent difficulties with the Federal Government.
- Managed front office.

Special Skills

Language: (b)(6)
Computer: Word for Windows, Word Perfect, Excel, Lexis Nexis, , Windows 2000, CQ On-Line, Netscape, Internet Explorer, Power Point

Claude Hammond Chafin

(b)(6)

Education

Master of Arts, United States Foreign Policy — **December 2000**
The American University, School of International Service, Washington DC
Relevant Course Work: US Defense Policy, US Foreign Policy, US Arms Control and Security Policy

Bachelor of Arts, International Service — **May 1998**
The American University, School of International Service, Washington DC

Lausanne Collegiate School — **May 1994**
Cum Laude Diploma, Memphis, TN

Work Experience

Department Of Defense, Office of the Asst. Sec. for Legislative Affairs **October 2001-Present**
Special Assistant for Communications, Special Assistant for Research

- Managed Town Hall Meeting Program for Operations Enduring Freedom and Iraqi Freedom
- Composed Daily Operation Iraqi Freedom Update for Congressional Staff
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- Advance Staff for Deputy Secretary Wolfowitz in Singapore and London
- Extensive Congressional and Legislative Research

Department Of Defense, Office of Strategy and Threat Reduction **September 2000- March 2001**
Graduate Research Fellow

- Edited the Illustrative Planning Scenarios for the Defense Planning Guide.
- Carried out research projects related to the defense budget and war plans.

Office of Senator Mike DeWine, Washington DC — **January 1999- May 1999**
Scheduling and Foreign Policy Intern

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Citizens for a Sound Economy, Washington DC — **June 1998- October 1998**
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Office of Senator William H. Frist, MD, Washington DC — **January 1995- November 1996**
Paid Intern / Foreign Policy Intern / General Intern

- Responded to Constituent Requests and Researched Foreign Policy Issues.
- Assisted in the production of the Senator's monthly television show.

Office of Senator Fred Thompson, Memphis TN — **May 1995- August 1995**
Casework Intern

- Responded to constituent difficulties with the Federal Government.
- Managed front office.

Special Skills

Language: (b)(6)
Computer: Word for Windows, Word Perfect, Excel, Lexis Nexis, , Windows 2000, CQ On-Line, Netscape, Internet Explorer, Power Point

BABS CHASE

(b)(6) [redacted]

PROFESSIONAL EXPERIENCE

U.S. Department of Defense, Pentagon November 2003-Present
Office of the Assistant Secretary of Public Affairs, *Community Relations and Public Liaison*

U.S. Department of Labor, Washington, DC October 2001-October 2003
Office of Public Liaison (OPL), *Deputy Director*
Worked with the Director and the Assistant Secretary of Public Affairs to coordinate and implement the outreach plan to the regulated community. Communicated the Secretary's policies and initiatives to private sector organizations. Identified stakeholder meetings and speaking opportunities for the Secretary, Deputy Secretary and other DOL leadership with appropriate association leaders and groups. Managed special events and projects for the Secretary.

Office of Congressional and Intergovernmental Affairs (OCIA), *Senior Intergovernmental Officer*
Conveyed the message of the President and the Secretary of Labor to governors and local officials with a primary focus on the upper mid-west region. Traveled to region for conferences and actively sought input from state and local government officials on key labor issues. Provided political background information for Secretary's briefings. Acted as liaison between OCIA and the Occupational Safety and Health Administration (OSHA) and Pension and Welfare Benefits Administration (PWBA), as well as the Social Security Administration and the Environmental Protection Agency (EPA).

Memphis Area Chamber of Commerce, *Director, Existing Business* May 1997-October 2001
As the first Director, created strategic plan to implement program and coordinated with public and private resources to streamline delivery of services to the business community. In 2000, received "Award of Excellence" from Business Retention and Expansion International. Identified expansion opportunities that contributed to between 70-80% of the annual investments of over $1.3 billion for the Memphis area since 1997. Coordinated efforts of agency partners to make over 400 company visits a year and address individual as well as systemic problems for the business community. Organized special events for local businesses including securing funding support. Maintained involvement with local, state and national economic development organizations. Consulted with cities building similar efforts including New Orleans, LA; Nashville, TN; Pensacola, FL; Jackson, TN; Chattanooga, TN; Birmingham, AL; and Knoxville, TN.

U.S. Senator Fred Thompson, Memphis, *Staff Assistant* December 1994-May 1997
Managed all aspects of constituent services concentrating on casework. Represented the Senator at area functions, responded to constituent inquiries, wrote correspondence for the field office and assisted with the coordination of volunteer and intern programs.

Tennesseans for Thompson, Memphis, *Field Representative* July 1994-December 1994
Coordinated the planning and implementation of campaign and transition activities in Shelby and Tipton Counties. Organized special events, recruited and supervised volunteers, assisted with fundraising events, coordinated with other statewide campaigns, represented the candidate at area functions, and managed all day-to-day operations of campaign headquarters.

Arnoult & Associates, Inc., Memphis, *Project Director* August 1992-July 1994
Managed communications and research for fundraising clients. Assisted in the creation of the corporate strategic plan, staffed volunteer groups, organized special events, coordinated market and prospect research, developed marketing plan and brochure and wrote client newsletters.

University of Tennessee, Memphis, *Public Relations Assistant* October 1991-April 1992
Memphis Museum System, *Public Relations Assistant* October 1991-January 1992

BABS CHASE

EDUCATION

Baylor University, *Waco, Texas*
Bachelor of Arts, Communication Specialist, 1991

AWARDS AND ACCOMPLISHMENTS

Administration of President George W. Bush, Schedule C Appointment, *2001*
Memphis Business Journal, Top 40 under Forty, *2000*
Business Retention and Expansion International, "Award of Excellence", *2000*
Shelby County Young Republicans Grass Roots Award, *1998*

POLITICAL INVOLVEMENT

RightNow!, *Member, 2002-Present*
Republican National Committee, Weekend Warrior Program, *2002*
Re-election Campaign Committee, U. S. Senator Bill Frist, *2000*
Shelby County Young Republicans, *Chairman 1997 and 1998, Vice Chairman 1996*
Re-election Campaign Committee, Tennessee Governor Don Sundquist, *1998*
Re-election Campaign Committee, Shelby County, Tennessee Mayor Jim Rout, *1998*
Re-election Campaign Committee, Young Professionals Coordinator, U.S. Senator Fred Thompson, *1996*

CONFERENCE PRESENTATIONS

Ohio Jobs and Family Services Directors Association, *Columbus, OH, 2002*
Women's Entrepreneurial Summit, Satellite location, *Little Rock, AR, 2002*
Pensacola Chamber Industry Appreciation Breakfast, *Pensacola, FL, 2001*
Business Retention and Expansion International, *Ottawa, Canada, 2001*
Governor's Conference on Economic Development, *Knoxville, TN, 1999*
Tennessee Industrial Development Council Conference, *Destin, FL, 1999*

PROFESSIONAL DEVELOPMENT

Graduate, Economic Development Institute, University of Oklahoma, *Norman, OK, 2001*
Business Retention and Expansion International, Certified Master Consultant, *1997*
SEDC, Southern States Economic Development Short Course, *Atlanta, GA, 1998*
ACCLIVUS, BASE for Sales Excellence Training, *Memphis, TN, 1998*
CUED, Business Retention and Expansion Short Course, *Baltimore, MD, 1997*

EXTRACURRICULAR INVOLVEMENT

Junior League of Washington, *2002-Present*
National Presbyterian Church, *Youth Sunday School Teacher, 2003-Present*
Taste of the South Gala Committee, *2001-Present*
Tennessee State Society, Board Member, *2002-Present*
Hutchison School Alumnae Association, *Class Representative 1987-Present*

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(b)(6)

EDUCATION **HARVARD UNIVERSITY | Harvard Kennedy School**
Master in Public Policy, International Security Policy and Management

Thesis: Strategic counterterrorism communications analysis for United Kingdom government
- Outstanding Master in Public Policy Thesis (Policy Analysis Exercise) Award Finalist
- Analyzed strategies to change political communications and effectively support counterterrorism goals

Coursework: National Security Organization and Management, Quantitative Methods, Negotiations Analysis

COLUMBIA UNIVERSITY | Barnard College
A.B., Urban Studies and Political Science
Thesis: Impact of India's regional development policies on urban slum growth

EXPERIENCE **POLICY AND POLITICAL**

THE WHITE HOUSE | Presidential Personnel Office Washington, DC, 2009-Present
Deputy Chief of Staff. Lead recruitment of Adminsitration officials. Special Assistant to the Director, 2009.
- Create a professional development program for senior, mid-level and junior administration appointees
- Coordinate communications strategy for Senate-confirmed nominations and Presidential Appointments
- Manage Presidential Delegations and coordinate with the National Security Council and State Department
- Prioritize Director's activities with White House staff, federal agency heads, and senior federal officials
- (b)(6)

UNITED STATES SENATE | Rules and Administration Committee Washington, DC, 2004-2006
Professional Staff Member. Analyzed legislative campaign finance and federal elections administration proposals. Provided Congressional oversight of federal agencies. Staff Assistant, 2002; Intern, 2001
- Drafted federal election law legislation, Help America Vote Act of 2002 (HAVA)
- Developed policy arguments for debates on voter identification requirements and lobbying reform
- Drafted Congressional hearing and Senate floor debate statements and questions
- Monitored nationwide implementation of HAVA in states and territories
- Represented Senator and Committee at federal agency meetings and hearings

PRESIDENTIAL TRANSITION TEAM | Presidential Personnel Department Washington, DC, 2008-2009
Staff Assistant. Developed candidate slates for cabinet and sub-cabinet positions in energy/environment agencies.
- Assisted transition and onboarding of White House Presidential Personnel Director and leadership team
- Coordinated research activities to ensure candidates met President-elect's expectations and requirements

OBAMA FOR AMERICA | Paid Media and Polling Department Chicago, IL, 2008
Media Coordinator. Led and managed polling, media, and direct mail consultants.
- Managed national persuasion mail program, which sent over 100 million general election mail pieces
- Led campaign's successful and winning paid media and polling activities for the U.S. Northeast

NATIONAL SECURITY RELATED INTERNSHIPS

BOOZ ALLEN HAMILTON | Global Security Group McLean, VA, 2007
Conducted research and analysis to support United States government intelligence community clients.
- Researched emerging international affairs and national security issues
- Prepared war-gaming business development proposals on emerging national security threats (pandemic in Asia)
- Analyzed open source intelligence data and information

UNITED STATES STATE DEPARTMENT | Diplomatic Security Bureau Fort Lee, NJ, 2007
Supported managers and special agents in providing security and investigating passport and visa fraud allegations.
- Edited employment evaluation reports of agency's law enforcement agents
- Designed field office presentations for field office's Special Agent in Charge

LEADERSHIP *Director*, Office of Public Service | Harvard Kennedy School, 2007-2008
Coordinator, Master in Public Policy Seminar Series | Harvard Kennedy School, 2006-2007
Board Member, Center for Public Leadership | Harvard University, 2006-2007

Awards *Frank Gilbert Bryson Prize*, awarded to graduating student who, by opinion of her class, has given conspicuous evidence of unselfishness and has made the greatest contribution to Barnard during her college years; *Barnard College Bear Pin*, 2004; *Barnard College Student Government Association Award*, 2001, 2002, 2003; *Columbia University Organization Award*, 2001; *Columbia University Bronze Crown*, 2001

PERSONAL (b)(6)

LUCIA CHO

(b)(6)

CAREER PROFILE

Results-oriented, bi-lingual, energetic young professional with over a year government contractor experience to include working in the Office of the Under Secretary of Defense (Comptroller) organization as the Acting Confidential/Executive Assistant to the Under Secretary of Defense (Comptroller) a Presidentially-appointed Senate-confirmed official who is the Secretary of Defense's Senior Chief Financial Officer for over $600 billion in Annual Defense spending, and over 10 years of entrepreneurial restaurant and hospitality experience. Works exceptionally well for and with the Principal Deputy, Comptroller Executives/Team Leaders, Military Management staff, and interagency personnel. Tackles and solves problems, takes initiative and possesses the tact and diplomacy to interact with senior Department of Defense officials such as the Office of the Secretary of Defense, Members of Congress and Cabinet Secretaries. Knowledgeable of Department of Defense programs. Strong communication skills and speaks and writes in English and elemental Korean.

PROFESSIONAL EXPERIENCE

Department of Defense
Office of the Under Secretary of Defense (Comptroller) - OUSD(C) **Pentagon, Washington, DC**
Front Office May 2008 - Present
Acting Confidential/Executive Assistant to Comptroller

- By name request to provide administrative, management and customer service support to the Under Secretary of Defense (Comptroller), the Principal Deputy, and the Front Office Military Management staff
- Maintains official and personal calendars of appointments for the Under Secretary of Defense (Comptroller) and the Principal Deputy to include meetings with the Secretary of Defense, Senior White House and Department of Defense officials and private sector Chief Executive/Finance Officers on an hourly basis
- Serves as liaison between the Under Secretary of Defense (Comptroller), Principal Deputy, staff members, Members of Congress, White House Staff and other Federal Agencies with coordinating action items to include Comptroller internal and external suspenses and office/call visits
- Research, gather and coordinate information for budget program issues and prepare briefing materials that includes read-aheads and briefing books for Under Secretary of Defense (Comptroller)
- Works closely with Comptroller Action Officers to ensure the Under Secretary of Defense (Comptroller) is properly briefed and prepared for Secretary of Defense meetings, Congressional hearings and testimonies
- Works closely with DoD SES and interagency personnel to support high-level foreign embassy visits
- Provides VIP escort service as required
- Serves as Liaison Officer between the OUSD(C) and the Pentagon Force Protection Agency for critical VIP mission escort movements to include the coordination of transportation and escort security details
- Created and organized a tracking system for the OUSD(C) Front Office records, files, congressional correspondence and reference materials

Department of Defense
Office of the Under Secretary of Defense (Comptroller) - OUSD(C) **Pentagon, Washington, DC**
Directorate of Management and Administration November 2007 – January 2009
Executive Assistant

- Collected, tracked and updated Department of Defense Civilian Employee Certified payroll information for 150 personnel into the Defense Civilian Pay System (DCPS)
- Trained new Time and Attendance Administrators on the OUSD(C) Timecard Database and on DCPS
- Established security access and procedures for new personnel
- Processed Executive correspondence
- Maintained work furlough statistical data for Comptroller critical positions
- Responsible for the Under Secretary of Defense (Comptroller) official stationary project
- Ordered and tracked supplies for the OUSD(C) Front Office as needed under the direction of the Human Capital Administrator
- Responsible for and implemented a classified materials disposal/destruction process according to regulations for the OUSD(C) Front Office Military Management staff
- Obtained and distributed OUSD(C) classified and unclassified mail accordingly

LUCIA CHO

The Dock at Lansdowne **Leesburg, VA**
Dining Room Supervisor, Trainer & Server March 2007 – November 2007

- As a Dining Room Supervisor mentored and motivated employees on outstanding customer service standards
- Created training materials for servers and food runners to include practice sheets, tests, visual aids and handbooks
- Trained and certified servers and food runners in providing enhanced hospitality, team service and menu etiquette/knowledge
- Responsible for the evaluation of employee merit and recommended on advancement or in some cases demotions
- Developed and implemented a balanced standard operating procedure to maximize server efficiency

Mike's American Grill, Great American Restaurants **Springfield, VA**
Trainer & Server June 2004 – October 2006

- Provided outstanding guest service at a high-volume well reviewed 3-star restaurant
- Trained new servers on technical specifications and menu knowledge to include recipe nutrition
- Shift Leader, mentored new staff members

New York Café & Convenience Store **Washington, DC**
Shift Manager August 2003 – February 2004

- Supervised and mentored a team of 7 employees and served as temporary General Manager
- Monitored and purchased supplies to include food and beverage inventory
- Drafted and designed marketing and promotional materials to increase sales and revenue
- Calculated and reconciled daily bank deposits and assisted in opening/closing operations

EDUCATION

George Mason University, Fairfax, VA
Bachelor of Arts in English; Minor in Dance, August 2003
Overall GPA: 3.1; Dean's List

TRAINING

Department of Defense, Pentagon, Washington, DC

- Emergency Escape Mask Training, 2007
- Enterprise Correspondence Control System (ECCS), 2007
- Defense Travel System (DTS), 2007

OTHER SKILLS & QUALIFICATIONS

- (b)(6)
- Microsoft Office Suite
- Volunteered to host Wounded Warriors at the OUSD(C) annual Holiday Gala, December 2007

...References Available Upon Request...

KRISTEN K. CICIO
(b)(6)

Staff Assistant to the Vice Chairman of the Joint Chiefs of Staff
Highest Grade Held: GS-301-14, January 1999 to present

(b)(6)

EXPERIENCE:

October 2001 to September 2005: As Staff Assistant to the Vice Chairman of the Joint Chiefs of Staff (VCJCS) I was his primary point of contact for his daily, weekly and yearly schedules. VCJCS' schedule included travel commitments, briefs, meetings, ceremonies and official visits of foreign dignitaries. I provided background material for all appointments. I was his principal conduit for contact with US and foreign government officials at the highest levels, the media, the Joint Staff leadership and business leaders. I also provided executive support to VCJCS when he traveled abroad and had both official and social contact with a number of different nationalities in many countries visited. I keep his personal and social files and make him and his spouse aware of all future official/social events.

December 1997 to September 2001: As Civilian Executive Assistant to the Chairman of the Joint Chiefs of Staff I managed administrative activities in the immediate Office of the Chairman. Established and maintained the Chairman's daily, weekly & yearly schedules. Established and maintained standard operating procedures to prepare and distribute the Chairman's calendar. Arranged and maintained the Chairman's schedule of appointments for conferences, meetings, briefings, official visits, ceremonies, travel commitments and social engagements. Served as the principal conduit for contact with key high-level government officials (US & foreign), business and media leaders, members of the personal staff and Joint Staff leadership. Received and placed all telephone calls. Received and escorted all visitors to the Chairman's office. Served as the point of contact and an intermediary between the Chairman and those who made demands on his time. Accompanied and provided executive support to the chairman when he traveled abroad. Made both official and social contact with a number of different nationalities in the many countries visited. Kept those who needed to know informed of the Chairman's location at all times during duty hours. Kept the office appraised of planned evening and weekend social events. Prepared a wide variety of correspondence on behalf of Chairman. Responded to public inquiries concerning the Chairman and established official and personal files as required.

March 1993 to December 1997: As Special Assistant and Office Manager to the Assistant to the President for National Security Affairs I was required to have an in-depth knowledge of national security programs and foreign policy initiatives. It was also necessary to have a grounded knowledge of the organization and functions of the departments and agencies comprising the Executive Branch, Senate, House of Representatives, DOD and State plus all foreign policy and intelligence community agencies. My major responsibilities included ensuring comprehensive interagency coordination on a variety of administrative and management matters; performed special assignments and project requiring sensitivity of the issues that affect national security policy. Reviewed policy papers, talking points and speeches to ensure compliance with correspondence format directives. Responsible for maintaining the National Security Advisor's calendar which took both diplomacy and tenacity. Arranged meetings, coordinating with all appropriate attendees consisting of the highest level officials from the White House Staff, Executive Branch and Executive Office of the President.

December 1991 to March 1993: As Special Assistant to the Deputy Assistant to the President for National Security Affairs (DAPNSA) I performed the following duties: Maintained the DAPNSA's

August 1989 to December 1991: Personal Assistant and Social Secretary to the Commander-in-Chief Allied Forces Southern Europe (CINCSOUTH/Naples, Italy)/Commander-in-Chief U.S. Naval Forces Europe (CINCUSNAVEUR/London, UK).

EDUCATION: Associate Degree/Business, Tiffin University, Tiffin, Ohio

MICHAEL A. CLAUSER

(b)(6)

EXPERIENCE

COMMONWEALTH CONSULTING CORPORATION — Arlington, VA
RESEARCH ASSOCIATE — September 2006 to Present
RESEARCH ANALYST — December 2005 to September 2006

- Coordinates government-relations and business strategy projects for domestic and international clients targeting both Houses of Congress, as well as the Departments of Defense, Army, Navy, Air Force, Homeland Security, and State
- Tracks key legislation in the House and Senate Appropriations, Armed Services, and Homeland Security Committees
- Attends and reports on both House and Senate Armed Services Committee hearings and bill mark-ups
- Supports senior corporate executives, retired senior military officers, and former Congressional and White House staff
- Drafts issue briefs, correspondence, and hearing questions for legislators and senior Executive branch officials
- Researches and reports on federal acquisition regulations, international traffic in arms regulations, and export licensing
- Drafts and edits consulting proposals, contracts, correspondence, trade press articles, and client press releases
- Organizes, coordinates, and executes company-sponsored charity events with veterans groups and youth shelters
- Develops graphic design concept and authors all written text for <http://www.commonwealthconsulting.com>

WELDON VICTORY COMMITTEE — Seventh Congressional District, PA
CAMPAIGN ASSISTANT — 23 October 2006 to 7 November 2006

- Volunteered on the re-election campaign of former House Armed Services Committee and House Homeland Security Committee Vice Chairman, Mr. Curt Weldon (R-PA 07) during personal leave from Commonwealth Consulting
- Managed the drafting, funding, signing, and publication of a several thousand dollar full-page campaign advertisement
- Canvassed door-to-door on behalf of the Congressman and telephoned both constituents and political action committees

OFFICE OF U.S. CONGRESSMAN CHARLES W. DENT (R-PA 15) — Washington, DC
LEGISLATIVE INTERN — November 2005 to December 2005

- Attended House Committee on Homeland Security hearings on behalf of the Ranking Member and his Legislative team
- Tracked and researched legislation then drafted constituent correspondence explaining the Member's stance on issues
- Directed telephone and e-mail inquiries from constituents to the appropriate Federal agency or Legislative office

OFFICE OF U.S. CONGRESSMAN JOHN E. PETERSON (R-PA 05) — State College, PA
CASEWORKER INTERN — July 2005 to August 2005

- Assisted in legislative casework relating to military academy nominations, immigration casework, and veterans' affairs
- Assisted in special projects aimed at constituent outreach as well as coordination efforts with U.S. Federal agencies

EDUCATION

M.A.	International Relations *with Distinction*, University of Economics, 2006	Poznań, Republic of Poland
M.A.	European Studies *with Merit* (ILJ), University of Exeter, 2006	Exeter, United Kingdom
B.A.	Philosophy, Pennsylvania State University, 2004	University Park, PA
B.A.	Religious Studies, Pennsylvania State University, 2004	University Park, PA

PUBLICATIONS

Clauser, Michael. "Review of Out of Evil: New International Politics and Old Doctrines of War, by Stephen Chan." *The British Journal of Middle Eastern Studies*, (November 2006). Vol. 33, Issue 2; pp. 238-240.

—. "Review of The Market for Force: The Consequences of Privatizing Security, by Deborah Avant." *Political Studies Review*, (May 2006). Vol. 4, Number 2; pp. 225-226.

— and Doug Harpel. "Ultra Wideband Radar Technology to Assist with First Responders and Special Operators." *Defense Systems Daily*. <http://defence-data.com/current/page31979.htm>, (1 May 2006).

—. "Review of The Replication of Violence: Thoughts on International Terrorism after September 11th 2001, by Suman Gupta." *The British Journal of Middle Eastern Studies*, (November 2005). Vol. 32, Issue 2; pp. 276-277.

ACHIEVEMENTS AND LEADERSHIP

Limited language familiarity with French, German, Modern Greek, Standard Arabic, and Polish
Explored 21 foreign countries with extensive time in the Balkans and Central Europe with residence in Greece, Poland and UK
Awarded U.S. State Department Travel Scholarship to attend Legal English Skills Training Conference in Prague, May 2005
Founding Father and Chartering Member, Phi Lambda (Penn State) Chapter of the National Fraternity of Alpha Chi Rho
Eagle Scout rank, Boy Scouts of America, 2000

JONATHAN C. COFFIN

(b)(6)

WORK EXPERIENCE

REPUBLICAN NATIONAL COMMITTEE, Washington, DC
DEPUTY DIRECTOR OF TELEVISION AND RADIO (May 2006 – Present)

- Direct and implement regional television and radio strategy to maximize impact in key markets.
- Book regional/national radio and television interviews for Chairman Mehlman and GOP surrogates.
- Produce in-studio live shots and schedule studio activity with Congressional offices.
- Coordinate surrogate activity with Congressional campaigns, the NRCC and the NRSC.
- Edit audio recordings for radio actualities and web-posts.

APCO WORLDWIDE, Washington, DC
ISSUES MANAGEMENT – INTERN (June 2005 – August 2005)

- Assisted with national re-launch of prescription drug assistance program; tasks included editing media material and booking radio interviews for clients in the pharmaceutical industry.
- Secured local print coverage for financial services clients.
- Conducted research on potential business opportunities with foreign governments and retail clients.

REPUBLICAN NATIONAL COMMITTEE, Washington, DC
GOPTV – INTERN (June 2004 – November 2004)

- Booked television interviews for GOP surrogates; helped secure 772 interviews in 115 markets.
- Staffed television operations at the Republican National Convention and the GOP Boston response to the Democratic National Convention.
- Assisted with video shoots; tasks included production, camera operation and basic editing.
- Managed earned media documents and media lists using Bacons and TVEyes.

SENATOR MIKE DEWINE, Washington, DC
PRESS OFFICE – INTERN (January 2004)

- Composed constituent mail and assisted with press releases and media events.
- Performed research for speeches/constituent mail; topics included Veterans Affairs and Medicare.

ACTIVITIES

SIGMA CHI FRATERNITY – XI CHAPTER

- Managed $360,000 annual operating budget while overseeing $50,000 renovation project.
- Directed $40,000 capital project to construct a new study lounge.

STUDENT GOVERNMENT

- **PUBLIC RELATIONS DIRECTOR** (March 2004 – September 2004; January 2005 – April 2005)
  - Directed all media and publicity efforts as member of the Executive Board.

WGRE RADIO – DEPAUW UNIVERSITY, Greencastle, IN

- **ASSISTANT NEWS DIRECTOR** (May 2003 – December 2003)
  - Monitored campus news and covered local political campaign events, including President Bush's visit to Indianapolis and former General Wesley Clark's speech at DePauw.
- **PROMOTIONS DIRECTOR** (January 2004 – May 2004)
  - Administered all promotional and media efforts, including general marketing, press releases and cross-promotion with other media outlets.

***THE DEPAUW* – STUDENT NEWSPAPER** (2002-2005)

- Wrote as Opinion Columnist, Photo Opinion Reporter and News Writer for bi-weekly publication.

EDUCATION

DEPAUW UNIVERSITY, GREENCASTLE, IN – MAY 2006

- B.A. - Political Science; Minor - Mass Communications (GPA: 3.67 / 4.0)

MEDIA FELLOWS

- Highly selective honors program combining a liberal arts education with the practice and analysis of journalism and the mass media.

AWARDS

PHI BETA KAPPA INDUCTEE (APRIL 2006)
GERTRUDE CRAIN STUDENT MEDIA AWARD (MAY 2004)

John Philip Cook

Local Address:
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Mailing Address:
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GOVERNMENT:

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U.S. Department of Energy February 2005 – Present **Washington, DC**
Special Assistant to the Assistant Secretary, Office of Environment, Safety, and Health

- Assist in evaluating policy issues facing the Office of Environment Safety and Health
- Perform special projects throughout the DOE complex (including international liaison assignments)
- Review testimony and hearing materials with pertinence to the Assistant Secretary's management scope

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POLITICAL EXPERIENCE:

Presidential Inaugural Committee December 2004 – January 2005 **Washington, DC**
National Finance Coordinator

- Served as a liaison between the Finance Director and the inaugural staff, major donors, and corporate donor representatives
- Assisted in processing over $35 million in corporate and individual donations to the Inaugural Committee
- Sold donor packages to non-target clients and recruited prospective contributors
- Acted as the Deputy to the Finance Director, William Gaynor

Republican National Committee August – November 2004 **Washington, DC**
Staff Assistant to the Director, Office of the National Political Director, Blaise Hazelwood

- Created tracking documents and helped to solve logistical issues for the *Voter Registration* and *72 Hour Programs*
- Assisted in budget preparation and special projects for the Political Director
- Recruited and co-managed interns for the Political Office
- Facilitated general projects supporting the entire political staff

Republican National Committee April – June 2004 **Arlington, Virginia**
Staff Assistant, Victory Finance 2004, Office of the Vice Chair, Jack Oliver

- Assisted Budget Manager with tracking event costs, solving bill payment discrepancies, and vendor payment operations
- Served as initial point of contact for the Finance Division; handled donor inquiries
- Drafted and finalized correspondence for Jack Oliver

Bush-Cheney '04 Headquarters December 2003 – March 2004 **Arlington, Virginia**
Finance Intern, Office of the Vice Chair, Jack Oliver

- Assisted in fundraising activities

PROFESSIONAL:

R.F.C. Industries April – October 1997-2003 **Weston, Massachusetts**
Manager, Playground Construction, Cedar Works of Maine Playgrounds

- Managed Boston-area job sites, executed company-standard safety checks
- Handled customer relations, troubleshooting, client questions and concerns
- Created and maintained a new specialized database system

J. Cook Industries May – September (seasonal operations) 1999 – 2003 **Belmont, Massachusetts**
Founder, Cedar Wood Treatment and Service, Cedar Works of Maine Products (now inactive partner)

- Addressed customer needs in residential services
- Organized company accounts / hired and trained employees
- Created database and direct-mailing system
- Structured advertising; managed daily operations and contracts

EDUCATION:

Syracuse University, Whitman School of Management **Syracuse, New York**
Concentrations: Marketing, Entrepreneurship and Emerging Enterprises; B.S.

- Syracuse University College Republicans
- Syracuse University Investment Club

SKILLS:

- **Computer literate:** Microsoft Word, Excel, Outlook and Power Point; Minitab, Datadesk Statistical Analysis Software (SAS), and HTML Code (limited knowledge)
- **Business:** Licensed real-estate salesperson, Commonwealth of Massachusetts #9048011 (inactive); commercial real estate experience, Philip Pane Properties; small business operations, logistics, and sales experience
- **Emergency Coordination Experience:** Large scale disaster mobilizations, Katrina Incident 2005, served on the public affairs staff to the Primary Federal Official

References Available Upon Request

Lee Anthony Cook, III

(b)(6) [redacted]

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Education:

- **Virginia Military Institute, Lexington, VA** Graduated May 2006
  - **Bachelors Degree Psychology**
- **St. Mary's High School, Annapolis, MD** Graduated June 2002

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Experiences/Accomplishments:

Office of the Secretary of Defense: Legislative Affairs – Pentagon (Aug 2007 to present)
Special Assistant for Congressional Investigations and Personnel & Readiness. Responsible for compliance with investigation requests from standing defense oversight committees of the Senate and House. This requires the gathering of requested information from offices within the Department of Defense and the certification of their content for release. As a Special Assistant to the Chief of Personnel & Readiness I research DOD policy issues raised by Members of Congress. This requires keeping abreast of current policies, events, and issues that may raise concern at standing legislative committees and brief the Assistant Secretary of Defense for Legislative Affairs. My position requires me to deal with Members of Congress and Senior Staff with confidentiality and diplomacy in a demanding portfolio.

Grassroots Coordinator: Bonner & Assoc. – Washington, DC (March 2007 – Aug 2007)
Staff Support Federal Lobbying Firm. Responsible for mobilizing grassroots coalitions across the country to rally support for issue specific projects. Required research and outreach to community leaders and activists to enlist their active support for legislative initiatives.

Regional Political Director: Michael Steele for Maryland – Hanover, MD (2006-2007)
Regional Political Director United States Senate Campaign. My region encompassed the largest region in the state consisting of nine counties. Established and organized a network of volunteers in each county designed to perform election day activities, voter contact, and collateral distribution. Coordinated campaign appearances and media opportunities for the candidate. Kept abreast of issues of importance or controversy in the region and prepared appropriate briefing materials for the candidate. Developed a strategic plan for communicating message by screening and organizing a network of political operatives and community leaders to promote and lend credibility to the candidate's platform.

Cadet: Virginia Military Institute – Lexington, Virginia (2003-2006)
VMI Lacrosse: Team Captain, four - year letter winner.
VMI Lacrosse Camp Counselor: Tutored children ages 7-16 in the basic principles of Lacrosse. These camps were week long and overnight held during the summer at the Virginia Military Institute. Taught the fundamentals of team building and athletic discipline.
Cadet in Charge: Athletic Department. Supervised 20 Cadets.

Skills:

- Military Skill: Army ROTC courses and as such, familiar with and understand basic leadership styles of a military type organization.
- Experienced leader and manager with effective communication skills.
- *Computer:* Microsoft Excel, Power Point, Windows, and Word.
- *Foreign Language*: Basic knowledge and understanding of Spanish.

Honors and Awards:

- Selected Maryland Page to Republican National Convention 2004
- Marshall King Academic Scholarship – Virginia Military Institute 2002 – 2006
- Congressman Wayne Gilchrest's Nomination West Point Academy 2002

References:

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Associate Professor of Political Science

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ACADEMIC EXPERIENCE

Associate Professor, Department of Political Science, Davidson College. Courses: *International Politics; Intellectual Foundations of American Foreign Policy; United States-Latin American Relations; International Political Economy; Latin American Politics; Democracy, Social Conflict and Security in the Andes; Insurgencies and Counter-insurgencies; Latin American Political Novel.* 2006—current.

Assistant Professor, Department of Political Science, Davidson College. 2000-2006.

Adjunct Professor, Johns Hopkins School of Advanced International Studies (SAIS). Courses: *Latin American Economic Development; Political Economy of Mexico, Central America, and the Caribbean; Latin American Political Economy.* 1999-2004.

WORK EXPERIENCE

Visiting Fellow, ***Center for American Progress, Americas Program.*** February 2007—current.

Contributing Editor and Latin America book reviewer, ***Survival*** (published by the International Institute for Strategic Studies). March 2007—current.

Contributing Writer. The New Republic. March 2007—current.

Director for the Western Hemisphere, *The National Security Council* (November 2004- July 2005). The position was supported through the Council on Foreign Relations' *International Affairs Fellowship.*

Special Assistant to the Deputy Director for Counter-terrorism (J-5), *The Joint Chiefs of Staff.* Fall 2004. The position was supported through the Council on Foreign Relations' *International Affairs Fellowship.*

Special External Advisor to the Assistant Secretary of Defense for International Security Affairs, *U.S. Department of Defense.* 2002-2004.

Consultant, Project: "The Social Safety Net in Colombia: Issues and Options in the Face of Economic Shock". *The World Bank.* Washington, DC. 2001.

Consultant, *United Nations Project on Restored Democracies.* 2000.

Peru Country Analyst, *Andean Competitiveness Project, Center for International Development (Harvard University),* Lima, Peru, 2000.

Colombia Human Rights Analyst, *Catholic Relief Services*, Quito, Ecuador and Bogotá, Colombia, 1997-1998.

Fellow, *Mexican Academy of Human Rights,* Mexico City, Mexico, Summer 1997.

EDUCATION

Ph.D., *with honors*, International Relations, **Johns Hopkins University (SAIS)** 2000.

M.A., *with distinction*, International Relations and International Economics, **Johns Hopkins University (SAIS)**, 1997

B.A., *summa cum laude, Phi Beta Kappa*, Government, **Bowdoin College**, 1994.

BOOKS AND EDITED VOLUMES

The United States and Latin America after the Cold War (Cambridge University Press, 2008).

Gunboat Democracy: U.S. Interventions in the Dominican Republic, Grenada, and Panama (Rowman & Littlefield, 2006.)

Russell Crandall, Riordan Roett, and Guadalupe Paz, editors. *The Andes in Focus: Security, Democracy, and Economic Reform* (Boulder: Lynne Rienner, 2005.) A Spanish-language version will be published in 2007.

Russell Crandall, Riordan Roett, and Guadalupe Paz, editors. *Mexico's Democracy at Work: Political and Economic Dynamics* (Boulder: Lynne Rienner, 2004.) (Published in Spanish by Editores Publishers in Buenos Aires, Argentina as: *La Democracia Mexicana en Marcha.*)

Driven by Drugs: United States Policy Toward Colombia (Boulder, CO: Lynne Rienner Publishers, 2002.) Second published in 2008.

JOURNAL ARTICLES

"Blow Hard: Evo Morales' Drug Problem." *The American Interest.* Winter 2008.

"Taking Root: The Practicalities of Latin American Democracy," *The National Interest.* 83 Winter 2006.

Adam Chalker and Russell Crandall. "One Man's Terrorist: Defining Terrorism in the Colombian Case," *Bowdoin Journal of International Affairs*. 2004.

"Bush, Clinton, and Plan Colombia," *Survival*. 43:4 Winter 2001-2002.

"Debating Plan Colombia," (rejoinder) *Survival*. 43:5 Summer 2001-2002.

"Explicit Narcotization: U.S. Policy Toward Colombia During the Presidential Administration of Ernesto Samper (1994-1998)," *Latin American Politics and Society*. 43:2 Fall 2001.

with Riordan Roett, "The Advancing Political Economy of European Union-Mercosur Relations: United States Perspectives," *Euro-Latin American Forum*. Lisbon: Institute of International and Strategic Studies. November 1999.

"The End of Civil Conflict in Colombia: The Military, Paramilitaries, and a New Role for the United States," *SAIS Review*, 19:1 Winter/Spring 1999.

with Riordan Roett, "Confining Conditions: New Guidelines for Latin America's Leaders," *Harvard International Review*. 21:3. Summer 1999.

with Riordan Roett, "The Global Economic Crisis, Contagion, and Institutions: New Realities in Asia and Latin America," *International Political Science Review*. 20:3, July 1999.

POLICY ARTICLES AND REFERENCE WORKS

"The 49er." *The New Republic*. December 4, 2007.

"Gruff Bluff." *The New Republic*. April 20, 2007.

"Latin America's shift to the Political Left," *Strategic Comments*. April 2006.

"Latin America and Western Civilization," *In the National Interest*. 3:5 May 2004.

"Gunboat Democracy," *In the National Interest*. 3:5 April 2004.

"Latin America's Populist Temptation," *In the National Interest*. 3:5 February 2004.

Akilah Jenga and Russell Crandall. "Back to the Future: Populism and the Implosion of 'Democracy' in Venezuela," in *Venezuela am Scheideweg – Folgen der ersten Systemkrise des neuen lateinamerikanischen Populismus* (forthcoming).

"Venezuela's Political Tempests: Can Chavez Weather the Storm?" *Strategic Commentary*. London: International Institute for Strategic Studies. 8:4 2002.

"Bombs and Drugs Litter Colombia's Road to Peace," *Jane's Defence Weekly Terrorism and Security Monitor*. June 2001.

"Ecuador Experiences its own 'Balloon Effect,'" *Jane's Defence Weekly Terrorism and Security Monitor*. April 2001.

with Riordan Roett, "Brazil," *Oxford Companion to Politics of the World*. Edited by Joel Krieger. Oxford: Oxford University Press, 2001.

"FARC Thrust into Terrorist Limelight After 11 September," *Jane's Defence Weekly Terrorism and Security Monitor*. March 2002.

"Terrorism in Peru," *Encyclopedia of World Terrorism*.

BOOK CHAPTERS

"Latin America: Slower Movement to the Left. *Strategic Survey*. London: International Institute for Strategic Studies, 2008.

"Retrogression in the Andes," *Strategic Survey*. London: International Institute for Strategic Studies, 2005.

New Complications in the Andes," *Strategic Survey*. London: International Institute for Strategic Studies, 2004.

"Disorder in the Northern Andes," *Strategic Survey*. London: International Institute for Strategic Studies, 2003.

"Insecurity in the Andes," *Strategic Survey*. London: International Institute for Strategic Studies, 2002.

"Beyond Plan Colombia. A Theoretical Look at U.S. Policy in Colombia," in Russell Crandall, Guadalupe Paz, and Riordan Roett, co-editors. *The Andes in Focus. Security, Democracy, and Economic Reform*. Boulder: Lynne Rienner, 2004.

"The Impossible Trinity: A Conceptual Analysis of Security and Democracy in the Andes", in Russell Crandall and Riordan Roett, co-editors. *The Andes in Focus*.

"Tackling the Paradox of Success: Macroeconomic Stabilization in Mexico" in Russell Crandall, Guadalupe Paz, and Riordan Roett eds. *Mexico's Democracy at Work. Political and Economic Dynamics* (Boulder, CO: Lynne Rienner, 2004.)

Todd Seabold Fellowship. Given to a Johns Hopkins-SAIS student for academic excellence (January 1997).

Johns Hopkins-SAIS Doctoral Research Fellowship (1998, 1999, 2000).

LANGUAGES

(b)(6)

(b)(6) [redacted]

ADRIAN CRONAUER

(b)(6) [redacted]

(b)(6) [redacted]

PROFESSIONAL HISTORY

Legal

BURCH & CRONAUER, P.C. (Formerly Burch & Associates) — Washington DC. Jan. 1996 to present. Senior Attorney & Corporate Vice President of seven-lawyer firm. Practice concentration in communications law including FCC practice, appellate work, copyright and trademark law. Client list includes radio stations, a satellite radio network, and newly emerging technologies including wireless cable systems and spectrum auction entrepreneurs; Former General Counsel to wireless cable trade group. Admitted to practice before District of Columbia Court of Appeals, Supreme Court of Pennsylvania, U.S. District Courts for the D.C. Circuit, and the Eastern District of Pennsylvania. Member of Federal Communications Bar Association, Federal Bar Association, Bar Association of D.C., and Phi Delta Phi legal fraternity. Moderator: 1995 symposium on Media & the Law, Univ. of S.Dakota Law School. Member of Editorial Advisory Board, *Federal Communications Law Journal*.

MALONEY & BURCH — Washington DC. Nov. 1992 to Dec 1995. Senior Associate. Practice concentration in communications law including FCC practice, appellate work, copyright and trademark law.

WEADON & ASSOCIATES — Washington DC. Sept. 1991 to Oct. 1992. Of Counsel. Practice concentration in communications law.

LeBOEUF, LAMB, LEIBY & MacRAE — Washington DC. May 1990 to August 1991. Associate Attorney, Communications Law Division with emphasis on issues involving copyright, satellite, cable, and common-carrier law. Additional assignments in energy, insurance, maritime, pensions, and environmental law. [$65,000/year]

EDUCATION

UNIVERSITY OF PENNSYLVANIA LAW SCHOOL — Philadelphia, Pennsylvania 19104
J.D. – December, 1989. Activities: Law Review, Associate Editor, 1987-88: Special Projects Editor, 1989. Externship: Clerked for FCC Commissioner Patricia Diaz-Dennis. January through June 1989.

THE NEW SCHOOL FOR SOCIAL RESEARCH — New York, New York 10011
M.A. – Media Studies - January, 1987
B.A. – Liberal Arts - January, 1985

PUBLICATIONS

THE FEDERAL COMMUNICATIONS LAW JOURNAL AT SIXTY — May 1988 *Fed. Comm. Law Jnl.*
SYMPOSIUM ON MEDIA & THE LAW (Moderator) — *South Dakota Law Rev.* Vol 41, 1996.
THE FAIRNESS DOCTRINE: A SOLUTION IN SEARCH OF A PROBLEM — October, 1994 *Fed. Comm. Law Jnl.*
COPYRIGHT & REPRODUCTION RIGHTS — July/August, 1993 Issue of *Art & Design Magazine*.

GOOD MORNING, VIETNAM! — A major motion picture, starring Robin Williams, based on a script I co-authored about my experiences as an announcer with Armed Forces Radio, Vietnam.
HOW TO READ COPY — Textbook on radio and television commercial and voice-over announcing, Bonus Books Inc. (in conjunction with the book division of Broadcasting & Cable magazine) 1990.

COMMUNITY SERVICE

VIRGINIA PUBLIC BROADCASTING BOARD - Board Member
VIRGINIA WAR MEMORIAL FOUNDATION — Trustee.
NEW SCHOOL FOR SOCIAL RESEARCH - Visiting Committee Member
ARLINGTON COUNTY CABLE TV ADVISORY COMMITTEE — Former Member (2 terms)
CITIZEN'S FLAG ALLIANCE - Nat'l Board Member
NATIONAL VIETNAM & GULF WAR VETERANS COALITION — Nat'l Board Member.
VIETNAM VETERANS INSTITUTE — Vice Chairman & Legal Counsel.
NATIONAL VIETNAM VETERANS COALITION FOUNDATION — Legal Counsel.

AWARDS

FCC SPECIAL SERVICE AWARD — presented by the FCC's Managing Director, 1989.

OHIO STATE AWARD (1993) and two NEW YORK FESTIVAL GOLD MEDALS (1992) for NPR program, *Good Morning, Vietnam - A Veterans Day Tribute.*

VIRGINIA EDUCATION ASSOCIATION — Twice awarded the "School Bell Award" for producing a weekly television program on public education issues.

NON-LAW

LECTURER/COMMENTATOR — 1988 to present. Speaker before universities, colleges, bar associations, business groups and veterans organizations, Guest Commentaries published in numerous local and national newspapers & magazines; interview guest or commentator on numerous national television and radio programs.

FREELANCE — New York, NY. 1979-86. Announcing radio & TV commercials and industrial films. Faculty, Department of Radio & Television Studies, New School for Social Research. Announcer, WQXR Radio.

ADRIAN CRONAUER ADVERTISING AGENCY — Roanoke VA. 1976-79. Proprietor. Built my own business, eventually selling out to a larger regional agency.

RADIO STATION WPVR — Roanoke VA. 1973-75. Station Manager. Converted station from live to automated format. Account executive for all house accounts plus my own client list.

RAYMAR ASSOCIATES, INC. — Belmont CA. 1973. Senior Management Consultant. Responsible for devising and installing internal management systems at nine radio and TV stations in six states.

TELEVISION STATION WRFT — Roanoke VA. 1967-73. Operations Manager and Program Director. Negotiated with network and syndicators. Developed and extensively expanded local programming. Trained and supervised all staff except sales and engineering.

TELEVISION STATION WIMA — Lima OH. 1966-1967. News Reporter and Anchorman.

BUSH/QUAYLE — 1992 Presidential Campaign. MC for press conferences & rallies; made national television commercial.

Rep. DUNCAN HUNTER — 1992 California reelection campaign. Voiced radio spots.

KYLE McSLARROW & HENRY BUTLER — 1992 Virginia congressional campaigns. Personal endorsement and numerous speeches at rallies and fundraisers. Sign crew & phone bank.

Rep. WAYNE GILCHREST — 1990 Maryland congressional race to unseat Roy Dyson. Made numerous speeches, obtained endorsements from veteran's organization, voiced radio spot announcements.

Rep. FRED UPTON — 1990 Michigan congressional re-election campaign. Voiced radio commercials.

Rep. RANDY "DUKE" CUNNINGHAM — 1990 California congressional campaign to unseat Jim Bates. Voiced radio commercials.

Rep. CLAUDINE SCHNEIDER — 1990 senatorial race to unseat Claiborne Pell. Personal endorsements, speeches and newspaper interviews, obtained endorsements from veteran's organization, appeared at Rhode Island fund-raiser, did radio talk shows and voiced radio commercials.

State & Local

JEANNEMARIE DEVOLITES - 1999 Reelection Campaign. Emceed fundraiser.

JIM GILMORE - 1997 Virginia Gubernatorial Campaign - Founder, Lawyers for Gilmore. MC'd fundraisers.

JOHN HAGAR - 1997 Virginia Lt. Gubernatorial Campaign - Founder, Veterans for Hagar. MC'd fundraisers.

MARK EARLEY - 1997 Virginia Attny. Gen. Campaign - MC's fundraisers.

BEN WINSLOW - 1997 Campaign for Arlington Co. Board. Campaign Chairman.

BEN WINSLOW & HENRIETTA WARFIELD - 1995 Campaign for Arlington County Board. Campaign Chairman. Made campaign television commercials.

SANDY LIDDY BOURN - 1995 Campaign for Virginia state Delegate. MC fundraisers.

JOHN BARR — 1994 Campaign for Arlington County Board. MC for fundraiser.

BILL CLEVELAND — 1998 & 1994 Campaigns for Alexandria city council. Voiced radio & television commercials.

LEW HELM — 1994 Campaign for Silver Spring, MD Council. MC fundraisers; obtain veterans endorsements.

GARY SMITH — 1994 Primary campaign for Florida congressional seat. Fundraisers and media promotion.

JIM GILMORE — 1993 campaign for Virginia Attorney General. Coordinator for Arlington County; Founding member, Lawyers for Gilmore.

BARRY CARON — 1991 Campaign for Virginia State Legislature. Advised on campaign, obtained veterans' endorsement, made numerous speeches at rallies and fundraisers.

JOHN MARSHALL - 1991 Campaign for Virginia State Delegate. MC'd Fundraiser.

JOE EVANS — 1991 Campaign for Arlington County Board. Campaign Chairman. Made numerous speeches at rallies and fundraisers, voiced radio commercials.

SHARON CURCIO
(b)(6) [redacted]

Professional Skills

- Highly organized
- Detail-oriented
- Self-starter

Professional Experience

Office of the Secretary of Defense, Pentagon

March 2001 to Present: Confidential Assistant to The Special Assistant to the Secretary of Defense

Provide support to The Special Assistant to the Secretary of Defense, including prepare personal and official correspondence, coordinate travel, manage appointments and schedules, control and track incoming/outgoing Secretary of Defense correspondence

Office of the Deputy Secretary of Defense, Pentagon

January 1997 to February 2001: Private Secretary to the Deputy Secretary of Defense

Provide direct support to the Deputy Secretary of Defense, including: prepare personal and official correspondence, coordinate travel, manage appointments and schedules, ensure and assist in the effective operation of the Deputy's office

Office of the U.S. Trade Representative, Executive Office of the President, Detailee

May 1996 to December 1996: Confidential Assistant to the Chief of Staff to the U.S. Trade Representative

Supervisory duties: Managed office for Chief of Staff, coordinated schedule, prepared correspondence, and served as liaison with White House, Congress and Department of Commerce

Office of the Secretary of Defense, Pentagon

March 1995 to May 1996: Confidential Assistant to the Special Assistant to the Secretary of Defense

Supervisory duties: Managed office for Special Assistant, including coordinating schedule, preparing correspondence, and serving as liaison with White House, Congress and other Department of Defense officials

Permanent Select Committee on Intelligence, U.S House of Representatives

February 1993 to March 1995: Principal Assistant to the Staff Director/Chief Counsel, Office Manager and Assistant Clerk

Supervised staff of six, including hiring, training, scheduling, and assisting in the determination of salary levels; system administrator for Novell Network of 23 computers; developed and implemented office procedures; ensured proper functioning of all office equipment; liaison with House support system personnel and vendors, maintained all official Committee records, and assisted Staff Director in planning and conducting all Committee functions.

January 1991 to February 1993: Office Manager, Assistant Clerk, and Executive Assistant to the Chief Counsel

Supervised staff of six, including hiring, training, scheduling and assisting in the determination of salary levels; coordinated all foreign and domestic travel for Committee Members and staff, including maintaining liaison with Department of State, Department of Defense, and intelligence agency officials, as well as representatives of foreign countries for travel-related purposes; provided support to the Chief Counsel, including maintenance of legislative records and legal publications, and maintained all official Committee records.

August 1977 to December 1990: Assistant Clerk and Executive Secretary to Chief Counsel

Assisted in the establishment of the Committee, including the formulation of a records keeping system; arranged all foreign and domestic travel for Committee Members and staff; provided administrative support to the Chief Counsel.

July 1975 to August 1977. Office of the Assistant General Counsel (Fiscal Matters), Office of the Secretary of Defense and Office of the Secretary of Defense (Comptroller)

Established and maintained office files and appointment records; scheduled travel; and composed responses to inquiries.

June 1974 to July 1975: Federal Aviation Administration, Atlantic City, New Jersey

Maintained flight records and associated flight data and scheduled flight inspection crews.

June 1969 to June 1974: First Army Headquarters, Fort Meade, Maryland

Routine secretarial and administrative duties, including maintaining personnel records.

Computer Knowledge and Training

Novell System Manager Training
Windows 95
Word Perfect 2000
Calendar Creator Plus
Microsoft Word 2000
Microsoft Outlook
On Time

References provided upon request.

(b)(6) [redacted]

(b)(6) [redacted]

(b)(6) [redacted]

EXPERIENCE

Obama for America — ***8/2007 – 11/2008***

Deputy Field Director — *Des Moines, Iowa* — *6/2008 – 11/2008*

- Develop goals for field staff, execute field programs, ensure that goals are met
- Manage field staff of 84 and oversee location and opening of 50 offices
- Oversaw a field plan that turned Iowa from a Democratic loss in 2004 to a 10-point victory

Deputy Youth Vote Director — *Raleigh, NC* — *4/2008-5/2008*

- Developed and implemented a statewide youth vote program at targeted colleges and universities that drove unprecedented youth turnout.
- While only 7% of all registered young adults voted in the 2004 primary, 21% of all registered young adults voted in the 2008 primary – 124,300 of whom were newly registered voters.

Field Organizer and Office Manager — *MS, OH, MN* — *1/2008 -4/2008*

- Called and canvassed communities to develop a network of supporters and volunteers
- Organized volunteers into teams with clearly defined goals
- Negotiated leases on new office space
- Created and implemented best office practices, including inventory and data management

Deputy Field Organizer — *Davenport, IA* — *8/2007 – 1/2008*

- Engaged in voter contact to obtain data and recruit and manage volunteers

Illinois Natural History Survey — *Champaign, IL*

Research Assistant — *5/2007 – 8/2007*

- Prepared and analyzed field experiments with a team of research assistants

EDUCATION

University of Illinois — *Urbana-Champaign, IL*

Bachelor of Arts in Political Science — *Graduation: 8/2007*

Bachelor of Arts in Russian, Eastern European, and Eurasian Studies — *GPA: 3.94*

- Graduation with Highest Distinction for completion of a Senior Honors Thesis

Completion of three-week study in Mumbai, India, January 2006

YAROSLAVL STATE UNIVERSITY — *Yaroslavl, Russia*

Study of Russian language, literature, and culture — 8/2005 – 5/2006

- Conducted all classes and coursework in Russian, including:
  - Contemporary Russian Politics; Completion of a twenty-page thesis on the Russian Constitution
  - Completion of a research project analyzing Soviet economics from 1917-1928

LANGUAGE & COMPUTER SKILLS

RUSSIAN	Advanced rating from American Council on the Teaching of Foreign Languages
FRENCH	Able to read and write fluently; conversant in colloquial French
MICROSOFT OFFICE SUITE	Including Word, Access, Excel, PowerPoint, and Outlook
RUSSIAN INTERFACE/KEYBOARD	Able to use Cyrillic keyboard and Microsoft OS in Russian with ease

AWARDS & HONORS

NSEP FELLOW	Government fellowship for study abroad in a non-traditional country (Russia)
BRONZE TABLET	University of Illinois Honors awarded to students graduating at the top 3% of their class.
PHI BETA KAPPA	Liberal Arts Honors Society
JAMES SCHOLAR HONORS	University of Illinois Honors Program that requires a 3.5 GPA and two honors courses each academic year

RESUME

MELINDA MCMILLON DARBY

Executive Director
Wounded, Ill, and Injured Senior Oversight Committee

Department of Defense
and
Department of Veterans Affairs

(b)(6)

(b)(6)

Melinda McMillon Darby
(b)(6) [redacted]

Executive Director, Wounded, Ill, and Injured Senior Oversight Committee
Office of the Secretaries of Defense and Veterans Affairs

From Jul 07 to Present ES-301-05/00, $154.600, (Plus $38,650 Retention Incentive)

Currently serve as the Executive Director of the Wounded, Ill, and Injured Senior Oversight Committee (SOC) Staff Office, a committee co-chaired by the Deputy Secretaries of Defense and Veterans Affairs, and composed of the Secretaries and Chiefs of Staffs of the Military Departments, the Chairman of the Joint Chiefs of Staff, and senior military and civilian officials from both Departments. The SOC was chartered by the Secretaries of Defense and Veterans Affairs to streamline and improve the support to the Nation's Wounded Warriors during their recovery, rehabilitation, and return to duty or reintegration back to "Hometown America." The Secretary of Defense made this his and the Department of Defense's highest priority (after winning the Global War on Terrorism) in his announcement of the establishment of the SOC. The SOC's mission is to provide "world-class" care to our wounded warriors commensurate with their sacrifices and service to the Nation. Specifically:

Report directly to the two Deputy Secretaries

Integrate eight major functional areas; Disability Evaluation System, Traumatic Brain Injury and Post Traumatic Stress Disorder, Case Management, DoD/VA Data Sharing, Facilities, Clean Sheet Review, Legislation and Public Affairs, and Personnel, Pay, and Financial Support

Respond to, and implement, over 500 recommendations from six Commissions (including the President's) and the National Defense Authorization Act FY 2008 on improvement of care of Wounded Warriors

Prepare and defend Department's position to White House Staff, Members of Congress and their staffs

Design comprehensive legislative and policy packages for the President of the United States' Budget

Frame Departmental position and testimony for Congressional Hearings

Back up Deputy Secretaries at Congressional Hearings

Design briefings for the President

Direct the operation of highly-competent, multi-agency, high-level SOC staff

Melinda McMillon Darby
(b)(6) [redacted]

Assistant G-1 (Civilian Personnel) and Director Civilian Human Resources Headquarters, Department of the Army

From Jan 05 to Jul 07, ES-201-05/00 (b)(6) [redacted]
Supervisor: (b)(6) [redacted]

As the Assistant G-1 for Civilian Personnel, and Director of Civilian Personnel for the Department, responsible for developing Civilian Human Resources policy and programs for 291,000 Civilians throughout the Army, the largest employer of Civilians in the Federal Government. As the Army's top Civilian in the Civilian Human Resources Field, advises the Secretary of the Army, Chief of Staff Army, and multiple senior leaders on all aspects of Civilian Human Resources including the unique problems and challenges of such a large employer. As a service provider for other DoD agencies, engaged in a myriad of diverse personnel systems, to include the newest addition, the National Security Personnel System.

Led a team of approximately 4,000 civilian Human Resource Professionals in providing the full range of personnel servicing to 291,000 Army Civilian employees around the globe

Managed an annual budget of approximately one-half billion dollars, including work performed for other Defense agencies on a reimbursable basis

Delivered worldwide training and education to the entire Army centrally, and on site and on time

Determined resource and training needs for approximately 6,000 careerists in role as Functional Chief for all Civilian Human Resource Professionals in the Department

Established collaborative relationships with other Military Services and the Department of Defense

Led an exhaustive transformation project, using extensive Lean Six Sigma methodology. This project transformed the footprint of the entire organization from one that was back-room centric to one that is customer focused and provides on-site services. Employing a virtual concept and enabling technology, we were able to avoid expensive moves of our current employees and savings of $48M per year (approximately 10% of our current budge). The end result is a much more efficient operation and much better satisfied customers.

Sought after speaker for the Army War College, Industrial College of the Armed Forces, Texas A&M University, University of North Carolina, Chapel Hill, and other institutions of higher learning

Melinda McMillon Darby
(b)(6) [redacted]

Deputy Chief of Staff, G-1
Headquarters, Army Materiel Command, Ft. Belvoir, VA

Feb 98 – Jan 05, ES-301-05 (b)(6) [redacted]
Supervisors: (b)(6) [redacted]

As the Deputy Chief of Staff for Personnel, G-1, for the four-star Army Materiel Command (AMC), responsible for multiple Civilian and Military Human Resource (HR) Programs for a combined workforce of over 50,000 in 250 worldwide locations. Lead and managed a staff of over 150 personnel performing the functions of:

Civilian and Military Human Resources (Recruitment, Retention, Management Employee and Labor Relations, Training, Classification, and Compensation)

Surgeon General (providing medical services to the military community and civilian workforce)

Environmental Engineering, including cleaning up Chemical Sites

Morale, Welfare, and Recreation programs, which included bowling alleys; Officer's, Enlisted, and community clubs; golf courses; and restaurants. As Non-Appropriated Funds (NAF) activities, these operations were all self-funding and profitable

Safety, Chaplaincy, Force Protection (military police), and the supporting functions of Automation and Resource Management. Managed a budget of over $50M (not including the NAF operations above), some of which was reimbursable

Headquarters Commandant, which provided logistics and maintenance support to the command

Directed the Army's Logistics Leadership Center, a graduate level Army School that trains and educates Department of the Army (DA) Interns and AMC Fellows, and in partnership with Texas A&M University, awards a Masters of Business Administration to all AMC Fellows

Personally designed the Department of Defense-wide Logistics Technical University (LOGTECH), partnering with the University of North Carolina's Keenan Flagler Business School. This program was so successful in training Defense and Industry Logistics Executives that it was awarded the prestigious Eccles Award for Excellence in Education by the International Society of Engineers (SOLE).

Revitalized the AMC workforce and reduced the average age by capturing the brightest and best talent for the AMC.

As the G-1, served as the top advisor to the Commanding General and Senior Leadership on a wide range of Human Resource issues.
Recognized expert in the field of HR, relied on for sound advice in extremely complex, delicate and politically sensitive issues.

Melinda McMillon Darby
(b)(6)

Director, Staffing, Career Development, Training, and Senior Executive Service, Office of the Secretary of Defense, Pentagon

Jun 95-Feb 98, ES-201-01/02 (b)(6)
Supervisor: (b)(6)

Responsible for Department of Defense (DoD) policy in the areas of:

> Recruitment, Delegated Examining Authority, Placement, Promotion, Reduction-in-Force, Priority Placement, Downsizing, Demonstration Projects, Privatization, Training, Career Development, Career Management, Civilian Professional Education, and all functions related to the Senior Executive Service, including Training, Manpower, Classification, Pay, Benefits, Adverse Actions, and Appeals

Designed, developed and published the Department's first DoD-wide leadership training program, the Defense Leadership Management Program (DLAMP), which was fielded in FY97, and is now in its eleventh year of providing professionals in the various Services the opportunity of leadership training in a "Joint" environment. This program is composed of the four components of Professional Military Education, Developmental assignments, graduate level (Masters equivalent program), and the Services' component-unique programs.

Implemented the delivery of the Defense Department's Executive Leadership Development Program (ELDP) and Policy authority for all civilian training, career development, staffing and the Senior Executive Service in the Department.

Formulated policy and developed legislative proposals in all areas of responsibility, articulating same through Civilian Personnel Regulations, Manuals, Directives, Instructions and Memoranda. Totally revamped the Priority Placement Manual for efficiency, clarity and simplicity, and to provide more flexibility to Commanders in the field.

Designed experimental programs (Demonstration Projects) and Performance-Based Organizations (PBOs), creating such programs as flexible workforce, modified reduction-in force and downsizing rules that are present in today's National Security Personnel System (NSPS).

Melinda McMillon Darby
(b)(6)

Apr 79 to Jan 95

Served in various positions of progressively responsible experience in multiple fields including Operating Personnel Officer, GS-201-14; Chief of Career Management and Development Office for the Army Materiel Command, GS-201-15; Deputy Director, Civilian Personnel, Department of the Army, GS-201-15; Chief of Field Advisory Services, Civilian Personnel Management Service, Office of the Secretary of Defense; GS-201-15; and finally in 1993 and 1994 as a student, U.S. Army War College, and Salve Regina University obtaining my Masters Degree in Management.

EDUCATION

United States Army War College, Carlisle, Pennsylvania, (Masters equivalent), 1993

Salve Regina University, Newport, Rhode Island, Masters of Management, 1994

UNDERGRADUATE

Oklahoma Baptist University, Shawnee, Oklahoma

Central State University, Edmond, Oklahoma, and Oklahoma City University, Oklahoma City, Okla

HONORS AND AWARDS

Presidential Rank Award of Meritorious Executive, Meritorious Civilian Service Awards, Performance Bonus every year, International Personnel Management Association's Linda Trunzo Humanitarian Award, the Superior Civilian Service Award, the Commander's Award for Civilian Service, EEO Award, Labor Relations Award (presented by the AFGE national president), and Federal Women's Program Award

REFERENCES

(b)(6)

All supervisors and references may be contacted.

James Davis

(b)(6) [redacted]

Overview

An accomplished researcher and writer that covers the breadth and depth of subject matter, and a persuasive communicator, recognized among colleagues for a keen ability to energize and inspire individuals to work toward achieving a common goal. A strong consensus-builder who embraces change as good and continuous; one who exercises sound judgment and takes risks prudently to improve the bottom line.

(b)(6) [redacted]

Work Experience

Nov 2006-Current Department of Defense Washington, DC

Public Affairs Specialist – *Office of the Assistant Secretary of Defense for Public Affairs*

Serves as DoD liaison to surrogate groups including retired military analysts, civilian defense experts, former cabinet members, opinion leaders, and numerous special interest groups; Schedules and participates in conference calls with senior DoD civilian and military officials at the Pentagon and forward locations; Develops, advises, and executes all outreach plans for the civilian defense experts

June 2006-Nov 2006 Day & Zimmermann Arlington, VA

Political Assistant to the VP of Government Affairs -- *VP of Government Affairs- James Hickey*

Managed the company's PAC activity including financial records and events; Served as a liaison to congressional offices; Tasked with congressional relations; Researched funding options for programs and opportunities in DoD and DHS; Monitored the federal budget (Appropriations and Authorizations) and provided industry analysis; Attended Congressional hearings and provided summaries and reports for company executives

May 2004-Oct 2005 Department of Defense Washington, DC

Congressional Liaison/Director of Research – *Assistant Secretary of Defense for Legislative Affairs – Dan Stanley*

Prepared congressional briefing books for the Secretary and Deputy Secretary of Defense; Tracked authorizations, appropriations and appeals for the Defense Budget; Drafted background papers to be included in Briefing Books for Secretary of Defense and OSD principals; Tracked the daily activities of Congress and regularly attended committee hearings to inform OSD/LA leadership of any significant legislative developments; Researched and drafted responses to snowflakes for the Secretary of Defense; Directed the Senate Base Realignment and Closure (BRAC) rollout plan; Assisted in preparing testimony and key witnesses for the Department of Defense; Coordinated Congressional requests with Correspondence Control Distribution System (CCD); Answered Congressional and Constituent inquiries on behalf of the Secretary of Defense; Escorted Members of Congress to briefings with the Secretary of Defense and other OSD Principals

Aug 2004-Sept 2004 Senate Subcommittee for Children and Families Washington, DC

Temporary Clerk (Volunteer) – *Chairman-Senator Lamar Alexander*

Prepared talking points for the Senator on education and health issues; Drafted letters for the Senator in response to his constituents; Ordered reports from Congressional Research Services to draft point papers; Assisted in preparing the Senator for committee hearings by crafting questions for the witnesses

Jan 2004-May 2004 Paul Coverdell Institute of Georgia College & State University Milledgeville, GA

Graduate Assistant/Advisor to the Director – *Director of the Paul Coverdell Institute-Dr. Nancy O'Quinn*

Involved in organizational development/planning, strategic management, policy making, program implementation and evaluation; Drafted and proposed an incentives based initiative for faculty and students; Spearheaded a fundraising campaign and assisted the director in researching and writing grant proposals to ensure continued funding

May 2003-Aug 2003 Department of Defense Washington, DC

Intern – *Assistant Secretary of Defense for Legislative Affairs – Powell Moore*

Assisted the Special Assistant for Personnel and Readiness; Attended meetings and hearings with the Assistant Secretary of Defense for Legislative Affairs; Responded to Congressional and Constituent inquiries on behalf of the Secretary of Defense; Developed a tracker for all informal Congressional and Constituent inquiries

Education

Georgia College & State University Milledgeville, GA

Bachelors of Science Degree: History *GPA: 3.25*

Masters in Public Administration GPA: 3.66 *3 hrs before receiving MPA

(Concentration in National Defense Strategy and Foreign Affairs)

Computer Proficiency

Skilled in Windows 2000 and XP, Microsoft Office 2000 and XP - MS Word, MS Excel, MS PowerPoint, MS Works, MS Outlook, VOCUS Government Relations and statistical software

Awards & Activities

Awarded the Secretary of Defense and Deputy Secretary of Defense flags from OSD-LA, Paul Coverdell Scholarship, HOPE Scholarship, Phi Alpha Theta National Honor Society, National Dean's List, Collegiate Letters in Cross-Country and Wrestling, Informal internship with the Milledgeville District Attorney's office, America Reads Volunteer, Boys and Girls Club Mentor

References:

(b)(6) [redacted]

(b)(6) [redacted]

(b)(6) [redacted]

(b)(6) [redacted]

LINDA C. DAVIS

(b)(6) [redacted]

OBJECTIVE: Executive Secretary or Staff Assistant

SUMMARY: Twenty one years of increased responsibility, to include positions with the Office of the Secretary of Defense, Department of the Army, Defense Logistics Agency and Department of Agriculture

1/94 to Present **Private Secretary to Acting Under Secretary of Defense for Personnel and Readiness/Acting Assistant Secretary of Defense for Reserve Affairs**

- Maintains appointment calendar (social and business)
- Receives and replies to social and business invitations
- Arranges interviews, conferences and meetings
- Receives visitors and calls from high level officials
- Processes travel orders/vouchers and claims for reimbursement of local travel
- Supports office administrative requirements to include proper correspondence procedures, suspense files, office equipment and time and attendance records
- Establishes and maintains personal files and records for the Principal Deputy

12/87-1/94 **Secretary (Steno) to the Office of the U.S. Representative (NATO Military Committee)**

- Served as secretary/administrative assistant in the Pentagon Liaison Office of the U.S. Representative (ADM)/Deputy Representative(BG) to the NATO Military Committee and their military executive (COL)
- Arranged schedules for the U.S. Representative and his Deputy Representative during their frequent visits to Washington to include setting up mutual dates, times and locations for their meetings
- Organized travel and billeting arrangements, transportation and other protocol matters
- Controlled classified data ensuring compliance with security regulations in all matters of correspondence preparation, processing and filing
- Received dictation and transcribed it into letters, memoranda and messages

9/85-12/87 **Secretary to the Army Reserve Forces Policy Committee**

- Served as personal assistant and secretary to the Chairman (MG) and Deputy Chairman (MG) of the Army Reserve Forces Policy Committee, Office of the Secretary of the Army, and their military executives (COLs)
- Arranged quarterly conferences and meetings for the Chairman
- Compiled official guest lists, prepared formal invitations to receptions and luncheons and developed seating plans in support of the conference
- Arranged for billeting and travel to include scheduling of flights and ground transportation for general officer members of the committee living outside of the Washington area
- Received visitors and telephone calls for general officer members and military executives

11/83-9/85 **Secretary to the Director, European-NATO Policy (OSD)**

- Maintained Director's calendar and prepared agendas for meetings
- Coordinated and arranged international travel and meetings for staff and NATO visitors to include preparing itineraries with host nations through embassy and military channels
- Established and controlled suspense records on incoming documents and followed up to ensure deadlines were met
- Prepared, submitted and maintained time and attendance records

4/82-11/83 **Secretary to Director of Administration, Defense Fuel Supply Ctr.**

- Notified and scheduled DFSC personnel for blood bank donations, flu shots, and other health/medical programs.
- Maintained time and attendance and served as key person on actions related to policy
- Typed correspondence, reports and records in final form
- Assisted with review, receipt and distribution of classified mail

10/81-4/82 **Secretary to Branch Chief, Reports and Services, Dept. of Agriculture**

- Scheduled appointments for Branch Chief
- Established suspenses on all required actions
- Transcribed dictation taken during staff meetings
- Maintained calendar of TDY/leave for office personnel
- Received and distributed incoming correspondence

9/79-10/81 **Secretary to Branch Chief, Federal Operations Div., Dept. of Agriculture**

- Assisted in ordering and distribution of food stamps for offices around the country
- Arranged travel and billeting for office staff and visitors
- Typed correspondence, rough drafts and revised finals
- Prepared and submitted time and attendance records

EDUCATION: 1963--Graduated from Stoco High School, Coal City, WV

AWARDS: Execeptional Public Service Award, January 2001; Cash awards/certificates for outstanding performance.

(b)(6) [redacted]

REFERENCES: Furnished upon request

LOREN L. DEALY

(b)(6)

PROFESSIONAL EXPERIENCE

House Armed Services Committee **April 2004 – present**

Professional Staff—Communications Director

Established first-ever communications operation for Committee Democrats. Developed forward-looking strategy to advance the Chairman's strategic objectives. Created and maintain new Committee website. Currently build coalitions with multiple Member offices and congressional leadership, create informational materials for congressional, media and public audiences, translate complex legislation into "plain English" formats. Coordinate all media and public aspects of Committee hearings, including highly publicized events with the Secretary of Defense and senior military officials. Coordinate press conferences, field press inquires, and pitch Members of Congress to all forms of media. Train and manage staff in committee press operations. Hold Top Secret Security Clearance.

Professional Staff—Homeland Defense **July 2005 – December 2006**

Conducted staff level oversight of all homeland defense activities of the Department of Defense (DOD), including NORTHCOM, NORAD, border security, port security and the domestic disaster response during and after Hurricane Katrina. Coordinated Member review of DOD disaster response planning, both domestically and internationally. Drafted legislation and shepherded it through the legislative process.

Congressional Office of Representative Solomon Ortiz (D-TX) **November 2002 – March 2004**

Legislative Assistant/Legislative Correspondent

Tracked legislation on healthcare, housing and welfare through committee and floor proceedings, including the Welfare Reform Act of 2003 and Head Start reauthorization. Created system to organize and respond to all constituent inquiries and comments.

Neumann-Roussel Public Relations Firm **Summer 2002**

Houston, TX

Marketed a new book by one of the firm's partners for book signing events and speaking engagements with literary and political groups around the country.

POLITICAL EXPERIENCE

Veterans for Obama, Democratic National Convention **August 2008**

Denver, CO

Worked with campaign's veterans outreach group to promote visibility of Next Generation Veterans, Senior Retired Military Officers and Blue Star Families to various media outlets. Coordinated interviews on radio row, created media advisories for week's events, successfully pitched stories to defense trade publications and national print media, and assisted with group logistics throughout the week.

Congressional Campaign for Joe Sestak **November 2006**

Philadelphia, PA

Helped organize press events in final run up to election day. Assisted in coordinating main election night event with significant national media attention.

FELLOWSHIPS

Truman National Security Project **June 2008 – present**

Truman Security Fellow

Accepted into a year-long fellowship program bringing together a nationwide network of progressives who share a common philosophy with President Truman regarding the need to use all elements of national power in order to truly secure our nation.

EDUCATION

Georgetown University September 2007
Masters in Public Policy (MPP)
Concentration: Policy Communications

Princeton University June 2002
B.A., Sociology
Minor: Latin American Studies

Bryan C. Del Monte

(b)(6) (b)(6)

National Security Policy Expert

Strategic Planning/Congressional Relations/Foreign Policy Analyst/Former Senior Management Executive

Trained academic, policy advisor, strategist, and congressional relations manager. Results oriented business professional with proven abilities in developing solutions to complex and difficult problems, managing multiple mission critical tasks, while building effective teams and coalitions both in business and government settings.

- Strategic Planning
- Congressional Relations Management
- Diplomatic & Political experience
- Senior P&L Business Experience
- National Policy making experience
- Team mentoring, building, and leadership
- Exceptional Writer and Public speaker
- Proven track record of achievement

Summary of Qualifications

- Significant Congressional experience in confrontational environments – in both delivering briefings, working with Committee staff, and in preparing principals for hearings and testimony.
- Broad experience in defense and international issues from training and government experience.
- Demonstrated ability to provide high-energy leadership in managing teams and building coalitions
- Experienced handling difficult diplomatic issues and savvy in working with senior executives
- Recognized by both the Departments of Defense and State for superior results
- Accomplished speaker, having addressed US war colleges, media, and foreign policy "think-tanks".
- Current TS/SCI security clearance

Career Experience

United States Department of Defense **May 2004-Present**
The Pentagon, Washington, D.C.
Deputy Director, Strategic Planning & Congressional Relations, Office of Detainee Affairs

Senior policy advisor to the Deputy Assistant Secretary of Defense for Detainee Affairs. Primary responsibility for strategic planning, policy development, Congressional relations (including regular interaction with members of Congress, Committees, and staff), media and think-tank engagements, and liaison with senior DoD and US government officials on critical matters pertaining to the development and implementation of detainee policy. Experienced in development of national-level policy, including management of the interplay between various executive branch agencies and Congress. Represent the United States Government and DoD before foreign governments, intergovernmental organization, and international bodies.

George Washington University 2001-2004
Washington, D.C.
University Fellow

Graduate Teaching Fellow at a major private university with approximately 20,000 students. University fellowships awarded on merit basis and are highly competitive. Taught and researched international politics.

Lanier, Inc. (d/b/a Quorum-Lanier) 1999-2000
Minneapolis, MN
Director, Imaging

P&L responsibility for a multimillion division of a major imaging and document management company; managed 12 remote locations world-wide. Managed 12 locations on two continents with a total staff of about 300 people and seven direct reports.

Forensic Video, Inc. 1996-1999
Minneapolis, MN
Director, Operations (1996-199)
Consultant (2000-2001)

P&L responsibility for a small ($2M) boutique-style litigation consulting firm, providing document management, communications, jury selection, and expert-witness testimony.

Speeches & Media

- *Speeches and Panels*: National Defense University, US Army JAG School, US Air War College, US Army War College, US Naval War College, US Joint Forces Staff College, Council on Foreign Relations, The Heritage Foundation, CSIS, International Institute for Strategic Studies, Chatham House.

- *Quoted as DoD Official/interviews*: NY Times, Washington Post, Sacramento Bee, San Francisco Chronicle, Boston Herald, London Times, BBC, Sun, Asharq Alawsat

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Selected Awards and Honors

- Meritorious Service Award, Department of State, December 2006.
- Recognition by the Secretary of State: March 2005; April 2006
- Recognition by the Secretary of Defense: July 2005, November 2005

Education

PhD, Political Science (International Relations),
The George Washington University, Washington, DC (Expected 2008)

B.A., Economics, University of Minnesota, Minneapolis, MN

Katharine L. Dempsey

(b)(6)

PROFESSIONAL EXPERIENCE

Department of Defense — *Washington, DC*

Confidential Assistant to the Deputy Under Secretary of the Army — *1/07-present*

- Establish relationships with officials within the Army Secretariat, Army Staff and other Service Secretariat offices to coordinate and facilitate communication
- Serve as the liaison between the DUSA and other organizations to relay, exchange and respond to DoD, Joint, and Service related matters
- Accompany the Deputy Under Secretary on official travel to military installations, and Army Science Board events
- Support the Office of the Deputy Under Secretary of the Army-Business Transformation on Lean Six Sigma Green Belt certification project

United Technologies Corporation — *Washington, DC*

Research Assistant — *10/06-12/06*

- Provided research assistance in preparation for domestic and international government meetings and contracts for the Office of Senior Vice President, Government & International Affairs
- Assisted Director of Public Relations in drafting and editing press releases
- Compiled daily press clips for defense, aviation, energy, and international trade issues for Washington office and international operations

Maryland Victory 2006 — *Rockville, MD*

County Headquarters Volunteer — *10/06–11/06*

- Assisted Regional Political Director in overseeing constituent outreach on behalf of the Bob Ehrlich for Governor and Michael Steele for United States Senate campaigns
- Evaluated voter information and previous election results in Montgomery County, MD
- Communicated with volunteers and campaign officials to organize events

Office of Senator Lindsey Graham — *Washington, DC*

Legislative Correspondent — *8/05–10/06*

- Composed letters to constituents on Homeland Security, Trade, Telecommunications, Judiciary, Immigration and other issues
- Met with constituents, advocacy groups, lobbyists and businesses
- Attended Judiciary Committee hearings with Senator and Chief Counsel
- As clerk for the Judiciary Committee Subcommittee on Crime and Drugs, responsible for Witness Invitations, witness transcript dissemination, hearing set-up and press packets
- Legal Research for Legislative Assistants, Legislative Director and Chief Counsel

Dutko Worldwide — *Washington, DC*

Executive Assistant — *6/04–8/05*

- Drafted proposals for new client development
- Performed various client management tasks including: attending hearings and meetings, monitoring and researching issues of importance to clients, planning and executing a wide range of events on behalf of clients
- Responsible for writing and distributing weekly email newsletter tailored to international telecommunications client

EDUCATION

Ohio University, Athens, Ohio — 9/99 – 11/03

Bachelor of the Arts, Political Science, Minor in Business

ACTIVITIES AND AFFILIATIONS

Department of the Army Lean Six Sigma Green Belt Certified — 12/07

(b)(6)

Tournament Corporate Sponsor Volunteer, XL Capital Bermuda Open — 4/05

Bush/Cheney 2004 Campaign Volunteer — 9/04

Ohio University Division 1 Women's Lacrosse — 1999-2000

Pi Beta Phi Sorority, Philanthropy Committee — 2000-2001

NIRA S. DESAI

(b)(6) [redacted]

OVERVIEW

Over the past six years, Nira Desai has excelled as a marketing and communications expert, specializing in building relationships and delivering results. She is experienced in both the corporate world and political campaigns. She combines the ability to manage large teams and synthesize complex issues to execute plans towards specific goals and objectives.

EXPERIENCE

Presidential Inaugural Committee, Talent Liaison, Washington, DC — **Dec 2008 – Jan 2009**

- Oversaw and managed 20 entertainers and celebrities for the Kids' Inaugural: We Are the Future concert for military families
- Liaised with US Secret Service, finance, advance, press and event teams to coordinate band performances for the Kids' Inaugural and Midwestern Ball
- Managed entertainment for Inaugural Finance Committee (IFC) Welcome Reception for 1,700 high-level donors

Barack Obama's PA Campaign for Change, Deputy Scheduling Director, Philadelphia, PA — **Aug 2008 – Nov 2008**

- Co-managed over 300 surrogate trips, including President Barack Obama and First Lady Michelle Obama, Vice President Joe Biden and Dr. Jill Biden, Secretary Hillary Clinton, Senator Russ Feingold and Senior Advisors Valerie Jarrett and Michael Strautmanis
- Managed teams of 30 political, field, constituency and communications staff to strategically place surrogates to further overall campaign goals and messaging
- Coordinated and managed an 8-day bus tour across Pennsylvania for Governor Ed Rendell, resulting in 1,200 GOTV shift sign-ups
- Produced a voter education block party with guest speakers Jay-Z, Diddy and Mary J Blige for 5,000 attendees in a low turnout neighborhood
- Developed briefing documents for all surrogates that included analysis of the state of the race, field perspectives and organizational talking points

Jack Morton Worldwide, Strategic Planner, New York, NY — **Feb 2008 – Jul 2008**

- Founding member of the New York office Strategic Planning Practice; trained 120 staff on new processes
- Managed and implemented overall strategic direction of projects, including research analyses, creative debriefs, and measurement plans
- Co-developed creative platform and metrics for $20 million Medco Customer Experience Center

Jack Morton Worldwide, Account Manager (Account Executive, Account Coordinator) — **Oct 2004 – Jan 2008**

- Maintained and organically grew $3.2 million annual sales ($1 million revenue) for clients including IBM, MasterCard, Nokia, Pizza Hut, PricewaterhouseCoopers and UBS
  - MasterCard Worldwide – Trade Show Audit: Performed audit on 115 MasterCard trade shows; developed strategic plan and guidelines to ensure effectiveness of brand message and ROI for each trade show investment
  - Nokia – N95 Product Launch in Mexico City and Chicago: Created press-focused events for tech early adapters to promote launches of Nokia Nseries devices in key target markets; resulted in a 24% drive to retail in Chicago market
  - IBM – India Town Hall Meeting in Bangalore, India: On-site support for meeting of 19,000 IBM employees across India; on-site producer for event flow and logistics of catering hall for 10,000 attendees on day of event
- Managed and organized teams of up to 15 people, including creative, production and technical staff in pre-production and on-site
- Wrote and edited 200 proposals and project plans, including brand strategies, creative concepts, staffing/execution plans and budgets

UBS Investment Bank, Derivatives Regulatory Analyst, London, United Kingdom — **Sep 2003 – Aug 2004**

- Established working relationships with 50 international clients, agent banks and hedge funds to resolve trade settlement breaks
- Managed and trained six new joiners on claims and trade settlement investigations, as well as IT systems
- Implemented process improvements to prevent settlement failures, leading to a 27% reduction in erroneous breaks

EDUCATION

Modules of Certificate in International Business, University of Cambridge, Cambridge, United Kingdom — **Aug 2004**

- Managing Teams and Managing Information Modules, Merit

B.S. in Marketing and B. A. in Government and Politics, University of Maryland, College Park, MD — **May 2003**

- Dean's List; Gates Millennium Scholar; Omicron Delta Kappa – Top Ten Freshman Award and Spring 2003 Initiate
- American University of Rome, Study Abroad (Fall 2002)

ASSOCIATIONS

- Civic Theatre of Allentown, Marketing Consultant — Nov 2008 – *present*
- Interpublic Group of Companies (IPG) – Women's Leadership Network, Events Committee — Mar 2007 – Jul 2008
- American Association of Advertising Agencies (AAAA) – Multicultural Advertising Internship Program Alumni Association, Director of Events — Aug 2005 – Jul 2007

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Education

University of Virginia, Curry School of Education Charlottesville, VA
Bachelors of Science in Health and Physical Education
Major: Sports Medicine (May 2006) Minor: Biology
Major GPA: 3.7
Dean's List, Curry School of Education: Fall 2005, Spring 2006

Varsity Athlete, University of Virginia, Fall 2002- Spring 2005
Women's Varsity Rowing Team
3-time Member of the ACC championship team

Work Experience

U.S. Department of Energy June 2006 – present
Office of Scheduling and Advance
Trip Coordinator – Schedule C
Coordinated and Advanced local, domestic, and international events
for the Secretary and Deputy Secretary of Energy (including events with the White House)
Also volunteered on in-town events for White House Press Advance

White House Office of Political Affairs December 2005 – January 2006
Volunteer Intern

University of Virginia Athletic Training Room January 2006 – May 2006
Assistant Athletic Trainer (student)

University of Virginia Department of Kinesiology August 2005 – December 2005
Teaching Assistant, Human Anatomy and Physiology
Lab Assistant and Grader

Ragged Mountain Running Shop: January 2004 – May 2006
Charlottesville, Virginia Part-time
Sales Associate, Shoe and Gait Analyst

Ida Lee Recreation Center: Fall 2000 - Summer 2005
Leesburg, Virginia Part-time/Full-time
Lifeguard, Water Safety Instructor/Youth Swim Instructor

Loudoun County Parks and Recreation: June 2001- August 2005
Franklin Park Pool – Purcellville, Virginia Part-time/Full-time
Lifeguard, Swim Instructor, Facility Supervisor

Certifications and Qualifications

- Certified Emergency Medical Technician; Commonwealth of Virginia, Dept. of Health.
- Water Safety Instructor Certification; American Red Cross.
- Lifeguard Training and First Aid Certification; American Red Cross.
- CPR for the Professional Rescuer, Oxygen Administration, and Automatic Emergency Defibrillation Certification; American Red Cross.

Political Activity

Strong Republican and Political Campaign Volunteer 1992 to present.

Member: *University of Virginia College Republicans*

Volunteer in various local, state, and national campaigns; stuffing envelopes, literature and sign distribution, poll worker for campaigns including;

1993: Allen for Governor, Farris for Lt. Governor, Gilmore for Attorney General
1994: Wolf for Congress, May for Delegate, participant Contract with America Rally
1995: Domenech for Republican County Chairman
1996: Dole/Kemp Campaign, Wolf for Congress
1997: Gilmore for Governor
1998: Wolf for Congress
2000: Bush for President, Wolf for Congress
2004: Bush for President
2005: Kilgore for Governor
2006: Allen for Senate, Rick Santorum for Senate (RNC Volunteer), Tom Keane for Senate (RNC Volunteer)

Volunteer/Community/Related Activity

Regeneration Ministries, Inc.
Short term mission trip to Targu Jiu, Romania. Managed youth recreation activities and music for summer camp for intercity children. Summer 2005.

Loudoun Ballet Company
Apprentice Member; Professional Dance Company, Dancer. 1997 – 2002.

Blue Ridge Bible Church
Volunteer member (violin, voice) of the Music Team. 1994 -- 2005.

Bluemont Concert Series
Community Concert Program. Volunteer set up/take down, general labor. 1991 – 1999.

Purcellville Recreational Swim Team
Swim team Athlete/Coach, 1999-2002.

Aengus David Dowley

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U.S. GOVERNMENT EXPERIENCE

Director, Security Cooperation and International Defense Agreements, National Security Council, Schedule C Appointee (2005 – Present)

- Principal NSC staff member responsible for the formulation, coordination, and implementation of global security cooperation and international defense agreement policies.
- Plan, direct, and coordinate global security cooperation policy that builds a flexible and integrated global partnership capacity and promotes burden sharing for the Global War on Terror and other national security interests.
- Plan, direct, and coordinate policy relating to international defense agreements and legal arrangements (including arms control and confidence building agreements) as they affect U.S. national security and foreign policy interests.

Assistant for Nonproliferation, Office of the Under Secretary of Defense for Policy, Schedule C Appointee (2001 – 2005)

- Developed strengthened nonproliferation and interdiction policy and requirements for the 2006 Quadrennial Defense Review and the National Military Strategy to Combat Weapons of Mass Destruction.
- Tracked current intelligence on foreign WMD/missile programs to make recommendations to senior policy makers on interdiction options.
- Spearheaded DoD initiative to develop new approaches to WMD interdiction at global chokepoints, laying a critical foundation for the President's Proliferation Security Initiative.

Office of Senator Spencer Abraham (1999)

- Advised the Senator and his senior staff on developments including the Balkans crisis, and the Missile Defense Act.

House of Representatives Select Committee on U.S. National Security and Military/Commercial Concerns with the People's Republic of China (1998-1999)

- Contributed to development of the "Cox Committee Report." Investigated Chinese efforts to obtain advanced computer and manufacturing equipment through front companies operating in the U.S.

Department of Housing and Urban Development, Office of Information Technology (1997-1998)

- Implemented program to streamline paperwork and reporting requirements for critical Department programs.

OTHER EXPERIENCE

Independent Contractor, Adecco, SA (2000-2001)

- Provided technical writing and computer services to various high tech and academic institutions.

Senior Manager, Business Development, deliverEtoday.com (1999-2000)

- Developed corporate strategy for information technology, public relations, and real estate partnerships. Edited business plans and quarterly reports to investors.

Associate, Potomac Strategies International (1999)

- Assisted in managing relationships with clients seeking access to various government entities.

EDUCATION

Doctoral Studies, Security Studies, University of Hull, England (1995-1997)

Master of Science, Defense and Strategic Studies, Southwest Missouri State University (1995)

Bachelor of Arts, Political Economy of Industrial Society, University of California, Berkeley (1991)

AWARDS

Office of the Secretary of Defense Exceptional Public Service Award (March 2004)

H.B. Earhart Fellowship (1995-1997)

PERSONAL INFORMATION

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TANISHA R. DOZIER

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PROFESSIONAL EXPERIENCE

PRESIDENTIAL INAGURUAL COMMITTEE — Washington, DC
Financial Operations, Accounting Lead — *12/08 – Present*

- Assisted with developing organization-wide accounting policies and procedures.
- Oversaw the initial launch of the committee's general ledger.
- Managed the accuracy and productivity of day-to-day activities of accounts payable, cash disbursements and cash receipts including personnel.
- Maintained all facets of the accounting cycle – financial reporting, general ledger, bank reconciliations, journal entries, and keeping an overall accurate audit trail.
- Provided daily trouble-shooting to internal and external clients for accounting related issues.

OBAMA FOR AMERICA — Chicago, IL
Financial Operations, Reconciliation Specialist — *07/08 – 11/08*

- Acted as a liaison between the accounting and budget team to ensure credit card spending was accurately tracked and recorded in the general ledger.
- Responsible for reconciling daily credit card activities for nearly 15 campaign credit cards with an average daily spending of $500,000 to nearly $9 million monthly, to multiple documentation sources.
- Investigated and resolved any credit card payment discrepancies to ensure billing accurately reflected spending and/or approved amounts.
- Assisted with compliance procedures which included "vetting" high dollar donors to ensure compliance with FEC regulations and campaign standards.

Field Operations, Reconciliation Specialist — Raleigh, NC

- Managed the GOTV budget and spending.
- Managed the flow, execution and budgetary approval of 100+ leasebacks for GOTV staging locations.
- Provided rapid Election Day security and operational problem-solving for 100+ field offices and staging locations.

RSM MCGLADREY — Chicago, IL
Risk Management, Senior Associate — *03/07 –07/08*

- Developed internal audit and Sarbanes Oxley compliance programs for small to medium-sized organizations within the manufacturing industry including Alliance. Poindexter, Tootsie Roll, Monosol, and NAMCO.
  Illustrative accomplishments:
  - *Alliance*: Identified design deficiencies in existing internal controls and developed recommendations for corrective action resulting in a substantial reduction of inventory write-offs for the company.
  - *Monosol:* Completed full risk assessment in preparation for client's IPO. Provided management strategies for establishing a "tone-at-the-top" principle to support an ethical business environment.
  - *NAMCO:* Guided this $80 million US-based Japanese subsidiary in its Japanese legislation compliance efforts.
- Determined areas of business risk, potential technical problems, and opportunities to improve efficiency and profitability in client organizations.
- Conducted all facets of internal audit engagements including planning, execution, report preparation, and communication of process improvement recommendations to clients.
- Identified financial and regulatory risk within client organizations in an effort to reduce risk exposure to an acceptable range.
- Pursued and developed new client relationships to generate additional revenue for the firm.

PROTIVITI — Chicago, IL
Senior Consultant — *07/05 – 03/07*

- Assisted in the development and execution of audit plans to ensure Sarbanes-Oxley compliance for Fortune 500 companies in various industries. Clients included Hospira, Accenture, GMAC, and Komatsu.
  Illustrative accomplishments:

- *Hospira:* Led multiple teams of consultants in Sarbanes Oxley control testing as well as an internal audit project. Independently performed a full review of account payable transactions to identify duplicate payments and fraudulent activity. Recovered over $100,000 in funds.
- *Accenture:* Successfully navigated cultural and linguistic obstacles while conducting remote testing of Sarbanes Oxley controls for the company's Asian and Australian divisions.
- *GMAC:* Member of a team that reviewed loan securitization process. Solely responsible for ensuring the proper accounting treatment of loan transactions.

- Led teams of 4-6 consultants in documenting and evaluating corporate accounting controls to identify exposure to operational and financial risk.
- Helped clients streamline monthly, quarterly and annual accounting close processes resulting in increased efficiency and accuracy and a reduced cost structure.

SEARS ROEBUCK & CO. Hoffman Estates, IL

Auditor I-Finance Team *05/03 – 07/05*

- Audited the accounting and financial data of corporate departments to ensure accuracy and compliance with Federal and SEC Regulations and Industry Standards.
- Assisted in the development of the Annual Audit Plan by identifying potential financial and operational opportunities for improvement.
- Performed risk assessments to identify key financial contributors and business controls.

Merchandise Planning Intern

- Evaluated sales and stock levels to ensure maintenance of appropriate store inventory levels.
- Assisted in the sales forecasting, budgeting and purchasing process for the spring 2004 season.
- Aided in the selection and allocation of merchandise by climatic zones.

EDUCATION

HAMPTON UNIVERSITY Hampton, VA

Bachelor of Arts in Finance *2000-2004*

Leadership/Activities: Founding Committee Member of Financial Management Association, Chairperson for the Inaugural Financial Management Association Banquet, Student Union Board, Investment Club.

CIVIC AFFILIATION AND VOLUNTEER ACTIVITIES

Treasurer: Chicago Hampton Alumni Association.
Mentor: UMOJA Student Development Corporation.
Volunteer: Mental Health America Illinois; Citywide Tax Assistance Program, Chicago Deputy Voter Registrar.
Member: International Institute of Internal Auditors; National Association of Black Accountants.

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JoAnn Drennan

Objective: To continue to serve in an executive assistant capacity for a senior U.S. Government official

Professional Experience:

2001 to present Department of the Navy The Pentagon
Confidential Assistant to the Secretary of the Navy

- Handle diverse and high-level sensitive assignments of professional and personal interest to the Secretary
- Coordinate the effective functioning of the SECNAV front office
- Perform executive liaison functions on behalf of the Secretary within Department of the Navy, with other military services and with DOD
- Track status of complex issues for the Secretary
- Draft correspondence to save time for the Secretary Help ensure that all DOD regulations and ethical standards are met

1997 to 2001 General Dynamics Corp. Falls Church, VA
Executive Assistant to Executive Vice President

- Provided complete administrative support for the Executive Vice President, who headed the Information Systems and Technology and International business sectors (9 companies)
- Managed the Executive Vice President's schedule and travel
- Handled all dictation and correspondence
- Acted as liaison with the presidents and staffs of the 9 companies that reported to the Executive Vice President
- Managed flow of reports (monthly metrics, product presentations, etc.) as directed by the Executive Vice President

1996 to 1997 General Dynamics Corp. Falls Church, VA
Executive Assistant to President, General Dynamics Land Systems

- Provided completed administrative support for the President of GD Land Systems, which produced tanks and other armored vehicles for U.S. and international markets
- Managed the President's schedule and travel

1994 to 1996 General Dynamics Corp. Falls Church, VA
Senior Assistant to Corporate Assistant General Counsel and Director, Benefits Programs, Human Resources Department

- Supported executives of the Human Resources Department in regard to all facets of pension, welfare benefit and savings plans for General Dynamics and its companies
- Assisted with government filings and reporting requirements
- Assisted with appeals
- Tracked nonqualified (401k) participation
- Tracked and prepared responses to Medicare secondary payer requests
- Prepared payments for vendor service
- Participated in 401k special distributions and group insurance rebids

1991 to 1994 General Dynamics Corp. Falls Church, VA
Benefits Assistant, Human Resources Department

- Supported Employee Benefits Department senior management in regard to summary plan descriptions, plan determinations, government filings, IRS activities, composing letters, producing required reports and presentations

1990 to 1991 Paragon Decision Resources, Inc. Irvine, CA
Relocation Consultant

- As consultant on contract basis, served as relocation counselor at MCI and provided interface between the company, its employees and relocation vendors in group relocations for MCI employees
- Counseled relocating MCI employees regarding relocation policy, IRS requirements, marketing and selling their homes and purchasing new homes at their new assignment sites
- Assisted employees with guaranteed home purchase, equity advances, mortgage buydown and home investment protection
- Directed efforts to successfully sell those employee homes that became the property of MCI

1989 Moran, Stahl & Boyer Falls Church, VA
Relocation Coordinator

- Tracked MS&B expenses and charges for the American Automobile Association's multimillion dollar home sale program when AAA relocated its corporate headquarters from Falls Church, VA, to Orlando, FL

- Ordered and tracked AAA employees' home sale appraisals, broker price opinions, inspections and title work
- Tracked the status of every home sale

1979 to 1988 American Automobile Assn. Falls Church, VA
Executive Secretary

- Served as administrative team leader for Vice President, Information Systems and Administration; Director, Telecommunications; Director, Corporate Planning; and Manager, Systems and Procedures
- Supervised three administrative employees; responsible for hiring/termination, performance reviews and salary actions
- Served as Principal Member of Office Automation Task Force to evaluate and select company-wide office automation hardware/software

Education: Graduated from George Washington High School, Alexandria, VA
Numerous administrative and management training courses

Awards: U.S. Navy Distinguished Public Service

Joshua M. Druding

(b)(6) [redacted]

Education

University of Wisconsin Madison
-Bachelor of Arts, May 2008
-Major: Political Science
University of Wisconsin Stevens Point
-September 2004 – May 2006

Relevant Courses

Constitutional Law
Law & Legal Systems
International Studies
American Political Thought
Revolutionary Politics
Conflict Resolution
Law and Society
American Presidency
Model U.N.
Poli. Sci. 101
Philosophy of Law

Strengths

-Strong interpersonal skills; possess the ability to work effectively with all people
-Highly organized and resourceful; work well under pressure
-Excellent communication skills; encourage interaction in order to be effective
-Dependable and responsible; thrive in challenging situations

Achievements and Activities

Deans List, Deans Distinguished Achievement Award
Executive Board member (Political Director) of the Wisconsin College Republicans
Volunteer for Nick Reid for U. S. Congress, *Volunteer for Tom Tiffany* for WI State Senate
Volunteer for Mark Green for Governor, *Volunteer for George Bush* for President
Admitted into Selective University of Wisconsin Madison's Washington D.C. Internship Program
32nd Degree Freemason at Hiram Lodge #50
Represented the Republic of South Korean at the Model United Nations
Volunteer for Special Olympics, Volunteer Youth Hockey Coach, Volunteer for Rockford Air Fest

Work Experience

Representative Kevin McCarthy (CA-22) – Washington, DC **June – August 2007**
Congressional Intern
-Responded to constituent inquiries, researched legislation and the development of public policy
-Assisted Mr. McCarthy's staff with office procedures, research projects, and legislative issues
-Observed the legislative process by attending committee meetings, hearings, and lecture series

Assemblywoman Debi Towns – Madison, WI **August - December 2006**
Assembly Intern
-Updated constituent database on a regular basis
-Assisted Rep. Towns in responding to constituent concerns (i.e. mailings)
-Attended committee meetings aimed at improving varies concerns throughout the state

Chicago/Rockford International Airport – Rockford, IL **May – September 2006**
Marketing Intern
-Attended events in Chicago and Rockford area to sign future customers up for the MilesAhead program. Duties included the distribution of promotional materials.
-Constructed a proposal to encourage cargo companies to relocate from O'Hare to Rockford.
-Assisted in the development of a report to track passenger data to be used in evaluating marketing revenue allocation.

Joshua M. Druding

(b)(6) [redacted]

Education

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-Bachelor of Arts, May 2008
-Major: Political Science
University of Wisconsin Stevens Point
-September 2004 – May 2006

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-Assisted in the development of a report to track passenger data to be used in evaluating marketing revenue allocation.

MICHAEL P. DUFFEY

(b)(6)

EDUCATION

University of Wisconsin – Madison, WI
- BS Political Science (December 2001)
- 4 semesters training in Japanese language

Marquette University High School – Milwaukee, WI
- Graduated (May 1996)

HONORS AND AWARDS

United States Naval Academy
- Appointed (1996 & 1997) - medically disqualified

National Honor Society
- Inducted (May 1996)

PROFESSIONAL

US Department of Defense – Washington, DC
Special Assistant to the Deputy Under Secretary of Defense for Acquisition & Technology (April 2006 – present)
- Manage the Legislative Affairs portfolio for Mr. Finley
- Assist on Special Projects, including Capital Budgeting and Personnel Review Board

US Department of Defense – Washington, DC
Defense Fellow & Special Assistant to the White House Liaison (January 2005 – April 2006)
- Assisted the White House Liaison and Senior Advisors to the Secretary of Defense in the placement of personnel in high-level positions within the Department, including the Offices of the Secretary of the Army, Navy, Air Force and the Office of the Secretary of Defense.
- Wrote and maintained a database that managed all and automated many of the internal processes for the office.

55th Presidential Inaugural Committee – Washington, DC
Assistant Director for Data Management, Office of Public Liaison (November 2004 – January 2005)
- Lead a team of 3 who wrote and maintained an Access database that collected and processed the information for 50,000+ individuals who were invited to attend the inauguration as guests and friends of the President, Senior Bush Administration Officials and other distinguished guests.

Wisconsin Bush Cheney '04 – Waukesha, WI
Southeast Region Field Representative (January 2004 – November 2004)
- Managed the development of the Get-Out-the-Vote program for Southeastern Wisconsin (35% of the statewide Republican vote), including the recruitment of County Leadership, Precinct Captains and volunteers
- Built and managed an office that succeeded in turning out nearly 85% of the voting-age population (highest in the state) in a county that won for the President 66% - 33%

Office of the White House Liaison, US Department of Health & Human Services – Washington, DC
Special Assistant to the White House Liaison (March 2003 – December 2003)
- Review and approve candidates seeking appointment to Boards & Commissions in the Bush Administration
- Compile and maintain databases of candidates interested in appointment

The Willard Inter-Continental – Washington, DC
Weekend Bellman (July 2003 – December 2003)
- Assist guests with check in and deliver luggage to their rooms

2002 South Dakota GOP Victory Committee – Mitchell, SD
Regional Field Director (July 2002 – November 2002)

- Directed an office of 5 staff, 3 full-time and 2 part-time employees
- Oversaw Republican efforts in a 7-county region with 31,000 registered voters
- Organized and directed an Election Day organization of 365 volunteers to Get Out the Vote
- Organized press conferences, coordinated volunteer activities, and conducted training seminars

The White House Office of Political Affairs – Washington DC
Intern (January 2002 – May 2002)

- Maintained database and filing of resumes of candidates for administration appointments
- Helped with coordination of presidential trips to the Midwest
- Aided in placement of personnel within the Bush administration

The Willard Inter-Continental – Washington, DC
Weekend Doorman (March 2002 – June 2002)

- Greeted and assisted hotel guests at the main entrance

Republican Party of Wisconsin – Madison, WI
Assistant to the Director of Finance (November 2001 – January 2002)

- Totaled and deposited financial contributions; maintained donor list
- Helped with the organization and operation of party fundraisers

Office of Wisconsin State Senator Mary Panzer [R] – Madison, WI
Legislative Intern (September 2000 – January 2002)

- Responded to constituent inquiries
- Researched and compiled reports on various legislative issues
- Monitored and reported on media coverage

Zenith Tech, Inc. – Waukesha, WI
General Laborer (Summers, 1996 to 2001)

- General labor, finished concrete, operated heavy equipment for road construction contractor

ADDITIONAL EXPERIENCE

Republican National Committee – Washington DC
Intern (January 2002 – May 2002)

- Assisted in various political projects compiling and maintaining databases, conducting research and drafting memos

RNC Campaign Management School – Alexandria, VA
Graduate (April 2002)

- Learned & drilled in all aspects of campaign management, including budgeting, fundraising, coalition building, volunteers, polling, strategy, ethics, technology/Internet, phones, etc.

Office of Wisconsin State Representative Scott Walker [R] – Madison, WI
Legislative Intern (September 1998 – May 1999)

- Responded to constituent inquiries

Office of Wisconsin State Representative Dean Kaufert [R] – Madison, WI
Legislative Intern (September 1999 – May 2000)

- Responded to constituent inquiries; organized mass mailings

Students in Support of America – Madison, WI
Founder and President (September 2001 – December 2001)

- Organized "America United Rally" declaring student support for troops (October 2001)
- Created organizational infrastructure, directed goals of the student group
- Planned and participated in a debate over the use of military force in the war on terrorism

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Professional Experience

Protocol Officer for the Secretary of Defense, *Department of Defense Office of the Secretary of Defense – The Pentagon*
April 2008 – Present

- Plans and executes events for the Secretary of Defense and Deputy Secretary of Defense in the Pentagon and the D.C. Metro area to include Presidential visits, diplomatic meetings, conferences, receptions, and various military ceremonies
- Responsible for all aspects of planning and execution including determination of event location, stage and set design, catering needs, technology requirements, etc.
- Served as lead action officer for planning the Armed Forces Farewell and Tribute for President Bush on January 6, 2009
- Served as a lead coordinator for the Pentagon Memorial Dedication Ceremony on September 11, 2008 attended by the President, Vice President, Department of Defense leadership, Cabinet and Congressional leadership and family members of those lost at the Pentagon on September 11, 2001. Responsible for the planning and execution of all aspects of the ceremony including program development, site design and managing the over 16,000 attendees.
- Drafts briefing papers for the Secretary of Defense and Deputy Secretary of Defense on upcoming visits and events
- Coordinates with Policy, Legislative Affairs and Public Affairs offices to ensure successful event execution.

Special Assistant to the Director of Legislative Counsel, *Department of Defense Office of Legislative Counsel*
April 2007 – April 2008

- Served as primary liaison between Office of Management and Budget (OMB), Office of the Secretary of Defense (OSD) and Office of Legislative Counsel (OLC) for the coordination of testimony, questions for the record and reports to Congress generated by the executive government agencies
- Managed and carried out the clearance process for all testimony and responses to questions for the record provided by Department of Defense witnesses ensuring that variances in policy positions that occurred between the Department and other parties, including government agencies and the White House, were resolved and that OMB clearance was granted
- Supported the Congressional investigative unit of OLC responsible for recognizing, tracking, and assessing DoD's legal obligation of providing the Congress with requested documentation. Coordinated the logistics of producing hundreds of thousands of pages of documents to Congress
- Maintained OLC reference intranet system, supervised interns and managed all administrative activities for OLC staff.

Special Administrative Assistant, *Office of the Under Secretary of Defense for Acquisition, Technology & Logistics*
July 2006 – April 2007

- Worked with the Under Secretary and staff to prepare Defense Transformation brief to be given to President Bush.
- Secretary of Defense Transition Support Team (one of 8 members)
  - Assisted in the preparation of departmental transition book for incoming Secretary of Defense, Robert Gates
  - Helped in the coordination of Advance Policy Questions in preparation for Dr. Gates' confirmation hearings
- Collaborated with Special Assistant and Speechwriter to research and write oral and written hearing testimony and prepare witnesses to testify.

Professional Development

Intern, *Office of Governor Matt Blunt-Constituent Services*, Jefferson City, Missouri
Summer 2005

- Designed a new application process and opened lines of communication with University of Missouri-Columbia staff by providing information to recruit students for internships in the Governor's Office internship program

Intern, *White House Office of Public Liaison*, Washington, D.C.
August 2004 – December 2004

- Coordinated daily and long-term scheduling, correspondence, and travel arrangements, in addition to day-to-day office tasks for the Deputy Director of Public Liaison.
- Assisted White House staff in the organization and execution of Presidential events

Conference Registration Coordinator, *Christ's Youth*, Joplin, Missouri
Summer 2003 & 2004

- Coordinated registration of over 20,000 conferees for 19 conferences on university campuses across the United States

Administrative Assistant, *University of Missouri Student & Auxiliary Services Human Resources*, Columbia, Missouri
August 2003 – May 2006

- Professionally represented organization to the public and efficiently maintained personnel database for 300+ employees

Education

Bachelor of Arts in Political Science, University of Missouri-Columbia

(b)(6)

Stephen Dunwoody

(b)(6)

OBJECTIVE

Currently relocating to Washington DC, while seeking a position to bridge interest in business and government affairs with background in finance, political outreach and export promotion.

SKILLS SUMMARY

- Goal-oriented professional with background in helping to build strong relationships within the political, government and business community
- Disciplined leadership abilities while possessing the interpersonal communication skills to work on a team in the most demanding of environments both in the U.S. and abroad
- Self-motivated and proactive in the completion of tasks and assignments to include research and client/customer service oriented activities

EXPERIENCE

UNITED STATES AIR NATIONAL GUARD, 1/2003-Present

Financial Management Specialist, 200th Red Horse Squadron, Camp Perry, Port Clinton, Ohio

- Serve as installation financial representative utilizing sophisticated government accounting systems to process numerous payroll and travel reimbursements for three hundred personnel
- Ensure accurate, routine submittal of accountable documents that impact pay, providing financial relief for customers

Deputy Comptroller, 557th Engineering Red Horse Squadron, Camp Taji, Iraq

- Assisted in the maintenance of squadron financial operations during six-month service in Iraq, managing an account containing over $4,000,000 with full accountability for government funds
- Facilitated $600,000 in contract payments; performing customer service duties for Iraqi vendors and international contractors with 100% accuracy in completion of the organizational mission; providing stimulus for the local economy

OBAMA FOR AMERICA, 6/2007-11/2008

Deputy Constituency Outreach Director, Detroit, Michigan

- Managed the day-to-day operations of nine-member staff in executing effective outreach plan to key groups throughout the state
- Co-designed and implemented outreach plan aimed at building relationships via arranging activities with various constituency groups that helped augment support in key targeted areas, as well as aid in maximizing voter turnout

Veterans Outreach Director, Philadelphia, Pennsylvania

- Coordinated outreach efforts to 1.2 million Veterans in the state, by effectively utilizing grassroots organizations to build support and host events aimed at persuading voters

Field Organizer, Iowa, Nevada, Washington, Ohio, Pennsylvania, Indiana, Kentucky

- Recruited, trained and coordinated volunteers in various activities including phone and door-to-door canvassing to increase the campaign supporter base in the lead up to seven primary elections

UNITED STATES COMMERCIAL SERVICE, 6/2006-8/2006

Commercial/Trade Specialist Intern, American Embassy, London, United Kingdom of Great Britain

- Planned, organized and served as liaison in meetings between American and British business leaders, seeking partnerships; efforts aided to promote exportation
- Researched various industries within the United Kingdom, helping businesses from the United States to gain further insight into the European marketplace
- Represented American commercial interests while attending a major international air and trade show; conveyed to numerous business leaders the unique services of the U.S. Commercial Service; aiding in attracting new business clientele

KENT STATE UNIVERSITY BUDGET OFFICE, 1/2003-6/2003

Student Assistant Budget Analyst, Kent, Ohio

- Analyzed important data used in budget projections for future fiscal year departmental allocations
- Assisted in review of various program expenditures, aiding to cut and balance the University budget
- Prepared financial spreadsheets to express budget targets for review by the Budget Director and key officials

EDUCATION

KENT STATE UNIVERSITY, 2006

B.A. Political Science-International Relations concentration

- Kent Political Union, Founder and Past President; Model NATO Summit-Washington D.C., Student Delegate

UNITED STATES AIR FORCE FINANCE AND ACCOUNTING SCHOOL, 2002

Financial Management Certificate, Sheppard Air Force Base, Wichita Falls, Texas

- Craftsman Level Certification

OTHER

Languages Skills: (b)(6)

Computer Skills: Proficient in Excel, PowerPoint, Microsoft Word

(b)(6)

James Peter Eby
(b)(6)

BAR MEMBERSHIP California, 2002

EXPERIENCE

Obama for America, Inc., Chicago, IL
Member of the National Advance Staff, July 2007 to November 2008
Traveled nationally to advance and organize public events for Senators Obama and Biden. Worked on designing nationally televised speeches and rallies, as well as smaller more intimate events.

Morrison & Foerster, LLP, San Francisco, CA
Contract Attorney, August 2006 to April 2007
Worked on corporate internal investigations regarding possible securities fraud. Reviewed corporate documents for information pertinent to options backdating by corporate executives and helped prepare supervising attorneys for witness interviews and board of directors meetings.

Simon & Partners, LLP, New York, NY
Associate, 2004 –2006
Hired to work on a securities fraud case involving a Fortune 500 company. Reviewed corporate documents for information pertinent to a white collar criminal defense case, performed legal research, and helped prepare the lead attorneys for trial.

Kerry-Edwards, 2004, Inc., Washington, DC
Associate Deputy Director of Advance, April– November 2004
Started the campaign as a traveling advance staffer advancing trips and public events for Senator Kerry. Moved to campaign headquarters and coordinated travel arrangements for the traveling advance staff of the Kerry-Edwards Presidential Campaign. Assisted in managing assignments for advance teams, budgets for campaign events, and the traveling advance staff payroll.

Office of the Pardon Attorney, Dept. of Justice, Washington, DC
Legal Intern, February – September 2001
Summarized petitions for pardons and commutations received by the White House from people who wished to receive Presidential clemency.

District Attorney's Office, San Francisco, CA
Intern, 1996 –1998
Worked with the gang task force. Proofread witness interrogation transcripts. Prepared subpoenas and documents for discovery. Prepared visual displays for trial.

EDUCATION

Georgetown University Law Center, Washington, DC
Juris Doctor, May 2002
Student Bar Association, Vice President, 2001-2002

University of California, Berkeley, Berkeley, CA
Bachelor of Arts in History, May 1999

JAMIE E. ECKERT

(b)(6) [redacted]

(b)(6) [redacted]

EXPERIENCE

Obama for America, Clermont and Brown Counties, Ohio **2008**
Field Organizer/GOTV Coordinator (General Election)

- Mobilized over 100 volunteers across two counties; managed 9 and 5 point shifts from the 2004 Election in Appalachian counties considered Republican strongholds
- Managed six micro-offices on Election Day; procured staging locations and inventory control and distribution for two organizer turfs

Obama for America, Pittsburgh, West Virginia, Cincinnati, Ohio **2008**
Field Organizer (Primary Election)

- Activated local volunteers for the Primary Elections and recruited 30 interns from across the country

Oxford Pediatrics, Oxford, Ohio **2006 - 2008**
Medical Assistant

- One of two people responsible for establishing the practice's third office in Ross, Ohio, obtained patients' histories and vitals and basic diagnostic procedures assisted patients with services and billing

Community Counseling and Crisis Center, Oxford, Ohio **2004 - 2008**
Hotline Operator and Overnight Staff

- Answered crisis and suicide calls, managed multiple callers and triaged calls as needed; mentored trainees

Oxford Swim and Dive Team, Oxford, Ohio **Summer 2005, 2006, 2007**
Assistant Swimming Coach, 2005 and 2006; Head Coach, 2007

- Led seven-member coaching staff; managed over 100 swimmers, age 4-19; 2006 conference Champions

Tutoring Services, Oxford, Ohio **2006 - 2007**

- Tutored High School Chemistry and Geometry; College Chemistry, Anatomy/Physiology; Conversational Spanish

EDUCATION

The George Washington University, Washington, DC
Expected Graduation Date: May 2011
Masters: Public Health **Concentration**: Health Policy

Miami University, Oxford, Ohio
Bachelor of Arts with Honors May 2007
Major: Spanish **Concentration**, Pre-Medicine

University of Virginia, Valencia, Spain
Semester Abroad, Fall 2005
Hispanic Studies Immersion Program

Margaretta High School, Castalia, Ohio
Valedictorian and Honors Diploma, June 2003
U S Army Reserve National Scholar Athlete Award

ACTIVITIES

Miami University Women's Water Polo Team

- Academic All-American 2003-2007, Second Team Midwest Conference 2006, 2007

Miami University Summer Reading Program

- *Convocation Discussion Facilitator*, Prepared discussion questions and moderated debate for the text "Ahmed's War, Ahmed's Peace: Surviving Under Saddam, Dying in the New Iraq"

International Delegation on Medicine, Studied eastern medical practices in both urban and rural China

The LeaderShape Institute, Developed plan for constructing new school building in hometown

CERTIFICATIONS AND SKILLS

- (b)(6) [redacted] Microsoft Office Proficiency, CPR Certification for Healthcare Professionals, Lifeguard Training and First Aid

NELSON V. ERICKSON

(b)(6)

Experience:

2002-Present **DEFICE OF THE SECRETARY OF DEFENSE (OSD)** **THE PENTAGON**
Political Appointee.

2004-Present ***Special Assistant to the Under Secretary of Defense (Comptroller and Chief Financial Officer)***

(b)(6)

- Developed, advised on, and implemented legislative strategies and materials to support the President's fiscal year (FY) 2006 Department of Defense budget request and FY 2005 supplemental appropriations request.
- Prepared senior-most Defense officials for Congressional appearances in support of the annual budget and supplemental, as well as for hearings on financial management in the Department and in Iraq
- Collaborated on and formulated talking points and briefing materials for use with the President of the United States.
- Analyzed and prepared recommendations for the Secretary and Deputy Secretary of Defense on budget and Department-wide management practices.
- Shaped strategies for soliciting international contributions for Iraq and Afghanistan reconstruction.
- Developed strategies to obtain legislative authorities vital to the successful prosecution of the Global War on Terror.
- Managed communications and media relations activities for the Under Secretary of Defense (Comptroller)

2003-2004 ***Assistant for Chemical and Biological Nonproliferation (OSD Office of Negotiations Policy)***

(b)(6)

- Served as the Secretary of Defense's representative and advocated Department of Defense positions in interagency and international negotiations related to chemical and biological weapons treaties.
- Formulated policy recommendations and advised senior Defense officials on chemical and biological nonproliferation issues, such as the use of non-lethal chemical agents and the removal of chemical weapons from foreign territories
- Prepared official policy recommendations and documents for decision by the President and National Security Adviser
- Collaborated on Department and U.S. government policy response to multiple regional nuclear nonproliferation issues and U.N. Security Council Resolutions.

2002-2003 ***Defense Fellow (Office of the Assistant Secretary of Defense for Special Operations / Low-Intensity Conflict)***

(b)(6)

- Developed policy options for OSD leadership on issues related to Special Operations Forces (SOF) strategy, employment, coalition warfare, and force structure. Organized, planned, and provided logistics support to war-games
- Authored justification materials for the FY 2003 special operations budget, the largest ever increase in SOF funding

2001-2002 **SENATE FOREIGN RELATIONS COMMITTEE** **WASHINGTON, DC**
Staff Assistant / Legislative Correspondent

(b)(6)

- Drafted constituent correspondence and official correspondence to foreign and U.S. government officials.
- Provided research and other support on national security issues to Senior Professional Staff Members

Education:

1997-2002 **COLGATE UNIVERSITY** **HAMILTON, NY**
B.A. degree. Selected to study contemporary international conflict at the U.N. Security Council. Studied abroad in Rome, Italy. Student Government Senator. Selected to attend the Leadership Institute's leadership training program.

Internships:

Fall 2001 **SENATE FOREIGN RELATIONS COMMITTEE** **WASHINGTON, DC**
Researched regional security issues and performed administrative duties for Committee staff.

Summer 2001 **BRITISH CONSULATE-GENERAL** **NEW YORK, NY**
Performed research and political analysis on U.S. Federal and State elections of interest to international investors.

Summer 2000 **MASSACHUSETTS REPUBLICAN PARTY** **BOSTON, MA**
Performed research for the 2000 Presidential campaign. Coordinated logistics at the Republican National Convention

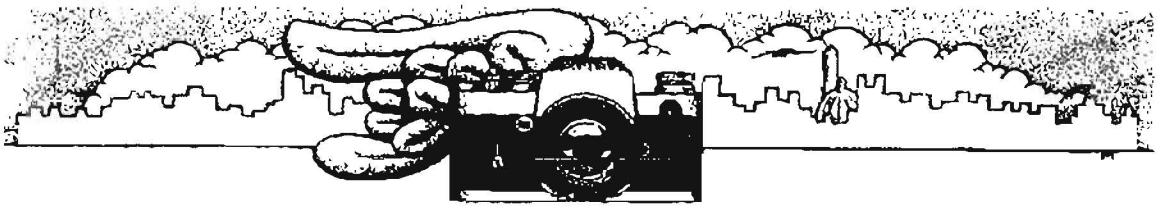
Awards: **Office of the Secretary of Defense Award for Outstanding Achievement**: For achievement in SOF transformation

Training: **Joint Senior Leaders Course** **FT. LEONARD WOOD, MO**
Course for United States military and civilian national security leaders offering training in chemical, biological, radiological, nuclear, and high-energy explosive proliferation and defense. Completed live toxic agent training

Central Intelligence Agency University **VIRGINIA**
Chemical and Biological Proliferation Course, Basic Concepts of Microbiology and Biological Threat Agents

Community Member of the Speakers Bureaus at the National Childhood Cancer Foundation and the Make-A-Wish Foundation
Manager of office fundraising drive to purchase Christmas presents for underprivileged D.C. children.

Personal (b)(6)



PHOTOGRAPHY BY SHARON FARMER

(b)(6) [redacted]

(b)(6) [redacted]

PROFESSIONAL EXPERIENCE

Independent Photojournalist
2004-2009
Clients have included *The Washington Post*, The Leadership Conference for Civil Rights, The Brookings Institute, The National Urban League, The Fulbright Association, Coca Cola, Delta Sigma Theta Sorority, Inc., American Israel Political Action Committee, Vital Voices Global Partnership for Women, The American Association of Colleges for Teaching Education, The Black Leadership Forum, The Howard Theatre , Step Afrika!

National Campaign Photographer for Democratic Presidential Candidate Sen. John Kerry
April 2004 – November 2004

Associated Press Photo Assignment Editor
2001-April 2004

Director White House Photography – Clinton/Gore Administration
1998-2001

White House Photographer – Clinton/Gore Administration
1993-2001

Independent Photojournalist
1978-1993
Clients have included *The Washington Post*, the Governments of Jamaica and Venezuela, the Smithsonian Institution, the American Association for the Advancement of Science, Delta Sigma Theta Sorority, Inc., and the Gala Hispanic Theatre. Covered political campaigns of Washington Mayoral Candidates Sharon Pratt (Dixon) Kelly, Patricia Roberts Harris and Walter Washington.

Supervisor, Photography Complex
Lansburgh Arts Center, Washington, D.C.
1981-1982
Set up and supervised photography studio at this community-based center for the arts, including selecting and purchasing photographic equipment. Rented equipment and studio space to clients. Taught photography by working with individuals to solve their creative and technical problems

Manager
Snap Shops Camera Store, Washington, D.C.
1975-1978
Managed this regional chain's smallest store which consistently ranked second highest in retail sales during this period.

LECTURES/TEACHING

- Adjunct Professor, Photojournalism, The American University, Washington, D.C.
- Adjunct Professor, Photojournalism, Prince Georges Community College, Largo, Maryland
- Workshop: National Press Photographers Association's "Flying Short Course" in seven cities
- Workshop: "Photoactivism," Institute for Policy Studies, Washington, D.C.
- Workshop: "Photojournalism, " Eddie Adams Workshop, New York
- Lecture: "Inside the White House " National Geographic Society, Washington, D.C.
- Lecture: "My Photojournalism," Western Kentucky University, Bowling Green, Kentucky
- Lecture: "Development of Community Based Photographic Resources," Toronto, Canada
- Lecture: "Photojournalism, " NPPA – Women in Photojournalism Conference, Baltimore, Maryland
- Lecture: "Power and Purpose in Documentary Photography, " the Smithsonian Institution, Washington, D.C.
- Lecture: "Composition and Photojournalism," Greater Washington Camera Club
- Lecture: "Art of Photojournalism," Mount Vernon College, Washington, D.C.
- Lecture: "Photojournalism," Duke Ellington School for the Arts, Washington, D C

SELECTED EXHIBITIONS/INSTALLATIONS

- "Twenty Years on the Mall, " Smithsonian Institution, Washington, D.C
- D.C. – Beijing Photo Exchange, Beijing, China
- "Women Under Economic Stress, " U.S. Department of Housing and Urban Development, Washington, D.C.
- "Amazon Papers"(a performance piece), Baltimore Artscape, Baltimore, Maryland
- "Photoactivism" (an exhibit of work from the workshop of the same title, Institute for Policy Studies, Washington, D.C.
- "Pro-Active Women", Sewell-Belmont House, Washington, D.C

SELECTED PUBLICATIONS IN WHICH MS. FARMER'S WORK HAS APPEARED

- *My Life, Bill Clinton, by William Jefferson Clinton*
- *Living History, by Hillary Rodham Clinton*
- *An Invitation to the White House, by Hillary Rodham Clinton*
- *Songs of My People, African-Americans: A Self Portrait*

- *Black Photographers 1940-1988, by Deborah Willis-Thomas*
- *The Decade of Women: Ms. History of the '70's in the Words and Pictures, with an introduction by Gloria Steinem*

- *In Search of Sisterhood (a history of Delta Sigma Theta Sorority, Inc.), by Paula Giddings*
- *Long Distance Life, a novel by Marita Golden*
- *Living Room, a collection of poetry by June Jordan*
- *Bruce Springsteen On Tour, book by David Marsh*

STILL PHOTOGRAPHY FOR SPECIAL PROJECTS

- Album covers for Sweet Honey in the Rock, the reggae group Black Sheep, harpist jeffmajors, jazz duo Esther Williams & Davey Yarborough, the Sweet Honey in the Rock Community Chorus, folksinger Donal Leace and SNCC Freedom Singer and gospel artist Rutha Harris, blues guitarist David Cole, etc.
- Collaboration with various poets and writers on multimedia theatre projects including Garth Tate, Brenda Files, Michelle Parkerson, Essex Hemphill & Wayson Jones, Larry Ducket, Jenlyn Gilstrap, Christopher Prince
- Film documentaries of a capella ensemble, Sweet Honey In The Rock and jazz vocalist Betty Carter
- Hair exhibition by internationally renowned stylist Fana Smith
- Project photographer for "Protest as Civic Responsibility" with Bernice Johnson Reagon, Pete Seeger, Harry Belafonte and Holly Near
- Organized and led eight photographers for weeklong coverage of Clinton Presidential Library grand opening in Little Rock, Arkansas

PUBLIC COLLECTIONS

- William Jefferson Clinton Presidential Library, Little Rock, Arkansas
- District of Columbia Arts & Humanities Commission, Washington, D.C.
- South African National Gallery, Cape Town, South Africa
- King Arts Complex, Columbus, Ohio

EDUCATION

- The Ohio State University, Columbus, Ohio Bachelor of Arts-Photography, 1974

AFFILIATIONS

- Society for a Photographic Education
- The ExposureGroup-African American Photographers
- Delta Sigma Theta Sorority, Inc.
- Fotocraft Camera Club
- White House News Photographers Association

- *Black Photographers 1940-1988, by Deborah Willis-Thomas*
- *The Decade of Women: Ms. History of the '70's in the Words and Pictures, with an introduction by Gloria Steinem*

- *In Search of Sisterhood (a history of Delta Sigma Theta Sorority, Inc.), by Paula Giddings*
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- Delta Sigma Theta Sorority, Inc.
- Fotocraft Camera Club
- White House News Photographers Association

PHOTOJOURNALISM, COMMERCIAL PORTRAITS, WEDDINGS, PARTIES
JOB PROJECTS, PORTFOLIOS

SCOTT RAPHAEL FEENEY

(b)(6)

(b)(6)

EXPERIENCE

U.S. DEPARTMENT OF DEFENSE, Washington, DC — 02/06 - present
Office of the Secretary of Defense
Taiwan Country Director, China Team, Asia & Pacific Security Affairs

Taiwan policy advisor to the Assistant Secretary of Defense for Asia and Pacific Security Affairs. Coordinate U.S.-Taiwan defense policy with the NSC, State Department, American Institute in Taiwan, Joint Staff, U.S. Pacific Command, Defense Security Cooperation Agency, and Intelligence Community. Evaluate all foreign military sales to Taiwan. Monitor and assess intelligence community information on PRC and Taiwan military activities. Represent the Secretary of Defense at the U.S.-Taiwan Pol-Mil Talks, Monterey Talks, General Officer Steering Group, Defense Review Talks, Security Cooperation Talks, Missile Defense Dialogue, Han Kuang military exercises, and U.S. interagency meetings. Provide analysis, policy briefings, and recommendations to the Secretary, Deputy Secretary, and Under Secretary of Defense for Policy. *Top Secret Security Clearance (SCI).*

U.S. DEPARTMENT OF DEFENSE, Washington, DC — 06/03 - 02/06
Office of the Secretary of Defense
Korea Country Director, Korea Team, Asia & Pacific Security Affairs

North Korea policy advisor to the Deputy Under Secretary of Defense for Asia and Pacific Security Affairs. Coordinated U.S.-Korea policy with the NSC, State Department, U.S. Embassy Seoul, Joint Staff, and U.S. Pacific Command. Represented the Secretary at the Trilateral Coordination and Oversight Group (*i.e. U.S., Japan, and S. Korea*), the Beijing Six-Party Talks on N. Korea's nuclear program, and U.S. interagency meetings. Member of the Six-Party Talks negotiating team. Coordinated N. Korea policy with China, Japan, Russia, and S. Korea at the Six-Party Talks. Provided analysis, policy briefings, and recommendations to the Secretary, Deputy Secretary, and Under Secretary of Defense for Policy on N. Korean nuclear testing and missile tests.

U.S. HOUSE OF REPRESENTATIVES, Washington, DC — 01/01 - 03/03
Committee on Government Reform — 10/98 - 09/99
Professional Staff, Foreign Policy Oversight

Chief foreign policy advisor to Committee Chairman. Responsible for Chairman's work on the Committee on International Relations and the Subcommittee on Asia and the Pacific. Analyzed the operation of U.S. Government organizations involved with the formulation and implementation of U.S. foreign and national security policy with the goal of improving their efficiency and management. Investigated Chinese espionage at U.S. nuclear laboratories. Organized hearings on executive branch disciplinary actions taken against Department of Defense China analysts. Reviewed DEA counter-narcotics programs in Asia and U.S. embassy security worldwide. Foreign policy focus: U.S.-China relations, North Korea's nuclear weapons program, U.S.-Taiwan security cooperation, Turkey-Greece relations, Cyprus, Pakistan-India conflict, S.E. Asian terrorism, and WMD proliferation.

INTERNATIONAL REPUBLICAN INSTITUTE, Jakarta, Indonesia — 10/99 - 12/00
Indonesia Governance Program Officer

Advised the Indonesian House of Representatives (DPR) General Secretariat how to develop an effective legal drafting division and improve DPR members' capacity to draft legislation. Developed programs for and instructed members of provincial and regency-level parliaments about legislative empowerment, legislative oversight, parliamentary procedure, transparency, privatization, ethics, and budgeting. These programs, which aimed to promote responsible government and democracy, targeted Jakarta, E. Java, W. Sumatra, Yogyakarta, S. Sulawesi and S. Kalimantan. Coordinated IRI programs with U.S. Embassy Jakarta and other in-country non-governmental organizations. Secured program funding through the U.S. Agency for International Development.

MINISTRY OF FOREIGN AFFAIRS, Tokyo, Japan — 10/96 - 09/98
Government of Japan
(b)(6)

Researched Japan's foreign policy making process and Asia policies. The Second SE Asia Division's regional jurisdiction included Indonesia, Singapore, the Philippines, Thailand, Malaysia, and Brunei. Assisted Japan in providing financial and technical support to SE Asian nations impacted by the 1997 Asian financial crisis. Edited foreign policy speeches and correspondence for the Prime Minister, senior Ministry officials and the Imperial Family. Assisted drafting MOFA materials for the APEC forum 9th Ministerial Meeting and negotiating positions on collective security for the 2nd ASEAN Informal Summit. Prior to entering the Ministry, studied Japanese economy, politics, and government at the State Department's George Shultz National Foreign Affairs Training Center and studied the Japanese language full time for one year at Diplomatic Language Services.

U.S. HOUSE OF REPRESENTATIVES, Washington, DC — 12/94 – 09/96
Committee on International Relations
Professional Staff, Subcommittee on Western Hemisphere

Latin America policy advisor to Subcommittee Chairman. Latin America portfolio included: Haiti, the Dominican Republic, Mexico, Panama, and South America. Responsible for Chairman's Asia work on the Subcommittee on Asia & Pacific Affairs. Translated Subcommittee's foreign policy agenda into actual U.S. foreign policy. Recommended and organized Subcommittee hearings. Analyzed all legislation introduced in Congress regarding Latin America and Asia. Drafted Chairman's hearing statements, questions, and legislation. Conducted fact-finding missions to Latin America. Prepared Committee briefings. Provided guidance to Subcommittee members. Subcommittee focus: Haiti, Mexican Peso Crisis, U.S.-Chile Free Trade Agreement, Panama, narcotics trafficking, Andean Trade Preferences Act, Cuba, and Venezuela. Asia focus: China, Taiwan, Japan, Korea, Pakistan, India, and Vietnam.

EDUCATION

NORTHWESTERN UNIVERSITY, Evanston, IL — 1983 – 87
BA in Comparative Politics. Focus on Foreign Policy. Minor in Economics

OTHER EXPERIENCE

Congressional Intern, Congressman Philip M. Crane — Summer 1988
Legislative Correspondent, Congressman Harris W. Fawell — 07/88 – 05/89
Legislative Director/Foreign Policy Aide, Congressman Dan Burton — 06/89 – 11/94

Available Upon Request: References, DoD/Congressional Travel History

Jorie M. Feldman
(b)(6)

EXPERIENCE

Senator Edward M. Kennedy **Washington, D.C.**
Foreign Policy Legislative Assistant, May 2004-September 2009

- Developed Senator's policy positions on the Middle East, Afghanistan, and Pakistan.
- Served as key liaison to Departments of Defense, State, Homeland Security, and USAID.
- Represented Senator's policy positions with Ambassadors and foreign dignitaries, Administration officials, NGO representatives, and the foreign policy community.
- Acted as chief strategist for Senator's policy portfolio on Latin America.
- Drafted questions for more than 100 Armed Services Committee hearings with Bush Administration officials.
- Secured approval of hundreds of millions of dollars of assistance to Iraq through the Bureau of Democracy, Human Rights, and Labor at the Department of State and the Bureau of Democracy, Conflict, and Humanitarian Assistance at USAID.
- Managed Senator's multi-million dollar Foreign Operations and Defense Appropriations agenda.
- Contributed to the drafting of the Senator's nationally televised speeches on the Iraq war.
- Communicated priorities through the media by writing op-eds and press statements, briefing reporters, and preparing Senator for interviews with national print, radio, and television journalists.

The Marwood Group, September 2002 – September 2003 **Washington, D.C.**
Government Relations Associate

- Prepared five person government relations team for advocacy meetings for corporate and non-profit clients.
- Researched and wrote bi-monthly report to update 40 clients on legislative and regulatory health care issues.

Feingold Senate Committee, January 2002 – June 2002 **Middleton, WI**
Financial Assistant

- Accounted for thousands of dollars in contributions.
- Ensured contributions complied with FEC laws and regulations.

War on Want, February 2001 – May 2001 **London, England**
Publications Assistant

- Developed policy and wrote briefs on international social justice, poverty and human rights issues.
- Researched emerging international health, food, water, crises and wrote emergency fundraising appeals.

EDUCATION

The George Washington University, May 2004 **Washington, D.C.**
Elliott School of International Affairs
Master of International Affairs
Foreign Policy Concentration

University of Wisconsin- Madison, May 2002 **Madison, WI**
Bachelor of Arts
Double major in Political Science and International Relations
Regional Focus: Latin America

Study Abroad, Boston University International Program, Spring 2001 **London, England**

LANGUAGES

Basic Arabic (Completed USDA Introductory Arabic I and II.)
Proficient in Spanish

(b)(6)

C. BRIAN FERGUSON

(b)(6)

Experience

United States Department of Defense—Pentagon *December 2005- October 2006*

Special Assistant, Office of the Secretary of Defense – Washington, DC *Clearance: Top Secret/SCI*

- Supported the Principal Deputy Under Secretary of Defense in the management of national security policy
- Liaised between the Principal Deputy and the Policy organization of approximately 1,000 civilian and military employees as well as necessary components of the Department of Defense.
- Managed daily meetings, external activity, and senior staff organization. Regular duties include monitoring particular intelligence updates, current events, and major international developments.
- Seconded the Principal Deputy on both domestic and international official business.

Office of the Governor of Ohio *February 2005- December 2005*

Federal Liaison – Washington, DC

- Advised the Governor on the impact of pending House and Senate legislation related to homeland security, public safety, economic development, trade, housing, and defense.
- Developed legislative proposals on Capitol Hill with staff of the Ohio Congressional Delegation and staff within the Departments of Homeland Security, Defense, and State
- Represented the Governor in meetings with various state interest groups on federal matters of concern.
- Apprised the Governor's Administration of relevant federal activity pertaining to the State of Ohio.

The White House—Office of National Drug Control Policy (ONDCP) *September 2003-September2004*

Special Assistant for Intergovernmental Affairs – Washington, DC

- Directed and established an Intergovernmental Affairs component within the agency. This entity became a primary liaison for ONDCP aimed at serving every major federal agency, all 50 state capitals, and the 25 largest metropolitan cities in the United States.
- Managed and planned ONDCP's largest event, The New England Governors Summit. The summit focused on illicit drug issues in New England and included six governors as well as hundreds of federal and state officials.
- Represented ONDCP around the country at state and local meetings regarding federal drug policy. Additionally, accompanied the Director to conferences and discussions relating to intergovernmental issues.
- Briefed the Director on priority matters of state and local concern.

Kenyan Grassroots Development *Summer 2003*

Educational Outreach – Western Province, Kenya

- Educated villagers and students about the growing AIDS/HIV pandemic on behalf of Intercommunity Development Involvement, a Kenyan grassroots organization.
- Promoted microeconomic enterprise within various women's organizations in the Western Province of Kenya.

Education

The London School of Economics *London, United Kingdom* *June 2007*

- Master of Sciences in International Political Economy, courses in Global Financial Systems, International Finance, and Money in the World Economy
- Dissertation: Assessing the Impact of Global Imbalances on US-China Relations

National Defense University *Washington, DC* *October 2006*

- Student in the School for National Security Executive Education, focus on Homeland Security and National Security Decision-Making
- Coursework oriented toward professional staff from Capitol Hill, the executive branch, and the intelligence/national security community

Miami University *Oxford, Ohio* *May 2003*

- Bachelor of Arts in Diplomacy & Foreign Affairs, Minor in history with focus in Economics.
- Member of the Miami University Honors Program. Awarded the McMicken Scholarship for Extracurricular Achievement and the University Honors Scholarship for Academic Excellence.

JON GARY FERKO

RESUME

(b)(6) [redacted]

(b)(6) [redacted]

EXECUTIVE PROFILE

A decisive leader with unique and dynamic qualifications in strategic planning, operations, government liaison, labor relations, and financial management. Focused on execution and attainment of strategic goals through maximizing fiscal and personnel resources with an emphasis on turn-around operations.

EDUCATION

University of Pennsylvania (0)
Master of Public Administration, Concentrating on Finance

United States Military Academy - West Point (1994)
Bachelor of Science, Major in Philosophy; Minor in Industrial Engineering

United States Military Academy Preparatory School (1990)

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MILITARY SCHOOLS

U.S. Army Ranger School, Infantry Officer Basic Course, Airborne School, Unit Movement Officer Course, Air Movement Officer Course, Master Fitness Trainer Course, numerous service schools.

PROFESSIONAL EXPEREINCE

Deputy Secretary, PA Department of Labor and Industry.
Appointed by the Governor of Pennsylvania. Serve as the Chief Operating Officer (COO) for the division of Safety and Labor Management Relations. Plans and directs all aspects of the organization's operational policies, objectives, and initiatives. Responsible for the attainment and development of all short- and long-term financial and operational goals. Accountable for the daily supervision of over 297 people and a budget over $25 million. Oversee the five bureaus of Mediation, Occupational and Industrial Safety, PENNSAFE, Labor-Management Cooperation, and Labor Law Compliance to formulate a strategy to protect employers, workers, and the public from various hazards and develops policies and programs to increase economic development through labor-management cooperation in both the private and public sectors. JUN02-Present

(b)(6) [redacted]

- Planned and executed turn-around operation for the Bureau of Labor Law Compliance. Completely restructured the bureau to include regional offices; automated the tracking and enforcement of the all labor laws- over 180,000 complaints a year; reduced compliance response by 50%
- Strengthened labor-management relations across the Commonwealth of Pennsylvania through outreach and personal interaction; oversaw the negotiations (collective bargaining agreements) of the 501 school districts and over 3400 municipalities. Only 21 private sector strikes out of 316,000 private corporations
- Developed training program for all new investigators; implemented a professional leadership training for all managers and directors; reduced over all division costs by 10%

Assistant to the Deputy Chief of Staff, Office of the Governor of Pennsylvania.
Function as a liaison between the Governor and the State's 53 Agencies and Commissions (over 80,000 personnel). Assist the Deputy Chief of Staff in managing the daily operations of the Governor's five regional offices. Direct and aid in the development and execution of policies such as economic and workforce development, PA homeland security, military and veteran affairs, and general government management. OCT01-MAY02

(b)(6) [redacted]

- Assist in the development and management of emergency response/strategic plan for the security and protection of the vital and critical infrastructure in Pennsylvania immediately following the September 11, 2001 terrorist attacks
- Aid in the economic development of Pennsylvania; participated in creating a recruitment, marketing, and training and education plan to keep young adults/recent college graduates in Pennsylvania - $8M package; Assisted in talks with US Airways concerning $170M maintenance facility and regional jet service, point man on behalf of Governor on the US Steel federal 201 investigation
- Served as member on host committee's of the Army/Navy Game and the X-Games; involved with negotiation to bring both events to Pennsylvania an economic impact of over $325M over 7 years

JON GARY FERKO

(b)(6)

RESUME

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(b)(6)

Special/Executive Assistant to the Lieutenant Governor of Pennsylvania.
Serve as a point man for the Lieutenant Governor on issues such as: technology, business development, and the State Enterprise Resource Planning initiative (B2B); assist in writing event and daily briefings; and for maintaining apprised of the political activity within the state. Assist in overseeing the Pennsylvania Emergency Management Agency in which the Lieutenant Governor is Chairman. Direct the daily operations of the Lieutenant Governor regarding all travel, official events, and correspondence Assist in designing and implementing a statewide outreach program.

- Member of Statewide Enterprise Resource Planning Steering Committee. Assist in developing B2B transition for the 53 agencies and commissions within the state government included core functions of: budget, payroll, HR, financial management, and procurement

Candidate for the Pennsylvania General Assembly, 37th Legislative District. Responsible for setting up a personal political action committee, soliciting funds, communicating and articulating a message, built and created a campaign organization, 21 full time volunteers Finished third out of a field of seven. MAY99-APR00

Assistant Strategic Planner and Briefing Writer.

(b)(6)

Plan and direct Emergency Readiness Exercises for the four divisions and twelve separate brigades within the XVIII Airborne Corps, America's Strategic Response Force (over 85,000 soldiers); assist in the preparation of strategy and plans for Contingency Operations deploying US troops throughout the world. Also, prepare and write the Corps Capabilities Briefing for the Corps Commander, a Lieutenant General. JUL98-MAR99.

- Developed and designed briefings depicting the capabilities of the entire XVIIIth Airborne Corps; Assisted Corps Commander with briefings to US Senators, Congressman, and Foreign and Domestic Dignitaries
- Planned and successfully executed three Emergency Readiness Drills to separate Army Divisions and Brigades with in the Corps

Battalion Logistical and Financial Officer.

(b)(6)

Senior Executive responsible for overseeing and executing all support and logistical operations for a 750 man Airborne Battalion, within the 82d Airborne Division. Develop all policies and execute operations dealing with transportation, maintenance, medical, food, housing, ammunition, and air items. Direct the organization's financial policies. Oversee the financial functions including accounting, purchasing, forecasting a budget, and asset management over $100 million Supervised a staff of 5 and a support platoon of 29. NOV96-APR98.

- Deployed a 750 man airborne battalion over 900 miles through 11 aircraft and 202 vehicles for 17 days Personally responsible for the planning and execution of the deployment
- Personally developed an accounting system for budget functions and asset management
- Successfully oversaw the logistic preparation of five deployment training exercises for the battalion receiving a 100% score on each.

(b)(6)

Rifle Platoon Leader.
Responsible for the training, welfare, fitness, and discipline of a 37 man Airborne Platoon, within the 82d Airborne Division. Ensured that the platoon was technically and tactically proficient, prepared to deploy anywhere in the world by parachute assault within 18 hours. JUN95-APR96.

Other Military Duties and Assignments Included: Battalion Assistant Operations Officer, Support Platoon Leader, Energy Conservation Officer, and Environmental Compliance Officer.

INTERNS

The Pentagon, Office of the Director of Personnel, Human Resources Department, Washington, D.C.
Aided in the development of the U S Army health and physical fitness plan, participated in Senate Hearings concerning women in the military JUN92-JUL92.

U.S. Army Personnel Command, Casualty and Memorial Affairs, Alexandria, Virginia.
Responsible for tracking U S. Army Casualties throughout the world, responded to correspondence from veterans and family members concerning Prisoners of War, soldiers Missing in Action, and soldiers Killed in Action during U.S conflicts and wars. JUN93-JUL93.

JON GARY FERKO

(b)(6) [redacted]

RESUME

(b)(6) [redacted]

POLITICAL EXPERIENCE

Office of Advance: Assist in advance work for U.S. President George W. Bush, 2001.
Policy and Media Advisor: Brigadier General Bob Neitz USAF (ret), VA State Senate. 1999.
Campaign Advisor: Mr. Joseph Madenspacher, Judge of the Court of Common Pleas. 1999.
Cumberland County, NC Coordinator: US Senator Lauch Faircloth, re-election team. Hired on the DC staff 1998.
Campaign Advisor: Bill Castor, US Congress (NC), 1996.
Campaign Advisor: Rep. Mia Morris, NC-State Representative, 1996 and 1998.
Campaign Advisor: Councilman Wick Smith, Fayetteville, NC City Council, 1997.
Volunteer Work for Goerge Bush for President, 1988

HONORS

Awarded three Army Commendation Medals (1990, 1997, 1999), three Army Achievement Medals (1989, 2 in 1995), the Humanitarian Service Medal (1996), the Army Good Conduct Medal (1991), Expert Infantryman Badge, British Airborne Badge, US Airborne Badge, US Army Ranger Tab

BOARDS

Former Ex-Officio member: PENNSAFE advisory board, Governor's Award for Safety Excellence Review Board, Philadelphia Area Labor Management Council

AFFILIATION

Member: St. Leo the Great Catholic Church, Association of the United States Army, 82d Airborne Association, the National Office of Policy Analysis and the Strategic Studies Institute, National Association of Government Labor Officials, Demolay, Lambda Chi Alpha Fraternity

HOBBIES

(b)(6) [redacted]

(b)(6) [redacted]

BRIAN J. FIELD

(b)(6) [redacted]

PROFESSIONAL PROFILE

- Publications include: *Using and Abusing the Financial Markets: Money Laundering as the Achilles Heel of Terrorism*, UNIVERSITY OF PENNSYLVANIA JOURNAL INTERNATIONAL ECONOMIC LAW; and *Snatch-and-Grab Ops: Justifying Extraterritorial Kidnapping*, UNIVERSITY OF IOWA JOURNAL OF TRANSNATIONAL LAW AND CONTEMPORARY PROBLEMS.
- Cited for work as Research Assistant in the UNIVERSITY OF MICHIGAN JOURNAL OF LAW REFORM and the UNIVERSITY OF FLORIDA JOURNAL OF INTERNATIONAL LAW.
- Federalist Society of Law and Policy, Case Western School of Law Chapter, Treasurer.
- One of a small group of law students nation-wide selected to write briefs and memoranda for the United States Coast Guard, the Department of Defense Office of Military Commissions regarding the status of Guantanamo Bay detainees, and the Iraqi High Tribunal.
- Capitol Hill Experience.
- Cum Laude graduate of Messiah College and J.D. from Case Western School of Law (expected May 2007).

WORK

Institute for Global Security Law and Policy, Cleveland, OH — **March 2006-Present**

Research Fellow in Terrorism and Homeland Security

- Advised Members of Congress on the legal issues relating to military commissions, detainee status, and acceptable interrogation methods.
- Advised the Department of Defense on *Hamdan's* implications for the future of the Guantanamo Bay Military Commissions.
- Directed negotiations with the U.S. Coast Guard to implement a memorandum of understanding enabling the Institute for Global Security to provide legal research and policy advice for the USCG on Homeland Security issues.
- Designed and implemented a homeland security course at Case School of Law.
- Researched and wrote memoranda, articles, and white papers on complex questions of international terror financing, money laundering, coercive interrogation, and extraterritorial kidnapping.

Office of the United States Attorney, Northern Dist. of OH, Cleveland, OH — **August 2006-December 2006**

Extern

- Performed civil litigation tasks including drafting briefs and motions, trial preparation, and deposition development on issues of bankruptcy, the False Claims Act, the Federal Tort Claims Act, tax foreclosure, and immigration.

City of Chicago, Department of Law, Chicago, IL — **May 2005-August 2005**

Law Clerk

- Responsibilities included drafting of motions and briefs, developing trial strategy and preparation, legal research and writing, investigation, conducting daily court calls in the Circuit Court of Cook County, and media relations. Many projects handled involved research and brief writing on issues of first impression for Illinois Courts.

U.S. Senator Rick J. Santorum (R-PA), Washington, DC — **September 2002-December 2002**

Intern

- Assistant to Legislative Aide on issues of immigration, education, welfare, and the armed services. Responsibilities included reporting on Congressional briefings, legislative research, and writing briefing books.

EDUCATION

Case Western Reserve University School of Law, Cleveland, OH — **August 2004- May 2007**

J.D. expected 2007 (Certificate in International Law); GPA: 3.20/4.00

Messiah College, Grantham, PA — **August 2000-May 2004**

B.A., *cum laude* 2004; Major: Political Science, Minor: Music.

AWARDS AND ACTIVITIES

- *Deans Honor List*, Fall, 2000 and Fall 2004; Provost Scholarship; CALI Excellence Award for the highest grade in two classes: Counterterrorism Law and Terror Prosecution Lab; College Republicans; Federalist Society of Law and Policy

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CHRISTOPHER J. FILICIELLO

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EDUCATION

UNIVERSITY OF KENTUCKY — **Lexington, KY**
B.A. in Integrated Strategic Communications (Public Relations) — Degree Received May 2004

- Member of UK Advertising Team awarded first place in a American Advertising Foundation competition, 2004

WORK EXPERIENCE

THE WHITE HOUSE, MANAGEMENT AND ADMINISTRATION — **Washington, DC**
Deputy Associate Director — October 2006 – Present

- Administrator of parking logistics for over 700 White House commuters
- Direct liaison between the U.S. Secret Service and White House staff concerning parking issues
- Overseer of distribution, documentation, and security of all presidential trinkets and jewelry
- Manager of photo jumbo frames, Metro subsidy requests, and FOB access cards

U.S. DEPARTMENT OF LABOR, OFFICE OF THE SECRETARY — **Washington, DC**
Public Liaison Staff Assistant (Schedule C Political Appointment) — June 2005 – October 2006

- Researched and drafted briefing papers for Secretary Elaine L. Chao and senior staff
- Created and managed a strategic calendar of events for suggested Secretarial travel
- Represented the Department at interagency meetings and outreach events

INTERAGENCY HURRICANE KATRINA RELIEF, DETAIL — **Baton Rouge, LA**
Assistant to FEMA Public Information Officer & Region Six Spokesman — September 2005

- Coordinated for daily press conferences for domestic and international media, and escorted reporters on site visits

55TH PRESIDENTIAL INAUGURAL COMMITTEE — **Washington, DC**
Events Volunteer — December 2004 – January 2005

- Served as Personal Assistant to the Site Manager of the Inaugural Military Gala, Serving Those Who Serve
- Managed VIP room for special Inaugural Ball guests and operated as a first point of contact for Inaugural invitees

REP. TOM FEENEY (R-FL) — **Washington, DC**
Capitol Hill Intern — December 2004 – March 2004

- Led tours of the Capitol, drafted letters to constituents, and prepared research for legislative staff
- Provided support in constituent communications

COLLEGE REPUBLICAN NATIONAL COMMITTEE — **Philadelphia, PA**
Field Representative — August 2004 – November 2004

- Directed recruitment and mobilization of over 1,753 youth volunteers who provided extensive support to the Bush-Cheney 2004 campaign in Pennsylvania, including phone banks, door to door, and rallies
- Managed hundreds of volunteers in grassroots activities; and trained student leaders in political technology
- Liaised between campaigns, the CRNC National Headquarters, and 11 College Republican chapters

U.S. DEPARTMENT OF DEFENSE, MARINE CORPS HEADQUARTERS — **Washington, DC**
Public Affairs Intern — Summer 2002 & 2003

- Provided support to the Marine Corps Spokesmen; invited to return for a second summer

LEADERSHIP

GEORGE ALLEN FOR SENATE (R-VA) — **Arlington, VA**
Grassroots Coordinator (Volunteer) — June – November 2006

- Recruited several hundred new volunteers and personally coordinated weekly for their participation in activities
- On own initiative, recruited and coordinated logistics for over 20 Young Republicans from Arlington County to travel to Virginia Beach, VA to campaign on behalf of Senator George Allen and Congresswoman Thelma Drake
- Assisted the Republican Party of Virginia Northern Virginia Field Director in event planning and coordination

ARLINGTON-FALLS CHURCH YOUNG REPUBLICANS — **Arlington, VA**
Grassroots Coordinator — June 2006 – Present

- Recruited volunteers in support of local Republican candidates; trained activists to be more effective
- Organized a Young Republican Volunteer Night every Tuesday at Allen for Senate Headquarters for mailings

ERNIE FLETCHER FOR GOVERNOR & ALICE FORGY KERR FOR CONGRESS (R-KY) — **Lexington, KY**
Campaign Volunteer — Spring 2004 & Fall 2003 & 2004

- Mobilized over 30 72-Hour Task Force volunteers for Sen. Alice Forgy Kerr for Congress
- Led over 25 students in 72-Hour Task Force activities for Dr. Ernie Fletcher for Governor

THE LEADERSHIP INSTITUTE — **Washington, DC**
Youth Leadership School — Completed Summer 2003 (3 Days)

- Studied how to establish, coordinate, and grow successful, campaign-oriented organizations on college campuses

CHRISTOPHER T. FINAN

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Summary of Qualifications

- Strategic policy advisor – reported directly to Multinational Force – Iraq Commanding General. Government of Iraq leaders, senior US government officials and members of Congress with intelligence and counterterrorism analysis.
- Decorated combat leader – proven record of accomplishment leading soldiers in combat and managing executive-level initiatives for strategic effects.
- Polished verbal and written communicator – comfortable writing and discussing complex issues to senior executives of the US government, corporate executives and national media.

Overview of Professional Experience

Human Terrain Analysis Program Manager — *March 2009 – Present*

- Direct operations support and training for deployed teams, briefing program efforts to Army leadership, coordinating technology development to enable knowledge management and information sharing with external agencies.

National Security Strategic Consultant — *October 2007 – February 2009*

- Founded consulting company to provide national security expertise to aid corporate executives in strategy and business development. Directed federal business development for multinational telecommunications technology firm.

Veterans Surrogate for Obama Presidential Campaign — *July 2008 – November 2008*

- Served as representative for Presidential campaign, speaking to national media and audiences at town-hall meetings, writing opinion pieces and providing analysis on national security, as well as Veterans issues.

Iraq Policy Advisor to Select Members of Congress — *August 2007 – October 2007*

- Congressional advisor for Iraq War; provided analysis to three Members of Congress and their staffs for the development and refinement of Iraq policy, including analysis papers and preparation for delegations overseas.

Officer, United States Air Force — *May 2000 – July 2007*

- Command intelligence briefer for Generals Casey and Petraeus, Commanding Generals of Multinational Forces-Iraq, developed and presented strategic intelligence analysis daily to US and Iraqi government leaders.
- Intelligence analysis team leader; liaised directly with tactical field units and interagency intelligence task forces across Iraq and Southwest Asia; presented briefings and analysis to executive-level policy makers.
- Tactical unit liaison to Joint Special Operations Command (JSOC), responsible for tactic, technique and procedure development, and intelligence support; handpicked to brief the Secretary of the Air Force on emerging concepts
- Military Deception Officer: organized sensitive military information operations, coordinated deployments of assets, and crafted strategic communications messaging in support of global war on terrorism operations.
- Commander of combat-ready, 18 person unit and $500K of special technology; directed intelligence and targeting for F-117A stealth fighter squadron; coordinated weapons solutions for high value, heavily defended targets.
- Air Force Foreign Area Officer (FAO) for the Middle East and North Africa; military foreign affairs expert and graduate of Arabic language and culture immersion training.
- Air Force Fighter Pilot; attended prestigious Euro-NATO Joint Jet Pilot Training and USAF Introduction to Fighter Fundamentals courses – awarded USAF pilot wings in October 2001.

Education / Language Skills / Volunteer Work

- BS – Political Science; Minor – Arabic, US Air Force Academy (May 2000) – Distinguished Graduate
- MA Candidate – Georgetown University Security Studies Program (enrolled to begin part-time in August 2009)
- Truman National Security Project Fellow (June 2009 – June 2010)
- Spanish – Fluent Proficiency; Arabic – Moderate Proficiency
- Lead – New Programs, Veterans Green Jobs (February 2009 – Present)

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LINDSEY FINCH

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EDUCATION

Sewanee: The University of the South, Sewanee, Tennessee
Bachelor of Arts degree, May, 2007
Major: Economics Concentration: Education

Université de Grenoble, Grenoble, France
Studied French through the American Institute of Foreign Studies, Summer 2002

EXPERIENCE

Office of the Secretary of Defense for Protocol, The Pentagon
Protocol Officer *July 2007 to Present*
• Orchestrated countless Heads of State and Secretary of Defense counterpart visits to the Pentagon.
• Planned and professionally executed several Presidential meetings and events, the dedication of the Pentagon's ANZUS Corridor, a Naturalization Ceremony for members of the U.S. Armed Forces, and several Defense Ministerial meetings.
• Currently serve as the lead Protocol Officer for the upcoming September 11th Pentagon Memorial Dedication, which will be attended by more than 17,000 people, including current White House, Department of Defense, Cabinet, and Congressional Leadership.
Intern *Summer 2006*
• Worked closely with a non-career SES and Schedule C appointees to assist with the planning of all details for daily meetings, luncheons and events.
• Required to possess political sensitivity in order to prepare for the arrival of foreign and U.S. delegates to the Pentagon.
• Collected and organized responses from 600 guests for the groundbreaking ceremony for the September 11th Memorial at the Pentagon.

The Sea Island Company Junior Staff, Sea Island, Georgia
Leader *Summer 2005*
• Responsible for the assignment of 4-5 counselors to 25 children and the scheduling and planning of all daily camp activities.
Counselor *Summer 2004*
• Responsible for the safety and entertainment of 3-4 children.
Each summer:
• Assisted with family and children's activities during evenings and weekends.
• Provided hospitality for guests.

LEADERSHIP AND COMMUNITY INVOLVEMENT

Phi Kappa Epsilon Sorority (local), 2004-present; Second Vice President, 2006-07; Inter-Sorority Council Representative, 2005-06; Historian, 2004-05; Pledge Class Vice President, 2004

Big People for Little People, 2004-present; Senior Leader, 2006-07
• Mentored local elementary school students.
• One of four leaders in charge of scheduling and coordinating group activities for over 200 college and elementary school students.

Orientation Committee, 2006-2007
• Planned and executed orientation activities for incoming new students.
• Served as one of 20 students responsible for working closely with the Dean of Students' Office to completely revise this year's program.

Student Alumni Leadership Council, 2006-2007
• Chairman of the Senior Gift Campaign, established to manage all aspects of fundraising among classmates.
• Selected by the Office of Alumni Relations as one of 45 seniors to participate in a program covering the University's strategic priorities, budgeting process and governance in order to become a more active and informed future alumni volunteer.

Member, College Republicans, 2006-present
• Encourage Sewanee students to support Republican candidates in local and national elections.

Jamie Findlater

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Work Experience

The White House, Office of Media Affairs (Washington, DC) **January 2006-Present**
Assistant to the Director of Media Affairs
Communicate regularly with regional press and facilitate access to local White House events. Coordinate logistical details and distribute credentialing information for President's regional travel and events. Monitor and compile regional news/editorial coverage of the President to create briefing information for senior staff. Conduct research pertaining to reporter inquiries. Plan conference calls for targeted regional editors to preview Presidential speeches. Maintain and manage media lists, photo and interview requests and conduct necessary vetting. Responsible for hiring, managing and assigning intern projects.

The Office of Chairman Duncan Hunter (Washington, DC) **January 2005-December 2006**
Legislative Correspondent
Attended briefings for the Legislative Director. Met with constituents and interest groups on behalf of the Chairman and subsequently briefed the Legislative Director. Managed and authored all office correspondence for issues handled by the Chief of Staff and Legislative Director to constituents. Maintained the office computer system. Hired and managed interns.

The Office of Chairman Duncan Hunter (Washington, DC) **March 2004-December 2004**
Staff Assistant
Conducted research for legislative staff and constructed correspondence. Organized committee and campaign events for the Chairman. Served as DC liaison for the district based Press Secretary: scheduled press for the Chairman, compiled and distributed daily press clips and background information, maintained a workable database of media contacts and issue area files. Scheduled and conducted tours, greeted constituents, and managed mail distribution.

The White House, Office of Management and Budget (Washington, DC) **September 2003-December 2003**
Communications/ Public Affairs Intern
Directed and researched press inquiries. Processed and scheduled interviews, press conferences, and press briefing conference calls with Senior Administrative Officials. Put out press releases, Statements of Administrative Policy, and daily media clips regarding issues such as the 2003 Iraq Supplemental, Competitive Sourcing, and E Government Initiatives.

Evans, Hardy, and Young (Santa Barbara, CA) **January 2003-June 2003**
Public Relations/ Advertising Intern
Co-Managed media outreach and organization of a Chicago Luncheon Event on behalf of Idaho potatoes health benefits campaign. Created and revised presentation materials for clients. Researched new ways to better target appeal. Wrote and revised press releases to attract media contacts.

Experience Highlighted

Managed press access and supervised the preparation of briefing materials for White House Radio Day event. National and regional radio stations nationwide were invited to the White House to conduct interviews with Cabinet Officials and White House senior staff. Responsible for orchestrating extraneous details surrounding the event, including contacting and scheduling time with officials and facilitating success of the event as it progressed.

Normal day to day activities of the regional press office center on arranging the details of press coverage of the President's regional travel. Regularly maintain responsibility for pre-planning, coordinating press and travel arrangements for Spokesmen, and monitoring coverage of the event after it is complete.

Facilitated the organization of events for Chairman Hunter including a reception for Inauguration 2004 and a press conference for the release of a new border security bill. Managed guest lists, monitored press access and coverage of events, and constructed presentation materials for events and speeches. For a specific floor speech, researched facts regarding the border region, and created visuals detailing the danger of drug cartel coming across the border in an effort to illustrate the need for policy and infrastructure reform.

Education

University of California, Santa Barbara
Communications B.A., Professional Writing Minor

Volunteer Experience: Bush-Cheney 72 Hour Campaign October/November '04, '06

Heather R. Fitzgerald

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WORK EXPERIENCE

Office of Personnel Management, Washington, DC — December 2005 to Present
Special Assistant & Scheduler to the Director

- Coordinate logistics and create and compile briefing materials for the Director's travel and speaking engagements.
- Schedule internal and external meetings for the Director.
- Assist Director and senior staff with special projects, with particular emphasis on reports and presentation materials.

Capital Life Church, Rosslyn, VA — January 2007 to Present
Administrator (part-time position)

- Manage operations of the church (congregation size of approximately 225 persons), ensuring that all aspects are operative, while maintaining focus on areas of growth and improvement.
- Lead and manage a leadership team of 12 people and have oversight to a volunteer base of approximately 60 people.
- Oversee logistics of church services and various organization-wide events.

Department of Defense
United States Air Force, The Pentagon, Washington, DC
Confidential Assistant to the Air Force General Counsel — May 2005 to December 2005

- Coordinate all activities for the General Counsel including travel, schedule and workflow.
- Act as office manager; develop and oversee the implementation of procedural and administrative policies within the divisions of the Air Force General Counsel offices.
- Serve as liaison between the General Counsel, its seven divisions and all offices within DOD.
- Previously served as the Confidential Assistant to the Principal Deputy General Counsel.

Executive Office of the President
The White House, Washington, DC
Staff Assistant, Office of Presidential Personnel — October 2002 to May 2005

- Interview and review qualifications of candidates who are being considered for appointment by the President to serve on boards and commissions; manage the candidacy and Senate nomination process of those being considered for appointment.
- Assisted in resolving personnel issues pertaining to 240 Presidential appointed boards and commissions; primary point of contact to over 1,200 Presidential appointed commission members; prepare briefings for bi-weekly personnel meetings with the President and Senior Staff.
- Advise and assist a Special Assistant to the President of Presidential Personnel

Stevens Reed Curcio & Company, Arlington, VA
Production Assistant — August 2002 to October 2002

- Coordinated logistical aspects of video shoots for staff and political candidates.
- Assisted in the production of campaign advertisements for Republican candidates in House, Senate, and gubernatorial races and ensured proper distribution on television and radio.

Traditional Values Coalition, Washington, DC
Intern — May 2002 to August 2002

United States Senator James Inhofe, Tulsa, OK
Intern — September 2001 to April 2002

OTHER POLITICAL & VOLUNTEER ACTIVITIES

72 Hour Task Force Volunteer, Republican National Committee, Buffalo, NY, November 2006
Volunteer, George Allen for Senate Campaign, October - November 2006
Community Outreach Director, Capital Life Church, September 2005 - November 2006
Jerry Kilgore for Governor Volunteer, October - November 2005
Children's Director, Capital Life Church, February 2003 - May 2005
72 Hour Task Force Volunteer, Republican National Committee, Oshkosh, WI, November 2004
Member, College Republicans, September 2001 - May 2002

EDUCATION

Bachelor of Science, Business Management, May 2002
Oral Roberts University, Tulsa, OK

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EXPERIENCE

NATIONAL SECURITY COUNCIL, Washington, DC
Director for Counterproliferation Strategy April 2008-Present

- Supports the Assistant to the President for National Security Affairs and Deputy National Security Advisor in matters pertaining to the formulation, coordination, and implementation of U.S. Government policy towards Counterproliferation Strategy.
- Plans, directs, and coordinates the development of policies relating to U.S. Counterproliferation Strategy towards missiles (including missile defense), Iran, Syria, proliferation finance, chemical weapons, and other issues.
- (b)(6) [redacted]

OFFICE OF THE SECRETARY OF DEFENSE, Washington, DC
Assistant for Transnational Threats Policy January 2007-April 2008

- Represented the Office of the Secretary of Defense in interagency decision-making fora and on delegations to international consultations and meetings.
- Formulated U.S. export control policy to prevent the proliferation of missiles and nuclear, chemical, and biological weapons including U.S. policies toward the Missile Technology Control Regime, Nuclear Suppliers Group, and Australia Group.
- Developed DoD policy on transnational issues, including international energy security.

OFFICE OF THE SECRETARY OF DEFENSE, Washington, DC
Assistant for Nonproliferation Policy February 2005-December 2006

- Represented the Office of the Secretary of Defense in interagency decision-making fora and on delegations to international consultations and meetings.
- Oversaw Department of Defense implementation of the Biological Weapons Convention and Chemical Weapons Convention by the Military Departments and Combatant Commands.
- Formulated policy on nonproliferation of chemical and biological weapons and developed diplomatic and legislative strategies for implementation of U.S. government policy regarding the Biological Weapons Convention and the Chemical Weapons Convention.
- Participated in working-level negotiations on behalf of the United States during the November/December 2006 Sixth Review Conference of the Biological Weapons Convention in Geneva, Switzerland.

55th PRESIDENTIAL INAUGURAL COMMITTEE, Washington, DC
Portfolio Manager, Finance Department December 2004-January 2005

- Managed a portfolio of personal and corporate Inaugural underwriters and sponsors who donated $250,000 and $100,000.
- Acted as Inaugural Committee liaison to underwriters and sponsors, ensuring that their needs were met and requests fulfilled during Inaugural week.

REPUBLICAN NATIONAL COMMITTEE, Washington, DC
Research Analyst, Research Department October 2004-November 2004

- Coordinated recruitment, training and deployment of over eight hundred volunteer Election Day polling place observers for the Ohio Help America Vote Act (HAVA) initiative in Cuyahoga County.
- Managed an Election Day staff of one hundred volunteer lawyers and researchers.
- Coordinated activities with Cuyahoga County political figures, Board of Elections officials,

attorneys, and campaign staff.

- Served as the key contact for campaign officials in Columbus on Election Day HAVA activities in Cuyahoga, Medina, and Lorain counties.

COUNCIL ON FOREIGN RELATIONS, Washington, DC
Research Associate, Europe and National Security July 2002-September 2004

- Coordinated CFR Task Force on Transatlantic Relations chaired by Henry Kissinger and Lawrence Summers and release of report on *Renewing the Atlantic Partnership.*
- Research related to America's "grand strategy," post-9/11 U.S. foreign policy, and the development of the European Union.
- Monitored developments, crises, and emerging trends in transatlantic relations; provided background for press interviews.
- Organized meetings of Working Group on Transatlantic Relations and the Roundtable on National Security and drafted reports summarizing findings.
- Maintained budgets for three Council fellows.

AMERICAN ENTERPRISE INSTITUTE, Washington, DC
Research Intern, Office of Joshua Muravchik September 2001-April 2002

- Research related to the history of socialism, terrorism, and American foreign policy.

THE WORLD BANK, Washington, DC
Team Assistant/Office Assistant June 1999-Sept. 2001 and Sept. 1996-Aug. 1998

- Evaluated extensions and reallocations for two thousand grants totaling more than $1 billion under Japan's Policy and Human Resources Development (PHRD) Fund.
- Prepared data and edit copy for the *PHRD Annual Report.*
- Responded to requests from management and donor country for Fund information.
- Developed new oversight requirements and policy memos to define regional accountabilities.
- Used Access and Excel to track information, monitor trends, and prepare reports.

U.S. EMBASSY, London, United Kingdom
Intern, Office of the Counselor for Labor Affairs January-May 1999

- Researched and drafted cables to the U.S. State Department on British legislation and current issues.
- Tracked daily news and events on social legislation, unemployment, and trade unions.
- Planned receptions and special events for VIPs from Washington.
- Held Secret security clearance.

U.S. CONGRESS, Washington, DC
Legislative Intern, Office of Senator Rick Santorum January-May 1997

- Conducted research, tracked legislation and drafted correspondence on Foreign Affairs and National Security issues for the Senator.

PUBLICATIONS

"The Desecration Wagon," *National Review Online*, August 25, 2004.
"Religious Differences," *Tech Central Station*, July 29, 2004.
Review of *Thirty Days: An Inside Account of Tony Blair at War*, *The Weekly Standard*, May 24, 2004.
"The New Imperatives of Non-Proliferation," *Tech Central Station*, May 20, 2004.
"Bush's Youthquake: September 11 is this generation's Vietnam," *National Review Online*, May 13, 2004. Reprinted as, "The Bush Youthquake," *The New York Sun*, May 14, 2004.
"Europe Issue Brief," with Charles Kupchan, *Council on Foreign Relations Campaign 2004 (www.cfr.org/campaign2004/)*, January 2004.
Review of *"A Problem from Hell" America and the Age of Genocide*, *The Weekly Standard*, October 6, 2003.

Review of *Ciao, America! An Italian Discovers the U.S.*, *The Weekly Standard*, June 30, 2003.

EDUCATION

GEORGETOWN UNIVERSITY, School of Foreign Service, Washington, DC
Master of Arts German and European Studies, May 2002
GPA: 3.7/4.0. Concentration in Transatlantic Relations. Coursework included: Economics of European Integration, European Union Defense and Foreign Policy Issues, Contemporary German Politics, Twentieth Century History of France, Americanization of Europe, and Modern European History.
M.A. Paper: *Transatlantic Relations and Intervention in the Former Yugoslavia*

AMERICAN UNIVERSITY, School of International Studies, Washington, DC
Bachelor of Arts *magna cum laude,* Honors Program, International Studies/Political Science, May 2000
Thesis: *Adenauer's Foreign Policy: A Foreign Policy for Half a Century*
Dean's List, Phi Beta Kappa Honor Society
World Capitals Program in London, United Kingdom, January-May 1999
British and European Politics, Media, and Theater.
World Capitals Program in Berlin, Germany, August-December 1998
German language, Politics, History, and Foreign Policy.

SKILLS

Leadership: Vice President of Center for German and European Studies Alumni Association (2002-2004). Co-chair of the 2002 Center for German and European Studies Academic Conference.
Honors: 2006 Atlantik Brücke Young Leader, 2006 Bucerius Summer School Participant, 2004 German Marshall Fund Manfred Wörner Fellow, 2004 Aspen Institute Berlin Young Leaders Program Participant.
Memberships: International Institute for Strategic Studies.
Foreign Languages: (b)(6)
Interests include book collecting, politics, theater, and travel to Europe and the Middle East.

(b)(6) [redacted]

LINDSEY W. FORD

(b)(6) [redacted]

EDUCATION

Master of Public Affairs, August 2008
LBJ School of Public Affairs, GPA 3.97
The University of Texas at Austin

M.A. in Asian Studies, August 2008
The University of Texas at Austin
Study Abroad: Beijing, China

B.M. in Vocal Performance, 2000
Samford University , Birmingham, AL
magna cum laude, GPA 3.83

PROFESSIONAL EXPERIENCE

Consultant **Sept. 2008 - Present**
Center for a New American Security – Washington, D.C.

- Draft and edit reports on U.S. foreign policy in East Asia, including the U.S.-ROK alliance and U.S. military relations with China.
- Plan and coordinate logistics for Track Two and Track 1.5 Strategic Dialogues with Asian allies.
- Evaluate historical trends in defense and international affairs appropriations for research project on "Restoring Civilian Capacity."

United Nations Policy Intern **May 2007 – Dec. 2007**
United Nations Development Agency for Women, East and Southeast Asia Regional Headquarters – Bangkok, Thailand

- Assisted with the development of project and funding proposal on *Youth, Employment and Migration* for UN Country Team in China.
- Researched and wrote baseline reports assessing human rights laws and implementation of the CEDAW in five Asian countries.
- Created regional performance measurement matrix to measure effectiveness of the CEDAW Southeast Asia project.
- Prepared strategy paper for UNIFEM headquarters analyzing current trends and obstacles in UNIFEM's regional projects.

Graduate Teaching Assistant **August 2007 – May 2008**
LBJ School of Public Affairs – Austin, TX

- Teaching Assistant for Dean James B. Steinberg - *Policymaking in an Age of Interdependence*, and *The East Asian Century*.
- Assisted with the development of class syllabi and assignments; coordinated logistics for visiting guest lecturers; provided weekly office hours for 25-30 graduate students.

Graduate Research Assistant **August 2006 – May 2007**
Robert S. Strauss Center for International Security and Law – Austin, TX

- Conducted background research on U.S. foreign policy and presidential leadership for the Director of Studies (Dr. James Lindsay).
- Responsible for identifying potential partnerships with educational and state organizations, and evaluating new grant opportunities.

Policy Research Team Leader/Editor **Aug. 2005 – Aug. 2006**
Congressional Research Service – Austin, TX

- Wrote and edited a report assessing border security and customs regimes in ten foreign countries, to review implementation levels of international guidelines and to identify new multilateral initiatives.
- Coordinated all research and logistics for Hong Kong/China research team and conducted interviews with Hong Kong officials.

Research Analyst/Administrative Associate **Mar. 2004 – Jan. 2006**
Sheshunoff Management Services, L.P. - Austin, TX

- Lead project liaison managing statistical analysis for development project of new financial analytics software.
- Coordinated market research, and developed project database for conducting analysis of client revenues.

RELATED EXPERIENCE

- **Student**, University of Texas-Austin, University of Houston (January 2003-May 2005): Completed coursework as post-baccalaureate student in government and foreign languages, GPA 4.0
- **Legislative Intern**, Texas House of Representatives (Summer 2005)
- **Research Assistant**, University of Texas (September 2004 – May 2005): Researched U.S. immigration policies for Dr. Gary Freeman (Chair, Department of Government)
- **Lead Performer**, Birmingham Children's Theater (August 2000 – June 2001): Lead actress in production of Beauty and the Beast

SKILLS/QUALIFICATIONS

- 2008 Presidential Management Fellowship Finalist
- Computer: Microsoft Office, Microsoft Access, SAS, Lotus Notes
- Languages: (b)(6) [redacted]

JASON WILLIAM FORRESTER

(b)(6) [redacted]

RESEARCH AND ADVOCACY EXPERIENCE

Veterans for America (Jan. 2007 – pres. & Mar. 2001 – Nov. 2003) Washington, DC
Director of Policy/Co-Director National Guard Program. Co-direct program focused on helping to rebuild the U.S. military. Activities include improving post-combat care for U.S. servicemembers who have been deployed to Iraq and Afghanistan; reforming deployment policies by increasing dwell time for servicememembers who have been deployed multiple times; addressing needs created by heavy reliance on National Guard
From 2001-2003 served as Research Director for the Nuclear Threat Reduction Campaign, a project of the Nobel Peace Prize-Winning Vietnam Veterans of America Foundation (VVAF), predecessor to VFA.

Center for Strategic & International Studies (Aug. 2004 – Feb. 2005 & Apr. 2006 – pres.) Washington, DC
Visiting Fellow, International Security Program. Research, field research, and writing on U.S.-Asia security, non-proliferation, and nuclear terrorism prevention. Collaborated with Kurt Campbell, Michele Flournoy, and Robert Einhorn.

The Brookings Institution, Foreign Policy Studies Program (Mar. 1998 – Mar. 2001) Washington, DC
Senior Researcher. Research on international security topics for two senior fellows

Carnegie Commission on Preventing Deadly Conflict (Aug. 1997 – Jul. 1998) Washington, DC
Research/Administrative Assistant. Research, writing, and editing of final report

GOVERNMENT AND POLITICAL EXPERIENCE

The Carter Center (Aug. 2006 – Nov. 2006) Georgetown, Guyana
Director, 2006 Guyana Elections Observation Presence. Represented The Carter Center and President and Mrs. Carter in Guyana for the pre-elections and post-elections periods; served as liaison to Guyanese political leaders and diplomatic community; and managed six staff members and budget of $100,000

Office of Senator John D. Rockefeller IV, U.S. Senate (Mar. 2005 – Apr. 2006) Washington, DC
Legislative Assistant for Foreign Affairs and Defense. Foreign and defense policy advisor: worked with leading Democratic Senate offices in crafting national security positions; created and tracked legislation; prepared senator for media appearances; speechwriting

Alliance for American Leadership (Mar. 2004 – Mar. 2005) Washington, DC
Executive Director. Oversaw activities of more than 300 Democratic foreign policy experts dedicated to strengthening the Democratic Party's leadership in national security affairs

General Wesley K. Clark for President (Nov. 2003 – Feb. 2004) Little Rock, AR
Deputy Foreign Policy Advisor. Assisted in developing foreign policy positions; liaised with Congressional offices on national security matters; led 20-person research

team; assisted in preparing foreign policy speeches; drafted and edited position papers

Gore/Lieberman 2000 (Nov. 1999 – Nov. 2000) Washington, DC
Senior Analyst. Worked under direction of Vice President's National Security Advisor and campaign's Senior Foreign Policy Advisors; liaison to various campaign advisory groups

Also, short-term consultant to:

- Carnegie Endowment for International Peace, *Non-Proliferation Project* (2004-2005)
- APCO Worldwide, Democracy promotion in Russia (2004)
- CNN, "Rehearsing Doomsday" documentary, *Democracy in America* series (2000)

EDUCATION

The Fletcher School of Law and Diplomacy, Tufts University Medford, MA
M.A.L.D. (1996)
Fields: Comparative Developmental & Political Analysis and U.S. Foreign Policy

The University of the South Sewanee, TN
B.A. (1993) *Cum Laude*, *Phi Beta Kappa* (Political Science)

SELECTED MEDIA APPEARANCES AND TESTIMONY

- National Public Radio, Talk of the Nation, "No Purple Heart For PTSD Diagnosis," January 28, 2009, www.npr.org/templates/story/story.php?storyId=99959676
- The Diane Rehm Show, "Services for Veterans Returning from War," November 11, 2008, www.wamu.org/programs/dr/08/11/11.php
- Participant in panel discussion on post-combat needs of troops at The Juilliard School, New York City, New York, on September 16, 2008
- NewsHour with Jim Lehrer, "New Policy Urges Soldiers to Seek Mental Health Care," May 1, 2008, http://www.pbs.org/newshour/bb/health/jan-june08/troops_05-01.html
- Testified before the House Committee on Veterans' Affairs (full committee) hearing on "Post Traumatic Stress Disorder (PTSD) and Personality Disorders: Challenges for the U.S. Department of Veterans Affairs," July 25, 2007, http://veterans.house.gov/hearings/hearing.aspx?NewsID=45
- Testified before the President's Commission on Care for America's Returning Wounded Warriors, 2007

PUBLICATIONS

- Congressional Attitudes on the Future of the U.S.- South Korea Relationship, May 24, 2007, www.csis.org/component/option,com_csis_pubs/task,view/id,3884/.
- "Perspectives on Civil Violence: A Review of Current Thinking," in *Military Intervention: Cases in Context for the Twenty-First Century*, (Rowman and Littlefield, 2004), with John Steinbruner.
- "Reassessing the Atomic Calculus: The 2002 Nuclear Posture Review," *National Security Studies Quarterly*, Winter 2002, with Brian Finlay.
- "Balancing Homeland Security and Freedom of Information," *Natural Resources & Environment*, Winter 2002, with Stephen Gidiere.
- "Measuring U.S. Military Readiness," *National Security Studies Quarterly*, Spring 2001, co-authored.
- "Institutional Foundations of Nuclear Arms Control – the ABM," *The Monitor: Nonproliferation, Demilitarization, and Arms Control*, Fall 1999/Winter 2000.

Resume of Jason William Forrester

PROFESSIONAL AND EXTRACURRICULAR ACTIVITIES

- Member, International Institute for Strategic Studies (IISS)
- Former Term Member, Council on Foreign Relations (CFR)
  - Member, Washington, DC Term Member Advisory Committee
  - Co-Chair, Iran Term Member Roundtable
- Member, Carter Center Guyana Elections Observation Mission, Mar. 2001
- Varsity Football (1989-1992), Captain (1992), pre-season All-American Division III (1992)

AWARDS AND HONOR SOCIETIES

- 2008 Distinguished Young Alumnus, Sewanee: The University of the South
- Thomas J. Watson Found. Fellow – Studied race & politics in Guyana, Trinidad, & England, 1993-94
- Awarded J. William Fulbright Scholarship, 1993 (declined in favor of Watson Fellowship)
- National Collegiate Athletic Association Post-Graduate Scholar, 1992
- National Football Foundation & College Football Hall of Fame Scholar-Athlete, 1992
- *President*, Pi Sigma Alpha, Sigma Gamma Chapter (National Political Science Honor Society)

SKILLS AND INTERESTS

Language: (b)(6)
Personal: Enjoy reading, as well as playing golf, softball, cricket, and American football

PHARA A. FORSYTHE

(b)(6) [redacted]

Education:

University of New Mexico, Albuquerque, New Mexico
Double Bachelors of Arts Degree, May 2006
Majors: Political Science, Sociology
GPA: 3.37
Sociology Honors

University of Hawaii-Manoa, Honolulu, Hawaii
Political Science Focus, Dean's List

Work Experience:

United States Department of Defense — **Washington D.C.**
Office of the Assistant Secretary of the Navy — **August 2006- Present**
(Financial Management & Comptroller)
Confidential Assistant

- Although hired as the Confidential Assistant to the DASN, I have assumed all roles of Confidential Assistant for the ASN (FM&C) during the last nine months, while the DASN was Acting ASN (FM&C).
- Operate as primary link between the ASN (FM&C) and all other ASN (FM&C) staff.
- Manage, execute and coordinate daily office activities relevant to the operation of the ASN (FM&C).
- Exercise exclusive control of the ASN (FM&C) calendar, and make all arrangements for meetings.
- Respond to all inquiries and administrative issues to the ASN (FM&C) by members of the SECNAV, OSD, OPNAV staff, along with other Federal Agencies.

Barber & Borg Law Firm — **Albuquerque, NM**
Legal Assistant — **June 2005- December 2005**

- Assembled legal documents, including examining, preparing and processing a variety of legal documents, such as complaints, motions, orders, answers, pleadings and subpoenas.
- Composed letters assembled and maintained calendars.
- Tracked filings, utilized a wide variety of software programs while maintaining basic clerical work and office management functions.

Office of Bush/Cheney '04 **Albuquerque, NM**
Intern to Executive Director for New Mexico **February -November 2004**

- Coordinated duties for volunteers, including managing massive volunteer databases, recruited, supervised and trained 350 volunteers.
- Managed and organized campaign events
- Enhanced my ability to work well under stressful environments

Office of the Republican Party of New Mexico **Albuquerque, NM**
Intern to Political Director **December 2002-May 2003**

- Maintained clerical work and volunteer databases, organized volunteers for events.
- Organized major donor event, and assisted with coordinating volunteers for campaign projects.

NM State Senate **Santa Fe, NM**
Intern to Senator Mark Boitano **January 2003**

- Organized and researched information to be used in support of bills on the Senate floor, assembled and created bills to be proposed in particular committees.
- Maintained basic clerical work, greetings and deliveries.

Honors and Organizations:

Chairman, University of New Mexico College Republicans- 2003-2005
Chairman, University of New Mexico Students for Bush- 2004
Who's Who Among America's Colleges Award- 2005, 2006
National Youth Leadership Conference, Washington D.C., 2000
Presidential Youth Inaugural Conference, Washington D.C., 2001
Albuquerque Mayor's Youth Advisory Council, 2000
Albuquerque Mayor's Blue Ribbon Award- January 2001
Albuquerque Youth Chamber of Commerce- 2000
National Harvard Teleconference, Partnership for Preventing Violence-2000
Member-NM Department of Health, Tobacco Use Prevention Media Panel- 2001
Youth Leader, Wyldlife Non-Denominational Christian Middle School Ministry- 2002- Present
Member- Alpha Gamma Delta Sorority

References Available Upon Request

Jonathan Freeman

(b)(6) [redacted]

PROFESSIONAL EMPLOYMENT

5/08 - present — Obama for America — Chicago, IL
Deputy Director, National Veterans' Vote

- Developed and organized national rollout of Veterans for Obama (VFO) committees in 50 states
- Controlled, directed, and motivated VFO groups composed of thousands of volunteer veterans
- Organized VFO group produced over 3,000 doors knocked, 7,000 letters to the editor, 183,000 calls made, and $583,000 raised

3/04 – 4/08 — United States Army — Ft. Riley, KS
Captain, Field Artillery

- Led Battalion level restructuring and reorganization effort transitioning an operational unit into a training support unit
- Deployed to Operation Iraqi Freedom (OIF) February 2007 advising an Iraqi Army Battalion based out of Samarra and Iraqi Border Police north of Tall 'Afar
- Participated in over 50 combat missions and 40 civil affairs missions during OIF III
- Awarded the Bronze Star for Service and Army Commendation Medal for service in Iraq

8/00 – 8/02 — Cross Media Marketing Corporation — New York, NY
Managing Director, Internet Marketing

- Brought key, critical technology platform online on time and budget; was responsible for training cross country staff
- Managed acquisition of WeFusion.com that provided innovative database technology
- Responsible for developing Internet Strategy guiding traditional business into a technically sophisticated, Internet savvy organization
- Accountable for business equaling 20% of 2001 projected revenues and 50% of 2001 projected growth

3/00 - 8/00 — BuyerForce, Inc. — Silicon Valley, CA
Director, Business Development

- Contributed to technology startup that developed groundbreaking purchasing process
- Worked with technology leaders in Congress to introduce BuyerForce into the US Government
- Developed international partnerships, alliances, and relationships to further strategic goals

7/97 – 2/00 — USA Global Link — Fairfield, Iowa
Director, Partnership and Marketing Alliances

- Worked with the Executive Team that developed a long-term strategy for international business-to-business site and helped with the sale of unneeded brick and mortar assets
- Initiated partnership program for ISPs and Telcos to aid international expansion
- Initiated marketing and business plans for global VoIP network expansion
- Developed relationships with hundreds of carriers, especially the European incumbent PTOs for interconnection contracts
- Closed carrier contracts valued at over $78 million per year

EDUCATION

9/02 – 5/04 Harvard University, Extention School Cambridge, MA
Master of Liberal Arts, May 2004

Major: Government/International Relations
Thesis Topic: Impact of U.S. Foreign Aid on the Islamic Near East from 1991 – 2001

9/93 - 06/97 University of Michigan, LS & A Ann Arbor, MI
Bachelor of Arts, May 1997

Major: Political Science and Communication Studies; Minor: Arabic Studies

ACADEMIC EMPLOYMENT

9/02 – 6/03 Harvard University Cambridge, MA
Teaching Fellow

- Moral Reasoning 28: Ethics and International Relations with Stanley Hoffmann
- Government 1790: American Foreign Policy with Benjamin Fordham (Head Teaching Fellow)
- Government 1300: Politics of Congress with Barry Burden
- Government 1208: Politics of the Islamic Resurgence with Eva Bellin

1/01 – 6/02 Queens College Flushing, NY
Adjunct Professor

- Sociology 212: Sociological Analysis

1/95 - 05/95 University of Michigan Ann Arbor, MI
Teaching Assistant

- Computer Science 181: Introduction to Computer Systems

OTHER ACTIVITIES

- Legislative Director, The Campaign for a New GI Bill
- Auxiliary Police Officer, NYPD 24th Precinct - 10/00 – 8/02
- Executive Team, CharityFocus - 05/00 – 4/04
- Public Relations Chair, A Little Hope - 4/02 – 8/02

ANGELA FRENCH

(b)(6) [redacted]

(b)(6) [redacted]

PROFESSIONAL EXPERIENCE

***Office of the Secretary of Defense*, Researcher, Speechwriting Office, The Pentagon, June 2006-**

- Research, edit, and fact-check written materials for the Secretary of Defense, including speeches, opinion editorials, press conference notes, ceremonial remarks, background briefs, messages to the troops, and more.
- Established the OSD Writers Group "Heroes in the Global War on Terror" and "Hero of the Week" programs. Research, write, and distribute the materials; set up heroes for interviews; market and pitch hero stories to new TV, print, and radio venues. Point of contact for media inquiries about the programs.
- Research, write, and edit rapid response materials; pitch to publications when appropriate.

***CTIA-The Wireless Association*, Manager, Public Affairs, Washington, D.C., February 2006-June 2006**

- Assisted Vice President in crafting messages, talking points, marketing campaigns and more for public consumption.
- Researched and wrote issue backgrounders for website; wrote and edited white papers on topics such as wireless in rural America and consumer privacy.
- Coordinated the Text 2Help campaign. Worked with the American Red Cross to help establish the program. Wrote fact sheets, backgrounders, media advisories, and more.
- Engaged with the media; assisted with interviews; created a new media marketing plan for the company.

***Citizens Against Government Waste*, Research Associate, Washington, D.C., June 2004-November 2005**

- Lead researcher for organization; examine and analyze issues such as appropriations, competitive sourcing, energy, the federal budget, homeland security, taxes, the war on drugs, and more.
- Co-wrote CAGW's "Best of the Pig Book," St. Martin's Press, 2005; Co-wrote CAGW's annual "2005 Pig Book."
- Published investigative reports: "Real ID: Big Brother Could Cost Big Money," Oct. 2005; "Up in Smoke: ONDCP's Wasted Efforts in the War on Drugs," May 2005; and "DTS: The Twilight Zone of Travel," Sept. 2004.
- Act as a spokesperson for the organization for radio and print interviews.
- Daily contact with congressional members and their staffs; research legislation and write letters of support; assist with Hill briefings, policy breakfasts, and other Congressional outreach efforts.
- Support the media department with interview requests; write and edit press releases, articles, piglet publications, talking points, and website materials.
- Recruit and manage year-round intern program.

***White House Writers Group*, Associate, Washington, D.C., October 2002-February 2004**

- Assisted Fortune 500 companies, national and international associations on issues such as strategic business solutions, early childhood development, and constitutional and civil rights.
- Worked alongside managers and former White House speechwriters to plan and execute communications strategies targeted to members of Congress, business leaders, public policy leaders, and the public.
- Developed and coordinated work of writers, including op-ed campaigns, website materials, and message points.
- Researched, edited, pitched, and placed opinion editorials in top daily publications.
- Wrote news releases, media advisories, fact sheets, primers, and talking points.
- Booked print, radio, and TV interviews.
- Assisted in writing new business and marketing proposals.
- Organized and promoted events including press conferences, speechwriting seminars, and fundraising campaigns.

***White House Writers Group*, Research Assistant/Receptionist, Washington, D.C., July 2002-October 2002**

- Researched for managers and former White House speechwriters.
- Assisted in developing media contact lists and crafting briefing books.
- Managed conference scheduling, travel arrangements, and in-house website updates.

VOLUNTEER ACTIVITIES

***RNC 72-hour deployment*, *St. Paul/Minneapolis, Minnesota*, Bush/Cheney '04, November 2004**
***Bush/Cheney '04*, *campaign headquarters*, November 2003-October 2004**
Mark Early for Governor, Lynchburg, VA, **Fall of 2001**

EDUCATION

Randolph-Macon Woman's College, Lynchburg, VA
Bachelor of Arts, May 2002, GPA: 3.45 Major: Political Science Concentration: European History

Belfast Institute of Furthering Higher Education, Belfast, Northern Ireland
Junior Semester Abroad, Fall 2000

KATRINA ANNE FULLER

(b)(6)

WORK EXPERIENCE

United States Department of Education **June 2006- Present**

Senior Advance Representative, Office of the Secretary *Washington, D.C.*

- Coordinate and implement all logistical arrangements for the Secretary of Education's domestic and international travel as the principal public official promoting the No Child Left Behind policy and the American Competitiveness Initiative.
- Work closely with various Department of Education components to ensure that all Secretarial events communicate intended policy message effectively.
- Facilitate media coverage at such events by accommodating various media requests and providing a visually appealing event aimed at increasing media interest and response.

White House **February 2005- Present**

Volunteer Advance Representative, Office of Presidential Advance *Washington, D.C.*

- Create and coordinate public and private events for United States President George W. Bush.
- Served as primary liaison with United States Secret Service, White House Communication Agency and host organizations during presidential events.
- Key events include the President's visits to Pakistan and South America and the First Lady's visit to Mozambique.

Social Security Administration **March 2005- June 2006**

Special Assistant, Office of the Commissioner *Washington, D.C.*

- Served as liaison between SSA, Administration, and Congressional Offices for extended solvency campaign. Requirements of role include media dissemination and scheduling, Congressional outreach and communication, regular summaries/briefings as well as interagency management/coordination.
- Provided support to Deputy Commissioner in the Office of the Commissioner including coordination of external appearances, presentations, media, logistical support and public relations.
- Responsible for documenting the Social Security Administration's reaction and response to Hurricane Katrina and Hurricane Rita.

55th Presidential Inaugural Committee **December 2004- January 2005**

Entertainment Site Manager, National Building Museum *Washington, D.C*

- Oversaw logistical planning and implementation for entertainers performing for President Bush and his guests at the Candlelight Dinner and Commander in Chief's Ball held at the National Building Museum.
- Ensured all contractual agreements in regards to entertainment lodging, transportation and venue set-up were fulfilled accurately and that all needs and requests were met in a timely manner.
- Worked in coordination with program director and production team to efficiently and smoothly execute the outlined entertainment program, including the movements of VIPs and all entertainment acts.
- Directed and instructed team of Entertainment Liaison Volunteers dedicated to ensuring seamless performance transitions and minimizing stress on performers.

Victory 2004, Republican State Committee of Pennsylvania **September 2004- November 2004**

72 Hour Task Force Coordinator *Harrisburg, PA*

- Secured and directed transportation and housing logistics to accommodate the nation's largest grassroots get-out-the-vote effort, the 72 Hour Task Force, in the battleground state of Pennsylvania.
- Efficiently managed budget of $700,000 while seeking cost-effective measures with vendors.
- Supported Pennsylvania field staff in implementing grassroots strategy set forth by the Republican National Committee. State-wide efforts yielded 200,000 votes over goal, 2% over 2000 election results.
- Conducted extensive volunteer trainings throughout state. Trainings focused on familiarizing volunteers with new campaign tactics.

Robert Lamutt for Congress **July 2004- August 2004**
Field Manager *Marietta, GA*

- Transitioned into high-profile campaign position to lead grassroots efforts during run-off period for Georgian Businessman Robert Lamutt.
- Responsible for shifting strategy towards motivating base and pushing voter turn-out.
- Quickly secured endorsements from defeated primary challengers and capitalized on momentum by organizing press and publicity for unity rallies along with targeted mailings to supporters throughout district.

Chuck Clay for Congress **February 2004- July 2004**
Grassroots Coordinator *Marietta, GA*

- Developed and implemented a comprehensive grassroots strategy focused on coalition building and voter mobilization for State Senator Chuck Clay's campaign for Georgia congressional district seat.
- Served as a liaison between the Clay campaign and local leaders, elected officials, members of the media, education associations, churches, neighborhood alliances and civic groups to convey the message of the Clay campaign.
- Organized publicity, press, and vendor negotiation for campaign fundraising and grassroots events along with follow-up donor maintenance.
- Coordinated a district-wide grassroots and volunteer program including bus tours, phone banks, yard signs, and an extensive in-house grassroots mail program of over 55,000 pieces.

The Office of United States Senator Jim Bunning (R-KY) **March 2001- September 2003**
Legislative Correspondent *Washington, D.C*

- Prepared Senator for his assignment on the Government Affairs Committee by drafting opening speeches, briefing memos and witness questions for hearings. Assisted Senator's key advisor and Senator in his capacity as a member of the Senate Committee on Finance.
- Made recommendations for Senator's sponsorship of pending legislation and support for "Dear Colleague" letters. Informed him through policy papers and memos of relevant legislation that corresponded with his legislative priorities.
- Handled constituent correspondence pertaining to several legislative areas, including: health care, Social Security, education, labor, transportation, science and technology, budget, welfare, and postal issues.
- Built and strengthened relationship between Senator and community by drafting weekly Congressional Statements that honor community milestones and achievements throughout Kentucky.

Assistant to Administrative Director/ Internship Coordinator **September 2000- March 2001**

- Assisted Administrative Director with function planning, office maintenance and budgetary matters while composing the Senator's congratulatory correspondence to dignitaries and constituents.
- Coordinated and redesigned Washington Internship Program to improve applicant pool and overall effectiveness of the program. Implemented changes that produced a 65% increase in applicants.
- Aided in event planning for 54th Presidential Inauguration.

The Office of Senator Paul Coverdell (R-GA) **July 2000- August 2000**
Staff Assistant *Washington, D.C.*

- Planned activities and travel details involved with constituent and VIP visits to Washington, D.C.
- Monitored all facets of the reception room while serving as primary representative of the front office.
- Assessed and fulfilled requests for information and provided assistance to constituents.

EDUCATION

University of Georgia *Bachelor of Arts* **May 1999**
Major: Political Science Minor: Art History

JULIE GEORGE

(b)(6) [redacted]

KEY QUALIFICATIONS

Legislative experience, senior-level campaign work, and a background in international affairs and national security.

PROFESSIONAL EXPERIENCE

2005-present — **U.S. Senator Rick Santorum, PA** — Pennsylvania
Santorum 2006 campaign

Deputy Director of Coalitions

- Created, directed and maintained coalitions throughout the state, including the Social Conservative, Catholic, Jewish, African-American, Women, Hispanic, Polish, Italian, Sportsmen, Immigration Reform, and Animal Rights coalitions.
- Developed campaign strategy and tracked progress with respect to outreach, events, surrogate appearances, micro-targeting, mail and ads.
- Managed state campaign chairpersons for each coalition and monitored their goals, progress, and achievements.
- Advanced the Senator at events, prepared talking points, and briefed him before interviews.
- Secured major national and statewide endorsements, and worked with PACs to develop their strategy to support the Senator.
- Drafted articles for newsletters and major publications, as well as speeches for both the Senator and his colleagues, comparison literature, event hand-outs, communications to coalitions, and website content.

2003-2005 — **Rep. Melissa Hart, (PA-04)** — Washington, DC

Legislative Assistant

- Monitored legislation and advised the Congresswoman on judicial, financial, and foreign affairs, as well as education, agriculture, and small business issues.
- Spoke on behalf of the Congresswoman in meetings with businesses, non-profit groups, special interest groups, and students.
- Developed and implemented issue-based outreach plans for the Congresswoman.
- Served as the principal staff on caucuses like the Republican Study Committee and the Swiss Caucus.

2004 — **Bush-Cheney '04 Campaign** — Pittsburgh, PA

Catholic Field Coordinator

- Managed eleven Western Pennsylvania counties, including recruiting new volunteers, organizing voter registration drives, and executing literature distributions.
- Supervised over 200 "church captains" through training seminars, meetings, and events with local Catholic and community leaders.
- Registered over 3,000 new Catholic voters.

PROFESSIONAL DEVELOPMENT

- Graduated from Heritage Foundation's "Congressional Fellowship Program."

PUBLIC SERVICE EXPERIENCE

- Elected to serve as the Beaver County, PA Republican Committeewoman, April 2004.

EDUCATION

1998-2002 — **Kent State University** — Kent, OH

- B.A., International Relations.
- Study Abroad Semester/Internship with UNESCO. — Geneva, Switzerland
- Minor Certificates in French and North Atlantic Security Studies.

Jennifer Eileen Giglio

(b)(6) [redacted]

Summary

Professional with proven strength in Member and Constituent Relations, Project Development, and Negotiation. Skilled at protocol, marketing, strategic planning, and promotion. Highly analytical and logical with excellent research and writing skills.

- Outstanding people skills; sensitive in assessing needs.
- Articulate and persuasive in dealing with management, colleagues and vendors.
- Thrives in high-pressure, deadline-driven environments.
- Strong organizational and facilitation abilities; efficiently meet deadlines.

Employment

Office of the Assistant Secretary of Defense for Public Affairs-Washington, DC **July 2006 – Current**
Public Affairs Specialist, Deputy Director "Why We Serve" ***July 2007 – Current***

Place returning military members from each service in speaking roles at community events across the country and provide a personal connection for community members who might not otherwise have come in contact with or known someone who has served in the conflicts in Iraq and Afghanistan.

- President George W. Bush Appointee (b)(6) [redacted]
- Manages the Department of Defense's outreach initiative entitled "Why We Serve," a national speaker's bureau consisting of 12 recently returned service members from Iraq and Afghanistan;
- Schedule and coordinate all speaking engagements around the Continental United States by working with community organizations, business associations, academic institutions, veterans groups and numerous non-profit organizations around the country;
- Oversee public affairs training to ensure that all 'Why We Serve' participants are proficient public speakers and possess the skills needed in advance of being interviewed by both print and television media;
- Compose press releases and forge relationships with the media and national associations in order to advertise the Department of Defense's outreach programs and reconnect the America public with their military;
- Conduct fact-finding research, analyze findings, summarize and arrange data, and make recommendations, as appropriate, regarding the data and project results for the Secretary and Deputy Secretary of Defense, the Joint Chiefs of Staff, the ASD(PA) and other senior military leadership.

Office of the Assistant Secretary of Defense for Public Affairs-Washington, DC **July 2006 – Current**
Confidential Assistant to the Assistant Secretary of Defense for Public Affairs ***July 2006 – July 2007***

Guarantee that highly confidential, sensitive and politically controversial information is kept completely private and maintain the full trust and confidence of the Assistant Secretary of Defense for Public Affairs (ASD(PA)). Skilled in both oral and written communication and in interpersonal relations appropriate for dealing effectively with high-level DoD officials and representatives of both national and local organizations. Ability to perceive and reflect ASD(PA)'s personal and official policies and wishes throughout DoD, and with congressional and civilian business and industry leaders. High aptitude for gathering, analyzing, evaluating, and summarizing data for use by senior Defense officials.

- President George W. Bush Appointee (b)(6) [redacted]
- Carry out matters of great sensitivity that may involve work with officials of various governmental and non-governmental agencies;
- Research, collect, and assemble sufficient materials to assure that the ASD(PA) has sufficient and pertinent background on which to base decisions of the most highly sensitive and controversial issues;
- Responsible for assuring that the ASD(PA) wishes and directions are understood and carried out during all phases of the decision making process, to include coordination with key officials, both civilian and military, on the ASD(PA) staff, and responsible for issuing the appropriate instructions;
- Responds to high-level and often confidential matters, as well as written telephonic inquiries pertaining to invitations, engagements, personal information and other related information pertaining to the ASD(PA
- Provide support and advice directly to the ASD(PA) in key areas of ongoing official and administrative responsibilities.

Armed Services Committee, US House of Representatives-Washington, DC **January 2004 – July 2006**
Executive Assistant to the Director ***January 2005 – July 2006***
Staff Assistant ***January 2004 – December 2004***

Ensures that all confidential information is handled with complete discretion. Under the direction of the Staff Director, performs professional level work of considerable difficulty by providing office administration and general assistance to the Chairman of the Committee & Director in the supervision of support staff, management of administrative functions, production of correspondence, and preparation of background issue documents. Significant interaction with Congressmen, congressional staff, federal agency officials and lobbyists.

- (b)(6)
- Supervise and manage internship program of two personnel throughout the year;
- Serves as confidential administrative assistant to the Staff Director, screens calls and visitors, arranges appointments and travel; relays decisions and directives to staff;
- Research and analyze various issues for professional staff members and provide briefing materials;
- Directs staff work necessary to accomplish programs and projects of interest to the Director;
- Brief the Director on matters of concern and secures information required for proper action on such matters;
- Develops and enforces policies and procedures for the flow of work through the Director's Office;
- Prepare, edit and review correspondence from the Chairman of the Armed Services Committee and Staff Director;
- Accompany the Staff Director to various meetings and ensures that the Chairman of the Armed Services Committee & Staff Director receive all necessary background information;
- Demonstrate continuous effort to improve operations, decrease turnaround times, and streamline work processes.

Office of Presidential Advance-Washington, DC **December 2003-Current**
Site Advance – Volunteer

Plan logistics for Presidential events in and around Washington, DC

- Responsible for the organization and implementation of the President's visits outside of the White House complex;
- Design and structure events where the President is scheduled to visit;
- Serve as the communicator between the White House Military Office, the United States Secret Service, and the local event site.

Circuit City Stores, Inc.-Richmond, VA **June 2000 – November 2003**
Merchandising Coordinator

Coordinate a corporate-wide inventory of $10 million. Monitor specific electronic categories to determine best sell-thru v. worst sell-thru. Coordinate stock rotation among 600 stores nationally. Determine product mix and inventory stock levels.

Office of Public Relations, Radford University-Radford, VA **Summer 1999**
Public Relations Intern

Assisted in the planning and coordination of events for a 5,000+-student university. Events included government and association meetings and events, private conferences, and fund-raisers. Supported supervisor by arranging on-site logistics, including transportation, accommodations, meals, guest speakers and audiovisual support.

Education

Radford University-Radford, VA

- Bachelor of Science, May 2000
  - Major – Merchandising
  - Related Coursework: Consumer Behavior, Public Relations, Market Segmentation, Retailing and Sales Management, Merchandising, Forecasting, Advertising and Promotion

London College of Fashion-London, England

Study Abroad Program, January 1998 - May 1998

Kristen F. Gilley
(b)(6) [redacted]

(b)(6) [redacted]

PROFESSIONAL EXPERIENCE

Office of Legislative Affairs, Department of Defense
Special Assistant, Team Chief **May 2007- Present**

Principle advisor to the Assistant Secretary of Defense for Legislative Affairs, and senior Department of Defense officials on matters relating to personnel, readiness and wounded warriors. Provide guidance and strategy for interaction with Congress, advice on legislation, and hearings. Also facilitate outreach with Congress and executive branch agencies.

International Relations Committee, U.S. House of Representatives
Deputy Staff Director **July 2006 – January 2007**
Responsible for committee management, legislative agenda, coordination with House Leadership, liaison with Appropriations, Armed Services and Budget Committees, and external organizations involved in international relations. In addition responsible for oversight of State Department operations and budget and other duties as a Senior Professional Committee Staff Member.

International Relations Committee, U.S. House of Representatives
Senior Professional Committee Staff **February 1993-June 2006**

Responsible for oversight of the State Department and the international affairs budget, and managing major legislative matters for the Committee. Oversight duties include: State Department operations and budget, management of diplomatic posts abroad, domestic and overseas security, public diplomacy, the United Nations, democracy programs, and international broadcasting. Legislative responsibilities include managing the Committee's largest measure, the biennial State Department authorization bill including preparation for hearings, markups, floor consideration and House Senate relations both formal and informal. Liaison with external organizations involved in foreign affairs. Serve as the Committee liaison to the other House and Senate Committees.

Office of the Under Secretary for Management, U.S. Department of State.
Special Assistant for Legislation **May 1992-January 1993**

Responsible for legislative affairs relating to worldwide operations, management and budget issues. Developed the Department's authorization bill and coordinated annual budget preparation with authorization requirements. Congressional liaison duties included monitoring legislative proposals, developing legislative strategies, briefings, hearing preparation and preparing and reviewing policy option papers.

Bureau of Near Eastern Affairs, U.S. Department of State
Special Assistant for Congressional Affairs **December 1990-May1992**

Managed the Bureau's Congressional relations, working closely with the Assistant Secretary. Coordinated Bureau legislative interests, analyzed/monitored legislation, and developed legislative options. Served as liaison with Congress; provided Bureau and overseas posts with assessments of Congressional actions. Managed all aspects of Congressional hearing preparations and hearing records.

State of Florida, Washington Office
Governmental Analyst **February 1987 - December 1990**

As a member of the Governor's staff, served as the state-federal liaison for the State of Florida. Represented the Governor and the State Legislature before Congress and federal agencies. Primary activities included federal budget and issue analysis, policy development, legislative monitoring and regulatory review. Briefed Florida state agencies on federal issues. Areas of expertise included space, trade, immigration, refugee and labor issues.

Project HOPE
Director of Public and Governmental Affairs October 1984 – Feb.1987

Directed all public relations activities in the U.S. and for overseas offices, including production of brochures, newsletters, and other informational materials. Designed and implemented public awareness campaigns and other special projects. Conducted press briefings, assisted in fund raising, and addressed public forums. Represented the organization before Congress and federal agencies.

Congressman Bill McCollum (FL)
Legislative Assistant March 1981 - October 1984

Provided staff support for Judiciary Committee issues, including preparation of amendments and floor statements, position research and development, and coalition building. Major emphasis on immigration, refugee, foreign policy and criminal justice issues. Participated Congressional fact-finding trips to Central America, the Far East, and the Near East with an emphasis on refugee and political-military issues.

Education

Masters of Public Administration, George Washington University - fields of concentration: Management and analysis of U.S. foreign policy, 1992.
B.A., Political Science, University of California, Davis, 1978.

David A. Glancy, Ph.D.

(b)(6) [redacted]

Experience

Office of the Secretary of Defense, International Security Policy/Eurasia
Special Assistant (Political Appointee) (b)(6) [redacted]

- Develop and carry-out special projects and program reviews for the Deputy Assistant Secretary of Defense for Eurasia Policy.

Office of the Secretary of Defense, GWOT Communications Group
Director (Political Appointee) (b)(6) [redacted]

- Coordinate the development of plans, materials, and events to support the Defense Department's message strategy regarding the Global War on Terrorism, Iraq, and Afghanistan.

Office of the Secretary of Defense, International Security Policy/Eurasia
Special Assistant (Political Appointee)

- Prepared briefings and decision memoranda for senior officials, drafted speeches and talking points, contributed to special projects, and represented the Office of the Secretary of Defense at international meetings, conferences, and seminars.

The Elliott School of International Affairs, George Washington University
Professor

George W. Bush for President/Bush-Cheney 2000 Campaign
Campaign Volunteer

Institute for Foreign Policy Analysis/ NSPA
Research Assistant

Office of Senator Abraham
Staff Assistant

Republican National Committee
Communications and Finance Assistant

Office of the Vice President
White House Intern

Education

The Fletcher School of Law and Diplomacy, Tufts University
Doctor of Philosophy in International Relations

- Dissertation title: "Coalitions, Congressional-Executive Branch Relations, and Public Opinion: A Study of Post-Cold War Crisis Management and the Persian Gulf Crisis."

The Fletcher School of Law and Diplomacy, Tufts University
Master of Arts in Law and Diplomacy

The University of Michigan - Dearborn
Bachelor of Arts in International Studies and Political Science

ASHLEY D. GODWIN

(b)(6)

CAREER PROFILE:

- Extensive and highly effective network of contacts throughout Executive and Legislative Branches
- Excellent comprehension of Congressional appropriation and authorization process
- Expert knowledge in Department of Defense and Federal Government resource allocation process and Planning, Programming, Budgeting, and Execution principles
- Exceptional executive-level communication skills and political acuity
- Experienced in the start-up and leadership of new operations and organizations

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PROFESSIONAL EXPERIENCE:

DEPUTY ASSISTANT SECRETARY OF THE NAVY (FINANCIAL MANAGEMENT AND COMPTROLLER)
DEPARTMENT OF THE NAVY
February 2005 – Present — Washington, DC

- Serves as the deputy chief financial officer of the Department of the Navy; assists the Assistant Secretary of the Navy (Financial Management and Comptroller) with directing and managing the Department's financial activities, including the preparation, justification, and execution of a $126 billion budget
- Serves as principal advisor to the Assistant Secretary and assumes the responsibilities of the office as assigned or delegated in the ASN's absence
- Manages the business planning and operation of the FM&C organization, successfully overseeing the organizational structure, policies, and processes
- Oversees the Department of the Navy's Anti-deficiency Act compliance and FM&C's involvement in GAO, Navy IG, and DoDIG investigations and reports
- Represents the Department of the Navy to the Office of the Secretary of Defense and other Defense Agencies and Services, other government organizations, Members and staff of the U.S. Congress, and private sector entities

DEPUTY ASSOCIATE DIRECTOR
PRESIDENTIAL PERSONNEL
THE WHITE HOUSE
November 2004 – February 2005 — Washington, DC

- Served in a post-election appointment to the White House as Deputy Associate Director of the National Security portfolio
- Personally managed all aspects of the selection and appointment of President Bush's nominees to the 2005 BRAC Commission
- Managed the placement of personnel in key national security positions at the Department of Defense, National Intelligence Agency, National Security Council, and the President's Foreign Intelligence Advisory Board

SPECIAL ASSISTANT TO THE UNDER SECRETARY OF DEFENSE (COMPTROLLER)
DEPARTMENT OF DEFENSE
November 2002 – February 2005 Washington, DC

(b)(6)

- Directly support the DoD Comptroller with budget formulation, program review, and budget execution; Liaise with OMB and the Congressional defense appropriation and authorization committees on the annual defense budget request and account reprogramming actions
- Managed a team of Deputy Chief Financial Officer staff in the development of Department-wide performance metrics for the Operation and Maintenance and Personnel accounts
- Served as principal OSD manager for vested and seized assets distribution in Iraq; Coordinated transfer of assets to Iraq with OMB National Security Directorate, Department of Treasury Assistant Fiscal Secretary, Federal Reserve Board of Governors, and Secret Service; Led a multi-agency team that successfully validated all seized Iraqi monetary assets
- Represent Office of the Comptroller on Defense Secretary's transformation agenda team; Managed Comptroller interests in National Security Personnel System, transfer of DoD personnel security investigative functions, and general transfer authority and acquisition funding initiatives
  **Received the Secretary of Defense Exceptional Civilian Service Medal*
  **Received the Office of the Secretary of Defense Joint Meritorious Unit Award*

DIRECTOR OF STAFF OPERATIONS AND FINANCE
COMMISSION ON THE INTELLIGENCE CAPABILITIES OF THE UNITED STATES REGARDING WEAPONS OF MASS DESTRUCTION
THE WHITE HOUSE
March 2004 – August 2004

Washington, DC

- Appointed senior member of Commission executive staff; Managed all aspects of financial, logistical, technological, and personnel requirements
- Successfully planned, negotiated, programmed, and executed two budget appropriations totaling $14 million
- Served as principal OSD representative and direct liaison between White House, Department of Defense, and Presidential Commission
- Directed and participated in outreach activities and investigation and information gathering and analysis; Developed a solid dialogue on reform initiatives with Intelligence Community members, Department of Defense, including military departments and DoD field agencies, White House, and Congress
- Served as principal advisor on all legislative matters

PROFESSIONAL STAFF MEMBER/ BUDGET ANALYST
COMMITTEE ON ARMED SERVICES, U.S. HOUSE OF REPRESENTATIVES
July 1998 – August 2001 Washington, DC

- Served as Senior policy advisor on national security legislation; Provided guidance to Committee Chairman and Members on policy and budgetary implications of defense initiatives; Drafted legislation for annual defense authorization bill
- Analyzed the national security components of the annual Federal budget request, Congressional budget resolution, and various CBO and OMB estimates and reviews

- Managed all legislative aspects of the National Defense Authorization Bill, including amendment process, mark-up, House floor debate, and conference with Senate
- Created, managed, and balanced the annual defense authorization budget tables
- Liaised on policy and budget issues with Department of Defense, Department of Energy, Congressional appropriations and budget committees, OMB, CBO, and the Intelligence Community

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(b)(6)

EDUCATION:

UNIVERSITY OF DALLAS - 1992 – 1994 Irving, TX
- Ph.D. Program; concentration in Political Science

UNIVERSITY OF SOUTH CAROLINA - 1988 – 1992 Conway, SC
- Bachelor of Arts in Political Science; CUM LAUDE

PROFESSIONAL AFFILIATIONS AND COMMUNITY SERVICE:

JUNIOR LEAGUE OF WASHINGTON
- Elected to the Board of Directors of the fifth largest Junior League in the U.S.
- Twice elected Chairman of the Membership Committee
- Co-founded Junior League of Washington's Mentoring Program; Continue to develop training curricula and oversee and train volunteers

WOMEN IN DEFENSE/NATIONAL DEFENSE INDUSTRIAL ASSOCIATION
- Regularly attend professional development and networking events
- Participate in program development and advocacy activities

ILAN GOLDENBERG

(b)(6) [redacted]

PROFESSIONAL EXPERIENCE

2005 - Present **NATIONAL SECURITY NETWORK** Washington, DC

Policy Director

- Oversee policy department which consists of four staff members and 2-3 interns. Lead weekly meetings to coordinate the production of NSN policy reports, daily briefs, talking points, fact sheets, and other products focused on national security. Act as lead editor on most of these products.
- Act as lead writer and organizational expert on Middle East issues especially Iraq, Iran and the Israeli-Palestinian conflict.
- Draft speeches, press releases, op-eds and Congressional testimony.
- Organize and participate in briefings for more than 50 Congressional and Senate candidates and their staffs in '06 and '08 cycles. Work closely with and provide policy materials to Senate and House leadership, Hill staffers, DSCC, DCCC and DNC.
- Develop and edit a national security briefing book for candidates and members of congress. Coordinate expert groups that contribute to the briefing book on issues such as Iraq, Iran, Pakistan, Afghanistan, terrorism, military policy, and energy security.
- Regular contributor to *Democracy Arsenal* – an expert blog on foreign affairs.
- Published *Measuring the Benchmarks* an in-depth analysis of the progress being made on the President's Iraq benchmarks during 2007.

2005 – 2007 *Executive Director*

- Worked with NSN President Rand Beers to establish a new organization that is building a more responsible progressive national security policy.
- Charged with management and strategic planning including: supervising small staff of employees; designing and implementing new projects; managing a $500,000 annual budget; interacting with Board of Directors and donors; interfacing with other organizations; building fundraising strategy; writing funding proposals; and dealing with non-profit and election law.

2004 – 2005 **FOREIGN POLICY LEADERSHIP COUNCIL** New York, NY

Head of Research

- Conducted research and wrote issue briefs, talking points, press releases and op-eds on foreign policy issues such as homeland security, Iraq, military preparedness, energy security, nuclear proliferation, Iran and Saudi Arabia.

2004 **COUNCIL ON FOREIGN RELATIONS** New York, NY

Intern – U.S. Middle East Project, Studies Department

- Researched issues surrounding the Israeli-Palestinian conflict and translated documents from Arabic to English.

2003 **JP MORGAN CHASE** New York, NY

Operations Analyst – Private Banking Division

- Audited JP Morgan's private equity house accounts. Reconciled over $600,000 of outstanding balances

2000 – 2002 **SALOMON SMITH BARNEY** New York, NY

Financial Analyst – Global Energy Group, Investment Banking Division

- Advised Petrobras, the Brazilian national oil company, on potential North American acquisition targets valued at $2.5-$4 billion. Performed extensive financial modeling and valuation analysis of prospective targets. Participated in meetings with Petrobras' internal mergers and acquisitions team as well as its lawyers and accountants
- Worked on $807 million secondary equity offering of Petrobras shares held by the Brazilian National Development Bank. Attended due diligence meetings and drafting sessions. Prepared marketing materials as well as investor roadshow presentation. Accompanied senior management on two week

IAN GRANT

(b)(6)

EDUCATION

Georgetown University, School of Foreign Service, Washington, D.C.
Master of Science in Foreign Service, concentration in Foreign Policy/International Security, 2008
GPA 3.77, Dean's Award for Academic Excellence (Magna Cum Laude equivalent)
Coursework: International Security Issues, Congressional Decision-Making and U.S. Foreign Policy, Force and Diplomacy, Political and Economic Risk Assessment, International Trade and Finance, China's Challenge to the U.S.

Columbia University, Columbia College, New York, NY
Bachelor of Arts in Linguistics, 2001
GPA 3.62, Dean's List, Member of the 4.0 Club
Abbey Award for Excellence in Academics and Athletics, 2001

EXPERIENCE

National Defense University, Washington, D.C. Research Associate, 11/08 – 12/08

- Served as a temporary Research Associate at the Center for Technology and National Security Policy
- Wrote background materials and provided general research for a Secret-level war-game
- Aided in the preparation and setup for seminars and other University events

Obama for America, McLean, VA Full-time Volunteer Asst. to Sec. Richard Danzig, 5/08 – 11/08

- Produced policy memos, talking points and country briefing books in support of Secretary Danzig in his capacity as a Senior National Security Adviser to the Obama presidential campaign
- Assisted in the management of projects and events featuring U.S. General and Flag Officers
- Served as an organizer for a 2 week campaigning trip to Ohio with Secretary Danzig
- Supplemented, reviewed and edited campaign defense policy papers

The Albright Group LLC, Washington, D.C. Research Assistant, 8/07 – 2/08

- Produced political and economic assessments of countries and subjects of interest to clients
- Assisted in production of country briefing books for Secretary Albright and other Principals
- Provided general research support to Associates and Principals

Partnership for Global Security, Washington, D.C. Research Analyst, 5/07 – 8/07

- Served as the Market Mechanisms for Managing Proliferation Research Analyst for the Next Generation Nonproliferation Project
- Studied financial approaches to nonproliferation with a special focus on Treasury Department actions with respect to North Korea and Iran

Project on National Security Reform, Washington, D.C. Research Fellow, 2/07 – 7/07

- Performed research on national security reforms of foreign countries for the Vision working group
- Conducted a literature review of works relevant to the Vision working group

Hawkins Delafield & Wood LLP, New York, NY Paralegal, 6/03 – 6/06

- Assisted four partners with housing development deals ranging from $10 million to $2.3 billion
- Managed over seventy bond closings, coordinated document production with clients and third parties, directed document execution and performed due diligence research on potential mortgagors

SKILLS AND ACTIVITIES

Languages: (b)(6)
Computer: MS Office, SPSS, iManage
Volunteer campaign canvassing: 2006 and 2008
Columbia University Varsity Heavyweight Crew, year-round sport, 25 hrs/wk, 1997 – 2001
Travel: Costa Rica (7 months), Europe (4 months)

DANIEL R. GREEN
(b)(6)
(b)(6)

EDUCATION:

- George Washington University, Washington, D.C.
  Began Ph.D. program in Political Science in Spring 2001.
  Currently working on dissertation.
- Florida State University, Tallahassee, Florida
  MS: International Affairs (concentration in Economics and Politics), 1999.
- American University, Washington, D.C.
  BA: Political Science, *cum laude*, University Honors, 1998.
  BA: History, CLEG (Communications, Legal Institutions, Economics, Government), *cum laude*, 1998.
  Minor: International Affairs

WORK EXPERIENCE:

➢ **Operations Officer,** U.S. Department of State, Office of the Coordinator for Counterterrorism in the Office of the Secretary of State. March 2006 – present.

- Serve as an Operations Officer in the Operations Directorate in support of Special Operations Forces issues, Foreign Emergency Support Team (FEST) deployments, and exercises in response to terrorist attacks and incidents. Also writing studies of Provincial Reconstruction Teams in Afghanistan, how they may be applied to Iraq, and on other subjects related to stabilization and counter-insurgency.

➢ **Political Advisor,** U.S. Department of State, Provincial Reconstruction Team, Uruzgan Province, Afghanistan. January – November 2005, June – August 2006.

- Served as the Political Advisor to the Commander of the Tarin Kowt Provincial Reconstruction Team (PRT) in Uruzgan Province. PRTs conduct civil military operations throughout Afghanistan and Iraq to enhance stability, promote good governance, and stimulate economic recovery in support of the Islamic Republic of Afghanistan. Main responsibilities included regular reporting to the embassy on local events and how they impacted U.S. foreign policy objectives and presenting U.S. views to local leaders. Other responsibilities included working as the PRT's chief liaison to Uruzgan's Provincial Shura and elected officials, conducting assessments of provincial and district leaders, evaluating the governance capacity of provincial directorates, facilitating the development of civil society, and taking the lead for the PRT in facilitating a successful fall election in Uruzgan and Dai Kundi Provinces.

➢ **Special Advisor for Policy,** U.S. Department of State, Bureau of Verification and Compliance. October 2003 – January 2005; November 2005 – February 2006.

- Served as a special policy advisor to the Assistant Secretary of State for Verification and Compliance. The Bureau of Verification and Compliance verifies country compliance with non-proliferation, arms control, and disarmament agreements and publishes the President's Annual Compliance Report. The bureau led the effort to dismantle and remove Libya's weapons of mass destruction and missile programs. It is also an advocate in the intelligence community for collection needs to verify treaties. Responsibilities included writing speeches, congressional testimony, press guidance, and strategy papers for the Assistant Secretary and clearing diplomatic cables and representing the bureau at inter-departmental and inter-agency meetings.

➢ **Assistant for Strategic Arms Control,** Department of Defense, Office of the Secretary of Defense, Office of Strategic Arms Control Policy. May 2002 – July 2003.

- Managed the development and implementation of strategic arms control policy and represented the

Office of the Secretary of Defense at interagency and international forums. Served as the Action Officer for the Fissile Material Cut-off Treaty, the UN First Committee on International Security and Disarmament, and the UN Conference on Disarmament. Also worked on The Moscow Treaty, the Comprehensive Nuclear Test Ban Treaty, and the Strategic Arms Reduction Treaty.

- **Assistant for Non-Proliferation,** Department of Defense, Office of the Secretary of Defense, Office of Non-Proliferation Policy. September 2001 – May 2002.
  - Managed the development and implementation of nuclear non-proliferation policy and represented the Office of the Secretary of Defense at interagency and international forums. Served as the Action Officer for the Nuclear Non-Proliferation Treaty, the Fissile Material Cut-off Treaty, the UN First Committee on International Security and Disarmament, the UN Conference on Disarmament, Nuclear Weapon Free Zones, and Radiological Weapons.

- **Defense Fellow/Legislative Strategist,** Department of Defense, Office of the Chief of Legislative Liaison - Strategy, Army. February 2001 – September 2001.
  - Conducted research on legislative issues and assisted with the implementation of the Army's legislative strategy.

- **Defense Fellow,** Department of Defense, Transition Team. January 2001 – February 2001
  - Researched candidates and assisted in the recruiting of senior civilian leadership positions for the Department of Defense for the Bush Administration. Assisted senior transition leadership in organizing the selection, interview, and vetting process of candidates.

- **Director of Archives,** Presidential Inaugural Committee. January 2001 – February 2001
  - Collected, organized, and archived records of the Bush/Cheney Inaugural Committee for the National Archives of the United States.

- **Research Analyst,** Republican National Committee. September – December, 2000
- **Junior Research Analyst.** December 1999-September 2000
  - Co-authored the Small Business and Environmental Chapters for *The Gore Files* that analyzed the Clinton/Gore Administration's record on small business and environmental issues and contained a detailed analysis of Vice President Gore's congressional record. *The Gore Files* was the principal briefing book on Vice President Gore for the Bush/Cheney presidential campaign and its senior staff.
  - Researcher for the Bush/Cheney debate preparation team analyzing twenty of Vice President Gore's debates from 1988 to 2000 and the 1992 and 1996 presidential debates. Analysis included debate strategy, tactics, media positioning, notable exchanges, candidate attire, stage layout, procedural formats, and debate fundamentals.
  - Member of the get-out-the-vote (GOTV) effort for Broward County, Florida. Ran the absentee ballot chase program and assisted in the organization of poll watchers, volunteers, and phone banks and in the general implementation of the GOTV strategy.
  - Member of the Florida Recount team in Broward County, Florida. Participated in the counting of election ballots and conducted research for court cases.

AWARDS:

- Superior Honor Award, U.S. Department of State, Afghanistan. 2006
- Superior Civilian Honor Award, U.S. Army, Afghanistan. 2006
- Citadel Symposium on Southern Politics Best Paper Award. 2000
- American University Award for Outstanding Scholarship at the Undergraduate Level. 1998
- George C. Marshall Foundation Undergraduate Scholar. 1998

- Recipient of the Harry S. Truman Institute Honors Undergraduate Research Grant. 1996
- Recipient of the John F. Kennedy Library Grant-in-Aid of Research. 1996
- Boy Scout: Order of the Arrow Vigil Honor Award. 1994
- Boy Scout: Eagle Scout with Four Palms. 1991

MILITARY SERVICE:

- United States Naval Reserve Officer. Rank: Lieutenant Junior Grade. May 2003 – present. Drilling reservist at the Office of Naval Intelligence Unit 0466. Member of the Trident Program.

(b)(6)

MATTHEW T. GREEN

Permanent Address:
(b)(6)

(b)(6)

Current Address:
(b)(6)

WORK EXPERIENCE

DEPUTY DIRECTOR OF ADVANCE
Californians for Schwarzenegger
Sacramento, CA
June 2006 – January 2007

SENIOR ADVANCE REPRESENTATIVE
Office of Governor Arnold Schwarzenegger
Sacramento, CA
February 2005 – May 2006

Travel throughout the United States and internationally for the Governor of California. Plan and coordinate the movements of the Governor. Work in coordination with the California Highway Patrol Governor's Protective Detail for all logistics and movements of the Governor and his family. Choreograph and design the event from start to finish. Lead Advance Representative on site; produce and direct all elements for an event from lighting and audio to backdrops and show flow. Brief the Governor upon arrival at events, lead the Governor through the entire event.

On international travel, work with host country and the Governor's Protocol Office on logistics and pre-advance meetings with foreign delegations.

55th PRESIDENTIAL INAUGURAL COMMITTEE
Official Proceedings
Washington, D.C.
December 2004 – February 2005

Assisted in serving as a liaison between the Joint Congressional Committee on Inaugural Ceremonies and the White House. Responsible for planning, coordinating and implementing the Swearing-in Ceremony of the 55th Presidential Inauguration. Served as the representative for the Presidential Inaugural Committee to one of the entertainers the First Family chose for the Inaugural ceremonies.

VICE PRESIDENTIAL ADVANCE REPRESENTATIVE
Bush Cheney '04, Inc.
Arlington, VA
July 2004 – November 2004

Worked with a team responsible for the planning, coordination and implementation of the Vice President's visits during the 2004 election. Managed and designed the venues for the Vice President's visit. Coordinated with the United States Secret Service and White House Communications teams to ensure that the Vice President's message was effectively communicated.

2004 G8 SUMMIT PLANNING ORGANIZATION
Washington, D.C.
September 2003 – July 2004

Conducted site surveys on 68 properties; Worked with Sea Island officials for logistical planning for the President and foreign heads of state's accommodations; Provided assistance with planning scheduling and logistical operations for the Sous Sherpa and Sherpa meetings; During the Summit acted as one of the advance leads and protocol officers for the expanded leaders program.

WHITE HOUSE PRESIDENTIAL & VICE PRESIDENTIAL ADVANCE
November 2002 – Present

Volunteer as a member of the President and Vice President's staff advance team on travel throughout the United States.

WHITE HOUSE INTERN
Office of Cabinet Affairs
May 2003 – September 2003
White House Management
January 2003 – May 2003

Assisted in serving as the liaison between the White House and the President's Cabinet; Provided administrative support to the Cabinet Secretary and Cabinet Affairs staff; Responsible for providing day-to-day administrative support to the Executive Office of the President and the White House staff.

EDUCATION

BAYLOR UNIVERSITY, Waco, TX. 2002.
Bachelor of Business Administration. Majored in Human Resource Management with a minor in Corporate Communications. Dean's List. Baylor University Chamber Of Commerce. Bear Coordinator. 2000 Baylor University Parade Chairman. Student Government.

SKILLS/INTERESTS

PC, Macintosh, Microsoft Works, Word, Excel, PowerPoint, Corel Draw, Windows 95, 98, XP and Internet proficiencies (Lexus-Nexus). Wildlife photography. Travel. Eagle Scout.

AMY GREENAN

(b)(6)

(b)(6)

EDUCATION:

Hamilton College - Graduated May 2004, Major: Public Policy - Minor: Communication
Senior Thesis: "Hamilton College Faculty Satisfaction"
Annual Academic Scholarship: Chester Suida Scholarship

WORK EXPERIENCE:

Congressman Doug Lamborn – Legislative Assistant / Office Manager: Responsible for monitoring, informing, and advising the Congressman on legislation, in addition to working with committee staff to develop legislation. Issues in my portfolio include: Healthcare; Small Business; Manufacturing; Social Security; Welfare; Pensions; Healthcare; Arts/ Humanities; and Women's issues. Meet with constituents, lobbyists, other government officials, and staff on a daily basis on behalf of the Congressman. Write response letters to constituent mail on a variety of issues. As the Office Manager, I am responsible for maintaining the office budget and Member Representational Allowance (MRA); creating and ensuring the office policies are followed; maintaining all personnel and staff records; and posing as the liaison to the Congressman and the 18 staff members in both the Washington D.C. and District offices. (January 2007- present).

Congressman Dave Hobson - Legislative Assistant: Responsible for closely monitoring and tracking legislation in my portfolio including these issue areas: Environment; Labor; Welfare; Pensions; Social Security, Medicaid; Animal Rights; Postal Issues; and Federal Employees. Provided the Congressman with summaries on legislation and submitted vote recommendations. I wrote several letters to constituents on a daily basis regarding legislation and various other constituent inquiries. On a daily basis, I met with constituents, lobbyists, association members, and other government officials on behalf of the Congressman. (February 2006-December 2006)

Congressman Michael N. Castle - Scheduler/Executive Assistant: Responsible for scheduling all meetings, press conferences, hearings, and briefings for the Congressman as well as scheduling meetings for the legislative staff; create and maintain clear communication between the Congressman and the staff, other elected officials, and constituents. Provide the Congressman with background material for all meetings and events. Provide assistance to the Congressman on a daily basis (January 2005-January 2006)

The White House Intergovernmental Affairs Office - As an intern, I attended and summarized staff meetings, developed background positions on key state level leadership, assisted leadership with 2002 election related issues, provided timely, reliable, and useful information for the President regarding the 2002 gubernatorial elections, helped to coordinate key White House social events, attended speaker series to include presentations by Mr. Karl Rove as well as his subordinate directors, Secretary Tom Ridge, Ari Fleischer, and President George W. Bush (October 2002-December 2002)

Senator Richard Lugar - As an intern, I provided legislative research regarding diverse issues such as gun control, the Armed Forces and foreign relations, attended and summarized Legislative Consultant meetings with the Department of Veterans Affairs, addressed constituent issues relating to WMD and international relations, developed summaries for both Senate and House hearings, (relating to State Department Operations and U.S. Foreign Relations), assisted Senator Lugar's Press Secretary, and provided personal Capitol Hill briefings to key constituents and political interest groups (August 2002-October 2002)

PROFESSIONAL DEVELOPMENT:

Congressional Research Service Seminars: Congress: An Introduction to Resources and Procedure, Advanced Legislative Process Institute, and the Graduate Institute.

United States Decision Makers Course: "Conservation and Development in Tropical Countries: Insights and Implications" hosted by the Organization for Tropical Studies and the U.S. Fish and Wildlife Service in Costa Rica May 27- June 2, 2007.

OTHER WORK EXPERIENCE:

East Tipp & Battle Ground Summer Recreation - umpire for women's youth league (2000-2004)
Aerobics Instructor - International Sports Club (2002-2003), Hamilton College (2003-2004), Gold's Gym (2002)

Hamilton College Athletics - assisted coaches and Athletic Director with administrative duties (2000-2002)
Purdue University Chemistry Department - Laboratory Assistant, supported doctoral students with dissertation related research, (Summer 1997)
St. Thomas Aquinas – volunteer Religious Education Instructor (1998-1999)

LEADERSHIP ACTIVITIES:

Hamilton College Student Athletic Advisory Committee (SAAC) - organized diverse public events sponsored by the athletic department and SAAC that promoted sportsmanship, respect, and academic integrity among student-athletes (2003-present)
Hamilton College NESCAC Representative - represented the New England Small College Athletic Conference; acted as liaison between college and other schools affiliated in the NESCAC Conference (2003-present)
Hamilton College Softball Team Captain - promoted teamwork, cooperation, and flexibility (2003-present)
Hamilton College Resident Advisor - responsible for the safety and well being of 70 freshmen, sophomore, junior, and senior co-ed residents; coordinated social functions; mediated conflicts between students; raised cultural awareness; posed as liaison between students and the administration (2002-2003)

HONORS:

NESCAC All-Academic Honors, Hamilton softball "Rookie of the Year," Hamilton College NESCAC All-Academic Softball Team, High School Valedictorian, National Honor Society, Member of Student Government (Secretary/Treasurer), Keyettes

Shanan L. Guinn

(b)(6)

Professional Experience

U.S. Representative Nancy Boyda (D-KS), *Chief of Staff* 11/06 – 12/08

- Transitioned campaign operation to an official Congressional office.
- Managed 18 full-time staff and a budget of $1.3 million.
- Implemented policy and political goals of the office.
- Directed all office communications: franked mail; e-mail; constituent mail; and press communications.
- Worked with campaign finance director to maintain call time and use legislative achievements to assist fundraising communications.
- Developed policy for the office in the areas of immigration, voting reform and ethics.

Kathleen Sebelius for Governor, *Deputy Political Director* 6/05 – 11/06

- Revised scheduling operation, found talent and helped to streamline and more closely align scheduling operation to Governor's Office and Campaign communication and event goals.
- Created and implemented national outreach program to raise campaign money from national donors; including researching and prospecting new donors and working with current donors to expand donor list; raised over $500,000 in new money for the campaign.
- Increased outreach to core constituencies; developed events and strategies to drive message; strategic guidance of canvass and phone bank outreach to new and targeted voters; ensured effective GOTV effort.
- Revised campaign web site and developed on-line fundraising and communication plan.
- Managed 4th Congressional District campaign office.

John Kerry for President, *Deputy Press Secretary for Operations* 3/04 – 11/04

- As a member of the traveling staff, managed day-to-day operations of the traveling press corps and press arrangements on the road for local and national media.
- Served as pool wrangler.
- Managed and directed advance staff in the field.
- All around troubleshooter and problem solver for logistical crises experienced on the road.

Jasculca/Terman and Associates 7/98– 8/02

Director, Event Management Division 8/00 – 8/02
Account Executive 7/98 – 7/99

- Provided strategic counsel, crisis management and other support to national and local clients as they implemented event plans including strategic audience outreach, logistical arrangements and media coverage.
- Managed five staff members and additional part-time staff as needed to implement large-scale events on behalf of corporate, civic and government clients.
- Developed strategic documents, including talking points, fact sheets and briefing materials. Conducted media relations and grass roots outreach to build public awareness of and support for client events.
- Developed and managed the logistics for a 5,000-person town-hall meeting to discuss the first series of plans for the World Trade Center Site in July 2002.

- Team member on an award winning public affairs initiative for the Governor's Commission on the Status of Women in Illinois.
- Developed and implemented a ten-day trip to Russia for the James Madison Council of the Library of Congress.
- Worked in conjunction with the Office of the Mayor and other City of Chicago offices in the planning and preparation of a ten-day, three city, 150-person official delegation trip to China.
- Developed and pitched new client proposals.

Additional Professional Experience

The White House, Office of Advance	2/09 - present
Presidential Inaugural Committee, *Deputy Director, Media Logistics, Whistle Stop Tour*	12/08-1/09
Democratic National Committee, *Legal Intern, General Counsel's Office*	6/04
Office of U.S. Senator Richard Durbin, *Legal Intern, Judiciary Committee,*	Summer 2003
Clinton/Gore 1996 Primary and General Committees, *National Advance Team*	2/96 – 11/96
Office of Presidential and First Lady Advance, The White House	4/95 – 1/01

Education

University of Pittsburgh School of Law, Pittsburgh, P.A., J.D.	12/05
The George Washington University, Washington, D.C., B.A.	1/98

Admitted to the Kansas Bar (4/06); **Admitted to the Washington, D.C. Bar** (4/07)

NEEMA SINGH GULIANI

(b)(6)

EDUCATION

HARVARD LAW SCHOOL, J.D., 2008

Activities: HLS for Obama, *Journal of International Law;* South Asian Student Law Association; Prison Legal Assistance Program; Public Interest Auction, *Co-chair*; Volunteer at New England Innocence Project

Honors: Presidential Management Fellowship Finalist; Kaufman Public Interest Fellowship

BROWN UNIVERSITY, B.A. International Relations with focus on Global Security, 2005

Study Abroad: Universidad Complutense & San Agustin; Madrid, Spain Spring 2004

Activities: *Brown Daily Herald;* Peer Community Standards Board; Domestic Abuse Advocacy Program

Honors: Winner of 2005-06 Brown Business Plan Competition; Winner 2005-06 and 2004-05 Brown Elevator Speech Competition; Runner-up 2005-06 Entrepreneurial Extravaganza Business Pitch Competition

WORK EXPERIENCES

Democratic Party of WI (Obama Campaign), *Voter Protection Deputy & Deputy Field Organizer,* Milwaukee, WI Sep-Nov 2008

Coordinated voter protection efforts in Racine and Kenosha counties. Worked closely with government officials and community members to ensure compliance with election laws. Organized GOTV and field efforts at the Milwaukee Area Technical College.

Kilpatrick Stockton, *Summer Associate,* Atlanta, GA Summer 2007

Assisted with defense of Guantanamo Bay detainees. Worked on public finance deals. Contributed to legal briefs for litigation department.

Innocence Project of New Orleans, *Law Clerk,* New Orleans, LA Summer 2006

Assisted with post-conviction relief litigation by interviewing witnesses, working with clients, and contributing to briefs. Investigated innocence claims.

Lifesine Technologies, Providence, RI 2004-2005

Worked on starting medical device company. Partnered with doctor from RI Hospital. Wrote business plan. Presented business to investors and educational institutions. Researched medical, legal, and patent issues. Developed prototype.

RI Public Defender's Office, *Intern,* Providence, RI Fall 2002

Interviewed clients concerning pertinent facts of case, criminal background, and financial status. Communicated with clients regarding upcoming legal proceedings.

ACLU of Florida, *Intern,* Miami, FL Summer 2002

Worked on restoring voting right to ex-felons. Managed rights restoration workshops. Trained volunteers. Researched pertinent legal issues. Wrote press releases. Drafted correspondence. Advised ex-felons concerning proper legal recourse.

COMMUNITY SERVICE & LEGAL CLINIC EXPERIENCES

Harvard Human Rights Program, Harvard Law School 2006-2008

Worked on projects concerning prostitution, sex trafficking, prison conditions, and HIV/AIDS in India. Analyzed and made policy recommendations. Crafted advocacy strategies. Wrote legal memos and press releases. Participated in fact finding mission in Mumbai, India in January 2007.

Criminal Justice Institute, Harvard Law School 2007-2008

Represented clients in criminal and juvenile delinquency cases in Massachusetts courts. Argued motions, composed briefs, and provided representation at trial.

Charles Hamilton Houston Center for Race and Justice, Harvard Law School Spring 2007

Helped develop advocacy strategy to expand the writ of habeas corpus for Guantanamo Bay detainees and US prisoners.

Rotary International, New Delhi, India Summer 2004

Traveled to shelters for handicapped children both through Rotary International and independently. Researched costs, organizational structure, and needs. Assisted with children during meals. Tutored in math and English.

LANGUAGES

Lisa Hamar

(b)(6) [redacted]

(b)(6) [redacted]

WORK EXPERIENCE:

Headquarters Department of the Army (HQDA) **Dates Employed: Aug/2006 – Present**
Office of the Secretary of the Army **Grade Level:** (b)(6) [redacted]
101 Army Pentagon, Room 3E560
Washington, D.C. 20310-0101
Confidential Assistant to the Secretary of the Army (Executive Assistant), (b)(6) [redacted]
(Schedule C Appointee)
Serve as trusted agent to the Secretary of the Army. Cultivate respectful team interaction to manage the Secretary of the Army's schedule. Work cooperatively with diverse working groups to devise and implement effective strategies to ensure the Secretary of the Army's activities align and support mission needs. Work closely with immediate staff, Army Secretariat, Army Staff, Office of the Secretary of Defense, White House staff, Legislative staff as well as representatives from private industry. Handle wide range of sensitive and confidential assignments of personal interest to the Secretary. Assist the Secretary in implementing unique projects and preparing special interest correspondence. Created a functional tool in Microsoft Office Excel 2003 to analyze what percentage of time was being used toward strategic, tactical, administrative and personnel matters (date, activity, category, total time in minutes) in order to identify patterns and recommend modifications to enhance effectiveness. Instrumental in helping the Secretary of the Army manage executive and senior professional performance appraisals for seven direct reports. Built quality relationships with staff of the U.S. Army Civilian Senior Leader Management Office (CSLMO) in order facilitate collecting and processing the performance reports. Worked with a team member to standardize and maintain core personnel documents to track the seven Senior Executive Service employees as well as track goals and objectives for twelve other non-rated senior civilian staff members. Created and shared with peers two informal mentoring tools: (1) time management chart and graph; and (2) well-coordinated strategic speech guidance to include web links to enhance the processing of invitations for other senior Army officials to speak.

U.S. Department of Defense (DoD OGC) **Dates Employed: Sep/2001 – Aug/2006**
Office of the General Counsel of the Department of Defense **Grade Level:** (b)(6) [redacted]
1600 Defense Pentagon, Washington, D.C. 20301-1600
Personal and Confidential Assistant to the DoD GC, (b)(6) [redacted]
(Schedule C Appointee)
Served as a trusted advisor and confidant to the General Counsel of the Department of Defense. Managed activities and requirements for the General Counsel to optimize the use of the DoD GC's time. Conducted scheduling meetings to synchronize and understand ever-changing priorities. Managed a high-tempo, premier legal office and kept all team members informed. Developed cordial, professional work relationships with interagency offices and civilian and military personnel throughout DoD, which aided staff attorneys challenged with unprecedented legal issues confronting DoD. Utilized legal research tools Lexis-Nexis, Westlaw, Internet techniques and legal libraries to assist in the coordination of unified interagency legal responses pertaining to National Security. Participated in and completed the DoD Executive Leadership Development Program (ELDP) while continuing to excel in assigned duties. ELDP provided one of a kind exposure to workings of all military departments as well as one-on-one experience working with warfighters and civilian employees across DoD.

General Dynamics Corporation **Dates Employed: Jan/1997 – Sep/2001**
3190 Fairview Park Drive, Suite 100, Falls Church, VA 22042-4513
Executive Secretary to the Vice President of Communications
Executive Secretary to the Senior Vice President and General Counsel General Dynamics Corporation
Executive Secretary to the Staff Vice President and Associate General Counsel of General Dynamics Corporation and General Counsel of the General Dynamics Corporation's Marine Group
(Alternate for the Executive Assistant to the Chairman and Chief Executive Officer)
Designed, tested and implemented a comprehensive media and investor relations contacts list into a customized database, which facilitated effective, continuous communication with key stakeholders. Assisted with writing and proofreading the corporation's Annual Report, which enhanced the company's image. Volunteered to temporarily manage a multi-million dollar company-wide real estate portfolio. Maintained a database, which tracked owned and leased property. Ensured underground storage container program was funded and properly implemented and in compliance with established regulations. Specifically modified real estate database to identify lease agreements that needed to be renegotiated or terminated. By using data analysis tools I was able to make recommendations to senior management. I prepared and distributed a corporate property guide, which proved to be a useful tool for decision makers and lead to significant cost savings for the company. While this was a temporary professional development opportunity for me, it eventually facilitated a seamless transition for a new position—Vice President of Real Estate. In coordination with senior management, I secured $85 thousand to manage and coordinate the Annual Technology Excellence and Patent Awards Banquet—an awards and recognition program that developed over a three year period. Organized and administered corporate-wide meetings. In the absence of the Executive Assistant to the Chairman of the Board and Chief Executive Officer (CEO), I provided support.

EDUCATION:
Master of Business Administration, Webster University, St. Louis, MO, *expected 2009*
Bachelor of Individualized Study, Business/Communications, George Mason University, Fairfax, VA, May 2001
Associate in Applied Science, Information Management, Community College of the Air Force, June 1996
Associate in Science, General Studies, Northern Virginia Community College, Alexandria, VA, May 1996

AWARDS:
Outstanding Civilian Service Medal Award, March 2007
The Office of the Secretary of Defense Medal for Exceptional Civilian Service, August 2006
Defense Meritorious Service Medal, December 1996
Joint Service Achievement Medal, June 1994 with 1 Device November 1996
Joint Service Commendation Medal, January 1993
Air Force Commendation Medal, May 1992
Air Force Achievement Medal, April 1989
Airman of the Quarter, November 1990, September 1990, December 1988

OTHER RELATED TRAINING:
U.S. Army Lean Six Sigma Green Belt Certification Training, *In Progress – June 2007*
PowerSteering System End User Training for U.S. Army, May 2007 (2 hours)
U.S. Army Lean Six Sigma Executive Leadership/Project Sponsor Workshop, April 2007 (27 hours)
Department of Defense Executive Leadership Development Program, May 2004 (480 hours)
Get Motivated Leadership Seminar, May 2004
Fred Pryor Seminars, How to Develop and Administer a Budget (0.6 CEU), August 2000
Fred Pryor Seminars, Management Skills for Secretaries, Administrative Assistants, and Support Staff: An Advanced Seminar, January 2002
Participant, Hostage Incident Police Training Exercise, Certificate of Appreciation, November 1996
Noncommissioned Officer Professional Military Education Preparatory Course, August 1990
Administration Specialist Course (184 hours), Honor Graduate, March 1988
Basic Military Training (*Squad Leader*) U.S. Air Force, Lackland Air Force Base, Texas, 1987

(b)(6)

PROFESSIONAL ASSOCIATIONS:

Member, Protocol and Diplomacy International, 2006

Member, International Association of Business Communicators Washington, DC Chapter, 1999-2002, Certificate of Appreciation for valuable teamwork contributions to IABC DC Chapter Activities and Success, December 2002

Volunteer, Everybody WINS! D.C. Inc., Literacy Mentoring Program, John Tyler Elementary School, 1999-2001

Volunteer, 2000 President's Cup, Letter of Appreciation, November 2000

Volunteer, Military Salute Week 2000, Letter of Appreciation, July 2000

Volunteer, Hillwood Museum and Gardens, 1997-2000, Certificate of Appreciation as an Office Volunteer (6 hours), March 1999; Certificate of Appreciation as an Office and Volunteer Newsletter Editor (156.5 hours), March 1998

Volunteer, U.S. Navy Memorial Foundation Golf Tournament, Certificate of Appreciation, May 1999

Member, the NOVA Chapter of the International Association of Administrative Professionals (IAAP), November 1999-April 2001

Member, Division Member at Large of IAAP, April-October 2001

National Association of Executive Secretaries, February 1998

Information Manager (9-years), Active Duty Regular Air Force, Honorable Discharge, January 1997

Mark L. Hamilton

(b)(6) [redacted]

WORK EXPERIENCE:

Deputy Director of Advance/Public Affairs Specialist to Secretary of Defense *(April 2007 - Present)*
Schedule C Presidential Appointee, George W. Bush Administration and Barrack H. Obama
United States Department of Defense – The Pentagon

- Advances local, national and international public appearances by the Secretary and Deputy Secretary of Defense to include but not limited to large troop visits at US military installations, speeches, commencements, and change of command ceremonies.
- Develops detailed itineraries, agendas and travel plans requiring coordination with OSD and professional associations and civic organizations, and relevant in-country embassy personnel in the planning and execution stages of the trip.
- Contributions to the development of strategic long-range public events plans for the Secretary and Deputy Secretary combining the most appropriate mix of speaking platforms, installation visits, media events and other relevant activities.
- Provides public affairs guidance and assistance in the planning and development of single- and multi-event public schedules by the Secretary and Deputy Secretary of Defense. Recommends appropriate action in response to requests for them to appear in public forums.
- Conducts research, analyzes findings, summarizes and arranges the data in formats preferred by the principals and makes recommendations, as appropriate, regarding the data or project results.

Advance Representative/Special Assistant to Secretary of Labor (March 2006 – April 2007)
Schedule C Presidential Appointee, George W. Bush Administration
United States Department of Labor, Washington D.C.

- Travel in advance of the Secretary to coordinate site venues with DOL staff and the Secretary's protective detail
- Coordinated various domestic and international events for the Secretary such as: World Economic Forum, Davos Switzerland; G-8 Social Partners Meeting, Moscow, Russia; Delegation visit of The People's Republic of China, Minister of Labor & Social Security, Washington, D.C.; Annual ILO Convention, Geneva, Switzerland; and several economic dialogs, Riga, Latvia and Vienna, Austria
- Prepare briefing material and brief the Secretary on event details

Special Assistant to the Political Director (August 2005–December 2005)
Neugebauer Congressional Committee, Lubbock, TX

- Managed the Congressional Club for significant campaign donors, including orchestrating events, such as conference calls, luncheons, and special appearances by the Congressman
- Coordinated and scheduled fundraising activities throughout the district
- Prepared correspondence, including thank you letters, event invitations, and special requests
- Raised several thousand dollars from PACs and regular campaign donors
- Maintained campaign donor information including FEC and personal contact information

EDUCATION:

Texas Tech University, Lubbock, TX

- Bachelor of Science, Architecture and Business Administration, December 2005
- Texas Tech Center, Seville, Spain; Architecture., Summer 2003
- University of Salamanca, Salamanca, Spain; Spanish, Summer 2003

Catherine Hammer
(b)(6)

Professional Experience

Assistant Secretary of the Air Force
Financial Management & Comptroller (SAF/FM)
1130 Air Force Pentagon, 4D762
Washington DC 20330
(703) 697-1974
Special Assistant 1/07 – present

- Serves as the principal advisor on matters pertaining to a wide variety of functional areas, policies, procedures, initiatives, short and long-range planning
- Advises the Principal Deputy Assistant Secretary in developing financial management transformation efforts
- Plans, directs and executes business liaison operations
- Plans, organizes and manages front office administration and executive support services activities
- Enhances morale and readiness using multilateral channels of communication to educate and inform the force
- Performs analytical administrative functions

Assistant Secretary of the Navy
Financial Management & Comptroller - ASN (FM&C)
1000 Navy Pentagon 4E665
Washington DC, 20330
(703) 697-2325
Confidential Assistant 5/06 – 1/07

- Interfaced with high-level personnel in all branches of the Navy, government, industry and Congressional offices concerning all matters under the cognizance of the Assistant Secretary
- Composed and/or reviewed a variety of material such as reports, letters, memos and speeches
- Scheduled appointments, meetings, travel, conferences and social commitments and addresses conflicts
- Instructed subordinate offices, collected data, resolved procedural and administrative problems and briefed the Assistant Secretary on the status of staff assignments
- Received staff assignments of a special critical nature, evaluates and determines the value and reliability of information, extracts pertinent information and complies into a format for use by the Assistant Secretary

Consumer Product Safety Commission (CPSC)
4330 East West Highway
Bethesda, MD 20814
301-504-7066
Executive Assistant 2/06 – 5/06

- Reviewed proposals, action documents, correspondence and other documents for Chairman's attention and provided summaries, option recommendations and/or assessments regarding disposition
- Prepared draft responses and policy statements on behalf of the Chairman based on first-hand knowledge, Chairman's positions on issues, policies, new programs, etc.
- Coordinated internal administration of the office and assured that scheduling, travel arrangements, meeting arrangements, etc. were properly coordinated
- Maintained awareness of important developments, which affected the policies and programs of the Commission in order to reflect these in speeches written and to provide assistance to the Chairman
- Monitored developments in the public affairs and media relations' fields that had bearing on vital issues
- Worked with labor organizations, consumer groups, public health organizations, and women's organizations

Assistant Secretary of the Air Force
Financial Management & Comptroller (SAF/FM)
1130 Air Force Pentagon, 4D762
Washington DC 20330
(703) 697-1974
Confidential Assistant 11/04 – 2/06

- Developed and implemented plans, policies and administrative procedures for overall accomplishment of the administrative functions of the organization
- Developed and implemented instructions governing internal management and administrative procedures.
- Oversaw budget programming efforts
- Tasked the organization on behalf of SAF/FM for technical, policy, programmatic and administrative support.
- Developed, controlled, coordinated and monitored office administration
- Established priorities and executed schedule management for SAF/FM
- Developed internal management policies and information systems that ensured effective accomplishment of SAF/FM objectives
- Ensured completed assignments were in compliance with major programs, concepts and objectives of SAF/FM

MDRTL, Inc.
700 Melvin Avenue, Suite 100
Annapolis, MD 21401
(410) 269-6397
Administrative Director 10/96 – 11/04

- Developed and managed all administrative functions, procedures and policies
- Led the financial operations, budget, reporting and cash flow activities
- Hired and supervised office staff and managed volunteer base
- Assigned duties and evaluated the performance of staff and volunteers
- Developed and managed direct mail, telemarketing and major gifts projects and schedules
- Performed legislative lobbying, developed strategy and served as liaison for all legislative initiatives
- Wrote and designed correspondence, articles, fund raising letters and scripts
- Coordinated and managed special events
- Maintained donor database and office technology
- Managed public referrals and programs
- Developed and maintained all office operations and logistics

Education

Trinity College, Washington D.C., Bachelor of Arts, Major: Public Affairs, Concentration: Economics National Institute of Government Purchasing, Certified Public Buyer

Security

(b)(6)

KRISTOFER L. HARRISON

(b)(6)

EXPERIENCE

Office of the Secretary of Defense (Policy), Washington D.C.

Special Assistant for Coalition Affairs (Schedule C Appointee) **November 2004-Present**

- Develop and manage policy for the Secretary and Under Secretary of Defense with the goal of maintaining a coalition presence in Iraq and Afghanistan. Represent OSD within the interagency to implement immediate and long-term public-diplomacy efforts. Brief the Secretary and Under Secretary on current and possible future events that may impact coalition troop deployments.

Caucasus / Central Asia Manager - Defense Fellow (Schedule C Appointee) **2002 - August 2004**

- Developed, managed and coordinated U.S. regional security policy in the Caucus and Central Asia. Regularly advised the Secretary of Defense and other principals on political events in the region as DoD's subject matter expert. Represented OSD within the interagency, at international meetings, and at bilateral negotiations with foreign governments.
- Developed the policy for and implemented the $64M "Georgia Train and Equip" program and the $110M maritime counter-proliferation and -terrorism program, "Caspian Guard," in Kazakhstan and Azerbaijan. Managed over $200M in combined assistance.
- Prepared briefings and decision memoranda for the Secretary of Defense and principals; ensured the Secretary and principals were informed of current events and trends; traveled with the Secretary of Defense to the region and conferences; maintained contact with regional governments; organized meetings between the Secretary of Defense and foreign leaders.

U.S. Congressman Ralph M. Hall – Texas 4th District, Washington D.C. **2001-2002**

Legislative Assistant

- Managed the Representative's legislative policy for energy-related issues for energy and commerce committee staff. Drafted speeches and press statements.

Siemens AG, Munich, Germany **Summers 1997, 1996**

East Asia Division

- Worked directly for Board of Directors. Tasks included organizing test-run of Siemens' trading company project that has since been used as the model for spin-off of entire purchasing and logistics division; leading initial market research to identify pool of test customers; Liaising with directors of major German/European companies, such as MAN and BMW, as representative to Siemans East Asia IPO in Europe.

EDUCATION

Harvard University **1999-2001**

M.A. (pending), Russian and Eastern European Area Studies

- Thesis: "Security and Economic Reform: The Reform Agendas and Western Investment in Latvia, Lithuania, and Estonia"
- Received both the Foreign Language Area Studies Fellowship and the O'Neill Research Grant

University of Innsbruck **1998-1999**

Rotary Foundation Graduate Fellow

- Researched European financial market consolidation under the EU

Washington and Lee **1994-1998**

Cum Laude B.A., German Literature, concentrations in Russian and economics

- Extensive background in micro/macro economics, statistics, quantitative models
- James Wood Scholarship for German Literature and Language, Dean's List, President's List

LANGUAGES

- (b)(6)

OTHER

- Bush / Cheney '04 campaign coordinator in both Washington DC and Michigan (Summer/Fall 2004)
- (b)(6)
- Aspen Institute Berlin Young Leadership Fellow 2005-2006

John Hawk
(b)(6)

CORE CAPABILITIES

- Administration
- Staff Management and Prioritization
- Group Leadership

EXPERIENCE

Analyst II, Irving Burton and Associates/Axiom RM April 2006 – Present

- Provide direct support to Assistant Secretary of Defense for Health Affairs (ASD (HA)) in senior executive assistant capacity.
- Responsible for handling sensitive and confidential priority policy assignments and projects of great interest and concern to the ASD (HA), Congress, and Secretary of Defense.
- Frequently communicate, coordinate, and liaise with staffs of Congressional committees and offices, White House staff, staff of the Immediate Office of the Secretary of Defense, Under Secretaries of Defense, Assistant Secretaries of Defense, officials of the Military Departments, and Managed Care Contractors on all matters relating to operations and policies of the Office of the ASD (HA).
- Efficient in providing prompt responses for time-sensitive assignments requiring research, quantitative and qualitative analysis, assessment and conducting and making recommendations for a wide range of programs, issues, and related matters to the Military Health System.
- Manager for all support matters of the immediate office of the ASD (HA).
- Responsible for developing internal policies and procedures, guidelines, instructions, and forms, pertaining to management of workflow, workload, and resources for the immediate Office of the ASD (HA).
- Assess program operation matters to assure maximum efficiency and effectiveness, and formulate changes and improvements as necessary or appropriate.
- Assist in preparation of testimony, briefing papers, speeches, and correspondence for the ASD (HA).

Analyst, Irving Burton and Associates April 2004 – April 2006

- Provide document management support to the Office of the Assistant Secretary of Defense for Health Affairs (HA) and the TRICARE Management Activity (TMA).
- Review, edit, revise, and prioritize senior executive level correspondence and Congressional documents.
- Utilize document management system to streamline and facilitate the flow of documents, track activities associated with documents, and archive official documents in a central repository.
- Serve as liaison between HA/TMA and other components within the Office of the Secretary of Defense (OSD) concerning document management and correspondence tracking.
- Prepare reports for senior leadership to manage correspondence requirements, coordination actions, and operational tasks. Evaluate trends and submit analysis to senior leadership.
- Support immediate Office of the ASD (HA) staff with all other administrative needs as necessary.

Corporal, United States Marine Corps April 2000 – April 2004

Liaison Section Chief – Corporal (E4) executing position billeted of Staff Sergeant (E6)

- Supervised 13 Marines providing managerial support, all technical and tactical training, personnel evaluations/guidance, equipment needs/maintenance, physical training plans, and personal/financial recommendations.

- Accountable for $1.5M worth of equipment to include all tactical equipment and vehicles.
- Chief battalion level authority of Advanced Field Artillery Tactical Data System computer system and subject matter expert of all fire support coordination.
- Analyzed, coordinated, and resolved planning and guidance for 13 personnel during 15 separate field simulations and training exercises, varying in length from three to 22 days, to include equipment, supply, personnel, safety, and maintenance issues.
- Ranked in the top 15% of Corporals Leadership Course, concentrating in leadership styles, small group leadership skills, time management skills, training and public speaking, and subordinate counseling and discipline.

Head Armory Manager – Lance Corporal (E3) executing position billeted of Sergeant (E5)

- Planned, developed, and executed deployment and re-deployment procedures for entire armory, $4M worth of equipment, and three personnel in support of 11 training operations.
- Prepared armory for audits, routinely inspecting and maintaining armory inventory, performing detailed analysis and appraisal of equipment, computer systems, and software, validating inventory and ensuring all accompanying documentation was properly completed.
- Prepared weapons purchase documentation and material control documents and executed work orders on Asset Tracking and Logistics Automated Support System.

EDUCATION

Enrolled at George Mason University Pursuing Bachelor of Science	Fairfax, Virginia	January 2004 - Present
James Madison University 63 Credit hours	Harrisonburg, Virginia	August 1998 – April 2000

COMPUTER SKILLS

- Microsoft Office Suite
- LiveLink Correspondence Management System
- Hummingbird DOCS Open
- Electronic Correspondence Control System
- Defense Travel System
- Correspondence Action Tracking System
- Adobe Acrobat 8.0
- Advanced Tactical Data System – Advanced Operations
- Asset Tracking and Logistics Automated Support System

(b)(6)

Courtney R. Hayes Brewer

(b)(6)

Experience

Victory Field Director **Republican State Committee of Pennsylvania**
Pittsburgh, Pa
June 2004 – November 2004

- Supervised and administered daily campaign operations of a 5 county region.
- Worked with local elected officials, leadership, and community activists to successfully initiate and conduct aggressive voter registration efforts that resulted in 20,275 new republican voters in a 6 month period and led a GOTV program that contacted approximately 220,000 individuals in the last 72 hours of the campaign.
- Initiated and supervised the use of wireless technology to electronically monitor voter turnout in eight counties in Western Pennsylvania. Using handheld PDAs, precincts were monitored and trended in order to maximize turnout of a targeted universe.
- Coordinated VIP visits to the region, including event planning, ticket distribution, volunteer coordination, and execution of event.

(b)(6)

Accounts & Research Intern **GSP Consulting** Pittsburgh, Pa
May 2003 – August 2003

- Assisted small appropriations and legislative services firm in resolving client concerns with federal and state government agencies.
- Advocated client priorities to federal and state elected officials and staff.
- Drafted correspondence and assisted in daily office operations.
- Provided technical and strategic assistance enabling client to obtain federal status as Women Owned Business.
- Conducted comprehensive research to identify economic development resources in 25 states and compiled information into user-friendly guide for staff use.
- Conducted research for clients on potential financial resources and on potential clients.

Campaign Intern **People With Hart** Cranberry, Pa
May 2002 – December 2002

- Assisted in the development and implementation of a fundraising plan.
- Attended various events in the region with/for Congresswoman Hart.
- Planned and organized fundraisers, including Women's Networking Lunch.
- Managed database, helped coordinate bulk mailings, and handled constituent relations.

Assistant Field Hockey Coach **Vincentian Academy** Pittsburgh, Pa
September 2001 – July 2004

- Supervised running drills and helping freshmen develop stick-skills.
- Overseaw administrative duties, record keeping, and ran practices.
- Developed specialization in goalie and defensive positions and strategy.

Recreation Director, Council Member **Duquesne University** Pittsburgh, Pa
Fall 2000 – Spring 2002

- Plan, budget, book, and produce recreational activities on campus for the student population.
- Assisted and participated in the budget discussions and decisions for campus wide programming.

Education

September 2000 – May 2004 **Duquesne University** Pittsburgh, Pa
Dual B.A., Political Science & Psychology

Other Experience

Sales Associate, Kaufmann's Department Store * Receptionist/Switchboard Operator, Vincentian Sisters of Charity

ANDREW D. HEIGHINGTON

(b)(6) [redacted]

Skills

National Security policy analysis, Policy development through coordination and consensus-building, Risk management, Excellent writing and critical/innovative thinking skills

(b)(6) [redacted]

Professional Experience

ANTITERRORISM ANALYST — **Alexandria, VA**
CRA, Inc. — August 2007 – Present

Responsibilities:

- Provide direct antiterrorism (AT) policy, planning, and doctrinal support to Headquarters Marine Corps (HQMC)
- Work closely with senior military officials to solve complex problems relating to AT within the United States Marine Corps (USMC)
- Conduct multifaceted AT research, analysis, and policy development for HQMC

Key Accomplishments:

- Primary author of a progressive and keystone USMC antiterrorism handbook
- Coordinated the development and adjudication of a new AT Marine Corps Order
- Co-developed a comprehensive, all-hazards risk management process for the USMC
- Conceptualized and created simple figures to explain complex risk management and AT-related processes
- Revamped and managed USMC Level III AT training
- Successfully led HQMC Antiterrorism Working Group of senior level attendees
- Proposed, pursued, and developed an HQMC AT newsletter to address communication issues throughout the Marine Corps, which has been commended by the Deputy Commandant, Plans, Policies, and Operations

Training and Certifications:

- Certified DoD Antiterrorism Officer
- Homeland Security Exercise and Evaluation Program Training
- FEMA Independent Study Course 100, Incident Command System
- FEMA Independent Study Course 120, Community Disaster Exercises
- FEMA Independent Study Course 139, Exercise Design
- FEMA Independent Study Course 700, Introduction to National Incident Management System
- FEMA Independent Study Course 800A, Introduction to the National Response Plan
- Instructor Development Certification - National Center for Biomedical Research and Training, Academy of Counter-Terrorist Education
- Microsoft Excel

ANDREW D. HEIGHINGTON
(b)(6)

Publications:

- Marine Corps Order 3302.1E – Antiterrorism Order (AWAITING SIGNATURE)
- AT Manual 3302 – USMC Antiterrorism Handbook (IN STAFFING)

Professional Associations: Security Analysis and Risk Management Association

Education

UNIVERSITY OF RICHMOND — **Richmond, VA**
Bachelor of Arts in Criminal Justice and Spanish — May 2007

Cumulative GPA 3.83 - summa cum laude

Key Awards: Phi Beta Kappa honor society, 2007 Arts & Sciences Honors Convocation Speaker, Golden Key International Honour Society, Most Outstanding Spanish Student

Additional Experience

QUEST RESEARCH COURSE — **Richmond, VA**
University of Richmond — 2006-2007

Responsibilities:

- Create, implement, manage, and evaluate a complex project that spanned over 2 years

Key Accomplishments:

- Evolved a simple idea into a sophisticated interdisciplinary research course
- Developed a unique synergy across the disciplines of arts and sciences, law, business and leadership studies
- Received a $30,000 grant from the University to develop course and conduct field research in Vienna, Austria
- Conducted a personal interview with a United Nations terrorism prevention expert
- Completed an extensive research paper on the dynamics of international security
- Inspired students to create a Phase II of the course
- Currently writing an article on the course for publication

Margaret Calhoun Hemenway

(b)(6) [redacted] (b)(6) [redacted]

Work History:

White House Liaison Office, Department of Defense, October 2003 to present. Deputy Special Assistant to the Secretary of Defense for White House Liaison. Primary duties include working with Presidential Personnel in recruiting, screening and interviewing candidates for consideration for Presidential appointments within the Department, as well as filling vacancies on numerous DoD boards and commissions. Consult with senior officials in the White House and in the Department on personnel issues, salaries and promotions. Handle select high-priority and sensitive projects for the White House.

ANSER, July 2003-October 2003. Assigned to the Office of the Deputy UnderSecretary of Defense for Policy for legislative research, with the mission of organizing, and promoting the Department's agenda, and ensuring that Policy leadership is kept informed of relevant hearings, mark-ups and all other legislative developments.

Senate Republican Policy Committee, January 2003-July 2003. Defense Analyst. Prepared analytical papers on national security issues for distribution to Senators and staff. Responsible for summaries of all legislation on defense and homeland security issues, to include voting recommendations on floor amendments. Liaise with Senate leadership staff, Executive Branch agencies and external organizations.

U.S. Senate, Office of Senator Bob Smith (R-NH), September 1999 to January 2003. Senior Legislative Assistant, responsible for the Senate Armed Services Committee, and for foreign policy and International trade issues. Succeeded in a major reform of Defense Department-issued security clearances to discourage the granting of clearances to felon offenders. Met on a regular basis with constituents, contractors, and interest groups, performed legislative research and analysis, and prepared floor remarks and speeches for external audiences.

U.S. House of Representatives, Office of Congressman Mark Souder (R-IN), April 1999 to September 1999. Senior Advisor. Responsible for legislative activities of the Criminal Justice and the National Security Subcommittees of Government Reform and Oversight, and the Education and the Workforce Committee.

Government Reform and Oversight Committee, Subcommittee on National Security, International Affairs and Criminal Justice, April 1998 to April 1999. Professional Staff Member. Organized public activities of the Speaker's Drug Task Force, coordinated task force events and meetings with thirty-four Congressional offices and handled external liaison with private entities interested in drug prevention. Managed two subcommittee hearings for Chairman Dennis Hastert (R-IL), advised and planned a Southwest tour for Task Force members and staff to examine border issues, including drug interdiction and border patrol. Worked with leadership staff to secure funding for Blackhawk helicopters to support the heroin eradication mission for Plan Colombia.

U.S. House of Representatives, Office of Congressman Mark Souder (R-IN), July 1995 to April 1998. Senior Advisor. Assigned to the Committee on Government Reform and Oversight, covering illegal narcotics, international security and criminal justice issues. Responsible for the Family Caucus, welfare, social issues and drafting of a monthly legislative bulletin for constituents on current domestic issues in the Congress.

U.S. House of Representatives, Office of Congressman John Shadegg (R-AZ), January to March1995. Chief of Staff/Legislative Director. Responsible for hiring staff, general office management, coordination between the Washington, D.C. and the district office, member scheduling and overseeing all legislative duties and correspondence.

House Republican Study Committee, June 1993 to January 1995. Senior Policy Analyst. Duties included tracking and researching legislation on foreign affairs, defense, intelligence and veterans issues; preparing and issuing analytical papers on a range of current topics; responding to information requests from RSC members and staff, organizing briefings for members and staff and liaison with outside organizations. Handled select projects for RSC Chairman Congressman Dan Burton (R-IN).

International Freedom Foundation. March 1990 to May 1993. Senior Analyst. Monitored events in Africa and U.S. Government policy in sub-Saharan Africa. Briefed Congressional staff, developed media and government contacts. Coordinated governmental, media and think-tank meetings for visiting foreign dignitaries. Prepared and delivered testimony before the House Foreign Affairs Committee. Published opinion pieces in the Wall Street Journal, the Christian Science Monitor, Defense News, and the Journal of Commerce, and engaged in public debate in various fora, including the Council on Foreign Relations, Brookings Institution, the Jesse Jackson Show, and the Voice of America. Accredited observer to Angola's first elections in 1992.

Vance, Joyce and Carbaugh, 1986-1990. Consultant. Responsible for drafting and promoting legislation on behalf of clients, primarily in the defense sector, and lobbying Congress and the Executive Branch. Organized and planned Capitol Hill staff foreign policy/defense strategy luncheon group, featuring speakers on current political issues. Prepared quarterly activity reports on Congressional efforts for an industry-supported defense industrial base coalition. Promoted and helped draft legislation and secure passage of a defense industrial base bill in the Senate Armed Services Committee.

Black, Manafort, Stone and Kelly, 1987-1989. Consultant. Responsible for advising UNITA, the Angolan resistance movement, on U.S. government policy relating to Angola; educating and informing government officials, interest groups, and journalists of issues affecting Angola; mobilizing public opinion in support of U.S. foreign policy objectives towards the country, and devising legislative strategies in pursuit of those objectives. Drafted and assisted in enactment of Senate restrictions upon release of United Nations funds to peacekeeping forces in Southwest Africa following conclusion of the 1988 Brazzaville Accords.

United States Senate, Office of Senator Steve Symms (R-ID), 1980-1985. Legislative Assistant for budget and national security issues (1983-85). Responsible for legislative support duties covering the Budget Committee, including development of alternative federal budgets. Prepared floor statements and speeches on legislative initiatives in assigned areas. Devised a successful strategy to repeal the 1975 Clark Amendment, which prohibited U.S. covert programs in Angola. Worked with public and private

entities to generate support for the Senator's legislative agenda. Observer to El Salvador's 1983 elections.

Legislative Correspondent and Assistant to the Legislative Director. 1980-1983. Responsible for constituent correspondence, research and related legislative support on environmental, energy, and agricultural issues.

U.S. House of Representatives, Office of Congressman David Satterfield (D-VA). 1980. Staff Aide and assistant to the Chief of Staff. Handled incoming calls and constituent requests, drafted correspondence and provided administrative support to the Executive Assistant.

International Systems, Inc. Atlanta and Washington, D.C. 1979-1980. Marketing Representative. Marketed federal grant-writing services to prospective clients; prepared research and tailored data packages for prospective clients; scheduled and participated in nationwide marketing trips; prepared and provided presentations to local governmental entities on the firm's services.

Educational Background:
M.A., Georgetown University, National Security Studies, 1987.
B.A., History, University of North Carolina at Chapel Hill, June 1978.

(b)(6)

Hedy Henderson

(b)(6)

QUALIFICATIONS SUMMARY

- Effective writer, analyst, and public speaker.
- Expertise in a broad range of national security and foreign policy issues.
- Extensive civic involvement at the local, state, and national level.

EXPERIENCE

Office of the Secretary of Defense
Speechwriter/Director of Research, OSD Writers Group 2002 – Present

- Write remarks for the Secretary of Defense including speeches, opening statements for press briefings, talking points, and sections of Congressional testimony.
- Research issues of substantial breadth and depth before they hit the news and often before policy, intelligence, or operations experts have the chance to put together briefing papers or fact sheets, track down information from a variety of sources, analyze it, and distill its essence for use in the Secretary's remarks. Faced with extremely short deadlines (sometimes less than 10 minutes), yet consistently produce work that is considered technically authoritative.
- Traveled with the Secretary to Guam, Japan, Okinawa, the Republic of Korea, Kuwait, Singapore, and Bangladesh. Drafted and edited remarks en route.
- Regularly shepherd Congressional testimony and major policy speeches for the Secretary through more than 20 rounds of edits, coordinate reviews by the Joint Chiefs of Staff, the National Security Council, intelligence agencies, senior DoD officials, and the Office of Management and Budget, negotiate changes, de-conflict inconsistent information across multiple drafts, and translate complex policy details and budget data into language easily understandable to the lay reader/listener.
- Provide daily in-depth and on-the-spot research and fact-checking on defense issues for speeches by the President and Vice President.
- Researched and wrote a comprehensive fact sheet – "Operation Enduring Freedom: One Year Accomplishments" which appeared on the front page of the White House website.
- Created an internship program for Cadets and Midshipmen from Service Academies and local ROTC units. Established relationships with the universities and recruited, interviewed, trained, and supervised 25 interns.

Global Horizons, Inc. & JAYCOR
Research Analyst and Project Coordinator 1997 – 2002

- Performed research, analysis, writing, project coordination, and budgeting for arms control and missile defense related contracts for the Department of Defense including studies on the relationship between strategic offense and defense, the impact of arms control and non-proliferation agreements on target missiles for missile defense testing, interdisciplinary trends and technology issues affecting the arms control environment in 2015, and ABM Treaty negotiations, missile defense technology, and treaty compliance.
- Prepared comprehensive briefing books on strategic policy issues related to China, Russia, and Georgia.
- Researched and analyzed proliferation issues for a presentation on "Friendly Countries and Missile Proliferation: Dealing with Different Perceptions" for the Rumsfeld Commission on the Ballistic Missile Threat to the United States.
- Researched a myriad of topics for Ambassador David J. Smith for articles, briefings, presentations, Congressional testimony, as well as government and private industry contracts on issues such as U.S.-Russian relations, China and the WTO, national and theater missile defense, European politics and security policy, ballistic missile proliferation in Iran, North Korea, India, Pakistan and China, terrorism, the history of the ABM Treaty, and military sales to Taiwan.
- Wrote Plan of Action and Milestones, consultant tasking letters, and monthly progress/cost reports, as well as sections of proposals, briefings, and final reports for several contracts.

Senator Jon Kyl
Legislative Correspondent/Press Assistant 1997

- Conducted extensive research for briefing papers and speeches during the debate over the ratification of the Chemical Weapons Convention.
- Wrote Senator Kyl's weekly newspaper column that was distributed to all Arizona newspapers.
- Responded to constituent letters on defense and foreign policy issues.

Dole for President
Defense and Foreign Policy Intern 1996
- Helped coordinate 200 member Defense Policy Group.
- Provided quick response, on-the-spot research and fact-checking for briefing papers.
- Drafted letters, memos, and news summaries.
- Coordinated the announcement of "Flag Officers for Dole."

National Youth Coordinator 1995 - 1996
- Built a grassroots coalition of young voters and volunteers active on campuses and in communities in all 50 states and served as a spokesman for "Young Americans for Dole."

Congressman Steve Largent
Press Assistant 1995
- Assisted with the writing and editing of press releases and media advisories, responded to constituent letters, and set-up and maintained research files.
- Coordinated media relations during Congressman Largent's induction into the Pro Football Hall of Fame.

The Nixon Center and The Richard Nixon Library & Birthplace
Research Assistant 1994 - 2002
- Researched national/theater missile defense demarcation issues and international reactions to the American debate over ballistic missile defense for Peter Rodman's monograph, "Shield Embattled."
- Researched primary source documents at the National Archives and developed presentation themes for the Library's exhibit at the 2000 Republican National Convention, an annotated volume of selected Nixon speeches, and a special exhibit on the 30th Anniversary of the Moon Landing.
- Assisted with advance work and media relations during conferences, events, and press briefings including dignitaries such as Presidents Nixon, Ford, and Bush, former Secretary of State Henry Kissinger, and others.
- Regularly did research for articles and op-ed pieces.

COMMUNITY AND CIVIC INVOLVEMENT

George W. Bush for President
Campaign Volunteer 2000 & 2004
- Registered voters, recruited volunteers, served as a Precinct Captain, assisted Bush advance team at events/rallies, and volunteered at the Republican National Convention, local headquarters and the California Mail Center.

Presidential Inaugural Committee
Volunteer Coordinator for the Ball at the Ronald Reagan Building 2001
- Coordinated, trained, and supervised 22 volunteer team captains and over 350 volunteers for the Inaugural Ball at the Reagan Building.

National Federation of Republican Women Betty Rendel Scholarship Winner
Awarded for Leadership in Community and Political Activities 1996
- Community activities included raising two 4-H guide dog puppies for Guide Dogs for the Blind, preserving funding for the Orange County (California) 4-H program by coordinating efforts of county, state, and federal government officials, serving for five years on the City of Dana Point's Alcohol and Drug Assessment Committee, and coordinating summer reading programs at the Orange County Public Library for hundreds of elementary school students.
- Political activities included volunteering at the White House Advance Office during the trips of the President and the Vice President to the Los Angeles area, serving as Statewide Youth Chairman of the Bruce Herschensohn for United States Senate campaign (vs. Boxer), interning for the John Seymour for United States Senate campaign (vs. Feinstein), working as a Page and Delegation Aide at the Republican National Convention, and serving as the California High School Coordinator for the Bush/Quayle Presidential campaign.

EDUCATION

The George Washington University • Washington, DC.
B.A., Economics, International Affairs, and Journalism • 1997
University Honors Program Scholar.

(b)(6)

Christopher Henderson

(b)(6) [redacted]

Education

Oct 2003 – Jul 2004 University of Cambridge *Cambridge, United Kingdom*

- M.Phil. in International Relations
- Graduated with a distinction in examinations, invited to return for Ph.D.

Aug 1999 – May 2003 Georgetown University *Washington, DC*

- B.S. in Foreign Service, *Cum Laude*, 3.67/4.00 GPA
- Led 80+ members of the *Delta Phi Epsilon* Professional Foreign Service Fraternity as President
- Managed 100+ students on 3 annual work-service trips to Appalachia as service organization president
- Top graduate from Air Force Officer Training (1 of 10)

Work and Leadership Experience

Aug 2008 – Present: Assistant National Veterans Director, Obama for America *Chicago, IL; Washington, DC*
Assistant to National Security Spokesperson, Presidential Transition Team

- Researched sensitive national security issues of media interest; alerted spokesperson to international developments
- Promoted to paid staff within 6 weeks ahead of campaigners w/ 4 months more experience
- Synched grassroots supporters with campaign staff in all 50 states – united efforts multiplied voter contact
- Led New Mexico veterans outreach; interviewed by 15+ press outlets—decreased margins 13 pts in GOP counties
- Increased Navajo voter participation 25%; personally tasked by state director to manage paid canvassers
- Coordinated 30+ admirals, generals, distinguished vets for pre-debate events. Developed a novel approach to match speakers to voter markets. Given task by Richard Danzig, former Secretary of the Navy.

Oct 2007 – Aug 2008: Flight Commander, National Security Agency *Fort Meade, MD*

- Led 75+ personnel gathering intelligence supporting the Afghan and Iraq Wars and the National Security Agency
- Motivated subordinates to design, produce original analysis products – new intel drove 50+ attacks against Taliban
- Awarded Intelligence Officer of the Year (1 of 5)

Aug 2006 – Oct 2007: Analyst and Section Lead, Joint Interrogation Center *Baghdad, Iraq*

- Identified and nominated highest-threat terrorists and insurgents for prosecution in Iraqi courts
- Led analyst team to recover missing US military personnel. Personally briefed family on case status. Guided interrogation direction and developed new intelligence sources. Freed detained Iraqis & facilitated capture of others
- Developed a report on foreign fighter infiltration for US Ambassador to Iraq and Iraqi Foreign Ministry
- Fused data on 25K+ detainees; directed design of empirical analysis tools – proved correlations between detention practices and insurgent recruitment trends – results briefed to Gen Petraeus and US capture paradigms changed
- Selected by commander as top 10% of peer group

Aug 2005 – Aug 2006: Executive Officer & Watch Officer *Osan AB, South Korea*

- Supervised threat warning team during North Korean missile crisis; missile launch immediately ID'd, 3-star general promptly informed, Korea-based American forces and President Bush alerted
- Assisted commander in unit administration, and subordinate evaluation. Chosen ahead of ten other peers.
- Implemented first-ever analysis of North Korean leadership and potential war-time practices. Briefed to general.
- Managed multiple unit programs during critical inspection – squadron awarded coveted "Excellent" rating

Aug 2004 – Aug 2005: Executive Officer & Student, Intelligence Officer Training *Goodfellow AFB, TX*

- Top graduate out of a class of 20 and given toughest assignment available
- Chosen by commander from 150+ students as personal aide, orchestrated squadron project assignments

Skills, Interests, and Other Accomplishments

- Ironman Triathlete; completed 8 marathons, including Boston 2005 and Great Wall of China 2006
- Bicycled across the United States for Catholic Relief Services in 2003

Christopher Henderson

(b)(6)

Education

Oct 2003 – Jul 2004 University of Cambridge *Cambridge, United Kingdom*

- M.Phil. in International Relations
- Graduated with a distinction in examinations, invited to return for Ph.D.

Aug 1999 – May 2003 Georgetown University *Washington, DC*

- B.S. in Foreign Service, *Cum Laude*, 3.67/4.00 GPA
- Led 80+ members of the *Delta Phi Epsilon* Professional Foreign Service Fraternity as President
- Managed 100+ students on 3 annual work-service trips to Appalachia as service organization president
- Top graduate from Air Force Officer Training (1 of 10)

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Assistant to National Security Spokesperson, Presidential Transition Team

- Researched sensitive national security issues of media interest; alerted spokesperson to international developments
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- Developed a report on foreign fighter infiltration for US Ambassador to Iraq and Iraqi Foreign Ministry
- Fused data on 25K+ detainees; directed design of empirical analysis tools – proved correlations between detention practices and insurgent recruitment trends – results briefed to Gen Petraeus and US capture paradigms changed
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- Implemented first-ever analysis of North Korean leadership and potential war-time practices. Briefed to general.
- Managed multiple unit programs during critical inspection – squadron awarded coveted "Excellent" rating

Aug 2004 – Aug 2005: Executive Officer & Student, Intelligence Officer Training *Goodfellow AFB, TX*

- Top graduate out of a class of 20 and given toughest assignment available
- Chosen by commander from 150+ students as personal aide, orchestrated squadron project assignments

Skills, Interests, and Other Accomplishments

- Ironman Triathlete; completed 8 marathons, including Boston 2005 and Great Wall of China 2006
- Bicycled across the United States for Catholic Relief Services in 2003

Gail J. Henderson-Wishnefsky
(b)(6) [redacted]

Objective: A position that will utilize my experience and abilities and promote continued growth and competence.

SUMMARY

Possess years of progressive experience and responsibility in executive support, office management, and corporate administration. Skilled at working independently with an in-depth knowledge of organizing and maintaining daily office routines. Recognized as an efficient, motivated, and responsible worker, able to interface effectively at all levels, including senior level coordination between DoD and business communities. (b)(6) [redacted]

PROFESSIONAL EXPERIENCE

DEPARTMENT OF THE AIR FORCE, OFFICE OF THE ASSISTANT SECRETARY (ACQUISITION) 2007-TO PRESENT
Special Assistant/Scheduler to the Assistant Secretary of the Air Force (Acquisition)

- Manage Assistant Secretary's extremely busy calendar to accommodate all internal (SecAF office, Service Acquisition Executives and USD(AT&L) staff) and external meetings (Congressional offices, and high-level industry personnel); screen telephone calls, visitors, and mail; coordinate travel arrangements; prepare correspondence; assemble meeting information; complete special projects as assigned. (b)(6) [redacted] (b)(6) [redacted]

LOCKHEED MARTIN CORPORATION, 1550 Crystal Drive, Ste. 300, Arlington, VA 22202 2003 - 2007
Executive Administrative Assistant to Senior Vice President, Washington Operations

- Coordinate and schedule meetings with Senior VP and Washington Operations staff, Lockheed Martin Executive Office, Members of Congress, Pentagon officials, and the presidents and vice presidents of industry companies. Senior VP's calendar is continuously updated to reflect rapidly changing schedules.
- Provide support to Chairman/CEO while resident in Washington Operations Office
- Screen large volume of telephone calls, take detailed messages, and refer calls as appropriate. Relay messages to and from Senior VP to Washington Ops staff, Executive Office, and customers regarding meetings, status, and information; manage incoming correspondence, responding or tasking as appropriate.
- Coordinate and arrange travel with Washington Ops staff, Executive Office, and Members of Congress. Coordinate with Corporate Air and Legal to ensure Member travel is consistent with company and government policies. Research flight availability to maintain maximum flexibility for Senior VP within the schedule.
- Responsible for compiling and submitting quarterly Congressional Lobbying Report for Sr Vice President
- Attend quarterly Senior Support Staff meetings at Headquarters and communicate information to Washington Ops lead administrative assistants. Maintain log of numerous action items for tracking and follow-up. (b)(6) [redacted]

DEPARTMENT OF DEFENSE, OFFICE OF THE UNDER SECRETARY (ACQUISITION, TECHNOLOGY & LOGISTICS) 2001 – 2003 – Personal & Confidential Assistant to the Under Secretary of Defense (AT&L)

- Managed Under Secretary's extremely busy calendar to accommodate all internal (SecDef & DepSecDef offices, Service Secretaries, Service Acquisition Executives and USD(AT&L) staff) and external meetings (White House, Congressional offices, Cabinet Secretaries, and high-level industry personnel); screened telephone calls, visitors, and mail; coordinated travel arrangements; prepared correspondence; assembled meeting information for USD (b)(6) [redacted]

THE AEROSPACE CORPORATION, 2350 E. El Segundo Blvd., El Segundo, CA 90245 1990 - 2001
Executive Assistant to the President and Chief Executive Officer (1992 – 2001)

- Provided confidential administrative assistance; coordinated and prioritized appointments, meetings, speaking engagements, travel arrangements, civic and social events, and customer and government liaison activities. Screened large volume of calls, took detailed messages and referred calls as appropriate. Interfaced with Board of Trustees, Corporate Officers, government and industry executives, exercising a high degree of independent discretion, judgment, diplomacy and tact. Managed incoming correspondence, including preparation and distribution of replies, responded for the President when appropriate, tasked correspondence as appropriate for action by staff. (b)(6) [redacted]

Secretary to Vice President, General Counsel and Corporate Secretary (1990 – 1992)

- Provided a broad combination of administrative and secretarial assistance. Assisted with administrative and logistical duties relative to the corporation's Board of Trustees meetings, including coordination of off-site meetings, preparation of meeting materials and committee reports; coordination of trustee expense reports and quarterly payments; processing of new trustee paperwork. Interfaced directly with Trustees and Corporate Officers in support of the Board of Trustees meetings and committee meetings.

COHEN BROWN MANAGEMENT GROUP, INC., 9200 Sunset Blvd., Ste. 609, Los Angeles, CA 90069
1989 – 1990 – Executive Assistant to the Chief Executive Officer

- Provided confidential administrative assistance and support to CEO of management consulting firm for the financial services industry. Screened large volume of telephone calls, took detailed messages, relayed information to CEO, and referred as appropriate; heavy dictation and transcription utilizing shorthand, recorder and direct input into computer; coordinated extensive travel arrangements (domestic and international) and seminar logistics; coordinated speaking engagements, teaching seminars, and social events; prepared proposals, contracts, program teaching materials, curriculum and correspondence.

ISC DEFENSE & SPACE GROUP, 1299 Ocean Avenue, Ste. 200, Santa Monica, CA 90069
1986 – 1989 – Executive Assistant to the Chairman of the Board

- Provided confidential administrative assistance to Chairman/CEO of international defense and aerospace holding company. Managed incoming correspondence, including preparation and distribution of replies, responded for CEO when appropriate, tasked correspondence to staff as appropriate; managed CEO's personal checking account, payment of personal bills and maintenance of personal residence; acted as Office Manager coordinating office services, supplies, phone service, and secretarial support. Coordinated Board meeting logistics and materials, prepared Board minutes; coordinated extensive international and domestic travel, prepared expense reports; coordinated calendar appointments and social events; prepared meeting minutes, business plans and monthly reports; interfaced with Board of Directors, Corporate Officers, including presidents and vice president's of five subsidiary companies; visiting congressmen and government officials; industry executives.

EDUCATION

- Meeting Planners Certificate Extension Program, UCLB, 1989
- Graphic Design/Visual Communications Extension Program, UCLA, 1984-1985
- Santa Barbara City College, 1971-1972

SKILLS

- Typing – 80/90 WPM, Shorthand – 70/80 WPM
- Proficient with PCs and MAC Computers
- Proficient with Microsoft Office: Outlook, Word, PowerPoint, Excel, Adobe Acrobat

PROFESSIONAL MEMBERSHIPS

- International Association of Administrative Professionals (IAAP)
- Top Side Aviation Club

AWARDS

- Secretary of Defense Exceptional Public Service Award (2003)
- AFA's SAF/AQ Hero Award (2008)

S. ADAIR HENDRICKSON

(b)(6) [redacted]

(b)(6) [redacted]

WORK EXPERIENCE

UNITED STATES DEPARTMENT OF THE ARMY — The Pentagon, Washington, DC

Personal and Confidential Assistant to the Deputy Assistant Secretary of the Army, Strategy and Performance Planning (Acquisition, Logistics and Technology) — October 2006-Present

- Coordinate Schedule for the office of the Deputy Assistant Secretary
- Overall responisibility for meeting agendas and documentations
- Provide assistance and subject matter for the Department website and newsletter
- Provide input and support for the Deputy Assistant Secretary and Consultants on various projects
- Act as liaison with other departments and outside contractors
- Entrusted with the handling of sensitive and confidential information

OFFICE OF THE MASON COUNTY DISTRICT ATTORNEY — Maysville, Kentucky

Legal Assistant — January 2004

- Aided District Attorney in trial proceedings
- Processed legal documents and ensured accurate paperwork
- Coordinated the filing of briefs, exhibits, and other legal documents
- Served in temporary position at the Law Offices of Fox, Wood, Wood, & Estill

CAMP ALLEGHANY FOR GIRLS — Lewisburg, West Virginia

Assistant Head of Senior Camp — Summer 2006

- Managed all campers, counselors, and the running of camp life

Unit Head — Summer 2004

- Directed all ten year-old campers and their counselors
- Served as liaison between campers, counselors, and heads of the camp
- Instructed daily classes and led activities

Unit Head — Summer 2002

- Managed all seven and eight year-old campers and their respective counselors
- Instructed daily classes and coordinated evening activities

Junior Counselor — Summer 2001

- Responsible for four campers during two three-week sessions and instructing daily classes
- Invited to join staff after participating as a camper from 1993-2000

EDUCATION

THE UNIVERSITY OF THE SOUTH — Sewanee, Tennessee

B.A. in History and Art History; Concentration in European — Degree received May 2006

- Accepted into Order of the Gownsmen, an academic honor society and governmental body
- Member of Pink Ribbon, an elective honor society composed of upperclasswomen and female community members
- Varsity Field Hockey Team, 2002-2005

INTERCOLLEGE — Nicosia, Cyprus

Study Abroad — Summer 2005

- Completed academic regime focused on history, politics and art
- Studied current and historical dynamics between Greek Cypriots and Turk Cypriots

(b)(6) [redacted]

ANTOINETTE MORIN HENNIGAN
Summary Resume

Home: (b)(6) [redacted]

Office: (b)(6) [redacted]

EXPERIENCE:

2002-Present Personal and Confidential Assistant to (b)(6) [redacted] (b)(6) [redacted] U.S. Court of Appeals for the Armed Forces, Washington, DC, 202-761-1461 (GS-12)

1999-2002 Judicial Administrative Assistant to Federal (b)(6) [redacted] (b)(6) [redacted] U.S. District Court for the District of Columbia, Washington, DC, 202-354-3440 (GS-11)

1994-1999 Executive Assistant to the General Counsel (b)(6) [redacted] (b)(6) [redacted], Department of the Army, Pentagon, Washington, DC (GS-10)

1990-1994 Secretary/Stenographer to the Executive Assistant and Special Assistant to the Inspector General (b)(6) [redacted] (b)(6) [redacted] Department of Defense, Arlington, Virginia (GS-09)

1987-1990 Legal Secretary/Stenographer to the Deputy General Counsel (Military and Civil Affairs) (b)(6) [redacted] (b)(6) [redacted] (GS-08) Pentagon

July 1987 Returned from 6-year overseas assignment in Germany

1985-1987 Secretary/Stenographer to the Assistant Division Commander-Maneuver/Community Commander (b)(6) [redacted] (b)(6) [redacted] Mainz, Germany (GS-07)

1984-1985 Secretary to the Chief School Administrator (b)(6) [redacted] (b)(6) [redacted] Frankfurt, W. Germany (GS-06)

1982-1983 Secretary/Stenographer to the Executive Officer, Command Section, (b)(6) [redacted] (b)(6) [redacted] Mainz, Germany (GS-06)

1983-1984	Secretary/Stenographer to the Commander, (b)(6) (b)(6) Command Section (b)(6) (b)(6) Stuttgart Military Community, Stuttgart, W. Germany (GS-07)
1979-1982	Secretary/Stenographer to the Chief, Department of Surgery (b)(6) McDonald Army Community Hospital, Fort Eustis, Virginia (GS-06)
1976-1979	Secretary/Stenographer to the Chief, Logistics Division (b)(6) McDonald Army Community Hospital, Fort Eustis, Virginia (GS-05)
1970-1976	Stationed at Fort Bragg, NC, and since there was a freeze on government jobs, devoted my time to parenting and community service.
1969-1970	Secretary/Stenographer to the Deputy General Counsel (b)(6), Federal Maritime Commission, Washington, DC (GS-07)
09/69-12/69	Secretary/Stenographer (GS-7) to Chairman of the Federal Maritime Commission
1968-1969	Secretary/Stenographer to senior partner in a legal firm for the Liberty National Bank, Savannah, Georgia (b)(6).
1966-1968	Secretary/Stenographer, Deputy General Counsel, Federal Maritime Commission, Washington, DC (GS-07)
1962-1966	Secretary/Stenographer to the Chief, Office of Hearing Counsel (b)(6), Federal Maritime Commission, Washington, DC (GS-04 to GS-06)
AWARDS:	Received Exceptional Performance Awards in all positions.

(b)(6)

EDUCATION:	Saint Leo College, Saint Leo, Florida (Fort Eustis, VA, Extension), Associate in Human Resources Administration, 1980)
	Husson College, Bangor, ME, Associate, Secretarial Science, 1962

ANTOINETTE MORIN HENNIGAN

(b)(6) [redacted]

EXPERIENCE:

07/02 to Present - Confidential Assistant to (b)(6) [redacted]
U.S. Court of Appeals for the Armed Forces, Washington, DC, 202-761-1461 (GS-12)

In this position: I provide support and advice directly to the judge on critical and time-sensitive nonlegal issues; act as an intermediary between the judge and representatives of the judicial, legislative, and executive branches; assist the judge in the preparation of speeches; act as a point of contact as necessary between the judge and other judges of the Court, officers of the court, and other court personnel on nonlegal issues. Vote all votes in CADS database and print regular reports for the judge and senior commissioner on a variety of pending matters relating to case or issue tracking.

Assist the Senior Commissioner in relaying the judge's requests to senior Court staff members; assist in ensuring that chambers procedures are in conjunction with administrative procedures of the court; assist in the preparation of legal opinions, memoranda, and correspondence submitted to the judge for distribution, including proofreading quotations, citations, and matters of grammar and style in accordance with established procedures and guidelines; assist in developing and maintaining procedures necessary to account accurately for and monitor work pending within the judge's chambers; assist in preparing correspondence for the judge's signature, and in establishing a tickler file to ensure that all matters are handled in a timely manner; assists in assembling reports, legislation, statistics, and other materials as required to keep the chambers abreast of current developments; assist in periodically reviewing and modifying chambers procedures to meet changing circumstances or as otherwise indicated.

Responsible for the maintenance of the judge's legal and personal library, all office files, and the flow of work into and out of the judge's chambers; the proper preparation, maintenance, and control of all classified materials that are in chambers, distribution of mail within chambers, disposing of all nonlegal matters not requiring the judge's personal attention by drafting an appropriate response.

Responsible for ensuring correspondence is prepared and dictation is transcribed in a timely manner (both from tapes and Gregg Shorthand method); assist in monitoring the workload among the administrative staff.

Maintain and have full responsibility for the appointments calendar for the judge. Schedule conferences, meetings, and appointments. Coordinate and make all protocol and other arrangements relating to the

judge's travel plans and itinerary, speech commitments, social obligations, and other high-priority demands.

1999-07/02 - Judicial Administrative Assistant to federal (b)(6) (b)(6) **U.S. District Court for the District of Columbia, 202-354-3440 (GS-11)**

In this position, I was the judicial administrative assistant to the judge and worked in her chambers with two law clerks. I managed all the daily administrative tasks to include: making sure the judge was prepared for trials or court actions by preparing the necessary paperwork for trials or any court actions. After a trial, prepared the judge's jury instructions which required intense and expeditious preparation.

Maintained and had full responsibility for the judge's calendar. Worked closely with the court clerk on calendar matters to ensure there were no conflicts. Scheduled conferences, meetings, and appointments.

Made all travel arrangements, to include airline and hotel reservations and prepared travel vouchers at the conclusion of all travel.

Voted the judge's votes in a CADs system recently installed in the court.

1994-1999 - Executive Assistant to the General Counsel (b)(6) (b)(6) **Department of the Army, Pentagon, Washington, DC (GS-10)**

Assisted and prepared numerous correspondence to the White House and to Members of Congress.

Provided administrative and clerical support to the SES deputies and OGC staff.

Handled Executive Officer actions in his absence.

Extensive skills in office management, communications, and public relations.

Expertly managed daily operations and adept in diplomatically dealing with people and promoting good public relations.

Coordinated weekly Significant Activities memorandum for the Secretary of the Army, which ultimately went to the Secretary of Defense and the White House.

Maintained leave and absence calendar in Calendar Creator Plus for the Office of the General Counsel.

Completed special assignments and drafted correspondence using knowledge of programs and GC's views and references to respond to inquiries and requests for information.

Worked independently and followed through with requirements with minimal guidance.

Adjusted to emergency situations and changing priorities by using a high degree of judgment and initiative in interpreting and adapting guidelines.

Identified and resolved various problems and situations that affected the orderly and efficient flow of work in transactions with parties outside the organization.

Exercised considerable judgment in applying guidelines and used precedence to resolve new, unexpected problems - frequently in time-critical, sensitive situations.

Coordinated the schedule of the General Counsel, in conjunction with the Secretary of the Army, the Assistant Secretaries of the Army, and the Principal Deputy General Counsel and Deputies General Counsel.

Organized and coordinated office functions.

Provided technical expertise and advice concerning procedures and format for the processing of all actions.

Controlled signature items with an internal log.

Reviewed correspondence and reports prepared by technical staff and professionals.

Arranged transportation, lodging, meals, rental vehicles, itineraries, agenda, and other matters essential to the success of the General Counsel's TDY trips.

Gathered necessary information and prepared travel vouchers upon completion of travel.

Established procedures to assure safeguarding of classified information.

Organized a luncheon for a Norwegian delegation of high-ranking individuals.

Scheduled a Pentagon tour, a luncheon, and a meeting for a 15-member congressional Philippine delegation with no advance notice.

Prepared correspondence and reports using knowledge of office automation equipment capabilities and software features, currently Windows 97.

Edited and reformatted drafts of lengthy reports using word processing software features.

Took notes during telephone conversations and other dialogues as requested by the General Counsel. In one instance, the GC called me at home on a Sunday afternoon and dictated speech notes he was about to present while he was out of town. On other instances, he would dictate notes or changes to speeches he was about to present from TDY locations.

Prepared from 150-200 invitations for the annual OGC Open House.

Kept up to date on computer technology; specifically in Microsoft Office '97, Calendar Creator Plus, Microsoft 6.0 for Windows, Microsoft Exchange, and the Internet.

Attended Beginner and Intermediate PowerPoint Class in March 1998.

02/90-1994 - Secretary/Stenographer to the Executive Assistant and Special Assistant to the Inspector General (b)(6) (b)(6) Department of Defense, Arlington, Virginia (GS-09)

Provided secretarial and administrative support to the Executive Assistant and Special Assistant to the Inspector General. Assisted in developing, coordinating, and implementing the master work schedule.

Maintained supervisor's calendars and coordinated dates of meetings and conferences, in addition to other personal commitments pertaining to supervisors' official role.

Maintained the IG conference room calendar ensuring there were no conflicts.

Conferred with superiors frequently and kept abreast of new assignments and projects that required scheduled or rescheduling consideration and, as directed, took necessary action.

Served as intermediary between the Executive Assistant and Special Assistant for those who made demands on their time, to include Assistant Inspectors General and subordinate-level staff members. Screened calls and visitors, personally providing information or assistance based on understanding of current IG policies, project status, security requirements, and the personal wishes of the Executive Officer and Special Assistant to the IG. Kept informed of the status and order of priority of projects in those areas for which the Executive Assistant and Special Assistant were responsible, handling inquiries regarding such projects in a knowledgeable and efficient manner.

Screened correspondence, ensuring that only those matters requiring their personal attention were referred. Devised and maintained control records for items coming in for IG's signature and for matters in coordination with other offices and follow-up to expedite action or ascertain status.

In the absence of the IG and Deputy IG secretaries, served as alternate secretary providing clerical and administrative support to the IG staff.

Dealt with Congress, senior Federal, judicial, and industry officials, dignitaries, and the press.

Composed routine correspondence for the IG staff.

Took and transcribed dictation using knowledge of Gregg Shorthand or transcribed taped dictation in the form of correspondence, memoranda for record, and narrative reports on sensitive and administratively confidential matters.

Made travel arrangements for the Executive Assistant and Special Assistant to include planning for domestic and overseas travel. Assisted in the development and refinement of itineraries, prepared travel orders, secured reservations and tickets, ascertained that passports and visas were in order, assisted in the development of necessary trip reports, and generally assisted in related administrative support work.

Maintained an effective office filing system.

Established and maintained a directory of all superiors contacts, their current business addresses and phone numbers.

11/87-02/90 - Legal Secretary/Stenographer to the Deputy General Counsel (Military and Civil Affairs) (b)(6) [redacted] (GS-08)

I was a legal secretary to the Deputy General Counsel (Military and Civil Affairs) (a Senior Executive Service (SES) equivalent to a two-star general).

Provided administrative support to include answering phones and either referring the call to the proper attorney and other offices as necessary, or handling those that I could, routine correspondence and case referrals.

Maintained supervisor's calendar and reminded him of scheduled events. Ensured accurate scheduling without conflicts and kept calendar current. Ensured timing and follow-up on appointments and commitments.

Prepared travel orders and travel vouchers. Made travel arrangements, to include reservations and tickets.

Proofread all drafts submitted to supervisor for signature by the General Counsel; reviewed for proper format, typographical errors and misspellings, and compliance with regulations.

Took dictation (Gregg Shorthand) in the form of office memorandums, notes, correspondence, and telephone calls.

Dealt with officials of the Department of the Army, Department of Defense, the Congress, private industry, state and local governments.

Since Mr. Peck was the ethics counselor for the Department of the Army, as his secretary, I monitored the submission of SF 278s (Financial Disclosure Statements) and also maintained and coordinated DD Forms 1555 (Confidential Statement of Affiliations and Financial Interest). This involved setting up a computer listing of all persons required to file and monitored suspense dates. Also ascertained the completeness of the forms and returned those that required additional information. Mr. Peck was also the author of *The Ethics Counselor* newsletter which I typed, coordinated the printing of, maintained a mailing list for, and made distribution of such.

09/87-11/87 - Secretary/Stenographer and personal assistant to the Assistant Director for Maintenance Management in the Office of the Deputy Chief of Staff for Logistics (Supply & Maintenance), a Senior Executive Service (SES) equivalent to a one-star general officer (GS-07).

I was in this position for only two months and then accepted a GS-8 position that I had applied for prior to taking this position.

- Received phone calls and visitors to the office.
- Received and handled correspondence directed to our office.
- Maintained suspense record and followed up to ensure actions were completed. Maintained other suspense logs such as Early Birds, notes from the Deputy Chief of Staff for Logistics (DCSLOG), high interest cases, Officer Efficiency Reports (OERs), CPAs, etc.
- Maintained superior's calendar of appointments, meetings, conferences, etc.
- Made travel arrangement to include preparing travel orders and travel vouchers.
- Reviewed all correspondence submitted for superior's signature.
- Performed a variety of administrative duties in connection with the office.
- Assisted the secretary to the Direct, Supply & Maintenance (a two-star general officer).

Returned from 6-year overseas assignment in Germany - July 1987

02/85-07/87 - Secretary/Stenographer to the Assistant Division Commander-Maneuver/Community Commander (One-star general officer) (GS-7)

I was secretary to the Assistant Division Commander-Maneuver/Community Commander (General Officer) in the Mainz Military Community Command Section. This was a very fast-paced, high-pressure office.

- Provided administrative services to the Commander. Received all visitors and telephone calls to the Commander. Referred important matters or important visitors to the Commander or his Deputy Commander; took messages for their attention or made later appointments for visitors. Determined matters which could be handled by subordinate divisions and referred them as appropriate. When high-ranking officials and dignitaries visited or had appointments, assisted them in placing calls and performed other duties as requested by them.
- Maintained the Commander's calendar in coordination with the aide-de-camp to include tactical, community, and personal commitments and scheduled appointments, conferences, and meetings.
- Ascertained that the Commander was fully briefed on matters to be considered before the scheduled meeting and applied own initiative when researching files and records to provide all background information needed for the conference. When necessary, attended meetings and prepared reports of proceedings.
- Received incoming correspondence, reports, directives, instructions, etc. Screened out those I could personally handle and took necessary action or referred others accordingly. Initiated routine correspondence. Drafted replies to general inquiries, endorsements, and Star Notes for the Commander's signature.
- Searched for, assembled, and summarized information as required from files and documents as requested by the Commander or in anticipation of the Commander's needs. Maintained suspense control records on the status and suspense of correspondence for the Commander and followed up.
- Reviewed documents prepared for signature of, or requiring coordination by the Commander for conformance with regulations, grammar, format, and special policies. Called deviations to the attention of the originator and returned communications for correction as necessary.
- Assisted staff members in the procedural aspects of expediting the work, including assigning work to clerical help to take care of fluctuating work load, explaining report requirements and informing and instructing clerical personnel concerning procedures for preparation of correspondence.
- Made necessary arrangements for travel, arranged schedules of visits, notified organizations and officials to be visited, made reservations, kept in touch with aide-de-camp en route, requested travel orders and submitted travel vouchers and reports following trips.
- Worked closely with the aide-de-camp with all coordination in the office and while "in the field."
- Took and transcribed dictation, which included a variety of material, to include sensitive NATO debriefing after Warsaw Pact Exercise in East Germany (40 typewritten pages). This note taking involved very technical military language (specifically mechanized infantry jargon). Was also exposed to specialized terminology common to the operations and the administration of a military community in an

overseas environment. Was responsible for transcribing and typing dictation into letters, endorsements, messages, instructions, narrative or statistical reports and other records. Material was typed in final form with responsibility for sentence structure, grammar, and spelling.

- Wrote resumes of conferences and furnished copies to action officers. Followed up on projects resulting from conferences or meetings that had the particular interest of the Commander to ensure that schedules/deadlines were met.
- As a confidential assistant (b)(6) [redacted], established and maintained classified and private files of correspondence and documents concerning classified subjects, pending investigations, subordinate personnel, effectiveness reports, and similar subjects. Safeguarded classified material. Was Telephone Control Officer for about a year before the function was moved to another office.

NOTE: This position was a GS-6 position when I initially went into it. However, since the job was reclassified to a GS-7 a few months later, I am treating it as one job for the purpose of this application.

* Although Brigadier General Glynn C. Mallory, Jr. was the general who initially hired me, he was followed by Brigadier General Craig H. Boice and Brigadier General Timothy J. Grogan.

10/84-02/85 - Secretary to the Chief School Administrator (b)(6) [redacted]
(b)(6) [redacted], Frankfurt, W. Germany (GS-06)

This position was that of secretary to the Chief School Administrator in the Chief School Administrator's Office, which consisted of four persons: Chief School administrator, Business Manager, Computer Specialist, and Exceptional Children Coordinator. Because of the nature of their jobs, these persons were always out of the office visiting the 21 schools in the Frankfurt, Germany, area, leaving me to handle the office in their absence entirely alone.

- Received telephone calls and visitors, giving them pertinent information.
- Maintained a suspense log and telephone log.
- Kept supervisor's calendar and scheduled appointments and conferences, made sure that supervisor was fully briefed on matters before scheduled meetings.
- Received requests for statistical information concerning supervisor's programs. Advised when the material could be furnished and prepared it personally or followed up to see that it was prepared by the supervisor's staff within the specified time.
- Made arrangements for conferences, including space, time, people, etc.; attended the meetings and prepared report of the proceedings.
- Received incoming correspondence, reports, instructions, etc. Screened out those items that could be handled personally, forwarding the rest to the supervisor or the subordinates, together with necessary background material.
- Drafted replies to general inquiries not pertaining to a specialized program.

- Maintained control records on status and suspense of correspondence; read outgoing correspondence for factual correctness and adequacy of treatment, calling deviations to the attention of the originator.
- Assisted supervisor's subordinates (principals of the 21 schools which comprised the Frankfurt administrative area) in the procedural aspects of expediting the work, including such matters as shifting clerical help to cope with correspondence of a nontechnical nature.
- Made all necessary arrangements for travel, arranging schedule of visits, making reservations, keeping in touch with the supervisor en route, submitting travel vouchers and reports.
- Typed a variety of material from rough draft including material presenting problems of spacing, paragraphing, columnar arrangements, etc. Composed and typed routine correspondence from brief verbal or written notes.

03/83 - 09/84 - Secretary/Stenographer to the Commander, 6th Area Support Group, Command Section (b)(6) Stuttgart Military Community, Stuttgart, W. Germany (GS-07)

This position was that of secretary/stenographer for the Commander, 6th Area Support Group, who was also Deputy Commander of a very complex Greater Stuttgart Military Community (GSMC) which contained six sub-communities.

- Was secretary to the Commander (Major General) that pertained to his role as Commander, GSMC. Maintained his calendar and arranged for meetings and appointments while he was at GSMC. Dealt with higher headquarters, VII Corps staff, in coordinating time management and telephone conversations. Dealt with the Secretary to the General Staff, Chief of Staff, Deputy Chief of Staff, and sometimes the Commanding General's staff in coordinating meetings and briefings.
- Routinely scheduled appointments, conferences, and TDYs for the Deputy Commander. Was the key link in the flow of information between the Command Section and staff elements throughout the command.
- Handled telephone callers and office visitors daily. In some cases, had to quickly discern whether the visitor or caller should receive the immediate attention of the Deputy Commander, referred to the Executive Officer, or someone else on staff, or handle it personally. On some occasions I had to calm irate visitors and accurately assessed potential problems as they came to the Command Section via telephone or in person.
- Prepared monthly reports such as the Manpower Feeder Report.
- Maintained Time & Attendance cards for the Command Section and was also responsible for those from the Equal Employment Office, the Adjutant's Division, and the Organizational Effectiveness Office (total of 14).
- Provided advice and/or gave assistance. Entertained questions on all aspects of policy and procedures.
- Assured that staff directorate secretaries were apprised of correct

correspondence preparation and timely submission requirements. Prepared and conducted a correspondence guidance session for other secretaries and clerical personnel from other staff offices (50 in attendance). It was well received and everyone asked that it be repeated in six months.

- Furnished supervisory guidance for the Executive Officer's secretary, GS-6, and a clerk-typist, GS-4, in our immediate office. Trained and assisted them with routine command functions and served as a source of information as questions arose.
- Researched and assembled necessary background data on a variety of projects providing the best available information upon which the Deputy Commander was able to make knowledgeable decisions.
- Reviewed pending projects and maintained suspenses to update the Deputy Commander.
- Handled classified documents and personal-in-nature documents as they passed through the Command Section, (b)(6) (b)(6)
- Made arrangements for weekly command and staff meetings, as well as the monthly GSMC Commander's conferences. Coordinated conference agenda and assured proper distribution prior to conferences. Ensured that award and slide presentation data were compiled and correct. Reserved and arranged the meeting rooms. Arranged for a photographer to be present at the award presentations.
- Reviewed incoming and outgoing correspondence. Very knowledgeable of the organization and its operations and established priorities which resulted in a greatly improved quality of correspondence properly routed and reviewed for completeness and correctness.
- Prepared routine command correspondence. Composed and typed endorsements and short replies to requests. Did research and produced pertinent documents as background information when available for the Deputy Commander's information before sending correspondence in to him.
- Prepared the Master Community Calendar on a monthly basis which involved receiving input from all six sub-communities that comprised GSMC and compiled all the information into one packet. This calendar had wide distribution.
- Took shorthand notes at the weekly Command & Staff meetings and the monthly Commander's Conferences and transcribed the minutes of those meetings into final formal format.
- Transcribed telephone conversations that required action.
- Maintained personal files and suspense files for the Deputy Commander.
- I was a member of the interviewing panel which evaluated and rated the candidates for the position of GSMC EEO office Equal Employment Opportunity Assistant. Candidates were rated and ranked according to criteria established by the interviewing panel.

NOTE: The above position was handled without the benefit of computers. Regular electric IBM typewriters were in use during this period.

* LWOP status from September 7, 1984 to October 29, 1984. My husband's company was relocated to Wiesbaden, Germany, during this time.

03/82-03/83 - Secretary/Stenographer to the Executive Officer, Command Section, 6th Area Support Group (b)(6) [redacted] (GS-6)

This position was that of a secretary/stenographer for an executive officer in a command section of the 6th Area Support Group and Greater Stuttgart Military Community (of which there were six sub-communities). It was a fast-paced, high-pressure job.

- Dealt with higher headquarters, VII Corps staff, on a regular basis to coordinate meetings and telephone conversations.
- Managed the Executive Officer's time by maintaining his calendar and scheduling his appointments, briefings, meetings, and TDY trips, and ensured that he was fully aware of the calendar.
- Screened telephone calls and referred the caller to the appropriate staff section. Disseminated information on a need-to-know basis. Answered routine requests as they occurred; referred sensitive requests or ones with director interest to the Executive Officer.
- Prepared written answers to routine written or verbal requests.
- Prepared reports and projects. Provided information or obtained and relayed information in the absence of the Executive Officer.
- Obtained information and prepared all TDY and leave documents for the XO.
- Established a suspense system for all suspenses directed by the Executive Officer and followed up on those suspenses.
- Recorded and filed documents coming to the Command Section with a suspense.
- Maintained conference room calendar.
- Instituted a log system in order to have better control of the many documents coming to the Command Section, thereby enabling anyone to ascertain the status of a document; i.e. whether a document had been signed and when, or if a document had to be returned for corrections.
- Reviewed incoming documents and determined priority of action and if it needed to be reviewed by supervisor or forwarded to a staff section for action.
- Reviewed outgoing correspondence, ensuring it complied with regulations and met suspenses.
- Took and transcribed dictation of meetings, correspondence, and telephone conversations. Transcribed telephone conversations that required action by the Executive Officer and ensured suspenses were met.
- Prepared endorsements to letters of appreciation and short replies to letters requesting information of non-technical material.
- Maintained functional files system IAW with AR 340-15.
- Work that contained any errors was returned for correction or retyped in the Command Section if time was of the essence.
- Trained a GS-2 clerk-typist who was hired during this period.
- Conducted a correspondence class for other secretaries in the area.
- Supplied guidance to their many questions that came to our office with regards to correspondence and other information.
- Transcribed in final format the minutes of the weekly Command and Staff meetings, and the minutes of the monthly Commander's conferences in the absence of the Deputy Commander's secretary.

- Voluntarily contributed many long hours on own time with no benefit of overtime pay or compensation.

08/79-01/82 - Secretary/Stenographer to the Chief, Department of Surgery (b)(6) McDonald Army Community Hospital, Fort Eustis, Virginia (GS-06)

This position was that of secretary to the Chief, Department of Surgery (a Colonel, 0-6), and also acted as secretary to the Chief of Professional Services (also an 0-6). As secretary to the Chief of Surgery, I was also the Tumor Registry Secretary for the hospital and, in that capacity, established and maintained the Tumor Registry and tumor files for the hospital. As Tumor Registrar for the hospital, attended out-of-town seminars and meetings in order to stay up to date on oncology matters.

- Established local records, which included a master file, patient abstracts, and a follow-up file. Developed instructions, forms, and letters to facilitate acquisition of data.
- Ensured that patients requiring follow-up were given appointments in appropriate clinics for medical evaluation.
- Periodically reviewed and recorded the state of disease, ongoing diagnostic procedures, and additional treatments on all tumor patients diagnosed and treated at the medical facility.
- As the secretary to the Chief of Surgery, screened a multitude of telephonic inquiries from both patients and staff. Answered questions based on my own knowledge. Made appropriate referrals to other staff and medical officers and briefed supervisor on matters that needed his immediate attention.
- Managed supervisor's calendar and appointment schedule. The Chief of Surgery's schedule was very hectic and complex. Minor and major surgical procedures, along with routine outpatient appointments, also had to be scheduled each week. In many cases, emergencies arose when it was necessary to cancel or reschedule a full day's appointments at the last minute.
- Acted as recorder for the monthly Tumor & Tissue Board, Surgical Staff meeting, and quarterly Ambulatory Patient Care/ Emergency Medical Services meeting.
- As recorder for the Tissue, Infection, and Transfusion Committee, major portions of time were exhausted each month preparing for this meeting. (In only one year, almost completely mastered the most difficult and technical field of medical dictation when most of my past experience was legal dictation.)
- Medical records on each cancer patient treated such month had to be pulled, investigated, and brought up to date prior to each meeting. During the meeting, developed a record of the proceedings from transcribed shorthand notes. That was further broken down into individual cases and entered into the medical records of each patient.
- Completed medical records and correspondence concerning the Tumor Registry. Prepared reports and correspondence with little supervision. Provided counseling guidance to patients even after the patient received the formal portion of their medical treatment. Ensured that they each

received, and reminded them of, follow-up appointments made at this hospital or other medical centers. Reviewed each of the patient's medical records for completeness and ensured that the patient did not miss his/her appointment.

- Prepared the "Numerical Report of the Tissue Committee" required for the meeting.

Since this position also supported the Chief, Professional Services, I took and transcribed dictation for a variety of material. Approximately eight committees and meetings had to be coordinated and scheduled each month (to include those mentioned above). In that capacity, acted as recorder for the monthly professional staff conferences and Quality Assurance Committee meetings.

- Took the responsibility to reorganize and maintain a leave control system for all the military physicians in the hospital.

LWOP status January 25, 1982, to March 1, 1982. Departed Fort Eustis, Virginia, (b)(6) [redacted]

08/77-08/79 - Secretary/Stenographer to the Chief, Logistics Division (b)(6) [redacted] **McDonald Army Community Hospital, Fort Eustis, Virginia (GS-05)**

I was a secretary/stenographer and personal assistant to the Chief, Logistics Division.

- Performed a variety of clerical and administrative duties that included receiving and screening visitors and telephone callers (many of which were from higher headquarters, other installations, and civilian agencies) and made decisions as to appropriate action to be followed.
- Maintained supervisor's calendar and scheduled appointments without initial clearance. Scheduled conferences and meetings, making necessary arrangements for space, time, personnel, etc. Before appointments or meetings, extracted and compiled required material for supervisor's and participants' use.
- Established, maintained, controlled, and disposed of files, records, and references in accordance with TAFFS.
- Maintained chronological reading file of correspondence relating to hospital and MEDDAC policies and procedures for supervisor's ready reference.
- Received and reviewed all incoming mail, determining which could be handled personally and forwarded remainder to appropriate staff.
- Maintained a record of incoming and outgoing correspondence and action documents and followed up to ensure adherence to suspense dates.
- Placed and monitored two-way (or more) telephone conversations for the purpose of verbatim recording of matters discussed.
- Obtained and compiled information on MEDDAC activities requested by supervisor for use in preparing correspondence, reports, conference agendas, telephone conversations, etc. concerning mobilization expansion, supply, funding, equipment, personnel, facility requirements, interservice and cross-service agreements, command authority, operational controls, etc.

- Attended conferences and meetings with the hospital staff as directed by the supervisor.
- Took shorthand notes and transcribed the highlights of conference/ meetings in order to have a permanent record of discussions, recommendations, and decisions reached.
- Acted as focal point for all MEDDAC construction/repair work orders.
- Received requests for work with appropriate justification, secured approval of division chief, assigned work order number, logged in work order register, typed request on appropriate form, and forwarded to Directorate of Facilities Engineering (DFAE). Maintained register in current status by posting DFAE actions from monthly computer printout received from DFAE.
- Conducted coordination with branches on correspondence, to include proper formatting, grammar, spelling, and current correspondence procedures to be followed.
- Reviewed all correspondence submitted for division chief's signature to assure proper format, spelling, and grammar and returned for correction as necessary.
- Maintained civilian employees' personnel file to include any papers necessary to effect proper personnel control such as job descriptions, employee record cards, performance ratings, awards, letters of appreciation, reprimands, job details, etc.
- Maintained time and attendance cards for 50% of the division personnel.
- Maintained documents, reports, and schedules concerning hospital janitorial contract, compiled statistical information pertinent to contractual specifications.
- Coordinated with the secretary of command staff, the Adjutant's Office, and other division secretaries, as necessary, to assure the smooth functioning of division and branch affairs.
- Made travel arrangements, prepared necessary documents, itineraries, schedules, and vouchers, and secured reservations and clearance. Reviewed for timely administrative or fiscal action.
- Maintained division temporary duty (TDY) and leave schedule for use by division chief.
- Took and transcribed dictation pertaining to a wide variety of subject matter with recurring use of technical terminology.
- Typed a wide variety of narrative and numerical material from notes, rough drafts, adapted models, or verbal indication; such as correspondence, staff studies, reports, messages, directives, technical papers, personnel action, manuals, charts, statistical tables, etc., assuring proper format, grammatical accuracy, and necessary attachments.

11/76-10/77 - Secretary/Stenographer to the Chief, Logistics Division (b)(6) [redacted], McDonald Army Community Hospital, Fort Eustis, Virginia (GS-04)

This position was that of clerk-stenographer for the Chief, Logistics Division.

- Recorded and transcribed dictation for a variety of material (e.g.,

correspondence, staff studies, technical papers, manuals, memoranda, disposition forms, Standard Operating Procedures, etc.), frequently involving the use of scientific, technical, or highly specialized terminology and phraseology when notes were taken without interruption and transcribed into final form with responsibility for correct punctuation, capitalization, spelling, grammar, format and arrangement and spacing of material.

- Assembled supplemental or back-up material from files for attachment to the end product.
- Answered telephone and personal inquiries relative to the activities of the office when the information required could be supplied from my own knowledge of office activities or could be located in office files or records.
- Screened telephone calls and visitors and made appropriate referrals to other persons in the office or to other organizational segments.
- Maintained office files according to established functional file system involving the classification of material into a large number of subject headings and subheadings.
- Composed correspondence of a routine and non-technical nature based upon oral instructions, brief notes, or information that was readily available in the files and records of the office.
- Compiled statistical data for reports, charts, or records extracting data from documents and posting or tabulating same to work sheets or other office records.
- Verified accuracy of computations or computed quantities such as totals, subtotals, percentages, averages, and balances following standard procedures.
- Referred to style manuals, technical or non-technical dictionaries.

07/70-11/76 - Stationed at Fort Bragg, NC, and since there was a freeze on government jobs, (b)(6)

09/69-06/70 - Secretary/Stenographer to the Deputy General Counsel (b)(6) (b)(6) Federal Maritime Commission, Washington, DC (GS-07)

I was secretary to the Deputy General Counsel, Federal Maritime Commission. The functions, duties, and responsibilities of the Office of the General Counsel encompassed legal questions and issues arising from the entire scope of the activities of the Federal Maritime Commission, which were concerned with regulatory authorities and responsibilities governing common carriers by water in the foreign commerce and the domestic offshore trade of the United States.

- Maintained the appointment schedule of the Deputy General Counsel and rearranged schedules when necessary.
- Briefed supervisor on matters, obtaining necessary material to be used in any scheduled meetings. This included not only meetings within the Office of the General Counsel but also other meetings or hearings such as those with or before the Federal Maritime Commission.
- Reviewed and routed mail to the proper person for disposition: Reviewed outgoing mail for procedural and grammatical accuracy before

routing to the Deputy General Counsel for signature.

- On own initiative, or with brief instructions, composed transmittals, acknowledgments, requests for information, and other routine correspondence.
- Kept informed of the current status of work for which my boss was responsible assuring material was sent into supervisor to concur with established deadlines.
- Worked closely with the secretary to the General Counsel in the transmittal of information and material.
- For the Deputy General Counsel's use in preparing memoranda of law and correspondence, obtained documents and information often of a varied and complex nature.
- From brief instructions as to the nature and extent of material needed to complete analysis of problems, obtained tables of statistics, excerpts from reports and studies, citations of law, Executive Orders, Congressional Reports, etc., which were pertinent to the analysis in process.
- Took and transcribed dictation from the Deputy General Counsel on all phases of the work of the Office of the General Counsel in which the Deputy General Counsel was involved.
- Received telephone and personal callers in the office of the Deputy General Counsel and ascertained nature of the call or visit and determined which ones should be directed to supervisor and which ones I could personally handle. These calls were from officers of companies, attorneys, members of congressional committees, directors of Commission bureaus, and other Government agencies. Gave out non-prescribed information or information that was open to the public.
- Obtained material on own initiative, gave material to supervisor when calls or visits required background material.
- Made arrangements for conferences, including space, time, and people. Informed participants of topics to be discussed and occasionally provided them with background information.

09/69-12/69 Secretary/Stenographer to Chairman of the Federal Maritime Commission, 1100 L Street, NW, Washington, DC 20573 (GS-7)

Mrs. Helen Delich Bentley was appointed Chairman of the Federal Maritime Commission shortly before I returned to duty in September 1969 (after being on a leave of absence). Before resuming my previous position as secretary to the Deputy General Counsel, I was asked to manage the new Chairman's office until she was able to arrange for her own permanent secretarial staff's move from Baltimore, Maryland.

As Mrs. Bentley's temporary office manager, I maintained her appointment schedule with the responsibility for avoiding conflicts in making appointments and for rearranging the schedule when necessary.

- Maintained the schedule of the Commission's staff car.

Mrs. Bentley gave numerous speeches in all parts of the country and many were dictated on a Dictaphone machine that the Chairman used while on flights to and from destinations and I transcribed into final form. Much of the correspondence was answered in this manner also.

- Saw to it that the speeches were printed and distributed to the

proper persons and offices and maintained a file on the speeches.

- Set up a new filing system.
- Briefed and informed the new secretarial staff on the functions of the various bureaus and offices within the Federal Maritime Commission as they arrived on board.
- Received telephone and personal callers and ascertained nature of their call or visit and determined which ones should be directed to the Chairman and which ones I could personally handle. These calls were from offices of companies, attorneys, members of congressional committees, directors of commission bureaus, and other Governmental agencies.

11/68-05/69 - Secretary/Stenographer to senior partner in a legal firm for the Liberty National Bank, Savannah, Georgia (b)(6) [redacted]

Since I was on a leave of absence from my government job in Washington, DC, I found a position as a secretary/stenographer to one of the senior partners in a legal firm for the Liberty National Bank. My primary duties were that of a stenographer and typist.

- Took dictation and transcribed voluminous amounts of correspondence. Sat in on conferences, meetings concerning trusts, affidavits and dispositions, and business deals, taking everything in shorthand and transcribing immediately into final form while clients waited for the completed documents.
- Typed up wills, deeds, trusts, and sent out telegrams on brief instructions from employer.

- Remained on leave without pay (LWOP) from November 1968 through September 1969, (b)(6) [redacted] (b)(6) [redacted] I returned to work in September 1969.

02/67-05/67 - Secretary/Stenographer, Deputy General Counsel, (b)(6) [redacted] (b)(6) [redacted] **Federal Maritime Commission, 1100 L Street, N.W., Washington, DC (GS-07)**

This was a temporary position for the Secretary to the Chief, Office of Hearing Counsel, who went on maternity leave.

- Managed the office and also supervised and trained the clerical and stenographic assistants in the office. There were two GS-4 typists and one GS-5 stenographer; a new GS-6 stenographer was hired during the time I was there and I briefed and trained her on the work of Hearing Counsel and assisted her on everything until she was familiar with the work. Explained proper working procedures, proper format for typing various documents, and proper method of filing documents.
- Distributed work evenly among employees and reviewed it for adequacy and accuracy.
- Assisted attorneys in the procedural aspects of expediting the office work and relayed information concerning such procedures to all members of the office, including attorneys and lower-grade stenographic and clerical personnel.

- Compiled and typed the monthly report. This consisted of listing all hearings held, briefs printed, oral arguments heard, all active cases before the Commission, etc.
- Handled the processing of incoming correspondence, reports, instructions, etc. Screened out those items which I could handle, forwarding the rest to attorneys concerned, together with necessary background material.
- Read outgoing correspondence for accumulative knowledge of office operations and status of cases, for procedural and grammatical accuracy, for conference with general policy, for factual correctness, and for adequacy of treatment. Called any deviations or inadequacies to the attention of the writer.
- Received phone calls and visitors and offered to assist such callers before referring them to the several attorneys of the bureau in order to save their time for important matters. This took care of many questions, including the answering of substantive information except those involving technical knowledge or requiring legal research.
- Took and transcribed complicated and varied legal dictation from the Chief. These included briefs (very often 50-page briefs), pleadings, letters, memoranda, etc., involving technical and other specialized terminology of shipping and maritime transportation laws, rules, and regulations.
- Often it was necessary to research material being transcribed, e.g., legal citations.
- Composed routine correspondence with only brief instructions from supervisor.

NOTE: Rear Admiral Harllee (Retired) was the Chairman of the Federal Maritime Commission during this time. Because his secretary was unable to do any overtime work for him at all, I was asked if I would be willing to assist him. I worked every Saturday, some Sundays, and many evenings with the Admiral and other persons from the Commission's staff who assisted him. He dictated all his responses to his correspondence, reports, items for the weekly meetings held with the Commission, etc. Also placed many long distance phone calls for him.

1962-1966 - Secretary/Stenographer to the Chief, Office of Hearing Counsel (b)(6) [redacted], Federal Maritime Commission, 1100 L Street, NW, Washington, DC (GS-04 to GS- 06)

This is the same position held in the position enumerated above. The duties and responsibilities remained the same. I was thoroughly familiar with the duties and responsibilities of the office and was perfectly capable of performing them in the absence of the secretary to the General Counsel.

- Besides maintaining a work control system for draft Commission Reports (which I devised), I supplemented and expanded it to include a card index of often-used case citations.

The secretary to the General Counsel sustained a fall and broke both wrists, which made her unable to maintain her position for 3

months, and I in fact "ran" the General Counsel's office in her absence: In addition to my own duties as secretary to the Deputy General Counsel, I assumed her duties as secretary to the General Counsel. The Office of the General Counsel consisted of eight attorneys who wrote reports for the Commission and these reports came to the Deputy General Counsel for final review and I received them for final typing and printing.

- Was responsible for the accuracy of all citations listed in the reports and spent many hours in the library researching the proper citations.

- Had my own portion of a monthly report to prepare but with the absence of the General Counsel's secretary, I was responsible for the entire report for those 3 months. This involved listing all the Commission reports that had been written and published during the month; also a list of all oral arguments heard during that time; how many were pending, when they were scheduled, etc. The report showed the current status of any report at any given time.

- During this time, I devised a work control system for the preparation of draft reports for ultimate distribution to the Commission. This system supplemented the control system inaugurated the previous year and under it the status of any report under preparation by the General Counsel's staff was immediately available.

I volunteered to help out with the Agency's program of regulatory seminars that lasted for six weeks. This was a seminar on Shipping Regulations and everyone from the public and the agency was invited to attend. The speeches were taped and I transcribed them and had them printed for distribution to interested parties.

09/62-06/66 - Secretary/Stenographer to the Chief, Office of Hearing Counsel (b)(6) [redacted] Federal Maritime Commission, Washington, DC (GS-04 to GS-06)

This position was that of an office assistant in the Bureau of Hearing Counsel. I performed duties for several attorneys to that which the Secretary to the Deputy Director of the bureau would perform if the position of the Deputy Director were established. Primarily acted as a secretary and office assistant to several attorneys. Assisted the secretary to the bureau director in operating the bureau director's "outer office."

- Performed quasi-legal and statistical research for the attorneys that required a familiarity with legal and commercial material available in the law library; e.g., statutes, case reports, and legal publications, and had an accumulative knowledge of current court opinions and statutes.

- In the preparation of cases for hearings, organized statistical information into exhibit form and assisted the attorney assigned to the proceeding in the preparation of motions, petitions, etc.

- Ensured that pleadings and other documents were prepared in the proper format at the proper time and were served on the proper parties, all of which required a familiarity with the continuing status of pending cases and the rules of practice and procedure of the Commission.

- Assembled papers, documents, memoranda, and other informative material from the files of this and other bureaus of the Commission for the information of the bureau attorneys. For example, where a particular question arose in the course of the work of an attorney, I obtained as much background information as might be available from the files or resources of the agency, such as securing appropriate agreements, tariffs, and amendments or revisions thereto.
- Assembled and summarized other information from files and documents in the office or other available sources for use of attorneys on the basis of general instructions.
- Assisted in the processing of incoming correspondence, reports, instructions, etc. Screened out those items that I could handle myself, forwarding the rest to attorneys concerned, together with necessary background material.
- Read outgoing correspondence for accumulative knowledge of office operations and status of cases, for procedural and grammatical accuracy, and for factual correctness. Called any deviations or inadequacies to the attention of the writer.
- Received telephone calls and visitors and handled those I could.
- Took and transcribed complicated and varied legal dictation.
- Assisted the secretary to the Bureau Director in the operation of the "outer office" which included some of the above and the following: assisted attorneys in the procedural aspects of expediting the office work and relayed information concerning such procedures to all members of the office including attorneys and lower-grade stenographic and clerical personnel. Assisted in training and supervising new stenographic and clerical employees in the bureau. Explained proper working procedures, proper format for typing various documents, and proper method of filing documents.
- Distributed work evenly among employees and reviewed it for adequacy and accuracy.
- Set up and maintained files for docket material including briefs, pleadings, commission notices, correspondence, subpoenas, and exhibits.
- Maintained time and attendance reports of the bureau, which involved keeping careful records of attendance, of leave, travel, official business and military leave.
- Prepared memoranda of adjustments or changes with regard to the time and attendance report.
- Set up and typed schedules or tables as exhibits; prepared descriptive lists of exhibits received in evidence in hearings; and referred violations to the Justice Department. Prepared and kept duplicate files of the entire record.
- Prepared travel vouchers for attorneys and followed through to ensure complete processing before submitting it for payment.
- In the absence or preoccupation of the secretary to the bureau director, I assisted by performing those duties as necessary.
- Although I worked under the general direction of the attorneys who made assignments, I performed independently to carry out my responsibilities in those areas where procedure had been clarified.
- In addition to routine secretarial functions, I, along with the secretary to the bureau director, did a complete scrutiny of the

existing filing system, which led to the elimination of six complete file cabinets. This work was done without significant supervision on the part of the director of the bureau.

01/63-10/64 -

As a clerk-stenographer in the Bureau of Hearing Counsel, I provided secretarial, clerical, and stenographic assistance to 12 attorneys assigned to the bureau. I performed legal and statistical research for attorneys of the bureau, which included checking citations in the pleadings that the attorneys prepared. This required a familiarity with legal material available in the law library, and a continuing familiarity with current court opinions and statutes. In preparation of cases for hearings, organized statistical information into exhibit form and assisted the attorney assigned to the proceeding; assisted the attorney assigned to the proceeding in the preparation of motions, petitions, briefs, etc. Set up and typed schedules or tables as exhibits, prepared descriptive lists of exhibits received in evidence in hearings; referred violations to the Justice Department.

I assumed responsibility for the clerical and secretarial part of the office, which was physically separated from the main part of the bureau Received visitors and telephone calls referring, as many as appropriate to subordinate attorneys and answered inquiries regarding docketed proceedings. Received inquiries from, and had personal contact with, representatives of other bureaus of the Federal Maritime Commission and of other governmental agencies and lawyers who were counsel for the parties to the docketed proceedings. Handled and disposed of such inquiries not requiring the personal attention of the attorney assigned to the particular matter involved. Took and transcribed complex and varied legal dictation, such as pleadings, memoranda, letters, rules, etc., from the attorneys of the bureau to whom I was assigned. Sometimes it was necessary to research material to incorporate in the body of the material being typed. Composed routine correspondence with only brief instructions from supervisors. Prepared travel orders and travel vouchers on brief instructions. Kept and arranged schedules and appointments of the attorneys. Ordered supplies, equipment and services for the entire bureau. Kept the supply cabinet orderly and adequately supplied. Set up and maintained files for docketed material for the attorneys I was assigned to, which included pleadings, Commission notices, and correspondence. Also maintained personal individual files. Maintained card files on the attorneys on service in the docketed proceedings and card files of attorneys and the dockets they were a party to. Received assignments directly from the six attorneys to whom I was assigned. On one particular case, reproduced 600 documents, organizing five sets of them and prepared a descriptive list of them prior to their submission as exhibits at a New York hearing.

09/62-01/63 - Clerk-Stenographer, (b)(6) Bureau of Hearing Counsel, Federal Maritime Commission, 441 G Street, NW, Washington, DC (GS-04).

This first position that I was appointed to was that of a clerk-stenographer in the Bureau of Hearing Counsel. This bureau consisted of 12 trial attorneys who tried cases before the Federal Maritime Commission. During the first month, I became acquainted with office procedures, filing, dockets, travel vouchers, took dictation and transcribed (most of this transcription consisted of brief), pleadings, motions, and correspondence for the attorneys in connection with their dockets.)

After the first month, I was moved, along with six attorneys, to another part of the building because of overcrowding in the main portion of the bureau. Therefore, I performed secretarial and stenographic duties for these attorneys as outlined in the job mentioned previously.

AWARDS: Received Exceptional Performance Awards in all positions.

(b)(6)

EDUCATION: Saint Leo College, Saint Leo, Florida (Fort Eustis, VA, Extension), Associate in Human Resources Administration, 1980)

Husson College, Bangor, ME, Associate, Secretarial Science, 1962 (currently Husson University)

Delonnie Henry

(b)(6) [redacted]

Strong organizational, interpersonal and communication (written and oral) skills. Self-starter with excellent project design experience. Proven success in working under pressure and dealing with people at senior levels in a diverse organization.

Experience

January 2001 to Present. The Confidential Assistant to the Secretary of Defense.

July 2000 to January 2001. Staff Assistant, Commission to Assess United States National Security Space Management and Organization.

June 1999 to September 1999. Staff member, Congressman Christopher Cox.

August 1998 to May 1999. Committee Clerk and Administrative Officer, US House of Representatives, Select Committee on US National Security and Military/Commercial Concerns with the People's Republic of China (Cox Committee).

February 1998 to August 1998. Directed administrative services for Commission to Assess the Ballistic Missile Threat to the United States (Rumsfeld Commission).

January 1993 to February 1998. Directed administrative services for three regional research teams (12 senior fellows), Institute for National Strategic Studies, National Defense University.

Education

M.Ed., George Mason University
B.A., Brigham Young University

(b)(6) [redacted]

References:

(b)(6) [redacted]

DONALD PUTNAM HENRY

(b)(6) [redacted]

Expertise and Abilities

National Security	Practical and research experience in numerous facets of national security policy including seventeen years of defense policy studies, three and a half years of recent active duty, and fourteen years in the Naval Reserve. Research areas have included regional studies, Asian security, overseas basing, economic security, arms production and trade, proliferation, security assistance, and technology transfer.
Economics	Twenty years of experience including work in international economics and competitiveness, international finance, military economics, economic reform, development, health care, and taxation.
Technology	Continuing interest in role of technology on economic competitiveness and military capabilities.
Intelligence	Complementary reserve military career and civilian intelligence-related work. Provided primary economic intelligence support to Central Command and DoD during Gulf War. Counter-intelligence experience.
Management	Management roles in numerous large and small research projects. Military leadership experience.

Professional Experience

Bush for President/ Bush-Cheney 2000	June 2000-Nov. 2000	**Campaign worker.** Full time volunteer in Michigan. Also volunteer in five primary states.
RAND	Oct. 1982-June 2000	**Economist.** Work spans a variety of economic, technological, and security issues.
United States Navy	April 1995-August 1998	**Intelligence Officer.** Variety of assignments including Intelligence Officer for a P-3 wing, Intelligence Reserve Liaison Officer for the Pacific Fleet, and intelligence officer on THIRD Fleet staff. Twenty-seven months of operational experience including nine months of sea duty.
United States Naval Reserve	1985-present	**Reserve Intelligence Officer.**
Congressional Budget Office	1979-1980	**Assistant Analyst** in National Security and International Affairs Division.
Maine Public Utilities Commission	Summer 1977	**Intern and economist.** Uncovered multi-million dollar fuel adjustment fraud.
United States Senate	Summer 1976	**Intern.** Washington Office.
Various	1983-1995	**Adjunct Professor.** Taught economics and related subjects at Bowdoin, UCLA, Rand Graduate School, and Defense Intelligence College.

Education

Stanford University	1980-1982	**Ph.D. in Economics. Awarded 1984.**
Harvard College	1975-1979	**A.B. in Economics, cum Laude.**
Deering High, Portland, ME	1972-1975	

Personal

(b)(6) [redacted]

Selected Writings and Publications

National Security and Economics

The Philippine Bases: Background for Negotiations, RAND, February, 1989.

Assessment of the Costs of Alternatives to U.S. Facilities in the Philippines, February, 1989 (co-author).

Long-term Military and Economic Trends, 1950-2010, RAND, January, 1989, (co-author).

MAGIC: Models of Aggregate Growth in China, RAND, 1991.

The Changing Balance: South and North Korea's Capabilities for Long-term Military Competition, RAND, December 1985 (co-author).

SMOKE: A Small Model of the Korean Economy, RAND, October 1985.

Arms Production in Developing Countries, dissertation, December 1982.

Economic Reform and Development

Market-Oriented Policies for the Development of Hainan: Executive Summary, (co-author), 1992.

Restructuring Hainan's Fiscal System, RAND, 1992.

Preliminary Observations on Hainan's Strategic Development Plan, RAND, February, 1989 (co-author).

Assisting the Developing Countries: Foreign Aid and Trade Policies of the United States, Congressional Budget Office, September 1980 (assisted).

International Economics

The Financial Costs of Export Credit Programs, RAND, June 1987.

"Facing the Decade of Uncertainty," *Business Times* (Singapore), May 29, 1990.

Surprises in the International Economy: Towards an Agenda for Planning and Research, RAND, June 1986 (co-author).

Economic Cost and Benefits of Subsidizing Western Credits to the East, RAND, July 1984 (co-author).

Export Credit Subsidies to Nicaragua, RAND, March 1986.

An Analysis of Cuban Debt, RAND, June 1984.

How Lending to Eastern Nations Affects the Developing World, RAND, November 1983.

Technology and Economics

The Decline of the U.S. Machine-Tool Industry and Prospects for Its Sustainable Recovery, 1994 (co-author).

Improving the USAF Technology Transfer Process, 1991 (co-author).

The Role of Science and Technology in Economic Performance, RAND, forthcoming.

Foreign Targeting of Technologies, RAND, forthcoming.

Health Care

Extending the Medicare Prospective Payment System to Posthospital Care: Planning a Demonstration, RAND, April 1986 (co-author).

A Model to Simulate Alternative Medicare Physician Reimbursement Methods, RAND, February 1986 (co-author).

Taxation

Treasury Proposal Will Increase, Not Decrease, Investment, RAND, April 1985.

MARK S HEWITT

(b)(6) [redacted]

EXPERIENCE

2002 – Present **Director, Continuity and Crisis Management**
Office of the ASD(Homeland Defense), Defense Department; Washington, DC

- Lead DoD continuity and crisis management-related programs
- Program manager for 100 staff and multi-million dollar budget formulation and execution
- Develop strategy and policy for countering asymmetric threats to DoD missions
- Create and drive policy among interagency parties

2001 – 2002 **Special Assistant to the Assistant Secretary of Defense (SO/LIC)**
Office of the ASD(SO/LIC), Defense Department; Washington, DC

- Developed strategy and policy for special operations and unconventional warfare activities
- Helped formulate Major Force Program 11 budget for US Special Operations Command
- Organized and managed SOLIC legislative affairs portfolio

1999 – 2001 **Senior Associate**
National Security Concepts; Washington, DC

- Principal Investigator on information operations and crisis management studies
- Authored and executed major crisis exercises for European and Pacific Commands
- Consultant on National Security / Emergency Preparedness telecommunications programs

1997 – 1999 **Chief, Analysis and Information Sharing Unit**
National Infrastructure Protection Center, Federal Bureau of Investigation; Washington, DC

- Managed twenty FBI, CIA, NSA, DoD, and DOE Intelligence experts
- Coordinated policy and operations with DoD and the Intelligence Community
- Created crisis response system for information warfare attacks

1995 – 1997 **FR Barnett Research Fellow**
Center for Defense and Strategic Studies; Springfield, Missouri

- Prepared analyses for publication in academic and Defense venues
- Specialized in information warfare, space, arms control, and intelligence

1990 – 1995 **Information Systems Manager**
Salt Lake College; Salt Lake City, Utah

- Managed all facets of a multi-site, hybrid architecture computing facility
- Headed teams in software design, development, and management
- Designed, implemented, and operated local and wide-area networks and Web sites

SELECTED ACHIEVEMENTS

- Implemented a new strategy for countering asymmetric threats to DoD and national leadership
- Designed the first DoD rewards program for wanted enemy personnel and materiel in combat theaters
- Created the first US government system for indications and warning of cyber attack
- Implemented the first FBI crisis management program for cyber attacks
- Organized the first interagency assessment of critical national security infrastructure

EDUCATION

May 1997 **Master of Science in Defense and Strategic Studies**
Southwest Missouri State University; Springfield, Missouri

March 1994 **Bachelor of Science in Political Science**
University of Utah; Salt Lake City, Utah

SELECTED PUBLICATIONS

Book Reviews

The Strategic Air Command (A historical review of US strategic air power)

Dirty Tricks or Trump Cards? (Covert action and US strategy)

Fighting Proliferation (Countering asymmetric threats)

Secret and Sanctioned (Intelligence in US history)

Desperate Deception (British WWII intelligence operations in the United States)

Strategic Geography and the Changing Middle East (Geography and strategy)

Marching Through Chaos (Evolution of land armies since Machiavelli)

Airpower in the New Millennium (US aerospace strategy for the 21st Century)

Analyses

Managing National Security Crises for the Department of Defense

A DoD Strategy for Critical Infrastructure Protection Abroad

A DoD International Outreach Strategy for Critical Infrastructure Protection

Lessons Learned from Overseas Combatant Command Y2K Preparations

The National Communications System and NS/EP in the Information Age

The B-Team Experiment in Competitive Intelligence

Restoring Defense Crisis Management Programs

US Nuclear Weapons Policy: A Post-Soviet Reassessment

Evolution of Russia's Intelligence and Security Services

The Stockpile Stewardship and Management Program

US National Security Interests and the Nonproliferation Treaty

US Military Strategy for Specially Armed Adversaries

Space Power and US National Security Policy

The Dimensions of Information Warfare

SELECTED ACTIVITIES

Activities Adjunct Faculty, Institute of World Politics; PhD in Science and Technology Policy in progress at George Washington University

Awards Presidential Management Intern, Frank Rockwell Barnett Fellow, HB Earhart Fellow, US Army Scabbard & Blade Society

CHELSEA M. HOLDEN

(b)(6) [redacted]

EXPERIENCE

The White House, Office of Presidential Personnel, *Staff Assistant* **March 2006 - Present**

- Interview and screen candidates for political appointments in the Bush Administration
- Coordinate with White House Liaison offices at federal agencies on hiring of political appointees
- Manage database and paperwork flow associated with the hiring of political appointees

United States Department of the Treasury, *Special Assistant* **January 2006- March 2006**

- Served in close capacity to White House Liaison and Chief of Staff
- Served as scheduler for the White House Liaison
- Drafted responses for the Secretary's briefings and correspondence

The White House, Office of Presidential Personnel, *Intern* **Fall 2005**

- Provided administrative support to Schedule C staff
- Answered phones, managed filing and completed candidate paperwork and promotions

Magazine Partners, a division of *D Magazine*, *Marketing Intern*- Dallas, TX **Spring 2005**

- Provided support for business development directors of custom publishing department
- Assembled media kits and wrote press releases
- Maintained databases and performed market research

***SMU Daily Campus, Copy Editor Assistant*- Dallas, TX** **Spring 2004**

- Assisted in editing copy at student newspaper

EDUCATION

Southern Methodist University- Dallas, TX

Bachelor of Arts in Corporate Communications and Public Affairs **Graduation May 2005**

- Minor in Sociology
- University Scholar

SMU-in-Taos- Taos, NM **Summer 2004**

- Summer program focused on sociology and culture of New Mexico

SMU-in-London- London, England **Summer 2003**

- Studied International Public Relations and European Sports Communication

ACTIVITIES

Everybody Wins! Power Lunch Program- Washington, DC **Fall 2006**

- Weekly mentor at Stephens Elementary School

SMU College Republicans, volunteer **2002-2005**

Interfaith Housing Coalition, *volunteer*- Dallas, TX **Fall 2004**

- Assisted staff who provide transitional housing, training and support services for homeless families

Mustang Marathon, *Morale Captain*- Dallas, TX **Spring 2002**

- Planned and helped orchestrate campus-wide event which raised $90,000 for Bryan's House and Elizabeth Glaser Pediatric AIDS Foundation

Kappa Kappa Gamma, *member* **2002-2005**

Laura Marie Horton

(b)(6) (b)(6) (b)(6)

PROFESSIONAL EXPERIENCE

The Heritage Foundation, Washington, DC **January 2007-Present**
Temporary Administrative Assistant

- Compiled research from a variety of other conservative think tanks
- Maintained an extensive database of coalition contacts utilizing the Raiser's Edge computer program

Independent Women's Forum, Washington, DC **September 2006-December 2006**
Junior Fellow

- Assisted IWF experts in proposal & promotional materials for key media appearances.
- Provided data research on topics including international human rights, international law, Afghanistan's legal system, and U.S. policy measures
- Collaborated with the Vice President and the Director of International Women's Issues Program to draft grant proposals for IWF development projects in Afghanistan and Cuba
- Created grant & budget narratives for development work and international conferences obtaining contact bids for $500,000 grants

Harrison County Hospital, Corydon, IN **December 2005-September 2006**
Administrative Assistant

- Maintained and managed a high volume of patient records which included adherence to in-depth hospital procedures and patient confidentiality policies
- Provided communications support on hospital policies and procedures to patients and staff
- Responded to patient and doctor requests for records

Volunteers in Action, Bangarapet, India **June 2004-August 2004**
English and Speech Teacher

- Taught speech communications and English language proficiency to 20+ Indian college students
- Developed cross-cultural communication tools to assist with English language usage and idiomatic expressions
- Provided one on one tutorial assistance to students

INTERNSHIP EXPERIENCE

Congressional Re-election Campaign for Mike Sodrel, Jeffersonville, IN **July 2006-September 2006**
Communications Intern

- Delivered key campaign messages in the form of media advisories and letters to constituents for campaign manager and key staff
- Provided campaign research and broad-spectrum news article access
- Composed editorials to communicate strategic messages on topics including campaign debates, transportation, and local interest issues
- Researched legislation and candidate voting records

United States Air Force Academy, Colorado Springs, CO **January 2006-April 2006**
Public Affairs Intern

- Drafted targeted press releases and designed strategic communications plans for media events and key issues
- Liaison with national and local media outlet organizations
- Assisted in planning, execution, and follow-up of press conferences and other media events, i.e. National Character and Leadership Symposium

EDUCATION

Asbury College, Wilmore, KY **May 2006**
Bachelor of Arts, Cum Laude
Major: Applied Communication Emphasis: Leadership

- Received Greathouse Communication Scholarship awarded by communication professors to three outstanding communications students each year

The Leadership Institute: Public Relations School, Arlington, VA **July 2006**

Focus On the Family Institute **January 2006-April 2006**

Alice E. Hunt

(b)(6) [redacted]

EDUCATION

American University School of International Service, Washington, DC
M.A. International Affairs and U.S. Foreign Policy, May 2006
•Sub-specialty in military intervention and stability operations
•Thesis: *Civil-Military Relations and Humanitarian Intervention: A Re-Examination of the Politics of Military Advice*

Smith College, Northampton, Massachusetts
B.A. Government, *Cum Laude*, May 2002

PROFESSIONAL EXPERIENCE

Center for a New American Security March 2007—Present
Research Associate, Washington, DC
• Provide principal research support to Michèle A. Flournoy, President and Co-Founder of organization
• Managed the Solarium II: Violent Extremism project; co-author of final report (forthcoming)
• Author, contributing author, and researcher for numerous news articles, reports, speeches and fact sheets
• Provided executive administrative support to President and Senior Vice President, including travel and scheduling support, event planning and coordination, and external relations.

Center for Strategic and International Studies September 2006—March 2007
Research Consultant, Post Conflict Reconstruction Project, Washington, DC
• Contributing author, *Mixed Blessings: U.S. Government Engagement with Religion in Conflict-Prone Settings*
• Researched practices of Department of Defense and U.S. Intelligence Community regarding cultural intelligence; authored weekly surveys of contemporary Nigerian politics

Office of Congressman Jerrold Nadler January 2006—May 2006
Legislative Intern, Washington, DC
• Performed research on foreign affairs, national security, armed services issues, human and civil rights, and other issues as-needed
• Drafted speeches and constituent letters for the Congressman

Docs For Tots February 2005—January 2006
Advocacy Network Coordinator and Special Projects Director, Washington, DC
• Recruited nationwide advocacy network of medical doctors, tripling network membership
• Assisted design and content of Docs For Tots website: http://www.docsfortots.org

Public International Law and Policy Group January 2005—May 2005
Research Assistant, Special Projects, Washington, DC
• Co-authored web-published *Drafters Handbook* on peacekeeping operations:
http://www.pilpg.org/areas/peacebuilding/peacehandbook/peacekeeping.pdf

AmeriCorps National Service August 2002—August 2003
Case Manager, Big Brothers, Big Sisters of Colorado, Denver, CO
• Directed four school-based mentoring programs
• Completed over 1,700 hours of national service

International Labor Organization February 2001—July 2001
Research Assistant Internship, Geneva, Switzerland
• Authored analytical summaries of member states' political and legal systems for ILO legal database
• Conducted outreach to country representatives to broaden application of ILO standards

LANGUAGES

(b)(6) [redacted]

(b)(6) [redacted]

Charles Imbesi

(b)(6) [redacted]

EXPERIENCE

Project Administrator, United States Coast Guard, Providence, RI
April 2007 – Present

- Contracted by the United States Coast Guard Civil Engineering Unit in Providence by Technical and Project Engineering.
- Conducted information and documentation research for the Real Property Office.
- Organized all information and files to the Real Property Team including leases, licenses, permits, and deeds.
- Updated the Real Property database in a timely manner that was tailored for the informational needs of the Civil Engineering Unit.

Staff Assistant, House of Representatives, Rep. Jim Saxton, Washington, D.C. intern
September 2006 to January 2007

- Promoted from Intern to Staff Assistant.
- Took notes for Saxton's chief of staff at hearings and briefings on Capitol Hill.
- Interacted with several members of Congress as well as several Department of Defense officials.

White House Intern, Department of Defense, Office of Secretary of Defense-Legislative Affairs, Arlington, VA intern
May 2006 to August 2006

- Assisted Special Assistant for Personnel Policy, Quality of Life, and Reserve.
- Researched and prepared materials for several Defense officials for Congressional testimony.
- Replied to the inquiries of Members of Congress regarding TRICARE, Veterans Combat Pay, Wounded Veterans, and Equipment Reimbursement.
- (b)(6) [redacted]
- Prepared materials for General Peter Pace, Chairman of the Joint Chief of Staff and Dr. David Chu, Under Secretary of Defense for Personnel and Readiness.
- Participated in weekly meetings with Assistant Secretary of Defense for Legislative Affairs, Robert Wilkie.

Program Associate, International Visitors Council of Philadelphia,
Philadelphia, PA
October 2005 to May 2006

- Coordinated travel for international guests of the United States Department of State.
- Worked very closely with United States Department of State.
- Interacted regularly with international visitors that came to Philadelphia.
- Interacted regularly with prominent Philadelphia officials.

EDUCATION

Villanova University, Villanova, PA
Bachelor of Arts, History, 2006
Concentration, War and Peace, 2006

SKILLS

Licensed scuba diver
Competed in nearly a dozen triathlons
Lifeguard on the Ocean City Beach Patrol from June 1999 until August 2004

Katie Ingebretson
(b)(6)

Experience

January 2007 to November 2008; 80 hours per week; various locations and positions, as outlined below, Obama for America; (b)(6)

June 2008 to November 2008; General Elections Director, Richmond, VA
Oversaw $8.6 million budget and 135 person field operation for the Virginia general election, successfully winning Virginia's 13 electoral votes for Barack Obama. Managed politically sensitive relationships with the Coordinated Campaign, congressional campaigns across the state, and the State Democratic Party.

April 2008 to June 2008; Director of Paid Phones & Midwest General Election Desk, Chicago HQ
Aided in creating and executing paid calls plan for remaining primary states with a budget of over $1.3 million. Oversaw movement and day to day tasks of staff deployed to Ohio, Missouri, Iowa, Michigan and Wisconsin in preparation for general election.

February 2008 to April 2008; Regional Director , Austin, TX
Led a team of 20 staff in the execution of a field plan for both the primary/caucus and the county conventions. Managed and maintained key political relationships. Aided in execution of surrogate and candidate trips.

January 2008 to February 2008; Idaho State Director, Boise, ID
Oversaw general operations, political, earned media, and the field plan that brought the campaign its largest margin of victory throughout the primaries.

January 2007 to January 2008; Regional Field Director, Waterloo, IA
Managed 18 organizers in 11 counties to execute successful field plan. Managed and maintained key political relationships throughout the region.

April 2006 to November 2006; 70 hours per week; Campaign Manager, Iowa Democratic Party; Waverly, IA; (b)(6)
(b)(6)

Managed campaign for Bill Heckroth's successful bid for State Senate in a predominantly Republican district. Oversaw general operations, communications, candidate schedule, earned media, an extensive field plan, and a fundraising operation for the campaign.

January 2006 to April 2006; 40 hours per week; Staffing Consultant, Entergy Corporation; Houston, TX (b)(6)
(b)(6)

Worked in liaison with human resources at a Fortune 500 company to develop and implement recruitment strategies for their nuclear energy division. Analyzed and tabulated diversity reports for human resource leads to aid in meeting Entergy's goal of having a diverse workforce both in gender and ethnicity.

January 2005 to March 2005; 60 hours per week; Event Coordinator, National Youth Leadership Forum on Defense, Intelligence and Diplomacy; Washington, DC; (b)(6)

Provided logistical support to youth developmental programs in the DC area. Advanced and prepared for educational events involving leaders in the Defense and Intelligence communities.

September 2000 to December 2003; 20 hours per week; Marketing Director, LSI America Corporation; Austin, TX; (b)(6)
(b)(6)

Developed marketing campaigns and strategies with CEO for a cancer preventative multi-antioxidant. Collaborated with graphics designer in the development of website.

Education

B.A. History, minor in Economics, The University of Texas, Austin

Hope Abigail Jones
(b)(6) [redacted]

EDUCATION

Harvard University, Cambridge, MA. Graduated in 2008.

- Completed a concentration in Government and a citation in French.
- First year courses include The American Presidency; Ancient Greek Democracies; and an Introduction to International Relations.
- Second year courses include American Constitutional Law; Quantitative Reasoning: Uncertainty in Statistical Reasoning; Contemporary Political Islam; Human Physiology; and a year long survey course in government and law.
- Third year, courses include Moral Reasoning: Democracy and Inequality; Environmental Risks and Disasters; Designing the American City: Civic Aspirations and Urban Form; Globalization and the Middle East; a Seminar on Leadership in Politics; a Seminar on the Future of War; and a third Seminar, reading and discussing the ancient texts, *The Education of Cyrus* by Xenophon and Machiavelli's *The Prince*.
- Senior year courses include Microeconomics; World Religions Today: Diaspora, Diversity, and Dialogue; The Christian Bible and its Interpretations; Literature and Arts: Imperial Russian Masterworks and their Post-Histories; Literature and Arts: The History, Philosophy and Literature of Childhood; Positive Psychology; Gender and Health; and The Politics of Congress.

American University in Cairo, Cairo, Egypt

Enrolled in the summer Study Abroad Program at the American University in Cairo -June-July 2007

- Took two courses, Arab History and an Introduction to the Arabic Language
- Traveled throughout Egypt (Cairo, Luxor, Aswan, Abu Simbel, Mt. Sinai, Sharm El Sheik)

St. Stephen's and St. Agnes School, Alexandria, VA. Graduated in 2004.

ACTIVITIES

Harvard University

- Completed the Women's Initiative in Leadership Program at the Institute of Politics Spring 2008
- Undergraduate liaison for one of the Spring 2008 Institute of Politics Fellows, David Yepsen
- Speakers Chairwoman for the Harvard Women's Conservative Caucus' Conference 2008
- Harvard Delegate to the Conservative Political Action Conference 2008 in Washington, DC
- Usher at Memorial Church 2007-2008
- Member of the Fall 2007 Institute of Politics Student Fellows Selection Committee
- Executive Board Member of the Harvard Political Union 2006
- Member of Harvard Women's Varsity Lacrosse Team 2005-2007
- Vice President for Public Relations and Member of Kappa Alpha Theta Women's Fraternity
- Selected as Pro Bush/Cheney debater in campaign debate night 2004 for Harvard University Athletes.

WORK EXPERIENCE

Office of the Secretary of Defense

- Intern in the Public Affairs Office, Office of the Secretary of Defense, The Pentagon, Washington D.C. Summer 2006
  - Summer project was to help coordinate the Department of Defense's Freedom Walks in Washington, D.C. and in all 50 states on the five-year anniversary of September 11, 2001.
- Intern in the Protocol Office, Office of the Secretary of Defense, The Pentagon, Washington, D.C. Summer 2005.

Fox News Channel

- Intern at Fox News Channel for Fox and Friends and Bill O'Reilly shows in Boston, MA. on September 19, 2006

Summertimes Camp

Camp Counselor at the St. Stephen's and St. Agnes School Summer Camp.

- Working with elementary school age children.
- Summers 2002, 2003, and 2004.

Tara Jones

(b)(6) [redacted] (b)(6) [redacted]

Director, External Affairs
Secretary of Defense Policy/Office of Detainee Affairs, March 2007 - present

- Serves as the Deputy Assistant Secretary's expert on strategic communications strategy and implementation. Responsible for reviewing policy working documents for possible impacts on the U.S. Government's strategic policy goals and consequences on communications efforts to that end. Serves as the principle liaison between the Office of Detainee Affairs and the interagency to coordinate U.S. Government strategic communications efforts. Works with the various Defense Department offices that help shape and execute detention policy to ensure decisions are fully analyzed, taking possible communications consequences into account. Serves as the Department's representative on the sub-Policy Coordinating Committee on Public Diplomacy, hosted by the State Department, to assist with setting appropriate goals, developing and disseminating informational materials to press and foreign service officers in US Embassies worldwide, and coordinating the messages of the White House, Dept of State, and Dept of Justice. Serves as the point of contact for coordination of interagency talking points to respond to press queries, foreign government inquiries, breaking news stories, court arguments and ongoing detention operations developments.
- Serves as part of an inter-agency delegation formed at the behest of the Deputy Secretary of Defense to work with a prominent European political leader to approach foreign governments for their assistance in repatriating detainees that have been approved for release or transfer from Guantanamo, but cannot be returned to their home country for human rights concerns. Oversees the declassification and subsequent production of large amounts of materials that can be provided to foreign governments during bilateral negotiations. Plays a key role in identifying potential areas of cooperation and assistance.
- Hand picked by the National Security Counsel Communications Office to assist in the development of a strategic communications framework for the Office of Military Commissions to implement to address the trials of detainees charged with war crimes for their involvement in the 9-11 attacks, the attacks on U.S. Embassies, and the attack on the *USS Cole*.

Public Affairs Specialist.
Secretary of Defense Public Affairs; Community Relations and Public Liaison, December 2004 – March 2007.

- Served as the principle Defense Department liaison to surrogate groups including retired military analysts, civilian defense experts, former cabinet members, opinion leaders, and numerous special interest groups to provide accurate, timely information regarding DoD policy and current operations to influential members of these groups resulting in increased positive news coverage for DoD initiatives and programs. Planned and implemented communication strategies for Defense Department issues with regard to the surrogates, to include regular interaction with former cabinet and general officer-level members of these groups. Planned and executed recurring meetings with high level Defense Department officials and Cabinet members, to include the Secretary and Deputy Secretary of Defense, the Chairman and Vice Chairman of the Joint Chiefs of Staff, as well as Services' Chiefs of Staff and Combatant Commanders. Regularly worked with senior staff members from U.S. Central Command and U.S. Southern Command to plan and execute trips to USCENTCOM AOR and Naval Station Guantanamo Bay, Cuba for members of the surrogate groups. Regularly schedule and hosted conference calls with senior DoD civilian and military officials at the Pentagon and forward locations. Planned and executed Secretary of Defense outreach activities, including Pentagon Townhall meetings, concerts and other special activities.
- Hand-selected to assist with the establishment of the Surrogate Outreach division within OASD/PA as the subject matter expert on interaction with influential groups external to DoD. Continually sought by other OSD offices and the various military service public affairs offices to provide "institutional and corporate knowledge" on the groups when events dictated Service interaction with those groups.
- Acted as the principal liaison for corporate members of DoD's America Supports You (ASY) program. Coordinated ASY events and messaging for DoD and the corporations, with an emphasis on branding and message multiplication with multiple and diverse audiences.

Research and Special Assistant.
Secretary of Defense Speechwriters Group; OSD Public Affairs, May 2004 – December 2004.

- Research duties: worked with Defense Department offices to collect background information, and fact-checked speeches for the Secretary's review and delivery.

Tara Jones

(b)(6) [redacted] (b)(6) [redacted]

- Special Assistant duties for the DASD/PA for War on Terror-related communications and strategy: acted as a liaison between components and other Departments to coordinate, plan and execute messaging; attended strategy and planning meetings as a representative of the Deputy Assistant Secretary of Defense; drafted talking points for the Deputy Secretary of Defense for round tables and discussion meetings with community leaders; worked with Public Affairs Officers to fill information requests and coordinate regional media trips to battlefield theaters; briefed the Deputy Secretary of Defense, the Undersecretary of Defense for Policy and the Assistant Secretary of Defense for Public Affairs on projects and progress.

Legislative Aide: Assistant to the Legislative Director and Military Legislative Assistant.
U.S. Senator John Ensign (R-NV), January 2003 – May 2004.

- Researched foreign policy and defense issues; drafted memos to Senator regarding legislation; helped draft and check speeches, talking points, and press releases; worked with Senate Armed Services Committee staff to prepare hearings; met with DOD officials, interest groups and constituents; staffed Senator at hearings and briefings; wrote letters to constituents explaining the Senator's position on issues and legislation.

Staff Assistant.
U.S. Senator John Ensign (R-NV), August – December 2002.

- Answered phones; scheduled and conducted tours; planned weekly constituent breakfast.

Personal Experience

DoD Dependant/International student.
Lakenheath, England 1984-1987
Stuttgart, Germany 1987-1988
Berlin, Germany 1988-1994

- Attended John F. Kennedy International School, 1988-1994; took classes in English and German.
- Experienced first-hand the Fall of the Berlin Wall.

Education

Graduate Studies in National Security Strategy, in progress
Naval War College, 2008 (expected graduation)

Bachelor of Arts (BA) in Journalism
University of Nevada, 2002

References available upon request

Sent email on 21 July 09

EQUIP: Received 21 July 09

Carrie A. Kagawa

(b)(6) [redacted]

Education

UNIVERSITY OF ILLINOIS AT URBANA-CHAMPAIGN — August 2003-May 2007
College of Liberal Arts and Sciences
Bachelors of Arts, Political Science and Psychology
Cumulative Grade Point Average: 3.64 / 4.0

UNIVERSITY OF CAPE TOWN; SOUTH AFRICA (STUDY ABROAD) — January 2007

- Researched the Resource Action Group, which provides computer literacy in rural areas
- Devised marketing strategies including pamphlets, radio broadcasting, and editorials to news outlets

Work Experience

UNITED STATES SENATE — November 2007-Present
OFFICE OF SENATOR BARACK OBAMA; CHICAGO, ILLINOIS
Constituent Services Agent

- Managed 250-300 cases at all times in Veterans, labor, prison, and housing issues
- Liaised between constituents, federal agencies, and elected officials resolving federal concerns
- Represented the office at various community outreach events and briefings
- Mentored and supervised student interns

Internship Experience

OBAMA FOR AMERICA; CHICAGO, ILLINOIS — August-October of 2007
Intern to the Director of Correspondence

- Responded to voter mail, 200-300 emails and 30-40 letters sent per day

UNITED STATES SENATE
OFFICE OF SENATOR BARACK OBAMA; CHICAGO, ILLINOIS — Summer 2005, 2006, 2007
Intern to the Director of Constituent Services

- Corresponded with federal agencies, state agencies, and elected officials resolving constituent cases
- Executed resolution of constituent concerns in primarily justice, postal, prison, and labor issues

OFFICE OF STATE'S ATTORNEY FRANK R. YOUNG — Summer 2003, 2004
VERMILION COUNTY, ILLINOIS
General Intern

- Researched news articles relevant to current and past cases
- Examined litigation including civil, misdemeanor, and felony cases through trial sit-ins

University Activity Highlights

MIDWEST ASIAN AMERICAN STUDENTS UNION — April 2006-March 2007
Conference Co-Chair

- Supervised programming of a conference on Asian American politics, culture, and historical activism
- Secured a $70,000 budget, 50 workshop presenters, 5 keynote speakers, and 2 unreleased documentary screenings
- Coordinated 782 attendees from 30 universities during the three-day conference

ILLINOIS STUDENT GOVERNMENT — August 2003-May 2004
Cultural Affairs Committee

- Proposed referendum and successfully attained the Asian American Cultural Center by student election vote, the center was erected in 2005 with a net worth of $1.3 million
- Proposed referendum and successfully increased the Student Cultural Programming Fee from $1 to $2 per student
- Collaborated with the Asian Pacific American Coalition, Central Black Student Union, Latino Student Coalition, and Red Roots Native American Organization

Carrie A. Kagawa

(b)(6) [redacted]

Education

UNIVERSITY OF ILLINOIS AT URBANA-CHAMPAIGN August 2003-May 2007
College of Liberal Arts and Sciences
Bachelors of Arts, Political Science and Psychology
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- Collaborated with the Asian Pacific American Coalition, Central Black Student Union, Latino Student Coalition, and Red Roots Native American Organization

J. Andrew Kavalunas

(b)(6) [redacted]

(b)(6) [redacted]

Education:

- *National Defense University*, Ft. McNair, Washington, D.C.
  School for National Security Executive Education. Post-graduate study.
- *Hampden-Sydney College*, Hampden-Sydney, VA
  Bachelor of Arts in History, May 1999.
  Bachelor of Arts in Political Science, May 1999.
  - James Madison Concentration in Public Service.
  -United States Army Reserve Officers' Training Corps, 1996-1998.

Professional Experience:

- ***Office of the Assistant Secretary of Defense (Legislative Affairs)*** *Washington, D.C.*
  -Special Assistant for Readiness, Installations and Environment June 2006 – Present
  Represent the Secretary of Defense as the principal liaison to the United States Congress, and advocate for the Department of Defense's training, installations, and environmental requirements.
- ***Office of the Asst. Secretary of the Army (Installations & Environment)*** *Washington, D.C.*
  -Special Assistant to the Assistant Secretary July 2004 – June 2006
  Served as chief political advisor to the Assistant Secretary and his liaison to the Congress in order to advance his installation management policies during the BRAC 2005 process. Received the Department of the Army's Meritorious Civilian Service Award for performance of duties.
- ***Office of United States Congressman Jim Saxton (NJ-03)*** *Washington, D.C.*
  -Military Legislative Assistant Feb. 2003 – Apr. 2004
  Developed, implemented, and communicated political message and legislative agenda for senior Member of the House Armed Services Committee and Subcommittee Chairman. Responsible for appropriation and authorization work relating to the Member's defense interests and responsibilities.
- ***Office of United States Congressman Dan Miller (FL-13)*** *Washington, D.C.*
  -Legislative Assistant Aug. 2001 – Jan. 2003
  Monitored legislative activity and developments relating to the issues of defense, international affairs, veterans affairs, and the judiciary for Member of the House Appropriations Committee.
- ***U.S. House of Representatives, Committee on Government Reform, Subcommittee on the Census*** *Washington, D.C.*
  -Professional Staff Member and Clerk Apr. 2000 – Aug. 2001
  Conducted investigation and analysis of Census Bureau policy and practice for purposes of Congressional oversight during the execution of the 2000 Census.

Professional Experience (International):

- ***Organization for Security and Cooperation in Europe (OSCE)*** *Serbia, FRY* - Sept. 2002
  -Member of the United States delegation to the OSCE election observation mission to Serbia's presidential election. Served as *International Monitor*.
- ***Organization for Security and Cooperation in Europe (OSCE)*** *Kosovo, FRY* - Nov. 2001
  -Member of the United States delegation to the OSCE election observation mission to Kosovo's parliamentary election. Served as *International Polling Station Supervisor*.
- ***International Organization for Migration (IOM)*** *Albania* – 06-08/1999
  -Served as *Assistant Operations Officer* for refugee resettlement program, as well as *International Monitor* and *Field/Logistics Officer* for United Nation's refugee registration program.

Political Campaign Experience (volunteer):

- *Republican National Committee.*
  -Bob Ehrlich for Governor 2002. *Maryland* – 11/02
- *Connie Morella for Congress 2002.* *Bethesda, MD – 11/02*
- *Bush/Cheney 2000 "Florida Recount Team".* *Orlando, FL* – 12/00
- *Shelley Moore Capito for Congress 2000.* *Charleston, WV* - 11/00

SHANNON MARIEE KAY

(b)(6)

EDUCATION

- The University of Oklahoma
  Bachelor of Arts in European Studies, Minor in Spanish (proficient in the Spanish language)
  GPA 3.93
  Graduation Date: December, 2007—Summa Cum Laude
  Honors College

WORK EXPERIENCE

- White House Intern, Spring 2008
- The University of Oklahoma President's Action Line—February, 2005-December, 2007
- Fundación ABRE—11 week internship in Sevilla, Spain—Summer, 2007
- North Texas Dynamic Health—Summer, 2006
- Sea World Adventure Park: San Diego, CA—Summer, 2005

HONORS AND AWARDS

- Who's Who Among American College and University Students, 2007
- 2007 Big Woman on Campus
- Advantage Scholar 2005-2007
- T.D. Williamson Jr. Scholarship 2004-2007
- President's Honor Roll (2004-2005, Spring 2006, Spring 2007, Fall 2007)
- Dean's Honor Roll (Fall 2005, Fall 2006)
- 2006 OU Parents' Association Junior Scholarship
- 2005 OU Parents' Association Sophomore Scholarship
- 2005 President's Award for Outstanding Freshmen
- Rita H. Lottenville Scholarship Nominee 2005
- President's Achievement Class 2004-2005
- University College Banner Carrier, Graduation 2005
- Jim Collins Memorial Scholarship 2004-2005
- Texas Gas Association Scholarship 2004-2005
- OU Club of Collin County Scholarship 2004-2005
- OU Club of Dallas Scholarship 2004-2005
- ELKS Lodge of Plano Scholarship 2004-2005
- Frisco FCA Scholarship 2004-2005
- Frisco Education Foundation Merit Scholarship 2004-2005
- Frisco Sunrise Rotary Scholarship 2004-2005

CAMPUS INVOLVEMENT

- **Sigma Phi Lambda (Sisters for the Lord)**
  - Pledge Trainer, 2005
  - Chaplain 2006-2007—Planned Spring Retreat
- **The Big Event**
  - Operations Staff 2004-2005
  - Executive Team 2006
- **Campus Activities Council High School Leadership Executive Committee**, 2004-2005
- **Campus Activities Council Mom's Weekend Executive Committee**, 2004-2005
- **Alpha Lambda Delta Freshman Honor Society**
  - Secretary, 2005-2006, Inducted 2005
- **Sigma Delta Pi Spanish Honor** Society
  - Inducted 2006
- **Camp Crimson Crew 2006**
- **Golden Key International Honor Society**
- **Campus Crusade for Christ**

VOLUNTEER EXPERIENCE

- Volunteer Office Intern 2004-2007
- Sooner Orientation Week 2006
- Developed ESL Program for local family services center 2004
- Stonebriar Community Church 2004-2007
- Big Event Volunteer 2006
- Freshman Move In, 2005
- Developed and Coordinated "Adopt-A-Child" Program through OU Volunteer Office, 2004-2007

References Available Upon Request

MATTHEW I. KENNEY

(b)(6) [redacted]

POLITICAL

Department of Defense – Office of the Secretary of Defense, Writer's Group **2005**

- Fact checking: Conducted thorough research to support all factual assertions made by Secretary Rumsfeld in testimony before Congress, in live speaking engagements, and in Op-Eds published in national and international newspapers.
- Carried out a research project detailing the editorial biases of the Washington Post and the New York Times. Provided the results to Secretary Rumsfeld for use in a press briefing, thereby forcing the Washington Post to defend its credibility in its own editorial pages.
- Daily edited prepared remarks for accuracy, clarity, succinctness, and persuasiveness.

Bush-Cheney '04 HQ, Rapid Response Division, The War Room, Arlington, VA **2004**

- Opposition research: Performed real-time monitoring of network & cable TV, newswires, and internet sites for breaking election-related information. Conducted detailed background research and analysis of the Congressional Record and previously published information on specific policy issues. Attention to detail and 100% accuracy under strict time deadlines.
- Organized data into source-cited bullet points, assembled and edited internal campaign information bulletins, and proofread official campaign releases.
- Provided near instantaneous verification of remarks by opposition candidates during the four Presidential debates to enable immediate rebuttals to their statements.
- Produced before and after documents to better facilitate media bracketing of the opposition.

The Cato Institute, Washington, D.C. **Fall 2002**

- Researched the Middle East, North Korea, Europe, and more general international relations issues for Charles Pena and Doug Bandow within Cato's Defense Department.

College Republicans – *State of New Hampshire Treasurer* 2003, Various *Officer Positions.*

- Organized meetings and events, brought speakers such as D'nesh DeSouza to Dartmouth.

Dartmouth Review – *Contributor.*

- Wrote articles, drew cartoons, and helped with financial matters for this national publication.

ACADEMIC

Dartmouth College, Hanover, NH **B.A. in Classical Studies with Honors** **2004**

- College Honors List 2002-2003 and 2003-2004 academic years.
- Research Experience: 210-page Senior Honors Thesis: "The Military Nike."
- Coursework includes: Historiography & visual art as political propaganda in medieval Europe.

Ure Museum of Greek Archeology, University of Reading, England **Summer 2003**

- Artifact preservation, labeling, and repair. Enhanced catalogue and exhibit database.

EXTRACURRICULAR ACTIVITIES

Dartmouth Entrepreneurs – *President*: Raised $2,000 to enable five undergraduates to take a graduate course on entrepreneurship at the Tuck Business School.

Dartmouth Athletics – *Fencing Team* 2003-2004, *Heavyweight Crew* 2000-2001.

Eagle Scout

FOREIGN STUDY AND LANGUAGE EXPERIENCE

Classics Foreign Study Program, Rome, Italy **Fall 2001**

- Roman history & archeology studied onsite throughout Italy and Sicily.

German Language Study Abroad Program, Berlin, Germany **Winter 2002**

- (b)(6) [redacted] advanced courses: German Drama, Translations – Theory and Practice.

Institut Le Rosey, Rolle & Gstaad, Switzerland **1996 – 1998**

- First in class both years at this international school with students from over 50 countries.
- Studied both French and German; (b)(6) [redacted]

Paul K Ketrick
(b)(6) [redacted]
(b)(6) [redacted]

EXPERIENCE 1: OSD PA&E; Pentagon
05-2003 to present; 40 hours per week; Operations Analyst; (b)(6) [redacted] per Annum; (b)(6) [redacted]
(b)(6) [redacted]

GENERAL
I am currently assigned to the Business Management Modernization Program, Financial Management Transformation Team (FMTT) as the Deputy Director for Strategic Planning and Resourcing Division (SPRD) reporting directly to the Director FMTT. As the Deputy Director of the SPRD, I am responsible for the day to day operations of the division, along with, setting strategic goals and ensuring these goals are accomplished by the division and the DoD enterprise as a whole. The primary objective of FMTT is to create world class financial visibility throughout the DoD enterprise by creating "commonality of language", determining and establishing authoritative information sources, and reducing the number of redundant data feeds. Although SPRD takes an enterprise view on providing resource information, I am the lead for improving the Strategic Planning, Programming, and Budgeting processes, systems, and information structures for DoD.

PROGRAM/BUDGET FRAMEWORK
I am responsible for creating a new more flexible program and budget framework for DoD to communicate and perform internal analysis on its resource related information. The framework uses DoD's new Standard Financial Information Structure (SFIS), Global Force Management construct, and the Unique Identification code for materiel as its building blocks and will allow multi-dimensional views of DoD's resources for the first time. To over simply, the Program/Budget Framework updates DoD's resource language from a flat file system to a dimensional or relational system. This greater flexibile is required to enable DoD to react quicker in an ever changing threat environment.

LINKING RESOURCES TO CAPABILITIES
As a result of looking at the current structure and utility of the FYDP, I lead a team that worked with the Services and J8 to link resources to the emerging Joint Capability Areas (JCA). We took a dimensional approach to linking and analyzing resources in the JCA context. This construct allowed for multiple "binning" of systems to capabilities which enables an analyst to see the impacts of system decisions on various capability areas.

EXPERIENCE 2: VPC Solutions, Inc; (b)(6)
01-2001 to 05-2003; 40 hours per week; Vice President; (b)(6) per Annum; (b)(6)
(b)(6)

GENERAL
As Partner and Vice President of a small e-business firm, I was responsible for the health and welfare of the company as well as the employees. In addition, I was responsible for developing and managing client relationships at senior levels with multiple accounts throughout the client life cycle.

DEPARTMENT OF THE NAVY PROGRAM INFORMATION CENTER
I was managing the further development and implementation of a tasking, tracking and knowledge management system used to answer requests from Congress, prepare witnesses for testimony on the Hill, answer questions from witness testimony, and prepare program briefs for Congress. This system contains program related information that is forwarded to Congress. Prior to the implementation and development of this application, the Navy was using a combination of paper-based and various other database systems cobbled together to prepare, review, and edit responses to Congressional inquiries. A key element to this project was to ensure none of this information was lost to ensure consistency in responses to Congress. Once the workflow system was validated and deployed, we established historical archives and took on the task of converting all historical information (regardless of media) into a compatible format and loaded it into the system. Due to the various media types this involved everything from scanning and attaching metadata to writing software for data conversions.

~~In order to develop and improve this system, I had a detailed knowledge of the~~ Planning, Programming, and Budgeting System (PPBS). My previous experience with OPNAV and PPBS gave me the skills to develop the product with minimal input from the Government.

OFFICE OF NAVAL RESEARCH
I was managing a review of several ONR internal processes to determine the applicably of these processes for reengineering and being web enabled. I gathered user requirements and once that was complete, I recommended if a process should be reengineered and web enabled and if so what products should be used for the effort. This innovative software has taken a paper based system for evaluating technical proposals for improving the work environment of our Government's service men and women and has facilitated the design and development of numerous new products for the US Military and civilian use. For example ONR's TechSolutions site went through two different development teams before VPC was awarded the contract to design and implement an enterprise solution without losing any of the data from previous efforts.

The key characteristics of this application are World-wide access; On-line solution request capability; Two stage on-line evaluation and voting of technical proposals; Web based email and notifications; Program Management functionality; On-line metrics for analysis; Knowledge Store; On-line system administration

EXPERIENCE 3: XSystems, Inc; (b)(6)
08-2000 to 01-2001; 40 hours per week; Senior Manager; (b)(6) per Annum; (b)(6) - (b)(6)

GENERAL
As a senior manager of an e-business firm, I was responsible for developing and managing client relationships at senior levels with multiple accounts throughout the client life cycle.

FLAGSESWEB
I managed the development and implementation of a senior level web based knowledge management tool called FlagSESWeb for the Department of Navy. The tool links all the Navy's senior leaders together by creating a virtual community via the web. I was responsible for determining what type of content and functionality should be deployed by close interaction with Navy Flag Officers and Senior Executive Service members.

OFFICE OF NAVAL RESEARCH TECH SOLUTIONS
I managed the development and implementation of a web based system that allows the sailor at the deck plate or the marine on the ground to submit technical problems for possible solutions. I was responsible for turning the prototype into a final business/management solution. The system takes the aforementioned problems and provides a method to get those problems in front of the solution providers (typically Navy labs) in a manner, which enables a holistic approach to solving the problem. In addition, the system provides management level information so that the Office of Naval Research can properly track and manage the potential solutions; thus being able to provide useful feedback to the sailors and marines submitting the problems.

BRIEFS/REPORTS/POINT PAPERS
I prepared briefs, reports, and point papers for senior officials. The majority of the correspondence I prepared was for Admirals and SES members

EXPERIENCE 4: Navy Programming (N80)/Department of Navy Program Information Center (b)(6)
05-1998 to 10-2000; 40 hours per week; Assistant Branch Head; (b)(6) (b)(6)

GENERAL

I was dual hatted as the Senior Civilian for Navy program matters in the Department of the Navy Program Information Center (DoNPIC) and the Assistant Branch Head of the OPNAV Program Congressional Support office. In my DoNPIC role, I was the primary point of contact for program inquiries from other Services, JCS, OSD, Congress, etc. I use the information I acquire to brief CNO, CMC, SECNAV, and senior officials from JCS, OSD, Defense Agencies and other Services as required. In my Congressional Support role, I supervised the congressional office for programmatic issues

POM

I was responsible for publishing and defending the Navy POM to OSD reviews. I was the supervisor of the department in charge of the Navy's programming database (WINPAT) and was initial lead GS-15 for the FYDP Improvement initiative. This required an in-depth knowledge of the Planning, Programming, and Budgeting System (PPBS), as well as, the specifics of the Navy POM, how it was built and the ability to apply analytical analysis tools and techniques. I often had to research OSD marks to the Navy Program and analyze the impacts along with developing alternate scenarios and determining the scenarios impacts. Once this analysis was completed, I would brief and recommend a course of action to senior leadership. I was also the Navy POM publisher and coordinated all the various components of the Navy Program, organized them and sent them to OSD.

DEFENSE GUIDANCE/JOINT SUPPORT

I provided the Navy Program position on the Defense Planning Guidance annually. This involved coordinating with several Navy offices, taking the data provided and analyzing the impacts on the overall Navy Program. Although, several offices and commands provided their positions, I was responsible for determining the "true" impact on the Navy Program. My findings and recommendations were briefed to senior leadership (though VCNO) and forwarded to OSD as the Navy's position. In addition, I was responsible for overseeing DoN programming input to the National Military strategy in Policy, Operations and Strategy (N3/5).

CONGRESSIONALS

This office is also dual hatted as a DoNPIC/OPNAV organization and is charged to task, track, and ensure answers to congressional inquires are consistent with current program development and Navy policies. I facilitated consensus among parties with opposing views, or when consensus cannot be reached, I researched, analyzed and developed alternative responses for approval by the CNO or Secretary. Issues involved the full range of DoN programs and policy and in many cases I was required to work closely with the Secretariat, Joint Staff, and OPNAV resource sponsors.

EXPERIENCE 5: Commander in Chief U.S. Atlantic Fleet; (b)(6) (b)(6)

09-1995 to 05-1998: 40 hours per week; Planning/Real Estate Program Manager; (b)(6) (b)(6)

GENERAL

As the Facility Planner and Real Estate Program Manager, I was responsible for shore activities planning & programming tasks and over-the-horizon facility development. I ensured interaction with CINCLANTFLT Requirements Directorate (N8) was maintained so that I was successful in determining how shore installations will support the Navy's evolving operational requirements. As the CINCLANFLT shore activities point of contact, I orchestrated and executed major realignment planning studies directed by the Chief of Naval Operations, Secretary of the Navy, and/or Congress. I was the facility planning/real estate representative for key CINCLANTFLT projects such as HM15 relocation to Corpus Christi, Regional Maintenance Business Plan development and implementation, Facility Regionalization initiatives, and Intermodal initiatives.

PLANNING AND REAL ESTATE

As the facility planner, I analyzed the effects of new requirements or change of requirements on CINCLANFLT activities. These requirements were usually in the form of homeport changes, mission relocations or the implementation of new platforms. Typically, I lead a multi-disciplined (i.e. funding, personnel, facilities) team to ensure all aspects associated with the requirement were analyzed. As emerging requirements where enacted, I would either lead or monitor the implementation of the requirement.

~~I also~~ performed the duties of Facilities Business Manager. As such, I was responsible for analyzing the impact of any major business practice and facilities operated by CINCLANTFLT. I did this by developing a standard business case analysis methodology. This methodology had to be followed by all facilities before the facility could enact any major changes. After developing this methodology, I went to the various facilities and trained the facility personnel on how to do the proper research, apply the proper statistical analysis and develop realistic scenarios for analysis.

I was a key team member in a joint effect with the Rochester Institute of Technology to model the cost of running a Naval Installation. This one year effect determined that a system implementing "fuzzy logic" would be required in order to capture the complexities of funding and operating a Naval Installation, since the funding comes from various sources for various reasons.

PLANNING PROGRAMMING AND BUDGET SYSTEM (PPBS)

I represented the shore activities concerns and interests in support of N8 requirements initiatives by involving our directorate in the POM and PR cycles. Our annual assessments of the initiatives ensured that facility issues were properly addressed. I then analyzed the shore requirements and assisted the CINCLANTFLT MILCON program manager in the development of the MILCON program to support the N8 initiatives. Additionally, I used my knowledge of force structure projections and joint operational plans in order to plan and program the most effective shore facilities. I obtained joint throughput and sustainment requirements by working with USACOM, MTMC, and TRANSCOM.

CONGRESSIONAL/LEGISLATIVE INTERFACE

I researched and prepared responses to various congressional inquiries pertaining to the shore establishment. I was the team leader for CINCLANTFLT on the NAS Brunswick Dual Use Feasibility Study and also provided strategy and guidance to the CINCLANFLT lead on the Roosevelt Roads Land Use Study. Both of these studies were requested in the FY 98 National Defense Authorization Bill.

EXPERIENCE 6: EFA MED; (b)(6) [redacted]
08-1992 to 08-1995; 40 hours per week; Program Manager; (b)(6) [redacted]
GENERAL
As the Navy's Senior Program Manager for the design and construction of shore facilities in Europe and the Middle East, I was responsible for the execution of projects from conception to occupancy by the customer. I was specifically responsible for Northern and Southern Italy, Northern Africa, United Kingdom, and the Middle East. In addition, I was responsible for mentoring new Program Managers, assisting all our Program Managers to overcome unique challenges found in an overseas environment, and acting Department Head as required. The unique cultures found in each of these locations helped me to learn how to change my own perspective depending on the situation I encountered.

STUDY & DESIGN
I was the team leader for a multi-national design team who used host country Architect-Engineer firms. I provided the teams design management guidance and assistance when a team member was new or when dealing with unique situations. I was responsible for monitoring the scope of the projects (i.e. technical, schedule, costs, etc.) and if there were any changes to the scope of the designs and/or studies, I coordinated with the customers to ensure customer satisfaction.
Studies often involved researching and analyzing alternative design and construction techniques and determining the cost effective alternative. The analysis included the effect of Life Cycle Costs on the full cost of the project. Cheaper to design and build is usually not cheaper to maintain and operate – life cycle costs are critical to the analysis.

FUNDING & CONTRACTING
I controlled the flow of MILCON and special project funds received from our customers for studies, designs, and/or construction contracts, as well as, in-house efforts for projects in my areas of responsibility. This enabled me to become very familiar with the rules and regulations associated with using MILCON and O&M,N funds. I was also responsible for selecting foreign and American firms to perform the studies, designs, and/or construction. This was done by participating in contract actions such as chairing slate and selection boards, a member of negotiation teams, and chairman of technical boards for source selection construction contracts.

CONSTRUCTION
I monitored the ROICC offices in my areas of responsibility to ensure performance, track contract changes, and evaluate workload and required training. I provided construction management guidance and assistance to the ROICCs by serving as the headquarters point of contact for resolution of technical problems, funding problems, negotiation with foreign firms, and coordination of contracted construction inspection.

EXPERIENCE 7: CHESDIV, FPO-1; (b)(6) [redacted]
(b)(6) [redacted]

09-1990 to 08-1992; 40 hours per week; Project/LAN Manager; (b)(6) [redacted]
(b)(6) [redacted]

My position at the Chesapeake Division of the Naval Facilities Engineering Command Code FPO-1 (CHESNAVFACENGCOM, FPO-1) consisted of various roles: (1) Local Area Network (LAN) Administrator; (2) Project Manager on various ocean engineering projects; and (3) I coordinated and co-wrote the Statement of Work and related sections for a five-year $25 million IDQ contract (the contract was awarded this month).

I was responsible for the installation and maintenance of a Banyan LAN for FPO-1, which was CHESNAVFACENGCOM's first operating LAN. The LAN consisted of a Banyan CNS-386 supporting sixty (60) users. I was given full responsibility for the operation, maintenance, and upgrades of all associated hardware and software. I was required to plan the growth of the system by weighing the technical requirements of the office with the financial capabilities of the office.

As Project Manager, I coordinated and monitored projects from cradle to grave. I received funding from our sponsor, for installation planning and execution of projects. This included all contract actions ranging from the slate, selection, and negotiation of A&E contracts to the preparation of Delivery Orders on existing Time & Material contracts through the Naval Regional Contracting Center (NRCC).

The IDQ contract was a Time & Material (T&M) contract for construction management and execution services. Along with coordinating and writing the contract, I was on the Technical Evaluation Panel, which analyzed the contractor's proposals using subjective evaluation criteria I developed.

I was also a technical evaluator, for the structural analysis team, on the Navy's Computer Aided Design (CAD-2) procurement; which was estimated at $500 - $800 Million. All branches of the service may use this contract which provides UNIX based workstations and software for the next twelve (12) years. My duties included observation and critique of live demonstration tests at each offeror's site. Other duties included preparing FPO-1's five year computer plan and how it relates to the CAD-2 procurement, this was to serve as the commands computer requirements justification.

EDUCATION:
Smoky Hill; Aurora, CO; 1980; High School Diploma
Colorado School of Mines; Golden, CO; Chem-Petro; Bachelor; 33 Semester Hours (8 hours – Math)
Texas A&M; College Station, TX; Ocean Engineering; 1984; Bachelor; 111 Semester Hours (7 hours – Math; 60 hours – Engineering)
Old Dominion; Norfolk, VA; MBA; Master Studies; 10 Semester Hours (3 hours in Statistics)

PROFESSIONAL TRAINING:

Management
Management Development Seminar, 80hrs, September 2005; Art of Venturing: Entrepreneurship in Corporate and Independent Settings, 32hrs, March 1997; How to Handle Difficult People, 8hrs, Aug 1996; Mentoring, 8hrs, Mar 1996; Basic Management Techniques, 40hrs; May 1995; Do You Want To Be A Supervisor?, 24hrs, Oct 1990;

Resourcing
Network Centric Operations: Understanding the Emerging Information Age, 32hrs, October 2004; Planning, Programing, and Budgeting, 24hrs, May 1998

Contracting
Source Selection Course, 24hrs, April 1995; Construction Contract, 40hrs, Jan 1989; Modifications Contract Negotiation Workshop; 32hrs, Nov 1988; Design Contract ~~Management, 32hrs Jul 1988; Construction Contract Administration and~~ Management Course, 80hrs, May 1988

Congressional
Capitol Hill Workshop, 32hrs, Jul 1998

Engineering
Environmental Document Writing, 24hrs, Aug 1989; Electrical Engineering For Non-electrical, 32hrs, Mar 1989; Facilities Planner Course, 32hrs, Jun 1995; Real Estate Seminar, 16hrs, May 1997

PROFESSIONAL LICENSES AND CERTIFICATES:
Texas PE, 12/04 - last renewed

PERFORMANCE RATINGS, AWARDS, HONORS, AND RECOGNITIONS:

o **OSD Award for Excellence** and Outstanding Performance Award – 2005

o Outstanding Performance Award – 2004

o Outstanding Performance Award – 2003

o Outstanding Performance Award – 2000

o Outstanding Performance Award - 1999

o **Superior Civilian Service** - 1998

o Outstanding Performance Award - 1997

o Quality Step Increase - 1996

o Outstanding Performance Award - 1995

o Outstanding Performance Award - 1994

o Outstanding Performance Award - 1993

o Cash Award for leading engineering team on the evaluation of the NAS Sigonella BQs - 1993

o Outstanding Performance Award - 1992

o Quality Step Increase - 1991

o Outstanding Performance Award - 1989

o Letter of Commendation for installation of Atlantic Fleet Weapons Training Facility (AFWTF) Underwater Tracking Range (UTR) expansion - 1986

OTHER INFORMATION:

Special Skills

o Expertise in leading teams both American and Multi-national

o Expertise is various forms of analysis

o Expertise in Microsoft Office software (Word, Excel, Powerpoint, and Access)

Accomplishments

o Member of OPNAV IPT for the development of a single programming and budgeting database - 1999 to 2000

o Member of the Executive Steering Committee (ESC) representing facility requirements for the Atlantic Fleet's Regional Maintenance program - 1995 to 1998

o Technical Chairman for the Navy's $50M Base Improvement Project in Naples, Italy - 1995

o Technical Panel Member for the NAVFAC Facilities Computer Aided Design (CAD) 2 procurement - 1991

o Copyright for a SF171 Generator macro and forms written in WordPerfect 5.1 - 1992

o Publication - "CADS MAPS OCEAN FLOOR" Civil Engineering Magazine (Co-author) – 1987

o Publication -"INNOVATIVE WEB TOOLS MAKE LIFE EASIER FOR THE STAFF OF THE CHIEF OF NAVAL OPERATIONS" Chips Magazine (Co-author) - 2001

Elbrun Kweilen Kimmelman

(b)(6) [redacted]

(b)(6) [redacted]

PROFESSIONAL EXPERIENCE

May 02 – Present **Maritime Intelligence Group, Washington DC: Senior Analyst**

- Principal architect of risk models for government and private clientele in partnership with **Lloyds Marine Intelligence Unit**, recruiting and directing terrorism analysis desk
- Marketing strategist: briefed local and federal level security and intelligence agencies in US, UK, Canada, Holland, Israel and Singapore on trends and tactics in maritime terrorism
- Effected counter-terrorism law enforcement training and developed Terrorist Recognition Program
- Gave expert testimony to state Grand Jury, South Carolina

Sep 01 – Mar 02 **QinetiQ (Defence Evaluation Research Agency), UK: Project Coordinator, Author**

- Analyzed propaganda from UK based radical Islamist centers and drew on multi-national intelligence reports and interviews with serving members of guerilla forces to build a comprehensive model of information operations across conflict spectrum

Oct 01 – Jan 02 **Rubicon International Services Ltd., London: Security Analyst**

- Briefed executive clients, wrote security audits, scripted intelligence briefings, conducted land- and sea-based threat assessments, and conducted penetration tests on high security sites in UK

Oct 00 – Mar 02 **Centre for Study of Terrorism and Political Violence, St. Andrews: Research Analyst**

- Briefed visiting dignitaries, academics and intelligence experts; organized closed conferences and profiled Islamist groups, organizing foundations for domestic terrorism database

Jun 98 – Sep 98 **Center for Strategic and International Studies, Washington DC: Intern**

- Authored executive briefings for New Global Economy Project and researched new initiatives

Mar 96 – Jun 96 **Office of Senator Daniel Patrick Moynihan, Washington DC: Intern**

EDUCATION

Sep 00 – Sep 01 **M.Litt. International Security Studies:** The University of St. Andrews, Scotland

Sep 96 – Jun 00 **M.A. Honours: Economics - International Relations:** The University of St. Andrews, Scotland

Sep 93 – Jun 96 **High School Diploma:** Phillips Exeter Academy, New Hampshire

Sep 83 – Jun 93 **Elementary & Secondary School:** The Chapin School, New York

ADDITIONAL ACTIVITIES

Publications

- *The Internet – A Force Multiplier for Modern Insurgencies*, Managing Contemporary Insurgencies, Tokyo: UN University Press, August 2004.
- *The Drugs Dilemma in Myanmar*, AFP Bulletin, London: Asia Pacific Foundation, July, 2001.

Speaking Engagements

Global Maritime and Transportation School International, US Merchant Marine Academy; Maritime and Port Security Conference, Singapore; Phillips Exeter Academy Assembly; St. Anthony's, Columbia University; UK Ministry of Defense Staff Officers Training Seminar; Women's National Republican Club, New York

Media Interviews and Appearances

Associated Press; Bloomberg News; The Business Times, Singapore; Channel 4, UK; Channel 8 Television, Singapore; Channel News Asia; CNN(research), Lloyds List; Newsweek; Reuters; Straits Times, Singapore

LANGUAGES

(b)(6) [redacted]

INTERESTS

(b)(6) [redacted]

CHRISTOPHER M. KIRCHHOFF

(b)(6) [redacted]

EDUCATION

CAMBRIDGE UNIVERSITY, Ph.D. Candidate, Faculty of Social and Political Sciences (exp. July 2009)

- Ph.D. dissertation, "Fixing the National Security State: Commissions and the Politics of Disaster and Reform."
- One of 40 Americans elected from 8,000 applicants to a **Bill and Melinda Gates Cambridge Scholarship**, Cambridge's equivalent to the Rhodes scheme. M.Phil in Politics, 2002.

HARVARD UNIVERSITY, A.B. History and Science *Summa Cum Laude* (field) with highest honors (2001)

- Graduated top 6% of class. Senior thesis named top in social sciences by Hoopes Prize Committee.
- Political Columnist, *The Harvard Crimson* and Student Advisory Committee, JFK Institute of Politics.

PROFESSIONAL EXPERIENCE

LEAD WRITER, Special Inspector General for Iraq Reconstruction (2006-Feb. 2009)

- Co-author of *Hard Lessons: The Iraq Reconstruction Experience*, a 28-chapter official history coined "the Iraq Pentagon Papers" by the *New York Times*. *Hard Lessons* documents the role of ORHA, CPA, NSC, State, Defense, USAID, USACE, and major contractors from 9/13/01 through the surge.
- Led White House Situation Room briefing for NSC staff. SIGIR liaison to Iraq Study Group.
- Civilian Service Medal for missions undertaken in Iraq at voluntary risk of life.
- Special Service Award for outstanding contributions to U.S. National Security.

FELLOW and ADJUNCT LECTURER, JFK School of Government, Harvard University (2004-06)

- Research on institutional failure under Prof. Sheila Jasanoff and Prof. Ernest May.
- Adjunct Lecturer, Kennedy School Communications Program.

SCIENCE POLICY ADVISOR, Kerry-Edwards for President (2004)

EDITOR, Space Shuttle Columbia Accident Investigation Report (2003)

- Authored investigation findings on NASA organizational failures and "broken safety culture," shuttle program history, and national space policy (report chapters 1, 2.6, 2.7, 5, 6, 7, 8 & Appendix A).

ISSUES DIRECTOR, New Hampshire State Democratic Party (2002)

RESEARCH INTERN, White House Office of Science & Technology Policy (Summer 1997 & 1998)

- Contributor to Presidential and Vice-Presidential speeches on technology and environment, congressional testimony, and briefing papers for Vice-President and Science Advisor.

REFERENCES

(b)(6) [redacted]

Personal: Winner of 1996 Wendy's High School Heisman, award for top U.S. prep scholar athlete. Academic All-American cross country and track runner. Marathoner. Backpacked 29 countries on five continents.

JEFFREY JOHN KLUG

(b)(6)

GOVERNMENT EXPERIENCE

Country Director for Tajikistan, Central Asia, Office of the Secretary of Defense/Policy, U.S. Department of Defense *Washington, DC, December 2006 – Present*
-- Managed U.S. defense interests and regional issues in Central Asia.
-- Provided strategic analysis and policy guidance for the Secretary of Defense and senior leadership.
-- Interfaced with foreign government officials and represented DoD in official business overseas.
-- Communicated policy perspectives at National Security Council and Department of State interagency meetings.

Confidential Assistant, Office of the Assistant Secretary of Defense for International Security Policy, U.S. Department of Defense *Washington, DC, July 2005 – December 2006*
-- Managed day to day operations of a 350-member organization.
-- Traveled and supported senior-level delegations during overseas travel to Europe.
-- Performed public affairs liaison duties, speechwriting, and coordinated legislative affairs activities.
-- Researched regional (Europe, Eurasia) foreign policy topics.
-- Filtered and summarized intelligence and embassy cables for the Assistant Secretary.

Capitol Hill Staff, Congressman F. James Sensenbrenner (WI) *Washington, DC, February – July 2005*
-- Attended and analyzed hearings and briefings concerning foreign policy, defense, energy, and healthcare.
-- Drafted constituent letters, wrote press releases, and researched various legislative topics for the staff.
-- Managed a correspondence database with an average turnaround of two weeks.

Public Liaison Office, 55th Presidential Inaugural Committee *Washington, DC, Winter 2005*
-- Innovated the central database to track and organize all inaugural events.
-- Briefed the public liaison leadership on attendee reports and public liaison staff on the use of the database.
-- Collaborated with Committee divisions to ensure standardization and work flow of all records.

Americorps for Community Engagement and Education *Austin, Texas, Fall 2003 – Summer 2004*
-- Supported educational and volunteer programs within the Austin Independent School District and local non-profits.
-- Designed and taught early literacy lesson plans in Spanish to kindergarten and 5th grade children.
-- Developed curricula and led after-school English classes for Afghanistan refugees.
-- Organized seven family literacy nights which engaged over 300 bilingual families each.

CAMPAIGN EXPERIENCE

Regional Field Manager, Victory '04 Staff *Washington County, Wisconsin, Fall 2004*
-- Trained hundreds of campaign volunteers on communication efforts, palm pilots, and phone bank logistics.
-- Supported White House Advance and media teams for visits by the President.
-- Organized and presented an Election Day poll-watching training session for 350 volunteers.
-- Successfully helped generate a 70% GOP vote, the highest winning county in the state.

EDUCATION

University of Georgia *Athens, Georgia, Graduated May 2003*
Degrees: Bachelor of Arts in Political Science at the School of Public and International Affairs, Certificate in Global Studies, Certificate in Latin American Studies
Major GPA: 3.83; Cumulative GPA: 3.5; Member of Dean's List; Proficient in Spanish
GLOBIS Study Abroad Program & Habitat for Humanity International *Verona, Italy & Braga, Portugal, Summer 2002*
-- Studied Globalization and International Law; interfaced with foreign work crews.

John P. Koehn

(b)(6)

EXPERIENCE

U.S. Department of Defense, Washington, DC *(June 2007 – Present)*
Special Assistant to the Under Secretary of Defense (Comptroller)

- Track and analyze Defense Appropriations and Authorization legislation and committee activity, including markups, hearings, and floor action
- Prepare analysis of Defense policy and legislation; formulate memos and briefings for senior leadership on a variety of Defense budget-related issues
- Assist in formulating congressional engagement strategies for key legislative issues and responding to inquiries from congressional committee staff and members
- Coordinate the preparation and review of SecDef-level preparatory and briefing materials
- Assist in providing briefings and follow-up projects for major Congressional Committees including the House and Senate Armed Services, Defense Appropriations, and Budget Committees
- Intimately familiar with the inner-workings of the DoD, including the annual budget cycle and appropriations process, both within the Department and as it relates to Congress

U.S. Department of Defense, Washington, DC *(May 2006 – June 2007)*
Confidential Assistant to the Deputy Under Secretary of Defense (Acquisition and Technology)

Served as liaison to industry representatives and other military components for Defense acquisition issues

- Conducted research and analysis on a variety of issues ranging from legislation and policy to programs and budgets; prepared briefings and memos for senior leadership
- Managed media relations activities including speechwriting and press events
- Prepared leadership for congressional hearings and formulated responses to congressional inquiries on acquisition policies and major defense acquisition programs
- Defense Acquisition Management Level I Certified (Defense Acquisition University)

U.S. Department of the Navy, Washington, DC *(April 2005 – May 2006)*
Confidential Assistant to the Deputy Assistant Secretary of the Navy (Comptroller)

- Provided leadership with information about issues affecting Navy operations, including key legislation, global events, and Department policies
- Assisted in the creation and execution of a comprehensive communications strategy, including speechwriting, presentations, media engagements, and website

Congresswoman Cathy McMorris (WA-5th), Washington, DC *(January 2005 – April 2005)*
Staff Assistant

- Managed constituent relations, including correspondence and direct communications
- Researched legislation to construct position papers as a part of the Member's first office staff

55th Presidential Inaugural Committee, Washington, DC *(December 2004 – January 2005)*
Public Liaison for Data Management

- Collaborated in designing, building, and managing a central data management system for over 500,000 invitations to 20+ unique events for 2005 Presidential Inauguration

Oregon Republican Party – Victory 2004, Portland, OR *(May 2004 – November 2004)*
Field Director / Director of Oregon Voter Registration / GOTV Coordinator

- Managed campaign staff and directed political organizing activities as part of a national campaign, including statewide voter registration efforts and the development and implementation of a statewide GOTV strategy

EDUCATION

Lewis & Clark College, Portland, OR
Bachelor of Arts, Political Science, August 2004

PUBLICATIONS

"What Media Bias? Conservative and Liberal Labeling in Major U.S. Newspapers," co-authored with Robert M. Eisinger and Lorring R. Venstra, *The Harvard International Journal of Press and Politics*, Vol. 12, No. 1, 17-36 (Winter 2007)

(b)(6)

Jack Koller

(b)(6) [redacted]

SUMMARY OF QUALIFICATIONS

- Expertise in effective legislative, public relations, and business strategies. Has particular specialization in appropriations law, information technology, and federal agency management and operations (including budgeting, financial management, and procurement).
- Established mastery of technical subjects and knowledge of broad public policy impact
- Highly motivated team player with demonstrated ability to lead/manage/delegate and take initiative

PROFESSIONAL EXPERIENCE

United States Department of Defense — **Arlington, VA**
Special Assistant, Office of the Under Secretary of Defense (Comptroller) — June 2006-Present

- Provides Acting Deputy Under Secretary (Financial Management) with business and technical guidance to improve enterprise financial management operations and system integration.
- Represents Department's financial, audit, intelligence, information technology and Air Force budgets and policies as liaison to congressional appropriations committees.
- Delivers, under tight deadlines, critical analysis of legislative branch decision-making and its impact on national defense policy, budgets, and legislation to Under Secretary and senior staff.

Office of Management and Budget — **Washington, DC**
Special Assistant, Office of E-Government and Information Technology — March 2004-June 2006

- Lead office public affairs and legislative responsibilities for office overseeing $64 billion annually, spent on information technology. Responsibilities included: speechwriting, strategy, formulation of congressional testimony, congressional hearing preparation, government-wide appropriations tracking, legislative drafting, message management and managing online presence.
- Directly responsible for the Department of Labor $515 million information technology portfolio. Responsibilities included: annual evaluation of 30+ business cases, quarterly evaluations, yearly review and development of Department budget submission and direct oversight of high-risk projects.
- Managed and coordinated execution of five Presidential E-government Initiatives which serve citizens by providing free tax filing, one-stop reservations by citizens for all government recreation areas, online access to student loan data, centralized call center management and federal benefit eligibility tools for citizens.

United States Department of Energy — **Washington, DC**
Senior Policy Advisor, Office of the Chief Information Officer — January 2001-March 2004

- Senior staff member serving as a technical and policy advisor to the Secretary of Energy, Chief of Staff, and Chief Information Officer.
- Lead technology team implementing the first use of digital signatures by a US Government Cabinet Member, which resulted in cost savings of $1 million.

Director of New Media — **Southfield, MI**
Abraham Senate 2000 — January 2000–January 2001

- Worked with technology, media and political consultants to develop and manage online campaign for United States Senate candidate. Responsibilities included updating multiple websites with rich multimedia content, organizing an online grassroots campaign that grew to over 5,000 members and launching the nation's first wireless campaign news channel.

EDUCATION

Hillsdale College — **Hillsdale, MI**
B.A. Political Economy, Christian Studies — 1996

MATHEW J. KONKLER

(b)(6) [redacted]

EXPERIENCE:

January 2002 to Present
Public Affairs Specialist, Office of the Assistant Secretary of Defense for Public Affairs, Washington, DC

- Develop strategic communication options for senior public affairs leadership and create public affairs schedules for the Secretary of Defense, Deputy Secretary of Defense and Assistant Secretary of Defense for Public Affairs
- Execute special projects in support of director and help coordinate regional media outreach program; created and maintained database for briefing purposes
- Review internal advance and media relations procedures, improve operating methods and make recommendations to director

October 2000 – December 2001
Account Executive
US Airways, Inc., Arlington, VA

- Managed east-coast sales territory with annual sales volume of $80 million
- Responsibilities included negotiating corporate contracts and identifying opportunities for improvement through monitoring, analyzing and interpreting revenue and market share
- Coordinated the gathering and processing of sensitive data into forms that allowed evaluation and strategic planning

August 2000 – September 2000
Project Manager, Neighborhood Services Initiative
District of Columbia Financial Responsibility & Management Assistance Authority, Washington DC

- Served as a liaison between the criminal justice community and government works/social services agencies during development and implementation of new government service delivery operating model
- Identified and developed new earned media tactics and implemented new means of intra-governmental and community outreach
- Served on senior leadership team to set project direction, priorities and time-lines

May 1999 - June 2000
Campaign Director, Kellems for Congress, Jeffersonville, IN

- Directed campaign in 21-county southern Indiana district including fund-raising, staff and volunteer training, media strategy, and grassroots organization
- Coordinated schedule and public appearances for candidate
- Advised candidate on issue management and media relations

EDUCATION:

Master of Business Administration, expected May 2003,
Concentration: Finance, GPA: 3.8, Oral Roberts University, Tulsa, OK

Master of Management, expected May 2003,
Concentration: Human Resources, GPA: 3.9, Oral Roberts University, Tulsa, OK

Bachelor of Science in Business Management, May 1995
GPA: 3.6, Cum Laude, Oakland City University, Oakland City, IN

ACTIVITIES:

Graduate, National Republican Campaign College, 1999
President, MBA Association, Oral Roberts University, 1999
Student Body President, Oakland City University, 1994 - 1995
Delegate, Indiana Republican State Convention, 1996, 2000

HONORS:

Who's Who in American Graduate Schools, 1998, 1999
Who's Who in Americas Colleges and Universities, 1994, 1995
The National Dean's List, 1994, 1995

REFERENCES AVAILABLE ON REQUEST

AKHILA KOSARAJU

(b)(6) [redacted]

(b)(6) [redacted]

EDUCATION

2003-2007 **COLUMBIA MEDICAL SCHOOL**
Doctor of Medicine, May 2007, Honored in 5 courses/clerkships
MCAT: Physical Science 13, Biological Science 13, Verbal 12; Class Vice President and Dean's Advisory Committee Member, 2003-07; President of the International Health Organization, raised $100,000 for international projects, 2004

1998-2002 **STANFORD UNIVERSITY**
B.A., Human Biology, GPA 3.83/4.0, Graduated with Honors
Nominated for Firestone Medal for Excellence in Undergraduate Research; Vice President of Stanford in Government, the largest student group on campus, 2002; Tutor Coordinator for Upward Bound, 2001

EXPERIENCE

June – Aug 2007 **UN MILLENNIUM VILLAGES PROJECT** — MBOLA VILLAGES, TANZANIA
Healthcare Consultant
Five-year multi-sectoral United Nations Development Program started in 2006
- Developed HIV/AIDS intervention strategy, timeline, and partnerships for 15 villages covering over 30,000 people that will drive the health agenda for year two of the project
- Worked with a team to distribute 10,000 bed nets and provide malaria education to villages

June – Sept 2004 **2004 PRESIDENTIAL CAMPAIGN** — WASHINGTON DC
National Ethnic Outreach Coordinator
Leadership headquarters of political campaign
- Successfully built ethnic coalitions in each of the 14 target states, led meetings with national leaders, spoke at political rallies, developed strategy with campaign leadership
- Culminated experience with media outreach on the floor of the National Convention

2002-2003 **CORO FELLOWSHIP IN PUBLIC AFFAIRS** — SAN FRANCISCO, CA
Fellow
Highly selective year-long leadership-training program
- Trained in public speaking, organizational analysis, fact-based questioning, team building
- Completed placements in government, politics, business, labor union, and nonprofit
  - Hewlett Packard Headquarters, Government Affairs, Palo Alto.
    - Raised funds for the Political Action Committee; positioned the CEO nationally
  - St. Luke's Hospital Foundation
    - Performed a needs assessment of hospital services for the Board of Directors

1999-2002 **STANFORD BEHAVIORAL AND NEUROGENETICS RESEARCH CENTER** — STANFORD, CA
Research Assistant
The most comprehensive fragile X syndrome research project to date
- Conducted independent research on stress and behavior in children with fragile X syndrome; synthesized work with a senior honors thesis
- Co-authored paper on a measure to assess special education therapies. Presented at 2001 Children's Mental Health Problems & Early School: Research, Service, & Policy Issues S

2001 **JOHNS HOPKINS HOSPITAL HIV NEUROLOGY GROUP** — BALTIMORE, MD
Summer Clinical/Research Assistant

2000 **KING'S FUND HEALTH POLICY THINK TANK** — LONDON, ENGLAND
Summer Intern

ADDITIONAL

- Travel avidly; enjoy debate, public speaking, and creative writing

KELLY KOTCH

(b)(6)

WORK EXPERIENCE

Department of Defense — March 2005 – Present
Speechwriter — Arlington, VA

- Write speeches, talking points, Congressional Testimonies, and correspondence for the Assistant Secretary of Defense for Health Affairs
- Coordinate and conduct interviews with the media for the Office of Health Affairs
- Prepare briefings for the Secretary of Defense and other governmental agencies
- Represent the Department of Defense in interagency communications meetings on Avian Flu and Medicare

55th Presidential Inaugural Committee — December 2004 – January 2005
Public Liaison Office — Washington, DC

- Distributed invitations and tickets for Federal Affairs which handled the Diplomatic Corps, the Congress, the White House, and the Executive Agencies to the Inaugural events
- Planned, coordinated, and managed the distribution of tickets at Will Call for Federal Affairs

Bush – Cheney 2004 — August 2004 – November 2004
Advance Representative — Washington, DC

- Traveled nationwide preparing for the Vice President's over-night campaign events
- Managed all press and staff needs, including setting up the 24 hour filing center and staff office
- Settled all financial obligations incurred by traveling party
- Arranged travel accommodations for the Vice President and his traveling party
- Coordinated with Secret Service, host committee and hotel staff to ensure successful stay for the Vice President

Office of the Majority Whip — January 2003 – August 2004
Staff Assistant — Washington, DC

- Prepared briefings on the political activities of the 2004 Presidential Candidates
- Monitored legislation and prepared relevant amendments to the legislation
- Wrote personal correspondences for the Senator
- Served as a liaison for the Majority Whip to the Republican Caucus, the White House, and executive branch agencies
- Alerted the Senate Republican Caucus to current and future legislative activities

Office of the Vice President January 2002 – January 2003
Senior Trip Coordinator Washington, DC

- Served as the liaison for the Vice President to United States Secret Service, White House Communications Agency, and the White House Staff for all Vice Presidential travel
- Successfully coordinated over 150 trips for the Vice President
- Responsible for 80 advance staff and 100 traveling staff and security team on a 10 day, 12 country trip of the Vice President to the Middle East
- Prepared sensitive briefing materials for the Vice President
- Managed the financial payments of all traveling staff, hotels, rental car companies, and additional assets for the Office of the Vice President

Office of the Vice President September 2001 –December 2001
Vice Presidential Advance Intern Washington, DC

- Provided administrative support to the Office of Vice Presidential Advance
- Served as the 24 hour point of contact for all traveling staff
- Oversaw the monthly travel needs of the Vice President

EDUCATION

University of Central Florida 1998 – 2001 Orlando, FL
B.A. Political Science

Todd A. Krueckeberg

(b)(6)

EDUCATION

DEPAUL UNIVERSITY COLLEGE OF LAW, CHICAGO, IL
J.D., February 2002

- Member of the Journal of Art and Entertainment Law
- Technology and Intellectual Property Legal Clinic

AMERICAN UNIVERSITY, WASHINGTON, D.C.
B.A. in Political Science, May 1996

- Dean's List

EXPERIENCE

U.S. PATENT AND TRADEMARK OFFICE, ALEXANDRIA, VA
OFFICE OF INTELLECTUAL PROPERTY POLICY AND ENFORCEMENT
Special Assistant to the Under Secretary for Intellectual Property and Director of the U.S. Patent and Trademark Office *March 2005-Present*

- Develop intellectual property positions and provide IP policy advice for the Secretary of Commerce and Under Secretary of Commerce for Intellectual Property
- Conduct IP, trade and criminal law research and draft memoranda with an emphasis on legislation, regulations and treaties
- Coordinate a $2.8 million dollar campaign for publicity and advertising for an intellectual property educational outreach effort with the Ad Council
- Authored more than 50 speeches for my supervisors at the USPTO
- Directed the development and implementation of a national intellectual property curriculum for more than one million students
- Represented the United States in international fora including meetings with key trading partners in Asia

BUSH-CHENEY '04, COLUMBUS, OH
72 Hour Regional Director *June 2004-January 2005*

- Managed and directed all grassroots activities for 10 counties in the Miami Valley Region of Ohio including four targeted counties
- Responsible for the building of grassroots teams including precinct chairs, coalitions, and volunteer recruitment
- Directed and managed all GOTV efforts including voter registration, absentee ballot requests, phone banks, and door-to-door efforts
- Identified and executed earned media opportunities at the local level
- Attended regional and county candidate events and functioned as a representative of the campaign

REPUBLICAN NATIONAL COMMITTEE, WASHINGTON, D.C.
DEPARTMENT OF RESEARCH/COMMUNICATIONS
Senior Analyst *April 2002-June 2003*

- Provided extensive research and strategic support to gubernatorial campaigns in Iowa and Minnesota during the 2002 election cycle
- Supervised analysts on long-term projects regarding SEC filings, FEC compliance, and other various assignments
- Authored research/media releases sent to over 2000 journalists and opinion leaders
- Conducted background research on candidates for the 2004 presidential campaign
- Coordinated political strategy and tracked developments with the House of Representatives regarding legislation and weekly message

U.S. HOUSE OF REPRESENTATIVES, WASHINGTON, D.C.
COMMITTEE ON TRANSPORTATION AND INFRASTRUCTURE
Committee Staff *March 1997-July 1998*

- Acted as a liaison for the committee with its 75 members (the largest in American history) and staff regarding legislation, events, and other pertinent matters
- Initiated the use of e-mail distribution as a more efficient way to distribute legislative briefing material to congressional offices
- Edited reports on committee hearings and directed their publication on the internet
- Managed the distribution and filing of amendments during committee mark-ups

U.S. HOUSE OF REPRESENTATIVES, WASHINGTON, D.C.
REPRESENTATIVE JOHN T. MYERS (R-IN)
Legislative Assistant *July 1995-January 1997*

- Researched and analyzed pending health care legislation, advised the congressman, and addressed constituent concerns regarding such legislation
- Monitored labor and employment issues, regulatory activity, and met with interest groups pertaining to such matters
- Responsible for casework involving labor and pension matters and worked with the Department of Labor in resolving matters for constituents

Part-Time Staff Assistant *November 1993-July 1995*

- Researched legislative bills and activity for use by legislative assistants
- Acted as back-up scheduler and systems administrator when needed
- Generated form responses to mail from constituents

OTHER

(b)(6)

Computer Skills: Microsoft Word, Word Perfect, Lexis-Nexis, Westlaw, HTML, Excel, Exchange, Outlook, Power Point

Peter E. Kunkel, Esq.

(b)(6) [redacted]

experience

2003-2005 **OFFICE OF THE SECRETARY OF DEFENSE,** *Action Officer* **WASHINGTON, DC**

2005- Office of the Under Secretary of Defense for Comptroller, Appropriations Liaison, Defense Policy

Developing strategies, through interaction with the U.S. Senate and House of Representatives Appropriations staff, for senior and midlevel Defense Department officials to advocate administration defense policy and budgets

2003-2005 Office of the Assistant Secretary of Defense for Legislative Affairs, Authorization Liaison, International Security Policy

Advised on political considerations of proposed legislation, issue hearings, investigations, and developments in the administration, and coordinating coherent and comprehensive responses to Congress on matters relating to International Security Policy

Awarded the Office of the Secretary of Defense Medal for Exceptional Public Service

2000-2002 **UBS WARBURG, LLC,** *Associate Director, Investment Banking* **NEW YORK, NY**

2001-2002 Aerospace and Defense Corporate Finance

Advised on means to exploit strategic markets in the commercial aerospace and defense industries

General Electric Aircraft Engines: Penetration into additional defense markets for value-added systems

The Boeing Company: Space-based air traffic management, electronic flight bag, and real time scheduling opportunities

Originated and executed merger and acquisition, equity and debt financing transactions

Raytheon Company: $1 billion secondary equity offering

Lockheed Martin: Investment grade revolving line of credit

TRW: Tax free spin-off and strategic acquisition talks

2000-2001 Leveraged Finance: Originated and executed high yield bond, senior bank debt, and bridge financing transactions

Industries served: health care providers, telecommunications providers, paper mills and petrochemical producers

1992-1996 **UNITED STATES MARINE CORPS,** *Infantry Company Commander* **TWENTYNINE PALMS, CA**

1996 Commanding Officer, Company G, Second Battalion, Seventh Marines

Commanded 214 Marines, solely responsible for their combat preparedness, professional character and welfare

Coordinated with US Embassy in Argentina, Air Force transportation authorities, and local California USMC units for USMC to mount an expedition up Cerro Aconcagua, the Western Hemisphere's Tallest Mountain.

1995-1996 Executive Officer, Company G

In *both* 1995 *and* 1996, operational segment of the Company *Ranked Number 1 of 24* in USMC Combat Preparedness Competition

1996 Personal Honors: *Ranked #1 of 35*, Summer Mountain Leaders Course. Top 5%, Winter Mountain Leaders Course

1992-1995 Platoon Commander, Company G

Commanded 41 Marines. Mentored 2 junior Marines to become the #1 and #3 small unit leaders in a field of 100

internships

1999 **J.F. LEHMAN & CO.,** *Summer Associate* **NEW YORK, NY**

Hand selected by the firm's founder, former Secretary of the Navy John Lehman, to conduct quantitative debt service analysis of potential leveraged buyout opportunities and other related transaction execution duties

Identified 2nd and 3rd tier aerospace / defense manufacturing businesses and OEM segments for potential purchase

1998 **MICHIGAN COURT OF APPEALS,** *Summer Clerk, Judge William C. Whitbeck* **LANSING, MI**

1997 **THE HON. PETER HOEKSTRA,** U.S. House of Representatives, *District Intern* **HOLLAND, MI**

education

1997-2000 **UNIVERSITY OF SAN FRANCISCO SCHOOL OF LAW** **SAN FRANCISCO, CA**

J.D., Best Brief, First Year Moot Court Competition, 1998. CALI Award for excellence, Maritime Law, 1999. Recipient, Moot Court Case Counsel Scholarship, 1998. Participant, Judge John R. Brown Admiralty National Moot Court Competition, 1999. Participant, Advocate of the Year Competition, 1998

1988-1992 **NORTHWESTERN UNIVERSITY** **EVANSTON, IL**

B.A., Economics; Naval Science Curriculum, 1992. Honor Graduate, Marine Corps Association Midshipman Award, 1992 Recipient, Naval Reserve Officer Training Corps Scholarship, 1989-1992. President, Semper Fidelis Association, 1992

affiliations

2001- New York Bar Association, member in Good Standing

2001- University Club of New York, social club member

2001-2005 Student Sponsor Partnership of New York City, mentor

(b)(6) [redacted]

PETER E. KUNKEL
CONGRESSIONAL APPROPRIATIONS LIAISON
OFFICE OF THE UNDER SECRETARY OF DEFENSE
COMPTROLLER

CURRENT ASSIGNMENT: Peter E. Kunkel is a Congressional Appropriations Liaison in the Office of the Under Secretary Of Defense (Comptroller). On behalf of the Under Secretary of Defense, Mr. Kunkel articulates and defends the President's Defense-wide Operations and Maintenance budget request to the United States Congress. Major issues include the Joint Improvised Explosive Device Defeat Task Force budget and the Iraq Freedom Fund, the Commander's Emergency Response Program, Train and Equip authorities and funding, global contingency operations, the Iraq Security Forces Fund, and Global War on Terror authorities and funding.

PAST EXPERIENCES: From 2003 to 2005, Mr. Kunkel was the Special Assistant to the Assistant Secretary of Defense (Legislative Affairs) where he developed and implemented strategies to communicate national military policy to the United States Congress. His functions included determining the intent and scope of formal and informal congressional inquiries to the Department of Defense, advising on political considerations of proposed legislation, issue hearings, investigations, and developments in the administration, and coordinating coherent and comprehensive responses to Congress. He was responsible for issues relating to counter-proliferation, missile defense and arms control, cooperative threat reduction, nuclear forces strategy, and chemical and biological defense. From 2000 to 2002, Mr. Kunkel was an associate director with the global investment bank UBS Warburg, LLC in New York, New York. Mr. Kunkel executed equity and debt financing transactions in the commercial aerospace and defense, health care, and telecommunications industries. He also performed proprietary strategic analysis in the commercial aerospace and defense industries.

From 1992 to 1996, Mr. Kunkel served as an infantry officer in the United States Marine Corps. He commanded Company G, Second Battalion, and Seventh Marines after serving earlier in the same tour as its executive officer and as a platoon commander.

EDUCATION: From 1997 to 2000, Mr. Kunkel earned his J.D. from the University of San Francisco School of Law. He is licensed to practice law in New York. From 1988 to 1992, Mr. Kunkel attended Northwestern University on a Naval Reserve Officer Training Corps Scholarship where he earned his B.A. in economics.

Timothy B. [redacted]

(b)(6) [redacted]

Experience

April 1997 to March 2002

(b)(6) [redacted]

Manager, Washington Operations, *Universal Space Network, Inc.*
417 Caredean Drive, Suite A Horsham, PA 19044
Thomas Pirrone 215/328-9130 (may be contacted)

- Recruited by Pete Conrad (*Apollo 12*) to establish Washington Office; began lobbying operation from cold [redacted]
- Universal Space Network ("USN") is an entrepreneurial commercial space communications startup.
- Member of Senior Management team with primary responsibility for development, direction, and coordination, planning, and review of legislative program.
- Wrote and distributed the company's press releases.
- Developed and negotiated contracts.
- Prepared market studies and set up and ran corporate business development database system.
- Managed and maintained the corporate web site.
- Advised and managed other company personnel in preparation of statements, talking points, memoranda, speeches, rebuttals to opposing arguments, and other required materials, including creating and reviewing drafts of bills, amendments, or other legislative language and proposals.
- During my tenure at USN, I was involved from the beginning as USN designed, built, and deployed a commercial world-wide ground tracking network for spacecraft telemetry, tracking, and control ("TT&C").
- Was actively involved in the management of USN's relationship with SOMO and the NASA Ground Network.
- Acted as internal company expert on FARs and on NASA procurement regulations.
- Represented the company at meetings, hearings, and public events.
- Researched and analyzed space operation policies and programs and anticipated new plans and developments.
- Interacted with elements of Air Force Space Command (as well as elements within SMC) in order to obtain work for the company.
- Worked with elements of OSD to help the company understand workflow within DoD and the Air Force.
- Filed and managed all of company's FCC licensing activities.
- Identified and advised company on political issues based on extensive Washington contacts and knowledge.
- Advised company on military staff operations functions, operations, and procedures.
- Conducted presentations to senior military officers, congressional members, and industry leaders.
- Provided company with expert knowledge of U.S. military and national security space activities and history.
- Developed policy positions and legislative and regulatory initiatives for the company.
- Set company goals, with respect to any political dimensions involved.
- Served as liaison to and monitored all agency activities (such as JPL, NASA, or FAA) for actions that might affect the company's interests, recommending strategies/tactics, maintaining status and other data.
- Negotiated and interacted with appropriate legislative and executive branch decision makers and their staffs in order to implement company goals.

January 1995 to March 1997

(b)(6) [redacted]

Professional Staff Member, *Senate Committee on Commerce, Science, & Transportation; Subcommittee on Science, Technology, & Space*
United States Senate Washington, DC 20510
Senator Larry Pressler (R-SD)(Retired)
Committee Phone Number 202/224-8172

- Coordinated and managed administrative activities among eight other personnel for assigned hearings, including staffing arrangements, preparation of witness lists, drafting of background memoranda and questions for witnesses, editing of hearing transcripts, and ensuring that relevant materials were submitted for the hearing record.
- Coordinated and managed activities of staff (up to ten others) assigned to particular issues before the full Committee. Subcommittee oversight agencies assigned included JPL, NASA, NIST, NSF, and the "dry" portions of NOAA (including the National Weather Service).
- Provided oversight for the Subcommittee, monitoring the legislative agenda of the Subcommittee, creating and reviewing drafts of bills, amendments, memoranda, speeches, point papers, and other required documents relating to assigned issues, including press releases.
- Advised the Committee, the Chairman, and the Committee Chief of Staff on assigned legislative issues and oversight matters, including providing technical, legal, and political analyses.
- Provided technical and scientific expertise for the Committee, the Chairman, and the Committee Chief of Staff.
- Provided expert knowledge of U.S. military and national security space activities and history.
- Provided oversight for all science and space issues under the jurisdiction of the Committee.
- Assisted in the development of policy positions and legislative initiatives for the Committee.
- Monitored legislative developments relating to assigned issues, recommended strategies and tactics on bills and amendments, and maintained up-to-date status on all legislation relating to assigned issues.
- Helped provide technical telecommunications advice during the Committee's work on the Telecommunications Act of 1996.
- Advised and assisted Republican Members of the Committee during Senate floor debate, including preparation of floor statements, talking points, rebuttals to opposing arguments, and other required floor materials.
- Acted as the Committee's Internet Caucus representative, as well as the Committee's Internet expert.

April 1989 to January 1995
(b)(6)

Legislative Assistant for Science, Technology, Space, and the Environment
Congressman Dana Rohrabacher (R-CA46)
United States House of Representatives Washington, DC 20515
Congressman Dana Rohrabacher 202/225-2415 (may be contacted)

- Originated and prepared drafts and final versions of amendments for proposed legislation.
- Prepared speeches, statements, press releases, and articles for the Congressman.
- Prepared briefings and questions for Congressman Rohrabacher before hearings and markups of the House Science Committee and Subcommittee(s).
- Advised Congressman Rohrabacher on space operations issues and policies.
- Provided technical, scientific, and telecommunications expertise for the Congressman.
- Attended Science Committee and Subcommittee(s) hearings and provided Member support.
- Provided expert knowledge on U.S. military and national security space history and activities.
- Negotiated and worked with other congressional staffers to advance the Congressman's agenda.
- Worked with staff of DoD, DoE, DoC, JPL, NASA, academia, and industry on various space and communications issues.
- Worked with elements of the Air Force, others, to assure funding and execution of DC-X program.
- Pursued numerous intellectual property right and patent rights issues for the Congressman.
- Researched and investigated new and cutting-edge developments in science and technology issues.

August 1988 to April 1989

Senior Technical Writer, Consilium, Inc. Mountain View, CA

- Revised, produced, and maintained Consilium's training materials.
- Wrote proposals to be presented to prospective customers.
- Wrote, produced, and maintained several software user manuals.
- Managed and led a company-wide conversion from a document production system based on VAXes (TeX) to Macintosh-based publishing system.

June 1986 to June 1988

Applications Engineer III, U.S. Sprint. Burlingame, CA

- Tracked progress of department projects. I was responsible for cost, schedule, and interim performance management reports and associated analysis.
- Researched fiberoptic transmission equipment with vendor qualification staff during Sprint's deployment of first fiberoptic telecommunications network.
- Responsible for personal computer support within our department.
- Produced a monthly Sprint-wide, approved for system use, material catalog.

June 1985 to June 1986

Applications Engineer II, U.S. Sprint. Burlingame, CA

- Managed and used an MRP II program running on an IBM PC to accurately predict and program company-wide monthly material usage.

June 1983 to June 1985

Technical Writer II, U.S. Sprint. Burlingame, CA

- Helped manage process to establish internal company-wide technical standards.
- Wrote and edited documents in order to register and record company technical standards.
- Initiated, managed, and *oversaw* comment and concurrence cycle to bring these standards into existence.

March 1979 to Feb. 1981

Applications Engineer II, Western Electric, Inc. Sunnyvale, CA

- Was responsible for EF&I (engineer, furnish, and install) services for then-Pacific Bell toll telephone central office equipment.
- Engineered toll central office equipment in order to satisfy customer requirements. Determined need and then ordered all necessary wire, cable, and any and all *other* required equipment.
- During actual installation, provided technical information and "debugging" data to installers in field.

Education

BA, Public Administration, University of San Francisco, San Francisco, CA 1985.
Minor: Computer Science.
Arizona State University – Three years of aeronautical engineering, 1974 – 1977.

Community Activities

Chairman, 3rd International Space Development Conference, San Francisco, 1984 (~$50K in revenues); managed volunteer staff of ~50.
Vice President, L5 Society, 1985 (~$500K/year non-profit organization).
Chairman, IguanaCon II, 1978 (was 22), Phoenix, AZ – managed on-site volunteer staff of ~500; organized and managed the two years of preparation leading to holding of actual convention, managing volunteer staff of ~50 ($125K in '78 dollars total revenue).

References

Phone numbers and/or email addresses available upon request.

- Steve Isakowitz, NASA Comptroller
- Thomas M. Pirrone, Executive Vice President, Universal Space Network, Inc.
- Dr. Scott Pace, Assistant NASA Chief of Staff
- Courtney Stadd, NASA Chief of Staff
- Dr. Kathie Olsen, Deputy Director, President's Office of Science and Technology Policy
- Congressman Dana Rohrabacher (R-CA46)
- The Honorable Norman L. Mineta, Secretary of Transportation
- BGen. Dr. Simon P. Worden (USAF)
- Rear Admiral T.K. Mattingly, USN (Retired), (*Apollo 16*)
- Dr. Ben Wu, Director, Office of Space Commerce, Department of Commerce
- Patti Grace Smith, FAA Associate Administrator, Office of Commercial Space Transportation

Jonathan Simon Lachman

(b)(6)

EDUCATION

HARVARD KENNEDY SCHOOL **Cambridge, MA**
Master of Public Policy, 2007
Activities: Copy Editor, *The Citizen;* Member, KSG Democrats; Member, KSG Soccer Club

PRINCETON UNIVERSITY **Princeton, NJ**
A.B. History, 2001
Activities: World Tour Manager, Princeton Tigertones *a cappella* group; Member, Glee Club and Chamber Choir; Latin Tutor, Rockefeller College

PROFESSIONAL EXPERIENCE

CONGRESSIONAL COMMISSION ON THE STRATEGIC POSTURE OF THE UNITED STATES **Washington, DC**
Sept. 2008 – Present
Asst. to Ashton B. Carter and James N. Miller, National Security Strategy and Policies Expert Working Group

- Develop briefing charts for Expert Working Group presentations to the Commission.
- Brief Expert Working Group members on Commission meetings.
- Provide logistical support to Expert Working Group.

PUBLIC FINANCIAL MANAGEMENT **Philadelphia, PA**
Consultant, Strategic Consulting Group Aug. 2007 – Present

- Provide operational and budgetary guidance to state and municipal governments.
- Lead consultant for operational assessment of City of Wilmington's (DE) Transportation Division and review of contracting practices for the City of Long Beach's (CA) Public Works Department.
- Conducted operational assessment of five divisions within the State of Nebraska's Department of Administrative Services.
- Supported consolidation analysis of Nassau County (NY) Parks, Roads, and School Business functions.
- Analyzed fiscal impact of the State of New York's budget cuts on county-administered programs.
- Assisted Pennsylvania's Department of Public Welfare in the development of a Title IV-E invoicing system for Philadelphia's Department of Human Services.

PREVENTIVE DEFENSE PROJECT **Cambridge, MA**
Research Assistant to Ashton B. Carter May 2006 – July 2007

- Drafted memoranda on domestic nuclear emergency preparedness, the future of nuclear proliferation, the Indo-US nuclear deal, Iranian-US relations, and North Korea's nuclear program.
- Researched, edited, and fact-checked short articles and publications by Dr. Carter that appeared in *The New York Times, Time, Foreign Affairs,* and the *Washington Quarterly.*
- Briefed Dr. Carter in advance of Senate Foreign Relations Committee hearing, "Responding to Nuclear Ambitions: Next Steps" (September 19, 2006), and television appearances on *Meet the Press* and *Fox News.*
- Conducted literature review and provided logistical support for Preventive Defense Project WMD Workshops: "The Day After: Action Taken in the 24 Hours Following a Nuclear Blast in a U.S. City," and "Heading Off a Nuclear Cascade."

U.S. DEPARTMENT OF HOMELAND SECURITY **Washington, DC**
Intern, Office of the Secretary and Executive Management, Chief of Staff Summer 2006

- Provided research support to address DHS high-risk areas identified by GAO.
- Assisted Program Analysis and Evaluation (PA&E) staff with preparation of FY08-12 Resource Allocation Decisions (RADs).

BROADMOOR IMPROVEMENT ASSOCIATION **New Orleans, LA**
Volunteer Consultant, Katrina Relief Project Spring 2006

- Assisted Broadmoor residents in neighborhood recovery and re-population efforts.

LIZ ROBBINS ASSOCIATES **Washington, DC**
Legislative Assistant, Governmental Affairs Sept. 2002 – May 2005

- Coordinated and implemented legislative strategies for a diverse corporate and non-profit clientele.
- Developed client position papers, drafted congressional leave-behind materials, identified appropriations funding sources, tracked federal legislation, and covered Senate and House committee hearings.
- Supervised two junior staff members and managed day-to-day operations of firm's Washington office.

SPIRER & GOLDBERG, P.C. **Washington, DC**
Paralegal Sept. 2001 – June 2002

- Conducted legal research for the firm's intellectual property and corporate departments.

CAMPAIGN ACTIVITIES

OBAMA FOR AMERICA **Deerfield, NH**
Canvasser **Philadelphia, PA**

- Canvassed for Senator Obama in Deerfield, NH and Philadelphia, PA before the New Hampshire and Pennsylvania primaries and in Philadelphia, PA before the general election.

LANGUAGES & SKILLS

Languages: (b)(6)
Computer skills: Excel (intermediate-advanced); Powerpoint; Visio

Kati N. Lake

(b)(6) [redacted]

(b)(6) [redacted]

(b)(6) [redacted]

Objective: To obtain a Presidential appointment in the Bush-Cheney Administration.

Education:

Miami University. Oxford, Ohio. May 2007. Overall GPA 3.7

- Political Science Major with a specialization in foreign policy.
- British Literature Minor with an emphasis on the Victorian period.

Honors:

Miami University Deans List, 6/7 Semesters. National Society of Collegiate Scholars, 2004-2007. Order of Omega: Highly selective Greek society of scholars, 2006-2007.

Employment:

Committee on House Administration. Intern. Summer 2005.

- Worked closely with staffers researching issues and gathering data transferring it into precise evaluations.
- Efficient in IQ data system as well as other congressionally affiliated services.

Ohio Republican Party. Voter Registration Campus Coordinator. Fall Semester 2005.

- Tailored, organized, and delegated program for Miami's voter registration drive.

Miami University. Food Services. Fall and Spring Semester 2006-2007. **Belmont Hills Pro Shop.** Sales Associate. Summer 2006. **Theo's Restaurant.** Hostess. Summer. 2004.

Relevant Experience:

Study Abroad. Miami University Luxembourg Campus. Spring Semester 2006.

- Cultivated an open mind to new and challenging experiences by traveling to twelve European countries.
- Increased language skills in French and German through living with a Luxembourgish host family.

Inside Washington Program. Miami University. Summer 2005.

- Highly selective program that integrates politics and journalism with an internship that includes three weeks of interactive questioning with high level political and media personal followed by a six week internship.
- Honed ability to analyze and articulate conclusive ideas on research and interpretation of complex and controversial policies through discussion and deliberation with group members and professionals.

Office of Institutional Relations. Miami University. 2005-2007.

- Team Leader. Worked closely with the administration's agenda by researching issues that were crucial to key relationships for Miami University.
- Testified on behalf of the University to the Ohio Board of Regents for assessment of Miami's top programs.

Political Involvement:

Bush-Cheney 2004 Presidential Campaign. Summer and Fall 2004.

- Assisted Advance Team in ticket distribution and security screening. Rally Cambridge, Ohio. Summer 2004.
- Actively involved in the campaign by mobilizing voters through phone banks and literature drops, participation in Presidential rallies and a visit by the President's daughters to Miami University. Belmont and Butler Counties. Summer and Fall 2004.
- 72 Hour Campaign. Dedicated time to phone banks in an effort to flush the polls. Butler County. Fall 2004.

Miami University College Republicans. 2003-2007.

- Ohio First Campaign. Successful statewide effort to defeat ballot issues 2 through 5. Oxford, Ohio. Fall 2005.
- Established member of respected political organization. Engaged in lecture and discussion with elected officials. Consecutively attended conferences such as the Conservative Political Action Conference.
- Volunteered at multiple fundraisers and campaign events that benefited state and local elected officials.

Activities:

Kappa Kappa Gamma. Risk Management Chair. 2004-2005.

- Responsible for all documentation, liaison between national organization and 200 + chapter members.

Kati N. Lake

(b)(6) [redacted]

(b)(6) [redacted]

(b)(6) [redacted]

Personal References

(b)(6) [redacted]

(b)(6) [redacted]

(b)(6) [redacted]

Political References

(b)(6) [redacted]

(b)(6) [redacted]

(b)(6) [redacted]

JOHN S. LARKIN, II

(b)(6) [redacted]

WORK EXPERIENCE

LARKIN INTERNATIONAL TRADE ASSOCIATES — Arlington, VA
President — June 2005 to Present

Founder and President of Larkin International Trade Associates, a consulting firm dedicated to assisting companies dealing in strategic trade.
Provide trade solutions to companies, industry associations, academic community and government officials in areas such as Export Controls, Intellectual Properties Rights, and Standards.
Offer special expertise on special expertise on U.S./China trade and other bilateral issues.
Affiliated with MK Technology as Senior Consultant on Export Control and China issues.

(b)(6) [redacted]

VEECO COMPOUND SEMICONDUCTOR — Saint Paul, MN
Director of Export Administration — September 2004 to May 2005

Developed, implemented, and oversaw the company's export compliance program to ensure compliance with U.S. export control laws and regulations.
Primary liaison with the Departments of Commerce, State, Defense, and Energy on export licenses for the sale of compound semiconductor equipment to customers overseas.
Primary liaison with the U.S. Embassy in China and the Chinese Ministry of Commerce in support of sales of compound semiconductor equipment to China.

(b)(6) [redacted]

UNITED STATES DEPARTMENT OF COMMERCE — Beijing, China
Export Control Attaché, U.S. Embassy, Beijing — January 2002 to August 2004

Managed the export control program in China for the Bureau of Industry and Security (BIS) and served as the Embassy expert on dual-use export controls.
Served as the principal advisor to BIS on China issues and as the liaison between BIS and the Chinese government, which entailed providing information relating to China's export controls and nonproliferation policies, advising BIS on developing U.S. policy toward China on export licensing, arranging cooperative training programs, promoting cooperation in export enforcement and working extensively with my counterparts in the U.S. Embassy and with other government officials with responsibilities over all issues related to export controls and nonproliferation.
Advised companies on U.S. export control laws, with a focus on export licensing procedures, navigating the export control process, and reviewing end-users.
Founded and chaired the Export Control Group that coordinates Embassy efforts on export controls and nonproliferation.
Founded and co-chaired a multilateral group that discusses export control issues of mutual concern, and met with foreign government nonproliferation and export control officials visiting China.
Served as Secretary for the Foreign Law Enforcement in China Community and as a member of the U.S. Embassy Law Enforcement Coordinating Committee.
Coordinated the U.S./China Export Control Seminar in Shanghai in 2003 and also conducted many training sessions and briefings for companies, industry associations, government officials,

and academicians on export controls and the China market, including presentations at the U.S./China Expert Level Export Control Talks, the Fifth US-China Conference on Arms Control, and the Law Enforcement Dissertation Seminar for Customs/Police.
Managed a portfolio that encompassed machine tools, defense equipment, law enforcement equipment, composite materials, and safety and security equipment and intricately involved in many other industry sectors where export controls are a key issue, such as aerospace, information technology, telecom, information security and nuclear energy.
Awarded Secretary of Commerce Gold Medal for role in successful negotiations of U.S.-PRC End-Use Visit Understanding.

(b)(6) [redacted]

UNITED STATES DEPARTMENT OF COMMERCE Dallas, TX
Special Agent, Office of Export Enforcement (EE) June 1997 to December 2001
Gained extensive experience in all phases of EE's programs as they apply to enforcing the Export Administration Regulations (EAR), the Export Administration Act (EAA) and the International Emergency Economic Powers Act (IEEPA).
Participated in Safeguard trips and outreach efforts to industry as part of EE efforts to prevent illegal exports and educate the exporting community on d ual-use export control laws.
Served as the case agent on numerous investigations relating to violations of U.S. export laws, including a complex international investigation involving the transshipment of U.S. goods to Iran and Libya. Investigation resulted in guilty pleas for criminal and administrative violations of IEEPA and the EAR.
Worked closely with other agencies, including Irish Customs, U.S. Customs, the Internal Revenue Service, the United States Attorney's Office and the Department of Justice's Internal Security, Tax, and International Sections in conducting investigations of U.S. export laws.
Received hands on training dealing with all commodities controlled under the EAR, including items controlled under the Wassenaar Arrangement, Missile Technology Control Regime, Australia Group and Nuclear Suppliers Group.
Awarded Secretary of Commerce Silver Medal and Letter of Commendation from the Department of Justice for role in the successful investigation and prosecution of a major criminal and administrative case.

(b)(6) [redacted]

UNITED STATES CUSTOMS SERVICE Los Angeles, CA
Special Agent, Office of the Special Agent in Charge February 1995 to May 1997
Responsibilities included investigating suspected criminal and civil violations committed against U.S. Customs and other related laws and regulations.
Served as the case agent investigating fraudulent schemes designed to circumvent the payment of import duties and avoid compliance with Food and Drug Administration regulations, the North American Free Trade Agreement and antidumping orders.
Completed the Criminal Investigator Training Program and the Customs Basic Enforcement School that included training on the Export Administration Act, Export Administration Regulations, Arms Export Control Act, and the International Traffic in Arms Regulations.
Received Distinguished Graduate Honors from the Criminal Investigator Training Program and the Academic Achievement Award from the Customs Basic Enforcement School.

(b)(6) [redacted]

EDUCATION

UNIVERSITY OF PENNSYLVANIA Philadelphia, PA
Master of Science in Education, December, 1989 September 1987 to December 1989
Pennsylvania Certificate in Secondary School English.

Bachelor of Arts in English, May, 1989

UNITED STATES NAVAL ACADEMY Annapolis, MD
Midshipman July 1985 to June 1987
Attended from July 1985 to June 1987 and was ranked in the top 15% of the class academically and first in military performance at the company level.

OTHER EXPERIENCE

IMMACULATE CONCEPTION SCHOOL Grand Prairie, TX
Teacher August 1991 to January 1995

(b)(6)

UNITED STATES MARINE CORPS
Non Commissioned Officer August 1982 to June 1985

LANGUAGES

(b)(6)

MATTHEW N. LATIMER

(b)(6) [redacted] (b)(6) [redacted]

EDUCATION:

Columbia University
Graduate School of Journalism
M.S., 1996

University of Michigan Law School
J.D., 1995

CONVENTION/CAMPAIGN EXPERIENCE:

2000 Republican National Convention
Intranet Manager, Webmaster

- Served as paid consultant to the Convention and supervised first-ever convention-wide Intranet system, responsible for disseminating speeches and other information to on-site national and international press corps
- Provided frequent information updates on convention activities for Intranet site
- Supervised group of contract technicians / web programmers

Nick Smith for Congress Campaign, 1998
Campaign Manager

- Successfully ran the Congressman's re-election campaign in 1998, when he was targeted for defeat by national Democratic Party and labor unions
- Managed staff, volunteers, fundraising efforts (raising $750,000), and media
- Represented Congressman at debates and forums that he could not attend
- Increased Congressman's winning re-election percentage from 10 to 18 points

EXPERIENCE:

Office of United States Senator Jon Kyl (R-AZ)
Communications Director (June 2001 - present)

- Aggressively promote Senator's message and accomplishments to national and state media
- Oversee all press activities for the Senator's personal office, leadership office (Republican Policy Committee) and Judiciary Subcommittee on Terrorism and Homeland Security
- Write weekly statewide news columns, daily press releases, speeches, and have written and successfully placed op-eds in numerous state and national media publications, including the Washington Post, Los Angeles Times, and Arizona Republic

National Federation of Independent Business
Assistant Director for Political Communications (May 2000 - June 2001)

- Took charge of political communication activities for one of nation's largest advocacy groups, setting up press events, writing press releases, columns, and assisting with NFIB's endorsements of political candidates
- Developed creative tactics to enhance NFIB's involvement in targeted races, including key Senate and Congressional races in 2000 election
- Promoted from regional communications manager, which involved handling press relations for NFIB state directors throughout the mid-Atlantic region;

Kids! First! Yes! (Aug. 1999 – May 2000)
Communications Director

- Established statewide communications office for Michigan school choice ballot initiative, initiating contact with state reporters, holding press events, and gaining publicity for campaign efforts
- Wrote all press releases, assembled media lists, coordinate press conferences across the state, and assisted in drafting of speeches for coalition heads, including Dick DeVos

Michigan Senate Majority Leader's Office
Communications Specialist (Feb. 1999 – Aug. 1999)

- Wrote press releases, speeches, columns, and performed other duties as assigned on behalf of seven state senators in marginal Senate districts.

Office of U.S. Rep. Nick Smith (R-MI)
Press Secretary, Legislative Counsel (April 1997 – January 1999)

- Served as congressman's spokesman to national and state media, wrote all press releases, weekly column, speeches.
- Drafted legislation, met with constituents, and answered constituent mail on judicial issues.

Office of United States Senator Spencer Abraham (R-MI)
Special Assistant (Sept. 1996 – April 1997)

- Wrote letters, met with constituents, staffed meetings with the Senator on various legislative issues and performed special tasks assigned by Chief of Staff

OTHER SKILLS: (b)(6)

Stephanie Anne Lautenbacher

(b)(6) [redacted]

•EXPERIENCE•

Office of the Secretary of Defense, US Department of Defense

Assistant to the Under Secretary (Comptroller): January 2005- Present

- Functioned as the Deputy Chief of Staff for the Under Secretary which included the supervision and direction of a staff of 162 civilians and 5 military officers
- Planned, prepared and executed the coordination of the President's Defense Budget Rollout for Fiscal Years 2006, 2007 and 2008 to include press briefings and Congressional hearings
- Responsible for coordinating and executing high level meetings with various branches of government and senior leadership within the Department and Administration
- Researched, prepared and handled briefs of highly sensitive material for the Under Secretary and Secretary of Defense
- (b)(6) [redacted]

Office of White House Liaison, US Department of State

Special Assistant: October 2003- January 2005

- Responsible for overseeing all non- career SES and Schedule C's in process for DOS
- Interviewed candidates for vacant positions and made recommendations to senior staff
- Coordinated logistics of office organized events and other programs for DOS Appointees
- Managed Interns and supervised projects they were responsible for
- On own initiative, created a filing system, tracking spreadsheets and new databases
- Unit Security Officer, (b)(6) [redacted]

Office of Political Affairs, The White House

Intern: May 2002- August 2002

- Researched and tracked 2002 National mid-term races in 13 states in the Northeast US
- Created Scheduling Proposals for POTUS
- Worked on Polish State Arrival and the subsequent First Lady's Luncheon in Philadelphia
- Assisted Regional Field Coordinator at RNC once a week
- Designed and Compiled reference manual for future interns on own initiative

Vice President's Office, Franklin & Marshall College

College Advancement Intern: May 2001- September 2001

- Responsible for identifying, cultivating & soliciting donors for the F&M Fund Campaign
- Planned programs & mail campaigns to increase advocacy and support of the College
- Reorganized Donor & Alumni databases, Revised Scholarship Funds
- Trained Student Volunteers
- Served on search committee for Associate Director and Assistant Director of Annual Giving

Literacy Council of Lancaster- Lebanon, Lancaster, PA

Spalding Leadership Fellow: September 2000- December 2000

- Worked on Adult Illiteracy Issues with the Executive Director of Lancaster Lebanon & LVA (Literacy Volunteers of America) Liaison to DE, MD, PA & DC
- Underwent training for reading, writing , listening & communicating with adult learners
- Assisted as T.A. in adult education classes, planned lessons, tutored illiterate adults one-on-one, helped with administrative work

•EDUCATION•

Franklin & Marshall College, Lancaster, PA

Presidential Scholar

Class of 2003

- Bachelor of Arts in Government (3.54 GPA)
- Bachelor of Arts in English (3.50 GPA)

•HONORS AND ACHIEVEMENTS•

William Uhler Hensel Senior Prize

2003 Recipient

- **Awarded by the Franklin & Marshall English Department for best research during the academic year. Paper Presented to English Department faculty and majors at award reception. Published in the "Model Student Essay" handbook.**

Sidney Wise Public Service Internship Award

2002 Recipient

- **Awarded by the Franklin & Marshall Government Department to a Government major who has demonstrated the most passion for gaining first hand experience in government and guidance to alumni in the field.**

Spalding Leadership Fellows Program

2001 Recipient

- **Awarded by Franklin & Marshall College to 5 students each year based on dedication to service. Fellowship provides for intensive public service internships to foster leadership skills and experience the workings of agencies and organizations that enrich the quality of life in Lancaster. Fellows are paired with professionals in the local community.**

Deans List (GPA of 3.25 or better)

- **Fall 1999, Fall 2000 through Spring 2003**

Presidential Scholar

- **Scholarship awarded for demonstrated excellence in a rigorous high school curriculum.**

Pi Sigma Alpha Political Honor Society

- **Membership based on enrollment in political science courses with at least a B average, and overall GPA in the top one-third of the class.**

Skull and Crown Sophomore Honor Society

- **Awarded on the basis of scholarship, service, leadership and character.**

•ACTIVITIES•

Post-Collegiate

Young Adult Ministry of the Archdiocese of Washington, DC (2003- Present)
Republican National Committee Volunteer (2003-Present)
Junior League of Washington, DC (2005-Present)
City Tavern Club of Georgetown (2006- Present)

Collegiate

Government Club (1999-2003) **2002: Elected Executive Board Vice President, 2003: Elected Executive Board President**

College Republicans (1999-2003) **Worked with Lancaster County Republican HQ to organize Door-to-Door "Get out the Vote" efforts and voter registration drives**

Student Senate (1999-2002) **Safety and Security Advisory Board, Alcohol and Other Drugs Advisory Board, Director of the "Off – Campus" Representatives**

Sigma Sigma Sigma Sorority (2000-2003) **2000: Alumnae Relations Chair, 2001: Elected as Executive Board Membership Recruitment Director, 2002: Community Service Chair, 2003: Parliamentarian**

John Neumann Association (1999-2003) **Eucharistic Minister and Lector**

Admissions Guide and Student Panelist (1999-2003)

America Reads (1999-2003) **Member of founding committee that started the Partnership Charter School mentoring program**

Putting It Together in the Community (1999-2001) **1999: Selected as a freshman participant based on dedication to service in high school, 2000: Selected as on of 10 students to help with design, administration and execution of program**

Our Neighbors, Ourselves (Community Clean Up Service Project) (1999-2001)

Special Olympics of Lancaster County Volunteer (1999-2000)

Intramural Soccer (1999-2000)

G. Andrew Lawrence

(b)(6)

VICE PRESIDENT, OPERATIONS – Valley Pain Centers, Inc. (1999-2000)

(b)(6)

Full management and operational responsibility for a medical practice that specializes in pain treatment for patients with chronic pain problems. Clinics located in Staunton, Roanoke, Charlottesville, and Harrisonburg, Virginia. Directed a thirty member staff that treats over 650 patients each week.

CONSULTANT - (1993- 1999)

(b)(6)

Management, fundraising, marketing, and government relations consultant in part-time practice, involved with a wide range of clients: a Fortune 500 communications company; a major federal government bureau; a national marketing-communications firm; a major international flavoring and extract manufacturing corporation; a national association marketing corporation; the nation's premiere senior citizens education program; and a political campaign for a three term, incumbent U.S. Senator.

EXECUTIVE DIRECTOR - Department of Defense's National Committee for Employer Support of the Guard and Reserve. (1988-1993)

(b)(6)

Chief operating officer of a $4 million budget, national organization with 26 full-time, 55 part-time professional and 4,000 volunteer staff members. Directed, supervised and provided leadership for the Federal Government program that educates employers and promotes community understanding of military service in the National Guard and Reserve.

DIRECTOR OF HUMAN RESOURCES and ASSISTANT TO THE PRESIDENT, Colonial Parking, Inc. (1985-1988)

(b)(6)

Executive with Washington, D. C.'s largest commercial parking company (gross annual sales of $65 million, 750 employees at 150 parking locations serving 40,000 daily customers) responsible for human resources, income and budget projections, internal communications, and customer and public relations.

CONSULTANT, U. S. DEPARTMENT OF DEFENSE TASK FORCE ON DRUG INTERDICTION AND THE OFFICE OF INTERGOVERNMENTAL AFFAIRS (1983-1984)

(b)(6)

Consulted on a wide range of manpower and political issues related to the DoD's role in indicting the flow of illegal drugs into the country. Advised on intergovernmental relationships and their impact on civilian and political leaders.

PROFESSIONAL EXPERIENCE Prior to 1984

OWNER - The Lawrence Company, - management, marketing, and government relations consulting business. Alexandria, Virginia.

CHIEF OF STAFF for Senator Bob Dole
U. S. Senate, Washington, D.C.

PROFESSIONAL STAFF for Senator Warren Rudman
U. S. Senate, Washington, D.C.

THE SENATE REPUBLICAN CONFERENCE
U. S. Senate, Washington, D.C.

DEPUTY CAMPAIGN MANAGER - Senator Howard H. Baker for President, Washington, D.C.

STOCKBROKER - Thomson McKinnon Securities, Inc., Arlington, Virginia.

CONSULTANT - National Conservative Political Action Committee, and Orrin G. Hatch for Senate, Arlington, Virginia, and Salt Lake City, Utah.

DIRECTOR OF COMMUNITY RELATIONS -
American Freedom Train Foundation, Inc., Bailey's Crossroads, Virginia.

ASSISTANT TO THE ASSISTANT ADMINISTRATOR -
U. S. General Services Administration, Washington, D.C.

DEPUTY DIRECTOR OF ADMINISTRATION -
Committee for the Re-election of the President, Washington, D.C.

STAFF ASSISTANT TO THE VICE PRESIDENT -
Office of the Vice President, The White House, Washington, D.C.

CAPTAIN - Information Systems Officer, U. S. Army, Medical Service Corps, Washington, D.C. Additional duty assignment as a White House Military Social Aide

EDUCATION:

Harvard University - Kennedy School of Government; Senior Managers in Government Program - 1990

University of Louisiana – Lafayette; B. S. in Business Administration - 1966

DALLAS B. LAWRENCE

PROFESSIONAL EXPERIENCE

U.S. DEPARTMENT OF EDUCATION – SCHEDULE C PRESIDENTIAL APPOINTEE, WASHINGTON, DC
Communications Director for the Assistant Secretary, August 2002 - Present

- **Outreach:** Developed nationwide outreach plan designed to maximize reach of the President's education reform message. Specific emphasis was placed on targeting second tier print and radio. Implemented four-month outreach program (September – December) that included in-state events in more than 12 states and developed an aggressive six-month outreach agenda for next year (January –June) designed to move efforts from re-active to pro-active with an emphasis on framing the education debate on the President's terms. Built strong relationships with supporting NGO's and Associations to further the reach of the President's message. Involved in regular, senior level departmental meetings to discuss message strategy for the Secretary and for the President.
- **Congressional Relations:** Implemented a new program to proactively reach out to Members of Congress for education town hall meetings and school visits to generate positive media for No Child Left Behind (NCLB). More than one dozen successful events that have generated positive press coverage have been held across the country in the past three months.
- **Media Direction:** Managed the "roll-outs" of the President's Reading First Initiative. This one billion dollar program is the signature component of the President's plan to reform reading in America. Duties included inner-agency coordination of each state announcement (20 to date), media pitches and press interviews. Efforts have led to more than 20 positive stories in tier one and two markets in key states (New Jersey, Pennsylvania, Idaho, Mississippi etc.) during the past sixteen weeks.
- **Advance:** Managed all advance for the Assistant Secretary including scheduling, media, intergovernmental meetings and protocol.

U.S. CONGRESSMAN DENNY REHBERG (R-MT-At Large), WASHINGTON, DC
Communications Director, February 2002 – August 2002

- **Media Direction:** Directed media strategy for the most populous congressional district in the country (900,000+) covering over a dozen daily and one hundred weekly papers in more than thirteen media markets in three states. In direct consultation with the Congressman, devised monthly and weekly message strategy and implemented print and television media program to achieve goals. The strategy implemented resulted in a 300% increase in positive print coverage (average of 14 stories a week) and a 100% increase in television coverage (average of 10 segments per week).
- **Writing:** Produced multiple press releases daily on broad range of issues (education, agriculture, resources, budget), wrote weekly opinion columns for the Congressman and prepared talking points for daily radio and television interviews. Wrote more than forty speeches ranging from one-minute political speeches to thirty minute policy addresses.
- **Management:** Managed in-state press secretary and assigned daily responsibilities to press secretary, legislative correspondents, legislative assistants and state field staff. Worked closely with scheduler to plan weekly state trips to maximize press opportunities.

GOPAC, GOVERNOR FRANK KEATING, *GENERAL CHAIRMAN*, WASHINGTON, D.C.
CONGRESSMAN DAVID DREIER, *CONGRESSIONAL CO-CHAIRMAN*
National Communications Director/Strategist, July 2000 – January 2002

- **Media Direction:** Managed all press and public relations aspects of a national political organization including the formulation of message and media strategy culminating in over thirty positive print and television mentions during the 2000/2001 Election Cycles.
- **Writing:** Produced weekly press releases, disseminated monthly newsletters to major donors and national political/opinion leaders (1000+ circulation). Wrote, edit and produced GOPAC's award winning audio CD series distributed to over 50,000 households.
- **Internet:** Responsible for writing all on-line content for award winning presence at www.gopac.com and for writing GOPAC's *Top Stories* email distributed nationally to over 3,000 activists daily.
- **Political Strategy:** Reviewed the viability and competitive nature of gubernatorial, state legislative and local mayoral races. Advise Executive Director and Chairman where to target direct candidate financial support and training resources. Offered guidance to targeted candidates and campaign managers on effective communication, strategy and message tactics.
- **Coalition Building:** Built relationships with conservative organizations and local, state and national Party organizations to provide candidate training and political support. Offered continued guidance to global conservative leaders including the British Shadow Secretary of State and elected/party leaders from Italy, Sweden, Switzerland, Germany, Argentina, Canada, Kenya and Mozambique

- **Organization/Fundraising:** Implemented two of GOPAC's annual Charter Member meetings managing all aspects of event preparation for the two day-long events. Organized, funded and implemented GOPAC's quarter-million dollar 2000 Inaugural Champagne Reception at the Smithsonian which was attended by more than 4,000 guests, members of the First Family and the Cabinet. In the absence of a finance director, raised more than $500,000 for the organization and its targeted candidates.

(b)(6) [redacted]

(b)(6) [redacted]

UNIVERSITY OF CALIFORNIA, BERKELEY, CA
Political Science Instructor, January 2000 – May 2000

- **Teaching:** Designed and taught the upper division political science course: *"Media and the Presidency"*, focusing on the role of the media in presidential elections from 1960 to the present. The class received one of the highest student rankings of the 2000 Democratic Education(DECAL) programs.

HUETER & ASSOCIATES, SAN FRANCISCO, CA
Senior Political Consultant, April 1998 – May 2000

- **Bush For President:** Served as lead consultant for all "BFP" Northern California activities and as liaison to *Silicon Valley Bush 2000* effort. Our efforts raised more than six million dollars in new funding through highly successful donor activities.
- **Fundraising:** Raised over ten million dollars by working closely with major donors and other Bay Area hi-tech and venture capital/banking leaders. Provided professional fundraising services to the following political leaders: Governor George W. Bush (Texas re-election); Governor Jeb Bush; Governor George Allen (Senate campaign); United States Senators Spence Abraham, John Ashcroft, Orrin Hatch and Olympia Snowe; RNC; NRCC; NRSC; Congressman David Dreier and Congressman J.C. Watts.

SAN JOSE CITY COUNCIL, SAN JOSE, CA
Senior Policy Advisor, Public Liaison, June 1997 – April 1998

- **Public Liaison:** Represented the Nation's tenth largest city at local community and regional governmental meetings, including local school boards, regional boards and homeowner groups. Prepared weekly newsletter and monthly newspaper columns.
- **Policy Issues:** Coordinated and introduced positive legislative policies and recommendations reflecting the issues of child welfare, education and class size reduction, youth crime prevention and sales tax allocation

DOWDY FOR CALIFORNIA STATE ASSEMBLY, SARATOGA, CA
Communications Director and Campaign Manager, August 1995 – November 1996

- **Communication:** Created, implemented and managed the campaign message and media strategy for the successful Primary phase of the 1996 24th Assembly campaign including production of all direct mail pieces and production of daily press releases.
- **Management:** Elevated to position of interim campaign manager following successful Primary, managed staff of ten and volunteer staff of over one hundred individuals, implemented six fundraisers and laid the groundwork for the final two months of the campaign.

VOLUNTEER WORK / SPEAKING ENGAGEMENTS

- Guest lecturer on American Political Systems, 2001 Conference of the European Association of Political Scientists, Sicily, Italy
- Guest lecturer on GOP Prospects in 2002, 2002 Junior State Annual Conference, Washington, DC
- Guest speaker and panelist, 2001 American Conservative Union Policy Boot Camp, Washington, DC
- Guest lecturer *"Global Applications For American Campaign Tactics"*, 2001 Conference of the International Young Democratic Union, Connecticut
- Guest lecturer, *"Methods For Effective Get Out The Vote Campaigns"*, 2001 Young Republican National Convention, New Orleans, LA
- Advisor to Houston mayoral campaign of Orlando Sanchez, 2001
- Member of the New Hampshire Primary George W. Bush California strike force team, 2000
- Co-Chair of Bush for President Campaign in San Jose, 2000
- University of California, Berkeley Acacia Fraternity Alumni Corporation Board Member, 2000-Present

EDUCATION

UNIVERSITY OF CALIFORNIA, BERKELEY
Bachelor of Arts, Political Science · Emphasis in International Relations, Public Policy & Revolutionary Theory
Scholarship recipient for international relations program in the People's Republic of China, College Republicans, Class Council, Senior Gift Committee Chairman

REFERENCES

(b)(6)

Lilian I. Lawrence

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Education:

B.A.- Political Science – Westmont College 2002
B.A.- Philosophy – Westmont College 2002
Concentrated study of Women in Public Policy, Fall 2001 – American University
Concentrated study of World Civilization throughout Europe, Summer 2000 – Westmont College

Experience:

May 2003- Presently **White House Military Office- White House Medical Unit**
Washington, D.C.
Administrative Assistant

(b)(6)

Provides administrative support to the President's Physician, Vice President's Physician, Cabinet Physician, Deputy Director and Medical Unit Administrators. Daily activities include VIP patient scheduling coordination and assisting with internal and external correspondence. Prepares monthly financial reports for Bethesda National Naval Medical Center and maintains financial statistics for monthly audits. Processes leave papers for all medical unit staff. Functions as the liaison for senior staff with Walter Reed Army Medical Center for medical treatment.

May 2002 –Aug. 2002 **Carola A. Nicholson, CPA**
Santa Barbara, California
Accounting Assistant
Responsible for managing eight business and personal client accounts, preparing profit/loss statements, compiling data for clients' financial reports, bank reconciliation, managing accounts receivable/payable as well as payroll for approximately 60 employees.

Sept. 2001- Dec. 2001 **The White House- Office of Presidential Personnel, Boards and Commissions**
Washington, D.C.
Intern
Responsible for presenting progress to the Director of Presidential Personnel at weekly meetings regarding Board/Commission status, interviewing potential candidates for presidential appointments, collecting all biographical information on candidates, validating candidates' qualifications, certifying files for background checks, and preparing Board/Commission files to be presented and approved by the President of the United States.

July 2000-Aug. 2002 **Timothy Eaton Productions**
Santa Barbara, California/Los Angeles, California
Production Assistant & Production Coordinator
Assisted casting director with auditions, scouted locations, prepared sites for commercial shoots, directed crews to locations, ensured directors' adherence to scripts, organized extras, managed Kraft service for production crew, participated in take down and step up, assisted director of photography and producer.

Sept. 1999- May 2000 **Westmont College- Office of the Executive Vice President**
Santa Barbara, California
Assistant to Executive Assistant
Administrative responsibility in high-activity office including spreadsheet creation, performing data entry, attending meetings, preparing information files for meetings, preparing meeting minutes, reengineering office processes, coordinating and scheduling Trustees' activities.

Proficiencies: Microsoft Office Suite, Quick Books 2000 & Quick Books Pro 2001 and 2002, Lotus Notes 123

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References: Provided upon Request

MICHAEL ALLAN LEACH

(b)(6) [redacted]

EMPLOYMENT EXPERIENCE:

The United States Department of Homeland Security, Washington DC
Senior Media and Communications Manager (GS-14) — October 2006-Present
U.S. Customs and Border Protection

- White House Schedule C political appointment.
- Develop strategy on issues ranging from port security, emergency preparedness, Avian Influenza for DHS Customs and Border Protection.

The United States Department of Agriculture, Washington, DC-White House Schedule C political appointment
Senior Advisor/Communications — September 2001 October 2006

- Develop speeches and talking points for the Administrator relating to presidential initiatives for Rural Development's business-cooperative (RBS) division.
- Detailed to the Coalition Provisional Authority in Baghdad, Iraq, from April--June 2004 to work media relations with the local Iraqi government in Al-Hillah.

Coalition Provisional Authority (CPA), Baghdad, Republic of Iraq
Deputy Communications Director—Office of Strategic Communications
South Central Region, Al-Hillah — April 2004-June 2004

- Assisted with the implementation of the Coalition's public affairs strategy to explain U.S. policy in Iraq's volatile politically essential South Central Region in Al-Hillah.
- Drafted regional press releases countering terrorist misinformation campaigns and highlighted Iraqi Coalition successes for international and local media.
- Developed extensive ties with local journalists and other Coalition media contacts.
- Assisted with identifying and nominating Iraqis for participation in the U.S. Department of State's International Visitor's Program.
- Assisted in the transition of the public affairs office to the Department of State and its authorities.

The Republican Party of Florida, Tallahassee, Florida
North Florida Regional Director — April 2000-May 2001

- Selected to speak to various GOP groups on the importance of foreign policy and a strong national security/military in regards to the 2000 presidential election, and was the liaison for Bush/Cheney 2000 campaign and state GOP in the North Florida region.
- Gained national media attention during Florida Recount. Served as the "Republican Operative" in the Seminole County Recount, whose case went to the U.S. Supreme Court.

The Jefferson County Sheriff's Office, Monticello, Florida
Reserve Deputy Sheriff—Drug Task Force — August 1997-July 2001

MILITARY SERVICE:

United States Navy Reserve, Joint War Fighting Center, Suffolk, Virginia
Public Affairs [Commissioned] Officer — May 2006-Present
United States Joint Forces Command—USJFCOM
Joint Public Affairs Support Element—Reserve (JPASE)

- (b)(6) [redacted]

United States Air Force
RECALLED TO ACTIVE MILITARY DUTY — February 2002-January 2003

- Deployed to the Kingdom of Saudi Arabia for OPERATION ENDURING FREEDOM.

United States Air Force Reserve
USAF Security Forces—Ground Combat Team Member — January 2000-January 2003

United States Air Force
USAF Security Forces—Ground Combat Team Member September 1989-July 1991

EDUCATION:

Georgetown University, Washington, DC (GPA: 3.3)
Master of Arts in American Government with focus on U.S. foreign policy Graduated October 2006
THESIS: *Neo-Wilsonianism: Is the Democratization Grand Strategy of the Bush Doctrine a Viable Form of American Values and a Credible Aspect of U.S. Foreign Policy in the 21st Century?*

Florida State University, Tallahassee, Florida
Bachelor of Science Degree Graduated April 2000
MAJOR: Criminology
MINOR: Political Science

Naval Officer Leadership School, Pensacola, Florida
Officer Training Command, NAS Pensacola August 2006-September 2006

USAF Airman Leadership School
Prince Sultan Air Base, Kingdom of Saudi Arabia Completed September 2002

Public Relations School, Washington, DC
THE LEADERSHIP INSTITUTE Completed August 2003

Gulf Coast Community College, Panama City, Florida
Police Standards and Training Academy Graduated April 1995

United States Army Air Base Ground Defense School, Fort Dix, New Jersey
Ground Combat Infantry Training for USAF Police Academy graduates March 1990-May 1990

United States Air Force Police Academy, Lackland AFB, Texas
Military Law Enforcement Training January 1990-March 1990

COMMUNITY SERVICE:

United States Naval Academy Blue and Gold Officer
Recruitment Admission Liaison Officer for the U.S. Naval Academy

- Speak to high school students about the U.S. Naval Academy.
- Assist and counsel interested students regarding nomination and admissions procedures.
- Interview candidates for potential appointment to the U.S. Naval Academy.
- Participate in college/career nights.
- Develop a close rapport with principals and counselors in assigned high schools and community colleges.
- Follow selected candidates through their four-year tenure at the USNA and commission the Midshipman upon graduation from Annapolis.

WRITING & PUBLISHING:

- Wrote two keynote speeches for the U.S. Secretary of Agriculture Mike Johanns: The U.S. Meat Export Federation annual meeting, 26 May 2005, in Washington; also, the American Recreation Coalition—Great Outdoors Week, 8 June 2005 in Washington, respectively.
- Published articles on interviews conducted with two forward-deployed naval officers in Uzbekistan and the Kingdom of Saudi Arabia, respectively; the articles were published in the Defense Logistics Agency's (DLA) public affairs magazine, *Dimensions*, for the Winter 2004 edition.
- Published article in November/December 2004 issue of USDA *Rural Cooperatives* magazine.
- Published article on DoD run website of the Defense Logistics Agency's Joint Reserve Forces Conference on August 18, 2003.
- Published on behalf of the Department of Political Science at Florida State University an editorial/letter in the November 15, 1999 issue of *U.S. News & World Report* on President Richard Nixon's legacy to the world regarding foreign affairs.
- Was community guest editorialist for *The Tallahassee Democrat* October 18, 1999; wrote an opinion editorial on the Nixon Administration's achievements in American foreign policy.

References Upon Request

JONATHAN LIPPMAN LEE

(b)(6) [redacted] (b)(6) [redacted] (b)(6) [redacted]

EDUCATION

STANFORD LAW SCHOOL, J.D., with distinction, June 2008
Activities: *Stanford Law Review*, Senior Editor
Stanford Board of Trustees Committee on Development, Student Member
International Law Society, Executive Board

UNIVERSITY OF CAMBRIDGE, Jesus College, MPhil in Land Economy, July 2003
Honors: Departmental commendation (for top two graduates in program)
Activities: Jesus College Rowing Club

HARVARD COLLEGE, A.B. *magna cum laude* in Social Studies, June 2002
Honors: District finalist, Rhodes Scholarship
Phi Beta Kappa (elected senior fall)
Activities: *Harvard Political Review*, Managing Editor
Children's International Summer Villages, Staff
Bureau of Study Counsel, Economics Tutor
Let's Go Travel Guides, Australia Researcher/Writer

EXPERIENCE

OBAMA-BIDEN PRESIDENTIAL TRANSITION TEAM, Washington, DC — Dec. 2008-Jan. 2009
Legal and policy assistant, National Security Policy Working Group
Provided briefings and legal research for National Security legal adviser and participated in Transition working group meetings resulting in executive orders closing Guantánamo detention facility and reforming U.S. interrogation policy.

OBAMA FOR AMERICA, Chicago, IL — June 2008-Nov. 2008
Foreign/domestic policy intern
Produced campaign responses to policy questionnaires from interest groups and media organizations. Wrote briefing materials and provided rapid-response factual research on foreign and domestic policy issues, including Afghanistan, Iraq, defense, crime, abortion, health care. Coordinated foreign policy rapid-response team for presidential debates. During final two weeks, organized legal observers and worked with county officials as Regional Voter Protection Coordinator outside Columbus, Ohio.

CLEARY GOTTLIEB STEEN & HAMILTON, New York & Hong Kong — Summer 2007
Summer legal associate
Conducted legal research and analysis regarding international private equity acquisitions and securities offerings for clients predominantly in Latin America and East Asia. Drafted immigration court brief in *pro bono* asylum case for Ghanaian refugee.

OFFICE OF THE U.S. TRADE REPRESENTATIVE, Washington, DC — Summer 2006
WTO and Multilateral Affairs intern
Assembled evidentiary support and drafted talking points for U.S. positions in Doha Round of WTO negotiations. Coordinated interagency process for U.S. submissions to WTO Trade Policy Reviews. Conducted legal research on U.S. trade preference programs. Attended U.S.-Malaysia free-trade negotiations.

MCKINSEY & COMPANY, New York, NY — 2003-2005
Business analyst
Counseled corporate and non-profit clients on issues including financial services strategy, pharmaceutical sales force organization, $400M telecommunications product development. Conducted interviews, collected and analyzed data, built quantitative models, and presented recommendations to senior managers. Managed and collaborated with client teams. Led professional development program for analysts; elected to office-connectedness committee. *Pro bono*: helped Haitian women's rights organization draft 5-year strategic plan.

LANGUAGES (b)(6) [redacted]

TRAVEL Extensive travel in Europe, Brazil, Southeast Asia, China, Central Asia, India.

INTERESTS International cuisine; politics; cooking; cycling; opera; Dallas professional sports; Brazilian music and culture.

WILLIAM R. LEVI

(b)(6) [redacted]

EDUCATION

- **Stanford University,** ***Stanford, CA*** — **Class of 2006**
  - GPA: 4.0
  - Bachelor of the Arts, Honors in International Security Studies, with Distinction
  - Abroad Studies: Stanford in Santiago, Chile (Winter 2005), and ILISA, Costa Rica (Summer, 2004)

REFERENCES

- **Professor Coit D. Blacker** — **(650) 725-5368**
  - Director and Senior Fellow at Freeman Spogli Institute for International Studies (FSI)
- **Professor Mariano-Florentino Cuéllar** — **(650) 723-9216**
  - Associate Professor of Law, Deane F. Johnson Faculty Scholar
- **Howard E. Wolf** — **(650) 724-5992**
  - President, Stanford Alumni Association

WORK EXPERIENCE / PUBLIC SERVICE

- **Assistant to the Special Assistant to the Secretary of Defense** — **Upcoming, 2006**
- **Assistant Field Director, Heather Wilson for Congress** — **Current**
- **Department of Defense—** ***The Pentagon, Washington, DC*** — **Summer, 2004**
  - OSD Policy Office of the Principal Deputy Under Secretary of Defense for Policy (PDUSD(P))
- **United States House of Representatives, Committee on the Judiciary,** ***Washington, DC*** — **June/July, 2003**
  - Congressional Intern, Subcommittee on Crime, Terrorism, and Homeland Security
- **Congressman Robert T. Matsui,** ***Washington, DC and Sacramento, CA*** — **Aug./Sept, 2003**
  - Intern in National and District Offices

COMMUNITY SERVICE

- **Public Service Student Advisory Board (PSSAB), Haas Center for Public Service, Stanford University** — **2004-2005**
- **Project READ Literacy Program,** ***Redwood City, CA*** — **2002-2003**
- **St. HOPE Academy,** ***Sacramento, CA*** — **2002**
- **Putney,** ***Costa Rica*** — **Summer, 2001**
- **Orphanage Building Project,** ***Mexico*** — **Fall, 2000**
- **Seeds of Learning,** ***Nicaragua*** — **Summer, 1999**

LEADERSHIP ACTIVITIES

- **Teaching Assistant, Public Policy 50, Current Trends in International Policy and Affairs** — **2005**
- **Research Assistant, Preventive Force Conference, FSI/Hoover Institution** — **2005**
- **Vice Chair, Campus Programming, Stanford In Government (SIG)** — **2004-2005**
- **Director of Public Policy Forum, Stanford In Government (SIG)** — **2003-2004**
- **Stanford Peer Academic Advisor (PAA)** — **2003-2004**

AWARDS AND PUBLICATIONS

- **William J. Perry Award** — **2006**
  - Excellence in Policy-Relevant Research, Senior Honors Thesis
  - Entitled: *Identifying and Explaining Change: Development of US Interrogation Policy 1949-2006*
- **Published in the** ***Dartmouth Law Journal.*** **Volume 4, Issue 2.** — **Spring, 2006**
- **Published in the** ***Herodotus*** **History Journal, Stanford University** — **Spring, 2006**
- **Stanford University John and Marjorie Hines Prize, Best American History Essay** — **2005**
- **Stanford University John and Marjorie Hines Prize, Best American History Essay** — **2004**

ANDREW C. LEWIS

(b)(6)

SUMMARY OF EXPERIENCE

Mr. Lewis has several years experience in political and military policy work, both on Capital Hill with the Senate Foreign Relations Committee and in the Pentagon. He has a thorough understanding of current political and military realities and future trends in South Asia and the Middle East, and he has authored numerous studies on Islamic terror groups operating in the Middle East and South Asia. In addition, Mr. Lewis has served in the Marine Corps, and in the U.S. Army with the 19th and 20th Special Forces Groups.

EDUCATION

George Washington University School of Law, Juris Doctor (2004). Specialized in National Security and International Law.
Georgetown University, Edmund A. Walsh School of Foreign Service, Master of Arts in National Security Studies (1999). Specialized in Middle East and South Asian issues, GPA 3.5
City University of New York, Bachelor of Arts in International Security and Middle Eastern Studies (1998). Focused on Middle Eastern terrorist groups, as well as tactics, methods and economic effects of terrorism. Graduated *Cum Laude*.
Thomas Smith Fellow, City University of New York, New York, NY, 1997-1998.

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EXPERIENCE

United States Army, *Independent Consultant*
2006 to Present
Mr. Lewis currently works for the Asymmetric Warfare Group (AWG) as the unit's HQDA liaison. The AWG is the Army's newest special mission unit, established in January of 2006 with the mission of identifying and defeating emerging asymmetric threats to U.S. forces. In his role, Mr. Lewis interfaces with the Army's senior leadership and members of Congress in order to enable and enhance AWG mission capabilities and authorizations.

United States Government, *Independent Contractor*
2004 to 2006
Over the last few years, Mr. Lewis has split his time between serving in the 19th Special Forces Group and working for the U.S. Department of Defense and other national security agencies on classified projects in the Middle East and South Asia.

Department of Defense, *National Security Policy Consultant*
Simulation Technologies, Inc. (STI), 2002 to 2004
With STI, Mr. Lewis directly served the Deputy Chief of Staff of the Air Force for Warfighting Integration, Lt Gen Hobbins, as a policy advisor for congressional and C2ISR issues. He was the point man for the Air Force's warfighting concept - Predictive Battle Space Awareness at the C2ISR Summit during these years. This was a methodology that was principally intended to be applied to targeting enemy regimes. Much of the early work focused on the regimes in Iran and Iraq.

In addition, he also managed STI's counter-terrorism and intelligence proposals for the New York Police Department, as well as wargaming efforts for STI's other Department of Defense customers. Mr. Lewis developed STI's Rapid Response Wargaming paradigm that was evaluated by the USAF Air Intelligence Agency for use in examining Information Operations, and by the U.S. Air Force Research Laboratory for use in gaming homeland security and counter-terrorism issues. It is also the paradigm upon which USSOCOM has modeled their wargaming series.

Mr. Lewis also provided STI with in-house legal advice during contract negotiations and disputes with the U.S. government. In 2003, Mr. Lewis prepared and filed a contract protest with the Government Accounting Office on behalf of STI during a dispute with GSA on an Air Force contract, resulting in a settlement favoring STI, which saved the company several million dollars in potentially lost work, and it was one of only a few successful protests against the government that year.

Department of Defense, *Defense Analyst*
Science Applications International Corporation (SAIC), 1999 to 2002
Mr. Lewis worked for Science Applications International Corporation from 1999 to 2002 as a defense analyst. He worked in SAIC's Gaming and Foreign Research Division, where he was assigned to the Headquarters of the United States Air Force as the senior on-sight analyst supporting the Global Engagement and Future Aerospace Capabilities series of Air Force wargames, which examined emerging threats to the United States in the Middle and Near East. Throughout this time Mr. Lewis served as the Air Force liaison to the CIA and DIA for intelligence support and collaborated with them extensively while evaluating various threat scenarios.

During his tenure at SAIC he was also involved in the design, development, execution and assessment of a number of other wargames, which examined threats in the Middle and Near East, and South Asia, including National Defense University's Capstone Series (1999-2001), ONI's Strategic Concepts wargame series (1999-2000), OSD/Net Assessment's Summer Study Series (1999-2001), and numerous classified games for the Central Intelligence Agency.

United States Senate Foreign Relations Committee, *U.S. Senate Majority Staff*
From 1997 to 1999 Mr. Lewis served on the majority staff of the United States Senate Foreign Relations Committee. In this position, Mr. Lewis supported the senior staff and selected Senators on defense and foreign-affairs issues by tracking legislation, preparing background materials, writing position papers, briefing Senators, and assisting with other legislative and committee activities on arms-control treaties, foreign military sales, and developments in the Middle East, South Asia, and Russia.

During these years, he spent a significant period of time working on issues related to terrorism and U.S. policy in the Middle East, including the U.S. position vis-à-vis the Taliban. Mr. Lewis was involved in the first set of adversarial negotiations with representatives of the Taliban in 1998, which were intended to convey that the United States Senate would not recognize the Taliban as a legitimate government and would seek to block any support others may provide them.

MILITARY EXPERIENCE

United States Marine Corps, 1988-1991
Mr. Lewis is a former Marine. After graduating as the distinguished honor graduate in boot camp, he served in the I MEF HQ S-3 and with the 3/1 STA Platoon as a member of a scout/sniper team. He also successfully passed 1st Force Reconnaissance Company's assessment and indoctrination training, and was selected for duty with the unit but was never assigned to the company.

United States Army National Guard, 2002-Present
Following 9-11, Mr. Lewis returned to military duty, and since August of 2003, he has served with the 19th and 20th Special Forces Groups. Before this he served with the 29th Infantry Division. Mr. Lewis was commissioned through OCS, graduating as the distinguished honor graduate.

MAJOR MILITARY EDUCATION COURSES

US Army, Infantry Officer Advanced Course, 2006
US Army, Special Forces Qualification Course Phase II, 2005
US Army, Special Forces Assessment and Selection Course, 2004
US Army, Airborne School, 2004
US Army, Infantry Officer Basic Course, 2004
USSOCOM, Special Operations Liaison Course, 2003
USSOCOM, Joint Special Operations Air Component Course, 2003
USMC/USN, Amphibious Airspace Coordination Course, 2001
USMC/MCI, Basic Reconnaissance Course, 1990
USMC/MCI, Guerrilla Warfare and Counter Insurgency Operations Course, 1990

LANGUAGES

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PUBLICATIONS

Wargaming South Asia's Nuclear Threshold, Strategic Affairs, September 2002.
Iranian Threat Assessment: 2015, Global Engagement VI, United States Air Force, 2002
The Washington Times – Article on American, Chinese, and Taiwanese relations.
The Washington Times – Article on Clinton Administration foreign policy.
The Virtual Matrix: Command and Control in the 21st Century, Global Engagement V, United States Air Force, 2000.
Theater Air and Missile Defense in 2015, Global Engagement V, United States Air Force, 2000.

PAUL M. LEWIS

(b)(6) [redacted]

OBJECTIVE

Political position or legal/policy position at the Pentagon

SUMMARY

Former Counsel to the Chairman of the House Ethics Committee with broad experience in legislative and political affairs as senior counsel to the House Armed Services Committee and the House Ethics Committee. (b)(6) [redacted] (b)(6) [redacted] Well-developed legislative and legal skills including:

LEGAL

- Ethics Investigations
- Prosecution and Defense Experience
- Organized Crime Investigations
- Extensive Litigation Experience

LEGISLATIVE

- Strong Bipartisan Relations
- Parliamentary Procedure
- Legislative Drafting and Negotiations
- House-Senate Conferences
- Fundraising Compliance
- Lobbyist Relations
- Congressional Ethics
- Congressional Investigations

PROFESSIONAL EXPERIENCE

US HOUSE OF REPRESENTATIVES, Washington, DC 2005 to Present

Counsel, Committee on Armed Services

- Senior counsel for House Armed Services Committee consideration and drafting of "The Military Commissions Act of 2006." This legislation was the President's number one legislative priority in the fall of 2006. Negotiated with Senate, White House and Department of Justice over drafting and passage of this bill which involved amending the habeas corpus statute, applying common Article 3 of the

Geneva Conventions to U.S. law and establishing a legal system for the trial of high value terrorists.

- Lead House counsel for "Detainee Treatment Act of 2005" regarding treatment and judicial proceedings of military detainees in Guantanamo Bay, Cuba and Iraq. Participated in negotiations between the House Armed Services Committee, the Senate Armed Services Committee, the White House and others regarding the passage of this act.
- Regular work with Committee leadership including Committee Chairman, Subcommittee Chairmen, Staff Director, General Counsel and policy chief.
- Helped draft Counter-narcotics provisions of the National Defense Authorization Act for Fiscal Years 2006 and 2007 (FY06 NDAA).
- Helped draft significant revisions to the rape and sexual assault provisions of the military justice system in the FY06 NDAA.
- Managed resolutions of inquiry regarding the alleged leak of classified information by the White House, the National Security Agency terrorist surveillance program and the Department of Defense media relations in Iraq.
- Managed the environmental portfolio.
- Managed the civilian personnel portfolio.
- Managed the South American portfolio.
- Assisted in oversight of the War in Iraq.
- Assisted the Committee General Counsel in ethics, parliamentary and other legal matters.
- Personal and ethics counsel to Representative Joel Hefley (CO-5), the Chairman of the Readiness Subcommittee. Representative Hefley was voted the most ethical member of the House by the Washingtonian Magazine during this period of time.

US HOUSE OF REPRESENTATIVES, Washington, DC 2003 - 2005

Counsel to the Chairman, Committee on Standards of Official Conduct

- Senior legal and political advisor to Representative Joel Hefley (CO-5), the Committee Chairman.
- Advised Chairman regarding the investigation of a complaint against the House Majority Leader, Representative Tom DeLay (TX-22).
- Advised the Chairman regarding the investigation into allegations of bribery regarding the passage of the Medicare Act of 2003.
- Advised the Chairman regarding proposed changes to the House Rules for investigations by the Committee on Standards of Official Conduct ("House Ethics Committee").
- Participated in daily management and oversight of all Committee activities, including management of Committee personnel.
- Attended weekly meetings of all House Committee Chairmen and leadership staff.

US HOUSE OF REPRESENTATIVES, Washington, DC 1997 - 2003

Investigative Counsel, Committee on Standards of Official Conduct

- Participated in the investigation and litigation of ethics complaints against Members, officers and employees of the House of Representatives.
- Worked on a regular basis with senior members of both parties in the House of Representatives on the Ethics, Appropriations, Ways and Means, Rules and Judiciary Committees.
- Lead counsel in televised hearings resulting in the expulsion of Representative James Traficant (OH-17) in 2002.
- Co-counsel in the investigation of the Chairman of the House Transportation Committee, Representative Bud Shuster (PA-9), 1997-2000.
- Co-counsel in the investigation of Representative Jay Kim (CA-42), 1997-1998.
- Responsible for the review of Financial Disclosure Statements by members, officers and senior employees of the House of Representatives.
- Provided advice and recommendations to Members and staff regarding the ethics rules of the House.
- Responsible for revising and updating Committee Rules and precedents.

US DEPARTMENT OF JUSTICE, Washington, DC 1993 - 1997

Trial Attorney, Organized Crime and Racketeering Section

- Investigated and tried complex organized crime cases in federal courts throughout the country, with particular emphasis on RICO (Racketeer Influenced and Corruption Organizations Act) litigation.
- Participated in the review of over two hundred proposed RICO indictments and researched and edited portions of the draft revision of the RICO manual for federal prosecutors.
- Reviewed RICO and organized crime legislation.
- Received the Assistant Attorney General's Award for Special Initiative for distinguished service in the preparation and negotiation of a settlement to remove organized crime influence in the affairs of the Laborers' International Union of North America in 1995.

NY DISTRICT ATTORNEY'S OFFICE, New York, NY 1987 - 1993

Assistant District Attorney

- Primary duties included the investigation and trial of complex narcotics cases, including assistance in narcotics related homicide investigations.
- Assigned to the Special Investigations Bureau for the supervision of long-term electronic surveillance investigations from 1990-1993, working with city, state and federal agents.

US MARINE CORPS RESERVE, Camp Lejeune, NC 1984 - 1987

Judge Advocate, Captain

- Lead counsel as either prosecutor or defense counsel in over twenty felony jury trials including child abuse, rape, narcotics trafficking and military offenses.
- Direct responsibility for over two hundred cases involving general court-martials, special court-martials and administrative discharge proceedings.

EDUCATION

JD, University of Notre Dame, 1983

BA (History), University of Notre Dame, 1980

BAR ADMISSIONS

New York (1990); New Jersey (1984)

TEACHING AND PUBLICATIONS

- Instructor on Commercial and Contractual Relations: Georgetown University School of Continuing Studies (Paralegal Studies Program)

- Guest Lecturer: George Washington University Law School (Congressional Investigations Seminar with Judge Richard J. Leon, U.S. District Court for the District of Columbia)

- Drafted and researched law review article for Representative Joel Hefley (CO-5): "Congress and Religion: One Representative's View," 20 ND J.L. Ethics & Pub Pol'y 335 (2006).

- Currently researching law review article on the investigative procedures used by the House Ethics Committee between 1997 and 2004. Article to be submitted for publication in the fall of 2006.

OTHER POLITICAL ACTIVITIES

- Congressional Intern, 1977
- White House Press Office Intern, 1975

SERVICE ACTIVITIES

- Notre Dame Club of Washington: Board of Directors, 1995 - 2001
- Notre Dame Club of Washington, Community Service Coordinator, 2000 - 2001
- Capital Partners for Education: Mentor

JESSICA LIGHTBURN

(b)(6) [redacted]

PROTOCOL

, Special Assistant to the Secretary of Defense and Deputy Secretary of Defense for Protocol
The Pentagon, Office of the Secretary of Defense
Washington, DC, January 2008-present

- Direct all activities of the Office of Protocol and Office of the Secretary of Defense Mess
- Oversee the expense accountability process and use of Official Representation Funds for Secretary and Deputy Secretary ceremonies and events
- Effectively manage incoming and outgoing gifts for international and domestic travel and coordinate timely acknowledgment and thank you letters
- Execute official meetings, luncheons and plenary sessions with national and international significance
- Initiate event planning and appropriate menu selection for all official events
- Brief Secretary in advance of events on sequence and logistics and provide on-site support

Protocol Officer, *The Pentagon, Office of the Secretary of Defense*
Washington, DC, July 2006-present

- Execute meetings, ceremonies and official events hosted by the Secretary of Defense and Deputy Secretary of Defense including visits from heads of state and foreign ministers, Cabinet Secretaries, foreign dignitaries, outreach groups, and President Bush and Vice President Cheney
- Prepare briefing papers and seating charts, track invitation responses, manage guest lists, coordinate with security detail on arrivals/departures, greet and escort distinguished visitors, collaborate on printed event materials, communicate press needs, and coordinate menus
- Monitor ongoing events, provide on-site support and respond to last-minute event changes
- Lead Protocol Office scheduling meetings and assign upcoming events to action officers
- Maintain database of personal and professional contacts of the Secretary and Deputy Secretary
- Worked on logistics and event details for: *September 11th Pentagon Observance, September 11th Five Year Anniversary Wreath Laying Ceremony, Full Honors Tribute to Outgoing Secretary of Defense Donald H. Rumsfeld, Swearing In Ceremony of Secretary Robert Gates, Full Honors Arrival Ceremony for President Hamid Karzai, Dinner in honor of the Combatant Commanders 2006 and 2007, State Funeral of President Gerald Ford, Swearing In Ceremony of the Secretary of the Army, Dinner in honor of the retiring Vice Chairman of the Joints Chiefs, Dinner in honor of retiring Chairman of the Joint Chiefs of Staff, 2007 POW MIA Tribute and Parade*

EVENT PLANNING

Operations Program Manager, *Atlanta Arrangements, Inc.*, Atlanta, GA, February 2006-June 2006

- Carried out all aspects of event on-site and served as liaison for clients and guests
- Contracted vendors for transportation, venue, décor, entertainment, catering, and event design

Contractor, *PRA and The Titan Agency*, Atlanta, GA, October 2005-January 2006

- Served as on-site event manager at conferences and dine-arounds
- Coordinated with talent management, submitted offer letters, negotiated terms for celebrity guest appearances for Rinnal Beverly Hills Hotel Event

LOGISTICS AND ARRANGMENTS

Invitation Assistant to the White House Social Secretary
The White House, Office of First Lady Laura Bush, Washington, DC, October 2003-July 2005

- Coordinated guest lists and served as first point of contact for social events within the Executive Residence for President George W. Bush and Mrs. Laura Bush
- Served as liaison with outside organizations and other White House offices by researching and confirming event details, guest lists, invitations, gate lists and logistics for the following annual receptions and other special events: *Presidential Medal of Freedom, Congressional BBQ, Kennedy Center Honors, An American Celebration at Ford's Theater, National Book Festival, Congressional Ball, Friends and Family Inaugural lunches, Diplomatic Corps Reception*
- Maintained concise, updated event information for The President and Mrs. Bush's personal use
- Supervised team of six volunteers to successfully execute all background logistics for events including the 2003 and 2004 White House Holiday Seasons (over 30 parties and 10,000 guests)
- Managed the White House database of over 50,000 guest records

EDUCATION

Furman University, Greenville, SC, May 2003
Bachelor of Arts in Communication Studies, Cum Laude

Susan Price Lindahl

(b)(6) [redacted]

(b)(6) [redacted]

Summary Skills & Experience In-depth knowledge of Congressional operations and procedures, legislative and committee processes, and policy issues. Strong communication, writing, and computer skills.

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EXPERIENCE

MILITARY LEGISLATIVE ASSISTANT February, 2005 – present
United States House of Representatives, Congressman Adam H. Putnam Washington, DC

- Advise Member on legislative issues, including: Defense, Environment, Foreign Affairs, Healthcare, Homeland Security, Judiciary, and Taxes
- Work with Committee and Administration staff on strategy, policy development and floor action on legislative initiatives
- Track and analyze House and Senate bills, cover committee hearings, and develop legislative initiatives and positions
- Monitor and report on floor actions to Member and Chief of Staff
- Handle Appropriations for Department of Defense, Department of Health and Human Services, and Department of Justice
- Draft speeches, Dear Colleagues, meeting memos, and Member-to-Member communications
- Attended weekly leadership briefings on weekly floor activity, agenda and strategy
- Meet with public and private sector groups on federal legislation and funding issues
- Create communications materials for constituents, including newsletters, brochures, townhall issue briefs, and email updates

POLICY ANALYST February, 2006 – January, 2007
House Republican Policy Committee, Chairman Adam H. Putnam

- Authored Policy Papers on a defense and foreign affair issues that were circulated to Members and staff, including:
  - "The Need for Ballistic Missile Defense"
  - "Iran's Nuclear Program"
  - "The Middle East in Conflict"
- Wrote briefing memos for Policy Committee Members, including:
  - "Iran: A Timeline of Key Events"
  - 'Iran's Nuclear Activites"
  - 'Congressional Response to 9/11 Commission Report Recommendations"
  - "Securing the Homeland: Post 9/11 Key Legislative Accomplishments"
  - "Increasing Gasoline Prices: Factors Driving Up the Costs"
  - "Guantanamo Bay"
- Worked with Administration personnel to arrange Policy Meetings with Cabinet Members and federal officials
- Assisted in the creation and execution of Policy Hearings and weekly Policy Meetings, including two hearings on border security and tax reform policy options
- Traveled with Chairman to the United Nations to meet with Ambassador Bolton

LEGISLATIVE CORRESPONDENT March, 2003 – February, 2005

United States House of Representatives, Congressman Adam H. Putnam

- Researched constituent questions and concerns on legislative issues and crafted responses
- Managed Internet Quorum correspondence system, including organizing mailing lists and creating constituent databases
- Conducted legislative research
- Worked with Liaison Offices to respond to constituent inquiries

STAFF ASSISTANT February, 2002 – March, 2003

United States Senate, Senator Jefferson Sessions

- Assisted with research and special projects
- Provided Capitol tours to constituents
- Answered phone calls from constituents and greeted constituents and visitors

OUTSIDE ACTIVITIES

FLORIDA STATE SOCIETY

Treasurer and Board Member January, 2008 – present

- Manage finances for 501 (c) organization
- Fundraising development and outreach

Communications Director and Board Member January, 2007 – January, 2008

- Developed, updated and maintained organization website
- Created communications materials for members and sponsors

CORKER FOR SENATE CAMPAIGN November, 2006

Volunteer

- Placed calls to registered voters in support of Candidate Corker
- Election day precinct data reporting
- Delivered campaign materials to neighborhoods
- Assisted campaign staff with special projects as needed

PUTNAM FOR CONGRESS CAMPAIGN October – November, 2004

Volunteer

- Helped develop database management system of supporters
- Helped Bush/Cheney local headquarters with special events
- Posted signs and materials near precinct voting locations on election day

EDUCATION

Boston University May, 2001

Bachelor of Science, College of Communications

Public Relations and Political Science

References Available

Kevin Linskey

(b)(6) [redacted]

EXPERIENCE

March - December 2003 — **Clerk (Staff Director)**, Senate Commerce, Justice, State, the Judiciary, and Related Agencies Appropriations Subcommittee. Leader of a 5 - person staff charged with holding hearings, preparing bills and reports, conducting mark-ups, management Senate Floor consideration of the bill, conferencing with the House of Representatives, and enforcing the execution of the Commerce, Justice, State bill and any supplemental appropriations bills within the Subcommittee's jurisdiction. Wrote the National Oceanic and Atmospheric Administration sections of the bill and report. Security clearance.

February 1997- March 2003 — **Professional Staff**, Senate Commerce, Justice, State Appropriations Subcommittee. Specialized in problem accounts, "financing" the bill through budget cuts and creative funding mechanisms, and budget enforcement. Ultimately, handled almost every agency in the bill due to shifting portfolios over time.

July - November 1996 — **Legislative Assistant**, Senator Sheila Frahm (R-KS). Responsible for all budget and appropriations matters.

March 1995-June 1996 — **Legislative Assistant**, Senator Bob Dole (R-KS). Staffed all activities involving the ten domestic discretionary appropriations bills.

March 1989 - March 1995 **Legislative Assistant**, Senator Alfonse D'Amato (R-NY). Handled all matters involving the Defense and Foreign Operations appropriations subcommittees.

EDUCATION

M.A. Political Science, Ohio State University, 1984
B.A. Political Science and History, University of Delaware, 1983

Eric Loeb
(b)(6) [redacted]

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I bring political training and a diverse arsenal of technical tools to bear on complex management decisions.

WORK HISTORY

Management and Technology Consultant — *Dec. 2003 – Present*

Currently leading visible and contentious technology acquisition decision for Department of Veterans Affairs. Clients have included national political organizations (DNC, DSCC, DCCC), businesses (RayGroup Intl, Solutions for Progress)and local campaigns (PA Coordinated campaign, Fattah for Mayor, GoodWorks-PAC). Work has included large team management; technical innovation, and high-level consultation with national leaders.

Targeting and Modeling Lead, ***Obama for America*** — *June, 2008 - Jan. 2009*

Senior statistician for the Obama headquarters in Chicago. Managed multi-source data infrastructure for voter targeting and analysis. Responsible for rapid response to senior strategists for decisions on voter targeting, media buys, and turnout. Work led to on-the ground successes in key states. Innovated and tested the persuasion model used nationally.

Chief Internet Architect, ***Democratic National Committee*** — *Feb. 2001 – May. 2003*

Designed and managed the national party's online fundraising systems and accompanying strategies. These systems were also used for DSCC, DCCC, and Kerry '04, resulting in the first swing to Democratic fundraising superiority in thirty years.

Chief Software Engineer, — *Apr. 1999 - Nov. 2000*
Director of Scientists and Engineers for Gore, ***Gore 2000***

Built and used the first database-driven email, intranet and external web applications used in a Presidential campaign. Wrote talking points, press releases, and science policy summaries

Early Internet Innovations — *1992 - 1996*

- Net.Capitol, Inc., '96-'99, co-founded early political Internet technology company
- Sen. John Kerry, D-MA, '96: set up email, website, and online fundraising systems
- City of Cambridge, '94: first municipal website in MA
- whitehouse.gov, '93: author on first White House website.
- Sen. Edward Kennedy, D-MA, '93: built and maintained first Senate website.
- Clinton-Gore '92: built and managed first email and Usenet campaign.

Post-Doctoral Fellow, ***MIT Artificial Intelligence Lab*** — *1994 - 1995*

Designed advanced political Internet technology and applications (see above). Applied results of PhD Thesis in cognitive neuroscience to political campaigning. Used parameterized basis functions to build intelligent control systems for optimal routing of political and organizational communications.

Research Associate, ***Schlumberger Palo Alto Research Lab*** — *1986-1987*

Developed original speech processing algorithms using neural and biological models.

ACADEMICS

2000-2002	Adjunct Professor, Political Management, George Washington University
1989-1995	Massachusetts Institute of Technology, PhD in Cognitive Neuroscience
1984-1987	University of California at Berkeley, MS in Computer Science (EECS)
1980-1984	University of Illinois at Urbana-Champaign, BS in Mathematics

Publications and references available upon request.

ERIN MARIE LOGAN

(b)(6) [redacted]

EXPERIENCE

United States Senate, Committee on Foreign Relations **June 1997 – January 2009**
Senior Professional Staff Member

Primary advisor to Chairman Biden on defense issues and policies, including yearly Defense Authorization, Defense Appropriations, and Military Construction Appropriations bills.

- Developed military policy initiatives and recommendations for Chairman Biden, including the following successful efforts: provided over $22 billion for the rapid production and fielding of Mine Resistant Ambush Protected Vehicles, increased hazardous duty pay for middle and senior level enlisted aircrews, increased the Marine Security Guard Battalion by 400 marines, kept C-5 modernization funding intact, provided over $284 million for Delaware military construction, directed over $298 million to Delaware based military research and procurement, and prevented the closure of Delaware's Air Guard base in the 2005 Base Realignment and Closure round.

- Represented Chairman Biden in meetings with senior military and civilian defense personnel, other Administration personnel, constituents, defense contractors, and lobbyists to promote Senator Biden's priorities.

- Drafted statements and reports for the Chairman, including 2001 report on C-5 parts shortages and 2005 report to the BRAC Commission regarding faulty analysis of Delaware's Air Guard base.

- Advised the Senator and Committee on defense legislation and varied global treaties and foreign policy issues, including the Law of the Sea Treaty and the Comprehensive Test Ban Treaty.

- Provided information and assistance for Committee hearings and briefings related to defense policy.

- Observed U.S. military operations, training, and exercises to assist Senator in oversight role.

- Briefed U.S. and foreign military officers and other groups regarding Congressional operations.

- Analyzed the impact of operations in Iraq, Afghanistan, and the Balkans on U.S. defense capabilities and spending.

Presidential Transition Team **November 2008 – January 2009**
Department of Veterans Affairs Agency Review Team – Congressional Outreach Lead

- Organized and coordinated consultations with key Congressional stakeholders regarding veterans issues.

- Ensured that the Office of the President Elect and the nominee for Secretary of Veterans Affairs had a clear understanding of Congressional concerns and priorities for veterans issues.

Obama-Biden Campaign For Change – Ohio **October 9, 2008 – November 5, 2008**
Out of State Volunteer Coordinator for Region 19 & Deputy Staging Location Director

- Handled logistics for all out of state volunteers and helped assign them to Field Organizers.
- Assisted Region 19 staff in all aspects of campaign operations and Get Out the Vote effort.
- Ensured highest possible voter turnout in critical urban areas as Deputy Staging Location Director.

National Endowment for Democracy **October 1994 - August 1995**
Assistant Editor and Director's Assistant

- Wrote and researched three regular features of the *Journal of Democracy*.
- Edited manuscripts for the *Journal of Democracy*.
- Assisted in organizing international conferences for International Forum office.

EDUCATION

Air Force - Air Command & Staff College Graduate **October 1999**
Intermediate Professional Military Education Phase 1 Joint PME accreditation

Columbia University - School of International & Public Affairs **May 1997**
Master of Public Administration

Princeton University - Woodrow Wilson School of Public Policy & International Affairs **June 1993**
Bachelor of Arts

LANGUAGES

Proficiency in intermediate French (June 1993) and basic Persian (May 1997).

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AWARDS

National Guard Association of the United States Patrick Henry Award recipient, September 2004
Delaware National Guard Outstanding Support Award recipient, January 2004
Jacob K. Javits Fellowship recipient, Fall 1996

(b)(6)

GEORGETOWN UNIVERSITY LAW CENTER, Washington, DC
Juris Doctor ***International Law Review***; Georgetown Juvenile Justice Clinic
Member of the Florida and District of Columbia Bars

NORTHWESTERN UNIVERSITY, Evanston, Illinois
Bachelor of Arts (College of Arts and Sciences Scholar) Major, History – sphere of focus: Middle East
Hebrew University, Study Abroad Program, Jerusalem, Israel: *Hebrew fluency*

Experience

OBAMA FOR AMERICA, Chicago, IL 2007-2009
Middle East Policy Advisor and Jewish Community Liaison

- Worked with Foreign Policy team on Middle East Policy, focusing on Israel, the Palestinian Authority and Iran. **Led Congressional Relations with Jewish Senators and Members.** Drafted memos, edited speeches and Question and Answers for President Obama.
- Directed national outreach efforts in Jewish Community; recruited, hired and managed Jewish Outreach staff in battleground states, helping to ensure that 78% of the Jewish electorate nationwide supported President Obama. Briefed President Obama on policy issues prior to relevant meetings.
- **Presidential Inaugural Committee 2009, Congressional Relations and Political Outreach**

PATTON BOGGS, LLP, Washington, DC 2006-2007
Attorney at Law

- Worked on legal matters within the Public Policy and Litigation Departments
- Focused on Public Policy work in Homeland Security, Energy, Defense, Transportation, Health, and Municipal Representation.

UNITED STATES CONGRESS, REP. PETER DEUTSCH, Washington, DC 2001-2005
Legislative Director - Foreign Policy, Defense and Energy and Commerce Committee issues

- Closely followed the legislative process in Congress with focus on foreign policy; analyze, discuss, and draft legislation in order to further Congressman Deutsch's legislative agenda, including within the Energy and Commerce Committee. Assisted in oversight and investigations.
- Staffed Congressman Deutsch on overseas delegations; met with constituents and interest groups on all topics related to the above issues; advised the Congressman on legislative issues.

CITYPAC, Chicago, Illinois 1999 - 2000
Executive Director

- Ran and directed all aspects of the foreign policy political action committee including fundraising, policy decisions, and public relations.
- Regularly met with United States Senators and Representatives on Foreign Policy to convey CityPAC's positions; coordinated all research on congressional candidates and their positions

JOHN KERRY FOR PRESIDENT, *Base Vote Outreach Director in Florida* 2004
JIM DAVIS FOR GOVERNOR, *Advisor* 2006
BILL NELSON FOR US SENATE, *Advisor (Finance)* 2006
PETER DEUTSCH FOR U.S. SENATE CAMPAIGN, *Political Director* 2004
EXXACTLY.COM, Jerusalem, *Director of Marketing* 2000-2001

ANNE D. MACDONALD

(b)(6) (redacted) (b)(6) (redacted)

Experience

October 2005-Present — **The White House** — **Washington, DC**
Office of the First Lady, Associate Director of Advance

- In conjunction with the Director of Advance, responsible for the logistical management of the 300 + events Mrs. Bush participates in yearly outside the White House complex
- Involved in the collaboration between advance team members, host nations and organizations, members of the media, and Secret Service to ensure the successful implementation of the event design
- Compile and compose briefing books that incorporate political sensitivities, logistical concerns, and cultural items of interest to Mrs. Bush for each visit

February 2005-September 2005 — **Department of Defense** — **Washington, DC**
Office of the Secretary of Defense, Defense Fellow/Special Assistant

- Provided logistical and administrative support to the Special Advisor to the Secretary of Defense/Executive Director of the Defense Reconstruction Support Office, the board responsible for the management of both policy and operational aspects relating to the political and economic development of Afghanistan and Iraq
- Edited and composed policy guidance and correspondence aimed to enhance the effectiveness of reconstruction efforts and provided daily briefings on the status of Washington based and in country projects for the Executive Director

September 2004-November 2004 — **Bush Cheney '04** — **Washington, DC**
Office of the First Lady, Site Advance

- Assisted with the design, build out, and execution of Mrs. Bush's campaign rallies and speaking engagements throughout the country on a full-time, volunteer basis
- Responsible for the management and direction of the site production crew

July 2004-September 2004 — **2004 Republican National Convention** — **New York, New York**
Office of Communications, Communications Logistics Coordinator

- Supported the re-election of President Bush by assisting with the organization and recruitment of a staff of 200 communications professionals from the White House, Capitol Hill and other government agencies to serve the media and support the message of the Convention
- Coordinated the credentialing process, travel arrangements, and development of the orientation program for communications staff
- Assisted press advance operations and direction of surrogate speakers

October 2003-June 2004 — **The G8 Summit** — **Washington, DC and Sea Island, Georgia**
Project Manager

- Responsible for the execution of the credentialing process for over 3,000 Summit attendees in Coastal Georgia
- Collaborated with Secret Service to communicate aspects of the National Security Special Event to local community groups
- Assisted with site preparations for the meetings of the G8 leaders as well as eleven other invited delegations from the Middle East and Africa
- Coordinated movements of press pools, official photographers and personal interpreters, assisted site leads in motorcade deployment and coordination

Internships

FedEx Express — **Memphis, Tennessee**
Coca-Cola Enterprises — **Atlanta, Georgia**
United Nations International Conference on Education — **Geneva, Switzerland**

Education

Rhodes College, Bachelor of Arts, 2003

- International Studies major, Latin American Studies minor

Geneva Study Abroad Program, Geneva, Switzerland, 2001

- Semester involved in international politics, studying with leaders of several non-governmental organizations and the Geneva humanitarian community

Volunteer Work

Involved in a variety of projects ranging from mentoring high school students and leading sailing trips for inner-city youth to participating in White House Advance trips

ANNA ADEOLA MAKANJU

(b)(6)

EDUCATION

Stanford Law School, *Stanford, CA* – J.D., 2004 *with Pro Bono Distinction*

Managing Board Member/Senior Symposium Editor of the Stanford Law Review

Honors: Paul and Daisy Soros Fellowship for New Americans; Stanford Law Review President's Award; Delegate to 2004 International Academy of Achievement Summit; Stanford Fellowship in Conflict Resolution.

Université de Nantes, *Nantes, France* – Certificate of Language and Literature, Honorable Mention, 1998

Western Washington University, *Bellingham, WA* – B.A., Linguistics, French, 1998

LANGUAGES

(b)(6)

EXPERIENCE

Obama Campaign for Change, Field Organizer, *Racine, WI* 7/08 - 11/08

Built and managed a team of over 300 volunteers, local leaders and activists in the community of Racine County to raise civic awareness, register voters and encourage more citizens to participate in the democratic process. Since the election, that organization has been reformed into "Yes We Can Racine," a citizen-driven entity that will continue working on vital local issues; the entity was recently featured on NPR, inspiring similar organizations across the United States. Personally selected to be one of 300 leading organizers at national Organizing for Change Legacy Conference in Chicago.

Cleary Gottlieb Steen and Hamilton, LLP, *New York, Moscow, Paris* Summers 03 & 05; 01/07-- *present*

Practice focuses on litigation and arbitration, including representation of foreign entities and sovereigns before domestic courts and international arbitral tribunals in matters involving public international law and complex commercial disputes. Pro bono matters include asylum petitions, legal reform projects for international NGOs and civil rights litigation.

Honorable Theodore McKee, U. S. Court of Appeals for the 3d Circuit, *Philadelphia, PA* 11/05 -- 09/06

Drafted judicial opinions and bench memoranda for cases implicating questions of state and federal law.

International Criminal Tribunal for the Former Yugoslavia, *The Hague, the Netherlands* 2/05 – 5/05

Worked for the office of ICTY president Theodor Meron. Drafted interlocutory opinions, speeches and presentations; provided research assistance for scholarly articles.

International Criminal Court, *The Hague, The Netherlands* 9/04 – 2/05

Compiled and evaluated evidence for the Uganda war crimes civil war investigation. Drafted interpretations of articles of the Rome Statute and Regulations of the Court. Prepared presentations to be delivered by the Chief Prosecutor

Professor Allen Weiner, *Palo Alto, CA* 10/03 – 05/04

Worked as a Research Assistant to Allen Warren Christopher Professor of the Practice of International Law and Diplomacy. Research primarily focused on universal jurisdiction and amnesty.

Moreno Ocampo Abogados/Poder Ciudadano, *Buenos Aires, Argentina* Summer 2002

Researched and prepared documents for a case before the Inter American Commission on Human Rights and assisted with a project aimed at increasing judicial independence

MICHAEL MAKOVSKY, PhD

(b)(6)

EDUCATION

1995-2001 **HARVARD UNIVERSITY DEPARTMENT OF HISTORY**
PhD - Diplomatic History - March 2001
Dissertation: "Power & Civilization: Winston Churchill's Worldview."
Areas of intensive historical study: US and European diplomacy, Russia, medieval Islam.

1990-1991 **COLUMBIA BUSINESS SCHOOL**
MBA - Finance - May 1991

1981-1985 **UNIVERSITY OF CHICAGO COLLEGE**
AB - History of American Foreign Affairs - June 1985. Honors graduate.

EXPERIENCE: GOVERNMENT/POLITICAL

2002- Present **OFFICE OF U.S. SECRETARY OF DEFENSE (Political Appointee)**, Pentagon
Director, Essential Services Group *(Oil, Electricity, Telecom, Water)*
Defense (Iraq) Reconstruction Support Office / Coalition Provisional Authority 2003-Present

- Advise and support Coalition ministerial advisors in Iraq on operations, personnel and policy
- Recruited and managed personal staff and top industry executives to fill ministerial advisory positions in Iraq, established and manage advisory panels of US-based oil and electricity industry experts.
- Oversaw study on national oil companies for Iraqi Ministry of Oil, and study on oil exporting practices.
- Overhauled electricity advisory group in Iraq, led development of vital electricity planning/operating tools for Iraqi Ministry of Electricity, and spearheaded expert assessment of electricity sector.
- Briefed and recommend policies to senior Defense officials.

***Energy Policy Advisor*, International Security Affairs, Office of Policy** 2002-2003

- Performed leading role in pre-war/wartime planning/execution of Iraqi oil policies, including establishment of organizational structure, management team and marketing strategy, and related regional oil issues.
- Identified top Iraqis and Americans to fill crucial ministerial and advisory positions in Iraq.
- Advised and supported CPA Oil Advisor and his team on operational, personnel and policy matters.
- Briefed and recommended policies to Secretary of Defense, Deputy Secretary of Defense and other senior Defense officials on Iraqi and Middle Eastern oil issues.

1988 **KASS & KRANZBERG CAMPAIGNS FOR MISSOURI STATE LEGISLATURE**, St. Louis, MO
Campaign Manager
Planned/executed strategy, recruited/directed 200 volunteers, produced media ads, managed budget.

1987 **U.S. SENATOR JOHN DANFORTH**, Washington, D.C.
Legislative Correspondent
Researched legislation and drafted constituency letters on energy, agriculture and trade.

EXPERIENCE: BUSINESS

1997-2002 **EDISON MISSION MARKETING & TRADING**, Boston, MA
Senior Research Analyst
Analyzed oil, natural gas, electric power, bandwidth, environmental and weather markets.

1996-1997 **NEW ENGLAND ELECTRIC SERVICES**, Westborough, MA
Consultant
Researched electric power deregulation and derivatives markets.

1994-1995 **AIG TRADING CORPORATION**, Greenwich, CT
Research Analyst
Recommended trading strategies, co-authored plan for marketing electric power, and prepared studies and projections on various energy markets.

1991-1994 **NEW YORK MERCANTILE EXCHANGE**, New York, NY
Manager of Energy Research
Examined oil, jet fuel, electricity and environmental markets to determine viability for futures contracts.

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PUBLICATIONS Wrote *Churchill & Zionism* (Yale University Press); expected publication in 2006.

Naveen Malik

(b)(6)

WORK EXPERIENCE

July 2009 – Present — **Fission Strategy, New Media Associate** — **Washington, DC**

- Currently consulting on several new-media campaigns for different types of clients: NFP, NGO, Corporate
- Project Manager on www.crudethemovie.com and www.globalchange.org

Mar 2009 – July 2009 — **Freel V.COM, New Media Consultant** — **Chicago, IL**

- Consulted with CEO on strategy for the company's website
- Wrote, designed, and presented internet strategy & business plan for the company

Dec 2008 – Feb 2009 — **Presidential Inauguration Committee 2009, Illinois Political Team Lead** — **Washington, DC**

- Created and coordinated the workflow system used on our team to manage all ticket allocation, prioritization, and distribution for inauguration attendees from the state of Illinois
- Handled congressional relations and coordinated details for all Illinois VIPs and elected officials

July 2008 – Nov 2008 — **Obama for America (OFA) Presidential Campaign, Illinois New Media Director** — **Chicago, IL**

- Wrote and executed Illinois new media field plan. Utilized all forms of new media, website, e-mail, blog, social networks, text messages, video & design to direct the message of the campaign to Illinoisans, and used these tools to recruit volunteers for the field operation
- Strategized, created, wrote, managed, and edited all content related to the IL new media program
- Grew our text message subscriptions from less than 3,000 to over 34,000. Grew our online social network contacts from under 15,000 to over 30,000. Cultivated and oversaw an e-mail list of over 3 million. Set fund-raising records
- Signed up over 10,000 volunteers to travel to and spend four days in the "Get Out The Vote" operation which led five crucial swing states surrounding Illinois. These efforts were directly correlated with winning four of the five states. Signed up several thousand more volunteers to do other tasks

INTERN/VOL EXPERIENCE

Nov 2008 – Dec 2008 — **Senate Office of Senator Barack Obama, Lead Intern** — **Chicago, IL**

- Lead intern for archiving project
- Finished two weeks before deadline under my leadership

Jan 2008 – July 2008 — **Obama for America (OFA), New Media, External Dept, Lead Intern** — **Chicago, IL**

- Lead intern and was given more responsibility than others to oversee certain tasks
- Created Barack Obama's profile on Care2, .com platform and oversaw its growth
- Answered thousands of messages reliably on all social network platforms and text message program

Mar 2007 – Dec 2007 — **Obama for America (OFA), Volunteer Headquarters, Volunteer** — **Chicago, IL**

- Phone banked and canvassed

TRAINING

July 2009 — **The New Organizing Institute's 2009 "Boot Camp" for Advanced New Media Training.**

- Full scholarship to the training, and selected from over 600 applicants to attend

RESEARCH EXPERIENCE

Summer 2005 — **Speech Physiology Research Lab; Dr. Charles R. Larson, Northwestern University** — **Evanston, IL**

- Research Assistant. Researched Over 100 Scientific Journal Articles and Submitted Paper

Summer 2004 — **Aphasia & Neuroimaging Lab; Dr. Cynthia Thompson, Northwestern University** — **Evanston, IL**

- Lab Assistant. Independent Study. Experiment Aide, Data Analysis, and Edited Research Proposals

Summer 2003 — **Bilingualism & Psycholinguistic Lab, Dr. Viorica Marian, Northwestern University** — **Evanston, IL**

- Lab Assistant. Independent Study. Experiment Aide, Data Analysis, and Edited Research Proposals

EDUCATION

2004-2005 — **Northwestern University** — **Evanston, IL**

- B.Sc., Communication Sciences
- Freshman Emerging Leader Award. Undergraduate Leadership Program
- Resident Assistant. Health Aide. Senator in Associated Student Government, Speech Team

Summer 2002 — **Harvard University** — **Cambridge, MA**

- Biology S1, AB

Canton High School — **Canton, IL**

- Valedictorian of class of 2004
- [illegible] Hulsey Scholarship Award – school's most prestigious scholarship

Naveen Malik

(b)(6)

WORK EXPERIENCE

July 2009 – Present — **Fission Strategy, New Media Associate** — **Washington, DC**

- Currently consulting on several new-media campaigns for different types of clients, NFP, NGO, Corporate
- Project Manager on www.crudetheinvoice.com and www.globalchange.org.

Mar 2009 – July 2009 — **Freel V.COM, New Media Consultant** — **Chicago, IL**

- Consulted with CEO on strategy for the company's website.
- Wrote, designed and presented internet strategy & business plan for the company.

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- Strategized, created, wrote, managed, and edited all content related to the IL new media program.
- Grew our text message subscriptions from less than 1,000 to over 34,000. Grew our online social network contacts from under 15,000 to over 30,000. Culminated and oversaw our e-mail list of over 3 million. Set fund-raising records.
- Signed up over 1,000 volunteers to travel to and spend four days in the "Get Out The Vote" operation which led five crucial swing states surrounding Illinois. Those efforts were directly correlated with winning four of the five states. Signed up several thousand more volunteers to do other tasks.

INTERNSHIP EXPERIENCE

Nov 2008 – Dec 2008 — **Senate Office of Senator Barack Obama, Lead Intern** — **Chicago, IL**

- Lead intern for archiving project.
- Finished two weeks before deadline under my leadership.

Jan 2008 – July 2008 — **Obama for America (OFA), New Media, External Dept, Lead Intern** — **Chicago, IL**

- Lead intern and was given more responsibility than others to oversee certain tasks.
- Created Barack Obama's profile on Care2.com platform and oversaw its growth.
- Answered thousands of messages reliably on all social network platforms and text message program.

Mar 2007 – Dec 2007 — **Obama for America (OFA), Volunteer Headquarters, Volunteer** — **Chicago, IL**

- Phone banked and canvassed.

TRAINING

July 2009 — **The New Organizing Institute's 2009 "Boot Camp" for Advanced New Media Training.**

- Full scholarship to the training and selected from over 600 applicants to attend.

RESEARCH EXPERIENCE

Summer 2005 — **Speech Physiology Research Lab; Dr. Charles R. Larson, Northwestern University** — **Evanston, IL**

- Research Assistant. Researched Over 100 Scientific Journal Articles and Submitted Paper.

Summer 2004 — **Aphasia & Neuroimaging Lab; Dr. Cynthia Thompson, Northwestern University** — **Evanston, IL**

- Lab Assistant. Independent Study, Experiment Aide, Data Analysis, and Edited Research Proposals.

Summer 2003 — **Bilingualism & Psycholinguistic Lab; Dr. Viorica Marian, Northwestern University** — **Evanston, IL**

- Lab Assistant. Independent Study, Experiment Aide, Data Analysis, and Edited Research Proposals.

EDUCATION

2001-2005 — **Northwestern University** — **Evanston, IL**

- B.Sc., Communication Sciences
- Freshman Emerging Leader Award, Undergraduate Leadership Program
- Resident Assistant, Health Aide, Senator in Associated Student Government, Speech Team.

Summer 2002 — **Harvard University** — **Cambridge, MA**

- Biology SEAB

Canton High School — **Canton, IL**

- Valedictorian of class of 2001
- Recipient of James & Tera Halsey Scholarship Award – school's most prestigious scholarship

PERSONAL

Language Skills: (b)(6)

Computer Skills: **XHTML, HTML, CSS, FLASH, PHP, MySQL, Content Management Systems: BSD, DLA/Salsa, Wordpress, Expression Engine, MediaWiki, Joomla, Drupal. Advanced design work.**
Proficiency in Adobe CS4: Photoshop, Dreamweaver, Illustrator, In Design, Fireworks, & Flash Professional.

New Media Skills: **Strategy, Message, Website Development, Social Networking, Online Fundraising, Online Ad Placement, Online Advocacy Tools, E-mail Writing and List-building, Content Management, Text Messaging, Blog Writing and Outreach, Design, Video/Virality, Data Integration, Field Integration, VAN integration, and Analytics/Testing.**

References for Naveen Malik

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WORK EXPERIENCE

July 2009 - Present	**Fission Strategy** Rosalyn Lemieux, Co-founder Cheryl Contee, Co-founder	**Washington DC** Roz@fissionstrategy.com Cheryl@fissionstrategy.com
Mar 2009 – July 2009	**FreeFV.Com** Skippy Mesirow, Co-founder	**Chicago, IL** skip.mesirow@gmail.com
Dec 2009 – Feb 2009	**Presidential Inauguration Committee 2009** Jennifer Mason, Illinois Liaison to PIC Malik Walker, Illinois PIC Team	**Washington DC** jennifermason09@gmail.com malikwalker01@gmail.com
July 2008 – Nov 2008	**Obama for America (OFA)** National HQ Joe Rospars, New Media Director, Macon Phillips, Deputy New Media Director; IL HQ Mike Jordan, Board of Directors – OFA, Ken Bennett, IL State Director,	**Chicago, IL** joe@bluestatedigital.com macon.phillips@gmail.com mpajordi@yahoo.com kenseli@sbcglobal.net

INTERN EXPERIENCE

Nov 2008 – Dec 2008	**Senate Office of Senator Barack Obama** Ken Bennett, State Director; Jennifer Mason, Acting State Director	**Chicago, IL** kenseli@sbcglobal.net jennifermason09@gmail.com
Feb 2008 – July 2008	**Obama for America (OFA)** Scott Goodstein, New Media External Director, Chris Hughes, New Media Internal Director;	**Chicago, IL** sgcatalyst@gmail.com chris.x.hughes@gmail.com

TRAINING

July 2009	**New Organizing Institute – Boot Camp 2009** Judith Freeman, Executive Director	**Washington, DC** judith@neworganizing.com

RESEARCH EXPERIENCE

Summer 2003	**Northwestern University** Dr. Viorica Marian, Director of Bilingualism & Psycholinguistic Lab	**Evanston, IL** v-marian@northwestern.edu

EDUCATION

2001-2005	**Northwestern University** Dr. Charles Larson, Department Chair of Communication Sciences	**Evanston, IL** c-larson@northwestern.edu
Summer 2002	**Harvard University** Dr. Cheryl Vaughn, Lecturer on Molecular and Cellular Biology	**Cambridge, MA** cdvaugh@fas.harvard.edu

Letters of recommendation or additional references/information can be provided upon request.

REBECCA MARTINEZ

(b)(6)

EXPERIENCE

Department of Defense: Special Assistant, Office of the Press Secretary — The Pentagon
September 2007 Present

- Assisted the Pentagon Press Secretary with daily tasks pertaining to the Defense news of the day and in the preparation of weekly press briefings.
- Traveled extensively with the Secretary of Defense serving as the Press Escort for the traveling Pentagon Press Corps.

Department of Defense: Personal & Confidential Assistant, White House Liaison Office — The Pentagon
September 2006-September 2007

- Coordinated and managed official senior level appointments and requests for the Special Assistant to the Secretary of Defense for White House Liaison
- Interacted with and managed requests for Senior Officials in the Department of Defense, the White House Office of Presidential Personnel, Political Affairs, and Cabinet Liaison.
- Managed daily operational tasks to assist with the political appointee interview process for entry, mid-level and Senate-confirmed positions.
- Oversaw the White House Liaison Summer 2007 Internship program.

Walt Disney World: Magic Kingdom Entertainment Production Intern — Orlando, FL
Summer 2005

- Assisted the Production staff by coordinating and confirming all elements related to events, including Walt Disney World characters, performers, musicians, audio-visual and technical support.
- Gained experience in business side of Entertainment and management of budgets.

The White House: Intern, Office of Public Liaison — Washington, DC
Summer 2004

- Assisted staff in the planning and execution of White House briefings and meetings on the President's administrative priorities and legislative agenda.
- Communicated with outside groups to get the President's message to their membership and helped with the overall logistics of communication.
- Performed research as directed, and assisted with general administrative duties.

The Gap: Sales Associate — Orlando, FL
Summer 2003

- General sales duties in a retail environment.

McEwan, Martinez, Dukes, P.A.: Courier — Orlando, FL
Summer 2000, 2001, 2002

- Assisted attorneys and paralegals with filing, preparation of trial exhibits, organization of medical records, and updating databases.
- Helped with general administrative tasks as needed.

EDUCATION

University of Richmond, Richmond, Virginia. Bachelor of Arts, *May 2006*.
Major: Rhetoric & Communications Minor: Spanish

Saint Louis University, Madrid, Spain. *Fall 2004*.
Semester Abroad, studied Spanish Language, Art, and Literature.

Additional Information

Proficient in Microsoft Office Programs: Word, Power Point, Excel, Access.

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PROFESSIONAL EXPERIENCE

Legislative Director, January 2009 – Present
Representative Mary Jo Kilroy (OH-15), Washington, DC

- Chief legislative advisor to freshman Member of Congress. Recommend positions to the Member on matters of public policy before the House of Representatives.
- Supervising and mentoring legislative staff, including development of legislation, co-sponsorship of legislation and vote recommendations. Creating and implementing mail management and legislative history system. Managing appropriations requests for Fiscal Year 2010. Teaching Member and Washington, DC staff on House rules and procedures.
- Tracking transportation, appropriations, budget, military, veterans, homeland security, general government, and issues for the Representative. Staffing Member on House Homeland Security Committee. Meet with constituents, local industry, advocacy groups, and federal departments and agencies on matters of interest to the 15th District of Ohio.

Legislative Director, March 2007 – December 2008
Representative Nancy Boyda (KS-02), Washington, DC

- Served as one of two senior advisors to active freshman Member of Congress. Recommended positions to the Member on matters of public policy before the House of Representatives, including the introduction, management, and passage of two pieces of legislation. Developed and implemented press strategies, including writing floor and committee statements, press releases, and talking points. Supervised activities of legislative staff, including co-sponsorship of legislation and vote recommendations and provided counsel on legislative procedures.
- Prepared the Representative for all Armed Services Committee hearings, briefings, and meetings. Formulate potential hearing questions for witnesses and amendments for legislation marked-up in committee. Primary point of contact for all military activities in the district.
- Tracked military, veterans, homeland security, foreign affairs, trade, general government, and transportation issues for the Representative. Met with constituents, local industry, advocacy groups, and federal departments and agencies on matters of interest to the 2nd District of Kansas.

Supervisory Congressional Coordination Analyst, January 2007 – February 2007
Headquarters Marine Corps, Programs & Resources Department, Washington, DC

- Coordinated budgetary message of the Marine Corps for release to the Congress, general public, and other interested parties. Ensured consistency in information collected from Marine Corps organizations for release to include reviewing of written testimony, press questions, and questions for the record.
- Assisted in preparing Marine Corps witnesses that have been asked to testify before various Congressional committees. Solicited sample questions and answers from subject matter experts, editing written testimony. Participated in mock hearings and providing advice to witnesses. Accompanied witnesses to hearings, briefings, and meetings to provide information as necessary.

Legislative Fellow, November 2005 – December 2006
Headquarters Marine Corps, Office of Legislative Affairs, Washington, DC
Assigned to the Personal Office of Representative Solomon P. Ortiz

- Served as the Military Legislative Assistant for Congressman Ortiz. Advised the Congressman and the Chief of Staff on all national security matters to include the preparation of briefing memos on Armed Services Committee hearings and meetings, met with constituent groups and military representatives regarding issues of concern to the Congressman, and wrote letters to respond to constituents' inquiries. Researched and recommended legislative and report language proposals for possible inclusion in the National Defense Authorization Act.
- Advise the Congressman and other legislative staff on other issue areas including banking and finance, budget, FEMA, and government reform and oversight.

Contingency Operations Supervisory Budget Analyst, August 2004 – October 2005
Headquarters Marine Corps, Programs & Resources Department, Washington, DC

- Led Programs & Resources (P&R) efforts in support of the FY 2006 Supplemental funding request, including the creation of an online requirements submission and tracking system. Responsible for the initial submission of the FY 2006 Supplemental to the Department of the Navy to include estimates from the Contingency Operations Support Tool, field requirements, and a portion of Reset the Force study
- Served as the primary liaison for P&R for the Marine Corps FY 2005 Supplemental funding request to Congress. Provided briefings, responded to Questions for the Record, wrote information and position papers, and tracked Supplemental progress. Focused specifically on the Marine Corps Demand on Equipment study, Force Structure Review initiatives, and other Marine Corps priorities. Accompanied Professional Staff Members on site visits and meetings with subordinate commands.
- Served as the Marine Corps' representative to the Joint Improvised Explosive Device (JIED) Task Force's Resource Board and P&R's representative to the Marine Corps' Improvised Explosive Device (IED) Defeat Working Group. Provided resourcing guidance, financial tracking, briefings, and other information to Congressional committees on USMC IED Defeat efforts.

Navy Working Capital Fund Budget Analyst, July 2001 – July 2004
Headquarters Marine Corps, Programs & Resources Department, Washington, DC

- Formulated the Marine Corps portion of the Navy Working Capital Fund budgets totaling approximately $500M. Analyzed and approved budget submissions from the Marine Corps Logistics Command and bases and stations across the Marine Corps to the Department of the Navy, Department of Defense, Office of Management and Budget, and the Congress.
- Reviewed monthly execution reports for both Depot Maintenance and Supply Management Working Capital Fund accounts. Evaluated data for variances from previous budget submissions and made recommendations to Logistics Command on future execution policy.
- As a Presidential Management Intern (PMI), spearheaded the USMC's recruitment of new PMIs, including organizing interview spaces, scheduling interviews, and conducting interviews. Developed the Marine Corps PMI program to include familiarization trips, educational opportunities, and rotational experiences.
    - *Rotation to Chief of Naval Operations' Executive Panel*, October 2002 – December 2002
    - *Rotational Assignment to Marine Forces Pacific (MARFORPAC), G-8*, May 2002 – June 2002
    - *Rotational Assignment to Programs & Resources Budget Coordination Branch*, February 2002 – April 2002

OTHER EXPERIENCE

Associate Director of Transportation for Special Services, May 2000 – August 2000
Democratic National Convention Committee, Los Angeles, CA

Special Assistant for Management and Administration, November 1997 – July 1999
The White House, Management & Administration, Washington, DC

Political Fundraiser, October 1997
Glendening/Townsend Campaign Committee, College Park, MD

Budget Director, April – July 1997
Denver Summit of the Eight (G-8), Denver, CO

Presidential Gala Budget Director, November 1996 – February 1997
Clinton/Gore Presidential Inaugural Committee, Washington, DC

Budget Coordinator, August 1996 – November 1996
Clinton/Gore '96, Washington, DC

Special Assistant to the Director, April 1995 – July 1996
The White House, Office of Administration, Washington, DC

EDUCATION

Master of Public Administration, May 2001
The University of Georgia, Athens, GA

Bachelor of Business Administration, concentration in Marketing, May 1995
The George Washington University, Washington, DC

Laura Parker McAleer

(b)(6)

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PROFESSIONAL EXPERIENCE

OFFICE OF THE SECRETARY OF THE NAVY Washington, DC

Confidential Assistant to the Secretary of the Navy April 2006 – Present

- Serve as a direct report handling a wide range of high-level assignments of sensitive and personal interest to the Secretary of the Navy, including strategic communications efforts, personnel issues, congressional and political matters. Specific responsibilities include:
  - Provide rapid research and evaluation, background material, and recommendations to the Secretary in support of interactions and meetings with Federal, state, and local officials
  - Assist with the planning and preparation of the Secretary's protocol and public affairs activities
  - Work with respective legislative and appropriation liaison offices to identify and advance proactive opportunities for increased congressional engagement
  - Provide input and oversight with speechwriting and congressional correspondence
  - Establish and supervise the administrative practices and procedures relevant to the operation of the Immediate Office of the Secretary, as well as facilitate the information flow and continuity between civilian and military personnel
  - Manage the Secretary's tasker system to capture principal directives, concerns and key points from meetings with senior military and civilian personnel within the Department, ensuring appropriate assignment and effective completion of requested action
  - Regularly participate in the Secretary's ongoing strategic management review efforts
- Completed Lean Six Sigma Executive Leadership Champion & Green Belt Courses
- Maintain Top Secret/SCI clearance

U.S. SENATOR MEL MARTINEZ Washington, DC

Professional Staff Member & Military Legislative Assistant February 2005 – April 2006

- Served as the principal foreign policy and national security advisor to Republican Senator on the Foreign Relations Committee. Primary responsibilities included managing the Senator's foreign operations, defense, and military construction appropriations, as well as providing timely and succinct analysis on key legislative issues and votes.
- Served as the lead analyst and staff representative for the Chairman of the Senate Subcommittee on African Affairs. Responsibilities included:
  - Execution of all subcommittee hearings, including nomination hearings for presidentially appointed positions; determination of hearing subject matters, witnesses, and logistics; preparation of hearing background material, remarks, and points of inquiry
- Served as the Military Legislative Assistant. Responsibilities included:
  - Advanced the Senator's key defense legislative priorities, including installation improvement, equipment procurement, and strengthening personnel and family benefits
  - Oversaw defense related constituent inquiries and military base/community matters
  - Coordinated and provided staff support for the Senator's foreign and domestic military related travel, including a statewide tour of Florida's military installations and an official congressional visit to Brazil, Uruguay, Chile, and Colombia

U.S. SENATOR MIKE DEWINE Washington, DC

Legislative Assistant November 1999 - February 2005

- Served as the principal foreign policy and national security advisor to senior Republican Senator on the Appropriations and Intelligence Committees. Responsibilities included:
  - Primary staff for all legislative and appropriations matters pertaining to foreign policy, defense, intelligence and veterans affairs
  - Drafted the Senator's official statements, correspondence, and op-ed pieces
  - Supervised four Department of Defense military fellows, as well as two Legislative Correspondents
  - Developed and advanced legislative initiatives relating to military personnel, health, tax, education, international trade, and humanitarian assistance, including the Reserve Component Tax Assistance Act, Microenterprise for Self-Reliance Act, Conflict Diamonds Act, Department of Veterans Affairs Nurse & Dentist Appreciation Acts, National Guard & Reserve Comprehensive Health Benefits Act, Department of Veterans Affairs Education Equity Act, and Combat for College
  - Coordinated and conducted official foreign travel to monitor international policy developments, including visits to Haiti, Venezuela, Germany, Latvia, Romania, Taiwan and Bulgaria

U.S. SENATE COMMITTEE ON FOREIGN RELATIONS Washington, DC

Legislative Correspondent, Staff Assistant, & Intern July 1996 - November 1999

- Responsible for Majority Staff Correspondence related to the Western Hemisphere, Europe, arms control, proliferation, and humanitarian assistance
- Authored background reports and memoranda for legislative and administrative staff
- Assisted professional staff with research, writing, casework and hearing preparation
- Managed office intern program

MILITARY SERVICE

U.S. NAVY RESERVE February 2002 - present

- Selected for Direct Commission Program as an Intelligence Officer, with subsequent assignments at the National Maritime Intelligence Center and the Office of Naval Intelligence (ONI). Currently attached to the ONI Detachment at the U.S. Naval War College, providing wargame and exercise support
- Selected as Class Leader for 2003 Navy Reserve Intelligence Fleet Orientation Course
- One of three U.S. Navy Officers selected for participation in the 2004 Young Reserve Officer Workshop, annual session conducted by NATO's Inter-allied Confederation of Reserve Officers

EDUCATION

MASTER OF ARTS, NATIONAL SECURITY & STRATEGIC STUDIES

- U.S. Naval War College - Newport, Rhode Island - November 2003
- Command & Staff Diploma - College of Distance Education - June 2004

BACHELOR OF ARTS, GOVERNMENT/INTERNATIONAL STUDIES & SPANISH

- University of Notre Dame - Notre Dame, Indiana - May 1998
- University of Salamanca - Salamanca, Spain - Summer 1998
- Magna Cum Laude - Dean's Honor List - Pi Sigma Alpha

PROFESSIONAL AWARDS

- Legislative Appreciation Award, Reserve Officer Association, 2004
- National Legislative Proponent Award, Naval Reserve Association, 2004
- Patrick Henry Award, National Guard Association of the United States, 2003
- Legislative Appreciation Award, Reserve Officer Association, 2002

James H. McCall, Jr.
(b)(6) [redacted]

An experienced foreign affairs and national security analyst with a background in strategic thought and a record as a problem-solver. A self-starting and articulate leader offering independent and innovative thinking on current and future challenges, from foreign policy priorities to defense reform and the revolution in military affairs.

EXPERIENCE

Executive and Management

Eisenhower Institute (2002-2006) Washington, D.C.

Executive Director. Principal planning and administrative executive for a small think tank specializing in international affairs. Responsible for fundraising, new program development, board relations, and Institute administration and finance, including budgets. Coordinated collaborative activities with sister organizations. Reorganized Institute administrative and financial procedures.

Foreign and National Security Policy

George Bush Presidential Library Foundation (1999 - 2002) Washington, D.C.

Co-Director, George H. W. Bush Presidential Oral History Project. Principal member for foreign policy and national security aspects of the project. Also advised senior former members of the Administration in preparation for their interviews.

President George Bush and General Brent Scowcroft (1994 - 1998) Washington, D.C.

Worked closely with the former President and National Security Advisor in developing their respective accounts of the foreign policy of the Bush Administration, A World Transformed, (New York, Knopf, 1998) Analyzed and wrote on topics as diverse as US-Soviet relations, German reunification, US-China relations, Desert Shield and Desert Storm, and the collapse of the Soviet Union.

Ambassador Paul H. Nitze (1992 - 1998) Washington, D.C.

Senior Assistant/Chief of Staff to the former Deputy Secretary of Defense, Secretary of the Navy, and nuclear arms control negotiator. Analyzed current policy issues and wrote numerous briefs, articles and speeches on foreign policy, national security, and economic issues. These included NATO expansion, nuclear and precision guided weapons, strategic deterrence, Korea reunification, US-Russian relations, and US-European relations. Briefed Ambassador in preparation for interviews and public appearances.

Military

Officer, United States Army (active and reserve, 1984 -1996) Bad Kissingen, Germany

On active duty, supervised armored cavalry squadron communications security, troop training, operations, border intelligence gathering. Led highly-motivated and enthusiastic unit, cited as best in regiment in preparedness, training, and performance. Trained and mentored top border and reconnaissance officers in unit. Received highest leadership ratings and evaluations.

EDUCATION

The Johns Hopkins University, Paul H. Nitze School of Advanced International Studies Washington, D.C.

MA in International Relations and Economics May, 1992. Concentrations in International Law, International Economics, Political Economy, and Strategic Studies. Merrill Fellow.

Georgetown University Washington, D.C.

MA in Modern European History, December, 1985. Ph.D. candidate, Fellow and Lecturer/Teaching Assistant in Modern European History, specializing in Central European Diplomatic History. Research Assistant to Dr. Wolfram Fischer, Freie Universität Berlin, in German Economic History.

University of Exeter, UK. Continued Georgetown MA studies, qualified for additional MA in English

James H. McCall, Jr.

(b)(6) [redacted]

An experienced foreign affairs and national security analyst with a background in strategic thought and a record as a problem-solver. A self-starting and articulate leader offering independent and innovative thinking on current and future challenges, from foreign policy priorities to defense reform and the revolution in military affairs.

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Foreign and National Security Policy

(b)(6) [redacted]

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Georgetown University Washington, D.C.

MA in Modern European History, December, 1985. Ph.D. candidate, Fellow and Lecturer/Teaching Assistant in Modern European History, specializing in Central European Diplomatic History. Research Assistant to Dr. Wolfram Fischer, Freie Universität Berlin, in German Economic History.

University of Exeter, UK. Continued Georgetown MA studies, qualified for additional MA in English

History and Literature 1985-86. (Called to active duty US Army)

BSFS, awarded in May 1984. Concentration in International Relations and European Diplomatic History and Diplomacy. **Certificate in German Studies**, School of Foreign Service **Studied at Universität Trier, Germany, 1982-83.**

HIGHLIGHTS OF WRITINGS

Books:

McCall, James, The General. A Biography of Andrew Jackson Goodpaster (in progress)

Bush, George, and Scowcroft, Brent, A World Transformed, (New York, Knopf, 1998) Collaborated. Also audio version and forward to the German edition.

Nitze, Paul H., Tension between Opposites. (New York, Scribners, 1993) Researched, co-authored and edited.

Smith, Hedrick, The Media and the Gulf War, the Press and Democracy in Wartime. (Washington, D.C., Seven Locks, 1992) Researched, collected materials, edited.

Articles: (selected collaborations. Over 50 articles, speeches, presentations, and papers.)

Nitze, Paul H., and McCall, J.H., "Bretton Woods, Prosperity, and Security," in The Bretton Wood-Gatt System, Ed. Orin Kirshner, (Armonk, NY, 1995)

Nitze, Paul H., and McCall, J.H., "Contemporary Deterrence and Precision Guided Weapons," in Post Cold War Deterrence Study, (Washington DC, National Research Council, 1995)

Nitze, Paul H. "Is It Time to Junk Our Nukes?" **Washington Post**, January 16, 1994, p. C1 (*Outlook*) Also appeared in **Proceedings**, May, 1994.

_____. "Grand Strategy Then and Now: NSC-68 and Its Lessons for the Future," **Strategic Review**, Vol XXII, No. 1, Winter 1994.

Brian V. McCormack

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Professional Experience

March 2005 – Present

Department of Defense – Defense Fellow

- Currently serving as a Special Assistant to the Under Secretary of Defense for Acquisition, Technology and Logistics.
- Responsible for managing special initiatives and duties as assigned.

December 2004 – February 2005

Presidential Inaugural Committee – Liaison, Associate Director

- Managed a staff of fifteen charged with designing and executing an outreach plan for Congress, the Diplomatic Corps and Administration wide political appointees below Cabinet level rank.

July 2004 – November 2004

Republican National Committee Victory 04 - Operations Manager

- Managed a staff of twenty charged with creating and supporting events featuring Vice President Cheney, Congressional and local Republican candidates.
- Directed effort to maximize campaign's exposure while simultaneously gathering voter information for the Get-Out-The-Vote effort.
- Managed a budget of $3.4 million for fifty-three TV quality events across the country.
- Liaised with a variety of organizations to ensure that events were successful and FEC compliant.

June 2003 – June 2004

Presidential Envoy L. Paul Bremer III – Special Assistant

- Directed day-to-day operations and managed long term strategic planning for the Ambassador in Baghdad, Iraq.
- Supervised the progress and efforts of senior level U.S. Government, Iraqi officials, foreign diplomats and U.S. military.
- Directed the public announcement of the Transfer of Authority in June 2004; the public announcement of the new Iraqi Government in May 2004; and the visit of President Bush for Thanksgiving 2003.
- Traveled throughout the Middle East and worked closely with allies and Coalition Partners.

November 2000 – May 2003

Vice President Dick Cheney – Personal Aide

- Accompanied the Vice President on all official, political and international business.
- Ensured consistency throughout the Vice President's day and anticipated and addressed issues before they became problems.
- Served as a liaison between the Vice President and staff throughout all levels of government.
- Responsible for coordinating and disseminating sensitive information.

June 2000 – November 2000

Idaho Republican Party – Executive Director

- Responsible for all political and fundraising activities.
- Efforts resulted in a net gain in the Idaho Legislature.
- Coordinated all Bush-Cheney 2000 activities in state.

Education

September 1993 – May 1996

Boise State University; B.A. Criminal Justice Administration

August 1991 – May 1993

New Mexico Military Institute; A.A. General Studies

Maggie E. McCoy

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WORK EXPERIENCE:

The White House Gift Office – Deputy Associate Director, May 2006-Present

- Receive and appraise gifts for the President and Mrs. Bush by general public, heads of state, VIP's, and personal friends
- Assist with and direct volunteers and appraisers throughout the week
- Plan and organize initiatives to respond more efficiently to the American people on behalf of the President and First Lady
- Work with U.S. Department of State and National Security Council to obtain proper protocol information for foreign gifts
- Research Presidential events and speeches to ensure the accuracy of written communication between the White House, American citizens and people around the world
- Collaborate with other offices within the White House and Agencies within the Executive Office of the President including U.S. State Department and National Archives to develop appropriate acknowledgments for gifts and to preserve artifacts for the future Presidential library

The White House Gift Office & the Office of Presidential Messages - Intern, January-June 2005

- Facilitated public inquires regarding the status of gifts and Presidential messages requests sent to the White House
- Assisted staff members with various administrative work such as data entry, filing, addressing, planning, and organizing
- Worked with various Departments and Agencies to follow-up with protocol and correspondence inquires
- Hand-delivered Presidential messages and letters to the West Wing for approval and signature
- Volunteered in other White House offices including Students Correspondence, Comment Line, and Mail Analysis
- Maintained a good networking relationship with White House peers and staff members

S.H. Bell Company - Intern, July-August 2005

- Assisted staff members in general facility clerical work including learning to write and process Bills of Laden

EDUCATION:

Malone College, August 2002-May 2006

B.A. in Political Science, with a minor in Journalism, 3.874 GPA

HONORS:

- Graduated Magna Cum Laude
- Dean's List 2002-2006
- Alpha Alpha Omicron

ACTIVITIES and LEADERSHIP

- **Everyone Wins,** August 2006-Present
- Mentor at Stephens Elementary in Washington D.C. reading to children and tutoring in math and spelling
- **Republican National Committee,** July 2003-November 2006
- Volunteered with Bush-Cheney 2004 and for the 2006 Elections assisting with phone banks, door-to-door campaigning, and voter registration in Columbiana and Stark County, OH
- **Habitat for Humanity,** August 2002-May 2006
- Volunteered to help build houses in Canton, OH
- **Model United Nations,** April 2003- April 2006
- Acted as a member state and volunteered in state-wide Model U.N. conference
- **Teen World Bible Camp,** July 1997-July 2005
  Led other counselors, counselor for elementary and junior high school campers, taught Bible class, and wrote camp personal devotions
- **Students for Bush,** August-November 2004
- Board member- assisted with campaign headquarters in Stark County, OH
- **College Republicans,** December 2002-November 2004
- Organized meetings and volunteers for the local elections, set up speaker events
- **Student Activities Council,** August 2002-May 2005
- Planned and scheduled events for the student body

Maggie McCoy

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OBJECTIVE:

Prepared to make valuable contributions in the area of political science, communication, and in the office of Presidential Correspondence including receiving, responding to, and processing all correspondence addressed to President George W. Bush. Future goal of attending Law School.

QUALIFICATION SUMMARY:

- Confident in the knowledge of Political Science
- Experience in working with individuals and groups
- Willing to learn and adapt to new situations
- Strong written and verbal communication skills
- Computer proficiency with Intranet Quorum (IQ), Microsoft Word, PowerPoint, and internet project research
- Problem solving skills
- Competent decision making skills
- Consistently earned excellent evaluations
- Excellent organizational abilities
- Passionate about serving the American people
- Reliable work ethic
- Flexible but goal-oriented personality

INTERNSHIP:

White House Office of Presidential Correspondence Washington, D.C.
spring 2005

- Earned an excellent evaluation letter from supervisor upon the completion of the internship
- Concluded a successful internship in the Gifts Office which involved researching, appraising, and processing gifts and donors of the President's and First Ladies' gifts into the Presidential Correspondence system, other types of data entry and administrative work such as filing, addressing, planning, organizing, and interacting with the public on behalf of the White House
- Interacted with each staff member to learn what their job entailed, volunteered in other offices within Presidential Correspondence including Students Correspondence, Messages and Proclamations, and Mail Analysis
- Worked to ensure the efficiency and accuracy of written communication between the White House, American citizens and the people around the world on a range of issues and circumstances
- Learned professional, political, and administrative skills

S.H. Bell Company East Liverpool, OH 2005

- Assisted staff members in general facility clerical work including learning to write and process Bills of Laden

EDUCATION:

Malone College Canton, OH

Bachelor of Arts in Political Science GPA: 3.6143, Overall GPA: 3.8452 Graduated with 124.5 credit hours

Minor: Communication Arts

HONORS:

- Member of Alpha Alpha Omicron, Malone College's Pi Sigma Alpha chapter, the national political science honor society.
- Ranked in the top third graduating class
- Dean's list 2002-2006

ACTIVITIES:

- Student Activities Council
- Habitat for Humanity
- Chair of Students for Bush, Malone Chapter
- College Republicans
- Helping Hands
- Ohio Roundtable
- Republican National Committee 2003-2006
- Teen World Bible Camp Adult Counselor (10 years)
- Bible Quiz Fellowship Table Official (3 years)
- Model UN (3 years)
- Backyard Bible School for Inner-City Kansas City Youth
- Volunteer in the Presidential Inauguration 2005
- Volunteer in the White House Easter Egg Roll 2005

PROFESSIONAL DEVELOPMENT:

- Gap Leadership Two-Day Conference
- God's Mountain Five-Day Leadership Camp
- YEA 4-Day Leadership Conference (3 years)
- Teen World Leadership Training (4 years)

EMPLOYMENT:

- Brusters Ice Cream — Crew Leader: Sales experience, crew leading 15-20 people, and public interaction
- Honey Bee Tan — Sales Associate and Technologist: Certified technologist, administrative work, and sales

BRIAN E. MCDONALD

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PROFILE

- Confident decision maker with Federal government, military, and private sector experience
- Top performer with skills to analyze complex, emergent situations and devise workable solutions
- Strong leadership skills with commitment to teamwork and superior individual performance

EXPERIENCE

Deputy Director, Office of Cabinet Liaison
Executive Office of the President, White House, Washington, D.C., 2005-Present

- Deputy liaison between White House, Cabinet and Agency Principals and Departments
- Prepare briefing documents and weekly reports for the President and Senior Staff
- Coordinate President's Cabinet meetings, and White House briefings and events
- Coordinate internal communications and messaging on presidential priorities (e.g. War on Terror, Medicare, Immigration reform), track legislative developments, media reporting, online research
- Supervise staff and office operations to ensure consistent communication and information sharing between White House Offices and 20 Federal agencies

Director of Special Projects and Policy, Office of Presidential Correspondence
Executive Office of the President, White House, Washington, D.C., 2003-2005

- Principal policy advisor to Director of Presidential Correspondence and Manager of the President's electronic constituent communications
- Implemented Presidential e-to-mail program, White House development team.
- Performed extensive policy, legislative, and media analysis and print, television and online research and for effective, personalized communication efforts.
- *Analyst to Web Mail Administrator*. Made responsible for business analysis, management of numerous special projects to improve office operations

Columnist/Online Editor, ***Tyler Morning Telegraph***
T.B. Butler Publishing Co., Tyler, Texas, 2001-2003

- Online Editor responsible for managing website content, design, and architecture
- Managed staff of four online-copy editors. Coordinated newspaper sections and story placement with web content
- Interviewed, hired, and trained employees, as well as conducted performance evaluations
- Wrote copy and headlines, designed outreach to increase readership and revenue.
- *2002 Associated Press Managing Editors Award for Excellence in online media*

Navy SEAL, Special Operations Trauma Medic
United States Navy, Coronado, California, 1991-1998

- Trained in all areas of special operations for Naval Special Warfare
- Primary platoon duties included Special Operations Trauma Medic and Intelligence representative
- Supervised medical readiness and directed care of platoon and equipment for hazardous and lengthy special operations
- Planned, prepared, and presented mission briefings, intelligence analysis, and contingency assessments and analysis.
- Trained and advised Foreign Internal Defense and host nation militaries in special operations.

EDUCATION

University of Texas, Tyler, Texas
B.S. in Political Science, 2002

- Graduated *magna cum laude*
- GPA 3.85

Tyler Jr. College, Tyler, Texas
A.A. in Government, 2000

- Member, *Phi Theta Kappa*
- GPA 3.9

COLLIN MCMAHON

(b)(6)

"Never shall I fail my comrades. I will always keep myself mentally alert, physically strong and morally straight and I will shoulder more than my fair share of the task whatever it may be, one hundred percent and then some."
United States Army Ranger Creed

QUALIFICATIONS PROFILE

- Experienced proven combat leader and passionate advocate of issues facing veterans and military families.

PROFESSIONAL EXPERIENCE

OBAMA FOR AMERICA/VIRGINIA CAMPAIGN FOR CHANGE - Richmond, VA 2008

Veterans and Military Families Director

Directed the Obama for America/Campaign for Change's efforts to convey its message and vision for veteran's affairs and solicit the support of Virginia's 1.1 million veterans and the more than 1 million military family members living in Virginia.

Provided guidance to more than 3600 Virginia veterans and military family members who volunteered for the campaign.

Key Achievements:

- Developed a statewide program at each of the 45 campaign offices, which was designed to gather veterans and military family members in order to solicit the support of other veterans.
- Communicated weekly, via e-mail, to over 5000 veterans and military families in order to inform them of the past week's progress and the upcoming events throughout Virginia.
- More Virginia veterans and military family members voted for the democratic presidential nominee than any other since 1964, thus contributing to Virginia's electorate voting for the democratic presidential nominee, which had not been achieved in 44 years.

SEA ISLAND GOLF CLUB – Saint Simons Island, GA 2006 to 2008

Assistant Golf Professional

Served as Assistant Golf Professional for prestigious 5-star resort: home to North America's top rated golf resort.

Provided education to players of all skill levels. Trained all staff on operations and protocols, along with utilization of a new computer system. Fully accountable for golf club's three year master schedule, comprised of five golf courses, a learning center, corporate events, group clinics, and course closings for maintenance.

Key Achievements:

- Planned and operated the 2007 United States Golf Association's Senior Women's Amateur Championship, ensuring resort and courses received notable exposure and praise.
- Instrumental in implementation of seminar series designed at developing new golf professional skills in areas of budgeting, marketing, teaching, and mentoring.
- Developed a nationwide recognized junior golf program that produced a 100% increase in enrollment each of the next two years.

continued...

COLLIN MCMAHON

UNITED STATES ARMY RANGER - Savannah, GA 1998 to 2006

Special Operations Non-Commissioned Officer

As platoon sergeant, managed and planned the training of 35 highly trained special operations professionals. Conducted and supervised the execution of counterterrorism operations in Iraq and Afghanistan during multiple deployments to both areas of operation. Developed target analysis of terrorist training camps and recommended to senior officers how to best allocate and utilize resources in support of combat operations.

Key Achievements:

- Selected to serve as sole American Special Operation's liaison to British Special Operations unit during operations in Iraq.
- Developed and introduced more effective method of communication between cooperating allied special operation units from diverse international locations.
- Recognized for valor and service on multiple classified missions.

EDUCATIONAL BACKGROUND

JAMES MADISON UNIVERSITY – Harrisonburg, VA
Bachelor of Arts in Political Science (1998)

Graduate of United States Army Ranger School

AWARDS & ACKNOWLEDGEMENTS

- Draper Army Leadership Award -- Soldier of the Cycle – Advanced Individual Training
- Commandant's Award – United States Army Primary Leadership Development Course
- Distinguished Graduate – United States Army Basic Non-Commissioned Officer Course
- Bronze Star Medal; Air Medal; Combat Infantryman Badge; Combat Action Badge; Afghanistan Campaign Medal, Iraq Campaign Medal; Overseas Ribbon, Parachutist Badge; Ranger Tab; Good Conduct Medal, *2nd award*; Army Commendation Medal with 3 bronze oak leaf clusters; Army Achievement Medal with 4 bronze oak leaf clusters; Global War of Terrorism Expeditionary; Global War on Terror Service; National Defense Service Medal; Army Service Ribbon
- Selected to participate in The Next Generation Veterans for Obama -- group chosen to represent and convey the message of the campaign
- Chosen to appear on a live television veterans' forum during primetime at the Democratic National Convention
- Official Gatekeeper of the 2008 Democratic National Convention

DEWARDRIC L. MCNEAL

EDUCATION

1997 Morehouse College — Atlanta, Georgia
Bachelor of Arts in International Studies

Summer 2000 Nanjing University — Nanjing, China
Chinese Language and Culture Program

1998 University of London (SOAS) — London, England
Chinese Studies Program

PROFESSIONAL EXPERIENCE

July 2005-Present, The Brookings Institution — Washington, DC
Assistant Director, International Program, John L. Thornton China Center

- Coordinate and work closely with the China Center Director and Brookings-Tsinghua Center Director on strategic planning for both Centers and oversee the implementation of the annual research, outreach, fundraising, and program agendas
- Cultivate government, think-tank, and foundation relationships/partnerships for the China Center and the Brookings-Tsinghua Center for Public Policy (BTC)
- Promote the scholarship and research products of the Brookings China Center and the BTC in Asia and the United States
- Work with the Brookings Development staff to create and implement a fundraising and corporate relations strategy for the China Center/BTC
- Work with the Communications staff and international journalists to make sure that Center scholars are highlighted and featured in the major media sources giving expert analysis on the major issues in Asia
- Manage the combined China Center and Brookings-Tsinghua Center budgets
- Oversee and serve as project manager and primary contact for all for international programs, events and conferences held in Asia
- Manage the Washington and local Chinese staff at the China Center and the BTC

September 2003-July 2005, Youth Chance High School — San Francisco, CA
Associate Director, Outreach and Development

- Built partnerships and collaborations with local government, education, and community/youth service organizations in San Francisco
- Assisted Development Director with fundraising strategy and drafting of grant proposals for the schools academic and extracurricular programming
- Briefed the Principal/Executive Director and Board of Directors on federal, state, and local education policies that impacted California charter school funding and curriculum
- Taught Model United Nations, U.S. Civics, and led Youth and Government workshops

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February-August, 2002 Taipei Economic and Cultural Office Los Angeles, CA
Special Assistant to the Director

- Wrote policy-related articles for the organization's website and newsletter
- Drafted all English language correspondence from the director and staff to media organizations, universities, non-profit organizations, government agencies, and businesses in the Southwest region
- Served as a member of the organization's public relations team, which planned issues based publicity campaigns highlighting Taiwan's views on Cross-Strait relations between the Republic of China and the People's Republic of China.
- Lobbied U.S. government and non-governmental organizations to support positions that allowed Taiwan to have greater international diplomatic space and that supported Taiwan's 2002 bid to join the World Health Organization.

June-December, 2001 Congressional Research Service Washington, DC
Foreign Affairs Analyst

- Researched issues related to U.S.-China economic, political, and cultural affairs
- Provided non-partisan policy analysis to members of the United States Congress
- Cultivated and maintained information networks, individual, and organizational contacts to assist and enhance the quality of my research and analysis for members of Congress and their staff
- Published policy papers and reports for members of Congress
- Briefed Congressional staffers on China related issues important to U.S. national interests
- Participated in various workshops, panels, and conferences related to U.S.-China relations and Northeast Asian affairs

September 2000-June 2001 Yangzhou University Yangzhou, China
Foreign Instructor

- Taught various levels of English language comprehension to Chinese adult learners
- Team-taught with Chinese instructor a survey course on comparative China-U.S. history from the years 1960-Present
- Traveled to the Chinese countryside in Jiangsu Province on weekends to teach English language in rural areas and factory schools.
- Met with factory owners and local officials interested in learning more about the United States business community, prospective investors, and markets

PROFESSIONAL PUBLICATIONS

Published CRS Report for Congress RL31104 *China's Western Development Campaign* (September 12, 2001)
Published CRS Report for Congress RL31213 *China's Relations with Central Asian States and Problems with Terrorism* (December 17, 2001)
Published an article on behalf of Ambassador Jason Yuan entitled *Transcend Politics in the Interest of Health* carried by the Asia Media Network (May 2002)
McNeal, Dewardric L. "A Trouble View of Sina-U.S. Relations from Washington." *Issues and Insights: Building a Stable Northeast Asia: Views from the Next Generation, (2005) 27-29.*
McNeal, Dewardric L. "Cross-Strait Hold'Em. Waiting for the River Card or Going All In?" *Issues and Insights: New Views of Cross-Strait Challenges, (2006) 41-44.*

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PROFFESSIONAL DEVELOPMENT EXPERIENCES

Asia Pacific Leadership Program (APLP): A signature program of the East-West Center that focuses on leadership and cultural education with special emphasis on the Asia Pacific. The program links advanced and interdisciplinary analysis of emergent regional issues with experiential leadership and cultural training. Fellowship recipients leave the East-West Center with an expanded regional perspective, knowledgeable about the societies and issues of the Asia Pacific region, and trained to exercise leadership and promote cooperation in a variety of cultural, geographical and institutional environments (August 2002-May 2003).

Institute for International Public Policy Fellowship (IIPP): Established in 1994 by the U.S. Department of Education and the United Negro College Fund to recruit and train a culturally diverse and language proficient pool of internationalist for the 21st Century (June 1998-May 2000).

International Career Advancement Program (ICAP): Brings together mid-career professionals with senior government officials, researchers, and scholars for a weeklong program at the Aspen Institute. The Aspen program includes lectures, seminars, discussions and workshops design to explore the international problems and policy issues with which senior officials will have to deal over the next decade (September 10-19, 2004).

Socrates Society Fellow: Socrates Society is a forum in which next generation thought-leaders from across the various sectors of society come together in Aspen and in selected cities across the country to explore contemporary leadership issues that evoke conflicting and not easily reconcilable ideas and points of view. Socrates brings together a leadership cadre faced with tackling the global challenges of the 21st century. Socrates seminars and salons take up such diverse and important topics as energy security, civil liberties in times of war, bioethical dilemmas, and media and values.

COMMUNITY AND CIVIC INVOLVEMENT

Obama for America Campaign '08, Asia Policy Advisory Committee (outside advisor to campaign)
Kappa Alpha Psi Fraternity, Incorporated, Member
Constituency for Africa (China-Africa Committee), Member
Peace and Conflict Resolution Workgroup/East-West Center, VP of Outreach
Adams' Campaign '06 for Maryland House of Delegates, Campaign Chairman

REFERENCES

Furnished upon request.

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JEFFREY R. MCNICHOLS

(b)(6) [redacted]

(b)(6) [redacted]

QUALIFICATIONS OVERVIEW

- Primary defense policy advisor for House Armed Services Committee member
- Crafted and executed domestic and foreign policy agendas
- Experienced manager and researcher with Congress and the U.S. Navy
- Supervised intelligence watch center during combat operations
- (b)(6) [redacted]

PROFESSIONAL BACKGROUND

POLICY DEVELOPMENT

Legislative Director and Military Legislative Assistant
Office of Congressman John Kline (MN-2), 2004 - Present

- Trained and directed a three-member legislative team during the 110th Congress
- Led the legislative team in the development of all policy positions and legislative initiatives while acting as the primary advisor to the Congressman on all legislation regarding defense, foreign affairs, veterans, intelligence, homeland security, and trade issues
- Developed, in coordination with multiple stakeholders, a national combat veteran reintegration program for the National Guard and Reserve Components, drafted legislative language necessary for program implementation through the Defense Authorization bill and coordinated with Senate offices to secure introduction and passage of Senate companion legislation
- Organized, completed, and submitted Defense Appropriations and Authorization Member Projects that resulted in seventeen Minnesota projects receiving $68.9 million in appropriations funding
- Drafted numerous issue papers, policy memoranda, newspaper opinion-editorials, and press releases for the Congressman

RESEARCH AND ANALYSIS

Political-Military Intelligence Analyst
Joint Analysis Center, U.S. European Command, 2002 - 2004

- Researched and drafted analytical articles and memoranda on Russian foreign policy issues for national and U.S. European Command officials
- Selected as the sole U.S. European Command intelligence analyst covering political-military issues in Belarus, Moldova, and Ukraine
- Created briefings and point papers for senior U.S. European Command officials

Intelligence Liaison Officer

- Provided time-sensitive intelligence to peacekeepers from the Economic Community of West African States (ECOWAS) in Monrovia, Liberia
- ECOWAS observer on diplomatic mission to meet Liberian rebels and U.S. reconnaissance missions into the Liberian countryside
- Implemented turn-over of intelligence operations to United Nations forces following successful completion of U.S. mission

Human Intelligence Collection Manager

- Trained and supervised a six-member team during 24/7 wartime operations
- Managed production of over 200 human intelligence collection requirements for the U.S. European Command
- Developed web-based submission tool and production methods that increased intelligence report production by 25%

Assistant Strike Operations Officer
USS Enterprise, 2001 – 2002

- Coordinated input from six departments to create Commanding Officer's daily report of ship and air wing readiness levels to national and fleet-level officials
- Staff project officer for web-based readiness reporting system that contributed to accelerated fleet introduction

Battle Group Intelligence Officer

- Selected by battle group intelligence officer to lead five-member intelligence watch center; became the only non-intelligence designated officer to stand an intelligence watch
- Provided ship's command center and admiral's staff with indications, warning, and targeting information during strikes against Afghanistan

EDUCATION AND TRAINING

Master of Arts – National Security Affairs Naval Postgraduate School, Monterey, CA
Concentration in European and Russian regional studies; graduated with Distinction in July 2000 following completion of graduate thesis, *The Visible Hand: The Government-Industrial Relationship and Its Effects on Transatlantic Arms Cooperation*. GPA: 3.96/4.00

Bachelor of Science – Political Science U.S. Naval Academy, Annapolis, MD
Graduated with Honors in May 1999 following completion of undergraduate thesis, *The Effects of European Arms Industry Restructuring on Transatlantic Interoperability*. GPA: 3.36/4.00

Naval Intelligence Officer Basic Course
Graduated in June 2002 following completion of the U.S. Navy's five-month intelligence program; awarded the Distinguished Graduate Award by the Naval Intelligence Professionals association.

CHRISTOPHER J. MEYER

(b)(6) [redacted]

EDUCATION

2006-2008 **HARVARD UNIVERSITY**, John F. Kennedy School of Government — Cambridge, M

Master of Public Policy Candidate, May 2008

- *Edith Stokey Public Service Fellow* – full-tuition merit scholarship and stipend for "commitment to public service and demonstration of extraordinary leadership potential"
- Concentrations: Health Care Policy, Political Advocacy and Leadership
- Co-Chair, Elective Politics Professional Interest Council; Co-Chair, Republican Caucus; Senior Editor, *Kennedy School Review*, Event Coordinator, *Center for Public Leadership*
- Researcher, 2008 America's Best Leaders Project, *U.S. News & World Report*
- Course Assistant, Professor David Gergen's "Becoming a Leader"

2000-2004 **TULANE UNIVERSITY** — New Orleans, LA

Bachelor of Arts, Phi Beta Kappa, *Summa Cum Laude* with Honors, May 2004

- Majors: Political Science (International Relations), Political Economy (Law, Economics, Policy); Minor: Philosophy
- Honors Thesis: *Constitutional Issues of Sectarian Voucher Programs*

EXPERIENCE

May 2008-Present **HERITAGE FOUNDATION**, *Health Policy Fellow* — Washington, DC

- Collaborate with policy experts to research and write articles and memos that promote market-based health care reform

September 2007-March 2008 **ROMNEY FOR PRESIDENT, INC.**, *Policy Intern* — Boston, MA

- Prepared analytical research for health and education policy advisors
- Developed policy briefings for governor and campaign surrogates
- Authored press releases and briefing memos for senior staff including influential crime stats

2004-2007 **GOVERNOR BOBBY JINDAL**, *Policy Coordinator* — New Orleans, LA

- Developed policy position papers, message and legislative proposals, including health care and education reform, for 2007 gubernatorial campaign and previous congressional races
- Co-author, "Taking a Patient-Centered Approach Toward Health Care Reform," accepted for publication in *Harvard Law Review*

2004-Present **SUPERIOR VALET COMPANY, L.L.C.**, *Owner and Managing Partner* — Shreveport, LA

- Started business and grew it to city's largest valet company with 20 employees

Summer 2007 **OFFICE OF THE MAYOR, CITY OF NEW YORK**, *Graduate Intern* — New York, NY

- Assessed and briefed agency commissioners on NYC's emergency preparedness including terrorist attacks and other civil emergencies
- Monitored city's continuing response to World Trade Center health concerns
- Represented city before FCC's Commercial Mobile Service Alert Advisory Committee
- Created metrics and implementation plan for mayor's citywide agency recycling initiative
- Prepared drafts of NYC's Emergency Alert Warning System, Mayor's Office Continuity of Operations, and Emergency Public Communication Transformation Project plans

February-August 2006 **TEACH FOR AMERICA SUMMER INSTITUTE**, *School Director* — Houston, TX

- Served as Principal of West Briar Middle School
- Coordinated instruction of 400 students, with only 2 years of classroom experience (position usually requires at least 3 years of teaching)
- Managed curriculum specialist, 4 corps member advisors, and 20 faculty advisors in the training of 30 incoming TFA corps members
- Collected and analyzed student and corps member data to structure curriculum and adjust

programs at school site
- Achieved significant gains. 91% of all students passed high-stakes LAKS test

June 2004-June 2006 **TEACH FOR AMERICA GREATER NEW ORLEANS**, *Teacher* New Orleans, L

- Member of selective national service corps of outstanding college graduates who commit two years to teach in urban and rural low-income communities and become life-long leaders in pursuit of expanding educational opportunities
- Instructed students in Honors, Advanced Placement, and General Civics, Economics, and U S and World History courses at John McDonogh H.S. (2004-05) and following Hurricane Katrina, East St. John H.S. (LaPlace, LA, 2005-06)
- Motivated students to achieve significant academic gains; 100% of students mastered over 80% of content standards and passed social studies portion of high stakes LA GEE exam
- Coached Boys' Varsity and Junior Varsity Basketball Teams at John McDonogh H.S.
- Led TFA Social Studies Learning Team - monthly content and professional development seminar for corps members
- Implemented after-school tutoring and family advocacy program to increase student achievement
- Certified as Highly Qualified Teacher in all social studies area content under No Child Left Behind Act; engaged in over 200 hours of professional development opportunities

Summer 2005 **THE WHITE HOUSE**, *Summer Staff Assistant* Washington, DC

- Drafted and edited language for Presidential Messages, Addresses, and Proclamations
- Conducted vetting research in coordination with Public and Legislative Liaison Offices

LEADERSHIP

November 2005-August 2006 **BRING NEW ORLEANS BACK EDUCATION COMMITTEE**, *Volunteer* New Orleans, LA

- Developed long-term plans for reform and reorganization of Orleans Parish schools in wake of Hurricane Katrina
- Participated in public meetings of national experts and community stakeholders

2002-2004 **LOUISIANA FEDERATION OF COLLEGE REPUBLICANS**, *Chairman* New Orleans, LA

- Quadrupled state-wide membership from 800 members at 7 colleges and universities to 3500 members at 14 schools
- Coordinated largest statewide grassroots campaign during 2003 gubernatorial election lasting 72 hours and involving over 3000 volunteers

Summer 2004 **REPUBLICAN NATIONAL CONVENTION**, *Louisiana Delegate* New York, NY

- Elected as youngest delegate in state's history; served as delegation's Media Representative
- Spoke on closing educational achievement gap during prime time following Secretary of Education Rod Paige's address

2000-2004 **TULANE UNIVERSITY HONOR BOARD**, *President* New Orleans, LA

- Adjudicated cases of alleged academic violations of university Honor Code, recommended penalties to dean, advised accused students, and selected faculty and student Board members

HONORS

Teacher of the Month, East St. John High School, 2006
Trojan Outstanding Teaching Award, John McDonogh Senior High School, 2005
Pi Sigma Alpha Award in Political Science for "stimulating scholarship and intelligent interest in the study of government," Tulane University, 2004
Tulane University Crest Leadership Award for extraordinary service to Tulane community, 2004
Young America's Foundation "Club 100" Conservative Activist of the Year, 2004
Janus Society Award for "scholarship, leadership, honor, service, and commitment to Tulane College," 2004
Tulane University Legislative Scholarship, merit-based, full-tuition scholarship, 2001-04

WHITNEY J. MEYERS

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PROFESSIONAL EXPERIENCE

The White House, Washington, D.C. September 2006–Present
Office of Presidential Correspondence
Deputy Associate Director

- Directs the processing of public e-mails for President Bush and staff
- Track emerging issues and consult with the Office of Strategic Initiatives on policy responses
- Manage volunteers/staff and issue daily assignments
- Compile weekly issue reports that are distributed to senior staff
- Troubleshoot technical issues, successfully reconfiguring and streamlining entire "Public Comments" account

Correspondence Analyst May 2006–September 2006

- Managed daily operation of the White House public fax line, assigned executive responses, and forwarded correspondence to appropriate staff
- Collaborated with writers and support staff in the preparation and production of Presidential and policy form letters
- Researched and verified information of correspondence

The Law Office of Paula M. Powers, Springfield, OH September 2004–May 2005
Intern

- Drafted legal documents: health care directives, estate planning, and bankruptcies
- Updated and maintained client database and managed records
- Provided administrative support for the office manager

Office of U.S. Congressman Dave Hobson (OH-7), Washington, D.C. July 2004–August 2004
Intern

- Analyzed constituent correspondence and responded
- Updated and maintained constituent database
- Provided administrative support for the Chief of Staff and Legislative Assistants

The White House, Washington, D.C. Fall 2003
Office of Presidential Correspondence—Gift Office
Intern

- Researched and wrote highly-detailed reports, determining value of gifts received by the First Family and members of the White House staff
- Assisted in updating two-year backlog of White House gifts
- Maintained records of First Family and White House staff gifts

EDUCATION

Wittenberg University, Springfield, OH Degree Received: May 2005
Bachelor of Arts: Political Science
Minors: Business Management; East Asian Studies; Music

Beijing Foreign Studies University, Beijing, China January–May 2004
Studied Mandarin Chinese, Business, and Anthropology as Freeman Foundation grant recipient.

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LANGUAGE

Mandarin Chinese

- Listening and Speaking: Elementary Level
- Reading and Writing: Elementary Level
- USDA Graduate School, 2006 — Mandarin Chinese: Introductory Level II

ACTIVITIES & SKILLS

- Initiated and organizes a women's Bible study group
- Rick Santorum (R – PA), 2006—Volunteer, 96-hour trip
- Republican National Committee, 2005—Fundraiser
- Bush/Cheney '04, 2003–04—Volunteer
- Phi Sigma Alpha (political science honorary society)
- Significant experience using Microsoft Office products

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EDUCATION

George Washington University, Washington, DC
The Elliot School of International Affairs, 2008 GPA 3.6
Major: International Affairs. Discipline: International Development
Minor: Sociocultural Anthropology
Cuyahoga Community College, Cleveland, OH
Associates Degree May 2006, GPA 4.0
The Institute for International Cooperation and Development
December-May 2003

WORK EXPERIENCE

Executive Office of the President
Office of Presidential Personnel
Priority Placement Associate ***June 2009-present***
Assistant to Director of Priority Placement. Manage data and tracking of Presidential Appointment Candidates. Contribute to the selection of Candidates for Presidential Appointment. Attend meetings with constituency groups. Vetting.

Jim Martin for U.S. Senate, Atlanta, GA ***Nov.2008- Dec. 2008***
Chief Volunteer Coordinator, State of Georgia
Manager, Out of State Recruitment
Oversaw ground operations for the Out of State Volunteer program. Recruited volunteers from across the United States to travel and assist with the run-off election through new media and contact outreach. Compiled and managed data for over 200 volunteers in votebuilder database. Directed volunteer coordinators across 16 regions.

Obama for America, Ohio Campaign for Change, Springfield, OH ***Aug. 2008-Nov. 2008***
Volunteer Coordinator
Managed volunteer efforts across 6 counties in Southwestern Ohio. Facilitated communication between field organizers while implementing effective strategies in volunteer recruitment and retention. Built relationships in the community which resulted in opportunities for continued outreach. Managed regional office set up and a staff of office volunteers. Assisted Regional Field Directors with administrative tasks.

The George Washington University, Washington D.C. ***Jan. 2008-May 2008***
Anthropological Research Assistant
Assistant researcher to Dr. Patricia Kelly, assistant professor of anthropology and author of *Lydia's Open Door: Inside Mexico's Most Modern Brothel* Performed research for future publication on topics of suicide, migration, tourism, human trafficking. Compiled articles and research for courses on gender and inequality.

International Women's Democracy Center, Washington D.C. ***Aug. 2007-Jan 2008***
Program Intern
Expanded development and fundraising initiatives. Specialized in producing executive summaries, letters of inquiry, and full grant proposals to gain financial support for projects operating in Israel, Palestine, and Botswana. Initiated and maintained partnerships with corporations and local businesses in order to host fundraising events.

Ajuda de Desenvolvimento de Povo para Povo, Mozambique, Denmark ***Dec. 2003 – Aug. 2004***
Development Instructor
Taught English, rural health, nutrition and computer literacy at ADPP's Macuse Teacher Training College. Conducted training seminars for local staff and students covering topics such as HIV/AIDS education and

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human rights. Researched and helped author annual report describing project activities for the fiscal year. Served as a general assistant for the director of an orphanage. Organized and mobilized community initiatives such as adult outreach literacy program in coordination with other NGOs. Recruited and trained volunteers.

RELEVANT COURSEWORK

Development Anthropology, Human Rights and Ethics, Human Rights Advocacy, International Economics, Economics of Development, Research Methods (Sociology), Modern Standard Arabic I-VI.

SKILLS

(b)(6) Familiarity with MS Office applications, including word processing, spreadsheet applications, Outlook and PowerPoint. Trained in grant seeking and grant writing. Voter Activation Network. Ability to perform administrative functions.

REFERENCES

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Amy K. Mitchell

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EXPERIENCE

Managing Editor

The American Spectator: Washington, D.C. **August 2004-Current**

- Oversee and direct Washington, D.C.-based national, monthly magazine to ensure timeliness, accuracy with strong editorial and creative content.
- Lead technological developments for the magazine's website, Spectator.org, by expanding its capabilities to include a digital magazine, e-newletters, weblog (blog), and design overlay.
- Manage circulation and direct mail efforts, subscriber services, writers and scheduling, national sales and promotional distribution of magazine, oversee a budget of $1.5 million.
- Coordinate events for *The American Spectator* including its annual dinner, monthly "off-the-record" dinners, and other company-related functions.

Deputy Director of Communications, 2004 G8 Summit (1-year contract)

U.S. Department of State: Washington, D.C. **September 2003-August 2004**

- Responsible for overall image of the 2004 G8 Summit hosted by President George W. Bush.
- Directly accountable for logo authority and usage, graphic and editorial direction of all Summit-related publications and products (including main website, monthly newsletter to Georgia residents, delegate briefing materials, signs, branding of official Summit vehicles, security credentials, and promotional and commemorative products).
- Act as liaison with federal agencies including the White House, the U.S. Secret Service, the U.S. Postal Service, the Bureau of Printing and Engraving, and the U.S. Mint in preparation for the Sea Island Summit.
- Duties included budget management of $350,000, staff and contract supervision, material development, writing and copy-editing, product selection, and gift solicitation.

Manager of Book Promotions

Cato Institute: Washington, D.C. **May 2002-September 2003**

- Created "Best Seller" contender with Cato's pocket edition of "The Declaration of Independence and Constitution of the United States," selling over 165,000 copies sold in one-year yielding revenue of $250,000. New outlets included Restoration Hardware.
- Managed Cato's publications programs including marketing, sales, publicity and media outreach, advertising direction and development of new in-house strategies to create additional media share for the Institute.
- Responsibilities included writing of press releases, website development (including online store front for all Cato books and products), and direct mail initiatives.

PREVIOUS EXPERIENCE

- Editor in Chief/Associate Editor, *U.S. Congress Handbook/Campaigns & Elections*: Washington, D.C.
- Marketing Manager, National Book Network: Washington, D.C.
- Editorial Assistant, Perseus Books Group (Counterpoint Press): Washington, D.C.
- Publishing Assistant, Batsford Brassey, Inc.: Washington, D.C.

EDUCATION

University of California at Santa Barbara
Bachelor of Arts, Religious Studies: 1998

SKILLS/OTHER

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Mentor: University of California D.C. (UCDC Program), The Fund for American Studies
Computer Skills: MS Office: Proficient in Photoshop and Mac Applications

MICHAEL H. MOBBS
Political Resume

A consultant to OUSD(P) since November 2001, Mr. Mobbs is a member of the Policy Advisory Group, serving as Policy Advisor to the Under Secretary of Defense for Policy, Douglas J. Feith. He is also Director of the Detainee Policy Group, which Mr. Feith requested him to form as OSD's focal point for all matters relating to detainees held by the United States in the Global War on Terrorism.

From January 1982 until December 1985, Mr. Mobbs served as the Secretary of Defense Representative to the Strategic Arms Reduction Talks for Secretary Caspar Weinberger and Assistant Secretary (ISP) Richard Perle (Grade SES-04).

In December 1985 President Ronald Reagan appointed Mr. Mobbs as Assistant Director (Strategic Programs) of the US Arms Control and Disarmament Agency, following Senate confirmation (Grade PAS EL-IV). In that position Mr. Mobbs was responsible for ballistic missile defense matters, Anti-Ballistic Missile Treaty issues and intermediate-range nuclear force negotiations, as well as strategic arms negotiations with the Soviet Union. He was an early advocate of US withdrawal from the ABM Treaty after discovery in the 1980's of a large Soviet radar built in violation of that Treaty. At ACDA Mr. Mobbs also opposed efforts by the Senate's Democratic leadership to impose on the United States restrictive interpretations of the ABM Treaty that would have reduced US ability to develop ABM defenses.

After returning to the private sector in 1987, Mr. Mobbs assisted with *pro bono* legal services during the founding of the Center for Security Policy in Washington, DC and served for many years on the Center's Board of Advisors. During the late 1980s, when the proposed Intermediate-Range Nuclear Force (INF) Treaty was under consideration by the Senate, Mr. Mobbs joined Richard Perle, Douglas Feith and other former national security officials in writing a critical, article-by-article analysis of the draft Treaty. Part of the analysis prepared by Mr. Mobbs explained why, under US law, the President has the sole authority to interpret treaties to which the United States is a party, subject only to review by a court. That discussion responded to efforts by Senate Democrats to impose on the President unilateral interpretations of the INF Treaty found in neither its text nor its negotiating record.

An attorney by profession, Mr. Mobbs has had over twenty years of experience in the private law practice concentrating in international commercial transactions and corporate matters. His geographic specialty is Russia and the former Soviet Union. He has had long experience living and working in Russia and Eastern Europe and has served as the managing partner in the Moscow and Budapest offices of several major US law firms. He is fluent in Russian.

Mr. Mobbs is a graduate of Yale University, where he received a BA (summa cum laude) with exceptional distinction in Russian Studies. He holds a JD from the University of Chicago Law School. He has published numerous articles on international legal and security issues.

-- *March 2002*

MICHAEL HALL MOBBS

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SUMMARY

American lawyer with senior government experience in arms control negotiations and international security policy during Reagan Administration, specialty in US-Russian matters, significant transactional and commercial experience.

Served as Secretary of Defense Representative on US Delegation to Strategic Arms Reduction Talks (START). Appointed by President Reagan as Assistant Director (Strategic Programs), US Arms Control and Disarmament Agency. Was responsible for strategic and intermediate-range nuclear force negotiations, Anti-Ballistic Missile Treaty issues, and Strategic Defense Initiative matters related to missile defense research, development, testing, and command/control/communications.

Specialize in US-Russian transactions. In-depth working and living experience in Russia. Fluent in the Russian language. International and domestic commercial and corporate practice, including acquisitions, mergers, joint ventures, distribution and marketing, securities law, finance, export control, conflict of laws, foreign corrupt practices act, currency control, international tax planning and cross-border investment issues.

Industry experience in telecommunications, steel and bearing production, consumer goods, food and tobacco, pharmaceutical manufacturing and distribution, defense industry, missile fuel and rocket motor production and conversion.

Management experience in government and law practice. Substantial commercial work in Western and Eastern Europe. Published on various international business issues.

EDUCATION

1974 J.D. (Mandel Legal Aid Clinic) University of Chicago Law School

1971 B.A. (summa cum laude, Phi Beta Kappa, Honors with Exceptional Distinction in Russian Studies) Yale University

ADDITIONAL TRAINING

1969 Certificate of Completion, Russian Language, Literature & History Program (in Russian) University of Leningrad, USSR

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PROFESSIONAL EXPERIENCE

May 2001 - Present — **Member**
January 2001 - May 2001 — **Of Counsel**
Ludwig & Robinson, P.L.L.C.
Washington, DC

General corporate practice. Domestic and cross-border commercial transactions. US-Russian trade and investment. Domestic and international litigation. November 2001 to present: policy consultant to the Under Secretary of Defense for Policy.

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September 1998 - December 2000 — **Partner**
McDermott, Will & Emery
Moscow, Russian Federation

Cross-border investments, international commercial, corporate and securities practice. Managing partner of Moscow office, September 1998 to March 2000.

January 1994 - August 1998 — **Managing Partner**
Squire, Sanders & Dempsey, L.L.P.
Moscow, Russian Federation

Commercial and corporate transactions, cross-border investments, securities. Established and served as managing partner of Moscow office.

March 1990 - December 1993 — **Partner**
Stroock & Stroock & Lavan
Washington, DC and Budapest, Hungary

Commercial transactions, corporate matters and investments in Central Europe. Helped to establish Budapest office and served as co-managing partner in Budapest, 1990-1992.

June 1987 - February 1990 — **Member**
Feith & Zell, P.C.
Washington, DC

International commercial and corporate transactions. Civil litigation. Advice to defense manufacturers on international arms control treaties.

December 1985 - June 1987 — **Assistant Director for Strategic Programs**
U.S. Arms Control and Disarmament Agency
Washington, DC

Appointed by President Reagan, confirmed by U.S. Senate. Policy responsibility for nuclear arms negotiations with Soviet Union. Managed a bureau of approximately 25

professional and technical personnel ranging from foreign service officers to field-grade officers in all branches of military service. Top secret, SCI , and U.S. Department of Energy security clearances.

January 1982 - December 1985 **Representative of Secretary of Defense to Strategic Arms Reduction Talks and Nuclear and Space Talks (NST)**
U.S. Department of Defense
Geneva, Switzerland and Washington, DC

Appointed by Secretary of Defense Caspar Weinberger as Defense Department representative to U.S.-Soviet arm control negotiations in Geneva. Liaison with NATO in Brussels. Additional Geneva duties: Special Counsel to Head of U.S. Delegation to NST (Ambassador Max Kampelman), Chairman of U.S.-Soviet Joint Working Group on Confidence-Building Measures. Top secret and SCI security clearances.

April 1977 - December 1981 **Associate Attorney**
Stroock & Stroock & Lavan
Washington, DC

International commercial and corporate transactions in the United States and Central Europe. U.S.-Soviet trade transactions and consular/estate matters. Civil litigation.

June 1974 - March 1977 **Associate Attorney**
Bradley, Arant, Rose & White
Birmingham, Alabama

Civil and criminal litigation, trial and appellate.

HONORS AND AWARDS

1987 **Superior Honor Award:** Highest service award conferred by U.S. Arms Control and Disarmament Agency.

Other: Various academic awards and scholarships for study abroad.

BAR ADMISSIONS

District of Columbia, Alabama.

TRANSACTIONS AND PUBLICATIONS

See attachments.

MICHAEL HALL MOBBS

REPRESENTATIVE TRANSACTIONS AND SENIOR NEGOTIATING EXPERIENCE

- Represented a leading western manufacturer of steel and bearing products in a strategic investment with a Russian industrial partner.
  Russia 1997-2000.

- Represented the Russian Government in a tender for the sale of a strategic stake in the Russian telephone holding company "Svyazinvest."
  Russia 1995. Transaction value: $3 Billion +.

- Represented Kazakstan State Property Committee in privatizations of two margarine factories and a confectionery factory.
  Kazakstan 1994-95. Transaction value: $100 Million +.

- Advised and negotiated on behalf of a major U.S. defense company on projects to demilitarize Soviet ballistic missiles and convert their components into commercial products.
  Russia, Ukraine 1992-96. Transaction value: $40 Million +.

- Represented an international investment fund on various defense conversion projects and equity investments in Russian companies.
  Russia 1994-1999. Combined transaction values: $25 Million +.

- Represented leading international Scandinavian white goods manufacturer in acquisition of controlling stake in largest Hungarian white goods manufacturer.
  Hungary 1990-91. Transaction value: $75 Million +.

- As Assistant Director, U.S. Arms Control and Disarmament Agency, formulated U.S. policy on all arms control negotiations involving strategic arms, intermediate-range nuclear forces, and anti-ballistic missile defenses including advanced technologies under the Strategic Defense Initiative. Supervised preparation of instructions for Presidential approval and transmission to U.S. delegations at arms control negotiations with the Soviet Union in Geneva.
  Washington, DC 1985-87.

- As Representative of the U.S. Secretary of Defense on U.S. nuclear arms control delegations, represented Defense Department during inter-agency policy formulation and at negotiations with the Soviet Union. With other delegation members, executed Presidential instructions at negotiations on limiting strategic nuclear offensive arms.
  Geneva, Brussels, Washington, DC 1982-85.

MICHAEL HALL MOBBS

PUBLICATIONS

- "Preferences and Problems for Manufacturers Under Russian Law: An Overview," Final Report, Third Annual U.S.-Russian Investment Symposium, John F. Kennedy School of Government, Harvard University (1999)

- "The Current Legal Environment for Investment in the Russian Federation," Proceedings, SW Legal Foundation: Fortieth Annual Symposium on Private Investments Abroad, Matthew Bender (1997)

- "Environmental Protection in the CIS and Eastern Europe: Emerging Trends May Affect Your Business," Counsel to Counsel, Arthur Andersen & Co. (1993)

- "On the Road in Eastern Europe," Los Angeles Business Journal (1991)

- "Overview of the Laws Governing Foreign Investment in the USSR," Doing Business in Eastern Europe and Soviet Union, Federal Publications Inc. (1990) (co-author)

- "Remarks on Verification of Arms Control Agreements: New Hope in a New Era," Proceedings, American Society of International Law, (1988)

- "CBMs for Stabilizing the Strategic Nuclear Competition," Avoiding War in the Nuclear Age: Confidence-Building Measures for Crisis Stability, ed. John Borawsky, Westview Press (1986)

- "An Importer's Roadmap to U.S. Import Restrictions," U.S. Taxation of International Business Operations, Prentice-Hall (1980)

CHRISTOPHER BRIAN MOFFO

(b)(6)

GOVERNMENT, POLICY & POLITICAL EXPERIENCE

OBAMA FOR AMERICA – Office of Vice Presidential Nominee Joseph R. Biden Chicago, IL *July - November '08*

- Compiled daily briefings for the vice presidential nominee's spouse, Dr. Jill Biden, in coordination with the communications, political, policy, finance, and scheduling departments and state staffs.
- Drafted background information for event and press memos, political and finance clutches, calls with allied organizations, etc.
- Liaised with traveling and personal staff in preparing Dr. Biden for public and private engagements on the campaign's behalf.

NEW JERSEY BOARD OF PUBLIC UTILITIES – Legislative Liaison Newark/Trenton, NJ *March '07 – July '08*

- Coordinated with the Office of the Governor, state legislators and staffs, various State departments, and industry representatives regarding legislative matters related to climate change, energy security, renewable energy, telecommunications reform, etc.
- Prepared bill comments and Commissioners' testimony and assisted in drafting legislation concerning the Board's issue areas.
- Strengthened the Board's relations with key legislators and represented the Board at Senate and Assembly committee meetings.

NEW JERSEY BOARD OF PUBLIC UTILITIES – Policy Advisor to the President Newark, NJ *July '06 – February '07*

- Researched various policy considerations and afforded counsel to the President of the State's regulatory agency, who sits on the Governor's Cabinet. Issue areas included climate change, renewable energy, energy efficiency, and smart grid technologies.
- Provided staff support to the preparation of Governor Corzine's Energy Master Plan and to regional and national organizations.

OFFICE OF THE GOVERNOR OF NEW JERSEY – Policy Writer Trenton, NJ *February – June '06*

- Served as a policy writer—with a focus on education and transportation – in the Governor's Office of Constituent Relations

OFFICE OF THE GOVERNOR-ELECT – Corrections Policy Staff Lead Trenton, NJ *November '05 – January '06*

- Led Governor-elect Corzine's Corrections Transition Policy Group—a group of 25 community providers, academics, law enforcement officials and union leaders—in a two-month discussion of best practices in prisoner rehabilitation, reentry policy, combating recidivism, and countering gang violence and recruitment
- Assembled the Group's final report to Governor-elect Corzine (www.state.nj.us/governor/home/pdf/corrections.pdf.)

CORZINE FOR GOVERNOR – Policy Associate New Brunswick, NJ *July – November '05*

- Assisted the policy director, communications office, and surrogates with research and composition of campaign talking points.
- Created a collection of voter-friendly policy "one-pagers" for availability online and distribution to statewide field offices
- Coordinated and drafted all campaign responses to voters' policy-specific inquiries via mail, email, and office drop-bys.

JOHN KERRY FOR PRESIDENT – AZ Coordinated Campaign Deputy Field Director Phoenix, AZ *June – August '04*

- Assisted with the management of 40+ field organizers across the state of Arizona.
- Tracked individual organizers' daily progress, ensuring staff was meeting voter contact goals, volunteer numbers, etc.

ISTITUTO AFFARI INTERNAZIONALI (IAI) – Foreign Policy Fellow Rome, ITALY *June – August '03*
Italy's leading international policy think tank

- Invited to be the first American research fellow at *IAI* (funding provided through a competitive grant program at Harvard)
- Researched transatlantic relations, the history of Italian foreign policy, and Europe's involvement in the buildup to the Iraq War.

"OBAMA FOR AMERICA" VOLUNTEER ENGAGEMENT

- *New Jersey*: Hamilton Township Chair (Mercer County for Obama) since July '07; managed GOTV operations in Trenton
- *Nevada*: Five days of GOTV efforts in Las Vegas HQ, supervised statewide hotline on Caucus Day
- *Pennsylvania*: Weekends of canvassing in Montgomery and Bucks Counties
- *North Carolina*: Two days of canvassing in Durham; two days of GOTV volunteer management in Henderson

EDUCATION / FELLOWSHIPS

THE JOHN F. KENNEDY SCHOOL OF GOVERNMENT AT HARVARD UNIVERSITY Cambridge, MA *TBD*

- *Prospective candidate for two-year Master in Public Policy (MPP) program*
- Admission tentatively deferred until September '09; intended fields of study: foreign policy and energy security

HARVARD COLLEGE Cambridge, MA *September '00 – June '04*

- A.B. degree *cum laude* in the Field of Government, cumulative GPA of 3.312
- Language citations in Spanish and Italian
- Weissman International Internship Program, 2003 (www.ocs.fas.harvard.edu/students/global/weissman/weissman.htm)
- Recipient of the Shrewsbury Fellowship, 2004

COMMUNITY LEADERSHIP

- Board of Directors of the New Jersey Division, *United Nations Association of the United States of America (UNA-USA)*
- Former Secretary, *Hamilton (NJ) Democratic Municipal Committee*
- Active member and applicant interviewer, *Harvard Club of Princeton*

TEACHING / MENTORING

THE SHREWSBURY SCHOOL Shrewsbury, ENGLAND *September '04 – July '05*
One of England's oldest and most prestigious "public schools"

- Taught year-long courses in Spanish, WWII History, and Critical Thinking; lectured on American government and politics.
- Tutored Third Form students, fulfilled supervisory House duties, directed a House play, and coached debate and basketball.

THE PREFECT PROGRAM Cambridge, MA *September '01 – May '03*
Harvard's first-year peer mentoring program

- Advised dormitories of 25 first-year students on academic, social, and extra-curricular issues pertaining to life at Harvard.

CITY STEP Cambridge, MA *September '02 – May '03*
Non-profit service organization that fosters creativity and self-expression in elementary school students

- Met with 25 inner-city fifth-grade students twice a week, cultivating forms of self-expression and teaching dance compositions
- Participated in biweekly teacher meetings to improve classroom management and team-building skills.

PERFORMANCE

THE HASTY PUDDING THEATRICALS Cambridge, MA/New York City/Bermuda *December '02 – March '04*
America's oldest collegiate theatrical company, est. 1844

- Cast as the leading male role for two consecutive years, appearing in over 70 performances.
- Performed for nearly 20,000, including Martin Scorsese; Anjelica Huston; Sandra Bullock, and Robert Downey, Jr.

THE HARVARD DIN & TONICS Cambridge, MA / Worldwide *September '00 – August '02*
Harvard's internationally recognized 14-member all-male jazz a cappella group

- Sang for thousands on campus in performances across America and in 20 countries on a 10-week World Tour (summer of 2002).
- Elected Vice-President and Stage Manager; managed performances, maintained group relations and wrote comedy routines.

MISCELLANEOUS

Languages	(b)(6)
Travel	Thirty-one countries spanning Europe, Asia, Africa, Australia, and North America
Youth Distinctions	One of two NJ delegates to American Legion Boys Nation ('99) and the U.S. Senate Youth Program ('00)

ANNE MEREE MOREHEAD

(b)(6)

(b)(6)

EDUCATION

Coursework in Terrorism and National Security, National Defense University, Washington, DC, 2004-2005

Coursework in Terrorism and Interagency, Joint Special Operations University, Hurlburt Field, Florida, 2004

Doctoral Coursework in Romance Languages, University of Georgia, Athens, GA, 1999-2000

Master of Arts in Spanish, Middlebury College, Middlebury, VT, 1997-1998

Bachelor of Arts in History and Spanish, Wofford College, Spartanburg, SC, 1993-1997

FOREIGN STUDY

International Institute, Madrid, Spain, 1997-1998

University of Salamanca, Salamanca, Spain, 1995

LANGUAGES

(b)(6)

WORK EXPERIENCE

Special Assistant to the Assistant Secretary of Defense for Special Operations and Low-Intensity Conflict, Department of Defense, Washington, DC 2004-2005

Legislative Affairs Liaison for Information Analysis and Infrastructure Protection, Department of Homeland Security, Washington, DC, 2004

Assistant Director of Global and Government Affairs, Tew Cardenas, LLP, Washington, DC, 2003–2004

Translator and Interpreter for United States Federal Court, U.S. Marshall Service and U.S. Secret Service, South Carolina, 2002-2003

Spanish Professor, Governor's School for Science and Mathematics, Hartsville, SC, 2001-2002

Spanish Professor, University of Georgia, Athens, GA, 1999-2000

Spanish Professor, Francis Marion University, Florence, SC, 1998-1999

INTERNSHIPS

Center for International Policy, Washington, DC, 1997

Senator Strom Thurmond's Office, Washington, DC, 1993

MARK MOREHOUSE

(b)(6)

EXPERIENCE

2007-present **DEPARTMENT OF DEFENSE** *Special Assistant* Washington, DC

Action officer for terrorism/counterterrorism policy within the Office of the Assistant Secretary of Defense (Special Operations/Low-Intensity Conflict & Interdependent Capabilities)

- Prepare leadership for Counterterrorism Strategy Group meetings at National Security Council
- Develop and execute plans to obtain legislative authorities and advise leadership on congressional procedure
- Top Secret/SCI security clearance

2006-07 **DEPARTMENT OF DEFENSE** *Director, Budget and Appropriations Affairs* Washington, DC

Second in charge of staff within the Office of the Under Secretary of Defense (Comptroller/Chief Financial Officer) responsible for informing Congress regarding all matters relating to the budgetary, fiscal, and analytic activities of the Department

- Directed 20 people, including civil servants, active duty military and contractors
- Prepared Department leadership to present the annual budget to Congress
- Monitored congressional action and conduct budget liaison with Congress

2001-06 **REPRESENTATIVE JIM KOLBE** *Legislative Director* Washington, DC

Senior advisor to Member of Congress (Chairman, Appropriations Subcommittee on Foreign Operations) on policy, legislation, and appropriations regarding national security, homeland security, justice, veterans affairs, and financial services

- Interim Chief of Staff responsible for 19-member staff in Washington, DC and Arizona and Congressman's successful reelection campaign (September-December 2004)
- Supervised legislative staff in development and execution of legislative strategies
- Prepared Congressman for votes on legislation; committee hearings; meetings with public officials, constituents, and civic and business leaders; testimony; and public statements

1999-00 **M^C^CAIN 2000** *Veterans Outreach Coordinator* Alexandria, VA

Senior staff member on Senator John McCain's presidential campaign

- Developed and executed campaign strategy for veterans' political and financial support

1997-98 **DEUTSCHEBANK SECURITIES** *Vice President* New York, NY

1990-97 **LEHMAN BROTHERS** *Vice President* New York, NY

Sales and marketing of fixed-income securities to nationwide institutional client base

- Cultivated client base that averaged $30 million per day of new business
- Quadrupled sales production

MILITARY EXPERIENCE

1988-92 **U.S. ARMY RESERVES** *Company commander (Captain)* Red Bank, NJ

- Responsible for everything the company did or failed to do

1984-87 **UNITED STATES ARMY** *Platoon leader; executive officer; battalion staff* Ft Richardson, AK

- Responsible for 120 soldiers, 200 vehicles, $8 million of equipment, $1.2 million budget
- Planned, coordinated, and led complex military operations

Schools: Airborne, Ranger, Jumpmaster, Pathfinder, Air Assault, Infantry Basic and Advanced Courses

EDUCATION

2004 **GEORGETOWN UNIVERSITY, NATIONAL SECURITY STUDIES PROGRAM** Washington, DC

- Master of Arts, with Honors

1983 **UNITED STATES MILITARY ACADEMY** West Point, NY

- Bachelor of Science
- President, Class of 1983

ANNA E. MOREY

(b)(6)

EXPERIENCE

JYP Consulting — **Washington, DC**
Senior Associate — September 2005-Present

- Coordinate domestic political development
- Assist in the planning and logistical execution of fundraisers and campaign events across the country
- Assemble, manage, and execute finance operations for a congressman from Washington (06) and a senator from Rhode Island (08)
- Analyze and summarize political intelligence for principles and donor meetings
- Facilitate strategy with clients
- Research and disseminate briefings on principles and potential political contacts
- Deployed to Ohio (06) and Iowa (08) to implement regional Get-Out-The-Vote field operations

Democracy Radio, Inc. — **Washington, DC**
Finance Assistant — March-August 2005

- Assisted in all aspects of non-profit fundraising to include a $500,000 fundraising initiative
- Compiled and maintained constituency information
- Updated and maintained online content for Democracy Radio website
- Compiled research from media sources for online content and production of reports

MedChi, The Maryland State Medical Society — **Annapolis, MD**
Legislative Assistant — February-March 2005

- Tracked medical malpractice bills in the General Assembly
- Compiled legislative summaries for constituents through open source research
- Acted as a liaison between MedChi and medical professionals

Gephardt for President — **Washington, DC**
Intern to Regional Finance Director, Field Intern — May 2003-January 2004

- Maintained database for all financial donors
- Acted as a liaison with potential donors at fundraising events
- Gathered polling information for key campaign initiatives through grassroots campaigning

Co-Operation Ireland — **Dublin, Ireland**
Intern to Development and Special Events Coordinator — March-April 2003

- Compiled databases for fundraising events and annual donors
- Provided support to the development staff in event planning and post event follow-up
- Acted as a liaison between the charity and students in community building workshops

EDUCATION

Boston University College of Arts and Sciences — **Boston, MA**
B.A., International Relations — May 2004
Concentration in Foreign Policy and Security Studies
Minor: History, concentration in Irish Studies

Related Course Work

- U.S. National Security
- History of International Relations
- Geopolitics
- Economics
- Foreign Intelligence Systems
- U.N. Peacekeeping

Dublin Internship Programme — **Dublin, Ireland**
Studies in Irish History and Society — January-April 2003

- Conducted an anthropological study through coursework, in-country travel, and an internship with Co-Operation Ireland
- Facilitated dialogue between student groups to gather research on community initiatives sponsored by the organization

International TEFL Certificate — **Barcelona, Spain**
TEFL Program — August 2004

SKILLS

- Knowledge of Word, Excel, PowerPoint, Outlook, Access, and Publisher; (b)(6)

JESSICA A. MORRIS

(b)(6) [redacted]

WORK EXPERIENCE:

United States Department of Defense, Washington, DC — February 2004 to present
Public Affairs Specialist and Advance Officer, Office of Secretary of Defense, The Pentagon

- Plan and execute strategic communications plans for domestic and international travel for the Secretary of Defense and Deputy Secretary of Defense
- Manage, organize and execute domestic and international public affairs events such as town halls, troop visits, speeches, press conferences and interviews, for the Secretary and the Deputy Secretary
- Responsible for briefing the Secretary, the Deputy and the Assistant Secretary of Defense for Public Affairs on news developments, local issues and protocol
- Coordinate and produce Pentagon Radio Day, a yearly event bringing 25 radio stations to the Pentagon to interview 75 officials from DOD, the White House and the Cabinet
- Develop and maintain key public affairs relationships with the White House, U.S. Department of State, U.S. Embassies/Consulates, and foreign governments

United States Department of Energy, Washington, DC — January 2001 to February 2004
Special Assistant, Public Affairs

- Supervised incoming media requests for the Secretary of Energy
- Briefed the Secretary for television and print interviews
- Scheduled national television and print interviews
- Organized press conferences and events concerning agency announcements and initiatives
- Drafted press releases on Secretarial events, travel and statements
- Directed reporters to appropriate DOE source for background information

Office of United States Senator Spencer Abraham, Washington, DC — September 2000 to January 2001
Deputy Press Secretary

- Drafted and distributed press releases from the Senator's office
- Coordinated the Senator's home state radio schedule
- Assisted reporters with background on legislation
- Maintained press lists and contact with state reporters
- Assembled daily press clips on state and national issues pertinent to the Senator's portfolio

Creative Response Concepts, Alexandria, VA — September 1999 to September 2000
Account Associate

- Executed media strategies for political and corporate clients
- Co-led the publicity strategy for *New York Times* Bestseller, *Hell To Pay*, by the late Barbara Olson
- Coordinated radio interviews and op-ed placement for clients
- Drafted press releases and assisted with rapid response media plans
- Built and updated media contact lists

(more)

JESSICA A. MORRIS - Continued

INTERNSHIPS:

Georgia Emergency Management Agency, Atlanta, GA — June 1997 to September 1997
Public Information Intern

- Drafted summer weather advisories
- Assembled training presentation for statewide Public Information Officer training course
- Scripted statewide hurricane protection video as well as articles for quarterly magazine

EDUCATION:

Furman University, Greenville, SC — May 1998
B.A. in Political Science, *cum laude*
Concentration in Communications

CERTIFICATIONS:

(b)(6)

HONORS:

Presidential Appointee, George W. Bush Administration, 2001 to present
Pi Sigma Alpha, Academic Honor Society, 1998

Mark D. Pfeifle

(b)(6) [redacted]

- WORK EXPERIENCE -

Communications Advisor – Iraq Message/Event Director
The White House, Washington, DC (Oct. 2005 – Present)

- Coordinate Administration-wide media and event activity to promote President's efforts to achieve a stable and democratic Iraq
- Establish relationships with Capitol Hill to tie together message between Administration and congressional allies
- Develop surrogate operation with White House, Capitol Hill, State Department, Defense Department and allies
- Proactively setup interviews with Administration officials and editorial writers and columnists, on-line bloggers, Hispanic news organizations and radio and television programs
- Represent White House in meetings with Senate and House communicators and outside strategy meetings
- Coordinate rapid response team to reply to attacks and move positive messages on Iraq

Director, Social Security Information Center
U.S. Treasury Department, Washington, DC (Feb. 2005 – Oct. 2005)

- Coordinate Administration-wide activity for President Bush's initiative to strengthen Social Security system
- Developed and implemented media, outreach and event opportunities to highlight Social Security reform

Spokesman
Republican National Committee Victory 2004, Harrisburg, PA (Sept. 2004 – Nov. 2004)

- Served as primary media spokesman for Bush-Cheney campaign and RNC in battleground state of Pennsylvania

Communications Director
2004 Republican National Convention, New York, NY (March 2004 – Sept. 2004)

- Served as media strategist for successful convention to re-nominate President George W. Bush
- Spearheaded media campaign that produced more than 3400 TV, print, radio and web interviews
- Managed 225 staff and volunteers; coordinated message with Bush campaign and New York City Host Committee
- Conceived and implemented first-ever daily Spanish-language press briefing, targeted state reporter roundtables at a national convention and "Bloggers' Corner" to increase positive media coverage
- Received Polle Award for Best Overall Website of 2004 Political Cycle

Acting-Communications Director and Press Secretary
U.S. Department of the Interior, Washington, DC (Feb. 2001 - July 2002 / Dec. 2002 - March 2004)

- Served as top media strategist, spokesman and speechwriter for Interior Secretary Gale Norton
- Helped create message to pass president's Healthy Forest Initiative and Cooperative Conservation legislation

Communications and Policy Director
Forrester for United States Senate, Hamilton, NJ (July 2002 - Nov. 2002)

- Directed intense earned and paid media operation which ousted U.S. Sen. Robert Torricelli

Deputy Communications Director
Republican National Committee, Washington, DC (May 2000 - Feb. 2001)

- Managed staff of 20, including overseeing GOP's Internet, press, television and radio divisions

Principal Deputy Press Secretary
Republican National Committee, Washington, DC (June 1997 - May 2000)

- Wrote press releases, coordinated radio interviews, recorded and disseminated radio actualities

Correspondent-Stringer
Associated Press, Grand Forks, ND (May 1996 - May 1997)

- Wrote news, sports and feature stories

Marketing and Advertising Director
Grand Forks Air Force Base Leader, Grand Forks, ND (Aug. 1995 - May 1997)

- Coordinated publishing, advertising and delivery of 6,000 circulation weekly newspaper

Station Manager
KDRQ Radio, Wishek, ND (May 1994 - Aug. 1995)

- Managed staff of 5; increased revenue more than 400%; hosted political and sports programs

- EDUCATION -

- **Bachelor of Arts – Political Science and Communication:** University of North Dakota

- ACHIEVEMENTS AND SPECIAL PROJECTS -

Volunteer FEMA spokesman after Hurricane Katrina, September 2005; volunteer press assistant, FEMA recovery in New York City after 9/11 terrorist attack, September 2001; volunteer press assistant, Bush-Cheney Presidential Inaugural Committee, January 2001; press assistant, Bush for President, rapid response for 2000 Democratic convention, Los Angeles; Frequent guest host for nationally syndicated Radio America program "Nolan at Night," 1999 - 2000

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Eric Pierce

(b)(6) [redacted]

National Security Experience

Center for a New American Security — Washington, DC
Fellow and Congressional Liaison — April 2007 – Present
Collaborate with Dr. Kurt Campbell, Michèle Flournoy, and Dr. James Miller on research and reports focused on U.S. interests in Iraq, readiness of American ground forces, the future of the Department of Defense, the relationship between Congress and the Pentagon, global climate change and advancing Middle East peace. Serve as primary Congressional liaison on behalf of the organization and its principals.

Office of U.S. Senator Ben Nelson — Washington, DC
Defense and Foreign Policy Adviser — March 2001 – March 2007
Advised Centrist Democratic Senator who serves on the Appropriations Committee and as Chairman of the Armed Services Personnel Subcommittee. Areas of concentration: Iraq, Afghanistan, the war on terrorism, military personnel matters, strategic issues, emerging threats, NATO enlargement, the Middle East peace process, intelligence reform, and Darfur.

National Security Council — Washington, DC
Director, Transnational Threats — May 2000 – Feb 2001
Advised President of the United States and National Security Adviser on drug trafficking and other international crime issues. Primary areas of responsibility: the military, economic and humanitarian assistance package *Plan Colombia*, member of the Interagency Working Group on Organized Crime, and contributor to first International Crime Threat Assessment.

Office of the Secretary of Defense — Washington, DC
Country Director for Bolivia, Ecuador & Peru — July 1999 – May 2000
Coordinated counter-drug efforts in Bolivia, Ecuador and Peru for the ASD for Special Operations and Low Intensity Conflict (SOLIC) and DASD for Drug Enforcement Policy and Support (DEP&S).

Department of the Navy, Office of Program Appraisal — Washington, DC
Program Analyst — August 1998 – July 1999
Guided development of business reform initiatives collectively known as the Revolution in Business Affairs; served on the Housing Reform Round Table developing new guidelines for enlisted personnel.

Other Professional Experience

Obama-Biden Presidential Campaign — Dayton, Ohio
Regional GOTV Director — October 2008 – November 2008
Successfully directed get-out-the-vote effort during the last five weeks of the campaign helping to place this critical state in the win column. Drafted needs assessment for the Columbus HQ, identified Staging Locations throughout the region for neighborhood teams, set up regional boiler room for Election Day, established relationships with county election officials, conducted GOTV trainings, and slotted and managed out of state volunteers in Montgomery County and 13 rural counties in southwest Ohio.

The Elliott School of International Affairs — Washington, DC
Adjunct Professor, George Washington University — March 2008 – Present
Teaching skills course and capstone program workshop introducing students to political analysis as it is practiced outside an academic setting, with a specific focus on U.S. national security issues.

U.S. Representative Peter Deutsch — Washington, DC
Legislative Aide — April 1998 – July 1998
Drafted correspondence from Florida constituents and statements for the Congressional Record.

Department of Economic Development, City of Jackson — Jackson, MS
Project Assistant — August 1997 – February 1998
Studied the economic impact of transforming a depressed area mall into a medical plaza.

Peter Hart Research Washington, DC
Research Associate February 1997 – May 1997
Transcribed focus groups and prepared executive summaries for political and corporate clients.

Clinton/Gore '96 Tallahassee, FL
Youth Vote Director July 1996 – December 1996
Developed and implemented state youth vote project, supervised regional staff and campus coordinators for 28 colleges and universities.

Landrieu for U.S. Senate Baton Rouge, LA
Director of Advance April 1996 – June 1996
Directed statewide advance operations for U.S. Senate announcement tour.

Southern Strategies Baton Rouge, LA
Researcher March 1996 - April 1996
Drafted a report on the "local option" gaming referendum during a special legislative session.

Clinton-Gore '96 Manchester, NH
Deputy Press Secretary Dec. 1995 – March 1996
Drafted press releases, monitored opposition activity in print/electronic media, and handled press inquiries.

Beverly Bruce for State Representative Shreveport, LA
Campaign Manager Oct. 1995 – December 1995
Managed staff, directed paid/free media, field and opposition research efforts on winning race.

Mary Landrieu for Governor Baton Rouge, LA
Assistant to the Campaign Manager March 1995-October 1995
Maintained schedule and budget for Manager, assisted in paid/free media strategy.

Education

The Johns Hopkins School of Advanced International Studies (SAIS) - Washington, DC
Master of International Public Policy, concentration in Middle East Studies

Louisiana State University - Baton Rouge, LA
Bachelor of Arts in American History, minor in Political Science

(b)(6)

Professional and Voluntary Activities

Member, Obama-Biden Defense Strategy Policy Team and Congressional Liaison Team
Advisory Board Member, Nuclear Security Budget Project, Carnegie Endowment for International Peace
Board Member, DC Chapter, Council for Emerging National Security Affairs (CENSA)
Member, Congressional Advisory Committee, Truman National Security Project
Participant, Aspen Institute's Socrates Program
Learning Mentor, Higher Achievement Program (HAP)

Honors/Recognition

Department of Defense Award for Outstanding Achievement, 2000
Appointed U.S. Defense Department Fellow, 1998
Team Leader, AmeriCorps Pilot Program, 1993

John F. Plumb, Ph.D.

(b)(6)

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HIGHLIGHTS:

U.S. Navy military experience: Active duty submarine officer (6+ years), active reserves (8+ years), mobilized in support of Operation Enduring Freedom (2007).

Congressional experience: military and scientific advisor to United States Senator Ken Salazar (3 years). Served as the primary interface for the Senator with DoD and the scientific community regarding defense, space, and science policy matters on behalf the Senator. Provided Senator Salazar with briefings, policy recommendations, and advice on communication strategies for those issue areas. Worked with Congressional staff on both sides of the aisle to promote policy initiatives.

Coalition builder: Created and maintained an informal network of 40+ scientific and engineering professionals throughout the federal legislative and executive branches. Successfully coordinated diverse non-profit and corporate interests for support of a successful federal carbon capture and sequestration legislative proposal. Single handedly built a coalition of mid- and senior-grade Naval officers throughout the Kuwait and Bahrain area of operations to maximize force efficiencies in support of Operation Enduring Freedom. Senate work on satellite export controls resulted in trusted contacts throughout Congress, industry, and numerous Executive Branch agencies.

Science and Engineering professional: Expert at understanding, researching, evaluating and explaining a wide range of scientific and engineering proposals. Strong technical background combines Navy nuclear engineering officer experience with a Ph.D. in Aerospace Engineering.

CIVILIAN EXPERIENCE:

Military and Science Advisor, Office of United States Senator Ken Salazar **2005 - 2009**
AAAS Congressional Fellow (2005)
Served as military and scientific advisor to United States Senator Ken Salazar, first as a Congressional Science & Technology Fellow through the American Association for the Advancement of Science and then as Senate staff. Defense legislative portfolio focused on Colorado interests, including the military and commercial space economy, satellite export controls, chemical weapons disposal, United States Northern Command, proposed expansion of army training grounds, High Altitude Aviation Training, mental health treatment for veterans, and funding priorities for Colorado bases.

Senior Analyst, ARINC Engineering Service **2004**
Postdoctoral Research Faculty, University of Colorado
Responsible for the investigation of multipath effects on Global Positioning System receivers for aircraft landing systems, analyzing approaches for traditional runways as well as aircraft carriers. Research was funded by ARINC Engineering Services, first through a postdoctoral appointment and then directly as a company employee.

Research Assistant / Ph.D. Candidate, University of Colorado **2000 - 2003**
Dissertation Topic: Global Positioning System (GPS) Carrier-Phase Time Transfer. Research included absolute calibration of GPS dual frequency receivers, real world tests of laboratory results, and extensive software analysis and testing of time transfer techniques. Strengths in complex logic and mathematics, including statistical analysis of many variable systems.

MILITARY EXPERIENCE:

Project Officer, Operation Enduring Freedom **2007**
Served as Company Commander for 125 sailors mobilized to the Middle East to enforce customs and USDA requirements on returning service members and equipment. Successfully formed, from the ground up, a network

of officers throughout the region to maximize efficiencies and communications across 7 separate Navy commands.

Unit Commanding Officer, United States Naval Reserves **2000 - present**
As Commanding Officer, responsible for the training and military readiness of 4 separate units (2 year assignments), each ranging in strength from 15 to 45 sailors. Individual units have provided maintenance and manufacturing support to the Pacific submarine fleet, supported a mobile communications cell for emergency military support, provided maintenance support to a submarine tender based in the Mediterranean, and provided pier sentry services to the Atlantic submarine fleet. These duties served concurrently with civilian employment. Current rank: Commander (select).

Senior Instructor, Naval Nuclear Power Training Command **1998 - 2000**
As a Submarine Warfare and Engineer qualified officer, responsible for the classroom instruction of hundreds of United States Naval Officers every year in those principles of science and engineering fundamental to the design, construction, operation and maintenance of Naval Nuclear Propulsion Plants.

Submarine Officer, USS San Juan (SSN-751) **1995 - 1998**
Gained valuable leadership, managerial, and teamwork building skills as a junior officer on board a fast-attack nuclear submarine. Qualified in Submarine Warfare and as Engineer Officer. Entrusted with the safe and efficient operation of both the ship and the nuclear reactor while supervising watch teams of over 25 sailors.

EDUCATION:	2003	**Ph.D. Aerospace Engineering**	University of Colorado at Boulder
	1994	**Navy Nuclear Power School**	United States Navy
	1993	**M.S. Physics**	University of Colorado at Boulder
	1992	**B.S. Physics**	University of Notre Dame

(b)(6)

HONORS/AWARDS: American Association for the Advancement of Science (AAAS) Congressional Science & Technology Fellowship, Navy Commendation Medal (2 awards), Army Commendation Medal, Navy Achievement Medal (5 awards), Naval Expeditionary Medal, Arctic Service Ribbon, Sea Service Ribbon, Naval Submarine League Outstanding Achievement Award, University of Notre Dame Student Leadership Award, Phi Beta Kappa – member.

2008 CAMPAIGN VOLUNTEER WORK:

January: Obama for America, South Carolina primary (1 week, Charleston)
February: Obama for America, Massachusetts primary (2 weeks, Boston)
August: Selected for inclusion in Steven Spielberg/Tom Hanks video tribute to veterans, "A Timeless Call," shown at the Democratic National Convention
October: Colorado Coordinated Campaign (4 weeks, Denver/Greeley/Fort Collins/Aurora)

LARISSA A. PLUNTO

(b)(6)

SUMMARY OF QUALIFICATIONS

- Highly focused and results-oriented in supporting complex, deadline-driven operations.

PROFESSIONAL EXPERIENCE

DEPARTMENT OF DEFENSE– Washington, D.C. July 2007 to Present
OFFICE OF THE WHITE HOUSE LIAISON

Special Assistant to the White House Liaison/Defense Fellow
Schedule C Political Appointment from the President of the United States

- Advisor to the White House Liaison and Deputy White House Liaison on the President's Boards and Commissions at the Department of Defense; including vetting and selecting of committee members, subcommittee members, and consultants.
- Advisor on Federal Advisory Committee Management and related regulations, guidelines, and laws.
- Serve as Liaison between the Office of the White House Liaison, and the Washington Headquarters Services, Executive and Political Personnel, Human Resources Directorate
- Responsible for expediting political appointees through the human resources process, coordinating with appointees for in-processing and security procedures, and representing the interests and objectives of the White House Liaison's Office to the Washington Headquarters Services Office.
- Prepare weekly reports, compile memorandums for the White House Liaison, and provide analytical recommendations to both offices.

DEPARTMENT OF DEFENSE– Washington, D.C. September 2006 to July 2007
OFFICE OF THE AIR FORCE GENERAL COUNSEL

Personal and Confidential Assistant to the Air Force General Counsel
Schedule C Political Appointment from the President of the United States

- Responsible for handling a wide range of sensitive and confidential special assignments of great personal interest and concern to the Office of the General Counsel
- Independently made extensive travel arrangements and advance work for International and Domestic TDY trips.
- Served as Liaison for the General Counsel and maintained Principal's calendar and meetings.
- Advised the General Counsel on current political and media issues.

UNITED STATES HOUSE OF REPRESENTATIVES– Washington, D.C. January 2003 to November 2005
HOUSE REPUBLICAN CONFERENCE

Manager of Committee Relations (2/05-11/05)

- Train and manage all personnel in the office of Committee Relations
- Maintain all duties of Committee Liaison

Continued...

Committee Liaison (4/03-2/05)

Specifically oversaw the Armed Services, International Relations, Homeland Security, Government Reform, Financial Services, Intelligence, Judiciary, Rules, Budget, Ways and Means (trade), and Small Business Full Committee; as well as, Defense, Foreign Operations, Homeland Security, Commerce/Justice/State, and Leg Branch Appropriations Sub-Committees.

- Work with Committees on legislation, amendments, and talking points
- Coordinate and develop Floor debate and strategy on legislation concerning my Committees and issues as well as Prepare Daily and Weekly Floor briefings of legislation for Members and Staff
- Prepare memos, speeches, special orders, and one minutes concerning issues relevant to my Committees
- Attend Congressional staff delegations overseas and meet with NGO's, government officials, and government organizations, etc.
- Respond and address concerns, issues of staff or Members, concerning Committees, vote justifications and legislation

Intern (1/03-4/03) *Legislative research and assistant to staff with Conference activities

UNITED STATES HOUSE OF REPRESENTATIVES– Washington, D.C. January 2003 to April 2003
HOUSE MAJORITY LEADER - TOM DELAY

Intern **Legislative research, administrative support, and preparation of resource kits*

CAMPAIGN EXPERIENCE

John Campbell/Congressional – California	October 2005
George W. Bush/Presidential – Broward County/Florida	October-November 2004
Alice Forgy-Kerr/Congressional –Kentucky	February 2004
Sam Katz/Mayoral – Pennsylvania	November 2003
Lamar Alexander/Senatorial – Tennessee	2002
George W. Bush/Presidential – Tennessee	2000

EDUCATION

Carson Newman College
Jefferson City, TN 1998-2002

Bachelor of Arts, Political Science

- Emphasis in Pre-Law and International Relations/Concentration in Mass Communications

(b)(6)

(b)(6)

Alexis Prieur

SUMMARY OF QUALIFICATIONS

- Proven ability to manage and motivate staff to perform at their best in a high pressure environment.
- Wide experience with factual and case analysis for policy development and advocacy, litigation preparation and human rights documentation.
- Coursework and research in Islamic law, experience in human rights law application during civil conflict.

EDUCATION

Northeastern University School of Law, Boston, MA — January 2007

Juris Doctorate

Shelter Legal Services: Student Advocate (2003 – 2004)

Research Assistant: Islamic law and conflict in Sudan (2005 – 2007)

Study Abroad: Seton Hall Program for the Study of Law in the Middle East (Cairo)

Tulane Center for International Law and Human Rights (Amsterdam)

Queen's University, Kingston, Ontario, Canada — June 2001

Bachelor of Arts Honors, History

Study Abroad: The School for International Training, Kenya Coastal Studies Program

RELEVANT PROFESSIONAL EXPERIENCE

Office of the Massachusetts Attorney General — May 2007 – July 2008, Jan 2009 – Apr 2009

Mediator / Legal Analyst, Consumer Protection Bureau, Health Care Division

- Researched, and drafted policy goals, regulations, and speeches. Attended inter-agency policy meetings. Topics included pharmaceutical industry-physician relationships, health data collection, and neonatal research regulation.
- Analyzed legal arguments and collaborated on case strategy, primarily under state civil law. Drafted civil investigative demands, preparation for depositions. Review and analysis of defendant's production.
- Mediated disputes between health care providers and consumers, resolved over 60 complaints and recovered $300,000 for consumers.

Human Rights Commission of Sri Lanka — Mar – Aug 2006

Legal Analyst

- Advised Vavuniya regional office on investigation, advocacy and documentation of individual complaints. Issues included missing persons, human rights abuses by security forces and violations of administrative law.
- Developed systems for intake procedure and recording system, improved file management; and cultivated a partnership program with a local legal advocacy group to provide legal consultative services.

Cooperative Legal Placements:

UN International Criminal Tribunal for Rwanda — Mar 2005 – May 2005

LeBoeuf Lamb Greene & MacRae LLP — Sept – Nov 2005

California Appellate Project — Nov 2004 – Feb 2004

OTHER LEGAL AND POLITICAL EXPERIENCE

Barack Obama Campaign for Change Oct 2007 – November 2008
Voter Protection Coordinator, Wisconsin

- Managed a fulltime volunteer staff of six. Created and directed a statewide network of fifty plus lead volunteer lawyers working with local officials to ensure polling locations in their counties are accessible, adequately supplied and staffed with well-trained personnel.
- Recruited and trained 1200 plus volunteer attorneys to observe the voting process, report and resolve issues of improper application of state election law, voter intimidation, suppression and polling place management.
- Highlights:
  - Prevented ballot shortages in the state's largest city through successful advocacy to provide ballots for 110% of *eligible* voters. Similar success in several other counties and municipalities across the state.
  - Worked successfully with officials to model demand and improve polling places and recruit more polling place officials, in many places doubling the number of voters processed per hour.
  - Developed a voting laws compliance program and rapid legal response network for the campaign field program

Voter Protection Volunteer N.H. (Jan) / MA (Feb) / PA (Apr)

- Led development of training materials for volunteer lawyers to be taught to local and foreign lawyers in two-hour training sessions in three state primary races.
- Organized volunteer legal team of 150 plus into a statewide legal reporting structure for monitoring.

John Kerry Presidential Campaign June 2003 – Nov 2004
New Hampshire Campaign Staff

- Responsible for student-voter education and the creation and implementation of "get-out-the-vote" and Election Day protection plans. Promoted from Intern field organizer.

Office of the Honorable A. Anne McLellan, Canadian Member of Parliament
Attorney General and Minister of Justice / Minister of Health July 2001 – Nov 2002
Political Assistant

- Political assistant for the Attorney General and Federal Minister of Justice (January 2002) and Federal Minister of Health. Prepared replies to queries posed by members of the media, Liberal Caucus, and colleagues regarding the Minister's responsibilities.
- Legislative research in areas of anti-terrorism, health care reform and euthanasia.

REFERENCES

Quentin Palfrey, Health Care Division Chief, Office of the Attorney General
(617) 727-2200, qpalfrey@gmail.com

Bernard K Freamon, Professor of Law, Seton Hall Law School
(973) 642-8827, freamobe@shu.edu

OTHER

Bar Admissions: Massachusetts (2007), New York (Pending)
(b)(6)
Nationalities: American, Canadian

Thomas Mitchell Quek

(b)(6)

EMPLOYMENT OBJECTIVE

To continue to serve the Bush administration by offering my experiences and proven managerial abilities in Projects Management and Special Events Planning to facilitate political or functional objectives.

PROFESSIONAL EXPERIENCES

55th Presidential Inaugural Committee December 2004 – January 2005

(b)(6)

Events and Operations

Inaugural Parade Division

-- In charge of Floats and Horses section for the Inaugural Parade.

-- Coordinate with the Armed Forces Inaugural Committee for military support.

Bush—Cheney '04 June – November 2004

Vice Presidential Operations

(b)(6)

Vice Presidential Advance Representative

-- In charge of coordinating logistics and event preparations for Vice President Richard B. Cheney's public appearances.

-- Coordinated staff, security and communications efforts with the United States Secret Service and White House Communications Agency during every public appearance.

-- Designed, planned, and built event sites for every public appearance under budget and ahead of schedule.

United States Army August 2002 – June 2003

Active Duty Mobilization Tour of Duty

(b)(6)

First Lieutenant, Military Police Corps

-- In charge of a 35-person unit during Force Protection missions in the Central Command's Area of Responsibility in Saudi Arabia.

-- Planned and coordinated Force Protection missions including Law and Order Operations, Area Security, Convoy and Personnel Escort.

-- Performed Quarterly Safety Inspections as Unit Safety Officer within unit's administrative work area.

-- Planned and coordinated Unit Movement for the entire unit of 158 personnel and 15 tons of equipment.

Executive Office of the President of the United States

Office of the Vice President, Advance

Advance Representative Part-time Volunteer, Since February 2001

-- Provide pre-event planning and coordination for the Vice President's official trips.

-- Coordinate logistics with White House Advance Staff, U.S. Secret Service, White House Communications Agency, and event hosts to ensure all Vice Presidential needs were met, and to ensure smoothness and high-quality in all events.

Delaware Army National Guard Since December 2000

(b)(6)

First Lieutenant, Military Police Corps

- Currently assigned to the 153rd Military Police Company as a Platoon Leader.

- In charge of a 30-person Military Police unit capable of supporting any Area Security, Law & Order, and, Battlefield Circulation missions.

– Supervised and administered platoon to ensure proper training and readiness.

(b)(6)

2001 Presidential Inaugural Committee (PIC) December 2000 to January 2001

Security Communication Logistics Manager

-- Designed, implemented and supervised Communication Logistics Plan for the Security Division of PIC.

-- Ensured all communication needs for the 80-member Security Division were met.

Thomas Mitchell Quek

(b)(6)

Bush-Cheney 2000 August to November 2000

Advance Representative – VP Advance

-- Provided Advance logistics and planning support for Secretary Cheney and staff.
-- Coordinated with hosts to facilitate smooth, and highly-dignified events and public appearances.
-- Performed Site Advance in accordance with Lead Advance Representative's instructions.

Republican National Convention 2000 April to August 2000

Special Assistant to the Director of Events

-- Provided logistics and planning support to the Director of Events to include liaison duty with Bush for President, Inc.
-- Performed external support to Bush for President, Inc. during convention week.

Bush for President, Inc. – Delaware January to April 2000

Coordinator of Field Operations/Coordinator of Motorcade Operations

-- Planned, executed and supervised Field Operations during the Delaware Primary Season, which included Field Marketing, Logistics, and Voter Support.
-- Coordinated for Motorcade Vehicular Support for Governor Bush's public events by liaising with U.S. Secret Service and Texas Department of Public Safety.

(b)(6)

Merrill Lynch - Private Clients Group June 1998 to Nov 1999

Research and Administrative Assistant

- Provided general administrative and logistics support to Financial Consultant.
- Provided assistance in Consultant's daily operations and investment research.

LANGUAGE SKILL

(b)(6)

(b)(6)

EDUCATION – Civilian

Goldey-Beacom College, Graduated May 1998

Wilmington, Delaware

-- Majored in Business Administration with Concentration in Management.

University of Delaware, Commissioned Dec 2000

Newark, Delaware

U.S. Army Reserve Officer Training Corps program.

-- Received a Direct Commission from the Delaware National Guard
-- Completed senior level leadership training.

REFERENCES–*Enclosed.*

GAUTAM RAGHAVAN

(b)(6) [redacted]

(b)(6) [redacted]

RECENT EXPERIENCE

U.S. Department of Defense
Special Assistant to the White House Liaison (Schedule C) — *April 2009 – Present*

- Assisted the White House Liaison with the recruitment, vetting, placement, and on-boarding of over 250 PAS, Non-Career SES, and Schedule C political appointees throughout the Office of the Secretary of Defense and the Military Departments; independently planned, coordinated, and implemented new and improved procedures to streamline the political appointment process.
- Performed program assessment and long-range planning regarding the placement of political appointees throughout DoD in support of the goals and objectives laid out by the President and the Secretary of Defense.
- Functioned as a primary point of contact at DoD for the White House Presidential Personnel Office, Office of Public Engagement, and Cabinet Affairs Office; frequently represented the White House Liaison and DoD at White House meetings, events, and briefings.
- Established and maintained close liaison relationships with principal executives and key staff throughout OSD (particularly the Immediate Office, Office of General Counsel, Standards of Conduct Office, and Executive and Political Personnel), the Military Departments, other Federal agencies and departments, Congress, and private industry.
- Conducted special assignments for the White House Liaison and the White House Presidential Personnel Office; performed extensive research and formulated decision papers and briefing memos on a variety of politically sensitive issues of critical importance to DoD.
- Managed the political vetting and approval process for all paid and unpaid consultants to the DoD as well as all appointments to the DoD's Federal Advisory Committees (over 1,200 members on 60 boards and commissions, including the Defense Science, Health, Business, and Policy Boards).
- Coordinated with senior DoD leadership, career and military staff, Presidential Personnel, the White House Military Office, the First Lady's Office, and the Immediate Office of the Secretary of Defense on high-profile appointments to Federal Advisory Committees focused on suicide prevention, military families, military leadership diversity, women in the services, and the Quadrennial Defense Review.
- Implemented new vetting guidelines for the appointment and approval of Federal Advisory Committee members; completed the May 2009 GSA course "Federal Advisory Committee Act Training" in support of this work.
- Developed and implemented a newly restructured Defense Fellows program to provide junior political appointees with broad and substantive exposure to DoD, the U.S. Armed Forces, and the daily operations of the Federal government; spearheaded the process to recruit, interview, and place Defense Fellows in offices throughout OSD and the Military Departments.
- Managed the hiring and placement of White House Liaison Office interns.

Democratic National Committee
Asian American Finance Committee Director — *July 2008 – February 2009*
Midwest Finance Director — *March 2007 – February 2009*
Mid-Atlantic/New England Deputy Finance Director — *April 2006 – March 2007*

- Cultivated and solicited major gifts from donors throughout the country; coordinated major donor fundraising in key battleground states; regularly exceeded fundraising goals throughout 2007 and 2008.
- Managed the recruitment, development, and day-to-day operations of the Obama campaign's national Asian American Finance Committee; planned and executed a fundraising program that generated significant contributions from 1,500 donors during the general election; coordinated, with the APIA Vote

staff, political and grassroots events that generated positive coverage throughout the APIA press.

- Briefed and staffed President Barack Obama, First Lady Michelle Obama, Vice President Joe Biden, and campaign surrogates including President Bill Clinton, DNC Chairman Howard Dean, Warren Buffett, actor Kal Penn, musician Yo-Yo Ma, and senior campaign staff and policy advisers.
- Supervised a Deputy Finance Director, Staff Assistant, and intern team.

Progressive Majority
Development Assistant *May 2005 – March 2006*

- Researched, wrote, and produced with the Development Director a proposal that generated multi-year, multi-million-dollar support from the Democracy Alliance.
- Conducted extensive donor research to identify prospective donors and analyze giving capacity; developed a working knowledge of major donors and major donor networks.

OTHER EXPERIENCE

Institute for Politics, Democracy, and the Internet
Research Assistant *August – December 2004*

Stanford University Residential Education
Resident Assistant *August 2002 – June 2004*

U.S. Department of Justice (Terrorism & Violent Crime Section)
Stanford in Government Fellow *June – August 2002*

EDUCATION

The George Washington University
M.A., Political Management (Expected 2009)
Coursework included strategy and message development, speech writing, grassroots politics, campaign advertising, and online political strategy.

Stanford University
B.A., Science, Technology, and Society with Minor in History (2004)
Coursework included American political history, technology and international security, political communication, ethics and technology, ethics and public policy, and classical history.

MEMBERSHIPS & AFFILIATIONS

- Finance Chair of *Homespun: Made in the U.S.A.*, a grassroots initiative to establish a permanent Indian-American presence at the Smithsonian Institution.
- Board Member of New Leaders Council of Washington D.C., a non-profit organization that provides progressive political education, training, and networking opportunities for young professionals and community leaders.
- Participant in Truman National Security Project's Executive Agency Training Program (February – May 2009), an interagency series of seminars and events designed to provide political appointees with broad exposure to the national security system and practical skills required to be effective in the executive branch.

References available upon request.

Alston Bridgers Ramsay

(b)(6) [redacted]

Experience

Senior Speechwriter to Secretary of Defense Robert M. Gates *2006–Present*

Department of Defense: Washington, D.C.

- Led speechwriting office and managed assignments in absence of chief speechwriter.
- Authored numerous keynote addresses that received praise from national and international press; senior Department of Defense officials; and congressional leaders of both parties. Speech topics include: unifying U.S. military and non-military power to address 21st-century national-security challenges; achieving victory in the War on Terror; balancing foreign policy between realism and idealism; the importance of the Afghanistan mission to Europe and NATO; and the role of nuclear weapons in the U.S. defense posture.
- Developed and authored key Department of Defense statements in crisis situations under heavy press scrutiny, including: Iraq and Afghanistan Senate and House testimonies; Iraq "surge" and drawdown messages; response to Iran regarding U.S. national-intelligence assessment; termination of Air Force secretary and chief of staff; statement on Afghan civilian casualties caused by U.S. air strikes; and the need for defense acquisition reform.
- Traveled abroad with United States delegations and coordinated closely with secretary of defense and senior defense officials to further the interests of the U.S. government through press statements and speeches.
- Coordinated with other cabinet agencies and the national-security councils of the Bush and Obama administrations to ensure remarks and testimony accurately reflected administration positions.
- Analyzed wide range of media coverage to advise chief speechwriter and Pentagon press secretary on ways to advance the goals of the secretary of defense through public and non-public speaking events.

Associate Editor *2005–2006*

National Review magazine: New York, N.Y.

- Authored and edited signed articles and unsigned editorials for print magazine and website on various topics ranging from the political implications of the Hawaiian independence movement to the Kentucky Derby.
- Research assistant to William F. Buckley Jr. for book compiling his forty-year-long *Notes and Asides* column.

Editor in Chief *2003–2004*

The Dartmouth Review: Hanover, N.H.

- Led nationally prominent independent conservative campus journal through period of revitalization by expanding staff from ten to thirty students and raising more than $115,000 for operating expenses and major debt reduction.

U.S. Senate Intern *Summer 2003*

Office of Elizabeth Dole: Washington, D.C.

- Wrote policy brief; assisted constituent services; compiled all speeches from Senate campaign.

U.S. Senate Campaign Communications Intern *Fall 2002*

Elizabeth Dole for U.S. Senate: Salisbury, N.C.

- Directed issues hotline, the principal point of contact between the campaign and the public; explained policy positions to thousands of voters; participated in rapid-response team.

Education

Dartmouth College: Graduated Summa cum Laude. *2000–2004*

- B.A. in American Government; 3.87 GPA in major; 3.84 GPA overall; inducted into Phi Beta Kappa society.
- Selected to participate in the Collegiate Network's foreign correspondent course in Prague, Czech Republic.
- Placed third in Benjamin F. Barge campus-wide persuasive-speaking contest.

Groton School: Graduated Summa cum Laude. *1995–1999*

- Elected class secretary: 2004–present.

Other Qualifications, Skills, and Interests

- (b)(6) [redacted]
- Computer: Microsoft Word & Excel; Final Cut Pro; Adobe PhotoShop and InDesign; Quark.
- (b)(6) [redacted]
- Television appearances: Nightline, "Making a List"; HBO documentary, "Battle for Tobacco Road."

JONATHAN REIBER

(b)(6)

SUMMARY OF EXPERTISE

- Over five years experience in security and policy analysis, including with the UN Peacekeeping Mission in Sudan.
- Specialization in foreign and security policy; South Asian, African, and Islamic affairs; counterinsurgency; counterterrorism.
- Excellent writing, editorial, public speaking and management skills.
- Language skills: (b)(6)

EXPERIENCE

BARACK OBAMA'S PRESIDENTIAL CAMPAIGN — **WASHINGTON D.C.**

Assistant to Richard Danzig, Senior Advisor to Barack Obama — **February 2008 to December 2008**

- *Full-time volunteer.* Provided policy and staff support to former-Secretary of the Navy, covering U.S. foreign and defense policy; South Asian, Middle Eastern, European, and Islamic affairs; Pakistan's security sector; counter-terrorism; counterinsurgency; defense procurement and defense priorities for the next administration.
- Prepared analytical memos, talking points, background memos, media summaries, and larger analytical reports.
- Staffed Secretary Danzig at briefings, campaign events, meetings, conferences, and at the Democratic Convention.

Field Associate, Primary and General Elections — **January, February, October and November 2008**

- *Full-time volunteer. Massachusetts Field Associate, Massachusetts Campaign Headquarters*: Coordinated town-captains in over forty Massachusetts towns and cities for the February 5th Primary Election.
- *Full-time volunteer. Virginia Field Associate, Norfolk North Field Office:* Recruited and coordinated a national security/military affairs volunteer cohort for the last two weeks of the General Election in Virginia.
- *New Hampshire Full-time Volunteer, Bedford, Dover, and Manchester Staging Locations and Campaign Offices*: Canvassed and organized volunteers for the last two weeks of the New Hampshire Primary.

ERGO *a geopolitical intelligence and consulting firm, specializing in emerging and frontier markets* — **WASHINGTON, D.C.**

Research Manager (consulting) — **August 2007 to present**

- Lead research in geopolitical intelligence and political risk, covering Pakistan, North Africa, and The Middle East.
- Responsibilities include in-country source recruitment and relationship development; research, analysis, writing; management of on-the-ground research partners; production of documents between 200 and 500 pages; client outreach.
- Project leader on political stability and future scenarios in Pakistan; the future of the Pakistan Army; social and political trends in Iraq, Egypt, Algeria and Sudan; ethnic and tribal groups of Iran; due diligence of business leaders in Syria; economic and regulatory analysis in Turkey; port security and port development in Nigeria; maritime security barriers.

UNITED NATIONS PEACEKEEPING MISSION IN SUDAN — **KHARTOUM, JUBA, EL-FASHER; SUDAN**

Policy Planning Advisor, Departments of Civil and Political Affairs — **May 2006 to August 2006**

- Drafted and coordinated policy programs for the Darfur-Darfur Dialogue/negotiations in the Darfur region of Sudan. Conceived early warning systems in Southern Sudan and UN public diplomacy towards Islamist groups in Sudan.
- Conducted interviews regarding Sudanese-based Islamist movements and their narratives of jihad, resistance, and cooperation with the West (including extensive interviews with Hassan al-Turabi and Sadiq al-Mahdi).

THE FLETCHER FORUM OF WORLD AFFAIRS — **MEDFORD, MA**

Editor-in-Chief — **May 2006 to May 2007**

- Oversaw all aspects of Fletcher's journal of international affairs, including article commissioning and article development, staff development, journal production and printing, and business development. Managed editorial and marketing staff of twenty-four. Commissioned and edited articles by leading thinkers and actors in international affairs.

HARVARD UNIVERSITY: JOHN F. KENNEDY SCHOOL OF GOVERNMENT — **CAMBRIDGE, MA**

Assistant to Professor Graham Allison, *Central Challenges of U.S. Foreign Policy* — **December 2006 to May 2007**

- Worked closely with a United States policymaker and professor of foreign and defense policy to formulate case studies, readings and teaching tools for a leading foreign policy course at the Kennedy School of Government.
- Drafted in-depth policy case studies on United States foreign policy in Sudan and energy security and climate change. Graded student memos and presentations and tutored students' in policy writing.

THOMAS J. WATSON FELLOW — **SOUTH AFRICA, MOZAMBIQUE, INDIA, ITALY, TURKEY, CYPRUS**

Project Title: Religious Identity and Political Violence — **July 2001 to August 2002**

- Embarked on a yearlong multinational study of religion and conflict in the post-9/11 world in India, South Africa, Mozambique, Italy, Turkey and Cyprus.
- Conducted over two hundred interviews regarding political violence, identity, economic development and conflict.

INSTITUTE FOR GLOBAL MARITIME STUDIES — **GLOUCESTER, MA**

Senior Fellow — **January 2008 to present**

- Fellowship in Indian Ocean affairs, international security, and climate change.

TRUMAN NATIONAL SECURITY PROJECT — **WASHINGTON, D.C.**

Truman National Security Fellow — **December 2008 to present**

- Fellowship in security affairs and public policy.

SEABURY BOOKS/CHURCH PUBLISHING INC. — **LONDON, UK**

London Editor — **October 2003 to May 2005**

- Initiated and managed the company's London office, responsible for all publishing efforts in Europe.
- Commissioned and published books on political and social identity, economic development and just war theory.
- Acquired books for co-publication, liaised with European publishers and conducted market research.

EPISCOPAL DIOCESE OF MASSACHUSETTS — **BOSTON, MA**

Assistant for International Affairs, Episcopal Bishop of Massachusetts — **October 2002 to September 2003**

Policy Associate, Episcopal City Mission (ECM)

- Drafted speeches, talking points, op-eds, press releases; organized events relating to Iraq, Israel, Palestine, and Africa.
- Served as press officer and policy advisor for a fact-finding mission to Israel and Palestine.
- Coordinated the Diocese of Massachusetts' efforts regarding affordable housing and homelessness.

INTERNATIONAL CENTER FOR RELIGION AND DIPLOMACY — **WASHINGTON, D.C.**

Ronald H. Brown Fellow — **May 2000 to August 2000**

- Lead policy researcher on self-determination movements in the Sudan and the Sudanese civil war in the South, Egyptian and Sudanese constitutional development, international law, and *Shari' a* (Islamic law).
- Conceived, designed and organized an international panel on religion and conflict that was held at the State of the World Forum in 2000.

EDUCATION

M.A.L.D., THE FLETCHER SCHOOL OF LAW AND DIPLOMACY — **MEDFORD, MA**

Sherry Mueller Scholar in Educational and Cultural Diplomacy — **2005 to 2007**

- Field specializations: International Security Studies and U.S Foreign Policy (in South Asia and the Islamic World).
- Relevant course work in: foreign and defense policy planning; South Asian, Central Asian, and Middle Eastern history; terrorism, counter-terrorism and counterinsurgency operations; international law and organizations; international economics and international business; international development; oceanic history and maritime affairs.
- Master's Thesis: *The Crescent and the Crown: Muslim Extremism in the United Kingdom.* Thesis explored the role of South Asian Muslim diaspora communities in fostering extremism in the United Kingdom and the relative successes and failures of British counter-extremism policies.

A.B., MIDDLEBURY COLLEGE — **MIDDLEBURY, VT**

Major in Religious Studies. *College Scholar, Deans List, Departmental Honors, cum laude* — **1997 to 2001**

- Honors Thesis: The Public Politics of Dorothy Day and Thomas Merton, 1939-1963.
- Head Coordinator, "One More Step" Mentor Program, *Foundation for Excellent Schools* (Cornwall, VT). Managed mentor programming at five Vermont and New York schools.
- Director, Middlebury College Peace Symposium.

RELEVANT CONFERENCES

CSIS/NDU Conference: Afghanistan and Pakistan on the Brink **2008**
Invited Participant

Aspen Strategy Group: U.S.-India Strategic Dialogue **2008**
Invited Observer

REFERENCES

(b)(6)

ADDITIONAL INFORMATION

Computer skills: MS Word (2003-2007), MS Excel (2003-2007), MS PowerPoint (2003-2007).
(b)(6)

Ashley R. Richardson

(b)(6) [redacted]

Experience

U.S. Department of Defense **Washington, DC**

Confidential Assistant, International Security Affairs, October 2006-Present

- Presidential Appointment
- Acted as personal and confidential assistant to the Assistant Secretary of Defense
- Managed coordination and logistics for the daily schedule of the Assistant Secretary
- Assisted with front office duties, answered phones, and greeted guests
- Coordinated briefing materials with programs and advisors for the Office of the Secretary
- Assisted in planning events and scheduling travel for the Assistant Secretary

Cookerly Public Relations **Atlanta, GA**

Office Assistant, August 2006-September, 2006

- Managed front office duties, answered phones
- Assisted Senior Vice President with account work for major clients
- Assisted with special projects related to various client accounts

U.S. Department of Energy **Washington, DC**

Scheduler to the Secretary of Energy, April 2005-April, 2006

- Presidential Appointment
- Managed coordination and logistics for the daily schedule of the Secretary
- Assisted in managing the Secretary's scheduling request process
- Acted as Secretary's executive assistant in his/her absence
- Coordinated briefing materials with programs and advisors for the Office of the Secretary that impacts the schedule for the Secretary
- Coordinated and held scheduling meetings with the Secretary and Chief of Staff in Director's absence
- Assisted in planning and advancing events for the Secretary

55th Presidential Inaugural Committee **Washington, DC**

Caging and Lockbox, Treasury Department, December 2004-January 2005

- Directed research at National Archives of past Inaugural Ceremonies
- Processed all monetary funds and contributions for Inaugural Ceremonies

Republican Party of Florida **Clearwater, FL**

Field Director, Pinellas and Pasco Counties, May-November 2004

- Directed Victory 2004 campaign activities in two of the top swing counties in the United States consisting of more than 10,000 volunteers
- Organized GOTV activities for six offices, including phone banking, precinct walking, volunteer recruitment, social conservative and church coordination, voter registration, absentee ballot coordination, and transportation to early voting and polling locations.
- Implemented the 72 Hour Program in Pinellas and Pasco Counties of Florida, a program designed to significantly increase voter turnout through GOTV activities.
- Coordinated campaign events with the President and national surrogates such as Vice President Cheney, First Lady Laura Bush, Rudy Guiliani, Ken Mehlman, and Ralph Reed

Lamar Alexander for Senate **Nashville, TN**

Intern, Finance Office, August-November 2002

- Assisted finance office with campaign fundraiser events with the President, Vice President, and former President George Bush
- Coordinated for mailings, phone banks, and volunteer activities

Bob Barr for Congress **Woodstock, GA**

Phone Bank Coordinator, May-August 2002

- Assisted with campaign and fundraising events with national surrogates and local officials
- Directed large phone banking operation and ran volunteer office
- Recruited and coordinated volunteers in aggressive grassroots goals

The White House **Washington, DC**

Intern, First Lady Laura Bush's Projects Office, January-May 2002

- Assisted Mrs. Bush's staff with planning events such as teacher conferences and author symposiums
- Handled correspondence concerning Mrs. Bush's education initiatives
- Assembled briefing information for Mrs. Bush and staff for trips abroad

Education

Belmont University **Nashville, TN**

Bachelor of Arts in Political Science, Minor in Broadcasting, Received May 2004

- 3.26 GPA, Dean's List 2002-2003
- Kings College, London, England- Study Abroad Program, Summer, 2003

(b)(6)

Publication

- *"Gubernatorial Agenda Setting in the American South"* The Fourteenth Annual Belmont Undergraduate Research Symposium, Journal of Proceedings, Volume XII, 2004

Volunteer Experience

- Belmont University Collegiate Republicans, Campaign Director, 2002-2004
- Organized rallies for College Republicans to support troops in Iraq
- Volunteer at Tennessee Republican Party for 2002 Republican candidates
- Volunteer at The Extension, Drug and Alcohol Rehabilitation Center, 2002-2003
- Four Missionary Trips to Guerro Mexico, and Montego Bay, Jamaica

(b)(6)

JUSTO ROBLES III

My experience is rooted on working with communities to conceive and execute solutions through political means. Through my work with labor unions such as the California Teachers Association; community organizations such as National Council of La Raza; and prominent religious and political leaders (both Democrats and Republicans), I have learned that we all share a common interest to better understand how to reconcile and solve the challenges of providing world class education, adequate health care, and a strong national security. My education and experience have honed my capacity to analyze problems, draft arguments, and efficiently present ways to approach situations in different settings. I am fluent in Spanish with a serious interest in learning through and from different communities and cultures.

B.A. in International Relations and Political Science
(Double Major with emphasis: International Law and American Public Policy)
San Francisco State University, San Francisco, CA (2005)

Department of Homeland Security: ***Correspondence Analyst (Political Appointment)*** **April, 2009 – Present**

Coordinate communication between Secretary Napolitano and other government entities. Duties include drafting, editing, and coordinating responses between Departments on behalf of the Secretary. I also assisted the White House Liaison in researching, vetting, and advising the development of the Homeland Security Advisory Committee.

Senator Michael Bennet (D-CO) National Finance Committee: ***Fundraising Associate*** **March, 2009**

Assist the fundraising team to schedule and coordinate call time with Senator Bennet and donors. Maintained the fundraising database of donors. Duties included preparing fundraising briefs for the Senator and maintaining relationships between the campaign and community leaders.

Presidential Inaugural Committee: ***Political Assistant*** **December, 2008 – January, 2009**

Assist the political department in maintaining relations with elected officials and prominent supporters on behalf of the Presidential Inaugural Committee. As Political Assistant I prepared and conducted briefs for principals and coordinated multiple activities.

Obama for America, General Election: ***Colorado Deputy Political Director*** **June, 2008 – November, 2008**

I was given wide latitude to take initiative and entrusted to make important decisions. In my capacity as Deputy Political Director I managed the campaign relationships with elected officials and prominent campaign supporters. Responsibilities included; preparing political briefs, staffing elected officials and prominent state and national leaders, and facilitating surrogate requests from the communications, field, policy and constituency teams. In addition I established effective systems for monitoring the public activities of opponents, coordinated information flow, and prepared reports which contained analysis, internal polling, and recommendations that were timely and useful to the overall campaign.

The Strategy Group / Norma Torres for Assembly, District 61, CA.: ***Campaign Manager*** **March, 2008 – June, 2008**

Managed paid and volunteer staff in a successful primary campaign. Responsibilities included: political outreach, field operations, fundraising coordination, and scheduling. The campaign that I managed resulted in a twenty-point margin of victory, in a field of four candidates. The campaign required managing the staff, the candidate, and her family to assure discipline in message and action.

Obama for America, Primaries: **March, 2007 – March, 2008**

Regional Political Director: El Paso, TX

Secure endorsements and maintain the relationship between the campaign and elected officials and super-delegates in the El Paso region of Texas. Also staff, brief, and prepare surrogate events in the region.

Director: Nevada Youth Vote

Develop and implement the youth vote and Latino outreach plan for turning out youth voters. This required the identification, training and management of a constantly changing cadre of volunteers.

Latino Outreach: New Mexico

Organize field operations in the Latino and union delegate-heavy southern region of New Mexico.

Deputy Field Director: Chicago

Mobilize and organize support behind Senator Obama by developing a network of volunteers in Chicago to provide local and nationwide support to the campaign. This required, in part, coordination of the Sister City Program that linked Obama supporters in Illinois with those in Iowa. I also coordinated Camp Obama which trained volunteers to be more effective in Chicago and in the four early-primary states. Developed a grassroots network of Latino supporters in Chicago with connections nation-wide to support activities in Latino-dense states.

Office of the Mayor: San Francisco: ***Assistant to the Liaison to the Asian-American Community and Latino Community***
2004 – 2005

My responsibility was to strengthen the connection between the Mayor's Office and the Chinese-American community. This included presentations and meetings with the press, organizations and other political offices in city hall.

Gavin Newsom For Mayor Campaign
2003 – 2004

Managed volunteers and voters in a predominantly Latino district of San Francisco. Organized meetings with leaders of Latino [illegible] in order to coordinate the strategy for mobilizing voters. Worked to include minority organizations.

Sergio G. Rodriguera Jr.

(b)(6) [redacted]

EXPERIENCE

Department of Defense — Arlington, VA
Special Assistant for Intelligence & Networks Information, Schedule C Appointee — Apr 2007 – Present
Office of Legislative Affairs

- Assists and analyzes Intelligence and Networks Information portfolio on behalf of the Secretary of Defense for the legislative team. Acts as liaison between Under Secretary for Intelligence and Chief Information Officer, along with staff, to brief Congressional members, prepare testimony and interpret legislative language. **Top Secret/SCI/TK/G/H clearance**

United States Navy — Iraq/Djibouti
Intelligence Officer (Reservist), Lieutenant Commander — Jul 2006 – Jan 2007

- Served as an advisor on intelligence matters for civil military affairs unit as a Reservist to support reconstruction efforts overseas. Activated to support Operation Enduring Freedom with Naval Expeditionary Combat Command. **Top Secret/SCI clearance**

Department of the Treasury — Washington, DC
Special Advisor to Under Secretary for Terrorism & Financial Intelligence, Schedule C Appointee — Jan 2005 - Jul 2006

- Analyzed and briefed the Under Secretary on intelligence and counter terrorism efforts. Acted as liaison to bureau directors and assisted in Bank Secrecy Act, PATRIOT ACT, financial crimes, and enforcement matters.
- Coordinated congressional testimony and speeches for Under Secretary. Drafted briefs related to terrorism, narcotics trafficking, money laundering and other crimes for inter-agency meetings. Worked on policy initiatives regarding North Korea, Cuba sanctions, intellectual property theft, charitable sector outreach, and financial services sector outreach. **Top Secret/SCI clearance**

Bush Cheney 2004, Inc. — Arlington, VA
Deputy Hispanic Outreach Director; Southwest Coalition Coordinator — Oct 2003 - Dec 2004

- Coordinated efforts at national and state level to maximize support from Hispanic organizations and individuals.
- Organized total of 52 coalitions for the purposes of teambuilding, planning events and coordinating media in six states including Arizona, California, Colorado, Hawaii, New Mexico and Texas

The White House — Washington, DC
Military Aide, White House Military Office — May 2003 – Sep 2003

- Assisted military operations and social events supporting the Executive Office of the President

United States Navy — Washington, DC
Legislative Coordinator, Office of the Assistant Secretary of the Navy — Oct 2001 - May 2003

- Prepared and interpreted budgetary and fiscal legislation proposals for the Senate and House Armed Service Committees

Naval Supply Officer; Public Affairs Officer, USS CURTS (FFG 38) — San Diego, CA

- Operationally deployed to assist in Counter-Drug operations and enforcement of oil sanctions in the Middle East. Also, part of task force sent to South East Asia for counter-terrorism exercises — Jun 1998 - Oct 2001

United States House of Representatives — Washington, DC
Intern, Congressman Christopher Cox (R-CA) — Dec 1997 - Jun 1998

- Assisted in drafting National Security and military concerns for Select Committee on Intelligence

EDUCATION

University of California at Santa Barbara — Santa Barbara, CA
Bachelor of Arts, Political Science — Jun 1997

ADDITIONAL ITEMS

- (b)(6) [redacted]
- National Rifle Association; Reserve Officers Association (Life Member), University of California Alumni Board member

CAROLINE E. ROSS

(b)(6)

EDUCATION

Vanderbilt University
Bachelor of Science cum laude, graduated May 2005
Human & Organizational Development major, Art History minor
GPA: Major 3.75/4.0, Minor 3.75/4.0, Overall 3.43/4.0

Vanderbilt Academic Program in Florence, Italy
University of Florence, August 2003-December 2003
Intensive abroad program studying Art History and Italian language while residing with Italian roommates

PROFESSIONAL EXPERIENCE

Presidential Appointee, White House Liaison Office, Pentagon – *Confidential Assistant*, Nov. 2005-Present
Manage and coordinate official senior level appointments and requests for the Director of White House Liaison to the Secretary of Defense. Oversee daily operational tasks to help hire and transition fellow Political Appointees in DoD. (b)(6)

The Strategic Alliance – *Assistant*, July 2005-October 2005
Assisted CEO by arranging private meetings for the former US Ambassador to Saudi Arabia with local business leaders to discuss possible economic development in Saudi Arabia.

McNeely Pigott & Fox Public Relations Firm- *Intern*, September 2004-December 2004
Responsible for client-based tasks and projects including: drafting press releases, Access data entry, client/task research, event planning, and overall comprehension of media relations.

Nantucket Island Resorts- *Reservation Agent*, May 2003-August 2003
Scheduled reservations for resort guests and maintained effective communication skills in a fast pace work environment. Participated in company's annual organizational training seminar.

POLITICAL EXPERIENCE

Bush Cheney 2004 Presidential Campaign Headquarters- *Communications Intern*, May 2004-August 2004
Accountable for daily national news clippings regarding the Presidential campaign and executing staff requests in the Communications department. Organized documents and releases for National Communications Director and operated constant incoming phone bank in a high stress environment.

Kansas Governor Bill Graves, Campaigns and Elections, *Grassroots Volunteer*, 1994 & 1998

HONORS

Vanderbilt University Dean's List, Spring 2003, Fall 2003, Spring 2004, Fall 2004, Spring 2005
National Dean's List Honoree, Fall 2004
National Honors Society, 1999-2001
Notre Dame de Sion Leadership Scholarship, 1997-2001

ACTIVITIES

Ewing Marion Kaufman Youth Advisory- *Board Member*
One of twenty high school students selected to evaluate proposals regarding funds to develop community service projects and service awareness in Kansas City. This commitment included board-funded service site inspections and weekly grant hearings.

Kappa Kappa Gamma Sorority- *Event Chair*
Organized negotiations and supervision for sorority social events while drafting contracts with local venues and entertainment, managed social event budget for each semester, delegated responsibilities and supervised over social committee.

InterHall Campus Residence Representative- *Representative*
Freshman class representative regarding housing and/or residential concerns and activities.

Community Service –Completed well over 1,000 hours of service in many facets of my home community in Kansas City, MO, as well as over 200 hours of service through Vanderbilt University

INTERESTS, SKILLS

Communications: Strong communication skills with individuals for personal, social, and professional interests.
Computer skills: Microsoft Word, Power Point, Excel, Access.

VICTOR ALEXANDER DAVID ROSTOW

(b)(6) [redacted]

Effective and experienced senior program manager, with a twenty-five-year success record in international and domestic policy administration, domestic and international law and negotiations and operations management, crisis supervision, public, corporate and congressional relations, strategic planning, direction of complex, executive-level, long-term projects.

PERSONAL PROFILE

- ***Effective team leader/team builder*** who uses training, individual empowerment and skilled, intuitive supervision to build group cohesion and achieve maximum results.

- ***Skilled communicator/dynamic writer*** with unique abilities to draft targeted responses to, and frame cogent explanations of complex positions; recognized skill at achieving consensus among divergent parties; gifted speaker/teacher to widely diverse audiences.

- ***Experienced international negotiator/diplomat*** with exceptional understanding of multi-cultural motivations and extensive experience drafting bilateral and multilateral agreements with the Russians, Japanese and Europeans. Senior Executive Service 1987-1994.

- ***Respected attorney/counselor/litigator*** who has initiated and directed international negotiations, complex litigation and interagency programs for the Departments of Justice and Defense; successful law practice representing corporate and institutional clients.

SELECTED ACCOMPLISHMENTS

APPOINTED twice and by two different Administrations to be Deputy Assistant Secretary of Defense (acting); managed overall operations, liaison with other federal agencies, Congress and foreign governments; supervised policy analysts and negotiators; responsible for development and implementation of all conventional arms control negotiations, arms transfer policies, European security, peacekeeping and laws of war.

MANAGED from conception to final signature (3 1/2 years later) negotiation of a highly technical international agreement (Open Skies Treaty), including development and drafting of the initial proposal, supervision of departmental negotiators and technical staff and personal handling of critical "end-game" discussions with the Russian Ambassador.

DIRECTED an instrumental change in hiring practices that significantly increased the number of women and minorities in both staff and supervisory positions; with limited resources, built a team that effectively represented departmental and U.S. government interests in up to 10 security-related international negotiations and forums.

NEGOTIATED with the United Kingdom and the Federal Republic of Germany a "common view" of operational law of war principles, which greatly facilitated multinational discussions during the Gulf War.

RECRUITED from the Department of Justice to the Department of Defense to direct a task force that successfully altered U.S. government policy and subsequently allied governments' policies with respect to a treaty that negatively impacts U.S. military operations.

SELECTED to become the Immigration and Naturalization Service's first Director of Litigation; reorganized numerous INS operating procedures; managed all litigation against INS involving

policy issues; implemented a "no settlement" policy, which significantly decreased nuisance litigation and improved the Service's win/loss record.

DEVELOPED and TAUGHT a course on Fourth Amendment law for Immigration Officers, emphasizing operational applications, that reduced litigation for violation of individual rights.

DRAFTED for DynCorp's National Security Programs division a proposal to alter a key military policy respecting the implementation of the Chemical Weapons Convention.

COORDINATED team that drafted and initiated implementation of Patent and Trademark Office's Asset Management Program.

CO-AUTHORED arms control critique of Dayton Peace Accords for the Department of Defense.

PROFESSIONAL EXPERIENCE (Management, Legal, Corporate)

February 2003 to Present: Office of the Under Secretary of Defense for Policy.

1994 to February 2003: Independent Consultant for United Negro College Fund, Institute for International Public Policy; Synergy, Defense Regional Security Study; US Patent & Trademark Office; Grammarians, Inc.

1989-1990 and 1992-1993 Office of Under Secretary of Defense for Policy, Deputy Assistant Secretary of Defense (Acting), Conventional Forces and Arms Control Policy.

- Provided overall policy direction and management for group charged with developing defense policy in all conventional (non-nuclear) arms control negotiations. Responsible for development, coordination and implementation of negotiations policy for the Chemical Weapons Convention, Open Skies Treaty, Conventional Forces Europe Treaty, and on-going bilateral and multilateral negotiations on chemical and biological weapons, arms transfer policies, European security, peacekeeping and law of war. Senior Executive Service. SES 2

1987-1994 Office of the Assistant Secretary of Defense for International Security Policy, Principal Director & Counselor, Conventional Forces & Arms Control Policy.

- Day-to-day management and policy oversight for chemical weapons and conventional forces negotiators, law of armed conflict and humanitarian law policy development. Responsible for supervising multilateral arms control negotiations and treaty compliance matters, providing policy direction and legal counsel to directors and professional staff on CW and BW policy, conventional forces arms control, Middle East arms control, European security. Conference on Disarmament, United Nations and Red Cross law of war negotiations. Senior Executive Service. SES

1985-1993 Office of the Assistant Secretary of Defense, International Security Policy, Counselor to the Deputy Assistant Secretary of Defense, Negotiations Policy; Director, Long Range Policy. GS 15, SES 1

- Responsible for supervision of staff coordination of legal issues for arms control negotiations and treaty compliance matters, providing policy direction to senior executives on humanitarian law and law of war issues, east-west relations. civil nuclear policy, IAEA, UNHCR, ICRC matters, Title VIII funding for Soviet-East European studies, US Institute of Peace. Senior Executive Service.

1982-1985 Department of Justice, Immigration & Naturalization Service, Associate General Counsel, Director of Litigation.

• Management of complex civil and criminal litigation involving INS policy, detention, Fourth Amendment, sensitive prosecutions. Responsible for counseling operational divisions of INS, advising and assisting DOJ and US Attorneys in conduct of INS litigation, liaison with DOJ Civil and Criminal Divisions, legal advisor to INS undercover operations committee. GS 15

1981-1982 Department of the Navy, Attorney Advisor, Board for Correction of Naval Records. GS 13

• Preparation and argument of contested performance appeal cases; drafting of findings of fact, recommendations and Board Opinions.

1977-1981 Fried, Frank, Harris, Shriver & Kampelman, Senior Associate, Immigration & Citizenship.

• Practice areas included representation of Native American tribes and immigration and citizenship matters. Other work included federal agency/congressional administrative and legislative practice and general corporate matters. Cofounder/Counsel to Iranian Jews of America.

1971-1973 TelePrompTer Corporation, Regional Public Relations Manager.

1969-1971 General Instrument Corporation, technical writer.

EDUCATION

J.D., 1977 Faculty of Law and Jurisprudence, SUNY Buffalo. Constitutional & International law.
B.F.A., 1969 New York University, School of the Arts. Acting and Voice.
E.E.O. Manager Course, 1982 Department of the Navy.

AWARDS

Selected as Navy Equal Employment Opportunity Counselor, 1982
INS Commissioner's Special Commendation Award, 1984
INS Enforcement Division Award, 1985
Secretary of Defense Medal for Distinguished Service, 1989
Secretary of Defense Medal for Meritorious Service, 1992

PUBLICATIONS

Chemical Weapons: Tears or Biers?, The Washington Times, 18 July 1994
Pacific Frontier Potential?, The Washington Times, 6 September 1994
Arms Control Aspects of the Dayton Peace Accords, 1997
Asset Management Manual, US Patent & Trademark Office, 1998

JOSHUA S. ROTHSTEIN

(b)(6) [redacted]

(b)(6) [redacted]

LEGAL EXPERIENCE

PAUL, WEISS, RIFKIND, WHARTON & GARRISON LLP, New York, NY
Associate September 2006 – September 2007; September 2008 – Present
Summer Associate May 2005 – August 2005
Researched and drafted several motions for summary judgment. Researched and drafted a motion in opposition to class certification. Assisted in the depositions of class action plaintiffs. Drafted interrogatories. Conducted witness interviews in connection with an internal investigation. Prepared witnesses for deposition testimony. Researched and drafted memoranda on international and electronic discovery.

HONORABLE JOSEPH F. BIANCO, UNITED STATES DISTRICT JUDGE FOR THE EASTERN DISTRICT OF NEW YORK, Central Islip, NY
Law Clerk September 2007 -- August 2008
Researched and drafted opinions on complex cases involving criminal law, civil rights, contracts, employment law, torts, and intellectual property. Handled case management duties and coordinated conferences, hearings, and trials.

UNITED STATES DEPARTMENT OF JUSTICE – CRIMINAL DIVISION, Washington, DC
Legal Intern for Asset Forfeiture and Money Laundering Section May 2004 – August 2004
Researched and drafted advisory memoranda on the effect of Supreme Court cases on asset forfeiture. Researched and drafted a manual of key case citations and analysis.

POLITICAL EXPERIENCE

OBAMA FOR AMERICA
Volunteer February 2007 – September 2007; September 2008 – November 2008
Assisted Core Foreign Policy Team. Advised Jeh Johnson on foreign policy and international law issues. Drafted sections of debate preparation book. Assisted Samantha Power and Jeh Johnson in drafting memorandum on Guantanamo and detainee issues. Prepared Jeh Johnson for surrogate appearances. Co-founded New York chapter of Generation Obama. Raised funds on behalf of campaign. Organized and recruited young professionals in the New York area for fundraising and volunteer opportunities. Canvassed voters in West Philadelphia.

CONGRESSMAN STEVE ISRAEL, Washington, DC
Intern January 2001 - May 2001
Performed fact research in connection with draft legislation. Drafted press releases. Coordinated media and public relations events. Wrote letters in response to constituent concerns. Aided in the development of policy speeches before congressional committees.

EDUCATION

COLUMBIA LAW SCHOOL, New York, NY
J.D., May 2006
Honors: Harlan Fiske Stone Scholar
Activities: Columbia Journal of Transnational Law, Head Notes Editor

THE GEORGE WASHINGTON UNIVERSITY LAW SCHOOL, Washington, DC
August 2003 - May 2004
GPA: 3.69
Honors: George Washington Scholar (top 1% - 15% of class, as of Spring 2004)
Activities: Alternative Dispute Resolution Board, GW Client Counseling Competition – Finalist

THE GEORGE WASHINGTON UNIVERSITY, Washington, DC
B.A., *magna cum laude*, Political Communication, May 2003
Honors: The George Washington University Excellence in Student Life Award, Member of the University Honors Program

(b)(6)

JOSHUA S. ROTHSTEIN

(b)(6)

EDUCATION

COLUMBIA UNIVERSITY SCHOOL OF LAW, New York, NY
J.D., May 2006
Honors: Harlan Fiske Stone Scholar
Activities: Columbia Journal of Transnational Law, Head Notes Editor

THE GEORGE WASHINGTON UNIVERSITY LAW SCHOOL, Washington, DC
August 2003 – May 2004
GPA: 3.69, George Washington Scholar (top 1% - 15% of class, as of Spring 2004)
Activities: Alternative Dispute Resolution Board, GW Client Counseling Competition – Finalist

THE GEORGE WASHINGTON UNIVERSITY, Washington, DC
B.A., *magna cum laude*, Political Communication, May 2003
Honors: The George Washington University Excellence in Student Life Award
Member of the University Honors Program

WORK EXPERIENCE

PAUL, WEISS, RIFKIND, WHARTON & GARRISON LLP, New York, NY
Associate September 2008 – Present
September 2006 – September 2007
Summer Associate May 2005 – August 2005
Researched and drafted several motions for summary judgment. Researched and drafted a motion in opposition to class certification. Assisted in the depositions of class action plaintiffs. Drafted interrogatories. Conducted witness interviews in connection with an internal investigation. Prepared witnesses for deposition testimony. Researched and drafted memos on international and electronic discovery.

CHAMBERS OF THE HONORABLE JOSEPH BIANCO (EDNY), Central Islip, NY
Law Clerk September 2007 – August 2008
Researched and drafted opinions on complex cases involving criminal law, civil rights, contracts, employment law, torts, and intellectual property. Handled case management duties and coordinated conferences, hearings, and trials.

UNITED STATES DEPARTMENT OF JUSTICE – CRIMINAL DIVISION, Washington, DC
Legal Intern for Asset Forfeiture and Money Laundering Section May 2004 – August 2004
Researched and drafted advisory memos on the effect of recent Supreme Court cases on asset forfeiture. Researched and drafted an annotated manual with United States case citations and analysis for Asset Forfeiture Unit.

PEAK MANAGEMENT GROUP, Washington, DC
Intern November 2002 – August 2003
Researched potential clients. Developed presentations and proposals for prospective clients. Assisted in the creation of recording label, Isoh Entertainment, Inc. Clients included Steve Francis, Juan Dixon and Chris Wilcox.

COLONIAL INAUGURATION – THE GEORGE WASHINGTON UNIVERSITY, Washington, DC
Coordinator September 2001 – September 2002
Hired, trained and supervised 32 orientation leaders as well as over 20 support staff. Coordinated the registration of over 2,300 new students. Planned and implemented a two-and-a-half day orientation program for students and their families that won multiple national awards. Developed a comprehensive training schedule for the staff.

OFFICE OF CONGRESSMAN STEVE ISRAEL, Washington, DC
Intern January 2001 - May 2001
Researched information for drafting of legislation. Drafted press releases. Coordinated media and public relations events. Wrote letters in response to constituent concerns. Aided in the development of policy speeches before congressional committees.

William Rubens
(b)(6) [redacted]

EXPERIENCE

Committee on Homeland Security, Minority Staff, U.S. House of Representatives, Washington, D.C.
Counsel to Ranking Member Peter T. King (R-NY) March 2006 – Present

- Assigned counsel on the Safe Port Act of 2006 P.L., Chemical Facility Anti-Terrorism Act of 2006, Rail and Public Transportation Security Act of 2007 and the DHS 2007 Authorization Act
- Drafted memoranda of law and advised Ranking Member on national security, judicial and criminal law issues
- Responsible for the preparation of committee hearings; drafting opening statements and briefing memos for the Ranking Member.
- Conducted a 3 month in-depth investigation into the increased criminal activity along our nation's Southwest border and its impact on homeland security, which culminated in a report entitled "A Line in the Sand: Confronting the Threat at the Southwest Border"
- Lead responsibility for whipping operations for 5 subcommittees and full Committee

United States Attorney's Office for the District of Columbia, Washington, D.C.
Special Assistant U.S. Attorney May 2005 – January 2006

- Prosecuted over 30 felony and misdemeanor bench and jury trials in the Superior Court of D.C.
- November 2005 Misdemeanor Assistant U.S. Attorney of the Month

United States Department of State, Bureau of Consular Affairs, Washington, D.C.
Presidential Management Fellow December 2004 – March 2006

- Researched and drafted litigation reports, proposed changes to U.S. Code and regulations under the Administrative Procedures Act
- Detailed to the District of Columbia United States Attorney's Office to gain trial experience

New York City Council, Office of the General Counsel, New York, NY
Legal Intern January – May 2004

Forchelli Curto Schwartz Mineo Carlino and Cohn, Mineola, NY
Summer Associate Summer 2003

Senator John McCain for President 2000, Lansing, MI
Mid-West Youth Coordinator August 1999 – March 2000

EDUCATION

Fordham University School of Law, New York, NY
Juris Doctor, 2004

- Recipient of Public Interest Fellowship
- Associate Editor, *Fordham Environmental Law Journal*

University of Michigan, Ann Arbor, MI
B.A. 2001, Political Science, concentration Middle Eastern Studies

- University Honors
- *Delta Chi* Fraternity

MISCELLENAOUS

- Admitted to practice in New York

(b)(6) [redacted]

BENJAMIN G. RUNKLE

(b)(6) [redacted]

EDUCATION

Harvard University, Ph.D, Department of Government, June 2003

Dissertation: "Symptom or Disease? Arms Races and the Causes of War"

Advisors: Stephen P. Rosen, Stephen M. Walt, Alastair Iain Johnston

Fellowships:

(b)(6) [redacted]

September 2002 – June 2003, International Security Program, Belfer Center for Science and International Affairs;
September 2001 – August 2002, Bradley Fellow, John M. Olin Institute for Strategic Studies;
September 1998 – May 2000, Benjamin and Helen Buttenweiser Fellowship.

The Johns Hopkins University, B.A., 1994 (with General and Departmental Honors) in International Studies

Honors: 1994 Robert W. Tucker Award for Best International Relations Senior Thesis, "Military Intervention in America's Post-Gulf War Foreign Policy;" Phi Beta Kappa; Pi Sigma Alpha; Golden Key National Honor Society; Dean's List (five semesters).

EXPERIENCE

Department of Defense, May 2003 – Present, Action Officer, OSD/ISA/NESA-NG

(b)(6) [redacted]

- Served as analyst in office responsible for planning and coordinating DoD policy in post-conflict Iraq.
- Wrote memorandum and testimony for Secretary of Defense, Deputy Secretary of Defense, and Undersecretary of Defense for Policy.
- Assisted in development of DoD policy on Iraqi debt relief, Iraqi seized assets, and foreign direct investment in Iraq.

Harvard University, September 1998 – May 2003

- Student Chairperson, 2002 Harvard Colloquium on International Affairs, "Globalization After September 11th: Has Anything Changed?"
- Teaching Assistant, Professor Graham Allison and Ambassador Robert Blackwill, "Central Issues of American Foreign Policy," Spring 2001.
- Teaching Assistant, Professor Ernest May, "The Cold War," Fall 2000.
- Teaching Assistant, Ambassador Robert Blackwill, "Pursuing the National Interest," Fall 1999 and Fall 2000.
- Research Assistant for Professor Stanley Hoffman, Fall 1998 – Spring 1999.

(b)(6) [redacted]

Congressional Budget Office, National Security Division, June 1999 – August 1999, Intern

(b)(6) [redacted]

- Wrote information paper on the origin and evolution of the "two major regional conflicts" strategy's role in U.S. force structure planning.
- Conducted directed research on the formation of U.S. national military strategy in the post-Cold War era.

Institute for Defense Analyses, June 1998 – September 1998, Research Assistant

(b)(6) [redacted]

- Developed analytic tools to compare Personnel Attrition Potentials for various weapons systems across different conflicts.
- Served as technical expert for project team seeking to improve the Department of Defense's modeling for modern combat simulations.

United States Army, July 1994 – May 1998

September 1996 – May 1998: Battery Executive Officer

(b)(6) [redacted]

Headquarters and Service Battery, 1/319th Airborne Field Artillery Regiment, 82nd Airborne, Ft. Bragg, NC

- Second in command of 160 paratroopers capable of no-notice deployment anywhere in the world within 18 hours.
- Responsible for maintenance and accountability of over $5 million of equipment and vehicles.

January 1995 – July 1996: Company Fire Support Officer / Platoon Fire Direction Officer

1/15th Field Artillery, Second Infantry Division, Camp Casey, Republic of Korea

- Responsible for planning and execution of indirect fire support for a forward deployed armor company.
- Supervised integration of Korean Augmentees to United States Army (KATUSAs) into all section training events.
- All-Army wrestling team; qualified for final Greco-Roman Olympic Trials.

PUBLICATIONS

- "The Battle of Jaffa, 1948: Urban Combat in the Israeli War of Independence," in John Antal and Brad Gericke, eds., *City Fights* (Presidio Press, 2003).
- "The ABM Treaty and Arms Race Myths," *The Washington Times*, December 21, 2001.
- "The Future of War and the Shaping of US Forces," *Harvard International Colloquium Paper* (May 2001).
- "Never At War: Why Democracies Do Not Fight One Another," (Book Review), *Harvard International Review*, Spring 1999.

CLEARANCE AND SKILLS

- (b)(6)
- (b)(6)
- Familiarity with Excel, Stata, and a variety of word processing software.

Maggie M. Sadowska

(b)(6) [redacted]

(b)(6) [redacted]

WORK EXPERIENCE

Office of the Secretary of Defense, European Policy, *Country Director* April '06 – Present

- Manage all aspects of U.S. defense and security policy in addition to bilateral political-military relations with Czech Republic, Hungary and Slovakia
- Lead bilateral initiatives and participate in negotiations to enable the United States to base a ballistic missile defense radar in the Czech Republic and interceptors in Poland
- Engage the Austrians, Germans, Hungarians, Poles, Portuguese, Slovaks and Slovenes to encourage greater involvement in Iraq, Afghanistan, NATO, and other issues important to the U.S. Government and Secretary of Defense
- Support and advise senior Defense Department officials in meetings with their Central European counterparts on how to further U.S. interests in Central Europe, including the preparation of background papers, talking points, and speeches
- Represent the Office of the Secretary of Defense in international, bilateral, inter-agency and departmental meetings to discuss, develop and implement U.S. government policy toward Central-Eastern European countries

Office of the Secretary of Defense, NATO Policy, *Defense Fellow-NATO Action Officer* Aug. '03 – April '06

- Served as principal staffer on U.S. policy concerning NATO's relations with Russia and Trafficking in Persons
- Coordinated with other agencies to guide policy on NATO's relations with Ukraine, Afghanistan, NATO Contact Countries, NATO Mediterranean Dialogue, the Istanbul Cooperation Initiative, and Partnership for Peace and Enlargement
- Prepared intervention themes, background materials, talking points and briefing books for the Secretary of Defense and other senior Defense officials for their meetings with NATO Defense Ministers and other international counterparts
- Drafted Congressional correspondence and prepared senior officials for Congressional hearings
- Planned, executed and evaluated the annual NATO Crisis Management Exercise

White House, Office of Presidential Personnel, *Intern* Jan. – May '03

- Assisted with identifying and recruiting Presidential Appointees for positions in the Departments of Defense, Veterans Affairs, Homeland Security, State, Energy, the Peace Corps and CIA
- Coordinated with the White House Offices of Political Affairs, Clearance Counsel and Liaisons at Government Agencies to research and review resumes and applications of candidates for positions within the National Security Portfolio

Embassy of Chile, Political Department, *Intern* Sept. - Dec. '02

- Translated documents essential for dignitary visits and other diplomatic matters
- Briefed Senior Embassy officials regarding legislative and executive policies on international trade in Spanish and English
- Compiled, interpreted and analyzed media materials regarding politics, international relations and the economy

Congressman Mark Foley's Office (R-FL), *Intern* June – Aug. '02

- Conducted legal research for the legislative initiatives to reduce crime against children and drug-related offenses
- Briefed senior staff on topics such as constituent services and campaign tactics
- Responded to constituents' concerns regarding foreign policy, defense, veterans affairs, immigration and trade issues

EDUCATION

University of Florida, Gainesville, Florida, B.A., Economics and Political Science Dec. '02

HONORS AND AWARDS

- *Kiwanis Club of West Palm Beach Scholarship* Recipient June '98 – May '02
  -- Awarded for Academic Excellence & Community Volunteerism
- *Florida Bright Futures Scholarship* Recipient June '98 – May '02
  -- Awarded for Academic Excellence (Top Rank: Full Tuition & Books)
- *American Red Cross of the National Capital Area Disaster Action Team Member of the Year* June '05
  -- Awarded for Outstanding Commitment and Dependability

LANGUAGES AND OTHER QUALIFICATIONS

- (b)(6) [redacted]

06/26/06

DUANE A. SAND

(b)(6) [redacted]

EDUCATION

1985 - 1986 **United States Coast Guard Academy, New London, Connecticut**
- 44 of 247 (Electrical Engineering)

1986 - 1990 **United States Naval Academy, Annapolis, Maryland**
- Bachelor of Science in Computer Science. 397 of 1080
- Regimental Adjutant. Varsity Football and Rugby.

1990 - 1992 **Naval Nuclear Power School and Prototype, Orlando, Florida and Idaho Falls, Idaho**
- Intense two-year graduate level studies in mechanical engineering, electrical engineering and chemistry. Nuclear engineering, power plant design, operation and management. Graduated 2 of 25.

1992 - 1995 **Navy Nuclear Trained Officer/Nuclear Test Engineer, Kings Bay Submarine Base, Georgia**
- Operation of submarine engineering plant including heat exchanger, hydraulic plants, pneumatic systems, turbines, diesel engines, oil systems, pumps, valves, water chemistry control, and AC/DC power systems. Supervised both shutdown/maintenance and operational periods. OSHA certified Safety Officer/Inspector.

1994 **Certified Nuclear Engineer of Naval Reactors by Department of the Navy (DOE).**

1995 - 1997 **Graduate Degree, University of Central Florida, Orlando, Florida**
- Master of Science in Industrial Engineering and Management. 3.750 GPA
- Navy Command Managed Equal Opportunity/Drug and Alcohol Prevention

EXPERIENCE

Jan 2005-06 **(Recalled to active duty)** Serving in Iraq/Kuwait. Promoted to Commander, USN.

2004 ****CANDIDATE FOR UNITED STATES CONGRESS****
- 59% - 41%. Lost to 12-Year Incumbent. Raised $1.21 Million. www.duanesand.com

Project Manager for construction and owner of new 26-room Super-8 Motel, restaurant/bar/liquor store, and three 8-plex apartment buildings, ND and MN.

2001 – 2003 **NAVIGATION/OPERATIONS OFFICER AND NUCLEAR WEAPONS OFFICER, USS FLORIDA (SSBN 728). PENTAGON REQUIREMENTS OFFICER. (Recalled to active duty)**
- Assigned Pentagon OPNAV Staff for 11 months for budget/assessment of UAV's, NMCI & ISR.
- Supervised and trained 19-member team in safe operation of nuclear weapons delivery systems.
- (b)(6) [redacted]

2000 ****CANDIDATE FOR UNITED STATES SENATE, NORTH DAKOTA****
- 61% - 39%. Lost to 14-Year Incumbent. 2nd highest percentage of 13 Challengers in United States.

1997 - 1999 **Weapons Officer, USS ATLANTA, (SSN 712)**
- Led 33-member Combat Systems Department and all aspects of weapons readiness.
- Officer of the Deck during Covert Ops in **Bosnia** and SSW during Nuclear Reactor Defueling.

1995 - 1997 **Division Director of Electrical Engineering Department., Naval Nuclear Power School, Orlando, FL**
- Managed, supervised and trained over 800 technicians per year on electrical theory and nuclear reactor plant operation and maintenance. Top 50% of 24 lieutenants.
- Managed and trained 18 junior officer and senior enlisted instructors.

1993 - 1995 **Strategic Missile Officer/Nuclear Weapons Security Officer, USS WEST VIRGINIA (SSBN 736)**
- Responsible for maintenance and deployment capability of 24 ballistic missiles and their cargo during three strategic deterrent patrols in the Atlantic. (b)(6) [redacted]
- Led 35-member division. Ranked 1st of 11 Lieutenants/Junior Officer of Year.

1992 - 1993 **Damage Control Assistant/Safety and Electrical Officer, USS WEST VIRGINIA (SSBN 736)**
- Supervised startup, shutdown and operation for ALL ships systems aboard Trident Submarine.

1989 **Data Base Designer and Researcher – Yucca Mountain/Los Alamos National Laboratories**

PERSONAL

(b)(6) [redacted]

Marquita Vanessa Sanders

Local Address:
(b)(6) [redacted]

(b)(6) [redacted]

EDUCATION

Bachelor of Science in Criminology

The Florida State University, *Tallahassee, Florida ~August 2006*

PROFESSIONAL EXPERIENCE

Center for Leadership Innovation, Ellicott City, MD — February 2009- Present

Executive Assistant to President/CEO

Provided office and administive duties for President and Vice President of Operations. Maintained calendars and performed office tasks such as, supply orders and inventory, mail dispersments, and other tasks required for daily operation of office and organization. Traveled and assisted program managers with quarterly workshops and conferences.

Campaign for Change, A Project of Democratic National Committee, Greensboro, NC

Regional GOTV Coordinator — Sept 2008 – Nov 2008

Opened campaign field operations for 6 counties in for the general election 'battleground' state. Managed 30 Field Organizers and staff. Created the regional campaign, *Get Out The Vote* program, and established relationships with local elected officials to identify creative strategies to galvanize the vote. In result, over 50,000 new voters were registered, turned out 142,101 democratic voters for the region.

Obama for America '08, Barack Obama Campaign for President, Jonesboro, GA

Regional Field Director — July 2008 – Sept 2008

Opened regional campaign field operations for the cresent counties of Atlanta. Managed 20 Field Organizers and volunteer staff. Established and maintained volunteer and fundraising base within immediate local area. Created field program unique to the area while maintaining program goals and deadlines. Developed relationships with local political, community, and business leaders. Created programs to educated local residents on voter rights as well as national and local election laws.

Obama for America '08, Barack Obama Campaign for President — July 2007- July 2008

Field Organizer, African American and Faith Constituency Outreach

Implemented the Campaign *Get Out The Vote* effort in 5 state primaries; **Nevada, Tennessee, Ohio, Pennsylvania, and Indiana.** In all of these states worked within base communities' organizations, with political officials, and faith leaders for endorsements and resources for field program. Participated in the planning and implementation of surrogate appearances and rallies. Helped establish and maintain field offices and volunteer headquarters and provided daily trainings for volunteer phone banks and canvasses. Used ***Votebuilder,*** *Voter Assessment Network,* all relevant data was collected.

State of Florida, Justice Administrative Commission, *Tallahassee, Florida* — *Aug 2006- June 2007*

Contractual Services Specialist

Established case openings within the Court Appointed Attorney Tracking System. Pre-audit all vouchers presented by vendors for compliance with local Indigent Service Committee's rate structure and allowable costs based off court approved documentation. Updated and assessed billings for payment approval.

American Red Cross, Capital Area Chapter, *Tallahassee, Florida* — *May 2006- Aug 2006*

Internship

Assist Director of Community Involvement with local and state wide fundraisers, board member recognitions, and programs. Volunteer with the *Board of Directors,* providing the meeting minutes, research, and input on direction of executive hiring and implementing the organization's objectives. Researched and updated yearly grants as well as organize and manage student and community volunteers. Create PowerPoint presentations and organized agendas for community programs.

Marquita Vanessa Sanders

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SCHOLARSHIPS

FLORIDA BRIGHT FUTURES SCHOLARSHIP RECIPIENT 2002

SKILLS

Excellent customer service and communication skills •Superb multi-tasking and typing skills, 60 wpm •Proficient in *VoteBuilder*, Democratic Party Voter Assessment Network •Proficient in Microsoft Word, Power Point, and Excel

MEMBERSHIPS/ AFFILIATIONS

The League of Young Voters –Leon County Teen Court, *Wrap Group Coordinator* ~**SISTUHS Inc**~ Mentoring/Community Development Organization~ **Insight Party**, Student Political Party ~ **Phi Alpha Theta, Pre-Law Fraternity**

References provided upon request

Emily Sapienza

(b)(6)

EDUCATION

Salt Institute for Documentary Studies, Documentary Radio Program, Portland, ME, Certificate, May, 2005
Sarah Lawrence College, Bronxville, NY, U.S.A. Bachelor of Arts Degree, May, 1999
Concentrations: Social Sciences, Italian Language and Literature
Trinity College Rome Campus Semester Abroad, Rome, Italy, Spring, 1998
Focus: Italian Language, Art History
Aegean Center for the Fine Arts, Pistoia, Italy, Paros, Greece, Fall, 1994
Focus: Photography, Art History

SKILLS

(b)(6) Competent with digital audio editing and audio slideshow production using Pro Tools LE, Audacity, and Soundslides. Experienced in photography. Expert with Word, Excel, Photoshop, and other Windows and Mac programs.

POLITICAL EXPERIENCE

Presidential Inaugural Committee 2009 November 2008 – Present
HQ Operations Manager. Manage all aspects of the daily operations of Presidential Inaugural Committee's headquarters. Work with the Technology Department and General Services Administration liaisons to set up the offices for a staff of 400 people. Coordinate procurement of office equipment and supplies. Prepare and disseminate safety and security procedures. Manage effective receipt and delivery of mail and deliveries. Respond to a wide range of staff needs.

Pennsylvania Campaign for Change, Philadelphia, PA September – November 2008
Deputy Regional Field Director/ GOTV Lead. Worked with the regional field director in South, West and Southwest Philadelphia managing 16 campaign staffers, including 10 field organizers, and six GOTV organizers. Negotiated administrative and logistical issues in the field. Responded to a myriad of organizational, political, and personnel needs of the field organizers. Coordinated out-of state volunteers traveling to the region. Worked with field, IT, operations, and data departments to implement various aspects of the field program. Provided logistical, technical and organizational leadership in the implementation of the GOTV program.

The Committee to Elect Andrea Silbert, Quincy, MA April – June 2006
Finance Assistant. Documented and processed campaign contributions. Coordinated multiple aspects of fund raising events, from invitations, to staffing the event, to tracking event donations.

Florida Democratic Party Coordinated Campaign, Polk County, FL August – November 2004
Lead Field Organizer. Directed the Coordinated Campaign in Polk County. Organized the population to elect John Kerry and John Edwards in the 2004 Presidential election. Managed county campaign team of one full-time staffer and 20 stipended canvassers. Built an organization recruiting and directing a team of volunteers in all levels of campaign activity, from voter contact and to volunteer outreach. Organized and implemented systems in all aspects of the campaign office. Implemented the statewide campaign and GOTV program.

Grassroots Campaigns, Inc., Boston, MA April – August 2004
National Recruitment Director. Directed the national recruitment effort of the independent political firm that ran the grassroots fundraising arm of the Democratic National Committee. Managed a team of four recruiters. Interviewed and hired managerial staff for 40 campaign offices nationwide. Coordinated recruitment on college campuses and at political events. Created and directed all systems for the recruitment department. Strategized recruitment methods. Directed advertising. Screened resumes.

John Kerry for President Campaign, NH, WI, OH January – March 2004
Volunteer Staffer. Worked in three states as a volunteer in the primaries carrying out a variety of campaign tasks. Scheduled and managed volunteer activities, including: canvassing, lit drops, visibility, phone banking and event staffing for John Kerry events.

NEWS & RADIO EXPERIENCE

VillageSoup.com/Courier-Gazette, Rockland, ME June 2007 – September 2008

Reporter. Wrote daily news stories for online news website VillageSoup.com and newspaper The Courier-Gazette. Covered breaking news in greater Knox County. Covered municipal news in a three-town coverage area. Independently developed and executed story ideas. Wrote feature stories. Took, processed and uploaded digital photographs to the website, and prepared those images for print. Worked on tight deadlines, both producing web content and meeting print deadlines. Collaborated with reporters and editors to ensure prompt and accurate reporting of the news. Worked with editors and managers to pioneer to use of audio and multi-media content on the VillageSoup website.

WRFR-LP 93.3 Rockland & 99.3 Camden, Rockland, ME June 2006 – June 2007

General Manager. Responsible for all aspects of running and maintaining WRFR-LP, a 100-watt community radio station based in Rockland. Managed a volunteer staff of 50 people. Oversaw all programming. Trained volunteers to use the broadcast studio and production equipment. Raised funds for the station by hosting events, writing grants, and soliciting donations. Managed station sponsorships, recruiting new sponsors, renewing old ones, and executing all corresponding administration. Produced promos and other content for the station. Resolved myriad of technical difficulties on a tight budget. Designed and wrote WRFR literature. Produced and hosted a weekly radio show in Italian.

Atlantic Public Media, Transom.org, Woods Hole, MA September – December 2005

Intern. Produced and reversioned 30 second to 2 minute station identifications for the Cape Cod NPR stations, using interview tape, ambient sound and music. Oversaw the file management of the 700 station identifications, and created systems for their storage. Assisted in the production of The Transom Radio Hour, a radio show hosted by Jay Allison. Contributed to editorial decisions on show content. Assisted in researching and writing scripts for the host. Screened audio submissions to the Transom.org website, tracked submissions and corresponded with their producers.

Maine Public Broadcasting Network, Portland, ME August 2005

Intern. Edited tape for broadcast use. Conducted and edited phone interviews. Wrote news copy. Researched news stories.

Salt Institute for Documentary Studies, Radio Program, Portland, ME February – May 2005

Produced two seven minute documentaries using ProTools. Conducted background research and numerous interviews. Transcribed all interviews. Wrote several draft scripts. Completed all sound mixing and editing.

National Public Radio Research Assistant, Rome, Italy November 2002 – February 2003

Research Assistant for National Public Radio's European Desk Senior Correspondent, Sylvia Poggioli. Conducted preliminary research for four pieces about Muslim communities in four European countries. Transcribed Ms. Poggioli's interviews.

Galileo Online, Rome, Italy September 2000 – January 2001

Head Translator. Translated articles from Italian to English for an online weekly science magazine. Corrected and edited articles translated by the free-lance translators.

TEACHING EXPERIENCE

Penobscot School, Rockland, ME June 2006 – June 2007

English and Italian Languages Teacher. Taught 2 three-week courses in English as a second language to a diverse group of students from all over the world. Developed the curriculum for the courses. Tutored students individually and led field trips and extra-curricular activities. As Italian teacher, taught 5 semester-long courses, ranging from beginning to advanced. Planned and developed entire curriculum. Responded to individual students particular issues. Tutored private students.

Harwich Community Learning Center, Harwich, MA June – August 2003

Behavioral Assistant to a twelve-year-old child with Down Syndrome attending a mainstream summer camp. Assisted her in camp activities. Kept a daily log on her progress. Designed and implemented behavior modification plans.

American Overseas School of Rome, Rome, Italy September 2001– June 2002

English Teacher. Taught three classes of beginning English as a Second Language a day to Kindergarten, First Grade and Third Grade students. Planned and designed three year long courses, utilizing multiple texts and resources.

Berlitz International, White Plains, NY; Rome, Italy November 1999 – February 2000
October 2000 – June 2001

English Teacher. Trained in the Berlitz method of language instruction. Taught English to people of various nationalities in both private and group lessons. In Rome: Further training in the uses of advanced materials. Specialized in teaching the business sector.

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Experience

August 2003-March 2004 **Coalition Provisional Authority, Baghdad – Special Assistant, CPA Legislative Affairs**
Served as liaison between Iraqi Ministries, CPA Senior Advisors and Coalition's office in Washington. Coordinated CPA responses to Members of Congress and OMB regarding appropriated monies. Prepared memos to Ambassador Paul Bremer regarding legislative matters and Congressional inquiries to the Supplemental Appropriations bill. Assisted with visiting Congressional delegations. During last month abroad, worked for CPA's Office of Private Sector Development advancing the Investment in Iraq Tour, handling logistics and press for seven city European tour headed by Iraq's Trade Minister.

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April 2001-August 2003 **U.S. Senator Don Nickles - Scheduling Director**
Responsible for the senator's daily calendar, as well as domestic and international travel. Coordinated senator's agenda with state, legislative and press staffs. Worked as a liaison to the White House, Senate and House Leadership, Committee staff and other Congressional Members. Prepared talking points and briefing materials.

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October 2000-April 2001 **U.S. Senator Bob Smith - Executive Assistant & Scheduling Director**
Developed and maintained senator's daily calendar, domestic and international travel. Coordinated with state, press and legislative staffs. Acted as liaison with Environment and Public Works Committee staff. Assembled all briefing materials for speaking engagements and travel.

(b)(6)

March 1995-October 2000 **U.S. Senator Connie Mack – Scheduling Director / Regional Representative**
As scheduling director, coordinated senator's daily itinerary in Washington, domestic and international travel. Developed and coordinated his official state travel. Managed weekly conference calls with six regional offices and press staff. As regional representative, initiated and maintained contacts with Central Florida community; coordinated and advanced the senator's meetings, speaking engagements and appearances. Accompanied the senator to regional events and represented his office in an official capacity in his absence.

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June 1994-February 1995 **USAfrica Airways – Assistant Operations Manager**
Managed daily freight operations and staff functions for a start-up international airline with routes from Dulles Airport to Cape Town and Johannesburg. Coordinated warehouse handling, documentation and cargo service for six flights weekly and more than one million per month in cargo revenue. Assisted in the development of operational policy implemented in USAfrica Airway's U.S. and Johannesburg offices. Responsible for USAfrica's dangerous goods cargo operations out of Dulles Airport.

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March 1994-June 1994 **Bradson Corporation – Management Analyst, Foreign Military Sales**
Provided management support for DOD contractor in support of U.S. Navy foreign military sales program. Monitored active cases and conducted financial audits for case closure.

January 1992-Sept 1993 **ETC Peripherals – Account Executive, International Sales**
As account executive for high-tech computer company, responsible for sales to the Middle East and North Africa. Launched and managed direct mail campaign resulting in increased sales of more than 50% to the region. Clients included business and governmental organizations. Assisted our OEM in the development and layout of Farsi keyboard. Represented ETC Peripherals and product line at major industry trade shows.

October 1988-Sept 1989 **Alroy, Inc – Executive Assistant to Vice President of Marketing**
Assisted with worldwide marketing campaign and distribution of recreational eyewear product line including the development of product brochures and marketing materials. Coordinated meetings and arranged domestic and international travel for company executives.

Education B.A. International Studies, Minor, Political Science, 1991, University of South Florida, Tampa. Two years Arabic language study. Member Pi Sigma Alpha, Pi Gamma Mu and Sigma Iota Rho Honor Societies.

David K. Schenker

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Employment

Department of Defense, Washington, DC, Office of the Secretary of Defense, Regional Director for the Levant, (1/02-present). Primary policy advisor to the senior Defense Department civilian leadership on Jordanian, Syrian, Lebanese, Israeli, and Palestinian affairs. Prepare memoranda, briefs, and talking papers for principals; travel with and brief principals prior to meetings with foreign officials. Recommend weapons sales and funding initiatives to key ME allies.

Washington Institute for Near East Policy, Washington DC, Research Fellow, (8/98-12/01). Researched Arab politics and governance in the Arab world and US policy in the ME, with an emphasis on the Palestinian Authority, Jordan and Syria. Wrote and lectured extensively about Palestinian and Islamic politics; lectured and provided comment and written analysis for the media; authored books.

The Investigative Project, Washington, DC, Senior Researcher, (4/97-8/98). Researched and wrote briefs on Middle Eastern terrorism and US counterterrorism policy; prepared congressional testimony on terrorism.

SAIC/Pentagon, Vienna, VA, Consultant, (9/95). Consultant to DoD on Egyptian affairs.

University Research Corporation, International Development Group, Bethesda, MD, Project Coordinator, (1/94-4/97). Managed $2,000,000 and $15,000,000 USAID projects in Jordan and Egypt.

Education

- Master of Arts, Modern Middle Eastern History, University of Michigan, 1992
- Certificate, Center for Arabic Studies Abroad (CASA), American University of Cairo, Egypt, 1993
- Certificate, Arabic Language Institute (ALI), American University in Cairo, Egypt, 1992
- Bachelor of Arts, Political Science, University of Vermont, with honors ,1990
- Certificate, Overseas Program, Tel Aviv University, Israel, 1989

Research and Select Publications

Books

Dancing with Saddam, Lexington Books, 2003.

Palestinian Democracy and Governance, Washington Institute Press, 2000.

Scholarly Articles and Op-eds

- "Beware of Anti-US Rants in the Mideast," *The Los Angeles Times*, August 26, 2001.
- "The Palestinian Authority: En Route to the State Department Terrorism List?" *PeaceWatch*, March 12, 2001.
- "An Arab Debate on Child Sacrifice," *Jerusalem Post*, November 15, 2000.
- "Removing Syria From the List of State Sponsors of Terrorism: Between Peace and Counterterrorism," *PeaceWatch*, January 5, 2000.
- "Is a Jerusalem Deal Enough for Peace?" *New York Post*, July 24, 2000.
- "The Palestinian Authority: A Hybrid Creation," *Middle East Quarterly*, September 1999.
- "Will the US Keep Pressing Terrorists?" *Newsday*, August 25, 1998.

Awards

- Book Research Grant, Smith Richardson Foundation. 1999.
- CASA Fellowship, American University in Cairo, Egypt. 1992-1993 Academic Year.
- Phi Beta Kappa, University of Vermont (UVM), 1990.
- Kidder Scholarship Award, UVM, 2 year undergraduate tuition fellowship, 1988-1990.

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SCOTT A. SCHMIDT

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EXPERIENCE

Energy and Commerce Committee, U.S. House of Representatives — *Washington, DC*
Energy & Environment Assistant, Energy & Air Quality/Environment & Hazardous Materials — *2006-Present*

- Provide research support for various policy analyses: Energy Policy Act of 2005, Persistent Organic Pollutants, Corporate Average Fuel Economy Standards, Nuclear Waste, Refinery Permit Streamlining, etc.
- Assist Energy & Environment clerk with hearing logistics and facilitation.
- Serve as administrative assistant/scheduler and coordinator to Energy & Environment chief counsel.
- Previously served as staff assistant for full committee; coordinated daily office administrative functions.

Buffalo/Niagara WorldConnect — *Buffalo, NY*
Intern — *2005*

- Developed and implemented an interactive/international cultural learning program for Buffalo City Schools.
- Planned and organized itineraries for more than 30 international dignitaries and visitors to the Buffalo area.
- Completed large-scale overhaul and expansion of organization's Web site.
- Researched grant proposals to help subsidize a loss in Erie County program funding due to budget cutbacks.

University at Buffalo School of Law — *Buffalo, NY*
Assistant to the Dean — *2004-2005*

- Coordinated daily administrative functions; organized office correspondence.
- Operated and maintained the School of Laws front desk.
- Recorded and reviewed semi-annual adjustment of faculty payroll.

2006 CAMPAIGN VOLUNTEER WORK

- Tom Reynolds for Congress Campaign, New York 26th District (RNC 72-Hr. GOTV) — *Erie County, NY*
- Ray Meier for Congress Campaign, New York 24th District — *Oneida County, NY*
- George Allen for Senate Campaign — *Fairfax City, VA*

LEADERSHIP

University at Buffalo, State University of New York — *Buffalo, NY*
Student Senator/Academic Council Coordinator — *2004-2005*

- Represented more than 25 on-campus student organizations and 17,800 undergraduate students.
- Founded campus-wide multi-day job fair/fundraiser to support more than 10,000 students; raised more than $8,000.
- As Finance Committee member, oversaw 3,000 hours of community service and $300,000 in student fundraising.
- Approved and allocated $1.8M annual budget; presided over amendment of the Academic Council Constitution.

Boy Scouts of America, Order of the Arrow — *Jamesburg, NJ*
Northeast Region Youth President — *1999- 2000*

- Elected as national leader of youth service organization representing 5.2 million Scouts.
- Coordinated all aspects of 4 National Leadership Seminars, including planning, promotion and staffing.
- Led team of 1,000 youth and adult staff in hosting more than 7,000 participants at the OA National Conference.
- Delivered address on national community service to an audience of more than 8,000 at the University of Tennessee.

EDUCATION

George Mason University — *Fairfax, VA*

- Candidate for Master's degree in public administration — *Expected/2008*

University at Buffalo, State University of New York — *Buffalo, NY*

- Bachelor of Arts, joint major in Political Science and Communication with distinction; minor in English — *May 2005*

University of Havana — *Havana, Cuba*
Cuban Political and Historical Studies Program — *Summer 2004*

University of Tilburg — *Tilburg, Netherlands*
Transatlantic Consortium for European Union Studies and Simulations — *Winter 2004*

ADDITIONAL INFORMATION

- Eagle Scout, Boy Scouts of America

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- Phi Alpha Delta
- New York State Society, Washington, DC

DAVID A. SCHNITZER

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PROFESSIONAL EXPERIENCE

***DEPUTY RESEARCH DIRECTOR*, Democratic National Committee**

Washington, DC & Chicago, IL *March 2007 – present*

- **WORKED WITH CAMPAIGN, MEDIA TO SHAPE PUBLIC IMAGE OF OPPONENT.** During general election worked in Chicago with Obama for America communications team and members of the media to develop messaging about opponents, place negative stories, produce rapid response and new media materials and ensure accuracy of ads, press releases and other public statements.
- **LED OPPOSITION RESEARCH ON ETHICS, PERSONAL FINANCIAL, CAMPAIGN FINANCE AND RELATED AREAS.** Led team responsible for exhaustive research into general election opponent's ethics, personal and family financial holdings valued at over $100 million, 25 years of campaign finance data, military service record, lobbyist ties and all other non-legislative matters. Worked closely with counsel, communications staff and media to develop storylines on these topics.
- **SERVED AS RESOURCE FOR LEGISLATIVE RESEARCH TEAM.** Served as key advisor for team researching opponents' 25-year legislative record, lending expertise on policy debates, Congressional procedure and research resources.
- **HELPED MANAGE TEAM OF 30.** Worked with department director to hire and manage work of over 20 staff members and a dozen interns, handling administrative matters and shaping priorities of team.
- **AGGRESSIVELY IMPLEMENTED DATABASE-DRIVEN RESEARCH SOLUTIONS.** Implemented multiple advanced databases tracking opponent's legislative record, earmarks, campaign finances and schedule, saving considerable amount of staff time and allowing complex, on-the-fly analysis of voluminous research material.
- **REPLACED VIDEO MONITORING AND ARCHIVE SYSTEM.** Spearheaded procurement and implementation of high-end digital video monitoring and archiving system used as core of party-wide video library. Initiated satellite-based live monitoring of GOP events.
- **LED RESEARCH ON MULTIPLE GOP PRIMARY CANDIDATES.** During primary election period, led research on multiple major GOP candidates, including legislative, executive, corporate, legal and financial histories. Worked directly with members of media to generate negative stories about those candidates.

***RESEARCH DIRECTOR*, Cantwell 2006**

Seattle, WA *April 2006 – November 2006*

- **LED OPPOSITION RESEARCH ON SELF-FUNDED OPPONENT.** Led efforts to research the background of a self-funded opponent including stint as an insurance CEO, lobbyist and political operative. Work included regulatory processes in all 50 states, extensive analysis of SEC filings and outreach to laid-off employees.
- **MANAGED SELF-RESEARCH FOR ENDANGERED INCUMBENT.** Managed team conducting comprehensive research on legislative history and personal issues of targeted Senate incumbent. Responsible for documenting accomplishments and responding to accusations about her record, with a particular focus on localizing the record to individual counties.
- **PARTICIPATED IN STRATEGY DECISIONS & RAPID RESPONSE.** Worked with campaign management and consultants to shape message, paid and earned media, and prepare candidate for debates. Together with communications staff, played key role in responding to press inquiries and handled other rapid response needs.
- **IMPLEMENTED INNOVATIVE USE OF TECHNOLOGY FOR RESEARCH.** Sought out and installed technology rarely utilized for state-wide races including centralized broadcast-quality monitoring of multiple media markets and sophisticated databases tracking incumbent's legislative record.
- **ADVISED ON CAMPAIGN FINANCE AND ETHICAL ISSUES.** As in-house expert on campaign finance and Congressional ethics, advised campaign on ensuring compliance and identifying legal and ethical missteps of opponent's campaign and party.

***RESEARCH DIRECTOR*, Office of U.S. Senator Maria Cantwell**

Washington, DC *March 2005 – April 2006*

- **THOROUGHLY RESEARCHED INCUMBENT'S 14-YEAR RECORD.** Designed and executed plan to exhaustively document the activities and accomplishments of vulnerable first-term Senate incumbent with eight earlier years of U.S. House and state House service. Work included detailed evaluation of votes, legislation, earmarks, statements, press clippings and various required ethics filings to create accomplishment documents as well as to identify vulnerabilities and shortfalls.
- **ASSISTED COMMUNICATIONS AND LEGISLATIVE STAFF.** Worked closely with legislative and communications teams to articulate positions of senator and better document key portions of legislative record.

***SENIOR RESEARCH ANALYST*, John Kerry for President/Kerry-Edwards 2004**

Washington, DC *March 2003 – November 2004*

- **LED KEY PORTIONS OF SELF-RESEARCH.** Responsible for self-research on wide range of legal, financial, ethical, political, legislative and historical topics, including military records and obscure archival sources.
- **TRACKED AND ANALYZED PUBLIC POLLING.** Tracked thousands of national and state public polls and wrote frequent memos and talking points for press and public use analyzing polling trends.
- **WORKED ON DEBATES & OTHER SPECIAL PROJECTS.** During general election period, coordinated research staff for complex projects. Managed debate "war room" logistics. Worked with senior staff and consultants on ad-hoc research projects.
- **LED ANALYSIS OF CAMPAIGN FINANCE RECORDS.** During both primary and general election, chiefly responsible for analysis of current and historical campaign finance records of opponents to identify problematic transactions for media and spending for strategic use.
- **MANAGED RESEARCH ON PRIMARY OPPONENTS.** Chiefly responsible for all research on several major opposition candidates, including legislative, news, legal and other records.

***RESEARCH DIRECTOR*, Bob Clement for U.S. Senate**

Nashville, TN *May 2002 – November 2002*

- **DIRECTED SELF AND OPPOSITION RESEARCH.** Managed research staff for competitive Senate race, including self-research on long-time public servant and opposition research on opponent, who was a former governor, cabinet member and presidential candidate.
- **WORKED WITH PRESS TEAM AND CONSULTANTS.** Worked with communications and media team to promote candidate, respond to attacks and attack opponent.

***RESEARCH DIRECTOR*, Office Of U.S. Senator Joseph Biden**

Washington, DC *June 2001 – May 2002; December 2002 – February 2003*

- **UNDERTOOK COMPREHENSIVE ANALYSIS OF 30-YEAR LEGISLATIVE RECORD.** Developed and executed plan to research and write extensive materials documenting 30-year legislative record of high-profile senator.
- **ANALYZED OVER 10,000 VOTES AND BILLS.** Individually analyzed over 10,000 Senate votes and several thousand sponsored and cosponsored bills and amendments to identify positive accomplishments and possible vulnerabilities on wide variety of issue topics.
- **PRODUCED EXTENSIVE DOCUMENTS ON LEGISLATIVE RECORD.** Wrote memos and reports on the senator's history and accomplishments on major issues over prior 30 years for use by personal office and committee staff.
- **CREATED GROUND-BREAKING DATABASE SYSTEM TO TRACK LEGISLATIVE RECORD.** Built an advanced database tracking decades of legislation, votes, clips, press releases and speeches for use throughout office to track and analyze senator's record and accomplishments, believed to be first of its kind in the caucus.

EDUCATION

Columbia University (New York City, NY)

BA in Political Science, *magna cum laude*

Jewish Theological Seminary (New York City, NY)

BA in Modern Jewish Studies, *summa cum laude* and departmental honors

Matthew J. Schoeffling
(b)(6)

PROFILE

- Specialist in geopolitical and cross-cultural analysis with on-the-ground experience in a number of countries including **Saudi Arabia** and **Syria**
- Foreign Affairs Specialist (Middle East) at the Pentagon
- Ph.D. from **Georgetown University's** *School of Languages and Linguistics*
- (b)(6)
- Recipient of **Northrop Grumman's** *Guardian of Freedom Award* presented to outstanding employees for efforts in the *Global War on Terror*

PROFESSIONAL EXPERIENCE

2005-Present: Washington, DC- **Office of the Secretary of Defense, International Security Affairs**

- *Foreign Affairs Specialist/ Middle East Country Director:* Responsible for policy issues related to the Greater Middle East and the Global War on Terror including the formulation of long-term strategy, current Middle East policy initiatives, Information Operations (IO), the Islamic World and WMD proliferation.
  - (b)(6)

2002-2004: Riyadh, Saudi Arabia- **Vinnell Arabia (Northrop Grumman)**

- *Senior Trainer*: 2.5 years experience in designing, developing, and executing projects within the scope of **US Army-*Modernization Program*** for the Saudi military.
  - Specialized in cross-cultural program analysis, public affairs, conflict resolution, formulation of US-Saudi team-building initiatives and operational/linguistic support in hostile environment.

2000-2002: Philadelphia, PA- **J. Reckner Associates Inc.**

- *Consultant*: Executed multi-tasked research studies in market and political research
  - Provided analysis for studies with industry experts in economics, politics and other fields.

1999-2000: Damascus, Syria- **American Language Center, American Cultural Center (US Embassy)**

- *Instructor* (Bilingual)
  - Provided instruction and aided in the design and execution of educational, public affairs and cultural programs; researcher.

1997-1998: Cairo, Egypt / Beijing, China / Damascus, Syria- **Georgetown University** (Research)

- *Researcher*: Successfully completed multi-tasked research projects using foreign-source materials (e.g. Arabic, Chinese) covering geopolitical, military, and cultural issues.

1996-1997: Lisbon, Portugal- **Bank of Portugal/Portugal Telecom**

- *Consultant/Executive trainer*: Designed, coordinated, and executed training programs and seminars for executive-level personnel seminars.

1993-1996: Philadelphia, PA/Washington, DC

- *Translator/Linguist*: Provided multilingual (Chinese, Japanese and Spanish) support for various fields: legal, hi-tech, insurance, and political.

EDUCATION

Georgetown University: Washington, DC

- **Ph.D.** 2002, **MS** 1996, *School of Languages and Linguistics* **(with distinction)**

Saint Joseph's University: Philadelphia, PA

- **BA** 1993, *Department of Modern Languages* **(cum laude)**

Jordanna Polis Schutz

(b)(6) [redacted]

Resume Contents:
National Security•Political•Private•Academic•Misc

Work Summary: I am seeking to return to public service after having left my job at CIA so that I could work for my brother, Jared Polis's, successful congressional campaign. Prior to CIA I managed Internet start-ups, and did academic work in the sciences and economics.

Primary interests: Intelligence processes and oversight, national security, counterintelligence, WMD nonproliferation, counterproliferation, bioweapons defense, science and technology.

National Security

Central Intelligence Agency McLean, Virginia
Analyst *8/2006-7/2008*

- Finished Intelligence: Supported senior policy makers by analyzing, writing, and briefing on counterintelligence, the efforts of foreign intelligence entities against US interests, emerging technological threats, and nuclear proliferation.

- Process reviews: Supported senior CIA management by leading projects in assessing, securing, and improving programs in intelligence collection, analysis, covert action, technology, and infrastructure.

Political

Polis For Congress 2nd District, Colorado
Advisor, Field Coordinator *7/2008-11/2008*

- Member of Advisor Team for campaign and transition. Ran field operations for Eagle County part of district.

Colorado Victory 2004 Denver, Colorado
Communications Staff *8/2004-11/2004*

- Full time volunteer, organized earned media events, penned press releases, created web pages, organized and ran outreach to Republicans and Independents for Kerry.

Other

- Assistance in fundraising efforts for Democratic Party and candidates, and participation in philanthropy directed at building progressive infrastructure.

Private Sector

Beacon Road
President 7/2008-

- Created a fund to support technology transfer toward applications that would have a positive impact on society. Categories include renewable energy, sustainable development, public health.

Lucidity Inc.
Co-Founder 1999-2001

- Developed a system for powering online transactions

Bluemountain.com California
Director of Development *5/1999-10/1999*
Project Manager, site translation *3/1999-5/1999*
Content Creation *1997-1998*

- Oversaw development of new features and e-commerce integration for the online greeting card company, was one of the top 10 most trafficked web sites. Managed engineers and designers, vendor relationships. Assisted in merger process resulting in Excite@Home's acquisition of Bluemountain.com in 10/1999. (Chronology Note: took leave of absence from college)

Other/Miscellaneous

- Have served on several Boards of Directors. Was youngest member of a Board of Directors of any NASDAQ company at the time of Provide Commerce's IPO in Dec. 2003.

Academic

Education

Harvard University Cambridge, MA
B.A. Physics and Mathematics *2003*

Massachusetts Institute of Technology, Professor Dan Ariely
Research Assistant, Behavioral Economics *5/2004-8/2005**
*Hiatus during Kerry campaign work

Harvard University, Professor Hongkun Park Cambridge, MA
Undergraduate Research Assistant, Physical Chemistry *7/2001-1/2003*

- Awarded NSF and Harvard college grants.

Brandeis University, Professor Jordan Pollok Waltham, MA
Summer Research Intern, Computer Science *1997*

Miscellaneous

- Philanthropy: Director of family and personal charitable foundations
- (b)(6) [redacted]

Bonnie L. Sciarretto

(b)(6)

Career Summary

Experienced executive and legislative assistant with proven management abilities, skilled in all aspects of office organization, meeting coordination, scheduling, government and constituent liaison, legislation and political planning. Experienced in work distribution, training, performance reviews and hiring. Excellent interpersonal skills in communicating with high-level departmental, state, congressional and administration officials, private industry, the public and peers.

Current Position

George W. Bush Administration
Office of the Secretary of Defense, OASD Public Affairs – September 29, 2003 to Present
Program Support Specialist

Coordinate support efforts with the staff on public events for the Director. Conduct research on current and past Secretary of Defense public activities, conduct fact finding research, generate monthly and yearly reports as requested. Manage incoming correspondence, coordinate requests for travel, allowances and reimbursement. Construct and duplicate trip books as needed. Maintain close liaison with other personnel to keep informed on status of major projects in progress, specific requirements and problem areas. Assess operational needs, develop administrative policies and procedures and formulate needed changes and improvements. Insure staff awareness of approaching due dates, follow up on requests made by other offices. Arrange conference calls and on site meetings with Outreach Groups for the Secretary of Defense. Assist Analysts with research for appearances with media. Maintain database on Outreach Groups and others. Responsible for various other administrative duties, such as keeping calendar of public events and staff leave time, maintaining subscriptions, office furniture ordering and repairs, maintenance of supplies, receiving and announcing guests to the department.

Other Professional Experience

Connecticut Senate Republicans - July 2001-Sept 2003
Legislative Aide to State Senator

As the sole aide and employee of the Senator I professionally organized and managed the Senator's legislative office including coordination of the Senator's law office, legislative and campaign schedules. Acted as Legislative liaison between state agencies and constituents for resolution of constituent inquiries and problems. Coordinate meetings with other legislators, state officials and constituents. Control, track and manage all incoming correspondence to determine importance and action required. Drafted and reviewed for grammar, spelling and personal style all responses to constituent's inquiries and comments. Based on an understanding of the Senator's views I responded to constituent's inquiries and comments both in writing and orally to effectively communicate the Senator's positions. Based on knowledge of the Senator's views I developed concepts for proposed legislation, drafted correspondence to the committees for those concepts and tracked bills and amendments during the legislative session. Provide research to the Senator prior to speeches or meetings as needed. Supervise and coordinate assigned interns.

New Haven Savings Bank , January 2001 – July 2001
Insurance Representative

Sales and service of all Life Insurance, Annuity, Home and Auto products offered.
Licenses held: NASD Series 6 & 63, Life, Accident & Health, Property & Casualty.

MetLife Financial Service, March 2000 – January 2001
Financial Services Representative

Marketed a full line of insurance and investment products; provided counseling to prospective clients on financial profiles and investment strategies
Licenses held: NASD Series 6 & 63, Life, Accident & Health, Property & Casualty.

FedEx Corporation, April 1985 – March 2000

Dispatch Management Support Analyst, 1998-2000.

Gathered and analyzed on-road data using interactive maps and used data to work with upper management to improve courier individual performance and develop better on-road efficiency. Maintained communications between dispatch and on-road management to assist in contingency and forward planning. Involved in special projects as assigned working with dispatch and upper management with an emphasis on personal and confidential work. This position was particularly rewarding as I could see the performance improvements using the interactive maps as a tool.

Senior Dispatcher, 1992-1998

Planned, scheduled and executed on-road AM delivery operations. Responsible for the productivity and successful time management of couriers. Working with deadlines responded to variables during the delivery cycle. Provided upper management with feedback on performance for courier reviews and provided upper management with daily, weekly and monthly reports for forward planning. I was picked to train new dispatchers because of my performance on the job and my ability to work well with all people.

Dispatcher, 1989-1992

Planned, scheduled and executed on-road PM pickup operations. Responsible for work distribution, route balancing, time management of couriers and meeting deadlines for on-time airport arrivals. Responsible for on-road productivity which was reflected in my performance reviews. Made recommendations to upper management for improvements and change.

Courier, 1985-1989

Responsible for delivery and pickup of time sensitive packages. Because of my above average performance I was picked as the team captain responsible for route balancing and getting the team to leave the building on time. Was chosen to train new couriers because of my performance and my heavy emphasis on customer service. Awarded a 5 year Incident and Accident Free pin as well as a 5 year Perfect Attendance pin.

Fireman's Fund Insurance Company, 1977-1985.

Assistant Supervisor, Word Processing Department

Managed a staff eight; responsible for all aspects of department management, including the efficient flow of workloads, training, checking all work prior to distribution for spelling and grammar and staff performance measurement. Responsible for hiring of new employees, salary and disciplinary actions.

Past and Continuing Education

- Gold Coast School of Real Estate, 1991
- Yale University Women's Campaign School, Fundraising Tactics, 1999
- Naugatuck Regional Valley Technical School, Campaign Strategies, 1999
- Mitchell College, Grassroots Efforts, Campaign Mailings, Internet Campaigns, 1999.
- MetLife Sales Training School, Secaucus, New Jersey, 2000
- Exploring Personal Markets, LUTC, Secaucus, New Jersey, 2000
- MetLife Property & Casualty Training, Guilford, CT, 2000
- State of Connecticut, Connecticut Partnership, Long Term Care, Westport, CT, 2000.
- Connecticut General Assembly, Legislative Aide Certificate Program
- Leadership Institute, Arlington, VA – Capitol Hill Staffing, Capitol Hill Writing, 2002
- ***Currently enrolled at Ashworth College, AS Degree Program***

Other Skills

- Proficient with the Internet
- Proficient with Microsoft Suites (Word, Excel, Access, Publisher & Outlook)
- Typing speed 80 to 80 wpm accurately
- Ability to operate fax and photocopy equipment

Highlights of Political Activity

- George W. Bush Reelection Campaign, 2004
- Co-Campaign Manager, (2002, 2000 &1998) State Senator Winthrop Smith, Jr.
- Victory 2000 Town Coordinator, George W. Bush Presidential Campaign
- Campaign Manager, 1999 Arminio for Mayor Campaign – West Haven, CT
- Town Coordinator, 1998 Governor John G. Rowland Gubernatorial Campaign
- Fundraising Coordinator, West Haven Republican Town Committee, 1996 –1999.
- District Chairperson, West Haven Republican Town Committee, 1996-2000
- West Haven Republican Town Committee Executive Board Member (Past), West Haven, CT
- 1996 Bob Dole Presidential Election Campaign, West Haven, CT
- 1988 and 1992 George H.W. Bush Presidential Election Campaigns, Delray Beach, FL
- 1980 and 1984 Ronald Reagan Presidential Election Campaign, Boston, MA

Memberships and Affiliations

- National Rifle Association, Member
- Friends of the National Rifle Association, Committee Member
- Republican National Committee, Member
- Leadership Institute, Arlington, VA
- National Federation of Republican Women, Member
- West Haven Republican Town Committee, Past Member
- Orange Republican Women's Club, Orange, CT., Member
- West Haven Community House, Gala Committee Member
- National Republican Women's Conference, Washington, D.C.
- The Heritage Foundation, Washington, D.C., Member
- West Haven Chamber of Commerce, Past Member 2000-2001
- National Association of Securities Dealers, Member
- National Association of Life Underwriters, Member

THAYER C. SCOTT

(b)(6) [redacted]

EDUCATION

University of California-Berkeley, M.A. Journalism, 1998.
Princeton University, B.A. History (U.S. Army ROTC), 1993.

EXPERIENCE

January 2007 - present

Acting Chief Speechwriter, Department of Defense, Washington, DC.
Primary writer and editor of remarks for Secretary of Defense Robert Gates, including:

- Congressional testimony on Iraq and the defense budget.
- Speeches to the Munich Security Conference, Cairo Chamber of Commerce, William & Mary commencement, Shangri La Dialogue (Singapore).
- Supervises an editorial staff of seven writers and research assistants.

June 2004 - December 2006

Speechwriter to the Secretary, Department of Defense

- Wrote speeches (World Affairs Council, National Press Club), press briefings, opinion columns (*Wall Street Journal, Financial Times*), congressional testimony.
- Provided writing support during trips to Iraq, Afghanistan, Australia, India, Vietnam, Indonesia, North Africa, and to NATO summits in Italy, Belgium, Slovenia.

March 2003 - May 2004

Director of Communications, International Republican Institute, Washington, DC.
Primary spokesman, press contact, writer, media strategist and editor of publications for a non-profit organization with democracy programs in 50 countries.

- Managed press operations for election observations in Nigeria, Cambodia, Georgia.
- Quoted in *Time, Newsweek, Associated Press, WashingtonPost.com, Newsday.*

2001 - 2003

Communications Consultant, Sacramento, CA.

- Research, writing and media relations for candidates, trade associations and corporations, including: the California Republican Party, Bill Simon for Governor, Tom McClintock for Controller, the California Land Title Association, AT&T.
- Columns published in the *San Jose Mercury News, San Diego Union Tribune.*

2000 - 2001

Senior Associate, Eastwick Communications, Redwood City, CA.
Account manager in a technology public relations firm.

1999 - 2000

Public Relations Manager, Broad Daylight, Inc., Santa Clara, CA.
Media relations and marketing for a Silicon Valley internet company.

1997 - 1998

Correspondent/Intern Reporter, San Francisco, CA.
Over 100 published articles for: *The Recorder, San Francisco Examiner, San Francisco Chronicle, St Petersburg Times.*

1993 - 1996

U.S. Army, Lieutenant, Field Artillery.

- Fire Direction Officer and Platoon Leader, Camp Casey, Korea.
- Battery executive officer, Ft. Lewis, WA.

TRACI SCOTT

(b)(6) [redacted]

EXPERIENCE

6/2006-Present

Department of Defense (DoD)-The Pentagon, Arlington, VA
Director of Communications – Assistant Secretary of Defense for Legislative Affairs

Analyze, advise and make recommendations to the Assistant Secretary on all areas of communications including potential problems and areas of vulnerability. Direct, plan and coordinate the Department's relations with Congressional press secretaries and other media. Plan and coordinate media engagements for the Secretary of Defense at Congressional hearings and Intelligence briefings. Direct, plan and coordinate media coverage of and travel on Gubernatorial Delegation trips to the Iraq and Afghanistan theatres of operations.

9/2004-6/2006

Department of Defense (DoD) – The Pentagon, Arlington, VA
Legislative Liaison, Defense Reconstruction Support Office

Coordinate meetings, briefings and delivery of interagency Congressional reports to Capitol Hill. Analyze audits of inspector general reports of Iraq Reconstruction and Relief Funds and develop talking points for key Office of the Secretary of Defense and Public Affairs Office officials. Accompany members of Congress on trips to Iraq as the public affairs subject matter expert.
(b)(6) [redacted]

10/2003-7/2004

Coalition Provisional Authority (CPA) – Baghdad, Iraq
Special Projects Coordinator/Women's Issues Press Officer

Directed and coordinated itineraries, logistical support and personally escorted VIP members of the worldwide media on trips throughout Iraq. Set-up media interviews for Ambassador L. Paul Bremer with high profile national and international network anchors and print journalists.

1/2003-10/2003

Representative Jon Porter (R-NV) – Washington, DC
Communications Director/Press Secretary

Directed press operations for Congressman Jon Porter's Capitol Hill and District Press Offices including: strategic communication and implementation of press coverage on various legislative issues; writing and editing speeches, op-eds, columns, and press releases; and preparing member for debates and press interviews.

8/2002-11/2002

Victory 2002 Campaign – Las Vegas, Nevada
Press Secretary

Coordinated press operations for the *Jon Porter for Congress* campaign, election night coverage, debate prep, press conferences, and daily media engagements.

1/2001-1/2003	**Senator John Ensign – Washington, D.C.** **Communications Director** Directed press operations for Sen. John Ensign's Capitol Hill and State Offices: Devised press strategies; directed press staff on implementation of press conferences; writing and editing of speeches, op-eds, columns and press releases.
7/1997-12/2000	**KLAS-TV – Las Vegas, Nevada** **General Assignment Reporter** Reported on issues of local interest with an emphasis on national politics. Reporting elevated to frequent guest appearances on Nevada Week in Review (a local political talk show) and KLUC Morning Radio. Initial position developed from **CBS News Reporter Training Program**.
1/993-6/1997	**CBS Newspath – Washington, D.C.** **Associate Producer** Produced taped packages, field produced live remotes and coordinated feeds for affiliates and foreign clients.
7/1992-11/1992	**CBS Political Unit – New York, NY** **Associate Producer** Traveled with Vice Presidential nominee Senator Al Gore during the 1992 Presidential Campaign. Provided editorial information on daily campaign stops, formulated story ideas, and fed sound bites to CBS New York for network distribution.
6/1987-10/1989	**CBS This Morning – Washington, D.C.** **Broadcast Associate** Responsible for field production of live remote location shots, conducted taped interviews, researched and coordinated guests' studio appearances and reported on economic indicators.
12/1981-5/1983	**Far East Network Radio (FEN) – Yokota AFB, Japan** **Youth Newscaster** Responsible for writing, editing and broadcasting of a five-minute news show for U.S. service members, DOD civilians and their families in Tokyo, Japan.

EDUCATION

8/1993-7/1995	**George Washington University – Washington, D.C.** **Master of Arts in Political Management, 1995 Salutatorian**
8/1983-5/1987	**Howard University – Washington, D.C.** **Bachelor of Arts: Major-Broadcast Journalism/Minor-Political Science**
6/1995-8/1995	**Northwestern University – Evanston, Illinois** Academy for Future Journalists which included a *Washington Post* internship.

AWARDS

July 2004	**Nevada Broadcasters Hall of Fame Inductee**

(b)(6) [redacted]

(b)(6) [redacted]

(b)(6) [redacted]

PROFESSIONAL EXPERIENCE

Department of State, Washington, D.C. GS-13/1 — August 2005 - present

Office of the Under Secretary for Arms Control and International Security - Special Assistant

- Review and edit memos for Under Secretary's decision; portfolio includes Iraq nonproliferation, Africa Command (AFRICOM), defense trade/licensing, cluster munitions, MANPADS, former Iraqi WMD scientists redirection, UNSCR 1540/1673, counterproliferation efforts, among others
- Under Secretary's representative to the missile trade and nuclear analysis groups; respond to, edit and approve follow-on demarches related to shipments of proliferation concern; attend inter-agency interdiction SVTS in coordination with a senior advisor; coordinate intelligence briefings among various agencies for senior staff
- Assist in sanctioning entities under the Iran, Syria and North Korean Nonproliferation Act; office representative to the Secretary's International Security Advisory Board
- (b)(6) [redacted]

The White House, Washington, D.C. — January 2004 - August 2005

Presidential Personnel Office - Deputy Associate Director

- Created and organized "the book" of all our proposed candidates for every personnel meeting with the President, Vice President, Chief of Staff and Assistant to the President for Presidential Personnel
- Prepared memoranda for press releases, Senate nominations and other Presidential appointee documents
- Managed candidate database: analyzed current appointments and vacancies, performed initial searches for appropriate candidates, and provided statistical analysis of appointees

Executive Office of the Governor, Boston, MA — June 2002 - September 2002

Office of the Chief Secretary - Intern

- Worked in conjunction with the Chief Secretary, Department of Revenue, Internal Revenue Service and State Police to determine if it was politically possible to appoint candidate's to various Board & Commissions/jobs

Hale and Dorr LLP, Boston, MA — March 2002 - June 2002

Generalist/Legal Secretary

- 50% of time spent with paralegals and first year associates on a multi-million dollar patent infringement case, creating documents in Excel, maintaining all internal correspondence files and drafting own correspondence materials to be distributed to forty-six lawyer team

Client Intake/Conflicts Staff Member — March 2001 - September 2001

- Performed upwards of thirty-five conflicts checks per day via the firm's internal client history software, Moody's, Standard & Poor's, and Internet; Consulted with Managing Director, Assistant Director and/or the firm's Conflicts and Ethics committee attorneys to approve or oppose the proposed new client business in question

House of Commons, London, UK — September 2001 - December 2001

Overseas Research Assistant-Gareth R Thomas MP (Harrow West)

- Set-up and monitored functions in Prime Minister Blair's office throughout the fall
- Responded to 20+ constituents a day on topics concerning Harrow West district and MP Thomas's upcoming votes in Parliament; worked to advance his Private Members' Bill through the second stage of House approval

EDUCATION

Northeastern University, Boston, MA — 2004

- Bachelor of Science in Political Science, *magna cum laude with Honors Course distinction*
- Minors: Business Administration and Communication Studies
- Honors: Golden Key Honor Society; Pi Sigma Alpha; Who's Who in American Colleges; University Honors Program; NU News "Rookie of the Year"
- Activities: Four-time Chairperson-elect of Northeastern's Judicial Hearing Board--member since 2000; V.P. of Finance, Model United Nations; Assistant News Editor, Northeastern News; Math Club President

Cairo University Cairo, Egypt — December 2002 - January 2003

- Fulbright funded "Dialogue of Civilizations" program

London School of Economics and Political Science, London, UK — September 2001 - December 2001

- Completed the Hansard Scholars Programme of study and earned a Certificate in British Politics

Phillips Academy, Andover, MA — 1999

Harbin Institute of Technology, Harbin, China — June 1998 - July 1998

(b)(6) [redacted]

SARAH P. SHACKLETT

(b)(6)

- Outstanding Verbal and written communication skills.
- Able to oversee aspects of office operations.
- Hard working, detail oriented, able to multi-task.
- Comprehensive skills as an Assistant.
- Strong background in management.
- Adept at coordinating projects and events.

EDUCATION:

NEW YORK UNIVERSITY, NY, NY 10011 *GPA 3.85/4.0* *May 2007*
M.A. Steinhardt School of Culture, Education, and Human Development
Field of Study: Dual Childhood Education and Childhood Special Education Grades 1-6
LA SCUOLA LEONARDO DA VINCI, Rome, Italy, Certificate awarded: *Dili* *April 2005*
Field of Study: Italian Fluency and Proficiency
UNIVERSITY OF NOTRE DAME, Notre Dame, IN 46556 *May 2003*
B.A. School of Arts and Letters
Master's: Psychology
University of Notre Dame Rome program, Rome Italy

PROFESSIONAL EXPERIENCE:

2007-

Arbonne International New York, NY
Independent Consultant (part-time)

- Independently consult with clients regarding product information.
- Assist in organization and execution of promotional events.
- Enact data entry, order entry via Arbonne official site.
- Network internationally, in an effort to develop ideas for promotional development and product improvement.

.Public School 10 Magnet School of Math and Science, Brooklyn, NY *Spring 2007*
Teacher, Grade 2(Long-term Substitute)

- Enacted strategic planning procedures to facilitate students' meaningful engagement with curriculum and transition.
- Developed, supplemented, and instructed thematic unit curriculum, utilizing Gardner's multiple intelligences theory.
- Interacted with parents, teachers, social workers, and administrators, establishing oral and written communication to establish effective assessment.
- Evaluated and implemented Individual Educational Plans (IEP), and additional assessments for referral.

Anthropologie SoHo, New York, NY *2005-2006*
Senior Sales (part-time)

- Trained sales staff in daily operations and procedures including; register, fitting room, and stock room.
- Filled the sales floor based on sales reports.
- Interacted daily with customers and responded based upon their needs and requests.
- Created "Fitting Room Checklist" to produce efficient selling in the fitting room.

Anthropologie SoHo, New York, NY *2003-2004*
Assistant Home Manager (sales associate July '03 promoted Nov '03, and again in Jan '03)

- Led and ran sales floor.
- Performed all operational and visual duties as a manager including; payroll, store opening and closing, staff schedule, home business evaluation, and product organization on the floor and in the stockroom.
- Headed hiring and training of sales staff, including; group interviews, group training, paperwork evaluation, and induction to the company.
- Assisted Home manager in development of home operations and home standards.

ADDITIONAL EXPERIENCE:

Teacher-The Parkside School, NY, NY/ '07
Teacher Assis. PS.134, New York, NY/'06
Hostess, Luciano's on Rush, Chicago, IL/'02
Teacher Assis. PS 42, New York, NY/'06
Server, Botticella, Rome, Italy/'04-'05
Administrative Ass. National Label Co. Lafayette Hill, PA/'99

LEADERSHIP/ ACTIVITIES:

Co-founder and Officer, A life Uncommon-first established women's support group at the Univ. of Notre Dame
Volunteer, Shriner's Hospital for Crippled Children

SKILLS:

Computer-Windows, Word, Mac, Excel, Office, Outlook, Internet *Languages*- (b)(6)

(b)(6) [redacted]

RAJ SHAH

(b)(6) [redacted]

EDUCATION

PRINCETON UNIVERSITY

- A.B., Woodrow Wilson School. Thesis: Coercive Air Power. June 2000
- GPA 3.5/4.0 Departmental GPA 3.7/4.0.
- SAT Math: 800; SAT Verbal: 760; GMAT: 730.

EXPERIENCE

Business Analyst, McKinsey & Co. 2000-2001; 2005-2006

- Developed a supplier management strategy for a large US defense contractor to mitigate 'hostage' supplier situations. Created negotiation and technology investment strategies to secure $4B of revenue at risk.
- Designed an innovative growth strategy worth $150M for a multinational pharmaceutical company.
- Engineered cost savings of $400M during the creation of strategic plan for a US transportation company.
- Led integration of functional business units during the merger of two pharmaceutical companies.
- Identified and quantified the value of potential merger opportunities for a large biotech company.

Captain and F-16 Pilot, United States Air Force, NJ Air National Guard 2000-Present

- Flew 18 combat missions in support of OIF during a combat deployment to Balad Air Base, Iraq.
- Wing Electronic Combat Officer – Handpicked to increase and maintain the combat survivability of the wing's 17 fighter aircraft and 34 pilots.
- Francis Grabreski Finalist - top air-to-air student F-16 pilot at Luke AFB in 2003. (#1 of 400)
- Air-to-Air Topgun, F-16 Basic Course. (#1 of 15)
- Air-to-Ground Topgun, Introduction to Fighter Fundamentals. (#1 of 15)
- Distinguished Graduate and AETC Commander's Trophy Winner, Undergraduate Pilot Training. (#1 of 30)
- Distinguished Graduate, Academy of Military Science (Commissioning Source). (#2 of 100)
- 700 flying hours in jet fighter-type aircraft. Small-arms Expert Marksmanship Award.

Corporate Facilitator, Afterburner Seminars (Part time) 2004-2005

- Led seminars teaching corporate executives techniques used in military aviation for flawless execution.
- Planned and executed the company's first event in India.

Business Development Intern, GetCustom.com Summer 1999

- Secured contracts with over 50 international and domestic suppliers

Senior Vice President, Foundation for Student Communication 1997-1999

- Helped lead a team of 10 students raise over $500,000 in corporate sponsorships.

Elected Member, Princeton University Council 1997-1999

- One of eight members elected to represent the entire undergraduate student body.
- Voting member on the Princeton budget appropriations committee.

ACTIVITIES

Founder and President, Kadod Educational Foundation 2004-Present

- Raise and distribute $40,000 annually to improve educational opportunities for students in rural India.
- Initiated several programs including tutoring, computer instruction, scholarships, and teacher exchanges.

Chair, Princeton Alumni Interviewing for Southern New Jersey 2004-Present

- Responsible for administering and overseeing interviews for South Jersey student applicants to Princeton.

Leader, Princeton University Outdoor Action 1997-2000

- Planned, executed, and led several weeklong backpacking trips for incoming freshmen.

Princeton Varsity Crew 1996-1997

- 1997 National Championship winner in the Intercollegiate Rowing Assoc. Championships. (4+ Class)

(b)(6) [redacted]

(b)(6) [redacted]

(b)(6) [redacted]

Work Experience

Republican National Committee — **Washington, DC**
RNC Research
Senior Research Analyst (May 2006-Present)
Performed extensive political and legal research for several 2006 Congressional elections. Wrote research press releases for distribution to the media and RNC supporters. Drafted briefing books on several candidates for the House of Representatives. Traveled to multiple contested Congressional districts to carry out field research. Performed field research at various federal, state, county, and municipal offices. Supervised field research of others. Managed day-to-day research projects in the office.

The White House — **Washington, DC**
Office of Presidential Personnel
Deputy Associate Director (August 2005-May 2006)
Researched candidates for political appointments. Headed portfolio of three to four researchers. Gave presentation to White House Liaisons on research techniques.
Staff Assistant (November 2004-August 2005)
Researched and oversaw closely the choice of full-time, non-career jobholders appointed by the President and agency heads. Vetted candidates by balancing the pluses and minuses of their records.

Republican National Committee — **Washington, DC**
RNC Research
Research Analyst (June 2003-November 2004)
Researched, drafted, proofread, edited and fact checked press releases and research documents for internal and external use during the 2004 presidential campaign. Designed and updated Microsoft Access database of public statements. Researched issues relating to campaign finance.

City Of New York Department Of Cultural Affairs — **New York, NY**
Intern (Fall 2002) for Assistant Commissioner For Cultural Institutions
Collaborated with DCA to design a project to reduce premiums for rising insurance costs for New York's cultural community. Interacted with both City government and nonprofit organizations.

Saratoga Springs City School District — **Saratoga Springs, NY**
Teacher's Aide (January 2002, March 2002, May-June 2002)
Advised and tutored disabled students one-on-one for seven hours daily.

Congressman John Sweeney's Office — **Saratoga Springs, NY**
Volunteer Intern (Summer 2001)
Solved constituent requests by phone. Drafted correspondence to agencies on behalf of Congressman and constituents. Learned all aspects of a high paced, deadline-driven office environment.

Education

Empire State College — **Saratoga Springs, NY**
Candidate for Masters of Arts degree in Social Policy
Matriculated Graduate Study (August 2005-Present)
Non-Matriculated Graduate Study (January-July 2005)

Hamilton College — **Clinton, NY**
Bachelor of Arts degree, May 2003 / Government major / English minor
Senior Thesis: Cultural Institutions Face Insurance Crisis: How A New York City Agency Can Help

Activities

Talk Show Host, **Hamilton College Radio 88.7 WHCL**
News/Political talk show (Fall 2001-Spring 2003) / Sports talk show (Fall 2000-Spring 2001)

Sports Correspondent, ***The Spectator*** **Hamilton College Newspaper** (Fall 1999-Spring 2002)

Member, **Hamilton College Republicans** (Fall 2001-Spring 2003)

Awards

Hamilton Recognition Award (May 2002)
Recognized for outstanding contributions to Hamilton College.

STEPHANIE L. SHERLINE

(b)(6) [redacted]

PROFESSIONAL HIGHLIGHTS

Office of the Secretary — The Pentagon
U.S. Department of Defense — Washington, DC
Executive Secretary — 1997-2000

As the Executive Secretary, I provide direct administrative and personal support to the Secretary of Defense. I manage his professional and social calendar, schedule appointments, draft correspondence, track paperwork, and maintain his files. I directly represent the Secretary as the initial point of contact in his office and strive to reflect his high standards of professionalism and personal excellence. I routinely interact with his counterparts within the administration as well as foreign dignitaries and leaders around the world. As his personal representative, I am cognizant and sensitive of the respective protocols and conventions extended at the Cabinet level. I also provide direct liaison with the White House, Congress, the Joint Staff and theater commanders to ensure that the Secretary is fully prepared for meetings, travel, speeches, press briefings and ceremonial functions. I am the single-point reference source for the Secretary's personal and professional contacts including government and industry leaders and exercise clear and immediate recall of these associates. (b)(6) [redacted]
(b)(6) [redacted]

Office of Senator William S. Cohen — 322 Hart Senate Office Building
United States Senate — Washington, DC
Personal Assistant — 1994-1997

I attended to the Senator's day-to-day administrative and secretarial needs including his schedule, travel arrangements and logistics, and personal files. Responsibilities included record keeping, research, writing and editing. In addition to screening his incoming and outgoing correspondence and invitations, I assisted with constituent inquiries, conducted tours, and greeted visitors and meeting attendees. Because of my performance in this office, Senator Cohen invited me to join his personal staff when he was appointed to the President's Cabinet.

Law Office of Chapman, Duff and Paul — Washington, DC
Lawyer's Assistant — 1976-1980

Conducted research and monitored legislation of interest to a trade association client. Also drafted correspondence and billing vouchers in addition to making travel arrangements for attorneys and appointments with clients.

Office of the General Counsel — Headquarters
U.S. Federal Energy Regulatory Commission — Washington, DC
Office Assistant — 1971-1976

Assisted lawyers in researching, drafting, and typing Commission actions in the areas of corporate interlocking directorates, corporate finance, EEO adverse action appeal procedures, and Privacy and Freedom of Information Acts.

OTHER EXPERIENCE and MEMBERSHIPS

PTA President, PTA Executive Board Member, School Superintendent Selection/Review Board Member, speaker and speechwriter, Sunday school teacher.

EDUCATION/ CERTIFICATION

Post graduate study, Special Education, University of Virginia
BA, Education Psychology and Teaching, Randolph-Macon Woman's College
Virginia Collegiate Professional Certificate

WILSON NOLAN SHERRILL

(b)(6)

Objective

To obtain a permanent staff position in Washington, D.C. utilizing skills, experience, and knowledge acquired from my previous work experience and undergraduate studies.

Work Experience

Office of the Secretary of Defense The Pentagon
Defense Fellow for Deputy Secretary: Paul D. Wolfowitz May 2003 – Present

- (b)(6)
- Conduct research
- Prepare reports and briefings
- Work with various individuals within the Administration and the private sector on a number if issues including, but no limited to, the reconstruction of Iraq
- Serve as a point of contact for Iraqi Americans seeking involvement in reconstruction and humanitarian assistance.
- View and analyze Intelligence data

United States Senator Fred Thompson Washington, D.C.
Intern/Staff Assistant August 2002 – January 2003

- Drafted responses to constituent concerns
- Conducted research
- Sorted mail
- Prepared daily press clippings
- Guided constituents on tours of the United States Capitol

Ole Miss Football Oxford, MS
Student Assistant to the Recruiting Coordinator August 2000 – May 2002

- Assisted with the day to day operations of the recruiting office
- Gathered information on prospective athletes
- Helped supervise recruiting related activities on game days
- Entertained prospective athletes on official campus visits
- Contacted high school and junior college coaches

Education

The University of Mississippi, Oxford, MS
Bachelor of Business Administration Marketing May 2002

The University of Edinburgh, Edinburgh, Scotland
June 2001 – July 2001

Honors

Chancellor's Committee for Student Leaders
Committee for Student Organizations
Order of Omega

Activities

Inter-Fraternity Council (IFC)
President
Judicial Representative
Fraternity Representative
Faculty Relations Committee
Greek Week Committee
Greek Council
Co-founder
Chairperson
College Republicans
American Advertising Federation (AdFed)

Kappa Sigma Fraternity
Pledge Educator
Chaplain
Leadership Council Delegate
Philanthropy Chairman
Alumni Relations Committee
Rush Committee
Founders Day Committee
Scholarship Committee
Campus Crusade for Christ
American Marketing Association (AMA)

Community Service

Leukemia Society
Sarah Isom Center
United Way
Faculty Staff Night Out

Mississippi Blood Services
Oxford Food Pantry
Adopt a Highway Program
Habitat for Humanity

WILSON NOLAN SHERRILL

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References

(b)(6)

HEATHER M. SHOCKNEY

(b)(6) [redacted]

(b)(6) [redacted]

WORK EXPERIENCE:

Department of Defense, Washington, D.C. (b)(6) [redacted]
Office of the Assistant Secretary of Defense for International Security Affairs
Confidential Assistant 3/2002—present

- Perform and communicate various tasks at the executive level with superior and subordinate offices.
- Maintain appointment calendar and scheduling, speaking on behalf of the Assistant Secretary.
- Coordinate on daily and long range meetings, events and travel for the organization.
- Research information and prepare timely replies to correspondence.
- Coordinate with Legislative Affairs and Congressional offices for various hearings and inquiries.
- Coordinate with Public Affairs for interview requests and media related issues.

Department of Defense, Washington, D.C.
Defense Fellow 1/2001-3/2002.

- Facilitated the development and organization of public outreach as a Defense Detailee on the National Moment of Remembrance White House Commission.
- Assisted in Air Force Legislative Affairs by researching legislation, attending hearings, tracking Congressional activity, helping with Air Force Caucus event planning and traveling with Congressional staff.
- Assisted in transition office, vetting and researching potential executive office appointees.

Bush/Cheney Inaugural Publications Staff, Washington, D.C
Researcher, 12/2000-1/2001.

- Assisted in research and editing for the official Inaugural Program, Guidebook, and Commemorative book.

Bush/Cheney 2000 Campaign, Austin, TX
Assistant to National Coalitions Director, 7/2000- 12/2000.

- Coordinated numerous special coalition projects; facilitated and communicated directors' assignments and duties; assisted with the planning of the coalitions department meetings; coordinated various departmental reporting procedures while directly assisting the National Director.
- Logistical Staff for Florida Recount in Miami-Dade, Palm Beach, Broward and Duval Counties.

U.S. House of Representatives, Washington, D.C.
Congressman Steve Buyer, IN-05
Staff Assistant, 2/2000-7/2000.

- Responsible for arranging constituent tours to Washington; managed incoming phone calls; maintained the front office; assisted with various administrative and legislative tasks.

Indiana House of Representatives Internship, Indianapolis, IN
Legislative Intern, 12/1999- 2/2000.

- Researched legislative materials; assisted in public relations duties; assisted state legislators in daily session activities.

EDUCATION:

Purdue University, West Lafayette, IN, May 1999.
Bachelor of Arts in German and Political Science.
Language(s): (b)(6) [redacted]

Vikram I. Singh
(b)(6) [redacted]

(b)(6) [redacted]

Professional Experience

Center for a New American Security — **Washington, DC**
Fellow — *present*

- Conduct research and policy analysis on national security issues including Afghanistan and Pakistan, East Asia, counterinsurgency, and national defense strategy, resourcing and planning
- Developing CNAS project on the policy options for managing the impact of post-traumatic stress disorder on the force in the wake of the wars in Afghanistan and Iraq
- Manage the Joseph S. Nye Research and Mentoring Program

Department of Defense — **Washington, DC**
Strategist, Office of the Secretary of Defense — 2003 - 2007

Policy: Global Security Affairs (Partnership Strategy)

- Managed OSD Policy execution and oversight of a $300 million global train and equip authority
- Represented the Department in briefings to congressional staff and GAO auditors
- Led the authorities and security assistance reform team
- Drafted testimony and talking points for senior officials, including the Secretary of Defense
- Developed strategic integration framework for global defense posture and security cooperation
- Represented Global Security Affairs on Secretary of Defense transition team

Policy: Special Operations and Low-Intensity Conflict (Stability Operations)

- Led planning, training and intelligence reform efforts for implementation of DoD Directive 3000.05 to improve stability operations and counterinsurgency capabilities
- Spearheaded successful legislative and budget initiatives for critical train and equip capabilities
- Managed OSD Policy support to international peacekeeping efforts in Africa
- Supported OSD stability operations crisis response for Lebanon in 2006

Quadrennial Defense Review: Roles, Missions and Organizations Team

- Ran 70-member DoD and interagency working group on unity of effort
- Represented OSD Policy on authorities working group
- Developed decision briefings and memoranda for the Deputy Secretary of Defense

Acquisitions, Technology and Logistics: Acquisition Resources Analysis

- Coordinated the Major Defense Acquisition Program budget review with OSD Comptroller
- Represented ARA in the Capabilities-Based Planning Working Group
- Drafted AT&L budget rollout speeches and congressional testimony for senior leadership

The Joint Staff: J5 Military Staff Committee at the US Mission to the United Nations

- Primary J5 staff member for negotiations and interagency coordination on the Sudan crisis
- Advised the Director, J5 MSC and the US Ambassador to the UN on U.S. military support to humanitarian and peacekeeping operations

Policy: International Security Affairs (Near East and South Asian Affairs)

- Represented OSD at classified congressional briefings on U.S. – India missile defense and civilian nuclear cooperation
- Established and led DoD missile defense and tech transfer working group for India
- Conducted U.S. – India Defense Policy Group meetings in New Delhi and Washington

International Organization for Migration — **Washington, DC**
Research Intern: Contingency and reconstruction planning for Iraq — 2003

The United Nations Program at Columbia University — **New York**
Researcher and Course Assistant for Summer Peacekeeping Training Seminar — 2002

Voice of America **Colombo, Sri Lanka**
Reporter 2000 – 2001
- Covered civil war in Sri Lanka including live coverage of attacks and in-depth features on negotiations and prospects for peace. Also covered race issues in South Africa

The International Center for Ethnic Studies **Colombo, Sri Lanka**
Project Manager and Lead Researcher 1999 – 2001
- Managed Ford Foundation project on minority protection and security in South Asia
- Recruited and directed research teams in Bangladesh, India, Nepal, Sri Lanka and Pakistan
- Managed $300,000 project budget
- Represented the Center at UN committees and meetings in Switzerland, Nepal, and South Africa

Center for Monitoring Election Violence **Colombo, Sri Lanka**
International Election Observer/Coordinator 1999 – 2000
- Developed Terms of Reference for foreign volunteers and trained over 70 election monitors
- Monitored and reported on election violence in remote areas of central and eastern Sri Lanka

Independent Research **Multiple Locations**
Research in the United States, Europe, and South Asia 1998 – 1999
- Secured private grant to compile history of my family's migrations from colonial South Asia

Peninsula School, Ltd **Menlo Park**
8th grade Classroom Teacher 1995 – 1998

Fodor's Travel Publications **New York**
Editor and Writer 1994 – 1996
- Edited and wrote a new edition of *Fodor's India* and the first and third editions of the *Berkeley Guide to Germany and Austria*

United States Forest Service **California**
Amphibian Habitat Surveyor, South Fork, Feather River 1995

Education

Columbia University **New York**
Master of International Affairs (International Security Policy and Human Rights) 2003
- Focused on civil – military cooperation in post-conflict and insurgency settings
- Regional specialization in Africa, function specialization in humanitarian affairs
- Member of Admissions Committee for Fall 2003

University of California at Berkeley **Berkeley, CA**
Bachelor of Arts in History (Honors) 1995
- Minor Programs in Natural Resource Management (honors) and Education (honors)
- Edward P. Kraft Scholarship, 1991; nominated to Phi Beta Kappa, 1995

Selected Publications

- "The Civilian Core of American Power," with Derek Chollet and David Shorr *Foreign Service Journal* (December 2008): 28-33
- "Winning the Battle, Losing the Faith," with Nathaniel C. Fick, *The New York Times* (5 October 2008): WK 10.
- "Surging Statecraft to Save Afghanistan," with Nathaniel C. Fick, *Small Wars Journal* (2 October 2008)
- *Making America Grand Again: Toward a New Grand Strategy*, with Michèle Flournoy and Shawn Brimley (Washington DC: Center for a New American Security, June 2008)
- *The Power of Balance: America in iAsia,* with Kurt Campbell and Nirav Patel (Washington DC: Center for a New American Security, June 2008)
- "Stumbling into the Future: The Indirect Approach and American Strategy," with Shawn Brimley, *Orbis* (Spring 2008): 312-331
- "Averting the System Reboot: Innovations and Critical Lessons from Iraq Must Be Preserved," with Shawn Brimley, *Armed Forces Journal* (December 2007): 34-37, 47
- "Washington Should Pay Attention to Russian Moves in the Asia-Pacific" with Nirav Patel, *World Politics Review* (13 June 2008)
- "Uncle Sam Needs to Engage Asia" with Nirav Patel, *The Straits Times,* (10 June 2008)
- "U.S. Foreign Policy and the Next President: America at a Pivot Point" with Shawn Brimley, *World Politics Review* (6 June 2008)
- "The Face of America Abroad," with Shawn Brimley, *The Baltimore Sun* (6 November 2007): 11A
- "Make Armed Contractors A Part of the Solution," *The Hill* (10 October 2007)
- "History Lessons from Eisenhower and Nixon on Quitting War" with Kurt Campbell, *Financial Times* (1 October 2007)

ROBERT FRANCIS SMITH, PhD

(b)(6) [redacted]

(b)(6) [redacted]

Summary

A communications executive and speechwriter, with 25 years of experience in Fortune 100 companies and Federal agencies. Extensive experience framing national and international issues. Proven track record developing high-impact executive speeches, articles, reports, and Congressional testimony on behalf of prominent corporate and government leaders.

Subject Expertise

- Business & Economics
- Banking
- Oil & Gas
- Auto Industry
- Aerospace & Defense
- Corporate Ethics
- Leadership
- Higher Education
- International Trade
- Foreign Policy

Professional Experience

Department of Defense, the Pentagon — 2002-03
Assistant to the Deputy Secretary

Contract speechwriter to Paul Wolfowitz, one of the Bush Administration leading policy makers on defense and foreign policy.

Lockheed Martin Corp., Bethesda, Maryland — 1997-02
Director, Executive Communications

Speechwriter and researcher to Norm Augustine and other senior managers of the aerospace and defense giant, with $25B in annual sales and 125,000 employees.

Valis Associates, Washington DC — 1996-97
Senior Communications Advisor

Communications consulting for a leading pro-business lobbying firm. Clients included Citizens for Civil Justice Reform, National Business Travel Assoc., Pfizer, and Coca Cola.

Federal Housing Finance Board, Washington DC — 1991-96
Deputy Director of Public Affairs & Senior Public Affairs Officer

Through policy speeches, articles, newsletters, and Congressional testimony, created a "voice" for the new regulator of the $400B Federal Home Loan Bank System.

U.S. Dept. of Commerce, Washington DC — 1989-91
Special Assistant to Commerce Secretary Robert Mosbacher

Recruited and directed policy writing staff and speechwriters for Secretary Mosbacher, a key member of President George Bush's inner circle. Created "Eight-Point Competitiveness Plan" as concept for President's economic program. Idea endorsed by the White House.

U.S. Information Agency, Washington DC 1985-89
Director, Office of Private Sector Programs

During a watershed period in U.S. foreign policy, directed an office that told America's story to the world through international exchange. Managed a staff of 30, annual budget of $10-12 million, and 100 grants per year. Diplomatic travel to East Asia, Europe, and the Middle East. Represented U.S. at international conferences and in speeches before diverse audiences.

U.S. Dept. of the Interior, Washington DC 1984-85
Special Assistant to Interior Secretary William Clark

During Presidential re-election year, served as principal speechwriter for the Interior Secretary and former National Security Advisor, described as "the most important and influential person in the first (Reagan) administration." Wrote 80 speeches on energy resource issues.

Federal Home Loan Bank Board, Washington DC 1983-84
Special Assistant to Bank Board Chairman Edwin Gray

As S&L crisis developed, drafted speeches for the principal regulator of the Bank System, Federal thrifts, the FSLIC, and the Federal Home Loan Mortgage Corp.

Chrysler Corporation, Highland Park, Michigan 1982-83
Senior Writer

At a time when Chrysler CEO Lee Iacocca dominated headlines, wrote more than 40 presentations telling "the Chrysler story." Contributed to public understanding and profitability.

Cities Service Company, Tulsa, Oklahoma 1978-82
Manager of Editorial Affairs

During global energy crisis, directed executive communications and editorial board visits for a major oil company. Produced favorable editorials in print and electronic media on key issues. Served as company's liaison with think tanks and policy organizations.

National Right to Work Committee, Falls Church, Virginia 1975-78
Registered Lobbyist & Assistant to Director of Membership

In a busy period for labor legislation, represented a leading grassroots organization with Members of Congress, U.S. Senators, and State legislators across the country. Wrote testimony. Drafted direct-mail packages to mobilize member support.

Education

University of Notre Dame, South Bend, Indiana 1972-77
Ph.D. and M.A. in Government & International Studies

Assumption College, Worcester, Massachusetts 1966-70
B.A. with high honors in Foreign Affairs

Mount Saint Charles Academy, Woonsocket, Rhode Island 1966
High School Diploma

Professional Development

The George Washington University, Washington, DC Graduate Study in Higher Education Administration	2000
University of Kansas, Lawrence, Kansas Management Development Program	1981

Honors and Awards

- **Key to the City of Ft. Worth, Texas**
- **People to People award** for "outstanding achievement in advancing international understanding."
- **Sister Cities International Distinguished Service Award** for "advancing understanding and goodwill between the people of the U.S. and the peoples of other countries."

James "Marshall" Smith

(b)(6)

EXPERIENCE

UNITED STATES DEPARTMENT OF AGRICULTURE, Washington, D.C.
Special Assistant for Rural Development ***February 2005-Present***

- Facilitate real estate development programs in rural America through the Rural Housing Service.
- Assist in administering various government loan programs for single and multi-family housing and community facilities.
- Aid in developing the Multi-Family Revitalization Initiative to refinance and improve ailing properties.
- Assist Administrator in all functions.

55th PRESIDENTIAL INAUGRUAL COMMITTEE, Washington, D.C.
Assistant Deputy Comptroller ***November 2004-February 2005***

- Worked as Assistant Deputy Comptroller in Treasury Department of Inaugural Committee.
- Managed budgets and contracts for committee departments and inaugural events.
- Coordinated payroll budget for employees.

BUSH CHENEY '04, INC., Arlington, VA
Treasury Budget Assistant ***July 2004-November 2004***

- Worked in Treasury Department of 2004 Presidential Campaign.
- Assisted budget director in managing campaign budgets for the President, Vice President, First Lady, Second Lady, and other departments.
- Accounted for funds and accepted donations in accordance with FEC regulations.
- Prepared authorization for expenditures and managed expense reports for tracking of various budgets.

ARCHON GROUP, L.P., A GOLDMAN SACHS AFFILIATE, Dallas, TX
Commercial Real Estate Analyst ***May 2003-September 2003***

- Prepared economic reports concerning employment and demand in large US markets.
- Created monthly job trend report for top metros in the US.
- Updated Quarterly Vacancy Cycle analysis on major markets.

KRAFT FOODS, AN ALTRIA, INC. COMPANY, Rye, NY
Sales Assistant ***May 2002-September 2002***

- Prepared weekly business reports.
- Analyzed competitor financials.
- Evaluated business trends and determined driving factors.

REPUBLICAN NATIONAL COMMITTEE, Washington, DC
Executive Support Assistant ***May 2001-September 2001***

- Supported daily activities in Co-Chairperson Ann Wagner's office.
- Operated member relations division.

EDUCATION & ACTIVITIES

HARVARD UNIVERSITY, Cambridge, MA. ***September 2000-June 2004***

- Graduated Cum Laude with Bachelor of Arts degree in Government.
- Dean's List throughout entire tenure.

HIGHLAND PARK HIGH SCHOOL, Dallas, TX. ***August 1996-May 2000***

- Graduated cum laude in 2000. National Merit Commendee, National Honor Society, Class President, Eagle Scout, Exchange Club Youth of the Year, Scholar Athlete.
- Served as Varsity Football Captain, All District Quarterback, Offensive MVP.

SKILLS

- Microsoft Word, Excel, Power Point, Brio and DMS.

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(b)(6) [redacted]

SUMMARY OF QUALIFICATIONS

Twenty-two years of Federal service providing executive support to senior-level Department of Defense officials. Career defense professional and highly effective team player with proven skills in calendar and events management, international and domestic travel planning and execution, and professional and personal administrative support. Possesses highest standards of loyalty, integrity, and dedication. Demonstrates keen political instinct, sound judgment, and abiding attention to detail.

OBJECTIVE

To support the President's goals in the service of a senior defense official by utilizing interpersonal and administrative skills combined with broad knowledge of the Department of Defense, Executive Branch, and Congress, achieved through 22 years of service to the Department and the Nation.

PROFESSIONAL EXPERIENCE

1993-Present - Executive Assistant to the Assistant Secretary of Defense (Strategy & Threat Reduction), Office of the Secretary of Defense

1989-1993 - Personal and Confidential Assistant to the Assistant Secretary of Defense (Command, Control, Communications & Intelligence), Office of the Secretary of Defense

1988-1989 - Personal and Confidential Assistant to the Director, Net Assessment, Office of the Secretary of Defense

EDUCATION

1965 - Graduated Baton Rouge-Draughon Business College, Baton Rouge, Louisiana
Numerous miscellaneous US Government and university courses

AWARDS

Outstanding Public Service Award, Office of the Secretary of Defense (1993)
Outstanding Performance Awards (1979-Present)

(b)(6) [redacted]

References upon request

Timothy R. Strabbing

(b)(6) [redacted]

EXPERIENCE

Military Service: Infantry Officer, United States Marine Corps

US Naval Academy Political Science Department, Annapolis, MD — *July 2006-Present*

- **Politics of Irregular Warfare Instructor**: Developed and taught rigorous upper level course designed to prepare over 90 future officers for the complexity of modern conflict — *2008-Present*
- **Global Strategic Studies Instructor**: Designed and implemented a new course syllabus reflecting the current international strategic environment — *2007-2008*
- **Executive Officer, International Scholarship Program**: Directed a capstone program dedicated to preparing midshipmen for graduate study overseas, setting a Naval Academy record for graduate scholarship winners in 2008 — *2006-2008*
- **Officer Representative for Varsity Men's Heavyweight Crew Team** — *2006-Present*

3rd Battalion, 1st Marines, 1st Marine Division, Camp Pendleton, CA — *April 2004-June 2006*

- **Battalion Assistant Operations Officer**: Conceived and executed two Battalion level operations integrating Iraqi soldiers into each mission; led to improved security for local and regional population — *January 2006-June 2006*
- **India Company Executive Officer**: Developed and implemented a comprehensive counterinsurgency strategy for India Company in three different cities in Al Anbar, Iraq — *April 2005- January 2006*
- **India Company, 1st Platoon Commander**: Led and mentored a 42 man rifle platoon through seven months of counterinsurgency and combat operations, including Operation Al Fajr, the November 2004 urban assault on Al Fallujah, Iraq; all 42 returned safely to the US — *April 2004- April 2005*

Military Schools

- Marine Corps' Basic Officer and Infantry Officer Courses, Army Ranger and Airborne Schools — *2001-2004*

Military Awards

- Combat Action Ribbon — *2004*
- Navy Commendation Medal with Combat Distinguishing Device — *2005 ,2006*
- Global War on Terrorism Service Medal , GWOT Expeditionary Medal, Iraqi Campaign Medal — *2005, 2006*

EDUCATION

University of Oxford (Marshall Scholar) — **Oxford, England**

Master of Science in Russian and Eastern European Studies — *2001-2003*

- Thesis topic: The Role of Religion in Baltic Independence at the end of the Cold War
- Hertford College Crew Team; Varsity Women's Basketball Coach

United States Naval Academy — **Annapolis, Maryland**

Bachelor of Science, Political Science — *1997-2001*

- Graduated first overall for the Naval Academy Class of 2001
- Brigade Commander for Fall 2000, responsible for leading the 4,250 members of the Brigade of Midshipmen
- Awarded Thompson Cup in 2001 for greatest contribution to USNA athletics as varsity crew team rower

COMMUNITY ACTIVITIES

- Member of Hillcrest Christian Reformed Church in Hudsonville, Michigan — *1995-Present*
- Volunteer at *La Roca*, a shelter for abused and abandoned women and children in Tijuana, Mexico — *2005-2006*
- Officers' Christian Fellowship National Council Member — *2009-Present*

PERSONAL

- (b)(6) [redacted]
- International travel: Europe, Russia, Israel, Iraq, India, Vietnam, Cambodia, Thailand, South Korea, Tanzania, Ethiopia
- (b)(6) [redacted]

PETER SU

(b)(6) [redacted]

EXECUTIVE SUMMARY

- Experienced government relations manager and executive branch insider.
- Proven public-private sector track record in financial services and foreign affairs.

GOVERNMENT RELATIONS EXPERIENCE

Department of State Legislative Management Officer (2004 – Present) $94,454

- Senior Congressional Advisor to the Bureau of East Asia and Pacific Affairs; manage legislative strategy, build and strengthen relations with House Small Business Committee's U.S.-China Inter-parliamentary Exchange, the Congressional U.S.-China Working Group, foreign relations oversight committees and leadership offices.
- Architect of House Resolution 550, to recognize the importance of maintaining Asia-Pacific Economic Cooperation (APEC) as the preeminent multilateral institution for promoting trade and economic policies.
- Lead consultations with Congress on Free Trade Agreement with South Korea, WTO accession for Vietnam, APEC, the Six-Party Talks, ASEAN-U.S. Enhanced Partnership, and issues such as market access, intellectual property rights, and currency valuation.
- Serve as diplomatic and policy advisor on Congressional trips to East Asia examining market access, FTA, North Korea denuclearization, IPR, technology transfer, cross-strait relations and rule-of-law.
- Advise strategic planning of official delegations to Bangkok, Beijing, Jiang-xi, Seoul, Shanghai, Sichuan, Taipei, Tibet, Tokyo, Xing-Jiang, and Yunnan.
- Prepare senior officials for testimonies and annual reports to congress.

Department of the Treasury Congressional Liaison (2001 – 2004)

- Successfully coordinated the drafting of regulatory language, which included tax benefits for small businesses, in the Economic Growth and Tax Relief Reconciliation Act of 2001 and the Tax Jobs and Growth Act of 2003.
- Demonstrated strong leadership in working with Congress on the passage of the Foreign Sales Corporations Extra-Territorial Incentive legislation that ended the burden of tariffs imposed on U.S. exports under WTO sanctions.
- Coordinated with Congress on approvals of World Bank and Asian Development Bank projects in East Asia.
- Served as Department's representative to the President's Advisory Commission on Asian Pacific Americans.

OTHER PROFESSIONAL EXPERIENCE

American Council of Young Political Leaders Delegate to Japan (2003)

- Discussed foreign and domestic policies with key members of the Japanese Diet, prefecture governments, mayors, city council, and NGOs in Tokyo, Kanagawa, Kyoto, Himeiji and Kita-Kyushu.
- Examined Japan's economy through interactions with corporate leaders, Ministry of Finance officials, and industrial site visits.
- Met with senior LDP and DPJ party officials to compare election strategies, analyzed Japan's general election process, political parties, and observed campaign led by Prime Minister Koizumi.

TIG Inc. Managing Director of Overseas Operations (1999-2000)

- Supervised acquisition strategies for portfolios under management in England, Sweden, and Greece.
- Implemented corporate strategy for investment in European currency markets. Evaluated budget, functional structure and recruitment of personnel for regional offices.

The White House Bush-Cheney Transition (12/2000- 3/2001)

- Assisted in the selection of political appointees to serve in President-Elect George W. Bush's Administration.
- Assistant to the Associate Director of Presidential Personnel, Katja Bullock, during the first three months of President George W. Bush's Administration.

Ignite! Learning Inc. Business Advisory Board (2000-2003)

- Advised the CEO on business development and industry strategies.
- Identified and recommended prospective global partners.

Swedish Open Championships – Borlänge Co-Chair of the Host Committee (1997–1998)

- Supervised logistical support such as transportation, accommodations, and event scheduling.
- Coordinated media and public outreach.

University of Gävle-Sandviken, Sweden Instructional Technology Consultant (1997)

- Pioneered the use of collaborative learning systems and video conferencing for distance education.
- Successfully integrated instructional technology to augment traditional pedagogy.
- Developed web-based curriculum for the Department of Distance Education.

EDUCATION

- M.Sc. University of York, UK, 2000
- M.Phil. Researcher at University of Nottingham, UK, 1996
- B.A. Purdue University, West Lafayette, IN 1994

LANGUAGES

- Fluent in English; native speaker of Mandarin Chinese and Fujian dialect; conversant in Swedish.

AWARDS AND ACTIVITIES

- Recipient of the Meritorious Award for concurrently managing the Bureau of East Asia and Pacific Affairs, the Bureau of Democracy Human Rights and Labor and the Bureau of Populations Migration and Refugees.
- Recipient of outstanding performance reviews in 2004, 2005.
- Experimental Aircraft Association Chapter 186 member.
- Rotary International, Rotaract Club in Borlänge-Sweden, Founding Member.
- Purdue Student Union Board Executive Director of Media & Publicity.
- (b)(6)

SHAWN F. SULLIVAN

(b)(6) [redacted]

SUMMARY OF QUALIFICATIONS

- Eight years experience advising senior U.S. Defense and State Department officials on complex political, legislative and military issues.
- Presidential and state-level political campaign experience building grassroots networks and organizing and mobilizing political supporters.
- Foreign policy expertise: Latin America; Europe; Africa; political-military operations; international trade and energy; and crisis management operations.

SKILLS

*Political risk management	*Strategic alliance building	*Negotiation skills
*Analytical and organization skills	*Market entry analysis	*Strategic planning
*Financial analysis and budgeting	*Project development	*Public relations
*Campaign management	*Congressional affairs	*Conflict resolution

PROFESSIONAL EXPERIENCE

Special Assistant (GS 15/5) Present

U.S. Department of Defense -- Washington, D.C.

Advise senior Defense Department officials on sensitive military, foreign policy and political issues affecting U.S. national security. Build network of client relationships throughout U.S. foreign policy establishment and key Congressional committees to advance policy initiatives. Conduct numerous, complex and high priority special assignments dealing with political-military issues in Europe, NATO and Eurasia. Liaise with foreign government officials to communicate U.S. foreign policy positions. (b)(6) [redacted]

Senior Field Representative (b)(6) [redacted] 2004

Bush/Cheney '04 Inc. -- Albuquerque, NM

Responsible for recruiting, organizing and mobilizing campaign political supporters. Built and managed one of the most effective grassroots volunteer networks in New Mexico's history. Developed communication plans and organized public events. Represented the Bush campaign in front of business and civic groups, conducted outreach to the Hispanic community and established and maintained relationships with state leaders.

Key Accomplishments:

- Recruited and trained over 300 grassroots volunteers.
- Supervised successful get out the vote operation.

Political/Economic Counselor (FS 02/10) 2001-2003

United States Embassy -- Luanda, Angola

Managed the U.S. government's diplomatic relations with the Angolan government. Apprised Washington policy-makers on key political, military and economic developments. Identified business opportunities for U.S. companies and advised them on market-entry strategies. Coordinated efforts with international financial institutions to identify and initiate development assistance projects. Effectively worked with the Angolan government to implement economic reforms.

Key Accomplishments:

- Crafted the U.S. government's $120 million response to Angola's humanitarian crisis.
- Served as the U.S. technical advisor to the Angolan peace process.

SHAWN F. SULLIVAN

(b)(6)

Political Advisor to U.S. and NATO Commanding Generals (FS 01) 1999-2001
North Atlantic Treaty Organization (NATO) -- Serbia/Kosovo
Provided advice on a broad range of sensitive political and military issues during extremely fluid and unstable post-war period. Developed strategies to advance NATO and U.S. objectives in the region. Coordinated crisis management operations and military planning with senior U.S. policy-makers, the United Nations and NATO. Managed a staff of fifteen senior U.S. and foreign military and civilian personnel.
Key Accomplishments:

- Negotiated peace agreement between Serbian government and Albanian insurgents.
- Developed multi-ethnic political framework that led to new municipal elections in 2002.

Latin America Economist (GS 13) 1995-1999
U.S. Department of State -- Washington, D.C.
Managed $180 million trade and development portfolio that advanced the promotion of democracy, free market economies and regional stability. Coordinated policy initiatives with the U.S. Trade Representative's Office to promote and protect Intellectual Property Rights. Drafted Congressional testimony for senior U.S. government officials and regularly briefed Congressional staffers on the State Department's legislative priorities for the region.
Key Accomplishment:

- Member of U.S. team that resolved Cuba trade dispute between the U.S. and Europe.

Senior Republican Legislative Assistant (b)(6) 1992-1993
Massachusetts State Legislature – Boston
Provided political and legislative advice to the House Republican Leader and Republican Caucus and developed strategies to advance the Republican Party's legislative agenda. Served as the senior environment and budget legislative analyst. Engaged with interest groups, political action committees and trade associations. Drafted legislation, policy position papers, floor statements and speeches.
Key Accomplishment:

- Drafted and lobbied for the successful passage of clean water legislation.

EDUCATION

George Washington University -- Master of Business Administration, Candidate
University of New Mexico -- Master of Arts, Latin American Studies, 1995
University of Massachusetts -- Bachelor of Arts, Political Science, 1991
Universidad del Salvador -- Argentina, 1989

LANGUAGES

(b)(6)

AWARDS

Letter of Commendation, NATO Secretary General, 2001
NATO Kosovo Campaign Medal, 2001
Department of State Superior Honor Award, 1998
Department of State Meritorious Honor Award, 1998

(b)(6)

James Swartout

Experience

07/2008 – Present Glover Park Group **Washington, DC**

Director

Currently specializes in government relations, legislative affairs, defense and national security issues, and corporate strategy at one of Washington D.C's premier government relations and public affairs firms.

03/2008 – 07/2008 Charles Lewis for City Council **Portland, OR**

Senior Advisor

Senior advisor for a city commission candidate for Portland, Oregon. Was responsible for overall campaign strategy including allocation of $150,000 in primary campaign funds, media buys, political outreach, organization structure and communications. Served as strategist and chief of staff to the candidate.

09/2006 – 03/2008 Truman National Security Project **Washington, DC**

Associate Director

Functioned as the COO for the organization. Directed the Truman Project's congressional efforts, advocacy efforts and outreach with many progressive organizations. Interacted and liaisoned with members of congress and their staff, senior staff in various federal agencies and influential members of the progressive movement. Contributed to various projects on Capitol Hill including numerous items with the Senate Democratic Policy Committee. Designed and implemented many of the Truman Project's Congressional programs including the Security Scholars Program and the Summer Springboard Program.

1/2005 – 09/2006 U.S. Senator Max Baucus **Missoula, MT**

Field Representative

Coordinated local policy issues and was the principal liaison between Senator Baucus' Senate office and stateside government entities, businesses and key constituent groups. Advised senior staff and the Senator on local concerns and priorities. Key stateside staffer that coordinated and advised DC staff on veterans' issues, homeland security, drug trafficking, law enforcement, national guard and trade issues related to narcotics. Wrote press releases and key messages on behalf of the Senator and served as a member of the Montana Board of Veterans Affairs.

Education

1992–1997 University of Portland Portland, OR

- B.A., History

LYNDSEY TOEPPEN

(b)(6) [redacted]

EXPERIENCE

Obama for America — **Chicago, IL**
National Advance Staff — Mar–Nov 2008

- Site Lead on advance teams, deployed by Chicago HQ to execute day-to-day campaign strategy and manage on-the-ground messaging; organized events including community town halls, economic roundtables, political fundraisers, and outdoor rallies.
- Designed comprehensive site layouts and oversaw construction while working in tandem with US Secret Service, managing relationships with production vendors, and finalizing negotiations with hosting organizations.
- Notable assignments include: UK leg of Obama foreign tour, VP team during the 2008 DNC, Philadelphia "barnstorm", second presidential debate in Tennessee, and a 40,000-attendee joint rally with Senator Obama and former President Clinton.

Google, Inc. — **Mountain View, CA**
New Business Development Associate — July 2006–Apr 2008

- Core member of Google Africa Team strategically promoting company's commercial objectives in emerging sub-Saharan markets.
- Created a comprehensive strategy for university engagement in Africa; presently directing related, tactical initiatives.
- Designed and managed the Google Gadget Competition, a developer challenge for students; leading cross-functional team to launch program across 6 East African countries in 3 months; overseeing engineering, marketing, legal, and PR aspects.
- Co-led formation of $1.4 million partnership with international microfinance foundation from incubation to signing; elements included co-directing design of rural Africa project plan, writing term sheet, and engaging multiple stakeholders in negotiation.
- Managed strategic Google Apps software deals in Kenya and Rwanda; developed new implementation and marketing roadmaps for piloting institutions; delivered product presentations and trainings to universities and government ministries.

Stanford Program in International and Cross-Cultural Education — **Palo Alto, CA**
Curriculum Designer — Sept 2005–Feb 2006

- Developed and wrote a high school-level curriculum on global freshwater resources, including comprehension-building activities and regional case studies that focus on inequitable access to water and the resulting health implications.

LEADERSHIP EXPERIENCE

Cosmos Education — **Lusaka, Zambia; Meru and Nairobi, Kenya**
Fundraising Director (Volunteer) — Apr 2005–present

- Established new protocols for international non-profit promoting science and technology education in sub-Saharan Africa.
- Designed and taught core environmental science and engineering modules as part of 2005 and 2006 'Under African Skies' teams.

Mkombozi Centre for Street Children — **Moshi, Tanzania**
Teacher, Non-Formal Education Program — July–Sept 2003

- Designed interdisciplinary, experiment-based science curriculum and taught 1st grade class exclusively in Kiswahili.

EDUCATION

Stanford University — **Palo Alto, CA**
Master of Science - Earth Systems — Mar 2004–Dec 2005

- Specialization in sub-Saharan African land management and natural resource-based economic conflict.

Bachelor of Science - Earth Systems — Sept 2000–Dec 2004

- Coursework in environmental science, sustainable development, economics, and public policy; concentration in African Studies.

- Honors: **Foreign Language and Area Studies Fellow in Kiswahili** — **Palo Alto, CA**
  Selected by panel of Stanford professors for merit-based African Studies graduate fellowship and year-long grant.
  Oxford University, Stanford Overseas Studies Program — **Oxford, UK**
  Conducted intensive studies in African History and Literature in tutorial with Professor Emeritus Anthony Kirk-Greene.
  Stanford Beagle II Award — **Loodoariak, Kenya**
  Initiated and executed a qualitative study on girls' formal education in remote village in Kenyan Maasailand.

SKILLS AND INTERESTS

- Extensive knowledge of and professional networks in Kenya, Tanzania, Uganda, Rwanda, Ethiopia, Nigeria, South Africa, and DRC.
- Experience with Google applications, Microsoft suite, and programming in C; (b)(6) [redacted]
- Former varsity athlete in crew; other interests include marathon running, backpacking, traveling, creative writing, and NFL football.

Olivia Trove

(b)(6) [redacted]

Education

National Defense University, Ft. McNair, Washington, DC
Coursework in National Security Studies.
University of Pennsylvania, Philadelphia, PA, May 1999
Bachelor of Arts in Political Science, Int'l Politics concentration. Minors in Theater and World History. G.P.A.3.3

Work Experience

(b)(6) [redacted]

Dept. of Defense, Office of the Secretary of Defense, Washington, DC
Under Secretary of Defense for Policy- Detainee Affairs, Asst. for Detainee Policy, June 2005- Present

- Responsible for managing special and sensitive projects related to DoD detention operations
- Responsible for managing and maintaining DoD's relationship with the International Committee of the Red Cross and their work in regards to all DoD detention facilities and operations
- Compose memos, briefings, and reports on detention operations related to Iraq, Afghanistan, and Guantanamo, presented to the Secretary of Defense and other senior officials under short suspense deadlines
- Currently manage the UK, Australia, and Canada portfolios, responsible for maintaining diplomatic relations dealing with concerns related to DoD detention operations

Dept. of Defense, Office of the Secretary of Defense, Washington, DC
Special Assistant to the Assistant Secretary of Defense for Legislative Affairs, Dec. 2004- June 2005

- Drafted readaheads and preparations for the Secretary and Deputy Secretary of Defense when interacting with Members of Congress in meetings, briefings, and hearings on the Hill.
- Managed operations related to the tracking and researching of Defense related legislation, including budget authorization bill and issues of concern to Members of Congress for response by the Secretary of Defense

Office of the Global Aids Coordinator, Ambassador Tobias, Dept. of State, Washington, DC
Special Assistant for Public Affairs. *(Temporary Contract),* ***Aug. 2004- Oct. 2004***

- Coordinated all aspects of public affairs events for AMB Tobias on international and domestic travel
- Assigned to special projects as public liaison for the President's Initiative on HIV/AIDS in the Global AIDS Coordinator Office, area focus on Africa and Middle Eastern countries

Control Risks Group, Middle East Operations, London, England
Iraq Operations Coordinator, Consultant, ***Jan. 2004-June. 2004***

- Responsible for response team and crisis implementation plans for special operations taking place in Iraq
- Developed response plan and strategy for London headquarters on crisis negotiations and operations within Iraq
- Coordinated all Iraq offices with London headquarters, responsible for continuous correspondence and coordination of all reach back efforts including crisis response on protection teams and kidnapping negotiations

Coalition Provisional Authority, Office of Ambassador L. Paul Bremer, Baghdad, Iraq
Confidential Assistant to Ambassador Bremer- Administrator, May 2003-Dec. 2003

- Responsible for setting up operations within the presidential palace 1.5 weeks from completion of the war; worked on various events throughout the country of Iraq involving AMB Bremer, clerics, and prospective Iraqi
- Managed scheduling and correspondence for AMB Bremer; facilitated meetings directly impacting the formation of the Interim Iraqi Governance Council; worked closely with the Chief of Staff on restructuring & organization
- Drafted memos regarding developments of the Governing Council and focused on policy regarding culture, human rights, security strategy and women's issues
- Actively managed relationships with senior ministry advisors, foreign diplomats, and visiting senior level officials

Dept. of Defense, Office of the Secretary of Defense, Washington, DC
Confidential Assistant to Principal Deputy Under Secretary of Defense, Policy Mar. 2003-May 2003

- Tracked policy coming into the office and responsible for time sensitive materials en route to the Secretary of Defense and various departments within Defense
- Drafted confidential memos and presentations regarding defense initiatives and tracked ministry development
- Worked on all aspects of preparing Amb. Bremer and immediate staff deploying to Iraq
- Responsible for managing operations of day to day office activities and administrative support staff

Dept. of the U.S. Army, Office of the General Counsel, Washington, DC
Confidential Assistant to the General Counsel, Apr. 2002-Jan. 2003

- Managed all aspects of General Counsel's scheduling, travel planning and preparation, responsible for attending briefings and providing notes and information to the General Counsel and senior attorneys on staff
- Drafted confidential memos, staff action memos, and letters for official military, government, and civilian affairs; held weekly briefings with staff to monitor status of all office operations and reported them to the General Counsel
- Served as liaison for communications between the General Counsel other senior officials at the Dept. of Defense, tracked briefs and cases dealing with issues of a highly sensitive nature

Republican National Committee (RNC), Political Education Division, Washington, DC
Regional Training Representative-West Coast, May 2001-April 2002

- Responsible for developing and expanding the Political Education Program across twenty states in the west coast region, established working relationships with County Chairs and State Party operatives as well as with U.S. House and U.S. Senate members to develop a working relationship supporting the national training program, worked on public relations strategy for national development
- Developed presentations for training seminars on grassroots activism and campaigns, worked with director on developing national training program and message

George & Donaldson, L.L.P., Austin, TX
Litigation Assistant, Oct. 1999-May 2001

- Prepared witness files and chronological sets of exhibits and documents on various cases pending trial for review by the attorneys; entered indexes and summaries of exhibits and files, developed legal database using Summation software
- Prepared and provided administrative and personal assistance to the firm's partners on intellectual property, real estate, and environmental law cases

Republican National Committee, Office of the Co-Chairman, Washington, DC
Deputy Director of Coalitions, May 1999-Sept. 1999

- Developed and maintained working relationships with special interest groups ranging from disability issues, ethnic minority groups and businesses, to members of various blue collar industry associations at the grassroots level of the Party; liaison for communicating interests to the RNC
- Responsible for drafting newsletters and press releases, as well as organizing public relations and events for the New Majority Council (NMC), an RNC ethnic outreach initiative; assisted with conference and event planning

Awards and Organizations

- **Recipient of the Secretary of Defense's Medal for *Operation Iraqi Freedom***, December 2004
- **Recipient of the U.S. Army's *Commanders Award for Public Service*** medal, January 2003
- **University of Pennsylvania Washington, DC, Alumni Club,** Treasurer, (May 2002- present)
- **Texas State Society, Washington, DC,** member, (May 2001- present)

Skills

Languages: (b)(6) [redacted]

Computer: PC and Mac capabilities, MS Office, Word Perfect, QuickBooks, Summation, PageMaker

(b)(6) [redacted]

DAVID V. TRULIO

(b)(6)

education

2002 – 2004 **HARVARD BUSINESS SCHOOL** **BOSTON, MA**
M.B.A. degree. Chairman, Distinguished Speakers Committee of HBS Leadership & Values Initiative. Management Team, Harbus Foundation. VP for 2004 Political Campaigns, HBS Republican Club. Member, Latino Student Org.

1995 – 1998 **COLUMBIA UNIVERSITY SCHOOL OF LAW** **NEW YORK, NY**
J.D. degree. *Columbia Law Review:* Editor, Treasurer and Member of the Board of Directors. Certificate from the Parker School of Foreign and Comparative Law. President, Federalist Society. Member, Latino Law Student Ass'n.

1991 – 1995 **PRINCETON UNIVERSITY** **PRINCETON, NJ**
A.B. degree, *cum laude*, Woodrow Wilson School of Public and Int'l Affairs. Certificate in American Studies.

experience

June 1 – Nov. 2, 2004 **BUSH-CHENEY '04, INC.** **ARLINGTON, VA**
Debate Preparation Advisor – Policy Department

Member of six-person team responsible for policy-related debate preparation for President Bush and Vice President Cheney. Worked directly with Director and Deputy Director of debate preparation, and multiple policy experts, on the persuasive and succinct articulation of Administration positions, particularly in regard to national security, international and economic matters.

- Reviewed, revised, and contributed to debate/policy documents, from early issue briefing papers to final pre-debate note cards. Consistently monitored news and conducted research to refine and update documents.
- Devised preparation questions and talking points based on current events and possible attacks by opposing candidates.
- Responsible for confirming accuracy of all policy statements likely to be uttered by the President in the debates.
- Additional: Assisted policy experts and communicators with research and analysis for policy memos, media inquiries, rapid responses, and second term agenda plan (*Agenda for America*).
- Other: Leading outside attorney for RNC legal team in Duval County, Florida in the week ending on Election Day.

1998 – 2002 **O'MELVENY & MYERS LLP** (Los Angeles' oldest and largest law firm) **LOS ANGELES, CA**
Attorney – Corporate Practice

Advised publicly traded companies, investment funds and growth companies on M&A, venture capital, intellectual property and international joint venture transactions, and related issues. Client industries include semiconductor, aerospace/defense, government, and energy industries. Beginning in third year, served as senior associate on most transactions, reporting directly to senior clients and partners, and supervising project teams. Worked directly with clients, deal team members and other parties' counsel to resolve complex transaction issues.

Mergers & Acquisitions, Venture Capital and Intellectual Property

- Negotiated and led crafting of stock/asset purchase agreements for buyers and sellers.
- Provided strategic advice to venture client CEOs and CFOs, and negotiated venture financing agreements.
- Advised clients on intellectual property exploitation, and negotiated and created mission-critical licenses.

International

- Advised clients on concept, structure, and mechanics of joint ventures with Japanese, German and French entities.
- On-site due diligence and coordination with local counsel and government officials regarding sales of essential infrastructure in Nicaragua (phone monopoly) and Chile (electric power transmission monopoly).

Firm Citizenship

- Brought in two new clients. Personally identified and recruited two lateral associates.

internships

summer 2003 **HON. MICHAEL MONTELONGO** (the CFO of the Air Force) **THE PENTAGON**
ASSIST. SECRETARY OF THE AIR FORCE, Financial Management & Comptroller – Transformation Office
Assisted senior personnel and project teams with financial management transformation initiatives and related business cases. Furthered development of Air Force Financial Management Strategic Plan.

summer 1994 **MAYOR RICHARD RIORDAN – Office of the Chief of Staff** **LOS ANGELES, CA**

summer 1993 **NAT'L REPUBLICAN CONGRESSIONAL COMMITTEE – Communications Division** **WASHINGTON, DC**

summer 1991 **U.S. SENATOR JOHN SEYMOUR** **LOS ANGELES, CA**

community Co-Founder and past Chair of St. Raphael School Development Board. Organized in early 2000, the Board provides strategic, financial and organizational assistance to the 300-student School located in South Central L.A.

(b)(6)

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WILLIAM JOSEPH TURENNE, JR.

(b)(6) [redacted]

A SEASONED 13-YEAR VETERAN OF WASHINGTON WITH WIDE-RANGING AND TRULY UNIQUE EXPERIENCE IN THE FEDERAL GOVERNMENT, PRO-BUSINESS LOBBYING ASSOCIATIONS, NATIONAL AND STATE CAMPAIGNS AND CAPITOL HILL.

PROFESSIONAL EXPERIENCE

OFFICE OF THE SECRETARY OF DEFENSE — **THE PENTAGON**

Senior Advance Officer, SECDEF Advance and Media Relations: *March 2002 to Present* – Responsible for public affairs advisory and travel advance duties for former Secretary Donald H. Rumsfeld and current Secretary of Defense Robert M. Gates. Duties require meticulous planning, coordination and seamless execution of all events relating to official travel, both international and domestic. Events include speeches, press availabilities, troop visits, regional media interviews, bilateral meetings, ministerial conferences, editorial board visits and special event appearances. Position demands attention to detail, extensive travel, the willingness to serve beyond job description, as well as the ability to effectively and simultaneously manage a small team of junior advance officers.

- Sole representative of the Department of Defense and the Office of the Secretary present during planning stages of successful visits to over 50 sovereign nations spanning 5 continents.
- Leads bilateral negotiations with host governments and/or organizations to ensure that all scheduled events (public and private) properly reflect the wartime communications strategy of the Department of Defense.
- Contributes to the strategic development and spearheads the execution of the Department's global communications strategy while on official travel. Directly briefs the Secretary and senior staff on all public event preparations, protocols, cadence and participation.
- Plans, designs and oversees the creation of environments for troop visits that maximize media coverage of the core messages of the Department and allow for candid interaction between the Principal and the military, most often in combat zones of Afghanistan and Iraq.
- Maintains an active and credible relationship with members of the domestic and international press without abandoning the overall strategic objectives of the Department. Designates press "pools" for official trips and manages all media logistics while traveling with the Principal.
- Spearheaded coordination of Secretary Rumsfeld's appearances at special events including: NASCAR Nextel Cup® races at Richmond International Raceway® on 9/11/04 and Daytona International Speedway® on 7/2/05, and The Grand Ole Opry® in May of 2005.

Promotions: G/S Grade Increases (Merit), March 2005, February 2007

(b)(6) [redacted]

Awards/Commendations: Awarded the Secretary of Defense Medal for Outstanding Public Service, December 2006

CITIZENS FOR A SOUND ECONOMY — **WASHINGTON, DC**

Deputy Director of Campaign Operations: *March 2000 to February 2002* – Responsible for project management and strategic implementation of lobbying efforts, grassroots mobilization and earned media campaigns in twelve state offices for a free-market, pro-business organization with over 300,000 active members nationwide. Highlights include:

- Coordinated with the White House and Congress to mobilize activists in key areas to demonstrate grassroots support for portions of the Bush Administration's economic agenda including tax relief, Social Security reform, prescription drug benefit, and national energy policy.
- Managed and implemented an 'on-the-ground' voter education campaign for three highly competitive Michigan Supreme Court elections. Statewide efforts to increase down-ballot voting included targeted direct mail, earned media and GOTV phone calls to over 200,000 likely voters contributing to the reelection of all three conservative justices.
- Targeted and executed a voter education campaign in Michigan on the presidential candidates' opposing prescription drug plans, Al Gore's energy policy record and his views on the auto industry. Total GOTV efforts reached over 500,000 likely GOP voters in critical townships.

GEORGE W. BUSH FOR PRESIDENT — **NORTHERN VIRGINIA**

Advance Team Volunteer: *September 1999 to February 2000* – Assisted with advance and logistics planning for local fundraising events featuring both Former President Bush and then Governor George W. Bush in his successful presidential bid.

LAWRENCE S. HOFFHEIMER, P.C. — **WASHINGTON, DC**

Associate Lobbyist: *June 1997 to August 1999* – Responsibilities included planning and implementing client-based lobbying strategies, as well as conducting office management duties for a small D.C. practice. Specialization in the health field, working with Members of Congress, Senators and Congressional professional staff members on a variety of health related issues ranging from medical research incentives, appropriations, Medicare coverage/reimbursement and patient advocacy. Clients and specific responsibilities included:

National Parkinson Foundation: Representation of NPF before U.S. Congress, National Institutes of Health and The White House.
National Foundation for Brain Research: Served as non-profit liaison to the scientific community for client organizations.

NATIONAL SMOKERS ALLIANCE — **ALEXANDRIA, VIRGINIA**

Public Affairs Representative: *August 1995 to June 1997* – Responsible for grassroots strategy, member recruitment, communication planning and implementation. Lead responsibility for lobbying and coalition building with affected business owners and patrons. Duties included:

- Designing and coordinating counter-strategies in response to legislative regulatory activity on the municipal and state government levels.

UNITED STATES SENATE — **WASHINGTON, DC**

Staff Assistant – Office of Senator Malcolm Wallop (R- WY): *August 1994 to August 1995* – Assisted with legislative, administrative, constituent correspondence and media outreach operations.

EDUCATION

JAMES MADISON UNIVERSITY — **HARRISONBURG, VA**

DEGREE: Bachelor of Science; May 1994.
MAJOR/MINOR: Political Science / Communications

RESUME

MARY E. TURNER
(b)(6) [redacted]

(b)(6) [redacted]

SUMMARY OF SKILLS:

Executive Assistant, scheduler, secretary, receptionist, protocol specialist, typing (100 WPM), stenography (100 WPM), writing, editing, proofreading, office management, computer skills

EXPERIENCE:

32 years of government service, progressively responsible work in office management

October 2005 – Present; 55-60 hours per week; (b)(6) [redacted] Office of the Vice Chairman, Joint Chiefs of Staff, 9999 JCS Pentagon, Washington, DC 20318-9999; Supervisor: (b)(6) [redacted]

Manage the official and social calendars of the Vice Chairman, Joint Chiefs of Staff. Provide administrative staff management, serve as advisor to the Vice Chairman, Joint Chiefs of Staff. Manage internal office procedures, directing projects and personnel for appropriate action. Accompany Vice Chairman on travel to provide executive, protocol and administrative support. Serve as primary point of contact for the Vice Chairman, Joint Chiefs of Staff on a wide range of issues. Receive telephone calls and visitors to ensure they are referred to appropriate Joint Staff office. Act as liaison between Vice Chairman and high ranking officials within DoD, other government agencies, and offices within the Joint Staff.

October 2001 to September 2005; 55-60 hours per week; Civilian Executive Assistant, GS-318-14, (b)(6) [redacted] Office of the Chairman, Joint Chiefs of Staff, 9999 JCS Pentagon, Washington, DC 20318-9999; Supervisor: (b)(6) [redacted] (b)(6) [redacted]

Managed the official and social calendars of the Chairman, Joint Chiefs of Staff (CJCS) to include scheduling meetings, speeches, travel, and social events. Managed internal office procedures and administrative matters. Accompanied Chairman on travel to provide executive, protocol and administrative support. Served as primary point of contact for the Chairman on a wide range of issues. Interfaced routinely with the high-

ranking government officials, foreign officials and leaders in business community. Acted as liaison between the Chairman and high ranking officials within the White House, Congress, Department of Defense, combatant commanders, military services, and senior officials from other government agencies. Received outstanding performance award in 2002, 2003, 2004 and 2005 with quality salary increases in 2002 and 2004.

August 1994-September 2001; 55-60 hours per week; Staff Assistant, GS-318-14; promoted to GS-14 October 2000; promoted to GS-13 October 1999; promoted to GS-12 August 1995; **Salary: $42,500- $74,700**; Office of the Vice Chairman, Joint Chiefs of Staff, 9999 JCS Pentagon, Washington, DC 20318-9999; Supervisor: (b)(6) [redacted]
(b)(6) [redacted]

Managed the official and social calendars of the Vice Chairman, Joint Chiefs of Staff. Provided administrative staff management, served as advisor to the Vice Chairman, Joint Chiefs of Staff. Managed internal office procedures, directing projects and personnel for appropriate action. Served as primary point of contact for the Vice Chairman, Joint Chiefs of Staff on a wide range of issues. Received telephone calls and visitors to ensure they were referred to appropriate Joint Staff office. Acted as liaison between Vice Chairman and high ranking officials within DoD, other government agencies, and offices within the Joint Staff. Received outstanding performance awards with performance award or quality salary increase in 1996, 1997, 1998, 2000 and 2001. Received an unusually outstanding performance award with performance award and quality salary increase in 1995 and 1999.

December 1993 – August 1994; 50-55 hours per week; Secretary, GS-318-10; Office of the Assistant Secretary of Defense (Strategy and Requirements); (b)(6) [redacted]
(b)(6) [redacted] 2900 Defense Pentagon, Washington, DC 20301-2900; Supervisor:
(b)(6) [redacted]

Managed the official and social calendars of the Principal Deputy Assistant Secretary of Defense (Strategy and Requirements). Provided administrative staff management and served as administrative and personnel advisor to the Assistant Secretary and the Principal Deputy Assistant Secretary of Defense. Provided clerical support to the Principal Deputy Assistant Secretary of Defense, including all travel arrangements. Provided secretarial support, including dictation. Received unusually outstanding performance evaluation with performance award and a quality salary increase in 1994.

December 1992 – December 1993; 50-55 hours per week; Secretary, GS-318-09;
(b)(6) [redacted] Office of the Deputy Chief of Naval Operations (Resources, Warfare and Requirements), 2000 Navy Pentagon, Washington, DC 20350-2000;
(b)(6) [redacted]

Managed the official and social calendars of the Deputy Chief of Naval Operations (Resources, Warfare and Requirements) (a vice admiral). Performed a variety of secretarial skills to manage the administrative functions of the office, including typing correspondence, taking and transcribing dictation, answering telephone calls and greeting

visitors. Originated correspondence of a non-technical nature. Read all incoming correspondence and routed items to the appropriate staff member. Received outstanding performance evaluation.

April 1984 – December 1992; 50-55 hours per week; Secretary, GS-318-9; promoted to GS-9 in April 1984 (b)(6) Office of the Assistant Chief of Naval Operations (Submarine Warfare), 2000 Navy Pentagon, Washington, DC 20350-2000; Supervisor: RADM John B. Padgett III, USN, (808) 473-0700

Managed the official and social calendars of the Assistant Chief of Naval Operations (Submarine Warfare) (a vice admiral). Maintained social and business schedules for the Assistant Chief of Naval Operations. Acted as liaison with high-ranking military, government and foreign officials on a daily basis. Typed and took dictation from the Assistant Chief, Deputy Assistant Chief, Executive Assistant and Aide as required. Maintained office files. Served as protocol officer for the Assistant Chief, organizing social engagements of an official nature. Acted as office receptionist. Received outstanding performance evaluation with performance award or quality salary increase 1984-1992.

June 1980 – April 1984; 45-50 hours per week; Secretary, GS-318-8; promoted to GS-8 in June 1980 (b)(6) Office of the Director of Naval Communications, 2000 Navy Pentagon, Washington, DC 20350-2000; Supervisor: (b)(6) (b)(6) phone number not available

Served as personal secretary to the Director, Naval Communications (a rear admiral). Maintained social and business schedules for Director and Deputy Director (Navy captain). Types and took dictation for the Director and Deputy Director as required on a daily basis. Prepared all necessary travel arrangements for Director and Deputy Director. Reviewed all outgoing correspondence for correctness and clarity. Maintained office files. Received outstanding performance evaluation with performance award or quality salary increase 1980-1984.

December 1978 – June 1980; 40-45 hours per week; Staff Assistant (Steno) GS-301-7; promoted to GS-7 in June 1980 (b)(6) Office of Director, Systems Analysis Staff, Navy Department, Washington, DC 20350-2000; Supervisor: (b)(6) (b)(6) phone number not available

Officer manager, responsible for continuity and administrative operations, implementing and maintaining routine, filing systems and associated workload. Provided liaison between Director and various activities including naval command, Congressional staffs and private industry representatives. Controlled incoming and outgoing correspondence; supervised outgoing correspondence for accuracy/compliance with existing regulations. Nominated for outstanding performance award 1978-1979.

August 1973 – December 1978; 40-45 hours per week; Secretary (Steno) GS-5 (entry level); promoted to GS-6 in August 1974 (b)(6) Office of Aircraft

and Weapons Requirements Branch, Navy Department, Washington, DC 20350-2000; Supervisor: (b)(6) [redacted]

Served as clerk-typist and then secretary to the Head, Aircraft and Weapons Requirements Branch. Served as one of two secretaries for 22 naval officers typing variety of naval correspondence including letters, memoranda, Congressional correspondence, briefings to various high ranking officials. Maintained office files. Acted as receptionist in absence of regular receptionist (receiving approximately 350-400 phone calls and over 100 visitors per day). Nominated for outstanding performance award 1973-1977. Received award in 1976.

EDUCATION:

AA, Secretarial Science, University of Akron, 1993, Akron, Ohio; GPA 3.0

(b)(6) [redacted]

KEITH M. URBAHN

EDUCATION

Yale University New Haven, CT Graduation: 5/2006

B.A. in Religious Studies with focus on Islam and Arabic language

GPA: 3.9/4.0, SAT: 1500, Verbal/Math 760/740

WORK EXPERIENCE

Office of the Secretary of Defense Pentagon, Arlington, VA 5/2005 – 8/2005

Intern, OSD Speechwriter's Group

- Researched, wrote, edited and fact-checked Secretary Rumsfeld's spoken and written remarks
- Internship was part of Yale's Grand Strategy program with the goal of better understanding how the Bush administration uses rhetoric in the Global War on Terror

U.S. Department of State Abu Dhabi, United Arab Emirates 5/2004 – 8/2004

Intern, Public Diplomacy

- Coordinated Middle East Partnership Initiative (MEPI) programs and worked with local Arabic and English press including satellite network Al Arabiya
- Designed and completed Arabic media survey project of 1,000 young Emirati to examine definition of "credibility" in the Arab media

Yale Political Science Department New Haven, CT 9/2003 - 5/2004

Research Assistant

- Researched how state sentencing guidelines have been implemented and affect the ways in which judges sentence criminals

Stamford Adult Probation Stamford, CT 5/2003 - 8/2003

Intern

- Worked assisting a state Probation Officer specifically dealing with domestic violence offenders

priceline.com hotels Norwalk, CT 6/2002 - 8/2003

Intern

- Designed and managed audit of over 13,000 hotels worldwide to create improved star-rating system
- Re-launch of product led to increased profits in a particularly weak travel economy

COLLEGE ACTIVITIES

Yale Daily News, *Regular Opinion Columnist* 9/2003 -

- Biweekly column, voice of conservatism on campus
- Available online: http://yaledailynews.com/opinion/column.asp?fname=Keith&lname=Urbahn

Yale International Security Studies, Studies in Grand Strategy 1/2005 -

- Selective, year-long graduate-level program in the history and formulation of large-scale strategies
- Taught by Professors John Gaddis, Charles Hill and Paul Kennedy

Yale College Students for Democracy, *Vice President* 9/2004 – 9/2005

- Coordinator of publicity for YCSD events such as Fareed Zakaria, Jim Woolsey
- Organization promotes global spread of democracy, vigorous U.S. foreign policy

SKILLS

(b)(6) [redacted]

Microsoft Excel and PowerPoint, *Advanced level functions, e.g. VLOOKUP, database merge*

REFERENCES

(b)(6) [redacted]

EMILY GRAY VEAZEY

(b)(6) [redacted]

PROFESSIONAL EXPERIENCE

Immediate Office of the Secretary of Defense **The Pentagon** **Feb. 2005-present**

Protocol Officer

- Provide support to the Secretary and Deputy Secretary of Defense in all facets of official duties, including hosting foreign dignitaries, high level civilian and military officials, Members of Congress and outreach groups through policy and scheduling logistics, security cooperation and transportation coordination in an immediate response climate. Liaison with an intricate building organization of 25,000 employees and services to ensure the requirements and needs of our office and events are satisfied.

- Prepare background information and brief the Secretary and Deputy Secretary of Defense on their involvement in official events, including working breakfasts, lunches, meetings, receptions and conferences. Independently arrange outside reception sites and negotiate contracts. Participate in site survey groups to assess possible meeting locations for international defense and security conferences, hosting US officials, military leaders, and foreign dignitaries.

- Plan and direct official ceremonies, and special events including: Full Armed services tribute to outgoing Defense Secretary Donald Rumsfeld; Swearing-In ceremony of Secretary Robert Gates, hosted by the President and Vice President; September 11th Pentagon observance ceremonies, including the Pentagon Memorial Groundbreaking ceremony and the 5th Anniversary observance.

Presidential Inaugural Committee **Washington, DC** **Dec. 2004-Jan. 2005**

Deputy Director, Bush Friends and Family Program

- Oversaw all hotel, travel and Inaugural events for President and Mrs. Bush's Family and Friends.
- Coordinated continually with the First Lady's office to identify and satisfy all functioning needs.
- Managed large scale check-in process, ticket distribution, hotel contracts and hospitality space.

Bush-Cheney '04 Campaign **Arlington, VA** **Sept. 2004-Nov. 2004**

Deputy Director, First Lady Operations

- Planned, coordinated and executed all campaign events for Jenna and Barbara Bush.
- Served as Advisor, advance staff and travel aide throughout the campaign.

The Republican National Convention **New York, NY** **May 2004-Sep. 2004**

Director, Bush Friends and Family Program

- Independently developed entire program, including written materials and schedule of events.
- Coordinated with hotel staff while negotiating and executing sleeping room and hospitality room contracts.
- Directed hiring of staff and recruited quality volunteers to ensure successful program.
- Informed and continually updated 200+ guests on hotel, travel, and convention information.
- Synchronized massive transportation, motor pool and guest entrance/exit plan in New York City.

The White House Visitors Office **Washington, DC** **Mar. 2002-May 2004**

Associate Director

- Planned and directed large White House events including State Arrival Ceremonies for visiting Heads of State, Holiday Tours, the Easter Egg Roll and 4th of July Celebration on the South Lawn.
- Recruited, coordinated, and tasked more than 500 volunteers for a single event.

EDUCATION

University of Texas (Bachelor of Arts) **Austin, TX** **Aug. 1997-May 2001**

- Degree in Corporate Communications, specializing in organizational communication, including corporate, nonprofit, and governmental organizations.

SKILLS

- (b)(6) [redacted] Extensive experience in MS PowerPoint, Word and Excel.

Bernard C. Victory

(b)(6) [redacted]

(b)(6) [redacted]

Areas of Interest and Expertise

U.S. and foreign security policies, military programs and weapons systems; U.S. intelligence; weapons proliferation. (b)(6) [redacted]

Professional Experience

2001-: Department of Defense, transition team. Conduct projects for Secretary and senior DoD officials on strategy, policy, program, and budgetary issues. Support Nuclear, Conventional, and Transformation Review Panels.

2000-01: Professional Staff Member, National Commission for the Review of the National Reconnaissance Office. Issues included commercial space imagery policy, NRO mission, history, structure and relationship to Community mission partners.

1998-99: Professional Staff Member, House Select Committee on U.S. National Security and Military-Commercial Concerns with the PRC (the "Cox-Dicks Committee"). Specialized in rocket, missile, and satellite technology transfer issues.

1998: Staff Member, Commission to Assess the Ballistic Missile Threat to the United States (the "Rumsfeld Commission"). Reserched and drafted sections of Commission report dealing with India, Pakistan, Former Soviet States, and Western sources of missile technology.

1988-: Research Analyst, National Institute for Public Policy, Fairfax, VA.

- Authored or contributed to dozens of policy-related monographs, reports, and quick reactions. Topics include organization and function of the U.S. Intelligence Community; missile and air defense, strategic offensive forces, Air Force long-range strike capabilities, ABM Treaty, START, Chemical Weapons Convention, Comprehensive Test Ban Treaty. Chief specialist in Congressional affairs; coordinator of National Institute's series of Congressional policy seminars for Senate and House staff.

- Clients include the Air Force, Navy, Ballistic Missile Defense Organization (BMDO), Office of the Secretary of Defense (OSD), Defense Special Weapons Agency (DSWA), and private industry and foundations.

1987-88: Researcher, Congressional Research Service (CRS), The Library of Congress. Co-authored four CRS reports to Congress on the U.S./Soviet military balance.

1985: Management Analyst, Department of the Navy, Naval Sea Systems Command. Assisted in cost-analysis of sonar system R&D contract.

1985: Foreign Affairs Analyst, CRS. Researched and answered questions on foreign and defense policy for members of Congress.

Publications

"The Layman's Guide to Missile Defense" (co-author) 2000

"Modernizing Intelligence: Structure and Change for the 21st Century," (editor) 1997

"The B-2 in Congress," in *The B-2 Bomber--Strategic Utility for the 21st Century* (University Press of America), 1995

"Strengthening Nuclear Non-Proliferation," review, *Comparative Strategy*, 1994

"The International Missile Bazaar," review, *Comparative Strategy*, 1994

Potential for Cheating on the Chemical Weapons Convention, for DSWA (DNA), 1994

Iraqi Concealment, Camouflage and Deception in the Gulf War--Lessons for Verifying Future Arms Control Agreements, for DSWA, 1994

"Arms Reductions and the Economy," *Kampo World Economy* (Japan), June 1992

Congress and GPALS (Ballistic Missile Defense), for BMDO (SDIO) October, 1992

Iraq Inspections: Lessons Learned, for DSWA, July 1992

Noncompliance with Treaties--Theory and Practice, for DSWA, May 1991

Prospects for ICBM Modernization in the 102nd Congress, for USAF, Nov. 1990

Current Status of the Air Defense Initiative in Congress, for DSWA, October 1990

Third World Nuclear, Biological, and Chemical Weapons and Ballistic Missile Proliferation, for USAF, September 1990

HASC Report, The Fading Soviet Conventional Threat, for USAF, August, 1990

History of U.S. Air Defenses, for DSWA, January 1990

U.S./Soviet Military Balance, 1980-1987 (CRS Report for Congress, April, 1988)
U.S./Soviet Military Balance, 1970-1979 (CRS Report for Congress, September, 1987)
U.S./Soviet Military Balance, 1977-1986 (CRS Report for Congress, May, 1987)
U.S./Soviet Military Balance, 1976-1985 (CRS Report for Congress, March, 1987)

Education

1986: M.A., National Security Policy, Columbia University, New York, NY. Emphasis on strategy and force planning; defense systems budgeting; quantitative defense analysis, weapons system program management. Dean's Fellowship.

1983: B.A., Political Science, Magna Cum Laude, Phi Beta Kappa, University of Massachusetts, Amherst, MA.

(b)(6)

David Vorland

Education

University of Chicago, Chicago, IL
M.A. in International Relations, August 2007
- Thesis: The Causes of Insurgency Following Conventional War

Iowa State University, Ames, IA
B.A. with Distinction in Political Science, May 2006
- 3.86/4.0 GPA within major
- Minors in Philosophy and International Studies

Work Experience

Barack Obama Campaign 2007-2008
Regional Field Director-Northeast Region, North Carolina
- Managed a team of 14 organizers who recruited, activated, and trained over 4,000 volunteers
- Coordinated the regional political, legal, media, surrogate, and operations activities with the field program
- Reached over 60% voter turnout in every county, and won 10 of 17 counties in the region

Field Organizer
- Recruited, trained, and managed precinct captains and volunteers in Iowa, Wisconsin, Texas, and Indiana
- Managed crowd control and volunteer recruitment efforts at events
- Recruited and organized elected officials and party activists.

Rick Dickinson for U.S. Congress 2006
Field Staff
- Recruited, trained, and managed volunteers
- Participated in strategy meetings
- Helped to plan and organize events

International Security Management Association 2005-2007
Intern/Independent Contractor
- Development of ISMA website Knowledge Management Database
- Performed logistical and administrative tasks at international security conferences
- Compiled and reported member surveys and evaluations

Clinton Dept. of Parks and Rec. Riverview Pool 2001-2006
Lifeguard/Associate Manager
- Supervised staff and pool operations
- Helped plan and run staff meetings and events
- Worked with Dept. of Parks and Rec. staff on pool improvement plans

Honors

ISU Honors Program 2002-2004, Dean's List 2003-2006, Golden Key International Honour Society Member, Vice-President of ISU Hooverball club 2004-2005, West Point Student Conference on U.S. Affairs Delegate 2005

Computer Skills

Microsoft Office (Word, PowerPoint, Excel, FrontPage)

ALEX WAGNER

(b)(6)

POLICY & LEGAL EXPERIENCE

11/08 – 1/09 **Obama-Biden Presidential Transition Team** Washington, DC
Office of Public Liaison and Intergovernmental Affairs

- Assisted public liaison team in organizing Lesbian, Gay, Bisexual, and Transgender ("LGBT"), Asian American, Education and Arts outreach, including principals meetings and policy briefings by senior transition staff; coordinated transition updates, agency review, and presidential personnel meetings with various national organizations.
- Developed science, technology, and information presidential appointments database for Technology, Innovation, and Government Reform ("TIGR") Policy Working Group.

8/08 – 11/08 **Obama for America** Chicago, IL
National LGBT Vote Research Coordinator, Traveling Surrogate Radio Manager

- Led campaign efforts on Obama-McCain LGBT "contrast" program and media outreach strategy involving issues such as Don't Ask, Don't Tell; hate crimes, and HIV/AIDS; national coordinator for LGBT Steering and Policy Committee, including integration of Sen. Clinton's LGBT Committee; drafted VP "short-list" research memo on LGBT issues.
- Planned, prepared and executed presentation content and strategy for LGBT caucus meetings at the 2008 Democratic National Convention in Denver, CO.
- Coordinated battleground state schedulers and national surrogate scheduling team to strategically pitch and place traveling campaign surrogates on national/state radio.
- National LGBT Steering and Policy Committee member; Director, Washington State Obama Pride; Northwest Finance Committee member

10/05– 8/08 **Kirkpatrick & Lockhart Preston Gates Ellis LLP** Seattle, WA
Associate

- Lead associate directing U.S. Supreme Court argument strategy, drafting of merits brief, and opposition to *certiorari* as counsel for Washington State Democratic Party in *Washington State Grange v. Washington State Republican Party, et al.*, 552 U.S. __ (2008)—a first amendment challenge to the State's "Top Two" Primary.
- Intellectual property litigator, with specific experience in trademark and copyright enforcement on the Internet. Filed and managed numerous federal domain name "cybersquatting" and software piracy lawsuits for Microsoft, often involving extensive third-party discovery; counseled other major clients on interpretation and application federal electronic privacy law and advertising law.

10/02 – 4/03 **American Constitution Society (ACS)** Washington, DC
Law Clerk

- Author of weekly "ACS e-Bulletin" for national office, containing relevant legal news concerning the Supreme Court, federal courts, judicial nominations, civil liberties and the war on terrorism, and ACS chapter updates for ACS members.

7/00 – 7/02 **Arms Control Association** Washington, DC
Non-Proliferation Analyst & Reporter

- Tracked issues and authored numerous articles on the Nuclear Non-Proliferation Treaty, the nuclear and missile arms race in South Asia, weapons of mass destruction in Iraq and Iran, North Korean security challenges, U.N. Security Council politics; the intelligence community, and export control regimes.
- Interviewed on the BBC World radio on India/Pakistan nuclear weapons safeguards; quoted in a number of national newspapers and trade publications on security and diplomatic developments, including *The Washington Times*, *The Baltimore Sun*, *The Detroit Free Press*, and *Inside the Pentagon*.

6/99 – 7/00 **DFI International (now Detica)** Washington, DC
Research Analyst

- Drafted/edited proposals and strategy on behalf of national security consulting firm.
- Conducted research and developed briefings on homeland security and Russian reactions to U.S. missile defense plans for the Office of the Secretary of Defense.

Fall 1997 **The White House** Washington, DC
Intern, Domestic Policy Council, Office of Health Policy

- Co-managed President Clinton's Office of Health Policy; performed research, including drafts of memos to the President, along with executive support for the Assistant to the President for Domestic Policy on issues such as the Patient's Bill of Rights, prostate cancer, genetic discrimination, and Medicare reform.

Summer 1997 **U.S. Department of State** Washington, DC
Intern, Bureau of Political-Military Affairs, Directorate of Defense Trade Controls

- Developed working knowledge of U.S. munitions export licensing policies; assisted in identifying suspect arms exports licenses; drafted cables to U.S. embassies worldwide for interagency munitions end-use check program ("Blue Lantern").

EDUCATION

May 2005 **Georgetown University Law Center** Washington, DC

- Juris Doctor, *cum laude*; Dean's List: 2003, 2004, 2005
- *Executive Editor*, Georgetown Journal of Legal Ethics, 2004 – 2005
- Current Development, *The "Outing" of Valerie Plame: Conflicts of Interest in Political Investigations After the Independent Counsel Act's Demise*, 17 GEO. J. LEGAL ETHICS 977 (2004) (co-authored with John Padilla).
- Research Assistant, *Congressional Quarterly, Kenneth Jost, Supreme Court Editor.* Authored summaries of Supreme Court decisions from the October 2004 Term; contributor, *Fitting the Nine in a New Docket,* CQ Weekly (6/27/05); attended the Court's 2004 Term oral arguments as CQ press-representative
- Law Clerk, *Levine, Sullivan, Koch & Schluz LLP.* Assisted in drafting of briefs and motions for boutique First Amendment/media litigation firm (2005).
- Research Assistant, *Professor Roy Schotland.* Helped draft article on the difficulties of campaign finance reform (Summer 2003).

May 1999 **Brown University** Providence, RI

- A.B., with Honors, Political Science; A.B., History
- Recipient of the 1999 Samuel C. Lamport Prize from the Political Science Department for the best paper in the area of international understanding.
- King's College, University of London; *Dep't of War Studies* (Spring 1998)
- Brown University College Democrats, President; Rhode Island Chapter Chair (1997)

MEMBERSHIPS & AFFILIATIONS

- Admitted to Practice: U.S. Court of Appeals for the Ninth Circuit; U.S. District Court for the Western District of Washington; Washington Supreme Court (all active)
- American Civil Liberties Union of Washington: *Next Generation Project Advisory Council Member, Cooperating Attorney*, 2005 –present
- Political Campaign Experience: Re-elect Maria Cantwell 2006, *volunteer fundraiser*; Kerry/Edwards 2004, *election protection volunteer attorney* (Philadelphia); Clinton/Gore 1996, *DNC intern: Democratic National Convention* (Chicago); California Coordinated Campaign (1996), *new voter outreach intern*; Brad Sherman for Congress (1996), *intern*

CHRISTOPHER E. WALKER

(b)(6) [redacted]

WORK EXPERIENCE

Department of the Treasury - Washington, DC
Special Assistant - Office of Public Affairs, Office of Public Liaison
March 2005 – Present

- Book radio and television interviews for Treasury officials
- Draft and provide talking points for interviews
- Plan and implement media outreach efforts
- Planned and coordinated first ever Treasury Department Radio Day reaching nearly 20 million people
- Coordinate advance logistical preparations for Secretary Snow's domestic and international travel
- Manage traveling press corps and schedule interviews for Secretary Snow's domestic and international travel
- Personal Aide for Secretary Snow on domestic and international travel and for local events
- Write Op-Ed pieces for submission to local and national newspapers and other print publications

Presidential Inaugural Committee - Washington, DC
Deputy Network Liaison - Communications Department
December 2004 - January 2005

- Coordinated with television and radio networks for Inaugural-related interviews
- Provided talking points and preparation material
- Worked with Administration press staff to coordinate schedules for interviews
- Spokesman for Commander-in-Chief Inaugural Ball

Republican National Committee - Washington, DC
Video Operations Manager - Research/Communications Department
August 2003 - November 2004

- Drafted and created media releases for RNC Research department
- Compiled and distributed transcripts of political news programs for Bush-Cheney campaign, RNC, Administration, Republican National Convention, and media personnel
- Monitored television media and distributed video clips and transcripts for rapid response operations for Bush-Cheney campaign and RNC
- Assisted Republican National Convention Communications department with special projects and media releases
- Created presidential and vice presidential debate preparation material, including audio CDs, video tapes, and rapid response practice videos
- Created web videos for RNC Communications and produced video clips for Bush-Cheney campaign advertisements and RNC advertisements

The 2003 President's Dinner - Washington, DC
Senate Liaison
February 2003 - June 2003

- Coordinated Senate fundraising for The President's Dinner (overall total of $22 million)
- Worked with Senate office Schedulers and Chiefs of Staff and the NRCC to update on fundraising and event progress

Office of United States Senator Fred Thompson - Washington, DC

Staff Assistant	**Special Assistant**
January 2000 - April 2002	**May 2002 - January 2003**

- Personal Aide to the Senator
- Coordinated advance preparation for the Senator's public speaking engagements
- Assisted press office with daily press clips
- Conducted legislative research
- Drafted constituent letters and memos
- Planned and implemented office intern utilization
- Directed all incoming and outgoing mail and e-mail

EDUCATION

- **B.S., The University of Tennessee, 1999**
  Knoxville, TN

RNC Campaign Management College, 2003
Washington, DC

EXTRA-CURRICULAR ACTIVITIES AND AWARDS

- Honorary Tennessee Colonel and Aide de Camp
- Board Member for Local Young Life Program
- Board Member for Tennessee State Society

JUSTIN REED WALKER

(b)(6) [redacted]

EDUCATION

Duke University, Durham, NC — B.A. graduate, May 2004
Phi Beta Kappa — **Summa cum laude**
Major: Political Science — Minor: History
GPA: 3.9 on 4.0 Scale. — Class Rank: 33 out of 1155

Courses in Political Science include: Campaigns and Elections; American Mass Political Behavior; Campaign Strategy and Tactics; American Political Parties; Political Participation in America; American Presidency; History of Presidential Campaigns, Identity Politics; Statistical Analysis

University of Oxford, Oxford, England. Modern British Politics, Summer 2003. GPA: 4.0/4.0

MOST DISTINGUISHING POLITICAL EXPERIENCES:

Speechwriter for Secretary of Defense Donald Rumsfeld

Wrote speeches, brief remarks, press conferences, and op-eds for Secretary Rumsfeld, January 2005 -- present.

2004 Presidential Primaries Special Independent Study

As a Republican, carrying press credentials, I reported for two months from Iowa, New Hampshire, and eight other presidential primary campaign battleground states, as a political science independent study. I gained knowledge of media relations, campaign strategy, and voter preferences. Media outlets – print, radio, and television -- profiled the project. (A sample of articles and a complete list of profiles are attached.) I kept a blog -- dispatches from the field -- on Duke University's website, now at www.dukenews.duke.edu/news/campaigndiary.html

HONORS

Robert S. Rankin American Government Award for Leadership and Academic Achievement, Awarded to a graduate annually by Duke University Political Science Department
Phi Eta Sigma, Fall 2000, Freshman Academic Achievement
Phi Beta Kappa, Fall 2003, Academic Achievement
Phi Alpha Theta, Spring 2004, Academic Achievement in History Department

All work experience has been on an interim basis, and the financial compensations have not been salaries, but rather reflected the work's interim basis

POLITICAL WORK EXPERIENCE

Bush-Cheney '04 "War Room," Arlington, VA, Fall 2002
War Room Intern Monitored the media, supplied talking points, wrote opinion articles, and researched opposition candidates, as a full-time intern in the campaign headquarter's "war room."

Office of Senator Mitch McConnell, Washington, D.C., Summer 2002
Intern Researched past and pending legislation, drafted letters to constituents, produced reference log for Senator, helped assemble subject matter for floor speech.

2000 Republican National Convention, Philadelphia, PA, Summer 2000
Intern Sold Bush-Cheney merchandise for the Spalding Group, attended evenings' floor speeches.

BUSINESS EXPERIENCE

Golden Foods, LLC/Golden Brands, LLC Office of Vice-President, Louisville, KY, Summer 2003
Intern Wrote company's marketing brochure; learned management techniques, studied vegetable oil refining, assisted vice-president with letters and accounting.

SELECTED DUKE ACTIVITIES

House Course Teacher, Fall 2003, Course Title: Great Battles and Generals
Created and taught history course, with a focus on military strategy, civil-military relations, and ethics in warfare. Emphasized ideal of a "democratic classroom" where thinking is required, where all are students and all are teachers.

UMOJA Teacher, Spring 2003, Community Service
Taught social movements and social action to inner-city school children, aged 9 to 16.

MARK M. WALKER

(b)(6) [redacted]

EDUCATION

INSTITUTO DE EMPRESA BUSINESS SCHOOL **Madrid, Spain (2006)**
Masters in Business Administration (MBA)

UNIVERSITY OF INTERNATIONAL BUSINESS AND ECONOMICS (对外经济贸易大学) **Beijing, China (1999)**
Intensive China Studies Program (Language and Business)

GEORGETOWN UNIVERSITY, SCHOOL OF FOREIGN SERVICE **Washington, D.C. (1994)**
Bachelor of Science: Diplomacy and International Security

PROFESSIONAL EXPERIENCE

U.S. DEPARTMENT OF STATE **Baghdad, Iraq (2004 - 2005)**

Deputy Chief of Staff, Iraq Reconstruction Management Office, U.S. Embassy

- Managed policy operations for the Iraq Reconstruction Management Office (IRMO), coordinating an $18.4 billion reconstruction effort and a staff of 300 civilian and military consultants working with the Iraqi Interim Government.
- Coordinated Iraq reconstruction and national security policy with senior policymakers on a daily basis with the National Security Council, State Department, Department of Defense and Central Intelligence Agency.

OFFICE OF THE SECRETARY OF DEFENSE **Baghdad, Iraq (2003 –2004)**

Advisor, Coalition Provisional Authority (CPA)

- Advisor on National Security Affairs to the Chief Operating Officer (February – June 2004)
- Chief of Staff, Iraq Ministry of Transportation and Communications (June 2003 – February 2004)

OFFICE OF THE SECRETARY OF DEFENSE **Washington, D.C. (2001 –2003)**

White House Schedule C Political Appointee, U.S. Department of Defense

- Country Director for China, Taiwan, Hong Kong and Mongolia policy at the Pentagon (November 2001 – June 2003)
- Army International Affairs Officer for Germany, Italy, Greece, Turkey and Southern Europe (February – November 2001)
- Founding member of Secretary Donald Rumsfeld's transition team and executive search committee (January – February 2001)

U.S. NAVY RESERVE **Washington, D.C. and London, England (2002 – Present)**

Officer, U.S. Navy Reserve

- Counterterrorism Analyst at the Joint Analysis Center at Molesworth, Air Force Base in England (December 2004 – Present)
- Counterterrorism Analyst at the Defense Intelligence Agency headquarters in Washington DC (February 2002 – December 2004)

BUSH-CHENEY PRESIDENTIAL TRANSITION TEAM **Washington, D.C. (2000 – 2001)**

Policy Support Assistant

- Supported the senior leaders of the newly-elected U.S. President, George W. Bush, regarding transition issues and the formation of the new government.

GOLDWAY COMMUNICATIONS (金路通网络技术有限公司) **Beijing, China (1999 – 2000)**

General Manager/Executive Manager

- Launched operations of a new international telecommunications with offices throughout China
- Managed daily operations including sales, marketing, engineering, finance and customer service
- Travel: China, Kyrgyzstan, Uzbekistan, Azerbaijan, Georgia, Armenia and Turkey

GERMAN FOREIGN MINISTRY (AUSWÄRTIGES AMT) **Bonn, Germany (1998)**

Robert Bosch Fellow/Foreign Policy Analyst

- Authored analysis of Eurasian domestic and foreign policy issues for European diplomats while working on the Russian/East European desk inside the Ministry of Foreign Affairs
- Travel: Germany, Belgium, France, Russia, Poland, Italy, Turkey and Portugal

GERMAN PARLIAMENT (BUNDESTAG) **Bonn, Germany (1997)**

Robert Bosch Fellow/Foreign Policy Analyst

- Authored analysis of foreign, security and European policy for German foreign policy leader while working for the top foreign policy leader in the German parliament.

LAW OFFICES OF JONES, DAY, REAVIS & POGUE **Washington, D.C. (1996-1997)**

Litigation Support Assistant

- Provided legal support for several high profile cases at the world's second largest law firm
- Supervised attorneys and employees as part of pre-trial litigation teams

DOLE FOR PRESIDENT & DOLE/KEMP '96 **Washington, D.C. (1996)**

Personal Assistant to National Director of Political Field Operations

- Assisted with coordination of national political activities for all 50 state headquarters
- Composed political briefings and issue summaries for Senator Dole's briefing books
- Detailed to the control center of the *1996 Republican National Convention* in San Diego

CONSUMER BANKERS ASSOCIATION **Washington, D.C. (1993-1995)**

Government Relations Specialist

- Monitored activities of the U.S. House, Senate and federal regulatory agencies related to banking
- Drafted political analysis and executive summaries for corporate clients
- Developed relationships with congressional, regulatory and industry representatives

LANGUAGES

- English (Native)
- (b)(6) [redacted]

AWARDS

- Joint Civilian Service Commendation Award (June 2004)
- Direct Commission, U.S. Navy Reserve Intelligence Officer (February 2002)
- U.S. Army Commander's Award for Civilian Service (November 2001)
- Secretary of Defense Certificate of Recognition (February 2001)
- Robert Bosch Fellowship (June 1997 – June 1998)
- Rotary International Exchange Student to West Germany (June 1989 – June 1990)
- Eagle Scout, Boy Scouts of America (June 1987)

POLITICAL EXPERIENCE AND AFFILIATIONS

- White House Schedule C Political Appointee (January 2001 – June 2004)
- Policy Support Assistant, Bush-Cheney Presidential Transition Team (December 2000 – January 2001)
- Executive Committee Member, "Americans for Bush in China" (June – November 2000)
- Executive Board Member, Republicans Abroad International (Germany) – July 1997 – June 1998
- Personal Assistant to National Director of Political Field Operations, Dole/Kemp '96 (April – November 1996)
- Political Staff, 1996 Republican National Convention - San Diego (July 1996)
- Vice President for External Affairs, Georgetown University College Republicans (1992 - 1994)
- Morton Blackwell's Leadership Institute Graduate (January 1993)
- Executive Board, Georgetown University Bush-Quayle Coalition (September – November 1992)
- Republican National Committee President's Club
- Active GOP campaign finance contributor (see www.tray.com)

Nicholas C. Wallar

(b)(6) (b)(6)

Education

2006-2008 **George Mason University** **Arlington, Virginia**
M.A. International Commerce and Policy
Phi Beta Delta Honors

2000-2004 **The College of William and Mary** **Williamsburg, Virginia**
B.A. History

Work Experience

December 2008-Present **Presidential Inaugural Committee** **Washington, D.C.**
Staff Assistant

- Serving as assistant to Political department, supporting all activities surrounding inaugural events

July 2008-November 2008 **Obama for America/Campaign for Change** **Iowa**
Field Organizer

- Represented Campaign for Change in two counties and managed two field offices for general election
- Recruited, trained and managed organizing teams to work in 28 precincts
- Executed a four-day Get Out the Vote operation from four locations, resulting in record turnout
- Coordinated local political and public affairs for Campaign
- Managed voter contact and data collection for use in national database system

2005-2008 **Stonebridge International LLC** **Washington, D.C.**
Associate

- Analyzed international/domestic politics, macroeconomic, trade, energy and finance policy for clients
- Prepared, edited and wrote international policy and intelligence reports for clients and senior staff
- Assisted Chairman and Director of Communications with firm's media and public relations outreach
- Managed elements of large client projects, provided research and analysis across diverse sectors
- Coordinated efforts of the firm's business development team and managed firm's website

2004-2005 **The Royal Hospital School** **Holbrook, United Kingdom**
William and Mary Fellow

- Assisted in teaching middle/high school history, planned lessons, led classroom discussions
- Worked as a resident assistant in a school boarding house, mentored students, ran duty office responsible for 50 students, assisted with international school trips and led athletic teams/activities

Summers 2001-2004 **U.S. Consulate General** **Frankfurt, Germany**
Peak Season Visa Clerk

- Managed new applicant data for non-immigrant visa applicants
- Strengthened visa case processing team by providing reliable research and follow-up applicant correspondence

Summer 2000 **U.S. Embassy** **Moscow, Russia**
General Services Office Summer Hire

- Managed work orders for property office
- Served as property support staff for U.S. Presidential visit to Moscow in July 2000

Skills

- Strong interpersonal, writing and analytical skills, experience working with diverse teams
- Proficient with MS Windows, Apple OSX, MS Office suite, some website development/editing
- (b)(6)

Awards and Honors

- 2008 Phi Beta Delta Honor Society, George Mason University
- 2004 William and Mary Fellowship for The Royal Hospital School Tutor (2004-2005)
- 2001 Elected to co-administer William and Mary's "Habitat for Humanity" teams (2001-2002)
- 2000 Boy Scouts of America – Eagle Scout
- 2000 National Honor Society

References:

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Morlan Warner-Harrell

Professional Profile

Ms. Warner-Harrell's work history includes extensive experience with strategic communications planning and coordination for a variety of political candidates for federal, state and local government. She has developed and managed communications plans, media engagement, and the recruitment of staff and volunteers. She is experienced with database analysis and research techniques. She has managed both volunteer and paid staff and managed the payroll for paid staff.

Qualifications:

- Savfie Review Contributing Editor
- Member of the Young Republican National Federation
- Member of the Florida Federation Young Republicans (FFYR)
    - Region V chairperson
    - Developed Young Republican Clubs in seven counties across Florida
    - President of Indian River County Young Republicans Club
    - Voted FFYR, "Young Republican of the Year, 2002
    - Selected as one of the College Republican National Committee Top Performing Field Representatives, 2002
- Possesses effective written and oral communications skills
- Delivered numerous informative and persuasive presentations to groups designed to motivate target audience to a specified purpose
- Appeared in numerous nationally televised and print media articles, including Discovery Channel, the Learning channel, NBC News and NBC Sports
- Experienced user of MS Office and MAC computers
- Nationally Published, (Poetry 1998)

Professional Experience & Employment History

February 2005- Present: Special Assistant to the Deputy Under Secretary of Defense for Business Transformation DUSD (BT), Schedule C Employee, Office of the Secretary of Defense.

Ms. Warner-Harrell has supported the Deputy Under Secretary of Defense for Business Transformation (DUSD (BT)) since arriving at OSD in February. She has performed a wide range of duties in support of the DUSD(BT), that include:

- Media and Communications Advisor to senior management within in the office of the DUSD(BT), and Business Transformation Agency.
- Managed all internal and external events, including engagement with the General Accountability Office (GAO), Legislative Committees, and Professional Trade Organizations.
- Primary liaison to the DUSD(FM) for communications and media relating to Business Transformation or the BTA.
- Developed an overarching public relations and media engagement campaign for the DUSD(BT), DUSD(FM) and the Director, BTA.
- Researched speaking and other media focused events for the DUSD(BT), DUSD(FM) and the Director, BTA.
- Provided oversight to communications staff and public relations professionals within the BTA in order to manage the action plan for internal and external relations across the DoD.
- Led and managed the development of policies, procedures, analyses relating to internal and external events, tradeshows or other meetings.
- Prepared recommendations relating to external affairs that meet for business transformation objectives.
- Oversaw Congressional, Industry and Association engagement to ensure that business transformation goals and agency responsibilities are understood and articulated.
- Guided and provided oversight to external affairs counterparts in the BTA;
- Maintained a consolidated database of public contacts and items of interest to keep the DUSD(BT) informed of external interests.
- Communicated with Associations and Industry at conference/meetings regarding the transition process for business transformation efforts.
- Developed an "Outreach Plan" to manage external communications.
- Led engagement of DUSD(BT) with Combatant Commands implementation of transformational initiatives.

December 2004- February 2005: Event and Operations Site Manager, 55th Presidential Inaugural Committee.

- Assisted with logistical planning and operational implementation of multiple Inaugural events
- Coordinated and de-conflicted multiple events that required direct planning with all branches of the armed forces.
- Led planning and organization of multiple campaign sites/venues
- Oversaw the orchestration of talent selection and development of entertainment schedules
- Coordinated with media for access to candidates, including special coverage of Presidential events
- Worked with Secret Service officials on contingency plans

May 2003 - November 2004: Field Director, Republican Party of Florida.

- Oversaw the planning and implementation of 3000 campaign volunteers
- Organized Steering Committee membership for the Bush-Cheney'04 Campaign for Florida
- Organized and managed the "grassroots" mobilization of campaign programming for multiple city locations across Florida.
- Managed independent/swing voter Identification Program.
- Developed then implemented an extensive precinct canvassing program.
- Established and implemented a Phone-Bank initiative to locate absentee and early voters.

March 2003- April 2003: Field Representative, Republican National Committee.

- Lead development of RNC activities in thirteen counties in Florida
- Oversaw and coordinated three state-wide youth auxiliaries
- Participated in numerous party executive committee meetings, in order to drive RNC programs forward

December 2002 – February 2003 Independent Consultant, Andersen Consulting

- Recruited, mobilized and supervised New Orleans area GOTV volunteer staff for "***Terrell for Senate***" campaign.
- Organized and then implemented campaign effort for 72 hour special election
- Canvassed voters door-to-door, targeted demographic areas for election day turn out efforts

Education and Certifications

B.A., Political Science & International Relations; Minor in Business Administration, University of Florida, 1996.
Pursuing M.A. in Political Science through the Special Student Program at Yale University for Olympic Athletes.

Volunteer Activities

- Guardian Ad Litem Program, Child Advocacy Program
- American Cancer Society, Fundraiser & Volunteer
- Florida Coalition for the Homeless, Fundraiser, & Volunteer
- Habitat for Humanity, Fundraiser, & Volunteer

Other Activities

- Unites States National Olympic Team Member for 2002 & 2006 Winter Olympic Teams
- USA Women's National Skeleton Team Member
- Certified Sky-Diver
- Private Pilot License

012-66-4160
12/31/1973

Laura C. Watson

(b)(6) [redacted]

Professional Experience

U.S. Department of Labor **Washington, DC** **October 2006 – Present**

Speechwriter to the U.S. Secretary of Labor

- Developed strategic communications to highlight accomplishments and further Administration and Department policy goals.
- Wrote and researched over 50 speeches to a variety of domestic and international audiences on all issues relevant to the U.S. economy and the U.S. labor force.
- Demonstrated superior speechwriting ability and organizational skills, and so named as lead speechwriter of the 4-person speechwriting team for all large-scale projects, including the 2006 Strategic Economic Dialogue Conference in China.

Missile Defense Agency (MDA) **Arlington, VA** **January 2003 – September 2006**

Speechwriter and Strategic Analyst to the MDA Director

- Prepared speeches, testimony, and presentations for the MDA Director and Deputy Director to audiences, including the President of the United States, Secretary of Defense, international government organizations, and Members of Congress and their staffs.
- Developed the Director's 2005 Base Realignment and Closure strategic communications plan informing stakeholders of short and long-term adjustments, dispelling rumors, and providing clear, precise details of timelines and available resources/support.
- Led the Deputy and Executive Directors' Agency-wide study and report of high-level strategic plans and issues, including three major projects: the Defense Department's initiative to place critical missile defense assets in Europe, response to allies' concerns over the potential impact of falling debris, and reapportioning military manpower to provide better support across the agency.
- Translated technical missile defense program concepts and issues into clear, persuasive messages used to educate and persuade government, Congressional, and industry leaders, and the public.

Mike Battles for Congress **East Providence, RI** **January 2002 – September 2002**

Director of Communications/Campaign Press Secretary

- Managed media campaign of a relatively-unknown candidate in a highly-competitive, high-profile U.S. Congressional campaign earning the party-wide endorsement and widespread support.
- Aggressively pursued and coordinated campaign coverage by local and national media outlets, including three network television affiliates, five radio stations, the Associated Press, and 22 local/regional newspapers.
- Wrote and distributed daily press releases, media advisories, and speeches; coordinated over 30 press conferences, debates, television and radio appearances, and campaign events.

United States Army, IIIrd Armored Corps **Fort Hood, TX** **November 1996 – October 2001**

U.S. Army Captain & Speechwriter to the Commanding General of III Corps and Fort Hood, Texas

- Researched and drafted over 300 speeches delivered by the Commanding General (CG), Deputy CG, and Chief of Staff to a variety of audiences at the local, state, national, and international levels.
- Drafted a wide range of documents issued under the CG's signature, including internal/external correspondence, letters of recommendation, and monthly newspaper articles.

1st Lieutenant & Principal Advisor on Personnel, Special Troops Battalion

- Drafted all speeches and internal/external correspondence on behalf of the Battalion Commander.

1st Lieutenant & Task Force Personnel Officer, Slavonski Brod, Croatia

- Deployed to a hazardous duty area as the Task Force Commanding Officer's sole advisor on all personnel issues pertaining to the 600-person organization, comprised of 15 units/agencies.

2nd Lieutenant & Platoon Leader

- Quartermaster Corps Officer Basic Course, July – October 1996.

Education

Tarleton State University **Killeen, TX** **December 2000**

- Masters in Business Administration.

United States Military Academy **West Point, NY** **June 1996**

- Bachelor of Science in English Literature and Philosophy.

Paul Hayden Watson

(b)(6) [redacted]

Education

Davidson College, Davidson, North Carolina
B.A. 2002 *Major*: Spanish *Minor*: Economics
Relevant course work: Microeconomics, Macroeconomics, Statistical Analysis, and Finite Mathematics.
Spanish Thesis focused on Socio-Political Divisions in the Argentinean Sporting World.

McIntire Business Institute of the University of Virginia, Charlottesville, Virginia
Postgraduate program designed to enhance economic, marketing, and investing skills in business and industry. Courses in Finance, Accounting, Management, and Marketing. In-depth case studies of global corporations.

Cross Cultural Institute for Study, Seville, Spain
Semester study abroad program with Spanish-conducted courses concentrating on Spanish culture and political history. Also included a home stay with a local family.

USDA Graduate School, Washington, D.C. (Fall 2004)
Spanish Review Level III. Review of advanced grammar and comprehension with an emphasis on conversational skills.

Experience

Department of Defense- Office of the Secretary of Defense- *Action Officer* November 2003-present

- Responsible for developing US Defense Policy for Central Asia, specifically Kazakhstan & Kyrgyzstan
- Produced policy memoranda, briefing materials and other documentation for senior Defense officials including the Secretary and Deputy Secretary
- Coordinated multi-million dollar US Security Assistance efforts with Central Asian states that followed current US Security policy.
- (b)(6) [redacted]

Department of Defense- *Defense Fellow/Schedule C Appointee* February-November 2003

- Confidential Assistant to the Deputy Assistant Secretary of Defense for Eurasia, Office of the Secretary of Defense, International Security Policy
- Responsible for maintaining the schedule, arranging travel and prioritizing intelligence for review.

The White House-Office of Presidential Personnel- *Intern/Volunteer*, Washington, D.C. July 1, 2002- August 24, 2002

- Assisted in research and recruitment of Presidential Appointees in CIA, Department of State, Department of Defense, and Homeland Security.
- Additional duties included scheduling, filing, reviewing resumes, and communicating with prospective appointees. Attended lecture series by various senior cabinet level officials.

Activities

Davidson College Men's Soccer, Davidson, North Carolina 1998-2002

- Four-Year Letterman of NCAA Division I program.
- Spent twenty-five to thirty hours a week training and developing skills in a team environment.
- Toured Brazil to play junior professional teams in August of 2000.

Kappa Alpha Fraternity, Davidson College, Davidson, North Carolina 1998-2002

- Involved with many local service activities for the benefit of the Muscular Dystrophy Association including the KA Karnival and MDA Lock-up.

Habitat for Humanity, Cornelius, North Carolina January-March 1999

- Worked on weekend projects to build housing for low-income families in Cornelius, North Carolina.

Skills/Travel

- (b)(6) [redacted]
- Computer knowledge: Microsoft Word, Excel and Power Point, and SAS Statistical Analysis.
- Extensive travel in Western Europe, Central Asia and Latin America

JOCELYN WEBSTER

(b)(6) [redacted]

WORK EXPERIENCE:

THE WHITE HOUSE *Feb 2006-present*

Staff Assistant, Office of Political Affairs

- Support the Deputy Director of Political Affairs with his responsibilities in the political appointment process of PAS, PA, Non-Career SES, and Schedule C to Federal departments and agencies
  - Coordinate with the Office of Presidential Personnel to compile candidate lists
  - Research public records to vet potential candidates
  - Compose reports on candidates for review by the Deputy Chief of Staff [Rove], Political Director, and Deputy Political Director
- Maintain the Deputy Director's daily schedule, coordinate travel and related expenses, and facilitate political briefings and meetings for outside groups and organizations
- Manage the approval process for all invitations and external documents related to political events for the President, Vice President, and White House senior staff
  - Coordinate with White House Counsel and various White House offices to ensure that invitations comply with all laws, as well as ethics rules and protocol
- Compose weekly status report of Administration-wide vacancies for the White House Chief of Staff, Deputy Chief of Staff, Political Director, and Deputy Political Director
- Draft and edit political briefings, event briefings, and speaking requests for the President and other White House staff

DEPARTMENT OF HOMELAND SECURITY *Sept 2005-Feb 2006*

Confidential Assistant, Office of the White House Liaison

- Aided the White House Liaison in coordinating with the White House, various DHS offices and directorates, and Federal departments and agencies to appoint PAS, PA, Non-Career SES, and Schedule C political appointees
- Tracked and coordinated all personnel actions related to political appointees at DHS
- Drafted all briefings for the Secretary and Deputy Secretary on issues pertinent to the Office
- Interviewed and vetted entry-level candidates for political appointment

THE WHITE HOUSE *Aug-Dec 2004*

Intern, Office of Political Affairs [Associate Director for West Coast and Plains States]

- Drafted political briefings for the President, the Vice President, Cabinet Members, and senior Administration officials. Briefings included information on political, economic and environmental issues, national security, state and local issues, and federal and gubernatorial elections
- Drafted documents analyzing and reporting on targeted elections in the Associate Director's region
- Coordinated travel, expenses, appointments, and contacts, as well as maintained databases, files, records, and media clippings for the Associate Director

CAMPAIGN EXPERIENCE:

- **Scheduler**, Rob McKenna for Attorney General (successful), WA *Summer 2004*
- **Deputy Campaign Manager for Administration**, Rob McKenna for King County Council (successful), WA *Summer 2003*
- **Volunteer**, Luke Esser for Washington State Senate (successful), WA *Summer 2002*
- **Co-Founder and Vice President**, College Republicans, Santa Clara University *2002-2005*

EDUCATION:

Santa Clara University, Santa Clara, CA

- Bachelor of Arts: English & Theatre (double major), matriculated 2005
- Santa Clara Panhellenic Council: President, 2004
- Associated Students: Senator-at-Large, 2003-2004
- Various Theatre and Music Department Productions, 2002-2005
- Santa Clara University Varsity Athletics: Crew Coxswain, 2001-2002

ADDITIONAL:

Delta Gamma, Washington, DC Alumnae Chapter, Member *2005-present*

- Monthly meetings to plan and participate in philanthropy, service, and social events

The Falls Church, Music Ministry Team, Member *March 2006-present*

Reed B. Werner

(b)(6)

EDUCATION

1998-2001 **University of Pennsylvania, School of Arts and Sciences** **Philadelphia, PA**
Bachelor of Arts Degree. Major: Philosophy, Politics, and Economics
- Varsity Football Quarterback Letterman 1998, 1999; Ivy League Champs 1998

1997-1998 **University of North Carolina – Chapel Hill** **ChapelHill, NC**
Bachelor of Science – Business Degree candidate
- Varsity Football Quarterback and Punter - Gator Bowl Champions, #4 ranked team in nation

WORK EXPERIENCE

1/2004-Present **Coalitional Provisional Authority** **Iraq**
Deputy Governorate Coordinator – Qadisiyah province
- Managed all elements of the Governorate Team (GT), to include direct staff, CJTF-7 Gov Support Team, Iraqi Advisors (IRDC), and local Iraqi hires. Managed GT human resources and synchronized staff efforts to support the Governorate Coordinator and CPA/GT mission.
- Coordinated operational intelligence and security issues with Force Protection, Iraqi security forces, and Multi-National Division components.
- Shared responsibility in overseeing the effective management of $15 million cash of DFI provincial project money.
- Managed and directed the upstart of the provincial Iraqi Property Claims Commission that will restore Ba'athist-appropriated property to rightful owners.
- Responsible for drafting and disseminating weekly CPA/Regional Operations Situation Reports and Spot Reports, as well as weekly political/situation reports to CPA policy and administrative senior advisors.
- Developed provincial Employment Center to facilitate public and private sector employment through fair and equitable processes. All ministry hiring and jobs programs hiring will be conducted through this office. A major portion of future Project Management Office hiring ($287 million worth of contracts) will also be conducted through this office.
- Oversaw the development and renovation of the new Governorate Building for Qadisiyah.
- Developed closure plan for CPA Qadisiyah. Leading CPA coordination with CJTF-7 and local Iraqi institutions for dissolution of Camp Wolf Pack – the current CPA provincial HQ – and termination of all ongoing GT operations.
- Established mechanism to evaluate, tender, and manage $6.5 million of Provincial Emergency Reconstruction Funds for the month of June. Also established mechanism to audit approximately $4 million worth of grant and project funds following CPA's transition of authority.
- Served as Acting Governorate Coordinator in the absence of the GC.

Advisor, Iraqi Ministry of Finance (January 2004)
- Directed and managed Program Review Board, a CPA Senior Advisor forum where all Iraqi federal budget alterations and advancements were made prior to eventual budget ratification in February 2004.

2002-2003 **U.S. Department of State** **Washington, DC**
Staff Assistant to the Assistant Secretary for Resource Management and CFO
- Traveled as Assistant Secretary's special assistant on 8-country, 3-week trip for 2 conferences and U.S. Embassy consultations. Countries visited: India, Pakistan, Afghanistan, Kuwait, Iraq, Tanzania, Kenya, and Sudan.
- Managed Assistant Secretary-led customer service and user operability project for the Department of State's Regional Financial Management System. Through surveys and consultative analysis, the bureau was able to assess the operability of the Department's new financial system that was rolled out to 178 posts around the world. Survey led to several software and service enhancements.
- Led project to establish costs of running our embassies around the world as part of right-sizing initiative.

Fall 2001 **Doyle Real Estate, LLC** **Philadelphia, PA**

Financial Consultant

- Created business plan, pro forma, and financial feasibility study for multi-million dollar apartment building complex investment in Saratoga Springs, NY.

Summers 2000 And 1999 **Milken Institute** **Santa Monica, CA**

Research Assistant and Analyst, Capital Studies Group

- Performed research, analysis, and statistical regressions for visiting professor on paper addressing links between financial market breadth, economic growth, and income disparity. Paper was submitted for publishing in *American Economic Review*.
- Researched and wrote paper focusing on the relationship between financing methods and valuations among Fortune 500 company mergers and acquisitions between 1982 and 1995. Findings showed that M&A's financed with debt outperformed those financed with cash, theoretically due to the inherent discipline associated with debt financing.
- Performed research and analysis on Milken Institute / Carter Center Opacity Study. Study analyzed the financial transparency of 40 countries to establish factors that determine a nation's economic performance. Financial market breadth, minority investor rights, transparent laws, and default flexibility were found to be major contributors to economic vibrancy.

PROFICIENCIES AND INTERESTS

(b)(6) [redacted] Interests include: diplomatic history, western philosophy, macroeconomics, sailing, and fishing.

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U.S. Department of Defense, Washington, D.C.
Director of Advance and Media Relations in the Office of the Secretary of Defense, Public Affairs, (May 2002 – Present)

- Strategic communication adviser to Assistant Secretary of Defense for Public Affairs for all media events and speeches, to include electronic and print media, both foreign and domestic, for the Secretary of Defense and the Deputy Secretary of Defense
- Special projects coordinator for OSD-PA, to include Town Hall events, regional media round robins, editorial boards, television and radio satellite tours
- Supervise advance officers and official photographers – staff of 7
- Travel globally representing the Office of the Secretary of Defense

Burson-Marsteller, Washington, D.C.
Senior Associate, (April 2000 – April 2002)

- Manager of public affairs for corporate and government clients. Duties include media outreach and pitching, writing press releases, event planning and execution, and crises management.
- Clients included Accenture, U.S. Treasury, ProcureNet, Argenbright Securities, National World War II Memorial Campaign

U.S. Senator Kay Bailey Hutchison, Washington, D.C.
Director of Scheduling and Events, (November 1997 – March 2000)

- Strategically planned and orchestrated all of Senator Hutchison's official appearances, meetings and events in Texas, Washington D.C., nationally and internationally.

U.S. Congressman Roger Wicker (1st-MS), Washington, D.C.
Office Manager/Press Assistant, (April 1997 - October 1997)

- Supervised daily administrative duties of Congressional office, including coordination of interns and special projects for the Congressman.

Karl Rove + Company, Direct Mail/Political Consultants, Austin, Tx
Account Executive (January 1992 - February 1997)

- Executed and supervised direct marketing programs for national and statewide candidates and museums; 1996 campaign accounts included Dole/Kemp Campaign, Jeb Bush for Governor, two U.S. Senate Races, one Congressional race, and two Texas supreme court races.
- Managed the list marketing firm within Rove + Company, Praxis List Company. Duties included the accounting, management, and marketing of political lists to other campaigns.

KLBJ Radio, Austin, Tx
Aid to News Anchor and Sports Director (Evenings, 1996)

- Writer of hourly news scripts for news anchor and helped produce live on-sight sports show: "Sports Talk."
- Interviewed local authorities and sports celebrities.

RELATED EXPERIENCE:

George W. Bush for President, *Volunteer*, (2000) Philadelphia, PA
Young Republican National Federation: *Volunteer*, Washington, D.C.
Young Republicans of Austin: *Vice President/Member* (1993 - 94)
Travis County Precinct Chair (1992 - 93)
State Delegate to Republican Convention (1992 - 1994)

EDUCATION:

American University, Washington D.C.
Master of Communications - Interactive Journalism (May 2001)

The University of Texas at Austin
Bachelor of Arts Degree: Government (June, 1991)

DANA W. WHITE

(b)(6)

PROFESSIONAL EXPERIENCE:

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Director of the Washington Roundtable for the Asia-Pacific Press, 2001-present: The Heritage Foundation, Washington, D.C.

- Arrange briefings and interviews for Washington-based Asian journalists with Washington's leading policymakers i.e. Sen. Sam Brownback (R-KS)
- Travel to Asia to promote Heritage research, conferences & experts
- Manage an annual budget of $100,000
- Write a quarterly newsletter, *The WRAPP Up*

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Publicist, 2000-2001: Fox News Channel, Washington, D.C.

- Publicist for ***Fox News Sunday with Tony Snow***
- Managed breaking news stories
- Achieved #1 Presidential Inauguration coverage on cable news
- Achieved feature articles for on-air talent & shows

(b)(6)

Deputy Press Secretary, 1998-2000, The U.S. House Republican Conference, Washington, D.C.

- Arranged and prepared former Chairman J.C. Watts (R-OK) for press conferences and interviews
- Coordinated congressional members' rapid media responses
- Wrote news releases & opinion-editorials

Legislative Aide for East Asia Affairs

- Wrote talking points on The Cox Report on Chinese espionage for House Republican members
- Advised Chairman on Asia-related legislation

Chinese Foreign Policy Intern, 1998: The Nixon Center, Washington, D.C.

- Wrote issue briefs
- Coordinated East Asia issue symposiums
- Researched and edited issue monographs and position papers

Administrative Intern, 1998: The International Center for Not for Profit Law, Washington, D.C.

- Translated and edited Chinese legal documents
- Advised attorneys on trips to Asia

MEDIA APPEARANCES:

Regular conservative panelist, PBS' ***To the Contrary***-Four women from various political perspectives discuss the news of the day. It broadcasts weekly on PBS affiliates nationwide.
Fox News' ***Studio B with Shepard Smith***
NPR's ***The Tavis Smiley Show***
BET's ***Nightly News***
"Who Says I'm Inferior?" opinion-editorial published by Knight-Ridder newswire
Diversity magazine
Washington Post
The Detroit News
Gannett News

ACADEMIC PREPARATION:

A.B. in East Asian Languages & Civilizations, The University of Chicago, 1998

LANGUAGES:

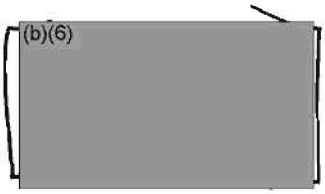
(b)(6)

AWARDS & SCHOLARSHIPS:

Associated Colleges of China Scholarship, 1997: Capital University of Business & Economics, Beijing, People's Republic of China

Embassy of South Korea Study Abroad Scholarship for Minority Students, 1998: Hankuk University for Foreign Studies, Seoul, Republic of Korea

Gregory H. Whitten



Professional objective: To obtain a position in the Obama Administration in Legislative or Public Affairs to build on political experience, leadership abilities, managerial skills and strong work ethic built in seven states.

University of Arizona August 2003 – May 2007
Major: Political Science
Minor: Public Administration and Policy

OBAMA CAMPAIGN
Arizona Political Director July-November 2008

- Hired as first paid staff in Arizona. Handled all statewide operational logistics including locating Arizona HQ.
- Directed statewide political relations including congressional and state legislative elected officials.
- Organized and managed teams and logistics for all Obama for America events in Arizona. Events ranged in crowd size from hundreds to more than 3,000.
- Directed GOTV efforts which included running statewide field operations. The program made over 100,000 in state and out of state calls.
- Managed all constituency groups statewide including Women for Obama, Latinos for Obama, Veterans for Obama, First Americans for Obama, Faith Community, and LGBT.

OBAMA FOR AMERICA PRIMARY CAMPAIGNS
Arizona September 2007 to February 2008

- Organized Arizona Congressional District 5, which is the only congressional district Senator Obama, won in Arizona.
- Head of youth vote actions in Arizona for February 5th primary

Texas February to March 2008

- Organized eight counties in East Texas for the 2008 Texas Presidential Primary/Caucus, including Jasper County, with the most successful caucus results in the whole state of Texas with 83% of the vote going to Senator Obama.
- Managed a regional phone bank that made on average 3,500 calls a day to all 9 counties.

Mississippi March 2008

- Led GOTV Adams County Mississippi for the March 11th primary, where Senator Obama won 74% of the vote.

North Carolina March to May 2008

- Surpassed the city of High Point's vote goal to win Guilford County for Senator Obama with 70% of the vote.
- Organized infrastructures including offices and built a volunteer base
- Excelled as one of the top 3 organizers in the state for voter registration
- Setup a detailed faith outreach to more than 60 churches and over a 100 Reverends which contributed to the field program

Nevada May –July 2008

- Organized the transition team that organized offices and fellows program before staff arrived.

MEDIA EXPERIENCE

Game Day Communications & Goddard Clausen Strategic Advocacy May-September 2005

- Worked on strategizing public media campaigns setting up major political functions, including post presidential functions for President Clinton

Acker Merrall & Condit Wine Auction House May-September 2007

- Helped plan and setup major wine auctions working crowd control, check in and media.

References

- (b)(6)
- [redacted]
- [redacted]
- [redacted]
- [redacted]

CATHERINE ANNE WIESNER

EMPLOYMENT HISTORY

UNICEF, Consultant for Northern Uganda Peace Process **Juba, Sudan and Kampala, Uganda**
October 2006—March 2008

- Provided technical support to the Government of Southern Sudan led mediation team at the peace talks between the Government of Uganda and the Lord's Resistance Army (LRA).
- Coordinated and oversaw UNICEF's advocacy, policy and programming support to the peace talks and LRA assembly process in Southern Sudan with UNICEF Southern Sudan, Uganda, Khartoum, and NY offices.

UNICEF, Child Protection Officer **Khartoum, Sudan**
February 2005—March 2006

- Provided technical and policy support to the Sudanese government bodies responsible for Disarmament, Demobilization and Reintegration in coordination with the UN Mission in Sudan (UNMIS).
- Developed and monitored the implementation of project cooperation agreements with Govt., international and national NGO partners throughout Sudan from a USD $5 million program budget.
- Successfully advocated for the inclusion of key child protection principles and commitments in the 2006 Darfur Peace Agreement.

INTERNATIONAL RESCUE COMMITTEE, Emergency Response Team **Banda Aceh, Indonesia**
January 2005

- Established emergency child protection programming for orphaned, separated and displaced children in the days and weeks following the tsumani disaster: opened new field office in Meulaboh , organized local procurement of program supplies, recruited and trained 15 national staff and hundreds of volunteers.

UNICEF, Consultant on Children Associated with Armed Forces and Groups **Khartoum/Darfur, Sudan**
January—July 2004

- Designed demobilization, interim care and family tracing systems for children associated with the fighting forces in anticipation of the North-South peace agreement.
- Helped lead the start-up of UNICEF emergency response activities in Darfur soon after initial humanitarian access was granted, including field assessments, program design and training of local implementing partners.

UNICEF, Consultant for Post Conflict Needs Assessment **Monrovia, Liberia**
December 2003

- Completed a rapid situation analysis of child protection issues and actors as part of the official needs assessment jointly undertaken by the United Nations, World Bank, and National Transitional Government of Liberia in preparation for an international donor conference on reconstruction.

INTERNATIONAL RESCUE COMMITTEE, Child Specialist, Emergency Response Team **Monrovia, Liberia**
August 2003

- Conducted training on child protection principles and emergency response for IRC staff implementing emergency psychosocial and protection activities for displaced children and adolescents in Monrovia.
- Participated in UN missions within and outside Monrovia to assess immediate civilian protection concerns.
- Initiated planning with IRC and partners for both spontaneous and official demobilization of child combatants.

CATHERINE ANNE WIESNER

INTERNATIONAL RESCUE COMMITTEE, Child Specialist, Emergency Response Team **Erbil/Kirkuk, Iraq**
April 2003—June 2003

- Led child protection emergency preparedness and coordination efforts for IRC in Jordan and participated in determining common policy positions adopted by the inter-agency UN Working Group for Iraq.
- Developed guidance materials for humanitarian agencies and US military personnel.
- Conducted assessments in towns and villages of Northern Iraq and developed emergency response proposals.

INTERNATIONAL RESCUE COMMITTEE, Child Protection Coordinator **Freetown, Sierra Leone**
Feb 2002—March 2003

- Directed all IRC child protection programs for war-affected children and adolescents in Sierra Leone from emergency interventions into post-conflict phase, managing 120 national staff in 4 field offices and overseeing an annual program budget of USD $1.5 million.
- Secured funds and developed new projects in response to the evolving regional context including repatriation of Sierra Leoneans from Guinea and responding to the influx of refugees fleeing renewed conflict in Liberia.
- Participated as a lead member of the national Child Protection Network, contributing to advocacy and policy initiatives on separated children, reintegration of child ex-combatants, and other key child protection issues.
- Liaised with the Special Court for Sierra Leone and the Truth and Reconciliation Commission to promote children's rights throughout their respective processes.

INTERNATIONAL RESCUE COMMITTEE, DDR Manager **Freetown, Sierra Leone**
July 2001—Feb 2002

- Managed the official Disarmament, Demobilization, and Reintegration (DDR) program for child ex-combatants as UNICEF's main implementing partner in the South and East of the country.
- Guided program expansion into 2 additional districts, tripling geographic reach, and opened IRC's 4th Interim Care Center for newly released child ex-combatants awaiting family tracing and reunification.
- Revamped and launched community based reintegration program for war-affected children and adolescents.
- Hosted United Nations and donor country visits and delegations, drafted all donor reports and new proposals.

USAID, OFFICE OF FOREIGN DISASTER ASSISTANCE, Summer Intern **Washington, DC**
Jun 2000—Aug 2000

- Participated in proposal reviews and processed grants for emergency assistance efforts throughout Africa.
- Provided daily back-up support to Disaster Assistance Response Team deployed in Horn of Africa region.
- Drafted Sierra Leone funding strategy for FY2000-2001.

UN HIGH COMMISSION FOR REFUGEES, ARC Training Program Officer **Addis Ababa, Ethiopia**
Sep 1998—Dec 1998

- Worked with UNHCR's regional Child Protection Advisor to launch the Action for the Rights of Children (ARC) project with NGO partners, government counterparts, and the Organization of African Unity.
- Designed internal tools to document and analyze best practice in projects benefiting child and adolescent refugees in the Greater Horn of Africa region.

SAVE THE CHILDREN US, Program Development Officer (Hart Leadership Fellow) **Harare, Zimbabwe**
Sep 1997—Aug 1998

- Fostered collaborative partnerships with four national NGOs in the education, HIV/AIDS, economic empowerment, and primary health care sectors.

CATHERINE ANNE WIESNER

UN HIGH COMMISSION FOR REFUGEES, ARC Training Program Assistant **Geneva, Switzerland**
May 1997—Aug 1997

- Worked for the office of the Senior Coordinator for Refugee Children at UNHCR to develop Action for the Rights of Children (ARC), a joint International Save the Children Alliance/UNHCR training program.

EDUCATION

Harvard's John F. Kennedy School of Government, Cambridge, Massachusetts. Graduated June 2001.

M.A. in Public Policy: International Security and Political Economy
Areas of Focus: US Foreign Policy and Human Rights, Humanitarian Assistance in Complex Emergencies, UN Peacekeeping, Negotiation and Conflict Resolution

Honors and Activities:

- Received award for Policy Analysis Exercise: "The Reintegration of Child Soldiers" undertaken for USAID's Office of Transition Initiatives
- Winner of both the individual policy memo writing contest and group policy briefing competition during the annual Spring Exercise (policy issue selected for 2001 was Global Climate Change)
- Published paper *Towards Peace in Sudan* in the Kennedy School Review: Student Perspectives 2000
- Member of Harvard's Child Rights Working Group
- Selected for Women in International Security (WIIS) Summer Symposium 2000

Duke University, Durham, North Carolina. Graduated Cum Laude May 1996.

B.A. in Comparative Area Studies (focus on Africa and Western Europe)
Certificate in Markets and Management Studies. Minor in Spanish.

- 1997-1998 Hart Leadership Fellowship, awarded by Terry Sanford Institute of Public Policy at Duke.

ADDITIONAL EXPERIENCE AND INFORMATION

White House Fellowship - National Finalist. May 2008

Obama Presidential Campaign

- Member of the Africa Experts Policy Group. Sept 2007—Dec 2008
- Primary: volunteer at northern California field office, Oakland, California. Oct—Dec 2007
- General: full time staff at state headquarters office, Albuquerque, New Mexico. Aug—Nov 2008
- Transition: member of International Lending Agencies Review Team, Washington DC. Nov—Dec 2008

Additional International Experience

- Traveled through Costa Rica, Honduras, Nicaragua, El Salvador, and Guatemala. Jan—March 1997
- Studied political and economic aspects of the emerging European Union at the Center for International Studies in Madrid, Spain. Aug—Dec 1994
- Assistant camp leader for Voluntary Workcamps Association of Ghana. Construction of primary schools and other grassroots community projects in rural villages. June—Aug 1993
- Spent sophmore year of high school at an ashram in India. Worked with philanthropic foundation, PRASAD, on their mobile hospital, school milk project, and community development projects. Sep 1989—Aug 1990

DANIEL K. WILMOT

(b)(6)

EXPERIENCE

12/05-Present **OFFICE OF THE SECRETARY OF DEFENSE** Washington, DC

Director, Intergovernmental Affairs

- Coordinate the Department's relations with the nation's governors and state and local elected officials.
- Action officer for issues involving Homeland Defense, and the National Guard.
- Analyze legislation and make recommendations to the Assistant Secretary of Defense for Legislative Affairs regarding potential problems, areas of vulnerability and appropriate courses of action.
- Drafted, and currently executing the Secretary's plan for governors to visit their National Guard troops in Iraq and Afghanistan.
- Assist in the development of congressional outreach strategies, materials, and support the secretary during congressional testimony.

01/01-09/05 **OFFICE OF THE VICE PRESIDENT** Washington, DC

Deputy Assistant to the Vice President for Advance

- Directed Vice President Cheney's travel and logistics to include over 500 domestic trips, participation in the 2004 debate and national convention and international trips to the Middle East, Asia, Europe, and Australia.
- Responsible for the management of 5 fulltime staff and a network of hundreds of volunteers' nation wide.
- Supervised travel and event budgets for official and political events.
- Organized the Transition Advance Office and coordinated Vice President Cheney's participation in the 2001and 2004 Presidential Inauguration.

06/00-01/01 **BUSH CHENEY 2000**

Lead Advance Representative

- Responsible for the logistics, site selection, color and crowd building for over 50 campaign events for Governor Bush and Secretary Cheney.
- Supervised a four person advance team and managed event budgets.
- Oversaw Secretary Cheney's participation in the Vice Presidential Debate, arrival ceremony and post debate rally.
- Provided onsite, pre-event briefings to candidate and program participants.

01/99-03/00 **EXPOSITION PARK** Los Angeles, CA

Deputy Park Manager

- Drafted legislation that created the Office of Park Manager to oversee maintenance, parking and security for the state owned 160-acre Park.
- Worked with leaders of the California Science Center, Los Angeles Coliseum and Sports Arena, California African-American Museum and Natural History Museum to synergize park relations and manage common areas.
- Represented the Park Manager at public hearings and brought policy issues before the Board for consideration.
- Controlled expenditures from the $800,000 Exposition Park Improvement Fund.

06/98-11/98 **DAN LUNGREN FOR GOVERNOR** California
Advance, Southern California

- Coordinated campaign event logistics for gubernatorial debates, bus tour, boat arrival to state convention, and final stop on party fly-around.
- Organized security protocol for candidate with local police departments, CHP Office of Dignitary Protection, ATF and United States Secret Service.
- Interacted with national and local print, radio and TV reporters.

06/96-06/98 **OFFICE OF GOVERNOR PETE WILSON (CA)** Los Angeles, CA
Deputy Director

- Managed the largest field office responsible for Los Angeles, Ventura, Santa Barbara and San Luis Obispo counties.
- Worked with local elected officials, community leaders and constituents to develop marketing plan for Governor Wilson's legislative agenda.
- Designed strategic plan for Letter-to-the-Editor program that placed supportive letters in local newspapers.

04/95-05/96 **NATIONAL POLICY FORUM** Washington, DC
Comptroller/Office Manager

- Supervised payroll, accounts payable, accounts receivable and travel expenses for staff of over 20.
- Prepared monthly, quarterly and annual reports and budgets.
- Evaluated fiscal options, performed budget analysis and reviewed contracts.

08/94-04/95 **OFFICE OF CONGRESSMAN RON PACKARD (CA)** Washington, DC
Staff Assistant

- Drafted issue letters on behalf of Congressman.
- Tracked and monitored legislation submitted on floor of House of Representatives.

04/86-04/92 **UNITED STATES MARINE CORPS**
Sergeant

- Received honorable discharge after serving in Presidential Honor Guard and Infantry units.
- Machine-gun Team, Squad and Section leader responsible for morale, conduct and training of 13 Marines.
- Active duty reservist from 1990-1992, while attending college.

EDUCATION

University of Arizona, Tucson, AZ
Major: Political Science **Minor:** Business

CANDIDATE SUMMARY DATA
2005-2006 White House Fellowships

CORY WILSON
(b)(6)
MOSS POINT, MISSISSIPPI

EDUCATION:

J.D. 1995 Yale Law School
B.B.A. 1992 University of Mississippi

CURRENT EMPLOYMENT:

Litigation Partner, Bradley Arant Rose & White LLP, Jackson, Mississippi. I manage a variety of complex litigation and pro bono matters; coordinate multiple parties with divergent interests; mentor younger attorneys; and oversee a charitable giving plan and marketing strategy for the Firm's Jackson office.

SIGNIFICANT CONTRIBUTION TO PROFESSION:

I put people first by striving for compassion, civility, and fairness in the outcomes of cases. In one case, I crafted a settlement to improve the quality of life of a woman who had been rendered blind and in constant pain by a severe medical reaction. My most significant professional achievements are those that humanize the notion of justice.

SIGNIFICANT CONTRIBUTION TO COMMUNITY:

I founded a nonprofit foundation to address problems like commercial sprawl, crime, and blight that had plagued an historic, urban neighborhood for years. Harnessing an idea, and selling a vision, I created the foundation, which now has a prominent board of directors, an executive director, and a multi-million dollar endowment to develop solutions to the community's most intractable issues.

MEMORANDUM TO THE PRESIDENT

I propose to expand the President's Ownership Society by cultivating "Ownership Communities" through financial and other incentives geared toward encouraging grassroots innovation, revitalization, and opportunity. Rewarding communities that take ownership of their futures will promote shared growth and strengthen our national fabric.

OTHER NOTABLE SKILLS

- Leadership of varied community, political, and faith-based grassroots initiatives
- Meeting facilitator and speaker in civic, leadership, and Bible Study groups
- Extensive travel through 48 states
- Published Note in Yale Law Journal on higher education desegregation

CORY TODD WILSON

(b)(6) [redacted]

(b)(6) [redacted]

EDUCATION

YALE LAW SCHOOL, New Haven, CT -- J.D., June 1995.
Published: *Mississippi Learning: Curriculum for the Post*-Brown *Era of Higher Education Desegregation*, 104 Yale L.J. 243 (1995).

UNIVERSITY OF MISSISSIPPI, Oxford, MS -- B.B.A., Economics (with an emphasis in Public Administration), May, 1992.
Honors: Summa Cum Laude, Taylor Medalist in Business Administration, Phi Kappa Phi, Mortar Board, Omicron Delta Kappa.

ACTIVITIES:

Law School

Yale Law Journal
Yale Journal on Regulation
Yale Federalist Society

Undergraduate

Associated Student Body Attorney General
Associated Student Body Senate, President Pro Tempore
College Republicans Chairman (3 semesters)
Alpha Tau Omega Fraternity, Secretary, Scholarship Chairman, 1992 Campus-Wide Model Active
1992 Ole Miss Hall of Fame

Community/ Professional

Mississippi Bar Association
Mississippi Chapter, Federal Bar Association, Secretary, 1999-2000; Treasurer, 2000-01; President-Elect, 2001-02; Chapter President, 2002-03 (Received National Presidential Achievement Award, September 2003); Past President and National Delegate, 2003-04 (Received National Presidential Achievement Award, September 2004)
Jackson Young Lawyers, Chairman, Pro Bono Committee, 2004-05; Chairman, Bench and Bar Committee, 2001-02
American Inns of Court, Charles Clark Chapter, Associate 1997-99
Mississippi Chapter, Federalist Society
Belhaven Improvement Ass'n, (Neighborhood) Board President 1999, Board of Directors, 1999-2002
Greater Belhaven Neighborhood 501(c)(3) Foundation, Organizer, Incorporator and Advisory Committee
Mississippi Economic Council Leadership Mississippi 2000-01 Class
Exchange Club of Downtown Jackson, Member, 1996-present; President-Elect, 2004-05; Director,1997-2000

Public Education Forum of Mississippi, Board of Governors, 2005
Mississippi Society for Disabilities, Board of Directors, 2005-07
SafeCities Initiative, Board of Directors, 2005
Mississippi Republican Party, Hinds County Executive Committee, 2002-present
Bush-Cheney Recount Volunteer Attorney Observer, Orange County (Orlando), Florida (December 2000)
Metro Jackson Chamber of Commerce, Education and Governmental Affairs Committees
Jackson 2000, 1997-present; Board of Directors, 2002
Boadmoor Baptist Church, Madison, Mississippi

EMPLOYMENT:

2001-Present

BRADLEY ARANT ROSE & WHITE LLP, Litigation Partner. Concentrating in matters involving commercial litigation, complex contract and tort, antitrust, white collar crime and compliance, and securities litigation.

Seminars: Panelist, 17th, 18th, and 19th Annual Federal Practice and Procedure Seminars, Jackson, Mississippi (panels on Expert Disclosures, Ethics, and other federal practice topics); Seminar chair, Jackson Young Lawyers Courtroom Practice and Ethics Seminar, Jackson, Mississippi.

1996 - 2001

WATKINS LUDLAM WINTER & STENNIS, P.A., Litigation Associate. Concentrating in matters involving complex contract, tort and intellectual property litigation, telecommunications regulation, white collar compliance, and securities litigation.

Published (Co-Authored): Environmental Issues in Mississippi Foreclosure Law Handbook (Univ. of Miss., Summer 1999); Mississippi and Virgin Islands Chapters, ABA State Antitrust Practice and Statutes, Second Edition (ABA Antitrust Section, 1999); A Compliance Primer, Legal Briefs (Miss. Mfrs. Ass'n., July 1998); Avoiding Criminal Liability Under Environmental Law, 1997 Miss. Business L.J. 8-9.

Seminar: Seminar chair, 15th Annual Federal Practice and Procedure Seminar, Jackson, Mississippi, June 9, 2000.

Fall 1998

MISSISSIPPI COLLEGE SCHOOL OF LAW, Adjunct Professor of Legal Writing, instructing first year law students in legal writing and assisting with drafts of memoranda and other writing assignments.

1995-96

HON. EMMETT R. COX, CIRCUIT JUDGE, ELEVENTH CIRCUIT COURT OF APPEALS, Law Clerk.

Pendred Keller Wilson

(b)(6) [redacted]

Professional Experience

Special Assistant, ***Office of the Assistant Secretary of Defense for Special Operations and Low Intensity Conflict*** **(ASD (SO/LIC))** September 2006-Present

- (b)(6) [redacted]
- Manage and direct legislative affairs issues, in coordination with the ASD, senior staff, and the Office of the ASD for Legislative Affairs.
- In coordination with the Office of the Assistant Secretary of Defense for Legislative Affairs (OSD LA), develop and maintain a cooperative dialogue Members of Congress and their staff regarding all SO/LIC areas of responsibility.
- Provide assistance to the ASD and senior staff in Legislative Affairs and other special project needs.
- Assist in planning, organizing, and carrying out a SO/LIC Legislative Plan and the overall mission of the SO/LIC Front Office.
- Maintain working knowledge of policies, plans, and programs of the DoD which affect, directly or indirectly any aspect of SO/LIC. Provide confidential advice on those matters considered sensitive in nature.

Staff Assistant, ***Senate Armed Services Committee*** January 2003-September 2006

- (b)(6) [redacted]
- Assisted Personnel Subcommittee professional staff members responsible for military and civilian personnel issues, military health care, education, compensation and benefits, end strength and recruiting.
- Organized, staffed, and edited transcripts of Full Committee and Subcommittee hearings and meetings.
- Performed research for speeches, memos, hearing questions, letters, and legislation.
- Monitored Senate and House floor activities and news, and tracked legislation pertinent to Committee work for professional staff members.
- Assisted in legislative markup meetings and organized legislation exchanges between the House and Senate.

Education

Joint Special Operations University, Hurlburt Field, FL Fall 2006

- Coursework and certificates in Dynamics of International Terrorism; Middle East Orientation; Sub-Saharan Africa Orientation, Latin America Orientation

The George Washington University, Washington, DC May 2005

Master of Arts (M.A.) in Legislative Affairs

- Concentration in Homeland Defense and National Security Issues

Wake Forest University, Winston-Salem, NC May 2002

Bachelor of Arts (B.A.) in French, minor in Political Science

Hollins University, **Study Abroad,** Paris, France Fall 2000

- Studied political science of the European Union, French language and grammar

MELISSA ANN WISNER

(b)(6)

(b)(6)

(b)(6)

Education

Yale University, New Haven, Connecticut

- Bachelor of Arts degree in History, earned May 2005 / Grade Point Average: 3.85/4.0
- Senior Thesis: *The Failure of Collective Security: The League of Nations and the Manchurian Crisis of 1931*. (Advisors: John Lewis Gaddis, Charles Hill, and Paul Michael Kennedy).
- Coursework included: Origins of the Second World War, The Cold War, Challenges to US Foreign Policy from 1961-1980, Micro- and Macroeconomics, Financial Markets, Islamic Near East from Mohammed to the Mongols, and Islamic Fundamentalism and Jihad.
- Member of the highly selective Grand Strategy Program, Yale's elite year-long graduate-level training program in strategic leadership coordinated by International Security Studies at Yale and taught by Professors John Lewis Gaddis, Charles Hill, and Paul Michael Kennedy.

The Bronxville School, Bronxville, New York

- Diploma, June 2001; GPA 4.0

Skills

- (b)(6)

Published Works

- "Chinese Power Play," *The Weekly Standard*, with Thomas Donnelly, July 29, 2005.
  At URL: http://www.weeklystandard.com/Content/Public/Articles/000/000/005/895lmcxb.asp
- "A Global Partnership between the U.S. and India" *The American Enterprise Asian Outlook*, with Thomas Donnelly, August-September 2005.
  At URL: http://www.aei.org/publications/pubID.23139/pub_detail.asp

Experience

Research Assistant, The American Enterprise Institute (June 2005 – present)

- As a full-time research assistant in Defense and National Security Studies, work with scholars Thomas Donnelly and Frederick Kagan on topics which include the United States armed services, military transformation, national security, the Middle East, and the rise of China.
- Responsibilities include research on a variety of defense-related topics, conference organization, communication with world-class scholars and respected members of the military, authorship of proposals, editing, and publishing.
- Research projects have included CNOOC's attempted acquisition of Unocal, the rise of China, America's strategic relationship with India, and military operations in Iraq.

Associate, Strategic Education Associates (June 2005- present)

- As an associate at SEA, a company teaching grand strategy through Civil War staff rides, have organized and supported staff rides with clients from Northrop Grumman and The American Enterprise Institute.
- Authored a series of papers discussing Civil War leaders and the execution of grand strategy, focusing specifically on Joshua Lawrence Chamberlain, Jubal Early, Edward Johnson, and Oliver Howard.

Experience, continued

Research Assistant for Professor Bassam Frangieh, Senior Arabic Lecturer, Yale University (Spring 2005)

- As assistant to Professor Frangieh, collected materials relevant to Arabic history, culture, language, and poetry.
- Will write the introduction to Professor Frangieh's book on Arab history and culture.

Intern, Kellogg, Brown, and Root (KBR) (Summer 2004)

- As the primary aide to the Senior Vice-President of Global Strategy, helped to formulate KBR's Strategic Tenets for 2005-2009. These tenets were later presented to the CEOs of KBR and Halliburton. Position required organization, research, and communication skills.
- Accompanied the Senior VP of Global Strategy to an offsite Chief Executive Meeting with the Chief Operating Officers. At this site, observed discussions about strategy, finance, oil, government relations, and Iraq.
- As a member of the "Tiger Team," traveled to Kuwait City, Kuwait to research and respond to government inquiries about overcharging at dining facilities. Responsibilities included: responding to DCAA questions, producing price justifications, and summarizing government price disallowances.

Research Assistant for Charles Hill, Diplomat-in-Residence (Fall 2003)

- Met with Professor Hill on a weekly basis to discuss the collection of historical materials for the purpose of compiling a course packet for the class "Literature of Statecraft." The finished product included my choice selection of primary sources.
- Position demanded approximately five hours of work per week, attendance at speaking events, and intensive use of the library's research tools.

Sailing Instructor, Larchmont Yacht Club, Larchmont, NY (Summers 2001-2003)

- Served as Head of Recreational Program as third-year instructor.

Activities

Class Member, Yale's **Grand Strategy Program and Graduate-level Seminar** (Spring 2004-Fall 2005)

- One of a small group of undergraduates selected by competitive application to participate in a calendar year graduate-level leadership training seminar and summer internship program.
- Investigated successful and unsuccessful applications of grand strategy in great works ranging from Sun Tzu's *The Art of War* to Clausewitz's *On War*.
- Served on the Student Panel "Democracy, Elections, and Grand Strategy" and spoke about the Madrid Bombings of March 2004. By volunteering to give this speech, received the opportunity to conduct additional research on the topic and to work closely with all three Grand Strategy Professors.
- Conducted research on America's Energy Crisis and presented a "National Energy Strategy" to the Vice-President of British Petroleum. Assignment demanded knowledge of global energy markets and familiarity with the Middle Eastern region.
- Participation in this program sharpened communication, writing, editing, and public speaking skills.

Activities, continued

Author and Speaker, **Yale-Konstanz Workshop**, "History-Memory-Identity" (June 2004)

- Composed the paper "Ethnic Cleansing: Serbia's Ethnic Survival" as a student in the graduate history seminar "When Was Europe?" (Fall 2003).
- Class requirements included a presentation on Marx and *The Communist Manifesto* in addition to extensive research on the breakup of Yugoslavia.
- Presented the seminar paper to both students of Yale and the University of Konstanz in Konstanz, Germany. This sixty-minute presentation was followed by a question-and-answer period and positive critique by professors.

Athletic Experience

Coxswain, Yale **Lightweight Crew Team** (Spring 2004)

- Served as the Third Varsity Coxswain and helped the 3V to realize an undefeated 2003 Spring Season; highlights included winning the Harvard-Yale-Princeton and the Eastern Sprints.

Crew, Yale's **Varsity Sailing Team** (Fall 2002)

- Competed in both Fleet and Team Racing in 420s and FJs.

Varsity Athlete, Yale's **Varsity Cross-Country Team** (Fall 2001)

- Contributed to Yale's victory at the 2001 Heptagonal Championship.
- At the NCAA Nationals was Yale's fourth scorer, placing 169th overall.

Addendum

Selected Writing Samples

Islamic Fundamentalism and Jihad (Spring 2005)

- *The Grand Strategy of Osama bin Ladin*

Grand Strategy (Spring 2004-Fall 2005)

- *The Principles of Grand Strategy: Timeless and Transferable*
- *Clausewitz's Golden Rule: Never Go Beyond Your Means When Achieving Your Ends*
- *The Grand Strategy of Romance*
- *Halliburton's Grand Strategy in the Fog of War*

The Middle Ages (Spring 2004-Fall 2005)

- *The Shia Movement During the Period of the Rashidun Caliphs: A Claim to Political and Spiritual Power by the Family of the Prophet*
- *Grand Strategy and the Fourth Crusade*

Thucydides and the Peloponnesian War (Fall 2004)

- *Athenian Strategy in the Peloponnesian War*
- *The Failure of the Sicilian Expedition*

Origins of the Second World War (Spring 2004)

- *France and England: Friends or Foes in the Alliance Against Fascism?*

Religion and Politics in a Historical Perspective (Spring 2002)

- *The Allocation of Reward and Punishment in the Old and New Testaments*

MARY E. WOODWARD

(b)(6)

Summary of Qualifications

- Experienced professional with a record of success in executive management. Creative and highly productive project manager with the ability to adapt to changing demands. Excellent writing and technical abilities. Extensive knowledge of legislative process.
- Knowledge of and experience in working with Members of Congress, Administration officials and corporate executives. Expertise in managing, scheduling and implementing confidential business affairs of high-profile national figures.
- Skilled in cultivating positive relationships with constituents and colleagues. Known for enthusiasm, persistence and follow through on multiple project/program completion and success.

Professional Profile

Twenty years of demonstrated experience as an assistant to highly visible political and private individuals. Have held positions in the Legislative and Executive branches of government and served as a special assistant to a presidential appointee. Am an accomplished and versatile writer who has prepared executive correspondence, meeting notes and presentations. Successfully worked with congressional, business and community leaders, high-ranking administrative officials and the general public. Proficient in complex scheduling software and database management. Solid background in handling highly confidential matters, a persuasive communicator who interacts in a personable and professional manner. Regularly practice independent judgment, problem solving and succinctly articulate critical information.

Administration and Organization

Create highly effective organizational systems, including scheduling and correspondence databases. Manage extensive travel arrangements utilizing Internet and travel offices. Substantial experience in the coordination of executive scheduling while managing multiple projects. Coordinate and setup conference calls, board and management meetings and special events for top executives. Prioritize scheduling events based upon experience in executive management, using independent judgment. Extremely detail oriented and can manage multiple projects simultaneously. Update and maintain an executive calendar and assist in the preparation of quarterly and annual filings.

Executive Correspondence

Substantial experience in reviewing, prioritizing and answering all incoming correspondence for the organization served. Organize and log all incoming material in a database and assign an appropriate date for response. Establish guidelines and procedures relating to the timely disposition of executive mail. Independently compose responses or refer to appropriate staff.

Write and assemble briefing materials for organization executives. Professionally maintain confidentiality of written and verbal correspondence. Handle sensitive case work and personal correspondence.

Professional Experience

Department of Defense, Office of the Under Secretary of Personnel and Readiness 2004 to present, *Confidential Assistant*

Manage the administration of the Office of the Principal Deputy Under Secretary of Defense for Personnel and Readiness to include correspondence, calendar, staff actions, and promotion scrolls. Ensure the finished products including briefing, speeches/remarks, INFO memos, replies to Congress and other government agencies are prepared quality products befitting the senior leadership of the Department. Communicate clearly and effectively with the White House, Congressional committee staff, and senior leadership of the Department to support timely decisions through sound personal judgment.

Alderson Reporting Company, Washington, D.C.
National and Congressional Accounts Manager

1998 to 2003

Oversaw scheduling, reporting services and transcript preparation for the U.S. Supreme Court and U.S. Senate committees including: Appropriations, Armed Services, Energy and Natural Resources, Foreign Relations and Commerce Science and Transportation. Developed, organized and maintained long-term scheduling for government agencies, Senate committees and national law firms. Designed and coordinated plans to keep administrative functions current, utilizing most recent technology. Prepared letters and presentations for sales and marketing teams. Arranged travel for staff reporters and generated detailed itineraries for national and international trips. Wrote company newsletter and material for web page.

Legislative Consultant
Grass Roots Membership Development Coordinator ***1996 to 1998***

Worked with national trade association to maintain consistent communication and foster cohesiveness among staff and membership. Developed and implemented the grass roots legislative strategy for a 100 member committee. Created the educational materials for the "Key Contact Program" which served as a reference for association members lobbying Congress. Designed information packets distributed at trade shows and membership meetings. Developed and presented Power Point presentations to association board members on membership recruitment and retention.

Verner, Liipfert, Bernhard, McPherson & Hand
Legislative Consultant ***1995 to 1996***
Base Reuse Practice Group

Coordinated startup of new practice group. Served as liaison between group and other practice areas within the firm. Maintained schedule and coordinated engagements for high-profile partner, including frequent press-related matters. Provided support for varied caseload, committee memberships and public appearances. Planned and implemented national and international travel for partner and other associates. Prepared highly sensitive correspondence, created Power Point presentations for speeches and briefing materials for television and print interviews.

Defense Base Closure and Realignment Commission
State and Local Liaison
Director of Congressional and Intergovernmental Affairs
Special Assistant to the Chairman
1993 to 1994

Liaison for government agency responsible for making military base closure recommendations to the President of the United States. Personal assistant to the Chairman. Developed and implemented legislative strategy. Served as liaison between Commission, Congress and the public. Organized Chairman's schedule, travel and correspondence to national and international dignitaries. Represented Chairman at meetings and kept him advised of all aspects of the Commission's actions. Created community relations programs that promoted a positive public image of the commission and its work. Facilitated meetings between government officials, community leaders and Commission staff. Organized and attended 17 regional hearings and prepared analysis of each to Commission members and staff.

U.S. Representative Larry J. Hopkins R-KY
Legislative Assistant, Legislative Director ***1985 to 1993***

Experienced in the federal legislative and budget processes and a thorough working knowledge of federal agencies and state and local governments. Met with national and international dignitaries with interest before Congress. Organized receptions for visiting foreign business executives. Met regularly with constituents and business and industry leaders. Drafted legislation and prepared testimony and remarks entered into the Congressional Record. Researched and composed briefing papers for Member of Congress on a comprehensive mix of domestic issues. Prepared constituent responses and analysis of legislation. Maintained an extensive database, matching issues with constituents for production of mass mailings. Wrote articles for a quarterly newsletter.

Education
University of Kentucky, Lexington, Kentucky, political science
Georgetown University, Continuing Education, creative writing
American Sign Language, I&II, Intermediate

A. DANIELLE WRIGHT

EXPERIENCE

UNDER SECRETARY OF DEFENSE FOR ACQUISITION, TECHNOLOGY & LOGISTICS, *Washington, D.C.*
Confidential Assistant: 11/2007 – Present

- Responsible for direct support of a critical and sensitive nature to the Secretary of Defense's Acquisition Executive.
- Directly responsible for coordinating the efforts of the office, interfacing with senior flag and general officers and government civilian leadership, Members of Congress, White House staff, and industry executives.

DIRECTOR, DEFENSE RESEARCH AND ENGINEERING, *Washington, D.C.*
Confidential Assistant: 11/2005 – 11/2007

- Responsible for direct support of a critical and sensitive nature to the Secretary of Defense's Chief of Technology.
- Executes a broad range of tasks including the preparation of personal correspondence, drafting speeches, preparing flag fitness reports, and collecting and organizing background information for the Director's use at decision meetings.

ASSISTANT SECRETARY OF THE NAVY (RESEARCH, DEVELOPMENT & ACQUISITION), *Washington, D.C.*
Confidential Assistant: 5/19/03 – 11/2005

- Directly responsible for coordinating the efforts of the office, interfacing with senior flag and government civilian leadership, Members of Congress, Congressional staff, and industry executives.
- Executes a broad range of tasks including the preparation of personal correspondence, drafting speeches, preparing flag fitness reports, and collecting and organizing background information for the Assistant Secretary's use at decision meetings.
- Maintain an awareness of the priority status attributed to various program issues so as to schedule meetings and make commitments for the Assistant Secretary.

CONGRESSMAN ELTON GALLEGLY, *Washington, D.C.*
Staff Assistant: 9/25/02 – 10/25/02

- Temporary staff assistant. Fulfilled front office duties and assisted with Congressional campaign locally.

YOUNG AMERICA'S FOUNDATION REAGAN RANCH OFFICE, *Santa Barbara, CA*
Development Officer: 7/10/00 – 12/01/01

- Raised financial support for the preservation, endowment, and general upkeep of President Reagan's Ranch. Fundraising accomplished through building and maintaining relationships with Foundation donors.
- Spoke at community and civic clubs across California promoting Young America's Foundation Reagan Ranch project. Traveled to California college campuses and spoke to student groups regarding their potential opportunities for involvement in Young America's Foundation.
- Facilitated and coordinated student conferences and fundraising events. Served as a Foundation's liaison to former Reagan officials and high-end Foundation supporters.
- Hired, trained, and supervised part time and full time interns. Planned work assignments and off-site activities. Integrated interns into the Foundation's program.

SPEAKER OF THE HOUSE OF REPRESENTATIVES, DENNIS HASTERT, *Washington, D.C.*
Intern: 9/1/99 – 12/13/99, Part time

- Updated the Speaker's media contacts and distributed press releases to members of the press. Assisted in House leader press conferences.
- Spoke at press conference representing "Generation X." Shared a conservative perspective on social security with Members of Congress and the national press.

EDUCATION

WESTMONT COLLEGE, Santa Barbara, CA 1996-2000
Bachelor of Arts in Political Science.

Nicholas F. Zimmerman
(b)(6)

Education

HARVARD UNIVERSITY, John F. Kennedy School of Government Cambridge, MA
Master in Public Policy June 2008

- Thesis: Building a Democratic Majority in Texas: A Roadmap for Rick Noriega's U.S. Senate Campaign
- Coursework: US-European Relations, Statecraft and America's Standing in the World, The Role of Congress in Shaping American Foreign Policy, Human Rights and U.S. Foreign Policy
- David Rockefeller Center for Latin American Studies Summer Internship Grant Winner
- Course Assistant to Professor Ernest May: International History

BROWN UNIVERSITY Providence, RI
Bachelor of Arts *magna cum laude* May 2003

- Elected to Phi Beta Kappa, May 2003
- Major: International Relations. Honors Thesis: Prospects for the International Criminal Court: Three Challenges to International Human Rights Law
- Prize: The William Gaston Premium Scholarship for Academic Achievement in International Relations

Leadership

Team Member and Editor: Development Consulting Group (DCG) Brazil Project Team: The Internationalization of Micro & Small Enterprises in Brazil: Case Studies in Financial Services
Co-Chair: Kennedy School of Government Students for Barack Obama

Publication

ReVista: Harvard Review of Latin America: Winter 2008: "Violence and Violence Prevention"

Experience

FLORIDA CAMPAIGN FOR CHANGE Miami, FL
June-November 2008
Regional Get-Out-the-Vote Director, Deputy Regional Field Director

- Oversaw Get-Out-the-Vote operations in Miami-Dade and Monroe counties
- Managed 12 Field Organizers, 5 Deputy Field Organizers, 6 field offices, and hundreds of volunteers to deliver roughly 140,000 votes for U.S. President-Elect Barack Obama

OBAMA FOR AMERICA NC, TX, NY, NH
September 2007-May 2008
North Carolina Voter Protection Team Member, Texas Voter Protection Team Member, Bronx County Get-Out-the-Vote Coordinator, New Hampshire Field Intern

- Directed field operations on Election Day in Bronx County, New York
- Monitored trends of voter disenfranchisement in North Carolina and Texas on Election Day

2003-2006 **CENTER FOR HEALTH PROMOTION (CEDAPS)** Rio de Janeiro, Brazil
David Rockefeller Center for Latin American Studies-Sponsored Intern

- Consulted on corporate social responsibility initiative between Johnson & Johnson and CEDAPS to generate income through sales in low-income communities
- Attended Ashoka Conference on social entrepreneurship in Latin America

2003-2006 **TWO BROTHERS FOUNDATION** Rio de Janeiro, Brazil

Teacher Coordinator & Member of the Advisory Board

- Participated in fundraising campaign to buy school building for language classes in low-income community
- Organized cultural exchanges between American and Brazilian students

Skills

(b)(6)
Proficient in Microsoft Word, Excel, and internet research

(b)(6)

EDUCATION

2002-2006: **Williams College**, Williamstown, MA
Bachelor of Arts in Political Science
Cumulative GPA: 3.23, Major GPA: 3.30
1998-2002: **St. Stephen's Episcopal High School**, Austin, TX
1999-2000: **Momoyama Gakuin**, Osaka, Japan

WORK EXPERIENCE

Client Services Manager, Blue State Digital, Washington, DC
January 2009-Present

- Manage day-to-day relationships with Technology clients
- Responsible for guiding clients through site design and launch process
- Chief point-of-contact for a variety of organizations, including: The Democratic National Committee (DNC), SEIU, Save Darfur, and various national and statewide political candidates.

Technology Projects Manager, Obama for America, Chicago, IL
May 2008- November 2008

- Handled rapid response to technical questions and crises for all online systems
- Oversaw development pipeline for Barackobama.com
- Managed relationships with third party vendors
- Assisted CTO with daily departmental operations

Field Organizer, Obama for America, Sioux City, IA/ Grand Forks, ND /Rutland, VT/ South Bend, IN
June 2007- May 2008

(b)(6)

EDUCATION

2002-2006: **Williams College**, Williamstown, MA
Bachelor of Arts in Political Science
Cumulative GPA: 3.23, Major GPA: 3.30
1998-2002: **St. Stephen's Episcopal High School**, Austin, TX
1999-2000: **Momoyama Gakuin**, Osaka, Japan

WORK EXPERIENCE

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- Managed relationships with third party vendors
- Assisted CTO with daily departmental operations

Field Organizer, Obama for America, Sioux City, IA/ Grand Forks, ND /Rutland, VT/ South Bend, IN
June 2007- May 2008

- Organized campaign events and constituency meetings
- Recruited and organized volunteers; established volunteer infrastructure that was sustained through general election
- Oversaw day-to-day operations of field office

Education Resources Coordinator / Assistant to Country Director, American Councils for International Education, Kabul, Afghanistan
August 2006- June 2007

- Coordinated QUILT teacher training pilot program
- Collaborated frequently with U.S. Embassy on strategy
- Established relationships with local ministers and secured program approval
- Responsible for organizational operations in Country Director's absence
- Organized and administered testing for 2007-2008 FLEX exchange program
- Interviewed FLEX program finalists.
- (b)(6)

Other Activities

Weekly Reviewer for *North Korea Today*, Good Friends USA, Washington, DC
March 2009 – Present

- North Korea Today is a weekly newsletter that relies on first hand sources to report on the current political and economic state of North Korea
- Review portion of newsletter on a weekly basis to clarify and revise translations by non-native speakers

Class of 1945 World Fellowship Recipient, China
Summer 2005

- Conducted study on public transportation in ethnically Tibetan areas
- Studied the effects of public transportation accessibility on modernization and cultural assimilation in both rural and urban areas
- Developed grant proposal and received funding for two months of research in the T.A.R., Sichuan, and Qinghai

Videographer and Editor, Documentary of Estonian National Song Festival, Tallinn, Estonia,
Summer 2004

- Participated in location shooting and interviews at the Estonian National Song Festival
- Received Arts & Entertainment Alumni Sponsored Internship Grant

REFERENCES

(b)(6)

[redacted]

CLAIRE L. ZIPF

(b)(6) [redacted]

EXPERIENCE

THE ADVISORY BOARD COMPANY — **Washington, D.C**
Marketing Associate — **MAY 2007- Present**

- Identified prospective members through background market research, monitoring industry trends and internal tactical meetings
- Scheduled prospective marketing visits at hospitals for direct manager
- Prepared background information and market research in advance of marketing visits
- Assisted manager in generating over $500,000 in new business revenue
- Marketing liaison for The Academy Fellowship program, developed marketing strategies and promotional campaigns for program
- Maintained a comprehensive understanding of healthcare research
- Selected and completed 10 week internal Account Management internship
- Manage calendar for Director of Marketing

SANTORUM 2006, US SENATOR SANTORUM'S REELCTION CAMPAIGN — **Blue Bell, PA**
Event Coordinator & Lead Advance for Southeastern Pennsylvania — **APR-NOV, 2006**

- Planned and executed 50+ events and advances for Santorum 2006
  -Responsible for full staging of "TV ready" events
  -Programs among others included Mayor Rudy Giuliani and Senator Elizabeth Dole
- Hired and managed team of 20+ interns
- Managed daily schedule and operations of Santorum 2006 Southeastern Pennsylvania office
- Administered Southeastern Pennsylvania "Get Out The Vote" center for hundreds of field and phone volunteers

HAMPTON HADDON MARKETING CORP. — **Philadelphia, PA**
Administrative Assistant — **JUL 2005- APR 2006**

- Administrative assistant for an import distribution company
- Reviewed and approved vendor payments using web based accounting system

REUBLICAN NATIONAL CONVENTION — **New York, NY**
Committee on Arrangements, External Relations — **JUN- SEPT 2004**

- Managed over 500 entries for MTV National "Stand Up and Holla" Essay Contest
  - Evaluated essay and video presentations for selection of a prime-time speaker to the Convention
- Planned daily events for over 200 Pages/ Youth Delegates including community service activities, special speaker programs and all logistics, hotel and transportation
- Managed Pages while working on the floor of the Convention during each session
- Organized material and volunteer staff to hand paint 25,000 signs to be used each session of the Convention
- Attended all sessions of the Convention

US HOUSE OF REPRESENTATIVES, CONGRESSMAN JIM GERLACH (R-PA-6) — **Washington, D.C.**
Summer Intern — **JUN –AUG 2003**

- Assisted staff members with constituent services

GLADWYNE FIRE COMPANY — **Gladwyne, PA**
Fire Fighter — **2000-2007**

- Volunteer Fire Fighter, Outstanding Responder Award 2001, 2002, 2005
- Created database of hydrants in response area as quick reference guide for firefighters and officers

EDUCATION

CORNELL UNIVERSITY — **Ithaca, NY**
Bachelor of Arts, Major in Government — **2005**

- Varsity Women's Squash Team, 2001-2005
  -Captain 2002-2003, 4 year varsity letter winner
- Cornell in Washington, Summer 2003
- Kappa Kappa Gamma Sorority, 2002-2005

ADDITIONAL INFORMATION

- **Qualifications:** Highly motivated; team leader; common sense problem solver; quick learner; detail focus; solid interpersonal skills
- **Volunteer:** Squash Smarts volunteer (inner-city youth tutoring, mentoring and squash coaching program)
- **Interests:** Squash, sailing (advanced small boat sailor), fitness, current events, reading novels. Traveled widely in US, Europe, and Asia

Curriculum Vitae

HM1(SW) John M. Morris, USN

Office: White House Medical Unit
Eisenhower Executive Office Building
Washington, D. C. 20372-5300
(b)(6) [redacted]
(b)(6) [redacted]
(b)(6) [redacted]

PROFESSIONAL EXPERIENCE:

White House Medical Unit, Washington, D.C.
Clinic Manager/Director of Logistics, February 2006 -- Present

- Successfully supervises daily operations to ensure superior delivery of routine, operational and emergent healthcare to the President, Vice President, first families, Senior White House Staff and Cabinet Members.
- Assists in contingency planning, emergency preparedness, evaluations and assessments.
- Supplies research for planning of advance contingency travel in support of the President and Vice President.
- Serves as liaison between Medical Unit and Cabinet Member staffs
- Meticulously manages budget appropriations totaling over $250,000.
- Efficiently coordinates the transportation and packaging of medical supplies for Presidential travel overseas.
- Proficiently devised and implemented new medical supply kits to facilitate smaller medical/environmental footprint on foreign soil
- Recommends solutions to problems in organizational structure, administrative procedures and workload distribution.
- Skilled in conducting employee/supervisor interviews, review of work procedures, instructions, records and files.

Curriculum Vitae

HM1(SW) John M Morris, USN

Marine Helicopter Squadron One
Supervisor/Manager, July 2003 - February 2006

- Strong work ethic and distinguished leadership skills significantly enhanced the provision of both routine and emergency medical care to over 900 service personnel responsible for all helicopter transportation of the President at home and abroad.
- Instrumental in the 100% increase of pharmaceutical consumable budget for fiscal year 2004.
- Developed excellent knowledge of all supply and accountability systems.
- Knowledge of basic principles of desktop publishing for supervising rapid
- Development of educational materials for use in health education programs for squadron and Marine Corps Air Facility personnel.
- Prepared and presented briefings to personnel on health requirements/ recommendations for overseas travel.
- Planned and carried out numerous projects to improve the efficiency of medical care to all service personnel.

USS Ronald Reagan (CVN-76)
Assistant Supervisor, November 2001 – July 2003

Marine Helicopter Squadron One
Assistant Supervisor, October 1997 – November 2001

Naval Air Station Norfolk, VA
Aviation Medicine Supervisor, October 1994 - October 1997

Fighter Squadron One Zero Two
Aviation Medicine Supervisor, September 1991 – October 1994

Curriculum Vitae

HM1(SW) John M Morris, USN

POSITIONS/COLLATERAL DUTIES HELD:

Compound Response Coordinator, WHMU
Supply Supervisor, WHMU
Assistant Coordinator for Cabinet Care, WHMU
Command Fitness Leader, WHMU
Enlisted Technical Leader for all Navy Aerospace Medicine Technicians
Coordinator for Flag Officer Care, Marine Helicopter Squadron One
Supply Supervisor, Marine Helicopter Squadron One
Interim Supervisor, USS Ronald Reagan (CVN-76)
Assistant Director Aviation Medicine Department, USS Ronald Reagan (CVN-76)
Director Morale Welfare and Recreation Committee, Naval Air Station Norfolk
Medical Readiness Director, Fighter Squadron One Zero Two

PROFESSIONAL MEMBERSHIPS:

National Registry of Emergency Medical Technicians

PROFESSIONAL ACCOMPLISHMENTS:

Outstanding Member of the Year, 2006 & 2007
White House Medical Unit

AWARDS:

Navy Commendation Medal (1)
Joint Service Achievement Medal
Navy Achievement Medal (3)
Joint Meritorious Unit Citation
Navy Unit Commendation
Meritorious Unit Commendation
Good Conduct Medal
National Defense Service Medal (2)
Armed Forces Expeditionary Medal

Curriculum Vitae

HM1(SW) John M. Morris, USN

Southwest Asia Service Medal
Global War on Terrorism Service Medal
Navy Sea Service Ribbon
Kuwait Liberation Medal (Kingdom of Saudi Arabia)
Kuwait Liberation Medal (Government of Kuwait)

References available upon request

CRAIG M. MULLANEY

(b)(6) [redacted]

EDUCATION

2000-2002 **University of Oxford**, Lincoln College, Oxford, United Kingdom
Rhodes Scholar
Master of Science, Economic and Social History: Performed statistical trend analysis of American labor markets
Master of Studies, Historical Research: Analyzed the 1960 Congo Crisis using French-language sources

1996-2000 **United States Military Academy**, West Point, NY
Bachelor of Science, History: 4.12 GPA, Salutatorian
Superintendent's Award Winner: Excellence in Scholarship, Physical Fitness, and Leadership, 1997-2000
Bainbridge-Reynolds-Hayden Family Memorial Award: Top Cadet in History, 2000
77th Infantry Division Award: Top Cadet in National Security and Public Affairs, 2000
Brigade Operations Officer: Planned all military training, ceremonies, and special operations for 4,000 cadets

WORK EXPERIENCE

2008 – Present **National Defense Analyst**, Obama for America Presidential Campaign, Chicago, IL
Prepared Senator Barack Obama for interviews, press conferences, debates, and policy forums on matters related to national and homeland security, defense policy, veterans affairs, and military families. Served as the Veterans Director for Western Pennsylvania for the last two weeks of the campaign.

2005 - 2008 **Instructor, United States Naval Academy**, Annapolis, MD
Personally selected by the Dean of Faculty to be the only Army exchange professor at the Naval Academy. Designed and taught an undergraduate course on the history of the U.S. Navy and American foreign policy. Taught approximately 500 students over 6 semesters. Managed a 16-month development program involving 20 professors and 75 graduate scholarship candidates, including recruitment, weekly policy analysis seminars, personalized performance assessments, and mentoring. Succeeded in sending a record 4 midshipmen to Oxford University as Rhodes Scholars in 2006. Mentored 40 scholarship recipients in total

2004 - 2005 **Regimental Operations Officer**, The Old Guard (3rd U.S. Infantry), Fort Myer, VA
Selected to join the prestigious Old Guard, the Army's oldest regiment, known as the "Escort to the President." Served as the assistant to the Operations Officer in charge of planning over 1,000 events a year, including the Tomb of the Unknown Soldier, foreign dignitary visits, Arlington Cemetery burials, and State Funerals. Initiated, designed, and implemented a $400,000 contract to collect and integrate performance indicators for Army leaders.

2003 - 2004 **Battalion Adjutant**, 10th Mountain Division, Afghanistan and Fort Drum, NY
Responsible for the human resource management of a 600-person Infantry Task Force. Orchestrated a seamless transition between two Task Forces, including the simultaneous repatriation of soldiers from 6 remote firebases in Afghanistan to New York, with no loss of mission capabilities or casualties.

2002 - 2003 **Rifle Platoon Leader**, 10th Mountain Division, Fort Drum, NY and Afghanistan
Graduated from the Infantry Officer Basic Course (with Honors), Ranger, and Airborne Schools. Trained a 40-man infantry platoon and deployed it to Afghanistan as part of the Global War on Terrorism. Maintained $500,000 worth of assigned platoon equipment. Planned and executed over 200 combat missions at remote firebases in eastern Afghanistan including major engagements along the Afghanistan-Pakistan border. Coordinated operations between unit and State Department advisors, Special Forces, and CIA case officers. Awarded the Bronze Star Medal, Army Commendation Medal for Valor, Navy Commendation Medal, and Combat Infantryman's Badge.

PUBLICATIONS ***The Unforgiving Minute: A Soldier's Education***, Penguin Press, publication scheduled for February 2009, a history/memoir of military operations along the Afghanistan-Pakistan border in 2003-2004. Selected for Barnes and Noble *Discover Great New Writers* program.

OTHER SKILLS AND ACHIEVEMENTS

(b)(6)

Athletic Achievements: Silver Medalist, Collegiate Skydiving Championship; Member of the Lincoln College Rowing Team, First Boat; Member of the Oxford Lacrosse Team; Completed Boston Marathon (3:05)
Interests: Foreign travel (approximately 40 countries on six continents), cooking Indian food

(b)(6) [redacted]

OBJECTIVE

To secure a position with an organization where my leadership, management, and teaching experience will have valuable practical application. I have proven flexibility and the capacity to excel in new environments and positions.

SUMMARY OF QUALIFICATIONS

- Experienced: directed and evaluated complex operations, integrated and developed priorities, allocated resources, and made important and difficult decisions while accomplishing ever-changing goals in a combat zone.
- Highly motivated: hand-picked to serve in unprecedented multiple Command positions; responsible for managing logistics and personnel, planning operations, and achieving organizational goals.
- 100% success rate in planning and leading operations in highly intense situations where mistakes could make the difference between life and death.
- Problem-solver: led numerous planning and liaison groups responsible for coordinating logistics, administration, and support for operational missions.
- U.S. Government Secret Security Clearance

EDUCATION

University of California at Los Angeles – *Bachelor of Arts, Sociology, 1999*

Field Artillery Officer Basic Course – *May-Dec 1999*
Management and Leadership Training in tactics, equipment maintenance, effective writing, financial management and employment of equipment used in a Field Artillery organization

Field Artillery Officer Advance Course – *April-Sep 2004*
Executive level leadership training in logistics, senior staff planning for training and operations, organizational funding, personnel management, and the Military Decision Making Process

WORK HISTORY *United States Army — Major, Field Artillery — 1999 to Present*

Jun 07 – Current **COMPANY COMMANDER** – ***Womack Army Medical Center, Fort Bragg, NC***

- Leads an organization of 120 people: directs 6 senior supervisors, manages 5 Government Service employees, 1 Senior Case Manager, and 12 Case Managers
- Selected over 10 other highly qualified applicants to establish, organize and command a company in Fort Bragg's first Warrior Transition Battalion.
- Develops and trains staff in concepts, operating protocols, and operations of the organization.
- Establishes the conditions to facilitate a wounded Soldiers' healing process both physically and mentally.
- Ensure all facilities and transportation needs of Soldiers and their families are fulfilled and ADA compliant

Nov 06 – May 07 **BATTERY COMMANDER** – ***377th Field Artillery, Fort Bragg, NC***

- Led an organization of nearly 100 people: directed 6 senior supervisors in reconstituting the organization's equipment and supplies after a combat tour in Iraq.
- Provided a work environment that generated mutual trust and respect, built a cohesive fighting unit.
- Developed and managed an operating budget of $150,000; responsible for managing the logistics, administration, and human resources of the organization.
- Successfully synchronized and executed the plan to move the organization, its personnel, and equipment from Fort Bragg, NC to Fort Lewis, WA.

Feb 06 - Oct 06 **BATTERY COMMANDER – *377th Field Artillery, Camp Victory, Iraq***

- Led a 196-person organization of highly trained convoy security escorts; supervised 12 senior supervisors in managing the security mission.
- Synchronized assignments of gun truck security teams for the 4th Infantry Division; planned, coordinated, and executed over 750 successful convoy security missions totaling over 900,000 miles.
- Directed maintenance operations, achieving a 96% fleet readiness rate for 80 vehicles.
- Assigned and tracked personnel for all security escort missions, maintaining command and control of all personnel on these dangerous assignments; kept an average of 75 soldiers on the road every day.
- Accountable for property, facilities, installation property, equipment, vehicles, weapons, and other equipment at Fort Bragg, NC and at Camp Victory, Iraq with a total value of over $160 million.

Sep 05 - Feb 06 **OPERATIONS OFFICER – *101st Airborne Division, Tikrit, Iraq***

- Responsible for budgeting and allocation of $50 million in Commander's Emergency Response Program funds for Iraqi relief and reconstruction projects in the Tikrit area.
- Expert in focusing, synchronizing, and integrating a diverse array of assets into a cohesive organization to achieve stated objectives; kept management informed of problem areas, provided recommended solutions
- Experienced crisis action manager, facilitating operations during crisis situations and operational deployments, employed many differing and unrelated communications and information management systems, and used knowledge of highly diverse/divergent regulatory criteria in executing assignments.

Nov 04 – Aug 05 **OPERATIONS OFFICER – *18th Field Artillery, Fort Bragg, NC***

- Responsible for executing operational and training deployments; successfully moved the entire 1500-man organization and their equipment by land, sea and air from Fort Bragg, NC to Iraq.
- Formulated short and long-term goals and objectives; organized work flow, ideas, materials and people to accomplish tasks; handled numerous projects simultaneously.

Oct 03 -Mar 04 **MANAGER, ADMINISTRATION – *8th Field Artillery, Fort Lewis, WA***

- Exercised staff supervision over personnel accounting, strength reporting, personnel database management, administration, and performance reporting for a 480-person organization.

Jan 03 – Oct 03 **OPERATIONS OFFICER – *Camp Doha, Kuwait***

- Responsible for ensuring lists of goals were consolidated and updated; using the most high-tech management systems available, supervised the planning, coordinating, synchronizing, and executing of operations, identifying the most important goals to be achieved.
- Successfully managed numerous high-level, special interest projects and personally supervised the ever changing resource requirements and ensured required resources were on hand to accomplish the mission.

Mar 01 – Dec 02 **ASSISTANT OPERATIONS OFFICER – *8th Field Artillery, Fort Lewis, WA***

- Fully knowledgeable of planning, budgeting, equipment and material acquisition, inventory and control management systems

Oct 99 – Mar 01 **PLATOON LEADER – *37th Field Artillery, Uijongbu, Korea***

- Led a team of 36 highly trained specialists; responsible for the maintenance and readiness of $12 million worth of equipment consisting of a fleet of trucks, missile launch vehicles, and a command vehicle.

AWARDS

The Bronze Star Medal and numerous other awards and campaign medals

OTHER SKILLS

Proficient in the use of computers and software: Word, Excel, PowerPoint, Access, including developing a variety of databases to manage equipment and projects

REFERENCES AVAILABLE

Anthony B. Murphy

(b)(6) [redacted]

(b)(6) [redacted]

DEMONSTRATED EXECUTIVE CORE QUALIFICATIONS

- *Leading Change:* See experience creating new Legislative Affairs positions supporting OSD General Counsel and Office of Legislative Counsel; also see experience with 2006 Quadrennial Defense Review IPT #6 "Authorities" Working Group while Special Assistant to the Air Force General Counsel.

- *Leading People:* See experience as front office alternate to the Military Assistant while Special Assistant to the Air Force General Counsel; also, see three years of experience as Platoon Leader and Company Executive Officer while an Army officer with the 101st Airborne Division.

- *Results Driven:* See experience providing timely, critical analysis of appropriations bills to facilitate senior Department leader engagement with Congress while Special Assistant to the Under Secretary of Defense for Comptroller.

- *Business Acumen:* See experience as Auditor for the public accounting firm Grant Thornton LLP.

- *Building Coalitions/Communication.* See experience working with MILDEPs and OSD components to develop the FY08 Budget Rollout briefing books for the Secretary, Deputy Secretary, and Under Secretary (Comptroller).

Summation: Highly motivated team player with demonstrated ability to lead/manage/delegate and to take initiative; Excellent oral and written communication skills

ACCOUNTING EXPERIENCE

Grant Thornton LLP, Philadelphia, PA — December 1997 – July 2000

Auditor

[Possess substantial knowledge of the principles, procedures, practices, and standards of financial management]

- Performed audits, reviews, and compilations of financial statements for as wide range of clients including corporations, partnerships, sole proprietorships, and not-for-profits
- Performed Marketing Coordinator duties for the Grant Thornton Technology, Services, and Telecommunications Practice Group

DEPARTMENT OF DEFENSE EXPERIENCE

Office of the Secretary of Defense, Washington, DC — April 2007 – Present

Special Assistant to the Assistant Secretary of Defense for Legislative Affairs, the Hon. Robert L. Wilkie

[Possess personal qualifications that enable effective presentation of policies, plans, and programs at all levels of government, Congress, and the private sector]

- First to serve in new Legislative Affairs position supporting OSD General Counsel and Office of Legislative Counsel
- Negotiate on behalf of the Department with Congressional oversight committee staff for access to sensitive Department documents and to Department personnel
- Keep the Assistant Secretary and other senior Department leaders informed of document negotiations and developments; Draft INFO and ACTION memoranda for the Secretary as directed

Office of the Secretary of Defense, Washington, DC April 2006 – April 2007

Special Assistant to the Under Secretary of Defense (Comptroller), the Hon. Tina W. Jonas

[Ability to analyze and organize complex factual material that spans both operational and financial policy; In-depth knowledge of the financial management requirements, policies and objectives of the administration, Congress, OMB, GAO, and DoD]

- Under tight timelines, tracked and analyzed changes to the appropriations bills at all stages from the President's budget request through committee mark-ups through conference and enactment to permit senior Department engagement with Congress
- Worked with MILDEPs and OSD components to develop the FY08 Budget Rollout briefing books for the Secretary, Deputy Secretary, and Under Secretary (Comptroller)
- Researched and drafted responses to media inquiries on the defense budget

Secretariat of the Air Force, Washington, DC March 2005 – April 2006

Special Assistant to the General Counsel of the Air Force, the Hon. Mary L. Walker

[Broad knowledge of MILDEP structure, mission, functions and programs]

- Front office alternate to the Military Assistant; Manage and perform quality control on all work flow to the General Counsel
- Performed special projects as assigned by the General Counsel
- Monitored and analyzed the "Section 527" Congressional Commission examining roles and responsibilities of MILDEP General Counsels and Service Judge Advocates General
- Air Force General Counsel representative to Quadrennial Defense Review IPT#6 working group examining legal authorities in need of reform

MILITARY EXPERIENCE

U.S. Army, Fort Campbell, KY September 1993 – September 1997

Medical Service Corps Officer

- Served as Ambulance Platoon Leader, Medical Platoon Leader, and Medical Company Executive Officer with the 101st Airborne Division
- Deployed to the Sinai Peninsula, Egypt for six months of peacekeeping duty with the Multinational Force and Observers

OTHER PROFESSIONAL EXPERIENCE

Michigan Supreme Court, Detroit, MI August 2003 – January 2004

Law Clerk to the Hon. Robert P. Young, Jr.

- Drafted bench memos that analyzed appellant's and appellee's briefs
- Provided advice on legal reasoning to use, why to use it, and how to persuade other members of the Court that the legal reasoning is correct

EDUCATION

J.D., August 2003
Ave Maria School of Law, Ann Arbor, MI
Member of the Virginia Bar (#65711)

B.S. Accounting, August 1993
West Virginia University, Morgantown, WV

MARGARET MURPHY
(b)(6) [redacted]

EMPLOYMENT HISTORY

DEPARTMENT OF DEFENSE Washington, D.C.
Special Assistant to the Assistant Secretary of Defense for Public Affairs (February 2003 to present)

Conceptualize, research and write public affairs division's daily "Talking Points" -- an update on defense issues in the news including the global war on terror, and weekly "Pentagon Briefing" electronic newsletter. Messages are sent via email to several thousand recipients, including current and former military personnel and DoD staff, Administration and Hill staff, opinion makers, community leaders and international military and government personnel. Produce daily public affairs one-page morning briefing for secretary and chairman of the Joint Chiefs of Staff that includes summary of news headlines and public affairs calendar items. Assist with special projects, including researching and writing reports for public distribution on progress on Operations Enduring Freedom and Iraqi Freedom. Served as part of OIF "rapid-response" team during major conflict operations.

U.S. SENATOR KAY BAILEY HUTCHISON (TX) Washington, D.C.
Press Secretary (January 2001 to January 2003)

Wrote and edited press releases, opinion editorials, letters to the editor, columns for weekly newspapers, and public remarks. Responded to media inquiries about senator's legislative positions and priorities. Handled logistical details for print, radio, TV interviews and press conferences. Sought press opportunities and maintained relationships with state and national reporters, and congressional and Administration offices.

U.S. SENATOR SPENCER ABRAHAM (MI) Washington, D.C.
Press Secretary (February to December 2000)

Developed media strategy in conjunction with communications director. Responded to reporters' inquiries; maintained contacts with state and national media. Wrote press releases, columns for weekly newspapers, and talking points for senator's public appearances. Planned and promoted press events for senator on Capitol Hill and in Michigan. Coordinated television satellite feeds; scheduled radio interviews

U.S. REPRESENTATIVE DAVE CAMP (4th District, MI) Washington, D.C
Press Secretary (February 1999 to February 2000)

Formulated and implemented the congressman's press plan for the 16-county district. Served as primary media contact; responded to reporters' inquiries. Wrote press releases, columns for weekly newspapers, radio actuality scripts, and district-wide newsletter.

THE ASSOCIATED PRESS Kansas City, MO.
Temporary Newswoman (six-month assignment), Kansas City Bureau (July to December 1998)

Reported, wrote, and edited stories in both print and broadcast styles. Monitored news in Missouri and Kansas; selected stories of statewide interest offered by the AP's 90 newspaper and 200 radio and television members in the region. Rewrote for content, style, and length; verified facts; added background and updated breaking news as needed. Observed tight deadlines. Covered topics ranging from business, crime, and government to features and sports.

UNIVERSITY OF MISSOURI SCHOOL OF JOURNALISM Columbia, MO. (August 1996 to May 1998)
Completed master's degree requirements in public policy sequence.

OFFICE OF GOVERNOR JOHN ENGLER Lansing, MI.
Policy Coordinator, Division of State Government Affairs (May to August 1996)

Analyzed and summarized legislation and executive orders, including a proposal to reform the state's adoption and foster-care system. The division coordinated policy between the executive office and state cabinets.

ALEXANDER FOR PRESIDENT COMMITTEE Nashville, TN.
Deputy Director of Ballot/Delegate Programs (January 1995 to March 1996)

Responsible for ensuring the candidate's name appeared on the Republican presidential primary election ballot in 25 states. Researched state election codes and state party bylaws, filed requisite requirements with appropriate offices. Determined political priorities in each state; recruited national convention delegates; organized grass-roots support.

MICHIGAN INAUGURAL COMMITTEE Lansing, MI.
Inaugural Staff (November to December 1994)

Monitored contributions and expenditures for the $1 million gubernatorial inaugural celebration to ensure compliance with state law.

ENGLER FOR GOVERNOR COMMITTEE Lansing, MI.
Director of Finance and Compliance (July 1993 to November 1994)

Monitored contributions and expenditures for the $4 million re-election campaign budget to ensure compliance with state campaign finance laws. Filed reports with the State Elections Bureau. Also served in political capacity; helped plan campaign visits throughout the state by the governor, lieutenant governor, cabinet members, and state legislators.

OFFICE OF GOVERNOR JOHN ENGLER Lansing, MI.
Office of the Governor's Special Counsel (December 1992 to June 1993)

Assigned to various divisions within the executive office for short-term projects

BUSH-QUAYLE '92 RE-ELECTION COMMITTEE Lansing, MI.
Assistant to the Michigan Executive Director (August to November 1992)

Assisted with planning and on-site execution of campaign visits to Michigan by the president, vice president, and cabinet members, and with the Third Presidential Debate, held at Michigan State University. Scheduled state surrogates to represent campaign at local events.

U.S. REPRESENTATIVE FRED UPTON (6th District, MI) Washington, D.C.
Legislative Assistant (April 1989 to July 1992)

Researched and developed policy positions on domestic social issues. Drafted press releases and speeches; responded to constituents' inquiries. Oversaw work on health care issues before the Committee on Energy and Commerce; prepared briefings for hearings; wrote opening statements; drafted questions to ask witnesses.

U.S. REPRESENTATIVE PAUL GILLMOR (5th District, OH) Washington, D.C.
Correspondence Secretary; Receptionist (January to March 1989)

Answered general constituent inquiries. Arranged sightseeing tours for constituents. Performed general receptionist duties

NATIONAL REPUBLICAN CONGRESSIONAL COMMITTEE Washington, D.C.
Campaign Division Southern Field Assistant; Receptionist (May to December 1988)

Assisted Southern Region Division staff with campaigns in the 13-state region by maintaining current and historical information about the candidates and districts. Provided staff support for 20-person department that included campaign, PAC, and research divisions.

U.S. REPRESENTATIVE TOBY ROTH (8th District, WI) Washington, D.C.
Receptionist (June 1987 to April 1988)

Performed general receptionist duties.

EDUCATION

University of Missouri School of Journalism, M.A., May 1998 (Public Policy Sequence)

Research component of master's project was study of effects of campaign contribution limits on campaign finance reporting on the 1992 and 1996 Missouri governor's races.

COLUMBIA MISSOURIAN Columbia, MO.
Reporter (January 1997 to May 1998)

Covered county commission and Statehouse. Also served as copy editor and layout designer. The Missourian is the city's daily morning newspaper, staffed by the School of Journalism's students and faculty. It has 6,000 paid subscriptions.

INVESTIGATIVE REPORTERS & EDITORS, INC. (www.IRE.org) Columbia, MO.
Campaign Finance Information Center Staff (part-time summer and fall 1997)

Researched campaign finance information on state and local campaigns. The Center is affiliated with the School of Journalism. It trains journalists nationwide how to report campaign finance and interpret reports filed electronically.

University of Wisconsin-Madison, B.A., May 1987
Majors: History, Political Science

(b)(6)

(b)(6)

Professional Experience

(b)(6)

Office of the Secretary of Defense – Legislative Affairs **Oct 2008-Present**
Special Assistant for Global Security Affairs

- Lead Action Officer in OSD Legislative Affairs (LA) for all OSD Policy Global Security Affairs
- Manages a portfolio of legislative issues pertaining to the following OSD Policy offices: Partnership Strategy, Coalition Affairs, Counter narcotics, Counter-proliferation, Global Threats, POW/MIPA, Defense Security Cooperation Agency (DSCA), and Defense Technology Security Agency (DTSA)
- Develops legislative strategies for DoD's priorities within portfolio and presents DoD's position to Congress
- Counsels senior Department officials on legislative interests and workings of Congress
- Coordinates with other executive branch entities to promote legislative issues
- Serves as the liaison between US Congress and DoD for all OSDP Global Security Affairs issues
- Develops and maintains professional and bipartisan relationships with Senate and House staff

The White House – Homeland Security Council **April–Oct 2008**
Deputy Associate Director

- Planned, coordinated, and attended the interagency Domestic Readiness Group Policy Coordination Committee (DRG PCC)
- Worked on the development of the National Response Plan
- Directed all logistical aspects of the Exercise and Evaluation Sub Policy Coordination Committee
- Planned and participated in the National Level Exercises (NLE) including Pinnacle, TOPOFF 4, and NLE 2-08
- Managed logistics, reviewed briefings, and attended senior level White House meetings
- Maintained working knowledge of policies, plans, and programs which affect the policy of homeland security and homeland defense

Office of the Secretary of Defense – Special Operations and Low Intensity Conflict (SO/LIC) **June 2006-April 2007**
Personal and Confidential Assistant to the Assistant Secretary of Defense (ASD) for SO/LIC

- Served as the closest aide to the Assistant Secretary of Defense for SO/LIC
- Protocol advisor to the ASD when hosting or participating in official events
- Supported and accompanied the ASD to various domestic or international locations
- Briefed the ASD daily on a range of topics pertaining to his duties and served as his note taker at official meetings
- Managed the ASD's calendar and arranged domestic and international travel

Office of the Secretary of Defense – Legislative Affairs **June 2005-June 2006**
Research Assistant

- Produced biographies and talking points used to prepare the Secretary of Defense and senior staff prior to Congressional engagements
- Answered questions tasked by the Secretary of Defense and other senior staff on issues pertaining to DoD and Congress
- Managed DoD Congressional Engagement master database and Daily Status Report input

Internships

Washington State Senate, Senator James Hargrove (D 24th)
Washington Secretary of State, Immediate office of the Secretary of State
The White House
Office of the Secretary of Defense

Education

The George Washington University, Washington, DC
B.A. Political Science
Grays Harbor College, Aberdeen, WA
Associate in Arts
Joint Special Operations University, Hurlburt Field AFB, Florida
Certificates in Counterterrorism, Special Operations, and Latin America

Mandy S. Nelson Hoppenstan

(b)(6)

EXPERIENCE

CapStrat *August 2005-Present*
Government Affa rs Coordinator
Washington, D.C.

- Support government relations efforts within a strategic communications firm
- Assess client need and create and execute strategy for federal government outreach
- Cultivate interest in and support for clients' issues among Members of Congress and federal agencies
- Assist clients in establishing opportunities and relationships for federal business procurement
- Contribute creative and practical assistance in the development of new business by researching prospective clients, writing proposal documents, and participating in pitch meetings
- Manage client portfolios and direct fellow staff on clients' projects

Congressman Richard Burr (R-NC) *November 2003-August 2005*
United States House and Senate Offices
Legislative Assistant
Washington, DC

- Responsible for advising Senator Burr, initiating and managing legislation, maintaining official agency contacts, and all other activities dealing with education, small business, science, workforce/labor, and energy issues
- Monitor Committee/Subcommittee hearings and markups
- Meet with constituents and attend official functions as directed by Member
- Author and maintain database of constituent correspondence pertaining to legislative issues

Congressman Richard Burr (NC-05) *September 2002-2003*
Director of Constituent Services
Washington, DC

- Responsible for collection, entry and output of approximately 500 letters a week
- Coordinated constituent tour requests and conducted tours of the United States Capitol
- Processed flag requests
- Interviewed and supervised all interns
- Systems Administrator
- Assist Press Secretary as directed.

EDUCATION

North Carolina State University May 2002
Bachelor of Arts, Psychology; Raleigh, NC

ANNE NEUBERGER

(b)(6)

EDUCATION

2003-2005 **COLUMBIA BUSINESS SCHOOL** **New York, NY**

MBA, Beta Gamma Sigma, Operations Management, May 2005

GMAT 720 (98th percentile), *VP Technology, Technology Business Group, Business School Representative on University wide Energy Council*

Consulted with the NYC Leadership Academy on increasing the medical clinic enrollment rate for inner city students

Led a successful six sigma project with a Fortune 500 company to link diverse computer systems

COLUMBIA SCHOOL OF INTERNATIONAL AND PUBLIC AFFAIRS (SIPA)

Master of International Affairs, International Energy and Security Policy, May 2005

Elected President, Women in International Affairs, Member of the Conflict Resolution Leadership Working Group

Led an 80 student foreign policy simulation

1993-1997 **HOFSTRA COLLEGE** **New York, NY**

BS, *Summa Cum Laude*, Finance

BS, *Summa Cum Laude*, Computer Science

Cumulative GPA: 3.98 (4.0); Recipient of: *Hannah Lander Award for Academic Excellence*, National Merit Scholarship (1995-1997); Dean's List

EXPERIENCE

AMERICAN STOCK TRANSFER & TRUST COMPANY, INC. **New York, NY**

Preeminent stock transfer agent in the U.S. Processes security transfers, dividend distributions, proxy tabulations and complex corporate actions for over 1,000 public companies. Delivers value-added call center solutions for servicing shareholder relations.

2005-Current **Senior Vice President, Director of Operations**

- Oversee a staff of 15 managers and 500 employees in 6 states

2001-2003 **Vice President, Assistant Director of Operations**

- Directed restructuring of Accounting, Data Processing and Legal departments to simplify line of control and managerial responsibility while retaining staff loyalty.
- Built more responsive, disciplined culture by executing an array of capital and technological investment initiatives including document imaging, CRM

1998-2000 **Vice President, Information Systems**

- Implemented software solutions and business processes which reduced operating costs by 15%, decreased staffing in operations departments by 5% and reduced turnaround time in handling restricted securities from one week to two hours. Directed a staff of 15 system engineers
- Established a highly visible and effective company-wide work tracking system. This enabled automatic identification of turnaround time, staff efficiency and work stoppage.
- Structured and implemented computer security policies (firewall, routers and software)

1996-1998 **Manager, New Product Development**

- Formed and launched an innovative product, InvestPower. The service and web site were the first in the industry to commercialize direct stock purchase plans and permit ordinary investors to purchase securities inexpensively and conveniently.
- Created and launched the web site, Voteproxy. The website and phone system allow thousands of shareholders to process their proxy votes in a secure and timely manner

1995-1996 **Systems Analyst**

LANGUAGES

(b)(6)

OTHER

Member, Council for Emerging National Security Affairs, CIO Executive Council (selected CIOs of leading American companies), Co-President, Securities Transfer Association Processing Committee, Fraud Prevention Committee

Kara E. Nichols

(b)(6) [redacted]

PROFESSIONAL EXPERIENCE

U.S. Department of Defense, 2004 to present
(b)(6) [redacted]

Office of the Secretary of Defense

- Diplomatic affairs advisor and lead event project manager to the United States Secretaries of Defense, Donald H. Rumsfeld and Robert M. Gates.
- Managed official visits of Heads of State, Ministers of Defense, and other foreign Government officials from over fifty different countries.
- Oversaw the event support for over two hundred major foreign and domestic events.
- Skilled in logistical planning and execution, media relations, and diplomatic and military relations.
- Official Travel with the Secretary of Defense to China, Japan, and South Korea.

White House Liaison Office

- Coordinated the personnel process of interviewing and hiring all Presidential appointments at the U.S. Department of Defense.
- Interacted and managed requests for Senior Officials in the Department of Defense, the White House Office of Presidential Personnel, Political Affairs and Cabinet Affairs.
- Researched, reviewed, and recommended membership and consultant appointments to DoD Boards and Commissions; boards included: Defense Science Board, Army Science Board, Defense Business Board, and Defense Policy Board.

Wilkins and Madden, Attorneys at Law
Legal Aide - *2001 to 2002*

David Wilkins Campaign, South Carolina Speaker of the House
Grassroots Event Planner - *2000*

LEADERSHIP AND VOLUNTEER EXPERIENCE (partial)

2005 – FEMA (Hurricane Katrina Emergency)
2002 – Graham for Senate '02 (SC)
2004 – Presidential Inaugural Committee
2000 – DeMint for Senate '00 (SC)

EDUCATION

- **Clemson University**, Clemson, SC, B.A.
- **Comprehensive Language Center**, Clarendon, VA, Certificate in DoD Sponsored Chinese (Mandarin) Language Studies

Mr. James Norton

(b)(6) [redacted]

Assistant Legislative Director - United States Customs & Border Patrol
Border Transportation Security Directorate - *January 2005 – Present*
U.S. Department of Homeland Security – Office of the Secretary

- **Advise** Commissioner and other CBP components on DHS legislative Issues
- **Participate** in testimony, briefings/hearings with Senate/House Judiciary, Appropriations, Commerce, Homeland Security committees
- Participate in a bipartisan strategy to Senate and House members

Assistant Legislative Director - Information Analysis & Infrastructure Protection Directorate
Information Analysis and Infrastructure Protection Directorate – *Sept 2003 December 2004*
U.S Department of Homeland Security – Office of the Secretary

- Point person on cyber security policy issues for DHS **Leg** affairs
- Participated in National cyber security policy and legislation
- Participated in Information Analysis legislation and policy
- Participate in testimony, briefings/hearings with relevant Senate/House DHS Committees

Special Assistant to Gov. Christine Todd Whitman
Office of USEPA Administrator Christine Todd Whitman – *May 2002-September 2003*
U.S. Environmental Protection Agency

- Coordinated both Domestic and International USEPA messaging for both media and political events abroad on behalf of USEPA Adminstrator Christine Todd Whitman
- Coordinated Congressional district media events while on travel with Governor

Political Field Director
Massachusetts Republican Party - *November 2001-May 2002*

- Recruited and advised state wide and local candidates for 2001/2002 election
- Romney/Healy for Governor/Lt Governor 2002

Congressional Campaign Manager
Sprague for Congress-MA-9 CD - *May 2001-November 2001*

- Coordinated field, press, and mail functions of congressional campaign

EDUCATION

Masters of Business Administration-Management
Salve Regina University-Newport, Rhode Island – May 2000

Bachelors of Science-Accounting
Salve Regina University-Newport, Rhode Island- May 1999
Catholic University of America-Washington DC- Fall 1998

CREDENTIALS

(b)(6) [redacted]

HENRY NUZUM

(b)(6)

EDUCATION

Johns Hopkins University, School of Advanced International Studies — **Washington, DC**
MA, International Relations — **2008**

- Concentrations: Strategic Studies and International Economics. Coursework included Corporate Finance, Advanced Topics in Monetary Theory, and International Trade Theory. Thesis on chain of command in American counterinsurgency; presented findings at 2008 Unrestricted Warfare Symposium. Studied Arabic.
- Honors: SAIS Fellowship; Bradley and Merrill Fellowships. Co-President, Defense-Intelligence Career Club. Initiated and led inaugural class gift drive, raising $24,000, breaking 50% participation. GPA: 3.85.

Harvard University — **Cambridge, MA**
AB, Government — **1999**

- Cum laude. Focused on international relations and military affairs. John Harvard Scholarship for superior academic achievement, 1998-99. Harvard College Scholarship for academic achievement, 1996-98.
- NROTC: 4-yr scholarship. Various leadership positions and awards. 8 Naval Science courses.
- Rowing: Captain, 1999. Varsity Eight, 1999, 98, 97. Victors, Henley, 1998. Freshman Eight, 1996.

EXPERIENCE

Department of Defense, Office of the Secretary of Defense — **Washington, DC; 2007- current**

- Special Assistant. TS/SCI clearance. Work for Assistant Secretary of Defense Michael Vickers who sets policy for U.S. war-fighting capabilities. Chief of Staff for Strategic Capabilities office, which crafts defense policy for nuclear forces, space, and missile defense. Previous responsibilities: assessment of Provincial Reconstruction Teams in Iraq, editing counterinsurgency guide, study of Asian security dynamic, and preparation of senior leaders for weekly decision forum.

House Armed Services Committee — **Washington, DC; 2006**

- Fellow/Professional Staff Member. Focused on China and Middle East. Writing included resolutions, legislation, and statements for members. Paper on shortcomings of counterinsurgency in Afghanistan compared to Vietnam.

International Republican Institute — **Iraq; 2005**

- Office Director, Basra. Directed all programs and operations for red zone office. Dramatically expanded office and scope of work. Major programs included training and sponsoring civil society organizations, voter/constitutional education, political parties training (15 parties), and 6 radio debates. Wrote training materials. Organized 306 voter education workshops, reaching over 15,000 citizens. Distributed 200,000 voter education pamphlets and posters.
- Chief of Staff, Baghdad. Responsible for operations of red zone office and residences – security, electricity, IT, maintenance, housing, cleaning, and food for 85 employees (15 expatriates). Managed staff of 30 Iraqis and oversaw subcontractor's security staff of 90, and $2 million/month budget. Supervised major site renovation, instituted employee ID system, defused neighborhood tensions, responded to attacks, and addressed employee threats. Aided in programs

United States Navy, USS John S. McCain (DDG 56) — **Yokosuka, Japan; 2001-2003**

- Strike Officer. Responsible for maintenance and tactical operation of Tomahawk missile systems. Led and trained 16-man division. 2003 'Operation Iraqi Freedom' (OIF) - led Strike Team as Engagement Control Officer in launching six multiple-missile salvos. Ship was third most prolific shooter in campaign. Navy Commendation Medal.
- Boarding Officer. Led 14-man team boarding merchant vessels. 2002 'Operation Enduring Freedom' - conducted 27 compliant and non-compliant boardings. Interdicted 11 smugglers, 2700 tons of illegal oil. Navy Achievement Medal.
- Officer of the Deck (OOD). Watchstander responsible for safe navigation and operation of ship. OOD for 2003 Straits of Malacca and Hormuz transits escorting aircraft carrier to Persian Gulf for OIF combat deployment. Cited by Captain as "My #1 OOD. 'Go to Officer' for tough sea details."

United States Olympic and National Team – Rowing — **Various Countries; 1999-2001, 2003-04**

- Olympic Games. 2004: Finalist, Double, 6th place; 6:14.70 - broke American record; highest US finish in event since 1984 (highest finish in non-boycotted games since 1968). 2000: Semi-finalist, Double, 8th place.
- World Championships. 2003: Quad, 14th place. 2001: Finalist, Quad, 5th place.
- US Olympic Trials. 2004: Champion, Double, 1st of 15 boats. 2000: Champion, Double, 1st of 11 boats.
- Navy Sports Program, 2003-2004. Represented Navy on Cheerios box honoring military athletes.

Princeton University — **Princeton, NJ; 2001, 2003**

- Research Assistant. 2003: Michael Doran, Near Eastern Studies – examined Israeli-Palestinian crises. 2001: Robert Hutchings, Woodrow Wilson School – examined Hainan Island crisis, NATO expansion, Balkan crises.

ADDITIONAL INFORMATION

Language: (b)(6)
Skills/Other: Exposure to five continents through work, competitions. Public speaking about military, athletic experiences.
References (available on request): (b)(6)

Richard Matt O'Malley

(b)(6) [redacted] (b)(6) [redacted]

Education

09/01 - 05/03
University of Wisconsin: La Follette School of Public Affairs Madison, WI
Master of Public Affairs: Public Administration and Public Policy Analysis

9/95 - 5/00
University of Wisconsin Oshkosh Oshkosh, WI
Bachelor of Science: Political Science

Experience

03/07 – Present
Department of Defense Washington, D.C.
Presidential Appointment: Special Assistant/Defense Fellow

- Assigned to the Office of the Special Assistant to the Secretary of Defense for White House Liaison
- Responsible for White House representation to the following offices:
  - Secretary of Defense; Deputy Secretary of Defense; Under Secretary of Defense for Acquisition, Technology, and Logistics, Under Secretary of Defense for Policy; Under Secretary of Defense for Intelligence; Under Secretary of Defense for Comptroller; Under Secretary of Defense for Personnel and Readiness;

07/06 – 03/07
Department of Defense Washington, D.C.
Presidential Appointment: Special Assistant

- Assigned to the Office of the Under Secretary of Defense for Comptroller (OUSD(C)) and the Deputy Under Secretary of Defense for Management Reform (DUSD(MR))
- Responsible for consistent update, awareness, and assistance with Congressional Reports, General Accountability Office (GAO) Reports, and the Department of Defense Financial Management Investment Review Board
- Support the (OUSD(C)) and the (DUSD (MR)) on various issues including the influence of economic conditions on spending projections, financial management, and the impact of military operational tempo on military equipment useful life

08/05 - 7/06
Friends of Scott Walker Wauwatosa, WI
Policy Director and Deputy Campaign Manager - Walker for Governor (primary)

- Completed extensive policy research while writing position papers on issues facing Wisconsin
- Responsible for press releases, weekly newsletters, media coordination, message development, opposition research, fundraising, and website content/design
- Maintained database of over one million volunteers, donors, and voters

11/04 - 8/05
Milwaukee County Executive's Office Milwaukee, WI
Policy Advisor to the County Executive

- Researched and advised the Executive on various issues including Finance, Health and Human Services, Economic Development, Judiciary, Transportation, Intergovernmental Relations, and Veterans Affairs
- Participated in team strategy and vision planning sessions
- Represented the County Executive at various meetings and community events

04/04 - 11/04 Milwaukee County, WI
Victory 2004 - Republican Party of Wisconsin
Milwaukee County Field Director

- Managed two hundred (200) precinct captains, five thousand (5000) volunteers, and fourteen (14) campaign interns in support of the 2004 campaign
- Managed five (5) phone bank locations with three hundred (300) phone lines and five hundred (500) phone bank volunteers
- Active member of the Milwaukee County Bush/Cheney '04 steering committee

05/03 - 11/04
Friends of Scott Walker Milwaukee, WI
Campaign Coordinator - Milwaukee County Executive (re-elect)

5/02 - 5/03
Milwaukee County Executive's Office Milwaukee, WI
Special Assistant to the Chief of Staff

05/00 - 06/01
Target Corporation Fond du Lac, WI
Executive Team Leader

4/99 - 4/01
City of Oshkosh Oshkosh, WI
Common Council Member - Elected

Military

8/05 – Present
United States Navy Reserve: Defense Intelligence Agency 0869 Fort Sheridan, IL
Intelligence Specialist

- (b)(6) [redacted]

01/02-08/05
United States Navy Reserve: Office of Naval Information Milwaukee, WI
Journalist

- Contributed articles, edited, and produced Navy and Marine Core Reserve Center Milwaukee publication: Fair Winds
- Participated in writing and editing seminars
- Completed non-prior service accession course (basic training)

Tyler O'Neal
(b)(6) [redacted]

EDUCATION

The George Washington University (GW), Washington, DC
Bachelor of Arts in Political Science and History, May 2007

POLITICAL EXPERIENCE

The White House — Washington, DC
Presidential Proclamations Intern — January 2007 – Present
· Edited and assisted in organization of Presidential Proclamations
· Researched and responded to requests for new proclamations

Rightclick Strategies — Washington, DC
Data Entry Specialist — May 2006 – June 2006
· Helped update the www.gop.gov website as a resource for the House Republican Conference

State Representative Jon Peterson — Columbus, OH
Intern — May 2005 – August 2005
· Responded to constituent letters and assisted with mailings
· Assisted in preparation for committee hearings

Congressman Paul E. Gillmor — Washington, DC
Intern — July 2004 – May 2005
· Composed mailings to respond to constituent letters
· Led constituents on tours of the Capitol Building

EXPERIENCE

GW Housing Department — Washington, DC
Community Resource Associate — September 2006 – December 2006
· Responded to student and parent concerns by email, phone, and in person
· Was knowledgeable using several computer programs used to document student concerns

Community Facilitator — January 2006 – May 2006
· Was responsible for a floor of a dormitory that consisted of 73 residents
· Supervised 20 of my fellow students working as Community Hosts

Community Host — August 2005 – December 2005
· Monitored a residence hall and checked in guests of residents

Executive Education Center — Washington, DC
Site Management Assistant — May 2004 – May 2005
· Helped to manage event space overlooking the National Mall

ACTIVITIES

Eagle Scout, Boy Scouts of America, 1991 – Present
Intervarsity Christian Fellowship 2003 – Present
Hugh O'Brian Youth Leadership (HOBY) 2001 – Present

REFERENCES

Available upon request.

Tyler O'Neal
(b)(6)

EDUCATION

The George Washington University (GW), Washington, DC
Bachelor of Arts in Political Science and History, May 2007

POLITICAL EXPERIENCE

The White House Washington, DC
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Site Management Assistant May 2004 – May 2005
· Helped to manage event space overlooking the National Mall

ACTIVITIES

Eagle Scout, Boy Scouts of America, 1991 – Present
Intervarsity Christian Fellowship 2003 – Present
Hugh O'Brian Youth Leadership (HOBY) 2001 – Present

REFERENCES

Available upon request.

Michelle Parrozzo

(b)(6)

Experience

US DEPARTMENT OF DEFENSE, WHITE HOUSE LIAISON OFFICE, *Washington, D.C.* November 2007- Present

Deputy White House Liaison

- Represent the White House offices of Political Affairs, Cabinet Liaison and Presidential Personnel on program and personnel matters. Manage political and policy communication between the White House and the Department of Defense. Help ensure successful communication of White House directives and incentives to all Department of Defense political staff. Provide strategic, policy and management direction to the political staff in the Department. Represent the White House interests on senior level interviews. Interact with high level Department officials to determine political and personnel needs of their particular organizations. Brief and advise the White House Liaison, Secretary of Defense & Deputy Secretary of Defense's offices on personnel and political matters

THE WHITE HOUSE, OFFICE OF THE FIRST LADY, *Washington, D.C* January 2006 – Present

Lead Advance Volunteer Representative; concurrent with other positions

- Volunteer as a member of the Mrs. Bush advance team on international and domestic trips. Responsible for going in advance of a First Lady visit to strategically plan and coordinate the event from arrival into the city to departure of city. Work closely with appropriate White House Offices, host organizations, and U.S. Secret Service to oversee details and logistics and security.

US HOUSING AND URBAN DEVELOPMENT, OFFICE OF THE SECRETARY, *Washington, D.C* January 2007 – Nov. 2007

Special Assistant to the Chief of Staff and White House Liaison

- Assisted the White House Liaison and Chief of Staff with special projects, Composed 2006 Budget Briefing Binder for Secretary Jackson's Congressional hearings, Developed all Political Briefings for Secretary Jackson, Coordinated the Political Intern Program, Assisted in interviewing potential political appointees for HUD as well as hiring and termination

REPUBLICAN NATIONAL COMMITTEE, POLITICAL DIVISION, *Washington, D.C* April 2006 – December 2006

Deputy National Victory Director, 2006 Mid-Term Campaign

- Directed fiduciary management of $130 million in assets and 225 staffers through out the country. Managed the Committee's multi-million dollar National Victory budget that funds political activity for all 50 states and 38 target Senatorial, Congressional and Gubernatorial races for 2006. Drafted and executed Victory plans, which included targeted mail and phone programs, staffing and all grassroots activity. Reported to Chairman, Chief of Staff and National Political Director and Deputy Director on all aspects of financial allocations

US DEPARTMENT OF EDUCATION, OFFICE OF THE SECRETARY, *Washington, D.C.* November 2005 – April 2006

Confidential Assistant to the Secretary of Education

- Assisted the Secretary of Education in her daily schedule, handled her correspondence, over saw the Secretary's front office staff. Directed all special projects for the Secretary including events and meetings hosted by the Secretary of Education

THE WHITE HOUSE, OFFICE OF MANAGEMENT AND ADMINISTRATION, *Washington, D.C.* April 2003- October 2005

Special Assistant for Management and Administration

- Assisted Deputy Assistant to the President and Special Assistant to the President for Management and Administration in the daily operations of the White House. Coordinated Weekly Reports to go directly to the Deputy Chief of Staff. Attended to special projects directed by the Chief of Staff to the President; including President Regan's Funeral logistics. Assisted offices under M&A in special projects or events, such as Christmas parties, the annual Easter Egg Roll, and Fourth of July. Managed parking for the entire Executive Office of the President as well as Metro Benefits for the White House staff. Oversaw all staff led West Wing tours. Volunteer with Mrs. Bush's Advance Staff as a Site Representative for in town events.

REPUBLICAN NATIONAL COMMITTEE, POLITICAL DIVISION, *Washington, D.C.* June 2002 – August 2002

Intern, Political Office

- Assisted the Political Education Department. Helped facilitate 72 Hour Task Force seminars as well as built an Activist Trained Database of over 6000 people.

PHOTO SYSTEMS, *College Station, Texas* September 1999 - December 2002

Manager

- Managed the office staff as well as all photographers. Coordinated contracts, events, photo shoots with organization reps. Built accounts boards for all organizations. Handled all office personnel issues

REPUBLICAN TEXAS VICTORY CAMPAIGN, *Brazos Valley, Texas* September 2002 - November 2002

Director

- Coordinated special events, voter registration, and block walking. Also coordinated with College groups to increase effort.

CAMP BALCONES SPRINGS, *Marble Falls, Texas* Summers of 1999, 2000, 2001

Leadership Staff, Work Crew Girls Director, Counselor, Wrangler, Sponsor

- Developed entire Work Crew Program, for Christian sports camp, assisted in all leadership responsibilities. Discipled Juniors and Seniors in High School as well as college counselors. Horse Wrangler - cared for 40 horses and taught horseback classes. Team Sponsor - coached half of the female campers (One of 12 counselors chosen out of entire staff to lead)

Education

Texas A&M University, *College Station, Texas* Graduated December 2002

Bachelor of Science: Political Science, Minor: History

Volunteer Campaign Experience

- RNC Head-Quarters Volunteer, Organized deployment of 72 Hr Campaign Staff 2004
- Texas Republican Party Victory Campaign, Brazos County GOTV Director 2002
- Aggies For Bush, Vice President, Block walked and Volunteered for Bush/Cheney 2000 2000
- Aggies For Bush, Founder, Volunteered for Bush Primary Campaign 1999
- Governor George W. Bush Re-Election Campaign, Williamson County, TX Volunteer 1998

Leadership Skills and Community Involvement

- The Gathering NW -College Ministry through McLean Bible Church at American University Jan. 2005 – Present
  (Women's Director for American University, Campus Volunteer Director, AU)
- Member of Sigma Phi Lambda – Texas A&M Chapter Alumni Council (1 of 3) May 2008 - Present
- Assistant/ Volunteer Coach, Chisholm Trail Middle School Girls Athletics Jan. 2002 - April 2003
- Commencement Speaker (Chosen as only student speaker) - Texas A&M University December 2002
  (Delivered Invocation and Benediction to over 12,000 people)
- Sigma Phi Lambda (Elected Officer – Pledge Trainer, Appointed Officer – Alumni Chair) Sept. 1998 – Dec. 2002
- One Now, Georgetown, TX (Head of Women's College Staff) March 2002
- Aggies for Bush (Founder, Vice President and Public Relations Chair) Sept. 2000 – Jan. 2001
- St. Williams Conformation Retreat (Key Note Speaker) 1998 – 2000
- Missions – Grace Bible Church, Mentor to At-Risk High School Female Students Spring 1999

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References upon Request

BRANDT I.C. PASCO

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PROFESSIONAL EXPERIENCE

U.S. DEPARTMENT OF DEFENSE
Washington, DC

Defense Fellow, International Negotiations & Regional Affairs — *2001 – Present*

- Served as an Advisor on the U.S. delegation to the U.N. Conference on the Illicit Trade in Small Arms and Light Weapons in All Its Aspects.

Defense Fellow, Transition Office / Office of the White House Liaison

- Assisted the selection of senior executives to staff the Defense Department, with particular attention to the policy implications of these appointments.

REPUBLICAN NATIONAL COMMITTEE
Washington, DC

Senior Analyst for Foreign Policy and Defense — *1999 – 2000*

- Resident expert on the full range of foreign policy and defense issues, with particular emphasis on military readiness, and U.S. relations with Russia and China. Part of the research team supporting the Bush – Cheney campaign.
- Liased with Congress, major donors, and interest groups.

U.S. REPRESENTATIVE VINCE SNOWBARGER
Washington, DC

Legislative Aide — *1997 – 1999*

- Responsible for international relations, trade, veterans' issues, and the judiciary. Supported Legislative Director in defense, budget, and tax matters.
- Contributed to H.Con.Res. 301, reaffirming U.S. commitments to Taiwan.
- Drafted H.R. 4574, a veterans' benefits bill.
- Represented Member with constituents and interest groups.

DOLE – KEMP '96
Washington, DC

Assistant to the Deputy Director of Policy — *1996*

- Authored chapters of debate briefing books and position papers.
- Organized the drafting of all constituent mail, and drafted responses to print media Q&As, supervising staff of five.

U.S. DEPARTMENT OF COMMERCE
Beijing, China

Commercial Intern, U.S. & Foreign Commercial Service — *1993*

- Strategic and marketing consultant to small and medium size firms new to the China market.

EDUCATION & DEGREES

UNIVERSITY OF CHICAGO
Chicago, Illinois

M.A., Committee on International Relations — *1994 – 1995, 1997*
Interdepartmental degree divided between the Law School, School of Public Policy, and the Department of Political Science. Thesis topic: intellectual property regimes across nations with different levels of economic development.

JOHNS – HOPKINS UNIVERSITY
Nanjing, China

Certificate, School of Advanced International Studies — *1995 – 1996*
Graduate program on foreign affairs, economic development, trade and law, conducted entirely in Chinese.

UNIVERSITY OF KANSAS
Lawrence, Kansas

B.A., Department of Political Science — *1989 – 1994*
Two years work/study abroad in Taiwan and China.

LANGUAGES & FOREIGN TRAVEL

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PUBLICATIONS

- "America and The World," *A Candidate's Briefing Tool*, with D. Seay, Republican National Committee, 2000.
- "Technology Transfer in a Ricardian Mode: Technological 'Osmosis' in Theory and Practice," *Studies in Comparative International Development*, vol. 32 no. 4, 1998.
- "The Railroad Market in Beijing," U.S. Dept. of Commerce, *National Trade Databank*, 1993.
- "Fast Food and Equipment in China," with C. Allen, U.S. Dept. of Commerce, *National Trade Databank*, 1993.
- "Medical Equipment in China," with C. Allen and M. Penderville, U.S. Dept. of Commerce, *National Trade Databank*, 1993.

REFERENCES

(b)(6)

Holland M. Patterson

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Professional Experience

Department of Defense
Deputy White House Liaison — Washington, DC
July 2006 - Present

- Presidential Appointee with active Top Secret Clearance
- Represent the White House offices of Political Affairs, Cabinet Liaison and Presidential Personnel on program and personnel matters
- Manage political and policy communication between the White House and the Department of Defense
- Help ensure successful communication of White House directives and incentives to all Department of Defense political staff
- Provide strategic, policy and management direction to the political staff in the Department
- Represent the White House interests on senior level interviews
- Interact with high level Department officials to determine political and personnel needs of their particular organizations
- Brief and advise the White House Liaison, Secretary of Defense & Deputy Secretary of Defense's offices on personnel and political matters

Special Assistant to the White House Liaison
April 2005 - June 2006 — Washington, DC

- Provided support to the White House Liaison in the appointment of political personnel in high-level positions within the Department, including the Offices of the Secretary of the Army, Navy, Air Force and the Office of the Secretary of Defense
- Interviewed candidates for entry & mid level positions within the Department of Defense and in conjunction with the White House Liaison, determined placement of those key personnel in order to most effectively accomplish the President's agenda
- Provided support to the Special Assistant to the Secretary of Defense on various Iraq and Afghanistan related projects, including efforts to institute an agriculture project in Al Anbar, Iraq. Assisted in strategizing and meeting with key players to put program in place

Republican National Committee
Deputy Regional Political Director
February 2003 - November 2004 — Washington, DC

- Maintained and coordinated daily schedules with both the State Victory and Bush Cheney 2004 teams
- Managed daily internal operations for two Regional Political Directors
- Helped reconcile cash flow budgets and manage multi-million dollar Victory budgets for target states: Arkansas, Colorado, Iowa, Louisiana, Nevada and New Mexico
- Extensive travel and field time in target states
- Oversaw special projects and interests in: the Iowa caucuses, the Presidential grassroots and GOTV efforts and the 2004 Republican National Convention held in New York City
- Helped develop and implement the wireless palm pilot technology used for poll watching and GOTV efforts on Election Day
- Worked with Victory and Bush Cheney 2004 to plan Presidential, Vice Presidential and First Lady campaign rallies and events in target states

ALLTEL Communications
Business Analyst & Product Analyst II
June 2000 - January 2003 Little Rock, Arkansas

- Primary job responsibilities were to oversee day-to-day functions and operations of three wireless data products
- Completed and implemented all strategic business decisions that affected those products based on weekly sales trends, financial analysis and competitive threats
- Created training materials and information for sales representatives, providing them with the appropriate product knowledge for sales support
- Helped develop in-depth nationwide advertising campaigns to push both data products and increase brand awareness
- Launched multi-million dollar high speed wireless network in the Tampa market and participated in the Nationwide rollout in mid 2003
- On a weekly basis, held vendor meetings with companies such as Disney Interactive, Microsoft & AOL
- Wrote business cases for vendors who were chosen to produce content for the Alltel.net homepage. Involving financial analysis, drawings of how the user interface would work and complex negotiation terms
- Participated in the creative team that designed and introduced the ALLTEL.net homepage. The page was recognized as the first converged homepage for both Internet and wireless Internet customers by the telecommunications industry

Accomplishments and Leadership Activities

- **B.S.B.A. Marketing Management, University of Arkansas, June 2000**
- Chi Omega National Sorority - Held offices of New Member Educator and Chapter President
- Completed Republican National Committee's Campaign Management College
- Completed Franklin Covey's *7 Habits of Highly Effective People* and *4 Habits of Successful Managers*
- Chosen to participate in ALLTEL's Leadership Development Program. Spent one year developing skills in the long distance, wireless, customer service and retail areas of the telecommunications business
- Completed the 30th Annual Marine Corps Marathon

References Available Upon Request

LARISSA A. PENNINGTON

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SUMMARY OF QUALIFICATIONS

- Highly focused and results-oriented in supporting complex, deadline-driven operations.

PROFESSIONAL EXPERIENCE

DEPARTMENT OF DEFENSE– Washington, D.C. September 2006 to July 2007
OFFICE OF THE AIR FORCE GENERAL COUNSEL

Personal and Confidential Assistant to the Air Force General Counsel
Schedule C Political Appointment from the President of the United States

- Responsible for handling a wide range of sensitive and confidential special assignments of great personal interest and concern to the Office of the General Counsel
- Independently made extensive travel arrangements and advance work for International and Domestic TDY trips.
- Served as Liaison for the General Counsel and maintained Principal's calendar and meetings.
- Advised the General Counsel on current political and media issues.

UNITED STATES HOUSE OF REPRESENTATIVES– Washington, D.C. January 2003 to November 2005
HOUSE REPUBLICAN CONFERENCE

Manager of Committee Relations (2/05-11/05)

- Train and manage all personnel in the office of Committee Relations
- Maintain all duties of Committee Liaison

Committee Liaison (4/03-2/05)

Specifically oversaw the Armed Services, International Relations, Homeland Security, Government Reform, Financial Services, Intelligence, Judiciary, Rules, Budget, Ways and Means (trade), and Small Business Full Committee; as well as, Defense, Foreign Operations, Homeland Security, Commerce/Justice/State, and Leg Branch Appropriations Sub-Committees.

- Work with Committees on legislation, amendments, and talking points
- Coordinate and develop Floor debate and strategy on legislation concerning my Committees and issues as well as Prepare Daily and Weekly Floor briefings of legislation for Members and Staff
- Prepare memos, speeches, special orders, and one minutes concerning issues relevant to my Committees
- Attend Congressional staff delegations overseas and meet with NGO's, government officials, and government organizations, etc.
- Respond and address concerns, issues of staff or Members, concerning Committees, vote justifications and legislation

Intern (1/03-4/03) *Legislative research and assistant to staff with Conference activities

UNITED STATES HOUSE OF REPRESENTATIVES– Washington, D.C. January 2003 to April 2003
HOUSE MAJORITY LEADER - TOM DELAY

Intern *Legislative research, administrative support, and preparation of resource kits

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CAMPAIGN EXPERIENCE

John Campbell/Congressional – California	October 2005
George W. Bush/Presidential – Broward County/Florida	October-November 2004
Alice Forgy-Kerr/Congressional –Kentucky	February 2004
Sam Katz/Mayoral – Pennsylvania	November 2003
Lamar Alexander/Senatorial – Tennessee	2002
Van Hilleary/Gubernatorial – Tennessee	2002
George W. Bush/Presidential – Tennessee	2000

EDUCATION

Carson Newman College — Jefferson City, TN — 1998-2002

Bachelor of Arts, Political Science

- Emphasis in Pre-Law and International Relations/Concentration in Mass Communications

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EDUCATION:

2005-2008	**George Mason University** **M.A., Master's in Public and International Affairs**	**Fairfax, VA**
1994-1998	**Prairie View A&M University** **Texas A&M University System** **B.A., Political Science and History**	**Prairie View, TX**

COMPLETED PROFESSIONAL DEVELOPMENT COURSES/PROGRAMS:

2007-2008 **United States Air Force/Air Command and Staff College Distance Learning Course** **Washington, DC**

2008 **Congressional Security Scholar** **Truman National Security Project** **Washington, DC**

EMPLOYMENT:

August 2006-February 2009 **Office of United States Senator Barack Obama (D-IL)** **Washington, DC**

Assisted Senator Obama, staff and administration personnel in capacities necessary to accomplish mission. Work with staff on national security, intelligence, military affairs, veterans concerns and legislation. Highly ethical approach towards conduct and solving problems. Gained invaluable knowledge of constituent interaction on interpersonal level. Gained essential organizational and communication skills.

- Planned, accompanied and advised the Senator and Congressional delegations on various visits to several military locations and facilities.
- Produced biographies and other information used to prepare the Senator and senior staff in support of Congressional hearings, meetings and engagements.
- Attended various Congressional hearings, briefings and meetings as official representative and note taker.
- Regularly improved and enhanced, as well as vigorously supported liaison relationship between the Senator, the Senate office and U.S. military and national security community representatives.
- Maintained working knowledge of policies, plans, and programs pertaining to U.S. military affairs and national security issues.
- Frequently counseled and briefed the Senator and members of Senate staff on a range of topics regarding military and national security matters.

May 2006-August 2006 **Democratic National Committee Headquarters** **Washington, DC**

Worked in Constituent Services. Contacted and interfaced with constituents on a daily basis. Highly ethical approach towards conduct and solving problems. Acquired valuable organizational and communication skills.

- Entrusted with assisting DNC chairman and administration personnel on a wide range of issues.
- Regularly liaisoned with Congressional members and staff on behalf of the DNC.
- Developed prototype for enhancing Southern constituent outreach.
- Responsible for producing communication procedures and protocols that improved relationship between DNC and constituents.

May 2004-August 2005 **West African Refugee Assistance Volunteer, Liberian Contingent** **Dallas, TX**

Church-sponsored program that assisted in the relocation and assimilation of Liberian refugees to the United States. Coordinate and collaborate with representatives of Church and Refugee Services of Texas in terms of best courses of action for newly arrived refugees. Gained knowledge and insight into the history and politics of Africa (West Africa and Liberia in particular).

- Successfully conducted seminars instructing refugees on the understanding of American customs and courtesies.
- Instructed and facilitated broader understanding of, and ability to speak English.
- Regularly explained and gave instruction to refugees on how to adjust to an urban lifestyle, develop budget-planning skills, as well as how to develop useful job skills.

MILITARY SERVICE:

March 1996-February 2004 **United States Marine Corps**
Status: Honorable Discharge from United States Marine Corps, 27 FEB 2004.
Units served with: Headquarters Battery, 14th Marines (artillery); Alpha Company, 1st Battalion, 23rd Marines Regiment (infantry). Officer Candidate, Officer Candidates School, Winter 1999. Awarded Good Conduct Medal, Awarded Rifle Sharpshooter Badge. Proven record of achievement. Proficient decision making capabilities

- Successfully led and supervised Marines during several successful field exercises.
- Recognized for participation in USMC outreach programs.
- Developed educational lessons and responsible for providing company-sized classroom instruction and briefings on the fundamentals and principles of USSOUTHCOM Rules of Engagement.

May 1998-June 1998 **Jungle Operation Training Center (JOTC)** **Fort Sherman, Panama**

- Completed Jungle Training Course conducted by U.S. Army Ranger and Green Beret instructors
- Gained valuable leadership and teamwork building skills
- Instructed in how to prevail over a wide range of adversities.
- Gained firsthand knowledge of Latin America, Panama and the Panamanian people and culture.

July 1996-September 1996 **Communication-Electronics School/MCCES** **Twenty-nine Palms, California**

- Successfully completed communication center course with 2542 Military Occupational Specialty.
- Granted Secret security clearance.
- Familiarized with SIGINT/COMINT, and COMSEC.

June 1996-July 1996 **School of Infantry/Marine Combat Training** **Camp Pendleton, California**

- Successfully completed USMC Weapons and Tactics course.
- Familiarized with various NATO and non-NATO weapons platforms/systems.
- Experienced in how to operate under extremely intense and stressful conditions.

Mark D. Pfeifle
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- WORK EXPERIENCE -

Communications Advisor – Iraq Message/Event Director
The White House, Washington, DC (Oct. 2005 – Present)

- Coordinate Administration-wide media and event activity to promote President's efforts to achieve a stable and democratic Iraq
- Establish relationships with Capitol Hill to tie together message between Administration and congressional allies
- Develop surrogate operation with White House, Capitol Hill, State Department, Defense Department and allies
- Proactively setup interviews with Administration officials and editorial writers and columnists, on-line bloggers, Hispanic news organizations and radio and television programs
- Represent White House in meetings with Senate and House communicators and outside strategy meetings
- Coordinate rapid response team to reply to attacks and move positive messages on Iraq

Director, Social Security Information Center
U.S. Treasury Department, Washington, DC (Feb. 2005 – Oct. 2005)

- Coordinate Administration-wide activity for President Bush's initiative to strengthen Social Security system
- Developed and implemented media, outreach and event opportunities to highlight Social Security reform

Spokesman
Republican National Committee Victory 2004, Harrisburg, PA (Sept. 2004 – Nov. 2004)

- Served as primary media spokesman for Bush-Cheney campaign and RNC in battleground state of Pennsylvania

Communications Director
2004 Republican National Convention, New York, NY (March 2004 – Sept. 2004)

- Served as media strategist for successful convention to re-nominate President George W. Bush
- Spearheaded media campaign that produced more than 3400 TV, print, radio and web interviews
- Managed 225 staff and volunteers; coordinated message with Bush campaign and New York City Host Committee
- Conceived and implemented first-ever daily Spanish-language press briefing, targeted state reporter roundtables at a national convention and "Bloggers' Corner" to increase positive media coverage
- Received Pollie Award for Best Overall Website of 2004 Political Cycle

Acting-Communications Director and Press Secretary
U.S. Department of the Interior, Washington, DC (Feb. 2001 - July 2002 / Dec. 2002 - March 2004)

- Served as top media strategist, spokesman and speechwriter for Interior Secretary Gale Norton
- Helped create message to pass president's Healthy Forest Initiative and Cooperative Conservation legislation

Communications and Policy Director
Forrester for United States Senate, Hamilton, NJ (July 2002 - Nov. 2002)

- Directed intense earned and paid media operation which ousted U.S. Sen. Robert Torricelli

Deputy Communications Director
Republican National Committee, Washington, DC (May 2000 - Feb. 2001)

- Managed staff of 20, including overseeing GOP's Internet, press, television and radio divisions

Principal Deputy Press Secretary
Republican National Committee, Washington, DC (June 1997 - May 2000)

- Wrote press releases, coordinated radio interviews, recorded and disseminated radio actualities

Correspondent-Stringer
Associated Press, Grand Forks, ND (May 1996 - May 1997)

- Wrote news, sports and feature stories

Marketing and Advertising Director
Grand Forks Air Force Base Leader, Grand Forks, ND (Aug. 1995 - May 1997)

- Coordinated publishing, advertising and delivery of 6,000 circulation weekly newspaper

Station Manager
KDRQ Radio, Wishek, ND (May 1994 - Aug. 1995)

- Managed staff of 5; increased revenue more than 400%; hosted political and sports programs

- EDUCATION -

- **Bachelor of Arts – Political Science and Communication:** University of North Dakota

- ACHIEVEMENTS AND SPECIAL PROJECTS -

Volunteer FEMA spokesman after Hurricane Katrina, September 2005; volunteer press assistant, FEMA recovery in New York City after 9/11 terrorist attack, September 2001; volunteer press assistant, Bush-Cheney Presidential Inaugural Committee, January 2001; press assistant, Bush for President, rapid response for 2000 Democratic convention, Los Angeles; Frequent guest host for nationally syndicated Radio America program "Nolan at Night," 1999 - 2000

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Eric Pierce

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National Security Experience

Center for a New American Security — Washington, DC
Fellow and Congressional Liaison — April 2007 – Present
Collaborate with Dr. Kurt Campbell, Michèle Flournoy, and Dr. James Miller on research and reports focused on U.S. interests in Iraq, readiness of American ground forces, the future of the Department of Defense, the relationship between Congress and the Pentagon, global climate change and advancing Middle East peace. Serve as primary Congressional liaison on behalf of the organization and its principals

Office of U.S. Senator Ben Nelson — Washington, DC
Defense and Foreign Policy Adviser — March 2001 – March 2007
Advised Centrist Democratic Senator who serves on the Appropriations Committee and as Chairman of the Armed Services Personnel Subcommittee. Areas of concentration: Iraq, Afghanistan, the war on terrorism, military personnel matters, strategic issues, emerging threats, NATO enlargement, the Middle East peace process, intelligence reform, and Darfur.

National Security Council — Washington, DC
Director, Transnational Threats — May 2000 – Feb 2001
Advised President of the United States and National Security Adviser on drug trafficking and other international crime issues. Primary areas of responsibility: the military, economic and humanitarian assistance package *Plan Colombia*, member of the Interagency Working Group on Organized Crime, and contributor to first International Crime Threat Assessment.

Office of the Secretary of Defense — Washington, DC
Country Director for Bolivia, Ecuador & Peru — July 1999 – May 2000
Coordinated counter-drug efforts in Bolivia, Ecuador and Peru for the ASD for Special Operations and Low Intensity Conflict (SOLIC) and DASD for Drug Enforcement Policy and Support (DEP&S).

Department of the Navy, Office of Program Appraisal — Washington, DC
Program Analyst — August 1998 – July 1999
Guided development of business reform initiatives collectively known as the Revolution in Business Affairs; served on the Housing Reform Round Table developing new guidelines for enlisted personnel.

Other Professional Experience

Obama-Biden Presidential Campaign — Dayton, Ohio
Regional GOTV Director — October 2008 – November 2008
Successfully directed get-out-the-vote effort during the last five weeks of the campaign helping to place this critical state in the win column. Drafted needs assessment for the Columbus HQ, identified Staging Locations throughout the region for neighborhood teams, set up regional boiler room for Election Day, established relationships with county election officials, conducted GOTV trainings, and slotted and managed out of state volunteers in Montgomery County and 13 rural counties in southwest Ohio

The Elliott School of International Affairs — Washington, DC
Adjunct Professor, George Washington University — March 2008 – Present
Teaching skills course and capstone program workshop introducing students to political analysis as it is practiced outside an academic setting, with a specific focus on U.S. national security issues.

U.S. Representative Peter Deutsch — Washington, DC
Legislative Aide — April 1998 – July 1998
Drafted correspondence from Florida constituents and statements for the Congressional Record.

Department of Economic Development, City of Jackson — Jackson, MS
Project Assistant — August 1997 – February 1998
Studied the economic impact of transforming a depressed area mall into a medical plaza

Peter Hart Research — Washington, DC
Research Associate — February 1997 – May 1997
Transcribed focus groups and prepared executive summaries for political and corporate clients.

Clinton/Gore '96 — Tallahassee, FL
Youth Vote Director — July 1996 – December 1996
Developed and implemented state youth vote project, supervised regional staff and campus coordinators for 28 colleges and universities.

Landrieu for U.S. Senate — Baton Rouge, LA
Director of Advance — April 1996 – June 1996
Directed statewide advance operations for U.S. Senate announcement tour.

Southern Strategies — Baton Rouge, LA
Researcher — March 1996 – April 1996
Drafted a report on the "local option" gaming referendum during a special legislative session

Clinton-Gore '96 — Manchester, NH
Deputy Press Secretary — Dec. 1995 – March 1996
Drafted press releases, monitored opposition activity in print/electronic media, and handled press inquiries.

Beverly Bruce for State Representative — Shreveport, LA
Campaign Manager — Oct. 1995 – December 1995
Managed staff, directed paid/free media, field and opposition research efforts on winning race.

Mary Landrieu for Governor — Baton Rouge, LA
Assistant to the Campaign Manager — March 1995-October 1995
Maintained schedule and budget for Manager, assisted in paid/free media strategy.

Education

The Johns Hopkins School of Advanced International Studies (SAIS) - Washington, DC
Master of International Public Policy, concentration in Middle East Studies

Louisiana State University - Baton Rouge, LA
Bachelor of Arts in American History, minor in Political Science

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Professional and Voluntary Activities

Member, Obama-Biden Defense Strategy Policy Team and Congressional Liaison Team
Advisory Board Member, Nuclear Security Budget Project, Carnegie Endowment for International Peace
Board Member, DC Chapter, Council for Emerging National Security Affairs (CENSA)
Member, Congressional Advisory Committee, Truman National Security Project
Participant, Aspen Institute's Socrates Program
Learning Mentor, Higher Achievement Program (HAP)

Honors/Recognition

Department of Defense Award for Outstanding Achievement, 2000
Appointed U.S. Defense Department Fellow, 1998
Team Leader, AmeriCorps Pilot Program, 1993

John F. Plumb, Ph.D.

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U.S. Navy military experience: Active duty submarine officer (6+ years), active reserves (8+ years), mobilized in support of Operation Enduring Freedom (2007).

Congressional experience: military and scientific advisor to United States Senator Ken Salazar (3 years). Served as the primary interface for the Senator with DoD and the scientific community regarding defense, space, and science policy matters on behalf the Senator. Provided Senator Salazar with briefings, policy recommendations, and advice on communication strategies for those issue areas. Worked with Congressional staff on both sides of the aisle to promote policy initiatives.

Coalition builder: Created and maintained an informal network of 40+ scientific and engineering professionals throughout the federal legislative and executive branches. Successfully coordinated diverse non-profit and corporate interests for support of a successful federal carbon capture and sequestration legislative proposal. Single handedly built a coalition of mid- and senior-grade Naval officers throughout the Kuwait and Bahrain area of operations to maximize force efficiencies in support of Operation Enduring Freedom. Senate work on satellite export controls resulted in trusted contacts throughout Congress, industry, and numerous Executive Branch agencies.

Science and Engineering professional: Expert at understanding, researching, evaluating and explaining a wide range of scientific and engineering proposals. Strong technical background combines Navy nuclear engineering officer experience with a Ph.D. in Aerospace Engineering.

CIVILIAN EXPERIENCE:

Military and Science Advisor, Office of United States Senator Ken Salazar **2005 - 2009**
AAAS Congressional Fellow (2005)
Served as military and scientific advisor to United States Senator Ken Salazar, first as a Congressional Science & Technology Fellow through the American Association for the Advancement of Science and then as Senate staff. Defense legislative portfolio focused on Colorado interests, including the military and commercial space economy, satellite export controls, chemical weapons disposal, United States Northern Command, proposed expansion of army training grounds, High Altitude Aviation Training, mental health treatment for veterans, and funding priorities for Colorado bases.

Senior Analyst, ARINC Engineering Service **2004**
Postdoctoral Research Faculty, University of Colorado
Responsible for the investigation of multipath effects on Global Positioning System receivers for aircraft landing systems, analyzing approaches for traditional runways as well as aircraft carriers. Research was funded by ARINC Engineering Services, first through a postdoctoral appointment and then directly as a company employee.

Research Assistant / Ph.D. Candidate, University of Colorado **2000 - 2003**
Dissertation Topic: Global Positioning System (GPS) Carrier-Phase Time Transfer. Research included absolute calibration of GPS dual frequency receivers, real world tests of laboratory results, and extensive software analysis and testing of time transfer techniques. Strengths in complex logic and mathematics, including statistical analysis of many variable systems.

MILITARY EXPERIENCE:

Project Officer, Operation Enduring Freedom **2007**
Served as Company Commander for 125 sailors mobilized to the Middle East to enforce customs and USDA requirements on returning service members and equipment. Successfully formed, from the ground up, a network

of officers throughout the region to maximize efficiencies and communications across 7 separate Navy commands.

Unit Commanding Officer, United States Naval Reserves **2000 - present**
As Commanding Officer, responsible for the training and military readiness of 4 separate units (2 year assignments), each ranging in strength from 15 to 45 sailors. Individual units have provided maintenance and manufacturing support to the Pacific submarine fleet, supported a mobile communications cell for emergency military support, provided maintenance support to a submarine tender based in the Mediterranean, and provided pier sentry services to the Atlantic submarine fleet. These duties served concurrently with civilian employment. Current rank: Commander (select).

Senior Instructor, Naval Nuclear Power Training Command **1998 - 2000**
As a Submarine Warfare and Engineer qualified officer, responsible for the classroom instruction of hundreds of United States Naval Officers every year in those principles of science and engineering fundamental to the design, construction, operation and maintenance of Naval Nuclear Propulsion Plants.

Submarine Officer, USS San Juan (SSN-751) **1995 - 1998**
Gained valuable leadership, managerial, and teamwork building skills as a junior officer on board a fast-attack nuclear submarine. Qualified in Submarine Warfare and as Engineer Officer. Entrusted with the safe and efficient operation of both the ship and the nuclear reactor while supervising watch teams of over 25 sailors.

EDUCATION:	2003	**Ph.D. Aerospace Engineering**	University of Colorado at Boulder
	1994	**Navy Nuclear Power School**	United States Navy
	1993	**M.S. Physics**	University of Colorado at Boulder
	1992	**B.S. Physics**	University of Notre Dame

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HONORS/AWARDS: American Association for the Advancement of Science (AAAS) Congressional Science & Technology Fellowship, Navy Commendation Medal (2 awards), Army Commendation Medal, Navy Achievement Medal (5 awards), Naval Expeditionary Medal, Arctic Service Ribbon, Sea Service Ribbon, Naval Submarine League Outstanding Achievement Award, University of Notre Dame Student Leadership Award, Phi Beta Kappa - member.

2008 CAMPAIGN VOLUNTEER WORK:

January: Obama for America, South Carolina primary (1 week, Charleston)
February: Obama for America, Massachusetts primary (2 weeks, Boston)
August: Selected for inclusion in Steven Spielberg/Tom Hanks video tribute to veterans, "A Timeless Call," shown at the Democratic National Convention
October: Colorado Coordinated Campaign (4 weeks, Denver/Greeley/Fort Collins/Aurora)

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SUMMARY OF QUALIFICATIONS

- Highly focused and results-oriented in supporting complex, deadline-driven operations.

PROFESSIONAL EXPERIENCE

DEPARTMENT OF DEFENSE – Washington, D.C. July 2007 to Present
OFFICE OF THE WHITE HOUSE LIAISON

Special Assistant to the White House Liaison/Defense Fellow
Schedule C Political Appointment from the President of the United States

- Advisor to the White House Liaison and Deputy White House Liaison on the President's Boards and Commissions at the Department of Defense; including vetting and selecting of committee members, subcommittee members, and consultants.
- Advisor on Federal Advisory Committee Management and related regulations, guidelines, and laws.
- Serve as Liaison between the Office of the White House Liaison, and the Washington Headquarters Services, Executive and Political Personnel, Human Resources Directorate
- Responsible for expediting political appointees through the human resources process, coordinating with appointees for in-processing and security procedures, and representing the interests and objectives of the White House Liaison's Office to the Washington Headquarters Services Office.
- Prepare weekly reports, compile memorandums for the White House Liaison, and provide analytical recommendations to both offices.

DEPARTMENT OF DEFENSE– Washington, D.C. September 2006 to July 2007
OFFICE OF THE AIR FORCE GENERAL COUNSEL

Personal and Confidential Assistant to the Air Force General Counsel
Schedule C Political Appointment from the President of the United States

- Responsible for handling a wide range of sensitive and confidential special assignments of great personal interest and concern to the Office of the General Counsel
- Independently made extensive travel arrangements and advance work for International and Domestic TDY trips.
- Served as Liaison for the General Counsel and maintained Principal's calendar and meetings.
- Advised the General Counsel on current political and media issues.

UNITED STATES HOUSE OF REPRESENTATIVES – Washington, D.C. January 2003 to November 2005
HOUSE REPUBLICAN CONFERENCE

Manager of Committee Relations (2/05-11/05)

- Train and manage all personnel in the office of Committee Relations
- Maintain all duties of Committee Liaison

Continued ..

Committee Liaison (4/03-2/05)

Specifically oversaw the Armed Services, International Relations, Homeland Security, Government Reform, Financial Services, Intelligence, Judiciary, Rules, Budget, Ways and Means (trade), and Small Business Full Committee: as well as, Defense, Foreign Operations, Homeland Security, Commerce/Justice/State, and Leg Branch Appropriations Sub-Committees.

- Work with Committees on legislation, amendments, and talking points
- Coordinate and develop Floor debate and strategy on legislation concerning my Committees and issues as well as Prepare Daily and Weekly Floor briefings of legislation for Members and Staff
- Prepare memos, speeches, special orders, and one minutes concerning issues relevant to my Committees
- Attend Congressional staff delegations overseas and meet with NGO's, government officials, and government organizations, etc.
- Respond and address concerns, issues of staff or Members, concerning Committees, vote justifications and legislation

Intern (1/03-4/03) *Legislative research and assistant to staff with Conference activities

UNITED STATES HOUSE OF REPRESENTATIVES-- Washington, D.C. January 2003 to April 2003
HOUSE MAJORITY LEADER - TOM DELAY

Intern **Legislative research, administrative support, and preparation of resource kits*

CAMPAIGN EXPERIENCE

John Campbell/Congressional – California	October 2005
George W. Bush/Presidential – Broward County/Florida	October-November 2004
Alice Forgy-Kerr/Congressional --Kentucky	February 2004
Sam Katz/Mayoral – Pennsylvania	November 2003
Lamar Alexander/Senatorial -- Tennessee	2002
George W. Bush/Presidential - Tennessee	2000

EDUCATION

Carson Newman College
Jefferson City, TN 1998-2002

Bachelor of Arts, Political Science

- Emphasis in Pre-Law and International Relations/Concentration in Mass Communications

(b)(6)

(b)(6)

Alexis Prieur

Summary of Qualifications

- Proven ability to manage and motivate staff to perform at their best in a high pressure environment.
- Wide experience with factual and case analysis for policy development and advocacy, litigation preparation and human rights documentation.
- Coursework and research in Islamic law, experience in human rights law application during civil conflict

Education

Northeastern University School of Law, Boston, MA — January 2007

Juris Doctorate

Shelter Legal Services, Student Advocate (2003 – 2004)

Research Assistant: Islamic law and conflict in Sudan (2005 – 2007)

Study Abroad: Seton Hall Program for the Study of Law in the Middle East (Cairo)

Tulane Center for International Law and Human Rights (Amsterdam)

Queen's University, Kingston, Ontario, Canada — June 2001

Bachelor of Arts Honors History

Study Abroad: The School for International Training, Kenya Coastal Studies Program

Relevant Professional Experience

Office of the Massachusetts Attorney General — May 2007 – July 2008, Jan 2009 – Apr 2009

Mediator / Legal Analyst, Consumer Protection Bureau, Health Care Division

- Researched, and drafted policy goals, regulations, and speeches. Attended inter-agency policy meetings. Topics included pharmaceutical industry-physician relationships, health data collection, and neonatal research regulation.
- Analyzed legal arguments and collaborated on case strategy, primarily under state civil law. Drafted civil investigative demands, preparation for depositions. Review and analysis of defendant's production.
- Mediated disputes between health care providers and consumers, resolved over 60 complaints and recovered $300,000 for consumers.

Human Rights Commission of Sri Lanka — Mar – Aug 2006

Legal Analyst

- Advised Vavuniya regional office on investigation, advocacy and documentation of individual complaints. Issues included missing persons, human rights abuses by security forces and violations of adminstrative law.
- Developed systems for intake procedure and recording system, improved file management; and cultivated a partnership program with a local legal advocacy group to provide legal consultative services.

Cooperative Legal Placements:

UN International Criminal Tribunal for Rwanda — Mar 2005 – May 2005

LeBoeuf Lamb Greene & MacRae LLP — Sept – Nov 2005

California Appellate Project — Nov 2004 – Feb 2004

OTHER LEGAL AND POLITICAL EXPERIENCE

Barack Obama Campaign for Change Oct 2007 – November 2008
Voter Protection Coordinator, Wisconsin

- Managed a fulltime volunteer staff of six. Created and directed a statewide network of fifty plus lead volunteer lawyers working with local officials to ensure polling locations in their counties are accessible, adequately supplied and staffed with well-trained personnel.
- Recruited and trained 1200 plus volunteer attorneys to observe the voting process, report and resolve issues of improper application of state election law, voter intimidation, suppression and polling place management
- Highlights:
  - Prevented ballot shortages in the state's largest city through successful advocacy to provide ballots for 110% of *eligible* voters. Similar success in several other counties and municipalities across the state.
  - Worked successfully with officials to model demand and improve polling places and recruit more polling place officials, in many places doubling the number of voters processed per hour.
  - Developed a voting laws compliance program and rapid legal response network for the campaign field program

Voter Protection Volunteer NH (Jan) / MA (Feb) / PA (Apr)

- Led development of training materials for volunteer lawyers to be taught to local and foreign lawyers in two-hour training sessions in three state primary races.
- Organized volunteer legal team of 150 plus into a statewide legal reporting structure for monitoring.

John Kerry Presidential Campaign June 2003 – Nov 2004
New Hampshire Campaign Staff

- Responsible for student-voter education and the creation and implementation of "get-out-the vote" and Election Day protection plans. Promoted from Intern field organizer.

Office of the Honorable A. Anne McLellan, Canadian Member of Parliament
Attorney General and Minister of Justice / Minister of Health July 2001 – Nov 2002
Political Assistant

- Political assistant for the Attorney General and Federal Minister of Justice (January 2002) and Federal Minister of Health. Prepared replies to queries posed by members of the media, Liberal Caucus, and colleagues regarding the Minister's responsibilities.
- Legislative research in areas of anti-terrorism, health care reform and euthanasia.

REFERENCES

(b)(6)

OTHER

Bar Admissions: Massachusetts (2007), New York (Pending)
(b)(6)
Nationalities: American, Canadian

GAUTAM RAGHAVAN

(b)(6) [redacted] (b)(6) [redacted]

RECENT EXPERIENCE

U.S. Department of Defense

Special Assistant to the White House Liaison (Schedule C) *April 2009 – Present*

- Assisted the White House Liaison with the recruitment, vetting, placement, and on-boarding of over 250 PAS, Non-Career SES, and Schedule C political appointees throughout the Office of the Secretary of Defense and the Military Departments; independently planned, coordinated, and implemented new and improved procedures to streamline the political appointment process.
- Performed program assessment and long-range planning regarding the placement of political appointees throughout DoD in support of the goals and objectives laid out by the President and the Secretary of Defense.
- Functioned as a primary point of contact at DoD for the White House Presidential Personnel Office, Office of Public Engagement, and Cabinet Affairs Office; frequently represented the White House Liaison and DoD at White House meetings, events, and briefings.
- Established and maintained close liaison relationships with principal executives and key staff throughout OSD (particularly the Immediate Office, Office of General Counsel, Standards of Conduct Office, and Executive and Political Personnel), the Military Departments, other Federal agencies and departments, Congress, and private industry.
- Conducted special assignments for the White House Liaison and the White House Presidential Personnel Office; performed extensive research and formulated decision papers and briefing memos on a variety of politically sensitive issues of critical importance to DoD.
- Managed the political vetting and approval process for all paid and unpaid consultants to the DoD as well as all appointments to the DoD's Federal Advisory Committees (over 1,200 members on 60 boards and commissions, including the Defense Science, Health, Business, and Policy Boards).
- Coordinated with senior DoD leadership, career and military staff, Presidential Personnel, the White House Military Office, the First Lady's Office, and the Immediate Office of the Secretary of Defense on high-profile appointments to Federal Advisory Committees focused on suicide prevention, military families, military leadership diversity, women in the services, and the Quadrennial Defense Review.
- Implemented new vetting guidelines for the appointment and approval of Federal Advisory Committee members; completed the May 2009 GSA course "Federal Advisory Committee Act Training" in support of this work.
- Developed and implemented a newly restructured Defense Fellows program to provide junior political appointees with broad and substantive exposure to DoD, the U.S. Armed Forces, and the daily operations of the Federal government; spearheaded the process to recruit, interview, and place Defense Fellows in offices throughout OSD and the Military Departments.
- Managed the hiring and placement of White House Liaison Office interns.

Democratic National Committee

Asian American Finance Committee Director *July 2008 – February 2009*
Midwest Finance Director *March 2007 – February 2009*
Mid-Atlantic/New England Deputy Finance Director *April 2006 – March 2007*

- Cultivated and solicited major gifts from donors throughout the country; coordinated major donor fundraising in key battleground states; regularly exceeded fundraising goals throughout 2007 and 2008.
- Managed the recruitment, development, and day-to-day operations of the Obama campaign's national Asian American Finance Committee; planned and executed a fundraising program that generated significant contributions from 1,500 donors during the general election; coordinated, with the APIA Vote

staff, political and grassroots events that generated positive coverage throughout the APIA press.

- Briefed and staffed President Barack Obama, First Lady Michelle Obama, Vice President Joe Biden, and campaign surrogates including President Bill Clinton, DNC Chairman Howard Dean, Warren Buffett, actor Kal Penn, musician Yo-Yo Ma, and senior campaign staff and policy advisers.
- Supervised a Deputy Finance Director, Staff Assistant, and Intern team.

Progressive Majority
Development Assistant *May 2005 – March 2006*

- Researched, wrote, and produced with the Development Director a proposal that generated multi-year, multi-million-dollar support from the Democracy Alliance.
- Conducted extensive donor research to identify prospective donors and analyze giving capacity; developed a working knowledge of major donors and major donor networks.

OTHER EXPERIENCE

Institute for Politics, Democracy, and the Internet
Research Assistant *August – December 2004*

Stanford University Residential Education
Resident Assistant *August 2002 – June 2004*

U.S. Department of Justice (Terrorism & Violent Crime Section)
Stanford in Government Fellow *June – August 2002*

EDUCATION

The George Washington University
M.A., Political Management (Expected 2009)
Coursework included strategy and message development, speech writing, grassroots politics, campaign advertising, and online political strategy.

Stanford University
B.A., Science, Technology, and Society with Minor in History (2004)
Coursework included American political history, technology and international security, political communication, ethics and technology, ethics and public policy, and classical history.

MEMBERSHIPS & AFFILIATIONS

- Finance Chair of *Homespun: Made in the U.S.A.*, a grassroots initiative to establish a permanent Indian-American presence at the Smithsonian Institution.
- Board Member of New Leaders Council of Washington D.C., a non-profit organization that provides progressive political education, training, and networking opportunities for young professionals and community leaders.
- Participant in Truman National Security Project's Executive Agency Training Program (February – May 2009), an interagency series of seminars and events designed to provide political appointees with broad exposure to the national security system and practical skills required to be effective in the executive branch.

References available upon request.

Alston Bridgers Ramsay

(b)(6) [redacted]

Experience

Senior Speechwriter to Secretary of Defense Robert M. Gates *2008–Present*

Department of Defense, Washington, D.C.

- Led speechwriting office and managed assignments in absence of chief speechwriter.
- Authored numerous keynote addresses that received praise from national and international press, senior Department of Defense officials, and congressional leaders of both parties. Speech topics include: unifying U.S. military and non-military power to address 21st-century national-security challenges, achieving victory in the War on Terror; balancing foreign policy between realism and idealism, the importance of the Afghanistan mission to Europe and NATO, and the role of nuclear weapons in the U.S. defense posture.
- Developed and authored key Department of Defense statements in crisis situations under heavy press scrutiny, including Iraq and Afghanistan Senate and House testimonies, Iraq "surge" and drawdown messages, response to Iran regarding U.S. national intelligence assessment, termination of Air Force secretary and chief of staff, statement on Afghan civilian casualties caused by U.S. air strikes, and the need for defense acquisition reform.
- Traveled abroad with United States delegations and coordinated closely with secretary of defense and senior defense officials to further the interests of the U.S. government through press statements and speeches.
- Coordinated with other cabinet agencies and the national-security councils of the Bush and Obama administrations to ensure remarks and testimony accurately reflected administration positions.
- Analyzed wide range of media coverage to advise chief speechwriter and Pentagon press secretary on ways to advance the goals of the secretary of defense through public and non-public speaking events.

Associate Editor *2005–2006*

National Review magazine, New York, N.Y.

- Authored and edited signed articles and unsigned editorials for print magazine and website on various topics ranging from the political implications of the Hawaiian independence movement to the Kentucky Derby.
- Research assistant to William F. Buckley Jr. for book compiling his forty-year-long *Notes and Asides* column.

Editor in Chief *2003–2004*

The Dartmouth Review, Hanover, N.H.

- Led nationally prominent independent conservative campus journal through period of revitalization by expanding staff from ten to thirty students and raising more than $1,5,000 for operating expenses and major debt reduction.

U.S. Senate Intern *Summer 2003*

Office of Elizabeth Dole, Washington, D.C.

- Wrote policy brief, assisted constituent services, compiled all speeches from Senate campaign.

U.S. Senate Campaign Communications Intern *Fall 2002*

Elizabeth Dole for U.S. Senate, Salisbury, N.C.

- Directed issues hotline, the principal point of contact between the campaign and the public; explained policy positions to thousands of voters, participated in rapid-response team.

Education

Dartmouth College: Graduated Summa cum Laude. *2000–2004*

- B.A. in American Government. 3.87 GPA in major; 3.84 GPA overall, inducted into Phi Beta Kappa society.
- Selected to participate in the Collegiate Network's foreign correspondent course in Prague, Czech Republic.
- Placed third in Benjamin F. Barge campus-wide persuasive-speaking contest.

Groton School: Graduated Summa cum Laude. *1995–1999*

- Elected class secretary, 2004–present.

Other Qualifications, Skills, and Interests

- U.S. Department of Defense security clearance, Top Secret.
- Computer: Microsoft Word & Excel, Final Cut Pro, Adobe PhotoShop and InDesign, Quark.
- (b)(6) [redacted]
- Television appearances: Nightline, "Making a List"; HBO documentary "Battle for Tobacco Road."

JONATHAN REIBER

(b)(6) [redacted]

SUMMARY OF EXPERTISE

- Over five years experience in security and policy analysis, including with the UN Peacekeeping Mission in Sudan.
- Specialization in foreign and security policy: South Asian, African, and Islamic affairs; counterinsurgency; counterterrorism.
- Excellent writing, editorial, public speaking and management skills.
- Language skills. (b)(6) [redacted]

EXPERIENCE

BARACK OBAMA'S PRESIDENTIAL CAMPAIGN — **WASHINGTON D.C.**

Assistant to Richard Danzig, Senior Advisor to Barack Obama — **February 2008 to December 2008**

- *Full time volunteer.* Provided policy and staff support to former-Secretary of the Navy, covering U.S. foreign and defense policy; South Asian, Middle Eastern, European, and Islamic affairs; Pakistan's security sector; counter-terrorism, counterinsurgency; defense procurement and defense priorities for the next administration.
- Prepared analytical memos, talking points, background memos, media summaries, and larger analytical reports.
- Staffed Secretary Danzig at briefings, campaign events, meetings, conferences, and at the Democratic Convention.

Field Associate, Primary and General Elections — **January, February, October and November 2008**

- *Full-time volunteer, Massachusetts Field Associate, Massachusetts Campaign Headquarters:* Coordinated town-captains in over forty Massachusetts towns and cities for the February 5th Primary Election.
- *Full-time volunteer, Virginia Field Associate, Norfolk North Field Office:* Recruited and coordinated a national security/military affairs volunteer cohort for the last two weeks of the General Election in Virginia
- *New Hampshire Full-time Volunteer, Bedford, Dover, and Manchester Staging Locations and Campaign Offices:* Canvassed and organized volunteers for the last two weeks of the New Hampshire Primary.

ERGO *a geopolitical intelligence and consulting firm, specializing in emerging and frontier markets* — **WASHINGTON, D.C.**

Research Manager (consulting) — **August 2007 to present**

- Lead research in geopolitical intelligence and political risk, covering Pakistan, North Africa, and The Middle East.
- Responsibilities include in-country source recruitment and relationship development; research, analysis, writing; management of on-the-ground research partners; production of documents between 200 and 500 pages; client outreach.
- Project leader on political stability and future scenarios in Pakistan; the future of the Pakistan Army; social and political trends in Iraq, Egypt, Algeria and Sudan; ethnic and tribal groups of Iran; due diligence of business leaders in Syria; economic and regulatory analysis in Turkey; port security and port development in Nigeria; maritime security barriers.

UNITED NATIONS PEACEKEEPING MISSION IN SUDAN — **KHARTOUM, JUBA, EL-FASHER; SUDAN**

Policy Planning Advisor, Departments of Civil and Political Affairs — **May 2006 to August 2006**

- Drafted and coordinated policy programs for the Darfur-Darfur Dialogue/negotiations in the Darfur region of Sudan. Conceived early warning systems in Southern Sudan and UN public diplomacy towards Islamist groups in Sudan.
- Conducted interviews regarding Sudanese-based Islamist movements and their narratives of jihad, resistance, and cooperation with the West (including extensive interviews with Hassan al-Turabi and Sadiq al-Mahdi).

THE FLETCHER FORUM OF WORLD AFFAIRS — **MEDFORD, MA**

Editor-in-Chief — **May 2006 to May 2007**

- Oversaw all aspects of Fletcher's journal of international affairs, including article commissioning and article development, staff development, journal production and printing, and business development. Managed editorial and marketing staff of twenty-four. Commissioned and edited articles by leading thinkers and actors in international affairs

HARVARD UNIVERSITY: JOHN F. KENNEDY SCHOOL OF GOVERNMENT — **CAMBRIDGE, MA**

Assistant to Professor Graham Allison, *Central Challenges of U.S. Foreign Policy* — **December 2006 to May 2007**

- Worked closely with a United States policymaker and professor of foreign and defense policy to formulate case studies, readings and teaching tools for a leading foreign policy course at the Kennedy School of Government.
- Drafted in-depth policy case studies on United States foreign policy in Sudan and energy security and climate change. Graded student memos and presentations and tutored students' in policy writing.

THOMAS J. WATSON FELLOW — **SOUTH AFRICA, MOZAMBIQUE, INDIA, ITALY, TURKEY, CYPRUS**

Project Title: Religious Identity and Political Violence — **July 2001 to August 2002**

- Embarked on a yearlong multinational study of religion and conflict in the post-9.11 world in India, South Africa, Mozambique, Italy, Turkey and Cyprus.
- Conducted over two hundred interviews regarding political violence, identity, economic development and conflict

INSTITUTE FOR GLOBAL MARITIME STUDIES — **GLOUCESTER, MA**

Senior Fellow — **January 2008 to present**

- Fellowship in Indian Ocean affairs, international security, and climate change.

TRUMAN NATIONAL SECURITY PROJECT — **WASHINGTON, D.C.**

Truman National Security Fellow — **December 2008 to present**

- Fellowship in security affairs and public policy.

SEABURY BOOKS/CHURCH PUBLISHING INC. — **LONDON, UK**

London Editor — **October 2003 to May 2005**

- Initiated and managed the company's London office, responsible for all publishing efforts in Europe.
- Commissioned and published books on political and social identity, economic development and just war theory.
- Acquired books for co-publication, liaised with European publishers and conducted market research.

EPISCOPAL DIOCESE OF MASSACHUSETTS — **BOSTON, MA**

Assistant for International Affairs, Episcopal Bishop of Massachusetts — **October 2002 to September 2003**

Policy Associate, Episcopal City Mission (ECM)

- Drafted speeches, talking points, op-eds, press releases; organized events relating to Iraq, Israel, Palestine, and Africa.
- Served as press officer and policy advisor for a fact-finding mission to Israel and Palestine.
- Coordinated the Diocese of Massachusetts' efforts regarding affordable housing and homelessness.

INTERNATIONAL CENTER FOR RELIGION AND DIPLOMACY — **WASHINGTON, D.C.**

Ronald H. Brown Fellow — **May 2000 to August 2000**

- Lead policy researcher on self-determination movements in the Sudan and the Sudanese civil war in the South, Egyptian and Sudanese constitutional development, international law, and *Shari'a* (Islamic law).
- Conceived, designed and organized an international panel on religion and conflict that was held at the State of the World Forum in 2000.

EDUCATION

M.A.L.D., THE FLETCHER SCHOOL OF LAW AND DIPLOMACY — **MEDFORD, MA**

Sherry Mueller Scholar in Educational and Cultural Diplomacy — **2005 to 2007**

- Field specializations: International Security Studies and U.S. Foreign Policy (in South Asia and the Islamic World).
- Relevant course work in: foreign and defense policy planning, South Asian, Central Asian, and Middle Eastern history; terrorism, counter-terrorism and counterinsurgency operations; international law and organizations, international economics and international business; international development; oceanic history and maritime affairs.
- Master's Thesis: *The Crescent and the Crown: Muslim Extremism in the United Kingdom.* Thesis explored the role of South Asian Muslim diaspora communities in fostering extremism in the United Kingdom and the relative successes and failures of British counter-extremism policies.

A.B., MIDDLEBURY COLLEGE — **MIDDLEBURY, VT**

Major in Religious Studies, *College Scholar, Deans List, Departmental Honors, cum laude* — **1997 to 2001**

- Honors Thesis: The Public Politics of Dorothy Day and Thomas Merton, 1939-1963.
- Head Coordinator, "One More Step" Mentor Program, *Foundation for Excellent Schools* (Cornwall, VT). Managed mentor programming at five Vermont and New York schools.
- Director, Middlebury College Peace Symposium.

RELEVANT CONFERENCES

CSIS/NDU Conference: Afghanistan and Pakistan on the Brink **2008**
Invited Participant

Aspen Strategy Group: U.S.-India Strategic Dialogue **2008**
Invited Observer

REFERENCES

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ADDITIONAL INFORMATION

Computer skills: MS Word (2003-2007), MS Excel (2003-2007), MS PowerPoint (2003-2007).

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Ashley R. Richardson

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Experience

U.S. Department of Defense — **Washington, DC**

Confidential Assistant, International Security Affairs, October 2006-Present

- Presidential Appointment
- Acted as personal and confidential assistant to the Assistant Secretary of Defense
- Managed coordination and logistics for the daily schedule of the Assistant Secretary
- Assisted with front office duties, answered phones, and greeted guests
- Coordinated briefing materials with programs and advisors for the Office of the Secretary
- Assisted in planning events and scheduling travel for the Assistant Secretary

Cookerly Public Relations — **Atlanta, GA**

Office Assistant, August 2006-September, 2006

- Managed front office duties, answered phones
- Assisted Senior Vice President with account work for major clients
- Assisted with special projects related to various client accounts

U.S. Department of Energy — **Washington, DC**

Scheduler to the Secretary of Energy, April 2005-April, 2006

- Presidential Appointment
- Managed coordination and logistics for the daily schedule of the Secretary
- Assisted in managing the Secretary's scheduling request process
- Acted as Secretary's executive assistant in his/her absence
- Coordinated briefing materials with programs and advisors for the Office of the Secretary that impacts the schedule for the Secretary
- Coordinated and held scheduling meetings with the Secretary and Chief of Staff in Director's absence
- Assisted in planning and advancing events for the Secretary

55th Presidential Inaugural Committee — **Washington, DC**

Caging and Lockbox, Treasury Department, December 2004-January 2005

- Directed research at National Archives of past Inaugural Ceremonies
- Processed all monetary funds and contributions for Inaugural Ceremonies

Republican Party of Florida — **Clearwater, FL**

Field Director, Pinellas and Pasco Counties, May-November 2004

- Directed Victory 2004 campaign activities in two of the top swing counties in the United States consisting of more than 10,000 volunteers
- Organized GOTV activities for six offices, including phone banking, precinct walking, volunteer recruitment, social conservative and church coordination, voter registration, absentee ballot coordination, and transportation to early voting and polling locations.
- Implemented the 72 Hour Program in Pinellas and Pasco Counties of Florida, a program designed to significantly increase voter turnout through GOTV activities
- Coordinated campaign events with the President and national surrogates such as Vice President Cheney, First Lady Laura Bush, Rudy Guiliani, Ken Mehlman, and Ralph Reed

Lamar Alexander for Senate — **Nashville, TN**

Intern, Finance Office, August-November 2002

- Assisted finance office with campaign fundraiser events with the President, Vice President, and former President George Bush
- Coordinated for mailings, phone banks, and volunteer activities

Bob Barr for Congress **Woodstock, GA**

Phone Bank Coordinator, May-August 2002

- Assisted with campaign and fundraising events with national surrogates and local officials
- Directed large phone banking operation and ran volunteer office
- Recruited and coordinated volunteers in aggressive grassroots goals

The White House **Washington, DC**

Intern, First Lady Laura Bush's Projects Office, January-May 2002

- Assisted Mrs. Bush's staff with planning events such as teacher conferences and author symposiums
- Handled correspondence concerning Mrs. Bush's education initiatives
- Assembled briefing information for Mrs. Bush and staff for trips abroad

Education

Belmont University **Nashville, TN**

Bachelor of Arts in Political Science, Minor in Broadcasting, Received May 2004

- 3.26 GPA, Dean's List 2002-2003
- Kings College, London, England - Study Abroad Program, Summer, 2003

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Publication

- *"Gubernatorial Agenda Setting in the American South"* The Fourteenth Annual Belmont Undergraduate Research Symposium, Journal of Proceedings, Volume XII, 2004

Volunteer Experience

- Belmont University Collegiate Republicans, Campaign Director, 2002-2004
- Organized rallies for College Republicans to support troops in Iraq
- Volunteer at Tennessee Republican Party for 2002 Republican candidates
- Volunteer at The Extension, Drug and Alcohol Rehabilitation Center, 2002-2003
- Four Missionary Trips to Guerro Mexico, and Montego Bay, Jamaica

(b)(6) [redacted]

JUSTO ROBLES III

My experience is rooted on working with communities to conceive and execute solutions through political means. Through my work with labor unions such as the California Teachers Association; community organizations such as National Council of La Raza; and prominent religious and political leaders (both Democrats and Republicans), I have learned that we all share a common interest to better understand how to reconcile and solve the challenges of providing world class education, adequate health care, and a strong national security. My education and experience have honed my capacity to analyze problems, draft arguments, and efficiently present ways to approach situations in different settings. (b)(6) [redacted] with a serious interest in learning through and from different communities and cultures.

B.A. in International Relations and Political Science
(Double Major with emphasis: International Law and American Public Policy)
San Francisco State University, San Francisco, CA (2005)

Department of Homeland Security: ***Correspondence Analyst (Political Appointment)*** **April, 2009 – Present**

Coordinate communication between Secretary Napolitano and other government entities. Duties include drafting, editing, and coordinating responses between Departments on behalf of the Secretary. I also assisted the White House Liaison in researching, vetting, and advising the development of the Homeland Security Advisory Committee

Senator Michael Bennet (D-CO) National Finance Committee: ***Fundraising Associate*** **March, 2009**

Assist the fundraising team to schedule and coordinate call time with Senator Bennet and donors. Maintained the fundraising database of donors. Duties included preparing fundraising briefs for the Senator and maintaining relationships between the campaign and community leaders.

Presidential Inaugural Committee: ***Political Assistant*** **December, 2008 – January, 2009**

Assist the political department in maintaining relations with elected officials and prominent supporters on behalf of the Presidential Inaugural Committee. As Political Assistant I prepared and conducted briefs for principals and coordinated multiple activities.

Obama for America, General Election: ***Colorado Deputy Political Director*** **June, 2008 – November, 2008**

I was given wide latitude to take initiative and entrusted to make important decisions. In my capacity as Deputy Political Director I managed the campaign relationships with elected officials and prominent campaign supporters. Responsibilities included: preparing political briefs, staffing elected officials and prominent state and national leaders, and facilitating surrogate requests from the communications, field, policy and constituency teams. In addition I established effective systems for monitoring the public activities of opponents, coordinated information flow, and prepared reports which contained analysis, internal polling, and recommendations that were timely and useful to the overall campaign.

The Strategy Group / Norma Torres for Assembly, District 61, CA: ***Campaign Manager*** **March, 2008 – June, 2008**

Managed paid and volunteer staff in a successful primary campaign. Responsibilities included: political outreach, field operations, fundraising coordination, and scheduling. The campaign that I managed resulted in a twenty-point margin of victory, in a field of four candidates. The campaign required managing the staff, the candidate, and her family to assure discipline in message and action.

Obama for America, Primaries: **March, 2007 – March, 2008**

Regional Political Director: El Paso, TX

Secure endorsements and maintain the relationship between the campaign and elected officials and super-delegates in the El Paso region of Texas. Also staff, brief, and prepare surrogate events in the region.

Director: Nevada Youth Vote

Develop and implement the youth vote and Latino outreach plan for turning out youth voters. This required the identification, training and management of a constantly changing cadre of volunteers.

Latino Outreach: New Mexico

Organize field operations in the Latino and union delegate-heavy southern region of New Mexico.

Deputy Field Director: Chicago

Mobilize and organize support behind Senator Obama by developing a network of volunteers in Chicago to provide local and nationwide support to the campaign. This required, in part, coordination of the Sister City Program that linked Obama supporters in Illinois with those in Iowa. I also coordinated Camp Obama which trained volunteers to be more effective in Chicago and in the four early-primary states. Developed a grassroots network of Latino supporters in Chicago with connections nation-wide to support activities in Latino-dense states.

Office of the Mayor: San Francisco: ***Assistant to the Liaison to the Asian-American Community and Latino Community***
2004 – 2005

My responsibility was to strengthen the connection between the Mayor's Office and the Chinese-American community. This included presentations and meetings with the press, organizations and other political offices in city hall.

Gavin Newsom For Mayor Campaign
2003 – 2004

Managed volunteers and voters in a predominantly Latino district of San Francisco. Organized meetings with leaders of Latino organizations in order to coordinate the strategy for mobilizing voters. Worked to include minority organizations

Sergio G. Rodriguera Jr.

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EXPERIENCE

Department of Defense — Arlington, VA

Special Assistant for Intelligence & Networks Information, Schedule C Appointee — Apr 2007 – Present

Office of Legislative Affairs

- Assists and analyzes Intelligence and Networks Information portfolio on behalf of the Secretary of Defense for the legislative team. Acts as liaison between Under Secretary for Intelligence and Chief Information Officer, along with staff, to brief Congressional members, prepare testimony and interpret legislative language. **Top Secret/SCI/TK/G/H clearance**

United States Navy — Iraq/Djibouti

Intelligence Officer (Reservist), Lieutenant Commander — Jul 2006 – Jan 2007

- Served as an advisor on intelligence matters for civil military affairs unit as a Reservist to support reconstruction efforts overseas. Activated to support Operation Enduring Freedom with Naval Expeditionary Combat Command. **Top Secret/SCI clearance**

Department of the Treasury — Washington, DC

Special Advisor to Under Secretary for Terrorism & Financial Intelligence, Schedule C Appointee — Jan 2005 - Jul 2006

- Analyzed and briefed the Under Secretary on intelligence and counter terrorism efforts. Acted as liaison to bureau directors and assisted in Bank Secrecy Act, PATRIOT ACT, financial crimes, and enforcement matters.
- Coordinated congressional testimony and speeches for Under Secretary. Drafted briefs related to terrorism, narcotics trafficking, money laundering and other crimes for inter-agency meetings. Worked on policy initiatives regarding North Korea, Cuba sanctions, intellectual property theft, charitable sector outreach, and financial services sector outreach. **Top Secret/SCI clearance**

Bush Cheney 2004, Inc. — Arlington, VA

Deputy Hispanic Outreach Director, Southwest Coalition Coordinator — Oct 2003 - Dec 2004

- Coordinated efforts at national and state level to maximize support from Hispanic organizations and individuals.
- Organized total of 52 coalitions for the purposes of teambuilding, planning events and coordinating media in six states including Arizona, California, Colorado, Hawaii, New Mexico and Texas

The White House — Washington, DC

Military Aide, White House Military Office — May 2003 – Sep 2003

- Assisted military operations and social events supporting the Executive Office of the President

United States Navy — Washington, DC

Legislative Coordinator, Office of the Assistant Secretary of the Navy — Oct 2001 - May 2003

- Prepared and interpreted budgetary and fiscal legislation proposals for the Senate and House Armed Service Committees

Naval Supply Officer, Public Affairs Officer, USS CURTS (FFG 38) — San Diego, CA

- Operationally deployed to assist in Counter-Drug operations and enforcement of oil sanctions in the Middle East. Also, part of task force sent to South East Asia for counter-terrorism exercises — Jun 1998 - Oct 2001

United States House of Representatives — Washington, DC

Intern, Congressman Christopher Cox (R-CA) — Dec 1997 - Jun 1998

- Assisted in drafting National Security and military concerns for Select Committee on Intelligence

EDUCATION

University of California at Santa Barbara — Santa Barbara, CA

Bachelor of Arts, Political Science — Jun 1997

ADDITIONAL ITEMS

- (b)(6)
- National Rifle Association, Reserve Officers Association (Life Member), University of California Alumni Board member

CAROLINE E. ROSS

(b)(6) [redacted]

EDUCATION

Vanderbilt University
Bachelor of Science cum laude, graduated May 2005
Human & Organizational Development major, Art History minor
GPA: Major 3.75/4.0, Minor 3.75/4.0, Overall 3.43/4.0

Vanderbilt Academic Program in Florence, Italy
University of Florence, August 2003-December 2003
Intensive abroad program studying Art History and Italian language while residing with Italian roommates

PROFESSIONAL EXPERIENCE

Presidential Appointee, White House Liaison Office, Pentagon – *Confidential Assistant*, Nov. 2005-Present
Manage and coordinate official senior level appointments and requests for the Director of White House Liaison to the Secretary of Defense. Oversee daily operational tasks to help hire and transition fellow Political Appointees in DoD. TS clearance
The Strategic Alliance – *Assistant*, July 2005-October 2005
Assisted CEO by arranging private meetings for the former US Ambassador to Saudi Arabia with local business leaders to discuss possible economic development in Saudi Arabia
McNeely Pigott & Fox Public Relations Firm- *Intern*, September 2004-December 2004
Responsible for client-based tasks and projects including: drafting press releases, Access data entry, client/task research, event planning, and overall comprehension of media relations.
Nantucket Island Resorts- *Reservation Agent*, May 2003-August 2003
Scheduled reservations for resort guests and maintained effective communication skills in a fast pace work environment. Participated in company's annual organizational training seminar

POLITICAL EXPERIENCE

Bush Cheney 2004 Presidential Campaign Headquarters- *Communications Intern*, May 2004-August 2004
Accountable for daily national news clippings regarding the Presidential campaign and executing staff requests in the Communications department. Organized documents and releases for National Communications Director and operated constant incoming phone bank in a high stress environment.
Kansas Governor Bill Graves, Campaigns and Elections, *Grassroots Volunteer*, 1994 & 1998

HONORS

Vanderbilt University Dean's List, Spring 2003, Fall 2003, Spring 2004, Fall 2004, Spring 2005
National Dean's List Honoree, Fall 2004
National Honors Society, 1999-2001
Notre Dame de Sion Leadership Scholarship, 1997-2001

ACTIVITIES

Ewing Marion Kaufman Youth Advisory- *Board Member*
One of twenty high school students selected to evaluate proposals regarding funds to develop community service projects and service awareness in Kansas City. This commitment included board-funded service site inspections and weekly grant hearings.
Kappa Kappa Gamma Sorority- *Event Chair*
Organized negotiations and supervision for sorority social events while drafting contracts with local venues and entertainment, managed social event budget for each semester, delegated responsibilities and supervised over social committee.
InterHall Campus Residence Representative- *Representative*
Freshman class representative regarding housing and/or residential concerns and activities.
Community Service –Completed well over 1,000 hours of service in many facets of my home community in Kansas City, MO, as well as over 200 hours of service through Vanderbilt University

INTERESTS, SKILLS

Communications: Strong communication skills with individuals for personal, social, and professional interests
Computer skills: Microsoft Word, Power Point, Excel, Access

VICTOR ALEXANDER DAVID ROSTOW

(b)(6) [redacted]

Effective and experienced senior program manager, with a twenty-five-year success record in international and domestic policy administration, domestic and international law and negotiations and operations management, crisis supervision, public, corporate and congressional relations, strategic planning, direction of complex, executive-level, long-term projects.

PERSONAL PROFILE

- ***Effective team leader/team builder*** who uses training, individual empowerment and skilled, intuitive supervision to build group cohesion and achieve maximum results.

- ***Skilled communicator/dynamic writer*** with unique abilities to draft targeted responses to, and frame cogent explanations of complex positions; recognized skill at achieving consensus among divergent parties; gifted speaker/teacher to widely diverse audiences.

- ***Experienced international negotiator/diplomat*** with exceptional understanding of multi-cultural motivations and extensive experience drafting bilateral and multilateral agreements with the Russians, Japanese and Europeans. Senior Executive Service 1987-1994.

- ***Respected attorney/counselor/litigator*** who has initiated and directed international negotiations, complex litigation and interagency programs for the Departments of Justice and Defense; successful law practice representing corporate and institutional clients.

SELECTED ACCOMPLISHMENTS

APPOINTED twice and by two different Administrations to be Deputy Assistant Secretary of Defense (acting); managed overall operations, liaison with other federal agencies, Congress and foreign governments; supervised policy analysts and negotiators; responsible for development and implementation of all conventional arms control negotiations, arms transfer policies, European security, peacekeeping and laws of war.

MANAGED from conception to final signature (3 1/2 years later) negotiation of a highly technical international agreement (Open Skies Treaty), including development and drafting of the initial proposal, supervision of departmental negotiators and technical staff and personal handling of critical "end-game" discussions with the Russian Ambassador.

DIRECTED an instrumental change in hiring practices that significantly increased the number of women and minorities in both staff and supervisory positions; with limited resources, built a team that effectively represented departmental and U.S. government interests in up to 10 security-related international negotiations and forums.

NEGOTIATED with the United Kingdom and the Federal Republic of Germany a "common view" of operational law of war principles, which greatly facilitated multinational discussions during the Gulf War.

RECRUITED from the Department of Justice to the Department of Defense to direct a task force that successfully altered U.S. government policy and subsequently allied governments' policies with respect to a treaty that negatively impacts U.S. military operations.

SELECTED to become the Immigration and Naturalization Service's first Director of Litigation; reorganized numerous INS operating procedures; managed all litigation against INS involving

policy issues; implemented a "no settlement" policy, which significantly decreased nuisance litigation and improved the Service's win/loss record.

DEVELOPED and TAUGHT a course on Fourth Amendment law for Immigration Officers, emphasizing operational applications, that reduced litigation for violation of individual rights.

DRAFTED for DynCorp's National Security Programs division a proposal to alter a key military policy respecting the implementation of the Chemical Weapons Convention.

COORDINATED team that drafted and initiated implementation of Patent and Trademark Office's Asset Management Program.

CO-AUTHORED arms control critique of Dayton Peace Accords for the Department of Defense.

PROFESSIONAL EXPERIENCE (Management, Legal, Corporate)

February 2003 to Present: Office of the Under Secretary of Defense for Policy.

1994 to February 2003: Independent Consultant for United Negro College Fund, Institute for International Public Policy; Synergy, Defense Regional Security Study; US Patent & Trademark Office; Grammarians, Inc.

1989-1990 and 1992-1993 Office of Under Secretary of Defense for Policy, Deputy Assistant Secretary of Defense (Acting), Conventional Forces and Arms Control Policy.

- Provided overall policy direction and management for group charged with developing defense policy in all conventional (non-nuclear) arms control negotiations. Responsible for development, coordination and implementation of negotiations policy for the Chemical Weapons Convention, Open Skies Treaty, Conventional Forces Europe Treaty, and on-going bilateral and multilateral negotiations on chemical and biological weapons, arms transfer policies, European security, peacekeeping and law of war. Senior Executive Service. SES 2

1987-1994 Office of the Assistant Secretary of Defense for International Security Policy, Principal Director & Counselor, Conventional Forces & Arms Control Policy.

- Day-to-day management and policy oversight for chemical weapons and conventional forces negotiators, law of armed conflict and humanitarian law policy development. Responsible for supervising multilateral arms control negotiations and treaty compliance matters, providing policy direction and legal counsel to directors and professional staff on CW and BW policy, conventional forces arms control, Middle East arms control, European security. Conference on Disarmament, United Nations and Red Cross law of war negotiations. Senior Executive Service. SES

1985-1993 Office of the Assistant Secretary of Defense, International Security Policy, Counselor to the Deputy Assistant Secretary of Defense, Negotiations Policy; Director, Long Range Policy. GS 15, SES 1

- Responsible for supervision of staff coordination of legal issues for arms control negotiations and treaty compliance matters, providing policy direction to senior executives on humanitarian law and law of war issues, east-west relations, civil nuclear policy, IAEA, UNHCR, ICRC matters, Title VIII funding for Soviet-East European studies, US Institute of Peace. Senior Executive Service.

1982-1985 Department of Justice, Immigration & Naturalization Service, Associate General Counsel, Director of Litigation.

• Management of complex civil and criminal litigation involving INS policy, detention, Fourth Amendment, sensitive prosecutions. Responsible for counseling operational divisions of INS, advising and assisting DOJ and US Attorneys in conduct of INS litigation, liaison with DOJ Civil and Criminal Divisions, legal advisor to INS undercover operations committee. GS 15

1981-1982 Department of the Navy, Attorney Advisor, Board for Correction of Naval Records. GS 13

• Preparation and argument of contested performance appeal cases; drafting of findings of fact, recommendations and Board Opinions.

1977-1981 Fried, Frank, Harris, Shriver & Kampelman, Senior Associate, Immigration & Citizenship.

• Practice areas included representation of Native American tribes and immigration and citizenship matters. Other work included federal agency/congressional administrative and legislative practice and general corporate matters. Cofounder/Counsel to Iranian Jews of America.

1971-1973 TelePrompTer Corporation, Regional Public Relations Manager.

1969-1971 General Instrument Corporation, technical writer.

EDUCATION

J.D., 1977 Faculty of Law and Jurisprudence, SUNY Buffalo. Constitutional & International law.
B.F.A., 1969 New York University, School of the Arts. Acting and Voice.
E.E.O. Manager Course, 1982 Department of the Navy.

AWARDS

Selected as Navy Equal Employment Opportunity Counselor, 1982
INS Commissioner's Special Commendation Award, 1984
INS Enforcement Division Award, 1985
Secretary of Defense Medal for Distinguished Service, 1989
Secretary of Defense Medal for Meritorious Service, 1992

PUBLICATIONS

Chemical Weapons: Tears or Biers?, The Washington Times, 18 July 1994
Pacific Frontier Potential?, The Washington Times, 6 September 1994
Arms Control Aspects of the Dayton Peace Accords, 1997
Asset Management Manual, US Patent & Trademark Office, 1998

JOSHUA S. ROTHSTEIN

(b)(6) (b)(6)

LEGAL EXPERIENCE

PAUL, WEISS, RIFKIND, WHARTON & GARRISON LLP, New York, NY
Associate September 2006 – September 2007, September 2008 – Present
Summer Associate May 2005 – August 2005
Researched and drafted several motions for summary judgment. Researched and drafted a motion in opposition to class certification. Assisted in the depositions of class action plaintiffs. Drafted interrogatories. Conducted witness interviews in connection with an internal investigation. Prepared witnesses for deposition testimony. Researched and drafted memoranda on international and electronic discovery.

HONORABLE JOSEPH F. BIANCO, UNITED STATES DISTRICT JUDGE FOR THE EASTERN DISTRICT OF NEW YORK, Central Islip, NY
Law Clerk September 2007 – August 2008
Researched and drafted opinions on complex cases involving criminal law, civil rights, contracts, employment law torts, and intellectual property. Handled case management duties and coordinated conferences, hearings, and trials.

UNITED STATES DEPARTMENT OF JUSTICE – CRIMINAL DIVISION, Washington, DC
Legal Intern for Asset Forfeiture and Money Laundering Section May 2004 – August 2004
Researched and drafted advisory memoranda on the effect of Supreme Court cases on asset forfeiture. Researched and drafted a manual of key case citations and analysis.

POLITICAL EXPERIENCE

OBAMA FOR AMERICA
Volunteer February 2007 – September 2007; September 2008 – November 2008
Assisted Core Foreign Policy Team. Advised Jeh Johnson on foreign policy and international law issues. Drafted sections of debate preparation book. Assisted Samantha Power and Jeh Johnson in drafting memorandum on Guantanamo and detainee issues. Prepared Jeh Johnson for surrogate appearances. Co-founded New York chapter of Generation Obama. Raised funds on behalf of campaign. Organized and recruited young professionals in the New York area for fundraising and volunteer opportunities. Canvassed voters in West Philadelphia.

CONGRESSMAN STEVE ISRAEL, Washington, DC
Intern January 2001 - May 2001
Performed fact research in connection with draft legislation. Drafted press releases. Coordinated media and public relations events. Wrote letters in response to constituent concerns. Aided in the development of policy speeches before congressional committees.

EDUCATION

COLUMBIA LAW SCHOOL, New York, NY
J.D., May 2006
Honors: Harlan Fiske Stone Scholar
Activities: Columbia Journal of Transnational Law, Head Notes Editor

THE GEORGE WASHINGTON UNIVERSITY LAW SCHOOL, Washington, DC
August 2003 – May 2004
GPA: 3.69
Honors: George Washington Scholar (top 1% - 15% of class, as of Spring 2004)
Activities: Alternative Dispute Resolution Board, GW Client Counseling Competition – Finalist

THE GEORGE WASHINGTON UNIVERSITY, Washington, DC
B.A., *magna cum laude*, Political Communication, May 2003
Honors: The George Washington University Excellence in Student Life Award, Member of the University Honors Program

JOSHUA S. ROTHSTEIN

(b)(6) (b)(6)

EDUCATION

COLUMBIA UNIVERSITY SCHOOL OF LAW, New York, NY
J.D., May 2006
Honors: Harlan Fiske Stone Scholar
Activities: Columbia Journal of Transnational Law, Head Notes Editor

THE GEORGE WASHINGTON UNIVERSITY LAW SCHOOL, Washington, DC
August 2003 – May 2004
GPA: 3.59. George Washington Scholar (top 1% - 15% of class, as of Spring 2004)
Activities: Alternative Dispute Resolution Board. GW Client Counseling Competition – Finalist

THE GEORGE WASHINGTON UNIVERSITY, Washington, DC
B.A., *magna cum laude*, Political Communication, May 2001
Honors: The George Washington University Excellence in Student Life Award
Member of the University Honors Program.

WORK EXPERIENCE

PAUL, WEISS, RIFKIND, WHARTON & GARRISON LLP, New York, NY
Associate September 2008 – Present
September 2006 – September 2007
Summer Associate May 2005 – August 2005
Researched and drafted several motions for summary judgment. Researched and drafted a motion in opposition to class certification. Assisted in the depositions of class action plaintiffs. Drafted interrogatories. Conducted witness interviews in connection with an internal investigation. Prepared witnesses for deposition testimony. Researched and drafted memos on international and electronic discovery.

CHAMBERS OF THE HONORABLE JOSEPH BIANCO (EDNY), Central Islip, NY
Law Clerk September 2007 – August 2008
Researched and drafted opinions on complex cases involving criminal law, civil rights, contracts, employment law, torts, and intellectual property. Handled case management duties and coordinated conferences, hearings, and trials.

UNITED STATES DEPARTMENT OF JUSTICE – CRIMINAL DIVISION, Washington, DC
Legal Intern for Asset Forfeiture and Money Laundering Section May 2004 – August 2004
Researched and drafted advisory memos on the effect of recent Supreme Court cases on asset forfeiture. Researched and drafted an annotated manual with United States case citations and analysis for Asset Forfeiture Unit.

PEAK MANAGEMENT GROUP, Washington, DC
Intern November 2002 – August 2003
Researched potential clients. Developed presentations and proposals for prospective clients. Assisted in the creation of recording label, Isoh Entertainment, Inc. Clients included Steve Francis, Juan Dixon and Chris Wilcox.

COLONIAL INAUGURATION – THE GEORGE WASHINGTON UNIVERSITY, Washington, DC
Coordinator September 2001 – September 2002
Hired, trained and supervised 32 orientation leaders as well as over 20 support staff. Coordinated the registration of over 2,300 new students. Planned and implemented a two-and-a-half day orientation program for students and their families that won multiple national awards. Developed a comprehensive training schedule for the staff.

OFFICE OF CONGRESSMAN STEVE ISRAEL, Washington, DC
Intern January 2001 – May 2001
Researched information for drafting of legislation. Drafted press releases. Coordinated media and public relations events. Wrote letters in response to constituent concerns. Aided in the development of policy speeches before congressional committees.

William Rubens
(b)(6)

EXPERIENCE

Committee on Homeland Security, Minority Staff, U.S. House of Representatives, Washington, D.C.
Counsel to Ranking Member Peter T. King (R-NY) March 2006 – Present

- Assigned counsel on the Safe Port Act of 2006 P.L , Chemical Facility Anti-Terrorism Act of 2006, Rail and Public Transportation Security Act of 2007 and the DHS 2007 Authorization Act
- Drafted memoranda of law and advised Ranking Member on national security, judicial and criminal law issues
- Responsible for the preparation of committee hearings; drafting opening statements and briefing memos for the Ranking Member.
- Conducted a 3 month in-depth investigation into the increased criminal activity along our nation's Southwest border and its impact on homeland security, which culminated in a report entitled "A Line in the Sand: Confronting the Threat at the Southwest Border"
- Lead responsibility for whipping operations for 5 subcommittees and full Committee

United States Attorney's Office for the District of Columbia, Washington, D.C.
Special Assistant U.S. Attorney May 2005 – January 2006

- Prosecuted over 30 felony and misdemeanor bench and jury trials in the Superior Court of D.C.
- November 2005 Misdemeanor Assistant U.S. Attorney of the Month

United States Department of State, Bureau of Consular Affairs, Washington, D.C.
Presidential Management Fellow December 2004 – March 2006

- Researched and drafted litigation reports, proposed changes to U.S. Code and regulations under the Administrative Procedures Act
- Detailed to the District of Columbia United States Attorney's Office to gain trial experience

New York City Council, Office of the General Counsel, New York, NY
Legal Intern January – May 2004

Forchelli Curto Schwartz Mineo Carlino and Cohn, Mineola, NY
Summer Associate Summer 2003

Senator John McCain for President 2000, Lansing, MI
Mid-West Youth Coordinator August 1999 – March 2000

EDUCATION

Fordham University School of Law, New York, NY
Juris Doctor, 2004

- Recipient of Public Interest Fellowship
- Associate Editor, *Fordham Environmental Law Journal*

University of Michigan, Ann Arbor, MI
B.A. 2001, Political Science, concentration Middle Eastern Studies

- University Honors
- *Delta Chi* Fraternity

MISCELLENAOUS

- Admitted to practice in New York

(b)(6)

BENJAMIN G. RUNKLE

(b)(6) [redacted]

EDUCATION

Harvard University, Ph.D, Department of Government, June 2003

Dissertation: "Symptom or Disease? Arms Races and the Causes of War"

Advisors: Stephen P. Rosen, Stephen M. Walt, Alastair Iain Johnston

(b)(6) [redacted]

Fellowships:

September 2002 – June 2003, International Security Program, Belfer Center for Science and International Affairs;
September 2001 – August 2002, Bradley Fellow, John M. Olin Institute for Strategic Studies;
September 1998 – May 2000, Benjamin and Helen Buttenweiser Fellowship.

The Johns Hopkins University B.A., 1994 (with General and Departmental Honors) in International Studies

Honors: 1994 Robert W. Tucker Award for Best International Relations Senior Thesis, "Military Intervention in America's Post-Gulf War Foreign Policy," Phi Beta Kappa, Pi Sigma Alpha; Golden Key National Honor Society; Dean's List (five semesters).

EXPERIENCE

(b)(6) [redacted]

Department of Defense, May 2003 – Present, Action Officer, OSD/ISA/NESA-NG

- Served as analyst in office responsible for planning and coordinating DoD policy in post-conflict Iraq.
- Wrote memorandum and testimony for Secretary of Defense, Deputy Secretary of Defense, and Undersecretary of Defense for Policy.
- Assisted in development of DoD policy on Iraqi debt relief, Iraqi seized assets, and foreign direct investment in Iraq.

Harvard University, September 1998 – May 2003

- Student Chairperson, 2002 Harvard Colloquium on International Affairs, "Globalization After September 11th: Has Anything Changed?"

(b)(6) [redacted]

- Teaching Assistant, Professor Graham Allison and Ambassador Robert Blackwill, "Central Issues of American Foreign Policy," Spring 2001.
- Teaching Assistant, Professor Ernest May, "The Cold War," Fall 2000.
- Teaching Assistant, Ambassador Robert Blackwill, "Pursuing the National Interest," Fall 1999 and Fall 2000.
- Research Assistant for Professor Stanley Hoffman, Fall 1998 – Spring 1999

Congressional Budget Office, National Security Division, June 1999 – August 1999, Intern

(b)(6) [redacted]

- Wrote information paper on the origin and evolution of the "two major regional conflicts" strategy's role in U.S. force structure planning.
- Conducted directed research on the formation of U.S. national military strategy in the post-Cold War era.

Institute for Defense Analyses, June 1998 – September 1998, Research Assistant

(b)(6) [redacted]

- Developed analytic tools to compare Personnel Attrition Potentials for various weapons systems across different conflicts.
- Served as technical expert for project team seeking to improve the Department of Defense's modeling for modern combat simulations.

United States Army, July 1994 – May 1998

September 1996 – May 1998 Battery Executive Officer

(b)(6) [redacted]

Headquarters and Service Battery, 1/319th Airborne Field Artillery Regiment, 82nd Airborne, Ft. Bragg, NC

- Second in command of 160 paratroopers capable of no-notice deployment anywhere in the world within 18 hours.
- Responsible for maintenance and accountability of over $5 million of equipment and vehicles.

January 1995 – July 1996: Company Fire Support Officer / Platoon Fire Direction Officer

1/15th Field Artillery, Second Infantry Division, Camp Casey, Republic of Korea

- Responsible for planning and execution of indirect fire support for a forward deployed armor company.
- Supervised integration of Korean Augmentees to United States Army (KATUSAs) into all section training events.
- All-Army wrestling team; qualified for final Greco-Roman Olympic Trials.

PUBLICATIONS

- "The Battle of Jaffa, 1948: Urban Combat in the Israeli War of Independence," in John Antal and Brad Gericke, eds., *City Fights* (Presidio Press, 2003).
- "The ABM Treaty and Arms Race Myths," *The Washington Times*, December 21, 2001.
- "The Future of War and the Shaping of US Forces," *Harvard International Colloquium Paper* (May 2001).
- "Never At War: Why Democracies Do Not Fight One Another," (Book Review), *Harvard International Review*, Spring 1999.

CLEARANCE AND SKILLS

- (b)(6)
- (b)(6)
- Familiarity with Excel, Stata, and a variety of word processing software.

Maggie M. Sadowska

(b)(6) [redacted]

(b)(6) [redacted]

WORK EXPERIENCE

Office of the Secretary of Defense, European Policy, *Country Director* April '06 - Present

- Manage all aspects of U.S. defense and security policy in addition to bilateral political-military relations with Czech Republic, Hungary and Slovakia
- Lead bilateral initiatives and participate in negotiations to enable the United States to base a ballistic missile defense radar in the Czech Republic and interceptors in Poland
- Engage the Austrians, Germans, Hungarians, Poles, Portuguese, Slovaks and Slovenes to encourage greater involvement in Iraq, Afghanistan, NATO, and other issues important to the U.S. Government and Secretary of Defense
- Support and advise senior Defense Department officials in meetings with their Central European counterparts on how to further U.S. interests in Central Europe, including the preparation of background papers, talking points, and speeches
- Represent the Office of the Secretary of Defense in international, bilateral, inter-agency and departmental meetings to discuss, develop and implement U.S. government policy toward Central-Eastern European countries

Office of the Secretary of Defense, NATO Policy, *Defense Fellow-NATO Action Officer* Aug. '03 – April '06

- Served as principal staffer on U.S. policy concerning NATO's relations with Russia and Trafficking in Persons
- Coordinated with other agencies to guide policy on NATO's relations with Ukraine, Afghanistan, NATO Contact Countries, NATO Mediterranean Dialogue, the Istanbul Cooperation Initiative, and Partnership for Peace and Enlargement
- Prepared intervention themes, background materials, talking points and briefing books for the Secretary of Defense and other senior Defense officials for their meetings with NATO Defense Ministers and other international counterparts
- Drafted Congressional correspondence and prepared senior officials for Congressional hearings
- Planned, executed and evaluated the annual NATO Crisis Management Exercise

White House, Office of Presidential Personnel, *Intern* Jan. – May '03

- Assisted with identifying and recruiting Presidential Appointees for positions in the Departments of Defense, Veterans Affairs, Homeland Security, State, Energy, the Peace Corps and CIA
- Coordinated with the White House Offices of Political Affairs, Clearance Counsel and Liaisons at Government Agencies to research and review resumes and applications of candidates for positions within the National Security Portfolio

Embassy of Chile, Political Department, *Intern* Sept. - Dec. '02

- Translated documents essential for dignitary visits and other diplomatic matters
- Briefed Senior Embassy officials regarding legislative and executive policies on international trade in Spanish and English
- Compiled, interpreted and analyzed media materials regarding politics, international relations and the economy

Congressman Mark Foley's Office (R-FL), *Intern* June – Aug. '02

- Conducted legal research for the legislative initiatives to reduce crime against children and drug-related offenses
- Briefed senior staff on topics such as constituent services and campaign tactics
- Responded to constituents' concerns regarding foreign policy, defense, veterans affairs, immigration and trade issues

EDUCATION

University of Florida, Gainesville, Florida, B.A., Economics and Political Science Dec. '02

HONORS AND AWARDS

- *Kiwanis Club of West Palm Beach Scholarship* Recipient June '98 – May '02
  -- Awarded for Academic Excellence & Community Volunteerism
- *Florida Bright Futures Scholarship* Recipient June '98 – May '02
  -- Awarded for Academic Excellence (Top Rank: Full Tuition & Books)
- *American Red Cross of the National Capital Area Disaster Action Team Member of the Year* June '05
  -- Awarded for Outstanding Commitment and Dependability

LANGUAGES AND OTHER QUALIFICATIONS

- (b)(6) [redacted]
- (b)(6) [redacted]

06/26/06

DUANE A. SAND

(b)(6) [redacted]

EDUCATION

1985 - 1986 **United States Coast Guard Academy, New London, Connecticut**
- 44 of 247 (Electrical Engineering)

1986 - 1990 **United States Naval Academy, Annapolis, Maryland**
- Bachelor of Science in Computer Science. 397 of 1080
- Regimental Adjutant. Varsity Football and Rugby.

1990 - 1992 **Naval Nuclear Power School and Prototype, Orlando, Florida and Idaho Falls, Idaho**
- Intense two-year graduate level studies in mechanical engineering, electrical engineering and chemistry. Nuclear engineering, power plant design, operation and management. Graduated 2 of 25.

1992 - 1995 **Navy Nuclear Trained Officer/Nuclear Test Engineer, Kings Bay Submarine Base, Georgia**
- Operation of submarine engineering plant including heat exchanger, hydraulic plants, pneumatic systems, turbines, diesel engines, oil systems, pumps, valves, water chemistry control, and AC/DC power systems. Supervised both shutdown/maintenance and operational periods. OSHA certified Safety Officer/Inspector.

1994 **Certified Nuclear Engineer of Naval Reactors by Department of the Navy (DOE).**

1995 - 1997 **Graduate Degree, University of Central Florida, Orlando, Florida**
- Master of Science in Industrial Engineering and Management. 3.750 GPA
- Navy Command Managed Equal Opportunity/Drug and Alcohol Prevention

EXPERIENCE

Jan 2005-06 **(Recalled to active duty)** Serving in Iraq/Kuwait. Promoted to Commander, USN.

2004 ****CANDIDATE FOR UNITED STATES CONGRESS****
- 59% - 41%. Lost to 12-Year Incumbent. Raised $1.21 Million. www.duanesand.com

Project Manager for construction and owner of new 26-room Super-8 Motel, restaurant/bar/liquor store, and three 8-plex apartment buildings, ND and MN.

2001 – 2003 **NAVIGATION/OPERATIONS OFFICER AND NUCLEAR WEAPONS OFFICER, USS FLORIDA (SSBN 728). PENTAGON REQUIREMENTS OFFICER. (Recalled to active duty)**
- Assigned Pentagon OPNAV Staff for 11 months for budget/assessment of UAV's, NMCI & ISR.
- Supervised and trained 19-member team in safe operation of nuclear weapons delivery systems.
- (b)(6) [redacted]

2000 ****CANDIDATE FOR UNITED STATES SENATE, NORTH DAKOTA****
- 61% - 39%. Lost to 14-Year Incumbent. 2nd highest percentage of 13 Challengers in United States.

1997 - 1999 **Weapons Officer, USS ATLANTA, (SSN 712)**
- Led 33-member Combat Systems Department and all aspects of weapons readiness.
- Officer of the Deck during Covert Ops in **Bosnia** and SSW during Nuclear Reactor Defueling.

1995 - 1997 **Division Director of Electrical Engineering Department., Naval Nuclear Power School, Orlando, FL**
- Managed, supervised and trained over 800 technicians per year on electrical theory and nuclear reactor plant operation and maintenance. Top 50% of 24 lieutenants.
- Managed and trained 18 junior officer and senior enlisted instructors.

1993 - 1995 **Strategic Missile Officer/Nuclear Weapons Security Officer, USS WEST VIRGINIA (SSBN 736)**
- Responsible for maintenance and deployment capability of 24 ballistic missiles and their cargo during three strategic deterrent patrols in the Atlantic. Obtained DOD's highest security clearance.
- Led 35-member division. Ranked 1st of 11 Lieutenants/Junior Officer of Year.

1992 - 1993 **Damage Control Assistant/Safety and Electrical Officer, USS WEST VIRGINIA (SSBN 736)**
- Supervised startup, shutdown and operation for ALL ships systems aboard Trident Submarine.

1989 **Data Base Designer and Researcher -- Yucca Mountain/Los Alamos National Laboratories**

PERSONAL

(b)(6) [redacted]

Marquita Vanessa Sanders

Local Address:
(b)(6) [redacted]

(b)(6) [redacted]

EDUCATION

BACHELOR OF SCIENCE IN CRIMINOLOGY

The Florida State University, *Tallahassee, Florida ~August 2006*

PROFESSIONAL EXPERIENCE

Center for Leadership Innovation, Ellicott City, MD — February 2009- Present

Executive Assistant to President/CEO

Provided office and administive duties for President and Vice President of Operations. Maintained calendars and performed office tasks such as, supply orders and inventory, mail dispersments, and other tasks required for daily operation of office and organization. Traveled and assisted program managers with quarterly workshops and conferences.

Campaign for Change, A Project of Democratic National Committee, Greensboro, NC

REGIONAL GOTV COORDINATOR — Sept 2008 – Nov 2008

Opened campaign field operations for 6 counties in for the general election 'battleground' state Managed 30 Field Organizers and staff Created the regional campaign, *GET OUT THE VOTE* program, and established relationships with local elected officials to identify creative strategies to galvanize the vote In result, over 50,000 new voters were registered, turned out 142,101 democratic voters for the region.

Obama for America '08, Barack Obama Campaign for President, Jonesboro, GA

REGIONAL FIELD DIRECTOR — July 2008 – Sept 2008

Opened regional campaign field operations for the cresent counties of Atlanta Managed 20 Field Organizers and volunteer staff. Established and maintained volunteer and fundraising base within immediate local area. Created field program unique to the area while maintaining program goals and deadlines Developed relationships with local political, community, and business leaders. Created programs to educated local residents on voter rights as well as national and local election laws.

Obama for America '08, Barack Obama Campaign for President — July 2007- July 2008

FIELD ORGANIZER, AFRICAN AMERICAN AND FAITH CONSTITUENCY OUTREACH

Implemented the Campaign *GET OUT THE VOTE* effort in 5 state primaries; **NEVADA, TENNESSEE, OHIO, PENNSYLVANIA, AND INDIANA**. In all of these states worked within base communities' organizations, with political officials, and faith leaders for endorsements and resources for field program. Participated in the planning and implementation of surrogate appearances and rallies. Helped establish and maintain field offices and volunteer headquarters and provided daily trainings for volunteer phone banks and canvasses. Used ***Votebuilder***, *VOTER ASSESSMENT NETWORK*, all relevant data was collected.

State of Florida, Justice Administrative Commission, *Tallahassee, Florida* — *Aug 2006- June 2007*

CONTRACTUAL SERVICES SPECIALIST

Established case openings within the Court Appointed Attorney Tracking System. Pre-audit all vouchers presented by vendors for compliance with local Indigent Service Committee's rate structure and allowable costs based off court approved documentation. Updated and assessed billings for payment approval.

American Red Cross, Capital Area Chapter, *Tallahassee, Florida* — *May 2006- Aug 2006*

INTERNSHIP

Assist Director of Community Involvement with local and state wide fundraisers, board member recognitions, and programs. Volunteer with the *Board of Directors*, providing the meeting minutes, research, and input on direction of executive hiring and implementing the organization's objectives. Researched and updated yearly grants as well as organize and manage student and community volunteers Create PowerPoint presentations and organized agendas for community programs

Marquita Vanessa Sanders

Local Address:
(b)(6)

(b)(6)

SCHOLARSHIPS

FLORIDA BRIGHT FUTURES SCHOLARSHIP RECIPIENT 2002

SKILLS

Excellent customer service and communication skills •Superb multi-tasking and typing skills. 60 wpm •Proficient in *VoteBuilder*, Democratic Party Voter Assessment Network •Proficient in Microsoft Word, Power Point, and Excel

MEMBERSHIPS/ AFFILIATIONS

The League of Young Voters ~**Leon County Teen Court**, *Wrap Group Coordinator* ~**SISTUHS Inc**~ Mentoring/Community Development Organization~ **Insight Party**, Student Political Party ~ **Phi Alpha Theta, Pre-Law Fraternity**

References provided upon request

Emily Sapienza

(b)(6)

EDUCATION

Salt Institute for Documentary Studies, Documentary Radio Program, Portland, ME, Certificate, May, 2005
Sarah Lawrence College, Bronxville, NY, U.S.A. Bachelor of Arts Degree, May, 1999
Concentrations: Social Sciences, Italian Language and Literature
Temple College Rome Campus Semester Abroad, Rome, Italy, Spring, 1998
Focus: Italian Language, Art History
Aegean Center for the Fine Arts, Pistoia, Italy, Paros, Greece, Fall, 1994
Focus: Photography, Art History

SKILLS

(b)(6) Competent with digital audio editing and audio slideshow production using Pro Tools LE, Audacity, and Soundslides. Experienced in photography. Expert with Word, Excel, Photoshop, and other Windows and Mac programs.

POLITICAL EXPERIENCE

Presidential Inaugural Committee 2009 November 2008 – Present
HQ Operations Manager. Manage all aspects of the daily operations of Presidential Inaugural Committee's headquarters. Work with the Technology Department and General Services Administration liaisons to set up the offices for a staff of 400 people. Coordinate procurement of office equipment and supplies. Prepare and disseminate safety and security procedures. Manage effective receipt and delivery of mail and deliveries. Respond to a wide range of staff needs.

Pennsylvania Campaign for Change, Philadelphia, PA September – November 2008
Deputy Regional Field Director/ GOTV Lead. Worked with the regional field director in South, West and Southwest Philadelphia managing 16 campaign staffers, including 10 field organizers, and six GOTV organizers. Negotiated administrative and logistical issues in the field. Responded to a myriad of organizational, political, and personnel needs of the field organizers. Coordinated out of state volunteers traveling to the region. Worked with field, IT, operations, and data departments to implement various aspects of the field program. Provided logistical, technical and organizational leadership in the implementation of the GOTV program.

The Committee to Elect Andrea Silbert, Quincy, MA April – June 2006
Finance Assistant. Documented and processed campaign contributions. Coordinated multiple aspects of fund raising events, from invitations, to staffing the event, to tracking event donations.

Florida Democratic Party Coordinated Campaign, Polk County, FL August - November 2004
Lead Field Organizer. Directed the Coordinated Campaign in Polk County. Organized the population to elect John Kerry and John Edwards in the 2004 Presidential election. Managed county campaign team of one full-time staffer and 20 stipended canvassers. Built an organization recruiting and directing a team of volunteers in all levels of campaign activity, from voter contact and to volunteer outreach. Organized and implemented systems in all aspects of the campaign office. Implemented the statewide campaign and GOTV program.

Grassroots Campaigns, Inc., Boston, MA April – August 2004
National Recruitment Director. Directed the national recruitment effort of the independent political firm that ran the grassroots fundraising arm of the Democratic National Committee. Managed a team of four recruiters. Interviewed and hired managerial staff for 40 campaign offices nationwide. Coordinated recruitment on college campuses and at political events. Created and directed all systems for the recruitment department. Strategized recruitment methods. Directed advertising. Screened resumes.

John Kerry for President Campaign, NH, WI, OH January – March 2004
Volunteer Staffer. Worked in three states as a volunteer in the primaries carrying out a variety of campaign tasks. Scheduled and managed volunteer activities, including canvassing, lit drops, visibility, phone banking and event staffing for John Kerry events.

NEWS & RADIO EXPERIENCE

VillageSoup.com/Courier-Gazette, Rockland, ME June 2007 – September 2008
Reporter. Wrote daily news stories for online news website VillageSoup.com and newspaper The Courier-Gazette. Covered breaking news in greater Knox County. Covered municipal news in a three-town coverage area. Independently developed and executed story ideas. Wrote feature stories. Took, processed and uploaded digital photographs to the website, and prepared those images for print. Worked on tight deadlines, both producing web content and meeting print deadlines. Collaborated with reporters and editors to ensure prompt and accurate reporting of the news. Worked with editors and managers to pioneer to use of audio and multi-media content on the VillageSoup website

WRFR-LP 93.3 Rockland & 99.3 Camden, Rockland, ME June 2006 – June 2007
General Manager. Responsible for all aspects of running and maintaining WRFR LP, a 100 watt community radio station based in Rockland. Managed a volunteer staff of 50 people. Oversaw all programming. Trained volunteers to use the broadcast studio and production equipment. Raised funds for the station by hosting events, writing grants, and soliciting donations. Managed station sponsorships, recruiting new sponsors, renewing old ones, and executing all corresponding administration. Produced promos and other content for the station. Resolved myriad of technical difficulties on a tight budget. Designed and wrote WRFR literature. Produced and hosted a weekly radio show in Italian

Atlantic Public Media, Transom.org, Woods Hole, MA September – December 2005
Intern. Produced and reversioned 30 second to 2 minute station identifications for the Cape Cod NPR stations, using interview tape, ambient sound and music. Oversaw the file management of the 700 station identifications, and created systems for their storage. Assisted in the production of The Transom Radio Hour, a radio show hosted by Jay Allison. Contributed to editorial decisions on show content. Assisted in researching and writing scripts for the host. Screened audio submissions to the Transom.org website, tracked submissions and corresponded with their producers

Maine Public Broadcasting Network, Portland, ME August 2005
Intern. Edited tape for broadcast use. Conducted and edited phone interviews. Wrote news copy. Researched news stories.

Salt Institute for Documentary Studies, Radio Program, Portland, ME February – May 2005
Produced two seven minute documentaries using Pro Tools. Conducted background research and numerous interviews. Transcribed all interviews. Wrote several draft scripts. Completed all sound mixing and editing

National Public Radio Research Assistant, Rome, Italy November 2002 – February 2003
Research Assistant for National Public Radio's European Desk Senior Correspondent, Sylvia Poggioli. Conducted preliminary research for four pieces about Muslim communities in four European countries. Transcribed Ms. Poggioli's interviews.

Galileo Online, Rome, Italy September 2000 – January 2001
Head Translator. Translated articles from Italian to English for an online weekly science magazine. Corrected and edited articles translated by the free lance translators.

TEACHING EXPERIENCE

Penobscot School, Rockland, ME June 2006 – June 2007
English and Italian Languages Teacher. Taught 2 three-week courses in English as a second language to a diverse group of students from all over the world. Developed the curriculum for the courses. Tutored students individually and led field trips and extra-curricular activities. As Italian teacher, taught 5 semester long courses, ranging from beginning to advanced. Planned and developed entire curriculum. Responded to individual students particular issues. Tutored private students

Harwich Community Learning Center, Harwich, MA June – August 2003
Behavioral Assistant to a twelve-year old child with Down Syndrome attending a mainstream summer camp. Assisted her in camp activities. Kept a daily log on her progress. Designed and implemented behavior modification plans.

American Overseas School of Rome, Rome, Italy September 2001 – June 2002
English Teacher. Taught three classes of beginning English as a Second Language a day to Kindergarten, First Grade and Third Grade students. Planned and designed three year long courses, utilizing multiple texts and resources.

Berlitz International, White Plains, NY; Rome, Italy November 1999 – February 2000
October 2000 – June 2001
English Teacher. Trained in the Berlitz method of language instruction. Taught English to people of various nationalities in both private and group lessons. In Rome: Further training in the uses of advanced materials. Specialized in teaching the business sector

(b)(6)

(b)(6)

Experience

August 2003-March 2004 (b)(6)

Coalition Provisional Authority, Baghdad – Special Assistant, CPA Legislative Affairs
Served as liaison between Iraqi Ministries, CPA Senior Advisors and Coalition's office in Washington. Coordinated CPA responses to Members of Congress and OMB regarding appropriated monies. Prepared memos to Ambassador Paul Bremer regarding legislative matters and Congressional inquiries to the Supplemental Appropriations bill. Assisted with visiting Congressional delegations. During last month abroad, worked for CPA's Office of Private Sector Development advancing the Investment in Iraq Tour, handling logistics and press for seven city European tour headed by Iraq's Trade Minister.

April 2001-August 2003 (b)(6)

U.S. Senator Don Nickles - Scheduling Director
Responsible for the senator's daily calendar, as well as domestic and international travel. Coordinated senator's agenda with state, legislative and press staffs. Worked as a liaison to the White House, Senate and House Leadership, Committee staff and other Congressional Members. Prepared talking points and briefing materials.

October 2000-April 2001 (b)(6)

U.S. Senator Bob Smith - Executive Assistant & Scheduling Director
Developed and maintained senator's daily calendar, domestic and international travel. Coordinated with state, press and legislative staffs. Acted as liaison with Environment and Public Works Committee staff. Assembled all briefing materials for speaking engagements and travel.

March 1995-October 2000 (b)(6)

U.S. Senator Connie Mack – Scheduling Director / Regional Representative
As scheduling director, coordinated senator's daily itinerary in Washington, domestic and international travel. Developed and coordinated his official state travel. Managed weekly conference calls with six regional offices and press staff. As regional representative, initiated and maintained contacts with Central Florida community; coordinated and advanced the senator's meetings, speaking engagements and appearances. Accompanied the senator to regional events and represented his office in an official capacity in his absence.

June 1994-February 1995 (b)(6)

USAfrica Airways – Assistant Operations Manager
Managed daily freight operations and staff functions for a start-up international airline with routes from Dulles Airport to Cape Town and Johannesburg. Coordinated warehouse handling, documentation and cargo service for six flights weekly and more than one million per month in cargo revenue. Assisted in the development of operational policy implemented in USAfrica Airway's U.S. and Johannesburg offices. Responsible for USAfrica's dangerous goods cargo operations out of Dulles Airport.

March 1994-June 1994

Bradson Corporation – Management Analyst, Foreign Military Sales
Provided management support for DOD contractor in support of U.S. Navy foreign military sales program. Monitored active cases and conducted financial audits for case closure.

January 1992-Sept 1993

ETC Peripherals – Account Executive, International Sales
As account executive for high-tech computer company, responsible for sales to the Middle East and North Africa. Launched and managed direct mail campaign resulting in increased sales of more than 50% to the region. Clients included business and governmental organizations. Assisted our OEM in the development and layout of Farsi keyboard. Represented ETC Peripherals and product line at major industry trade shows.

October 1988-Sept 1989

Alroy, Inc – Executive Assistant to Vice President of Marketing
Assisted with worldwide marketing campaign and distribution of recreational eyewear product line including the development of product brochures and marketing materials. Coordinated meetings and arranged domestic and international travel for company executives.

Education

B.A. International Studies, Minor, Political Science, 1991, University of South Florida, Tampa. Two years Arabic language study. Member Pi Sigma Alpha, Pi Gamma Mu and Sigma Iota Rho Honor Societies.

SARAH P. SHACKLETT

(b)(6)

- Outstanding Verbal and written communication skills.
- Able to oversee aspects of office operations.
- Hard working, detail oriented, able to multi-task.
- Comprehensive skills as an Assistant.
- Strong background in management.
- Adept at coordinating projects and events.

EDUCATION:

NEW YORK UNIVERSITY, NY, NY 10011 (b)(6) *May 2007*
M.A. Steinhardt School of Culture, Education, and Human Development
Field of Study: Dual Childhood Education and Childhood Special Education Grades 1-6

LA SCUOLA LEONARDO DA VINCI, Rome, Italy, Certificate awarded: *Dili* *April 2005*
Field of Study: Italian Fluency and Proficiency

UNIVERSITY OF NOTRE DAME, Notre Dame, IN 46556 *May 2003*
B.A. School of Arts and Letters
Master's: Psychology
University of Notre Dame Rome program, Rome Italy

PROFESSIONAL EXPERIENCE:

2007-

Arbonne International New York, NY
Independent Consultant (part-time)

- Independently consult with clients regarding product information.
- Assist in organization and execution of promotional events.
- Enact data entry, order entry via Arbonne official site.
- Network internationally, in an effort to develop ideas for promotional development and product improvement.

Public School 10 Magnet School of Math and Science, Brooklyn, NY *Spring 2007*
Teacher, Grade 2(Long-term Substitute)

- Enacted strategic planning procedures to facilitate students' meaningful engagement with curriculum and transition.
- Developed, supplemented, and instructed thematic unit curriculum, utilizing Gardner's multiple intelligences theory.
- Interacted with parents, teachers, social workers, and administrators, establishing oral and written communication to establish effective assessment.
- Evaluated and implemented Individual Educational Plans (IEP), and additional assessments for referral.

Anthropologie SoHo, New York, NY *2005-2006*
Senior Sales (part-time)

- Trained sales staff in daily operations and procedures including; register, fitting room, and stock room.
- Filled the sales floor based on sales reports.
- Interacted daily with customers and responded based upon their needs and requests.
- Created "Fitting Room Checklist" to produce efficient selling in the fitting room.

Anthropologie SoHo, New York, NY *2003-2004*
Assistant Home Manager (sales associate July '03 promoted Nov '03, and again in Jan '03)

- Led and ran sales floor.
- Performed all operational and visual duties as a manager including; payroll, store opening and closing, staff schedule, home business evaluation, and product organization on the floor and in the stockroom.
- Headed hiring and training of sales staff, including; group interviews, group training, paperwork evaluation, and induction to the company.
- Assisted Home manager in development of home operations and home standards.

ADDITIONAL EXPERIENCE:

Teacher-The Parkside School, NY, NY/ '07
Teacher Assis. PS.134, New York, NY/'06
Hostess, Luciano's on Rush, Chicago, IL/'02
Teacher Assis. PS 42, New York, NY/'06
Server, Botticella, Rome, Italy/'04-'05
Administrative Ass. National Label Co. Lafayette Hill, PA/'99

LEADERSHIP/ ACTIVITIES:

Co-founder and Officer, A life Uncommon-first established women's support group at the Univ. of Notre Dame
Volunteer, Shriner's Hospital for Crippled Children

SKILLS:

Computer-Windows, Word, Mac, Excel, Office, Outlook, Internet (b)(6)

(b)(6) [redacted]

RAJ SHAH

(b)(6) [redacted]

EDUCATION

PRINCETON UNIVERSITY

- A.B., Woodrow Wilson School. Thesis: Coercive Air Power. June 2000
- GPA 3.5/4.0 Departmental GPA 3.7/4.0.
- SAT Math: 800; SAT Verbal: 760; GMAT: 730.

EXPERIENCE

Business Analyst, McKinsey & Co. 2000-2001; 2005-2006

- Developed a supplier management strategy for a large US defense contractor to mitigate 'hostage' supplier situations. Created negotiation and technology investment strategies to secure $4B of revenue at risk.
- Designed an innovative growth strategy worth $150M for a multinational pharmaceutical company.
- Engineered cost savings of $400M during the creation of strategic plan for a US transportation company.
- Led integration of functional business units during the merger of two pharmaceutical companies.
- Identified and quantified the value of potential merger opportunities for a large biotech company.

Captain and F-16 Pilot, United States Air Force, NJ Air National Guard 2000-Present

- Flew 18 combat missions in support of OIF during a combat deployment to Balad Air Base, Iraq.
- Wing Electronic Combat Officer – Handpicked to increase and maintain the combat survivability of the wing's 17 fighter aircraft and 34 pilots.
- Francis Grabreski Finalist - top air-to-air student F-16 pilot at Luke AFB in 2003. (#1 of 400)
- Air-to-Air Topgun, F-16 Basic Course. (#1 of 15)
- Air-to-Ground Topgun, Introduction to Fighter Fundamentals. (#1 of 15)
- Distinguished Graduate and AETC Commander's Trophy Winner, Undergraduate Pilot Training. (#1 of 30)
- Distinguished Graduate, Academy of Military Science (Commissioning Source). (#2 of 100)
- 700 flying hours in jet fighter-type aircraft. Small-arms Expert Marksmanship Award.

Corporate Facilitator, Afterburner Seminars (Part time) 2004-2005

- Led seminars teaching corporate executives techniques used in military aviation for flawless execution.
- Planned and executed the company's first event in India.

Business Development Intern, GetCustom.com Summer 1999

- Secured contracts with over 50 international and domestic suppliers

Senior Vice President, Foundation for Student Communication 1997-1999

- Helped lead a team of 10 students raise over $500,000 in corporate sponsorships.

Elected Member, Princeton University Council 1997-1999

- One of eight members elected to represent the entire undergraduate student body.
- Voting member on the Princeton budget appropriations committee.

ACTIVITIES

Founder and President, Kadod Educational Foundation 2004-Present

- Raise and distribute $40,000 annually to improve educational opportunities for students in rural India.
- Initiated several programs including tutoring, computer instruction, scholarships, and teacher exchanges.

Chair, Princeton Alumni Interviewing for Southern New Jersey 2004-Present

- Responsible for administering and overseeing interviews for South Jersey student applicants to Princeton.

Leader, Princeton University Outdoor Action 1997-2000

- Planned, executed, and led several weeklong backpacking trips for incoming freshmen.

Princeton Varsity Crew 1996-1997

- 1997 National Championship winner in the Intercollegiate Rowing Assoc. Championships. (4+ Class)

(b)(6) [redacted]

(b)(6) [redacted]

(b)(6) [redacted]

Work Experience

Republican National Committee — Washington, DC
RNC Research
Senior Research Analyst (May 2006-Present)
Performed extensive political and legal research for several 2006 Congressional elections. Wrote research press releases for distribution to the media and RNC supporters. Drafted briefing books on several candidates for the House of Representatives. Traveled to multiple contested Congressional districts to carry out field research. Performed field research at various federal, state, county, and municipal offices. Supervised field research of others. Managed day-to-day research projects in the office.

The White House — Washington, DC
Office of Presidential Personnel
Deputy Associate Director (August 2005-May 2006)
Researched candidates for political appointments. Headed portfolio of three to four researchers. Gave presentation to White House Liaisons on research techniques.
Staff Assistant (November 2004-August 2005)
Researched and oversaw closely the choice of full-time, non-career jobholders appointed by the President and agency heads. Vetted candidates by balancing the pluses and minuses of their records.

Republican National Committee — Washington, DC
RNC Research
Research Analyst (June 2003-November 2004)
Researched, drafted, proofread, edited and fact checked press releases and research documents for internal and external use during the 2004 presidential campaign. Designed and updated Microsoft Access database of public statements. Researched issues relating to campaign finance.

City Of New York Department Of Cultural Affairs — New York, NY
Intern (Fall 2002) for Assistant Commissioner For Cultural Institutions
Collaborated with DCA to design a project to reduce premiums for rising insurance costs for New York's cultural community. Interacted with both City government and nonprofit organizations.

Saratoga Springs City School District — Saratoga Springs, NY
Teacher's Aide (January 2002, March 2002, May-June 2002)
Advised and tutored disabled students one-on-one for seven hours daily.

Congressman John Sweeney's Office — Saratoga Springs, NY
Volunteer Intern (Summer 2001)
Solved constituent requests by phone. Drafted correspondence to agencies on behalf of Congressman and constituents. Learned all aspects of a high paced, deadline-driven office environment.

Education

Empire State College — Saratoga Springs, NY
Candidate for Masters of Arts degree in Social Policy
Matriculated Graduate Study (August 2005-Present)
Non-Matriculated Graduate Study (January-July 2005)

Hamilton College — Clinton, NY
Bachelor of Arts degree, May 2003 / Government major / English minor
Senior Thesis: Cultural Institutions Face Insurance Crisis: How A New York City Agency Can Help

Activities

Talk Show Host, **Hamilton College Radio 88.7 WHCL**
News/Political talk show (Fall 2001-Spring 2003) / Sports talk show (Fall 2000-Spring 2001)

Sports Correspondent, *The Spectator* **Hamilton College Newspaper** (Fall 1999-Spring 2002)

Member, **Hamilton College Republicans** (Fall 2001-Spring 2003)

Awards

Hamilton Recognition Award (May 2002)
Recognized for outstanding contributions to Hamilton College.

STEPHANIE L. SHERLINE

(b)(6) [redacted]

PROFESSIONAL HIGHLIGHTS

Office of the Secretary — The Pentagon
U.S. Department of Defense — Washington, DC
Executive Secretary — 1997-2000

As the Executive Secretary, I provide direct administrative and personal support to the Secretary of Defense. I manage his professional and social calendar, schedule appointments, draft correspondence, track paperwork, and maintain his files. I directly represent the Secretary as the initial point of contact in his office and strive to reflect his high standards of professionalism and personal excellence. I routinely interact with his counterparts within the administration as well as foreign dignitaries and leaders around the world. As his personal representative, I am cognizant and sensitive of the respective protocols and conventions extended at the Cabinet level. I also provide direct liaison with the White House, Congress, the Joint Staff and theater commanders to ensure that the Secretary is fully prepared for meetings, travel, speeches, press briefings and ceremonial functions. I am the single-point reference source for the Secretary's personal and professional contacts including government and industry leaders and exercise clear and immediate recall of these associates. I routinely handle sensitive classified information with approved security clearances at the Top Secret (SI/TK/Administrative Bravo) level.

Office of Senator William S. Cohen — 322 Hart Senate Office Building
United States Senate — Washington, DC
Personal Assistant — 1994-1997

I attended to the Senator's day-to-day administrative and secretarial needs including his schedule, travel arrangements and logistics, and personal files. Responsibilities included record keeping, research, writing and editing. In addition to screening his incoming and outgoing correspondence and invitations, I assisted with constituent inquiries, conducted tours, and greeted visitors and meeting attendees. Because of my performance in this office, Senator Cohen invited me to join his personal staff when he was appointed to the President's Cabinet.

Law Office of Chapman, Duff and Paul — Washington, DC
Lawyer's Assistant — 1976-1980

Conducted research and monitored legislation of interest to a trade association client. Also drafted correspondence and billing vouchers in addition to making travel arrangements for attorneys and appointments with clients.

Office of the General Counsel — Headquarters
U.S. Federal Energy Regulatory Commission — Washington, DC
Office Assistant — 1971-1976

Assisted lawyers in researching, drafting, and typing Commission actions in the areas of corporate interlocking directorates, corporate finance, EEO adverse action appeal procedures, and Privacy and Freedom of Information Acts.

OTHER EXPERIENCE and MEMBERSHIPS

PTA President, PTA Executive Board Member, School Superintendent Selection/Review Board Member, speaker and speechwriter, Sunday school teacher.

EDUCATION/ CERTIFICATION

Post graduate study, Special Education, University of Virginia
BA, Education Psychology and Teaching, Randolph-Macon Woman's College
Virginia Collegiate Professional Certificate

WILSON NOLAN SHERRILL

(b)(6)

Objective

To obtain a permanent staff position in Washington, D.C. utilizing skills, experience, and knowledge acquired from my previous work experience and undergraduate studies.

Work Experience

Office of the Secretary of Defense The Pentagon
Defense Fellow for Deputy Secretary: Paul D. Wolfowitz May 2003 – Present

- Currently hold TS/SCI Security Clearance
- Conduct research
- Prepare reports and briefings
- Work with various individuals within the Administration and the private sector on a number if issues including, but no limited to, the reconstruction of Iraq
- Serve as a point of contact for Iraqi Americans seeking involvement in reconstruction and humanitarian assistance.
- View and analyze Intelligence data

United States Senator Fred Thompson Washington, D.C.
Intern/Staff Assistant August 2002 – January 2003

- Drafted responses to constituent concerns
- Conducted research
- Sorted mail
- Prepared daily press clippings
- Guided constituents on tours of the United States Capitol

Ole Miss Football Oxford, MS
Student Assistant to the Recruiting Coordinator August 2000 – May 2002

- Assisted with the day to day operations of the recruiting office
- Gathered information on prospective athletes
- Helped supervise recruiting related activities on game days
- Entertained prospective athletes on official campus visits
- Contacted high school and junior college coaches

Education

The University of Mississippi, Oxford, MS
Bachelor of Business Administration Marketing May 2002

The University of Edinburgh, Edinburgh, Scotland
June 2001 – July 2001

Honors

Chancellor's Committee for Student Leaders
Committee for Student Organizations
Order of Omega

Activities

Inter-Fraternity Council (IFC)
President
Judicial Representative
Fraternity Representative
Faculty Relations Committee
Greek Week Committee
Greek Council
Co-founder
Chairperson
College Republicans
American Advertising Federation (AdFed)

Kappa Sigma Fraternity
Pledge Educator
Chaplain
Leadership Council Delegate
Philanthropy Chairman
Alumni Relations Committee
Rush Committee
Founders Day Committee
Scholarship Committee
Campus Crusade for Christ
American Marketing Association (AMA)

Community Service

Leukemia Society
Sarah Isom Center
United Way
Faculty Staff Night Out

Mississippi Blood Services
Oxford Food Pantry
Adopt a Highway Program
Habitat for Humanity

WILSON NOLAN SHERRILL

(b)(6)

References

(b)(6)

HEATHER M. SHOCKNEY

(b)(6) [redacted]

(b)(6) [redacted]

WORK EXPERIENCE:

Department of Defense, Washington, D.C. (TS/SCI Clearance)
Office of the Assistant Secretary of Defense for International Security Affairs
Confidential Assistant 3/2002 –present

- Perform and communicate various tasks at the executive level with superior and subordinate offices.
- Maintain appointment calendar and scheduling, speaking on behalf of the Assistant Secretary.
- Coordinate on daily and long range meetings, events and travel for the organization.
- Research information and prepare timely replies to correspondence.
- Coordinate with Legislative Affairs and Congressional offices for various hearings and inquiries.
- Coordinate with Public Affairs for interview requests and media related issues.

Department of Defense, Washington, D.C.
Defense Fellow 1/2001-3/2002.

- Facilitated the development and organization of public outreach as a Defense Detailee on the National Moment of Remembrance White House Commission.
- Assisted in Air Force Legislative Affairs by researching legislation, attending hearings, tracking Congressional activity, helping with Air Force Caucus event planning and traveling with Congressional staff.
- Assisted in transition office, vetting and researching potential executive office appointees.

Bush/Cheney Inaugural Publications Staff, Washington, D.C
Researcher, 12/2000-1/2001.

- Assisted in research and editing for the official Inaugural Program, Guidebook, and Commemorative book.

Bush/Cheney 2000 Campaign, Austin, TX
Assistant to National Coalitions Director, 7/2000- 12/2000.

- Coordinated numerous special coalition projects, facilitated and communicated directors' assignments and duties; assisted with the planning of the coalitions department meetings; coordinated various departmental reporting procedures while directly assisting the National Director.
- Logistical Staff for Florida Recount in Miami-Dade, Palm Beach, Broward and Duval Counties.

U.S. House of Representatives, Washington, D.C.
Congressman Steve Buyer, IN-05
Staff Assistant, 2/2000-7/2000.

- Responsible for arranging constituent tours to Washington; managed incoming phone calls, maintained the front office; assisted with various administrative and legislative tasks.

Indiana House of Representatives Internship, Indianapolis, IN
Legislative Intern, 12/1999- 2/2000

- Researched legislative materials, assisted in public relations duties; assisted state legislators in daily session activities.

EDUCATION:

Purdue University, West Lafayette, IN May 1999
Bachelor of Arts in German and Political Science.
Language(s): (b)(6) [redacted]

David K. Schenker

(b)(6) [redacted]

Employment

Department of Defense, Washington, DC, Office of the Secretary of Defense, Regional Director for the Levant, (1/02-present). Primary policy advisor to the senior Defense Department civilian leadership on Jordanian, Syrian, Lebanese, Israeli, and Palestinian affairs. Prepare memoranda, briefs, and talking papers for principals; travel with and brief principals prior to meetings with foreign officials. Recommend weapons sales and funding initiatives to key ME allies.

Washington Institute for Near East Policy, Washington DC, Research Fellow, (8/98-12/01). Researched Arab politics and governance in the Arab world and US policy in the ME, with an emphasis on the Palestinian Authority, Jordan and Syria. Wrote and lectured extensively about Palestinian and Islamic politics; lectured and provided comment and written analysis for the media; authored books.

The Investigative Project, Washington, DC, Senior Researcher, (4/97-8/98). Researched and wrote briefs on Middle Eastern terrorism and US counterterrorism policy; prepared congressional testimony on terrorism.

SAIC/Pentagon, Vienna, VA, Consultant, (9/95). Consultant to DoD on Egyptian affairs.

University Research Corporation, International Development Group, Bethesda, MD, Project Coordinator, (1/94-4/97). Managed $2,000,000 and $15,000,000 USAID projects in Jordan and Egypt.

Education

- Master of Arts, Modern Middle Eastern History, University of Michigan, 1992
- Certificate, Center for Arabic Studies Abroad (CASA), American University of Cairo, Egypt, 1993
- Certificate, Arabic Language Institute (ALI), American University in Cairo, Egypt, 1992
- Bachelor of Arts, Political Science, University of Vermont, with honors ,1990
- Certificate, Overseas Program, Tel Aviv University, Israel, 1989

Research and Select Publications

Books

Dancing with Saddam, Lexington Books, 2003.

Palestinian Democracy and Governance, Washington Institute Press, 2000.

Scholarly Articles and Op-eds

- "Beware of Anti-US Rants in the Mideast," *The Los Angeles Times*, August 26, 2001.
- "The Palestinian Authority: En Route to the State Department Terrorism List?" *PeaceWatch*, March 12, 2001.
- "An Arab Debate on Child Sacrifice," *Jerusalem Post*, November 15, 2000.
- "Removing Syria From the List of State Sponsors of Terrorism: Between Peace and Counterterrorism," *PeaceWatch*, January 5, 2000.
- "Is a Jerusalem Deal Enough for Peace?" *New York Post*, July 24, 2000.
- "The Palestinian Authority: A Hybrid Creation," *Middle East Quarterly*, September 1999.
- "Will the US Keep Pressing Terrorists?" *Newsday*, August 25, 1998.

Awards

- Book Research Grant, Smith Richardson Foundation, 1999.
- CASA Fellowship, American University in Cairo, Egypt. 1992-1993 Academic Year.
- Phi Beta Kappa, University of Vermont (UVM), 1990.
- Kidder Scholarship Award, UVM, 2 year undergraduate tuition fellowship, 1988-1990.

Languages

Arabic.

SCOTT A. SCHMIDT

(b)(6)

EXPERIENCE

Energy and Commerce Committee. U.S. House of Representatives — *Washington, DC*
Energy & Environment Assistant, Energy & Air Quality/Environment & Hazardous Materials — *2006-Present*

- Provide research support for various policy analyses: Energy Policy Act of 2005. Persistent Organic Pollutants, Corporate Average Fuel Economy Standards, Nuclear Waste, Refinery Permit Streamlining, etc.
- Assist Energy & Environment clerk with hearing logistics and facilitation.
- Serve as administrative assistant/scheduler and coordinator to Energy & Environment chief counsel.
- Previously served as staff assistant for full committee: coordinated daily office administrative functions.

Buffalo/Niagara WorldConnect — *Buffalo, NY*
Intern — *2005*

- Developed and implemented an interactive/international cultural learning program for Buffalo City Schools.
- Planned and organized itineraries for more than 30 international dignitaries and visitors to the Buffalo area.
- Completed large-scale overhaul and expansion of organization's Web site.
- Researched grant proposals to help subsidize a loss in Erie County program funding due to budget cutbacks.

University at Buffalo School of Law — *Buffalo, NY*
Assistant to the Dean — *2004-2005*

- Coordinated daily administrative functions; organized office correspondence.
- Operated and maintained the School of Laws front desk.
- Recorded and reviewed semi-annual adjustment of faculty payroll.

2006 CAMPAIGN VOLUNTEER WORK

- Tom Reynolds for Congress Campaign, New York 26th District (RNC 72-Hr. GOTV) — *Erie County, NY*
- Ray Meier for Congress Campaign, New York 24th District — *Oneida County, NY*
- George Allen for Senate Campaign — *Fairfax City, VA*

LEADERSHIP

University at Buffalo, State University of New York — *Buffalo, NY*
Student Senator/Academic Council Coordinator — *2004-2005*

- Represented more than 25 on-campus student organizations and 17,800 undergraduate students.
- Founded campus-wide multi-day job fair/fundraiser to support more than 10,000 students; raised more than $8,000.
- As Finance Committee member, oversaw 3,000 hours of community service and $300,000 in student fundraising.
- Approved and allocated $1.8M annual budget; presided over amendment of the Academic Council Constitution.

Boy Scouts of America, Order of the Arrow — *Jamesburg, NJ*
Northeast Region Youth President — *1999- 2000*

- Elected as national leader of youth service organization representing 5.2 million Scouts.
- Coordinated all aspects of 4 National Leadership Seminars, including planning, promotion and staffing.
- Led team of 1,000 youth and adult staff in hosting more than 7,000 participants at the OA National Conference.
- Delivered address on national community service to an audience of more than 8,000 at the University of Tennessee.

EDUCATION

George Mason University — *Fairfax, VA*

- Candidate for Master's degree in public administration — *Expected/2008*

University at Buffalo, State University of New York — *Buffalo, NY*

- Bachelor of Arts, joint major in Political Science and Communication with distinction; minor in English — *May 2005*

University of Havana — *Havana, Cuba*
Cuban Political and Historical Studies Program — *Summer 2004*

University of Tilburg — *Tilburg, Netherlands*
Transatlantic Consortium for European Union Studies and Simulations — *Winter 2004*

ADDITIONAL INFORMATION

- Eagle Scout, Boy Scouts of America
- Language Skills – (b)(6)
- Phi Alpha Delta
- New York State Society, Washington, DC

DAVID A. SCHNITZER

(b)(6)

PROFESSIONAL EXPERIENCE

DEPUTY RESEARCH DIRECTOR, Democratic National Committee

Washington, DC & Chicago, IL *March 2007 – present*

- **WORKED WITH CAMPAIGN, MEDIA TO SHAPE PUBLIC IMAGE OF OPPONENT.** During general election worked in Chicago with Obama for America communications team and members of the media to develop messaging about opponents, place negative stories, produce rapid response and new media materials and ensure accuracy of ads, press releases and other public statements.
- **LED OPPOSITION RESEARCH ON ETHICS, PERSONAL FINANCIAL, CAMPAIGN FINANCE AND RELATED AREAS.** Led team responsible for exhaustive research into general election opponent's ethics, personal and family financial holdings valued at over $100 million, 25 years of campaign finance data, military service record, lobbyist ties and all other non-legislative matters. Worked closely with counsel, communications staff and media to develop storylines on these topics.
- **SERVED AS RESOURCE FOR LEGISLATIVE RESEARCH TEAM.** Served as key advisor for team researching opponents' 25-year legislative record, lending expertise on policy debates, Congressional procedure and research resources.
- **HELPED MANAGE TEAM OF 30.** Worked with department director to hire and manage work of over 20 staff members and a dozen interns, handling administrative matters and shaping priorities of team.
- **AGGRESSIVELY IMPLEMENTED DATABASE-DRIVEN RESEARCH SOLUTIONS.** Implemented multiple advanced databases tracking opponent's legislative record, earmarks, campaign finances and schedule, saving considerable amount of staff time and allowing complex, on-the-fly analysis of voluminous research material.
- **REPLACED VIDEO MONITORING AND ARCHIVE SYSTEM.** Spearheaded procurement and implementation of high-end digital video monitoring and archiving system used as core of party-wide video library. Initiated satellite-based live monitoring of GOP events.
- **LED RESEARCH ON MULTIPLE GOP PRIMARY CANDIDATES.** During primary election period, led research on multiple major GOP candidates, including legislative, executive, corporate, legal and financial histories. Worked directly with members of media to generate negative stories about those candidates.

RESEARCH DIRECTOR, Cantwell 2006

Seattle, WA *April 2006 – November 2006*

- **LED OPPOSITION RESEARCH ON SELF-FUNDED OPPONENT.** Led efforts to research the background of a self-funded opponent including stint as an insurance CEO, lobbyist and political operative. Work included regulatory processes in all 50 states, extensive analysis of SEC filings and outreach to laid-off employees.
- **MANAGED SELF-RESEARCH FOR ENDANGERED INCUMBENT.** Managed team conducting comprehensive research on legislative history and personal issues of targeted Senate incumbent. Responsible for documenting accomplishments and responding to accusations about her record, with a particular focus on localizing the record to individual counties.
- **PARTICIPATED IN STRATEGY DECISIONS & RAPID RESPONSE.** Worked with campaign management and consultants to shape message, paid and earned media, and prepare candidate for debates. Together with communications staff, played key role in responding to press inquiries and handled other rapid response needs.
- **IMPLEMENTED INNOVATIVE USE OF TECHNOLOGY FOR RESEARCH.** Sought out and installed technology rarely utilized for state-wide races including centralized broadcast-quality monitoring of multiple media markets and sophisticated databases tracking incumbent's legislative record.
- **ADVISED ON CAMPAIGN FINANCE AND ETHICAL ISSUES.** As in-house expert on campaign finance and Congressional ethics, advised campaign on ensuring compliance and identifying legal and ethical missteps of opponent's campaign and party.

RESEARCH DIRECTOR, Office of U.S. Senator Maria Cantwell
Washington, DC *March 2005 – April 2006*

- **THOROUGHLY RESEARCHED INCUMBENT'S 14-YEAR RECORD.** Designed and executed plan to exhaustively document the activities and accomplishments of vulnerable first-term Senate incumbent with eight earlier years of U.S. House and state House service. Work included detailed evaluation of votes, legislation, earmarks, statements, press clippings and various required ethics filings to create accomplishment documents as well as to identify vulnerabilities and shortfalls.
- **ASSISTED COMMUNICATIONS AND LEGISLATIVE STAFF.** Worked closely with legislative and communications teams to articulate positions of senator and better document key portions of legislative record.

***SENIOR RESEARCH ANALYST*, John Kerry for President/Kerry-Edwards 2004**
Washington, DC *March 2003 – November 2004*

- **LED KEY PORTIONS OF SELF-RESEARCH.** Responsible for self-research on wide range of legal, financial, ethical, political, legislative and historical topics, including military records and obscure archival sources.
- **TRACKED AND ANALYZED PUBLIC POLLING.** Tracked thousands of national and state public polls and wrote frequent memos and talking points for press and public use analyzing polling trends.
- **WORKED ON DEBATES & OTHER SPECIAL PROJECTS.** During general election period, coordinated research staff for complex projects. Managed debate "war room" logistics. Worked with senior staff and consultants on ad-hoc research projects.
- **LED ANALYSIS OF CAMPAIGN FINANCE RECORDS.** During both primary and general election, chiefly responsible for analysis of current and historical campaign finance records of opponents to identify problematic transactions for media and spending for strategic use
- **MANAGED RESEARCH ON PRIMARY OPPONENTS.** Chiefly responsible for all research on several major opposition candidates, including legislative, news, legal and other records

***RESEARCH DIRECTOR*, Bob Clement for U.S. Senate**
Nashville, TN *May 2002 – November 2002*

- **DIRECTED SELF AND OPPOSITION RESEARCH.** Managed research staff for competitive Senate race, including self-research on long-time public servant and opposition research on opponent, who was a former governor, cabinet member and presidential candidate.
- **WORKED WITH PRESS TEAM AND CONSULTANTS.** Worked with communications and media team to promote candidate, respond to attacks and attack opponent.

***RESEARCH DIRECTOR*, Office Of U.S. Senator Joseph Biden**
Washington, DC *June 2001 – May 2002; December 2002 – February 2003*

- **UNDERTOOK COMPREHENSIVE ANALYSIS OF 30-YEAR LEGISLATIVE RECORD.** Developed and executed plan to research and write extensive materials documenting 30 year legislative record of high-profile senator.
- **ANALYZED OVER 10,000 VOTES AND BILLS.** Individually analyzed over 10,000 Senate votes and several thousand sponsored and cosponsored bills and amendments to identify positive accomplishments and possible vulnerabilities on wide variety of issue topics.
- **PRODUCED EXTENSIVE DOCUMENTS ON LEGISLATIVE RECORD.** Wrote memos and reports on the senator's history and accomplishments on major issues over prior 30 years for use by personal office and committee staff.
- **CREATED GROUND-BREAKING DATABASE SYSTEM TO TRACK LEGISLATIVE RECORD.** Built an advanced database tracking decades of legislation, votes, clips, press releases and speeches for use throughout office to track and analyze senator's record and accomplishments, believed to be first of its kind in the caucus.

EDUCATION

Columbia University (New York City, NY)
BA in Political Science, *magna cum laude*

Jewish Theological Seminary (New York City, NY)
BA in Modern Jewish Studies, *summa cum laude* and departmental honors

Matthew J. Schoeffling

(b)(6) [redacted]

PROFILE

- Specialist in geopolitical and cross-cultural analysis with on-the-ground experience in a number of countries including **Saudi Arabia** and **Syria**
- Foreign Affairs Specialist (Middle East) at the Pentagon
- Ph.D. from **Georgetown University's** *School of Languages and Linguistics*
- (b)(6) [redacted]
- Recipient of **Northrop Grumman's** *Guardian of Freedom Award* presented to outstanding employees for efforts in the *Global War on Terror*

PROFESSIONAL EXPERIENCE

2005-Present: Washington, DC- **Office of the Secretary of Defense, International Security Affairs**

- *Foreign Affairs Specialist/ Middle East Country Director*. Responsible for policy issues related to the Greater Middle East and the Global War on Terror including the formulation of long-term strategy, current Middle East policy initiatives, Information Operations (IO), the Islamic World and WMD proliferation.
  - (b)(6) [redacted]

2002-2004: Riyadh, Saudi Arabia- **Vinnell Arabia (Northrop Grumman)**

- *Senior Trainer*: 2.5 years experience in designing, developing, and executing projects within the scope of **US Army-*Modernization Program*** for the Saudi military
  - Specialized in cross-cultural program analysis, public affairs, conflict resolution, formulation of US-Saudi team-building initiatives and operational/linguistic support in hostile environment

2000-2002: Philadelphia, PA: **J. Reckner Associates Inc**

- *Consultant*: Executed multi-tasked research studies in market and political research
  - Provided analysis for studies with industry experts in economics, politics and other fields

1999-2000: Damascus, Syria- **American Language Center, American Cultural Center (US Embassy)**

- *Instructor* (Bilingual)
  - Provided instruction and aided in the design and execution of educational, public affairs and cultural programs, researcher.

1997-1998: Cairo, Egypt / Beijing, China / Damascus, Syria- **Georgetown University** (Research)

- *Researcher*: Successfully completed multi-tasked research projects using foreign-source materials (e.g. Arabic, Chinese) covering geopolitical, military, and cultural issues

1996-1997: Lisbon, Portugal- **Bank of Portugal/Portugal Telecom**

- *Consultant/Executive trainer*: Designed, coordinated, and executed training programs and seminars for executive-level personnel seminars

1993-1996: Philadelphia, PA/Washington, DC

- *Translator/Linguist*: Provided multilingual (Chinese, Japanese and Spanish) support for various fields, legal, hi tech, insurance, and political

EDUCATION

Georgetown University: Washington, DC

- **Ph.D.** 2002, **MS** 1996, *School of Languages and Linguistics* (**with distinction**)

Saint Joseph's University: Philadelphia, PA

- **BA** 1993, *Department of Modern Languages* (**cum laude**)

Jordanna Polis Schutz

(b)(6) [redacted]

Resume Contents:

National Security•Political•Private•Academic•Misc

Work Summary: I am seeking to return to public service after having left my job at CIA so that I could work for my brother, Jared Polis's, successful congressional campaign. Prior to CIA I managed Internet start-ups, and did academic work in the sciences and economics.

Primary interests: Intelligence processes and oversight, national security, counterintelligence, WMD nonproliferation, counterproliferation, bioweapons defense, science and technology.

National Security

Central Intelligence Agency McLean, Virginia
Analyst *8/2006-7/2008*

- Finished Intelligence: Supported senior policy makers by analyzing, writing, and briefing on counterintelligence, the efforts of foreign intelligence entities against US interests, emerging technological threats, and nuclear proliferation.
- Process reviews: Supported senior CIA management by leading projects in assessing, securing, and improving programs in intelligence collection, analysis, covert action, technology, and infrastructure.

Political

Polis For Congress 2nd District, Colorado
Advisor, Field Coordinator *7/2008-11/2008*

- Member of Advisor Team for campaign and transition. Ran field operations for Eagle County part of district.

Colorado Victory 2004 Denver, Colorado
Communications Staff *8/2004-11/2004*

- Full time volunteer, organized earned media events, penned press releases, created web pages, organized and ran outreach to Republicans and Independents for Kerry

Other

- Assistance in fundraising efforts for Democratic Party and candidates, and participation in philanthropy directed at building progressive infrastructure.

Private Sector

Beacon Road

President 7/2008-

- Created a fund to support technology transfer toward applications that would have a positive impact on society. Categories include renewable energy, sustainable development, public health

Lucidity Inc.

Co-Founder 1999-2001

- Developed a system for powering online transactions

Bluemountain.com California

Director of Development *5/1999-10/1999*

Project Manager, site translation *3/1999-5/1999*

Content Creation *1997-1998*

- Oversaw development of new features and e-commerce integration for the online greeting card company, was one of the top 10 most trafficked web sites. Managed engineers and designers, vendor relationships. Assisted in merger process resulting in Excite@Home's acquisition of Bluemountain.com in 10/1999 (Chronology Note: took leave of absence from college)

Other/Miscellaneous

- Have served on several Boards of Directors. Was youngest member of a Board of Directors of any NASDAQ company at the time of Provide Commerce's IPO in Dec. 2003.

Academic

Education

Harvard University Cambridge, MA

B.A. Physics and Mathematics *2003*

Massachusetts Institute of Technology, Professor Dan Ariely

Research Assistant, Behavioral Economics *5/2004-8/2005**

*Hiatus during Kerry campaign work

Harvard University, Professor Hongkun Park Cambridge, MA

Undergraduate Research Assistant, Physical Chemistry *1/2001-1/2003*

- Awarded NSF and Harvard college grants.

Brandeis University, Professor Jordan Pollok Waltham, MA

Summer Research Intern, Computer Science *1997*

Miscellaneous

- Philanthropy: Director of family and personal charitable foundations
- (b)(6)

Bonnie L. Sciarretto

(b)(6)

Career Summary

Experienced executive and legislative assistant with proven management abilities; skilled in all aspects of office organization, meeting coordination, scheduling, government and constituent liaison, legislation and political planning. Experienced in work distribution, training, performance reviews and hiring. Excellent interpersonal skills in communicating with high-level departmental, state, congressional and administration officials, private industry, the public and peers.

Current Position

George W. Bush Administration

Office of the Secretary of Defense, OASD Public Affairs – September 29, 2003 to Present

Program Support Specialist

Coordinate support efforts with the staff on public events for the Director. Conduct research on current and past Secretary of Defense public activities, conduct fact finding research, generate monthly and yearly reports as requested. Manage incoming correspondence, coordinate requests for travel, allowances and reimbursement. Construct and duplicate trip books as needed. Maintain close liaison with other personnel to keep informed on status of major projects in progress, specific requirements and problem areas. Assess operational needs, develop administrative policies and procedures and formulate needed changes and improvements. Insure staff awareness of approaching due dates, follow up on requests made by other offices. Arrange conference calls and on site meetings with Outreach Groups for the Secretary of Defense. Assist Analysts with research for appearances with media. Maintain database on Outreach Groups and others. Responsible for various other administrative duties, such as keeping calendar of public events and staff leave time, maintaining subscriptions, office furniture ordering and repairs, maintenance of supplies, receiving and announcing guests to the department.

Other Professional Experience

Connecticut Senate Republicans – July 2001-Sept 2003

Legislative Aide to State Senator

As the sole aide and employee of the Senator I professionally organized and managed the Senator's legislative office including coordination of the Senator's law office, legislative and campaign schedules. Acted as legislative liaison between state agencies and constituents for resolution of constituent inquiries and problems. Coordinate meetings with other legislators, state officials and constituents. Control, track and manage all incoming correspondence to determine importance and action required. Drafted and reviewed for grammar, spelling and personal style all responses to constituent's inquiries and comments. Based on an understanding of the Senator's views I responded to constituent's inquiries and comments both in writing and orally to effectively communicate the Senator's positions. Based on knowledge of the Senator's views I developed concepts for proposed legislation, drafted correspondence to the committees for those concepts and tracked bills and amendments during the legislative session. Provide research to the Senator prior to speeches or meetings as needed. Supervise and coordinate assigned interns.

New Haven Savings Bank , January 2001 – July 2001

Insurance Representative

Sales and service of all Life Insurance, Annuity, Home and Auto products offered.

Licenses held: NASD Series 6 & 63, Life, Accident & Health, Property & Casualty

MetLife Financial Service, March 2000 – January 2001

Financial Services Representative

Marketed a full line of insurance and investment products, provided counseling to prospective clients on financial profiles and investment strategies.

Licenses held: NASD Series 6 & 63, Life, Accident & Health, Property & Casualty

FedEx Corporation, April 1985 – March 2000

Dispatch Management Support Analyst, 1998-2000.

Gathered and analyzed on-road data using interactive maps and used data to work with upper management to improve courier individual performance and develop better on-road efficiency. Maintained communications between dispatch and on-road management to assist in contingency and forward planning. Involved in special projects as assigned working with dispatch and upper management with an emphasis on personal and confidential work. This position was particularly rewarding as I could see the performance improvements using the interactive maps as a tool.

Senior Dispatcher, 1992-1998

Planned, scheduled and executed on-road AM delivery operations. Responsible for the productivity and successful time management of couriers. Working with deadlines responded to variables during the delivery cycle. Provided upper management with feedback on performance for courier reviews and provided upper management with daily, weekly and monthly reports for forward planning. I was picked to train new dispatchers because of my performance on the job and my ability to work well with all people.

Dispatcher, 1989-1992

Planned, scheduled and executed on-road PM pickup operations. Responsible for work distribution, route balancing, time management of couriers and meeting deadlines for on-time airport arrivals. Responsible for on-road productivity which was reflected in my performance reviews. Made recommendations to upper management for improvements and change.

Courier, 1985-1989

Responsible for delivery and pickup of time sensitive packages. Because of my above average performance I was picked as the team captain responsible for route balancing and getting the team to leave the building on time. Was chosen to train new couriers because of my performance and my heavy emphasis on customer service. Awarded a 5 year Incident and Accident Free pin as well as a 5 year Perfect Attendance pin.

Fireman's Fund Insurance Company, 1977-1985.

Assistant Supervisor, Word Processing Department

Managed a staff eight; responsible for all aspects of department management, including the efficient flow of workloads, training, checking all work prior to distribution for spelling and grammar and staff performance measurement. Responsible for hiring of new employees, salary and disciplinary actions

Past and Continuing Education

- Gold Coast School of Real Estate, 1991
- Yale University Women's Campaign School, Fundraising Tactics, 1999
- Naugatuck Regional Valley Technical School, Campaign Strategies, 1999
- Mitchell College, Grassroots Efforts, Campaign Mailings, Internet Campaigns, 1999.
- MetLife Sales Training School, Secaucus, New Jersey, 2000
- Exploring Personal Markets, LUTC, Secaucus, New Jersey, 2000
- MetLife Property & Casualty Training, Guilford, CT, 2000
- State of Connecticut, Connecticut Partnership, Long Term Care, Westport, CT, 2000.
- Connecticut General Assembly, Legislative Aide Certificate Program
- Leadership Institute Arlington, VA – Capitol Hill Staffing, Capitol Hill Writing, 2002
- ***Currently enrolled at Ashworth College, AS Degree Program***

Other Skills

- Proficient with the Internet
- Proficient with Microsoft Suites (Word, Excel, Access, Publisher & Outlook)
- Typing speed 80 to 80 wpm accurately
- Ability to operate fax and photocopy equipment

Highlights of Political Activity

- George W. Bush Reelection Campaign, 2004
- Co-Campaign Manager, (2002, 2000 &1998) State Senator Winthrop Smith, Jr
- Victory 2000 Town Coordinator, George W Bush Presidential Campaign
- Campaign Manager, 1999 Arminio for Mayor Campaign – West Haven, CT
- Town Coordinator, 1998 Governor John G. Rowland Gubernatorial Campaign
- Fundraising Coordinator, West Haven Republican Town Committee, 1996 –1999.
- District Chairperson, West Haven Republican Town Committee, 1996-2000
- West Haven Republican Town Committee Executive Board Member (Past), West Haven, CT
- 1996 Bob Dole Presidential Election Campaign, West Haven, CT
- 1988 and 1992 George H W. Bush Presidential Election Campaigns, Delray Beach, FL
- 1980 and 1984 Ronald Reagan Presidential Election Campaign, Boston, MA

Memberships and Affiliations

- National Rifle Association, Member
- Friends of the National Rifle Association, Committee Member
- Republican National Committee, Member
- Leadership Institute, Arlington, VA
- National Federation of Republican Women, Member
- West Haven Republican Town Committee, Past Member
- Orange Republican Women's Club, Orange, CT., Member
- West Haven Community House, Gala Committee Member
- National Republican Women's Conference, Washington, D C.
- The Heritage Foundation, Washington, D.C., Member
- West Haven Chamber of Commerce, Past Member 2000-2001
- National Association of Securities Dealers, Member
- National Association of Life Underwriters, Member

THAYER C. SCOTT

(b)(6) [redacted]

EDUCATION

University of California-Berkeley, M.A. Journalism, 1998.
Princeton University, B.A. History (U.S. Army ROTC), 1993.

EXPERIENCE

January 2007 - present

Acting Chief Speechwriter, Department of Defense, Washington, DC.
Primary writer and editor of remarks for Secretary of Defense Robert Gates, including:

- Congressional testimony on Iraq and the defense budget.
- Speeches to the Munich Security Conference, Cairo Chamber of Commerce, William & Mary commencement, Shangri La Dialogue (Singapore).
- Supervises an editorial staff of seven writers and research assistants.

June 2004 - December 2006

Speechwriter to the Secretary, Department of Defense

- Wrote speeches (World Affairs Council, National Press Club), press briefings, opinion columns (*Wall Street Journal, Financial Times*), congressional testimony.
- Provided writing support during trips to Iraq, Afghanistan, Australia, India, Vietnam, Indonesia, North Africa, and to NATO summits in Italy, Belgium, Slovenia.

March 2003 - May 2004

Director of Communications, International Republican Institute, Washington, DC.
Primary spokesman, press contact, writer, media strategist and editor of publications for a non-profit organization with democracy programs in 50 countries.

- Managed press operations for election observations in Nigeria, Cambodia, Georgia.
- Quoted in *Time, Newsweek, Associated Press, WashingtonPost.com, Newsday.*

2001 - 2003

Communications Consultant, Sacramento, CA.

- Research, writing and media relations for candidates, trade associations and corporations, including: the California Republican Party, Bill Simon for Governor, Tom McClintock for Controller, the California Land Title Association, AT&T.
- Columns published in the *San Jose Mercury News, San Diego Union Tribune.*

2000 - 2001

Senior Associate, Eastwick Communications, Redwood City, CA.
Account manager in a technology public relations firm.

1999 - 2000

Public Relations Manager, Broad Daylight, Inc., Santa Clara, CA.
Media relations and marketing for a Silicon Valley internet company.

1997 - 1998

Correspondent/Intern Reporter, San Francisco, CA.
Over 100 published articles for: *The Recorder, San Francisco Examiner, San Francisco Chronicle, St Petersburg Times.*

1993 - 1996

U.S. Army, Lieutenant, Field Artillery.

- Fire Direction Officer and Platoon Leader, Camp Casey, Korea.
- Battery executive officer, Ft. Lewis, WA.

TRACI SCOTT

(b)(6) [redacted]

EXPERIENCE

6/2006-Present

Department of Defense (DoD)-The Pentagon, Arlington, VA
Director of Communications – Assistant Secretary of Defense for Legislative Affairs

Analyze, advise and make recommendations to the Assistant Secretary on all areas of communications including potential problems and areas of vulnerability. Direct, plan and coordinate the Department's relations with Congressional press secretaries and other media. Plan and coordinate media engagements for the Secretary of Defense at Congressional hearings and Intelligence briefings. Direct, plan and coordinate media coverage of and travel on Gubernatorial Delegation trips to the Iraq and Afghanistan theatres of operations.

9/2004-6/2006

Department of Defense (DoD) – The Pentagon, Arlington, VA
Legislative Liaison, Defense Reconstruction Support Office

Coordinate meetings, briefings and delivery of interagency Congressional reports to Capitol Hill. Analyze audits of inspector general reports of Iraq Reconstruction and Relief Funds and develop talking points for key Office of the Secretary of Defense and Public Affairs Office officials. Accompany members of Congress on trips to Iraq as the public affairs subject matter expert. Position requires security clearance.

10/2003-7/2004

Coalition Provisional Authority (CPA) – Baghdad, Iraq
Special Projects Coordinator/Women's Issues Press Officer

Directed and coordinated itineraries, logistical support and personally escorted VIP members of the worldwide media on trips throughout Iraq. Set-up media interviews for Ambassador L. Paul Bremer with high profile national and international network anchors and print journalists.

1/2003-10/2003

Representative Jon Porter (R-NV) – Washington, DC
Communications Director/Press Secretary

Directed press operations for Congressman Jon Porter's Capitol Hill and District Press Offices including: strategic communication and implementation of press coverage on various legislative issues; writing and editing speeches, op-eds, columns, and press releases, and preparing member for debates and press interviews.

8/2002-11/2002

Victory 2002 Campaign – Las Vegas, Nevada
Press Secretary

Coordinated press operations for the *Jon Porter for Congress* campaign, election night coverage, debate prep, press conferences, and daily media engagements

1/2001-1/2003 **Senator John Ensign – Washington, D.C.**

Communications Director
Directed press operations for Sen. John Ensign's Capitol Hill and State Offices
Devised press strategies; directed press staff on implementation of press conferences; writing and editing of speeches, op-eds, columns and press releases.

7/1997-12/2000 **KLAS-TV – Las Vegas, Nevada**

General Assignment Reporter
Reported on issues of local interest with an emphasis on national politics
Reporting elevated to frequent guest appearances on Nevada Week in Review (a local political talk show) and KLUC Morning Radio. Initial position developed from **CBS News Reporter Training Program**.

1/993-6/1997 **CBS Newspath – Washington, D.C.**

Associate Producer
Produced taped packages, field produced live remotes and coordinated feeds for affiliates and foreign clients.

7/1992-11/1992 **CBS Political Unit – New York, NY**

Associate Producer
Traveled with Vice Presidential nominee Senator Al Gore during the 1992 Presidential Campaign. Provided editorial information on daily campaign stops, formulated story ideas, and fed sound bites to CBS New York for network distribution.

6/1987-10/1989 **CBS This Morning – Washington, D.C.**

Broadcast Associate
Responsible for field production of live remote location shots, conducted taped interviews, researched and coordinated guests' studio appearances and reported on economic indicators.

12/1981-5/1983 **Far East Network Radio (FEN) – Yokota AFB, Japan**

Youth Newscaster
Responsible for writing, editing and broadcasting of a five-minute news show for U.S. service members, DOD civilians and their families in Tokyo, Japan.

EDUCATION

8/1993-7/1995 **George Washington University – Washington, D.C.**
Master of Arts in Political Management, 1995 Salutatorian

8/1983-5/1987 **Howard University – Washington, D.C.**
Bachelor of Arts: Major-Broadcast Journalism/Minor-Political Science

6/1995-8/1995 **Northwestern University – Evanston, Illinois**
Academy for Future Journalists which included a *Washington Post* internship

AWARDS

July 2004 **Nevada Broadcasters Hall of Fame Inductee**

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PROFESSIONAL EXPERIENCE

Department of State, Washington, D.C. GS-13/1 — August 2005 - present

Office of the Under Secretary for Arms Control and International Security - Special Assistant

- Review and edit memos for Under Secretary's decision; portfolio includes Iraq nonproliferation, Africa Command (AFRICOM), defense trade/licensing, cluster munitions, MANPADS, former Iraqi WMD scientists redirection, UNSCR 1540/1673, counterproliferation efforts, among others
- Under Secretary's representative to the missile trade and nuclear analysis groups; respond to, edit and approve follow-on demarches related to shipments of proliferation concern; attend inter-agency interdiction SVTS in coordination with a senior advisor; coordinate intelligence briefings among various agencies for senior staff
- Assist in sanctioning entities under the Iran, Syria and North Korean Nonproliferation Act; office representative to the Secretary's International Security Advisory Board
- Schedule C appointee; hold active TS/SCI, Cosmic NATO Top Secret and Q security clearances

The White House, Washington, D.C. — January 2004 - August 2005

Presidential Personnel Office - Deputy Associate Director

- Created and organized "the book" of all our proposed candidates for every personnel meeting with the President, Vice President, Chief of Staff and Assistant to the President for Presidential Personnel
- Prepared memoranda for press releases, Senate nominations and other Presidential appointee documents
- Managed candidate database: analyzed current appointments and vacancies, performed initial searches for appropriate candidates, and provided statistical analysis of appointees

Executive Office of the Governor, Boston, MA — June 2002 - September 2002

Office of the Chief Secretary - Intern

- Worked in conjunction with the Chief Secretary, Department of Revenue, Internal Revenue Service and State Police to determine if it was politically possible to appoint candidate's to various Board & Commissions/jobs

Hale and Dorr LLP, Boston, MA — March 2002 - June 2002

Generalist/Legal Secretary

- 50% of time spent with paralegals and first year associates on a multi-million dollar patent infringement case, creating documents in Excel, maintaining all internal correspondence files and drafting own correspondence materials to be distributed to forty-six lawyer team

Client Intake/Conflicts Staff Member — March 2001 - September 2001

- Performed upwards of thirty-five conflicts checks per day via the firm's internal client history software, Moody's, Standard & Poor's, and Internet; Consulted with Managing Director, Assistant Director and/or the firm's Conflicts and Ethics committee attorneys to approve or oppose the proposed new client business in question

House of Commons, London, UK — September 2001 - December 2001

Overseas Research Assistant-Gareth R Thomas MP (Harrow West)

- Set-up and monitored functions in Prime Minister Blair's office throughout the fall
- Responded to 20+ constituents a day on topics concerning Harrow West district and MP Thomas's upcoming votes in Parliament; worked to advance his Private Members' Bill through the second stage of House approval

EDUCATION

Northeastern University, Boston, MA — 2004

- Bachelor of Science in Political Science, *magna cum laude with Honors Course distinction*
- Minors: Business Administration and Communication Studies
- Honors: Golden Key Honor Society; Pi Sigma Alpha; Who's Who in American Colleges; University Honors Program; NU News "Rookie of the Year"
- Activities: Four-time Chairperson-elect of Northeastern's Judicial Hearing Board--member since 2000; V.P. of Finance, Model United Nations; Assistant News Editor, Northeastern News; Math Club President

Cairo University Cairo, Egypt — December 2002 - January 2003

- Fulbright funded "Dialogue of Civilizations" program

London School of Economics and Political Science, London, UK — September 2001 - December 2001

- Completed the Hansard Scholars Programme of study and earned a Certificate in British Politics

Phillips Academy, Andover, MA — 1999

Harbin Institute of Technology, Harbin, China — June 1998 - July 1998

- Certificate in Chinese Language Studies

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(b)(6) [redacted]

Professional Experience

Center for a New American Security — **Washington, DC**

Fellow — *present*

- Conduct research and policy analysis on national security issues including Afghanistan and Pakistan, East Asia, counterinsurgency, and national defense strategy, resourcing and planning
- Developing CNAS project on the policy options for managing the impact of post-traumatic stress disorder on the force in the wake of the wars in Afghanistan and Iraq
- Manage the Joseph S. Nye Research and Mentoring Program

Department of Defense — **Washington, DC**

Strategist, Office of the Secretary of Defense — 2003 - 2007

Policy: Global Security Affairs (Partnership Strategy)

- Managed OSD Policy execution and oversight of a $300 million global train and equip authority
- Represented the Department in briefings to congressional staff and GAO auditors
- Led the authorities and security assistance reform team
- Drafted testimony and talking points for senior officials, including the Secretary of Defense
- Developed strategic integration framework for global defense posture and security cooperation
- Represented Global Security Affairs on Secretary of Defense transition team

Policy: Special Operations and Low-Intensity Conflict (Stability Operations)

- Led planning, training and intelligence reform efforts for implementation of DoD Directive 3000.05 to improve stability operations and counterinsurgency capabilities
- Spearheaded successful legislative and budget initiatives for critical train and equip capabilities
- Managed OSD Policy support to international peacekeeping efforts in Africa
- Supported OSD stability operations crisis response for Lebanon in 2006

Quadrennial Defense Review: Roles, Missions and Organizations Team

- Ran 70-member DoD and interagency working group on unity of effort
- Represented OSD Policy on authorities working group
- Developed decision briefings and memoranda for the Deputy Secretary of Defense

Acquisitions, Technology and Logistics: Acquisition Resources Analysis

- Coordinated the Major Defense Acquisition Program budget review with OSD Comptroller
- Represented ARA in the Capabilities-Based Planning Working Group
- Drafted AT&L budget rollout speeches and congressional testimony for senior leadership

The Joint Staff: J5 Military Staff Committee at the US Mission to the United Nations

- Primary J5 staff member for negotiations and interagency coordination on the Sudan crisis
- Advised the Director, J5 MSC and the US Ambassador to the UN on U.S. military support to humanitarian and peacekeeping operations

Policy: International Security Affairs (Near East and South Asian Affairs)

- Represented OSD at classified congressional briefings on U.S. – India missile defense and civilian nuclear cooperation
- Established and led DoD missile defense and tech transfer working group for India
- Conducted U.S. – India Defense Policy Group meetings in New Delhi and Washington

International Organization for Migration — **Washington, DC**

Research Intern: Contingency and reconstruction planning for Iraq — 2003

The United Nations Program at Columbia University — **New York**

Researcher and Course Assistant for Summer Peacekeeping Training Seminar — 2002

Voice of America **Colombo, Sri Lanka**
Reporter 2000 – 2001
- Covered civil war in Sri Lanka including live coverage of attacks and in-depth features on negotiations and prospects for peace. Also covered race issues in South Africa

The International Center for Ethnic Studies **Colombo, Sri Lanka**
Project Manager and Lead Researcher 1999 – 2001
- Managed Ford Foundation project on minority protection and security in South Asia
- Recruited and directed research teams in Bangladesh, India, Nepal, Sri Lanka and Pakistan
- Managed $300,000 project budget
- Represented the Center at UN committees and meetings in Switzerland, Nepal, and South Africa

Center for Monitoring Election Violence **Colombo, Sri Lanka**
International Election Observer/Coordinator 1999 – 2000
- Developed Terms of Reference for foreign volunteers and trained over 70 election monitors
- Monitored and reported on election violence in remote areas of central and eastern Sri Lanka

Independent Research **Multiple Locations**
Research in the United States, Europe, and South Asia 1998 – 1999
- Secured private grant to compile history of my family's migrations from colonial South Asia

Peninsula School, Ltd **Menlo Park**
8th grade Classroom Teacher 1995 – 1998

Fodor's Travel Publications **New York**
Editor and Writer 1994 – 1996
- Edited and wrote a new edition of *Fodor's India* and the first and third editions of the *Berkeley Guide to Germany and Austria*

United States Forest Service **California**
Amphibian Habitat Surveyor, South Fork, Feather River 1995

Education

Columbia University **New York**
Master of International Affairs (International Security Policy and Human Rights) 2003
- Focused on civil – military cooperation in post-conflict and insurgency settings
- Regional specialization in Africa, function specialization in humanitarian affairs
- Member of Admissions Committee for Fall 2003

University of California at Berkeley **Berkeley, CA**
Bachelor of Arts in History (Honors) 1995
- Minor Programs in Natural Resource Management (honors) and Education (honors)
- Edward P. Kraft Scholarship, 1991; nominated to Phi Beta Kappa, 1995

Selected Publications

- "The Civilian Core of American Power," with Derek Chollet and David Shorr *Foreign Service Journal* (December 2008): 28-33
- "Winning the Battle, Losing the Faith," with Nathaniel C. Fick, *The New York Times* (5 October 2008): WK 10.
- "Surging Statecraft to Save Afghanistan," with Nathaniel C. Fick, *Small Wars Journal* (2 October 2008)
- *Making America Grand Again: Toward a New Grand Strategy*, with Michèle Flournoy and Shawn Brimley (Washington DC: Center for a New American Security, June 2008)
- *The Power of Balance. America in iAsia*, with Kurt Campbell and Nirav Patel (Washington DC: Center for a New American Security, June 2008)
- "Stumbling into the Future: The Indirect Approach and American Strategy," with Shawn Brimley, *Orbis* (Spring 2008): 312-331
- "Averting the System Reboot: Innovations and Critical Lessons from Iraq Must Be Preserved" with Shawn Brimley, *Armed Forces Journal* (December 2007): 34-37, 47
- "Washington Should Pay Attention to Russian Moves in the Asia-Pacific" with Nirav Patel, *World Politics Review* (13 June 2008)
- "Uncle Sam Needs to Engage Asia" with Nirav Patel, *The Straits Times*, (10 June 2008)
- "U.S. Foreign Policy and the Next President: America at a Pivot Point" with Shawn Brimley, *World Politics Review* (6 June 2008)
- "The Face of America Abroad," with Shawn Brimley, *The Baltimore Sun* (6 November 2007): 11A
- "Make Armed Contractors A Part of the Solution," *The Hill* (10 October 2007)
- "History Lessons from Eisenhower and Nixon on Quitting War" with Kurt Campbell, *Financial Times* (1 October 2007)

ROBERT FRANCIS SMITH, PhD

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Summary

A communications executive and speechwriter, with 25 years of experience in Fortune 100 companies and Federal agencies. Extensive experience framing national and international issues. Proven track record developing high-impact executive speeches, articles, reports, and Congressional testimony on behalf of prominent corporate and government leaders.

Subject Expertise

- Business & Economics
- Banking
- Oil & Gas
- Auto Industry
- Aerospace & Defense
- Corporate Ethics
- Leadership
- Higher Education
- International Trade
- Foreign Policy

Professional Experience

Department of Defense, the Pentagon — 2002-03
Assistant to the Deputy Secretary

Contract speechwriter to Paul Wolfowitz, one of the Bush Administration leading policy makers on defense and foreign policy.

Lockheed Martin Corp., Bethesda, Maryland — 1997-02
Director, Executive Communications

Speechwriter and researcher to Norm Augustine and other senior managers of the aerospace and defense giant, with $25B in annual sales and 125,000 employees.

Valis Associates, Washington DC — 1996-97
Senior Communications Advisor

Communications consulting for a leading pro-business lobbying firm. Clients included Citizens for Civil Justice Reform, National Business Travel Assoc., Pfizer, and Coca Cola.

Federal Housing Finance Board, Washington DC — 1991-96
Deputy Director of Public Affairs & Senior Public Affairs Officer

Through policy speeches, articles, newsletters, and Congressional testimony, created a "voice" for the new regulator of the $400B Federal Home Loan Bank System.

U.S. Dept. of Commerce, Washington DC — 1989-91
Special Assistant to Commerce Secretary Robert Mosbacher

Recruited and directed policy writing staff and speechwriters for Secretary Mosbacher, a key member of President George Bush's inner circle. Created "Eight-Point Competitiveness Plan" as concept for President's economic program. Idea endorsed by the White House.

U.S. Information Agency, Washington DC 1985-89
Director, Office of Private Sector Programs

During a watershed period in U.S. foreign policy, directed an office that told America's story to the world through international exchange. Managed a staff of 30, annual budget of $10-12 million, and 100 grants per year. Diplomatic travel to East Asia, Europe, and the Middle East. Represented U.S. at international conferences and in speeches before diverse audiences.

U.S. Dept. of the Interior, Washington DC 1984-85
Special Assistant to Interior Secretary William Clark

During Presidential re-election year, served as principal speechwriter for the Interior Secretary and former National Security Advisor, described as "the most important and influential person in the first (Reagan) administration." Wrote 80 speeches on energy resource issues.

Federal Home Loan Bank Board, Washington DC 1983-84
Special Assistant to Bank Board Chairman Edwin Gray

As S&L crisis developed, drafted speeches for the principal regulator of the Bank System, Federal thrifts, the FSLIC, and the Federal Home Loan Mortgage Corp.

Chrysler Corporation, Highland Park, Michigan 1982-83
Senior Writer

At a time when Chrysler CEO Lee Iacocca dominated headlines, wrote more than 40 presentations telling "the Chrysler story." Contributed to public understanding and profitability.

Cities Service Company, Tulsa, Oklahoma 1978-82
Manager of Editorial Affairs

During global energy crisis, directed executive communications and editorial board visits for a major oil company. Produced favorable editorials in print and electronic media on key issues. Served as company's liaison with think tanks and policy organizations.

National Right to Work Committee, Falls Church, Virginia 1975-78
Registered Lobbyist & Assistant to Director of Membership

In a busy period for labor legislation, represented a leading grassroots organization with Members of Congress, U.S. Senators, and State legislators across the country. Wrote testimony. Drafted direct-mail packages to mobilize member support.

Education

University of Notre Dame, South Bend, Indiana 1972-77
Ph.D. and M.A. in Government & International Studies

Assumption College, Worcester, Massachusetts 1966-70
B.A. with high honors in Foreign Affairs

Mount Saint Charles Academy, Woonsocket, Rhode Island 1966
High School Diploma

Professional Development

The George Washington University, Washington, DC Graduate Study in Higher Education Administration	2000
University of Kansas, Lawrence, Kansas Management Development Program	1981

Honors and Awards

- **Key to the City of Ft. Worth, Texas**
- **People to People award** for "outstanding achievement in advancing international understanding."
- **Sister Cities International Distinguished Service Award** for "advancing understanding and goodwill between the people of the U.S. and the peoples of other countries."

James "Marshall" Smith

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EXPERIENCE

UNITED STATES DEPARTMENT OF AGRICULTURE, Washington, D.C.
Special Assistant for Rural Development *February 2005-Present*

- Facilitate real estate development programs in rural America through the Rural Housing Service.
- Assist in administering various government loan programs for single and multi-family housing and community facilities.
- Aid in developing the Multi-Family Revitalization Initiative to refinance and improve ailing properties.
- Assist Administrator in all functions.

55th PRESIDENTIAL INAUGRUAL COMMITTEE, Washington, D.C.
Assistant Deputy Comptroller *November 2004-February 2005*

- Worked as Assistant Deputy Comptroller in Treasury Department of Inaugural Committee
- Managed budgets and contracts for committee departments and inaugural events.
- Coordinated payroll budget for employees.

BUSH CHENEY '04, INC., Arlington, VA
Treasury Budget Assistant *July 2004-November 2004*

- Worked in Treasury Department of 2004 Presidential Campaign.
- Assisted budget director in managing campaign budgets for the President, Vice President, First Lady, Second Lady, and other departments.
- Accounted for funds and accepted donations in accordance with FEC regulations.
- Prepared authorization for expenditures and managed expense reports for tracking of various budgets.

ARCHON GROUP, L.P., A GOLDMAN SACHS AFFILIATE, Dallas, TX
Commercial Real Estate Analyst *May 2003-September 2003*

- Prepared economic reports concerning employment and demand in large US markets.
- Created monthly job trend report for top metros in the US.
- Updated Quarterly Vacancy Cycle analysis on major markets.

KRAFT FOODS, AN ALTRIA, INC. COMPANY, Rye, NY
Sales Assistant *May 2002-September 2002*

- Prepared weekly business reports.
- Analyzed competitor financials.
- Evaluated business trends and determined driving factors.

REPUBLICAN NATIONAL COMMITTEE, Washington, DC
Executive Support Assistant *May 2001-September 2001*

- Supported daily activities in Co-Chairperson Ann Wagner's office.
- Operated member relations division.

EDUCATION & ACTIVITIES

HARVARD UNIVERSITY, Cambridge, MA. *September 2000-June 2004*

- Graduated Cum Laude with Bachelor of Arts degree in Government.
- Dean's List throughout entire tenure.

HIGHLAND PARK HIGH SCHOOL, Dallas, TX. *August 1996-May 2000*

- Graduated cum laude in 2000. National Merit Commendee, National Honor Society, Class President, Eagle Scout, Exchange Club Youth of the Year, Scholar Athlete.
- Served as Varsity Football Captain, All District Quarterback, Offensive MVP.

SKILLS

- Microsoft Word, Excel, Power Point, Brio and DMS

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SUMMARY OF QUALIFICATIONS

Twenty-two years of Federal service providing executive support to senior-level Department of Defense officials. Career defense professional and highly effective team player with proven skills in calendar and events management, international and domestic travel planning and execution, and professional and personal administrative support. Possesses highest standards of loyalty, integrity, and dedication. Demonstrates keen political instinct, sound judgment, and abiding attention to detail.

OBJECTIVE

To support the President's goals in the service of a senior defense official by utilizing interpersonal and administrative skills combined with broad knowledge of the Department of Defense, Executive Branch, and Congress, achieved through 22 years of service to the Department and the Nation.

PROFESSIONAL EXPERIENCE

1993-Present - Executive Assistant to the Assistant Secretary of Defense (Strategy & Threat Reduction), Office of the Secretary of Defense

1989-1993 - Personal and Confidential Assistant to the Assistant Secretary of Defense (Command, Control, Communications & Intelligence), Office of the Secretary of Defense

1988-1989 - Personal and Confidential Assistant to the Director, Net Assessment, Office of the Secretary of Defense

EDUCATION

1965 - Graduated Baton Rouge-Draughon Business College, Baton Rouge, Louisiana
Numerous miscellaneous US Government and university courses

AWARDS

Outstanding Public Service Award, Office of the Secretary of Defense (1993)
Outstanding Performance Awards (1979-Present)

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References upon request

Timothy R. Strabbing

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EXPERIENCE

Military Service: Infantry Officer, United States Marine Corps

US Naval Academy Political Science Department, Annapolis, MD — *July 2006-Present*

- **Politics of Irregular Warfare Instructor**: Developed and taught rigorous upper level course designed to prepare over 90 future officers for the complexity of modern conflict — *2008-Present*
- **Global Strategic Studies Instructor**: Designed and implemented a new course syllabus reflecting the current international strategic environment — *2007-2008*
- **Executive Officer, International Scholarship Program**: Directed a capstone program dedicated to preparing midshipmen for graduate study overseas, setting a Naval Academy record for graduate scholarship winners in 2008 — *2006-2008*
- **Officer Representative for Varsity Men's Heavyweight Crew Team** — *2006-Present*

3rd Battalion, 1st Marines, 1st Marine Division, Camp Pendleton, CA — *April 2004-June 2006*

- **Battalion Assistant Operations Officer**: Conceived and executed two Battalion level operations integrating Iraqi soldiers into each mission; led to improved security for local and regional population — *January 2006-June 2006*
- **India Company Executive Officer**: Developed and implemented a comprehensive counterinsurgency strategy for India Company in three different cities in Al Anbar, Iraq — *April 2005- January 2006*
- **India Company, 1st Platoon Commander**: Led and mentored a 42 man rifle platoon through seven months of counterinsurgency and combat operations, including Operation Al Fajr, the November 2004 urban assault on Al Fallujah, Iraq, all 42 returned safely to the US — *April 2004- April 2005*

Military Schools

- Marine Corps' Basic Officer and Infantry Officer Courses, Army Ranger and Airborne Schools — *2001-2004*

Military Awards

- Combat Action Ribbon — *2004*
- Navy Commendation Medal with Combat Distinguishing Device — *2005 ,2006*
- Global War on Terrorism Service Medal , GWOT Expeditionary Medal, Iraqi Campaign Medal — *2005, 2006*

EDUCATION

University of Oxford (Marshall Scholar) — **Oxford, England**

Master of Science in Russian and Eastern European Studies — *2001-2003*

- Thesis topic: The Role of Religion in Baltic Independence at the end of the Cold War
- Hertford College Crew Team; Varsity Women's Basketball Coach

United States Naval Academy — **Annapolis, Maryland**

Bachelor of Science, Political Science — *1997-2001*

- Graduated first overall for the Naval Academy Class of 2001
- Brigade Commander for Fall 2000, responsible for leading the 4,250 members of the Brigade of Midshipmen
- Awarded Thompson Cup in 2001 for greatest contribution to USNA athletics as varsity crew team rower

COMMUNITY ACTIVITIES

- Member of Hillcrest Christian Reformed Church in Hudsonville, Michigan — *1995-Present*
- Volunteer at *La Roca*, a shelter for abused and abandoned women and children in Tijuana, Mexico — *2005-2006*
- Officers' Christian Fellowship National Council Member — *2009-Present*

PERSONAL

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- International travel: Europe, Russia, Israel, Iraq, India, Vietnam, Cambodia, Thailand, South Korea, Tanzania, Ethiopia
- Watersports enthusiast: sailing, surfing, rowing, kayaking, skiing, swimming

PETER SU

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EXECUTIVE SUMMARY

- Experienced government relations manager and executive branch insider.
- Proven public-private sector track record in financial services and foreign affairs.

GOVERNMENT RELATIONS EXPERIENCE

Department of State Legislative Management Officer (2004 – Present) $94,454

- Senior Congressional Advisor to the Bureau of East Asia and Pacific Affairs; manage legislative strategy, build and strengthen relations with House Small Business Committee's U.S. China Inter-parliamentary Exchange, the Congressional U.S.-China Working Group, foreign relations oversight committees and leadership offices.
- Architect of House Resolution 550, to recognize the importance of maintaining Asia Pacific Economic Cooperation (APEC) as the preeminent multilateral institution for promoting trade and economic policies.
- Lead consultations with Congress on Free Trade Agreement with South Korea, WTO accession for Vietnam, APEC, the Six-Party Talks, ASEAN-U.S. Enhanced Partnership, and issues such as market access, intellectual property rights, and currency valuation.
- Serve as diplomatic and policy advisor on Congressional trips to East Asia examining market access, FTA, North Korea denuclearization, IPR, technology transfer, cross-strait relations and rule-of-law.
- Advise strategic planning of official delegations to Bangkok, Beijing, Jiangxi, Seoul Shanghai, Sichuan, Taipei, Tibet, Tokyo, Xing Jiang, and Yunnan.
- Prepare senior officials for testimonies and annual reports to congress.

Department of the Treasury Congressional Liaison (2001 – 2004)

- Successfully coordinated the drafting of regulatory language, which included tax benefits for small businesses, in the Economic Growth and Tax Relief Reconciliation Act of 2001 and the Tax Jobs and Growth Act of 2003.
- Demonstrated strong leadership in working with Congress on the passage of the Foreign Sales Corporation's Extra-Territorial Incentive legislation that ended the burden of tariffs imposed on U.S. exports under WTO sanctions.
- Coordinated with Congress on approvals of World Bank and Asian Development Bank projects in East Asia.
- Served as Department's representative to the President's Advisory Commission on Asian Pacific Americans.

OTHER PROFESSIONAL EXPERIENCE

American Council of Young Political Leaders Delegate to Japan (2003)

- Discussed foreign and domestic policies with key members of the Japanese Diet, prefecture governments, mayors, city council, and NGOs in Tokyo, Kanagawa, Kyoto, Himeji and Kita-Kyusnu.
- Examined Japan's economy through interactions with corporate leaders, Ministry of Finance officials, and industrial site visits.
- Met with senior LDP and DPJ party officials to compare election strategies, analyzed Japan's general election process, political parties, and observed campaign led by Prime Minister Koizumi.

TIG Inc. Managing Director of Overseas Operations (1999-2000)

- Supervised acquisition strategies for portfolios under management in England, Sweden, and Greece.
- Implemented corporate strategy for investment in European currency markets. Evaluated budget, functional structure and recruitment of personnel for regional offices.

The White House Bush-Cheney Transition (12/2000- 3/2001)

- Assisted in the selection of political appointees to serve in President-Elect George W. Bush's Administration.
- Assistant to the Associate Director of Presidential Personnel, Katja Bullock, during the first three months of President George W. Bush's Administration.

Ignite! Learning Inc. Business Advisory Board (2000-2003)

- Advised the CEO on business development and industry strategies.
- Identified and recommended prospective global partners.

Swedish Open Championships – Borlänge Co-Chair of the Host Committee (1997–1998)

- Supervised logistical support such as transportation, accommodations, and event scheduling.
- Coordinated media and public outreach.

University of Gävle-Sandviken, Sweden Instructional Technology Consultant (1997)

- Pioneered the use of collaborative learning systems and video conferencing for distance education.
- Successfully integrated instructional technology to augment traditional pedagogy.
- Developed web-based curriculum for the Department of Distance Education.

EDUCATION

- M.Sc. University of York, UK, 2000
- M.Phil. Researcher at University of Nottingham, UK, 1996
- B.A. Purdue University, West Lafayette, IN 1994

LANGUAGES

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AWARDS AND ACTIVITIES

- Recipient of the Meritorious Award for concurrently managing the Bureau of East Asia and Pacific Affairs, the Bureau of Democracy Human Rights and Labor and the Bureau of Populations Migration and Refugees.
- Recipient of outstanding performance reviews in 2004, 2005.
- Experimental Aircraft Association Chapter 186 member.
- Rotary International, Rotaract Club in Borlänge-Sweden, Founding Member.
- Purdue Student Union Board Executive Director of Media & Publicity.

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SHAWN F. SULLIVAN

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SUMMARY OF QUALIFICATIONS

- Eight years experience advising senior U.S. Defense and State Department officials on complex political, legislative and military issues.
- Presidential and state-level political campaign experience building grassroots networks and organizing and mobilizing political supporters.
- Foreign policy expertise: Latin America; Europe; Africa; political-military operations; international trade and energy; and crisis management operations.

SKILLS

*Political risk management	*Strategic alliance building	*Negotiation skills
*Analytical and organization skills	*Market entry analysis	*Strategic planning
*Financial analysis and budgeting	*Project development	*Public relations
*Campaign management	*Congressional affairs	*Conflict resolution

PROFESSIONAL EXPERIENCE

Special Assistant (GS 15/5) Present
U.S. Department of Defense -- Washington, D.C.
Advise senior Defense Department officials on sensitive military, foreign policy and political issues affecting U.S. national security. Build network of client relationships throughout U.S. foreign policy establishment and key Congressional committees to advance policy initiatives. Conduct numerous, complex and high priority special assignments dealing with political-military issues in Europe, NATO and Eurasia. Liaise with foreign government officials to communicate U.S. foreign policy positions. Top Secret/SCI Clearance.

Senior Field Representative (b)(6) 2004
Bush/Cheney '04 Inc. -- Albuquerque, NM
Responsible for recruiting, organizing and mobilizing campaign political supporters. Built and managed one of the most effective grassroots volunteer networks in New Mexico's history. Developed communication plans and organized public events. Represented the Bush campaign in front of business and civic groups, conducted outreach to the Hispanic community and established and maintained relationships with state leaders.

Key Accomplishments:

- Recruited and trained over 300 grassroots volunteers.
- Supervised successful get out the vote operation.

Political/Economic Counselor (FS 02/10) 2001-2003
United States Embassy -- Luanda, Angola
Managed the U.S. government's diplomatic relations with the Angolan government. Apprised Washington policy-makers on key political, military and economic developments. Identified business opportunities for U.S. companies and advised them on market-entry strategies. Coordinated efforts with international financial institutions to identify and initiate development assistance projects. Effectively worked with the Angolan government to implement economic reforms.

Key Accomplishments:

- Crafted the U.S. government's $120 million response to Angola's humanitarian crisis
- Served as the U.S. technical advisor to the Angolan peace process.

SHAWN F. SULLIVAN

(b)(6)

Political Advisor to U.S. and NATO Commanding Generals (FS 01) 1999-2001

North Atlantic Treaty Organization (NATO) -- Serbia/Kosovo

Provided advice on a broad range of sensitive political and military issues during extremely fluid and unstable post-war period. Developed strategies to advance NATO and U.S. objectives in the region. Coordinated crisis management operations and military planning with senior U.S. policy-makers, the United Nations and NATO. Managed a staff of fifteen senior U.S. and foreign military and civilian personnel.

Key Accomplishments:

- Negotiated peace agreement between Serbian government and Albanian insurgents.
- Developed multi-ethnic political framework that led to new municipal elections in 2002.

Latin America Economist (GS 13) 1995-1999

U.S. Department of State -- Washington, D.C.

Managed $180 million trade and development portfolio that advanced the promotion of democracy, free market economies and regional stability. Coordinated policy initiatives with the U.S. Trade Representative's Office to promote and protect Intellectual Property Rights. Drafted Congressional testimony for senior U.S. government officials and regularly briefed Congressional staffers on the State Department's legislative priorities for the region.

Key Accomplishment:

- Member of U.S. team that resolved Cuba trade dispute between the U.S. and Europe.

Senior Republican Legislative Assistant ($24,000) 1992-1993

Massachusetts State Legislature -- Boston

Provided political and legislative advice to the House Republican Leader and Republican Caucus and developed strategies to advance the Republican Party's legislative agenda. Served as the senior environment and budget legislative analyst. Engaged with interest groups, political action committees and trade associations. Drafted legislation, policy position papers, floor statements and speeches.

Key Accomplishment:

- Drafted and lobbied for the successful passage of clean water legislation.

EDUCATION

George Washington University -- Master of Business Administration, Candidate
University of New Mexico -- Master of Arts, Latin American Studies, 1995
University of Massachusetts -- Bachelor of Arts, Political Science, 1991
Universidad del Salvador -- Argentina, 1989

LANGUAGES

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AWARDS

Letter of Commendation, NATO Secretary General, 2001
NATO Kosovo Campaign Medal, 2001
Department of State Superior Honor Award, 1998
Department of State Meritorious Honor Award, 1998

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James Swartout

Experience

07/2008 – Present Glover Park Group **Washington, DC**

Director

Currently specializes in government relations, legislative affairs, defense and national security issues, and corporate strategy at one of Washington D.C.'s premier government relations and public affairs firms.

03/2008 – 07/2008 Charles Lewis for City Council **Portland, OR**

Senior Advisor

Senior advisor for a city commission candidate for Portland, Oregon. Was responsible for overall campaign strategy including allocation of $150,000 in primary campaign funds, media buys, political outreach, organization structure and communications. Served as strategist and chief of staff to the candidate.

09/2006 – 03/2008 Truman National Security Project **Washington, DC**

Associate Director

Functioned as the COO for the organization. Directed the Truman Project's congressional efforts, advocacy efforts and outreach with many progressive organizations. Interacted and liaisoned with members of congress and their staff, senior staff in various federal agencies and influential members of the progressive movement. Contributed to various projects on Capitol Hill including numerous items with the Senate Democratic Policy Committee. Designed and implemented many of the Truman Project's Congressional programs including the Security Scholars Program and the Summer Springboard Program.

1/2005 – 09/2006 U.S. Senator Max Baucus **Missoula, MT**

Field Representative

Coordinated local policy issues and was the principal liaison between Senator Baucus' Senate office and stateside government entities, businesses and key constituent groups. Advised senior staff and the Senator on local concerns and priorities. Key stateside staffer that coordinated and advised DC staff on veterans' issues, homeland security, drug trafficking, law enforcement, national guard and trade issues related to narcotics. Wrote press releases and key messages on behalf of the Senator and served as a member of the Montana Board of Veterans Affairs.

Education

1992–1997 University of Portland Portland, OR

- B.A., History

LYNDSEY TOEPPEN

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EXPERIENCE

Obama for America — **Chicago, IL**
National Advance Staff — Mar–Nov 2008

- Site Lead on advance teams, deployed by Chicago HQ to execute day-to-day campaign strategy and manage on-the-ground messaging; organized events including community town halls, economic roundtables, political fundraisers, and outdoor rallies.
- Designed comprehensive site layouts and oversaw construction while working in tandem with US Secret Service, managing relationships with production vendors, and finalizing negotiations with hosting organizations.
- Notable assignments include: UK leg of Obama foreign tour, VP team during the 2008 DNC, Philadelphia "barnstorm", second presidential debate in Tennessee, and a 40,000 attendee joint rally with Senator Obama and former President Clinton

Google, Inc. — **Mountain View, CA**
New Business Development Associate — July 2006–Apr 2008

- Core member of Google Africa Team strategically promoting company's commercial objectives in emerging sub-Saharan markets.
- Created a comprehensive strategy for university engagement in Africa; presently directing related, tactical initiatives.
- Designed and managed the Google Gadget Competition, a developer challenge for students; leading cross-functional team to launch program across 6 East African countries in 3 months; overseeing engineering, marketing, legal, and PR aspects.
- Co-led formation of $1.4 million partnership with international microfinance foundation from incubation to signing; elements included co-directing design of rural Africa project plan, writing term sheet, and engaging multiple stakeholders in negotiation.
- Managed strategic Google Apps software deals in Kenya and Rwanda; developed new implementation and marketing roadmaps for piloting institutions; delivered product presentations and trainings to universities and government ministries.

Stanford Program in International and Cross-Cultural Education — **Palo Alto, CA**
Curriculum Designer — Sept 2005–Feb 2006

- Developed and wrote a high school-level curriculum on global freshwater resources, including comprehension-building activities and regional case studies that focus on inequitable access to water and the resulting health implications.

LEADERSHIP EXPERIENCE

Cosmos Education — **Lusaka, Zambia; Meru and Nairobi, Kenya**
Fundraising Director (Volunteer) — Apr 2005–present

- Established new protocols for international non-profit promoting science and technology education in sub-Saharan Africa.
- Designed and taught core environmental science and engineering modules as part of 2005 and 2006 'Under African Skies' teams.

Mkombozi Centre for Street Children — **Moshi, Tanzania**
Teacher, Non-Formal Education Program — July–Sept 2003

- Designed interdisciplinary, experiment-based science curriculum and taught 1st grade class exclusively in Kiswahili

EDUCATION

Stanford University — **Palo Alto, CA**
Master of Science - Earth Systems — Mar 2004–Dec 2005

- Specialization in sub-Saharan African land management and natural resource-based economic conflict.

Bachelor of Science - Earth Systems — Sept 2000–Dec 2004

- Coursework in environmental science, sustainable development, economics, and public policy; concentration in African Studies.

- Honors: **Foreign Language and Area Studies Fellow in Kiswahili** — **Palo Alto, CA**
  Selected by panel of Stanford professors for merit-based African Studies graduate fellowship and year-long grant.
  Oxford University, Stanford Overseas Studies Program — **Oxford, UK**
  Conducted intensive studies in African History and Literature in tutorial with Professor Emeritus Anthony Kirk-Greene.
  Stanford Beagle II Award — **Loodoariak, Kenya**
  Initiated and executed a qualitative study on girls' formal education in remote village in Kenyan Maasailand.

SKILLS AND INTERESTS

- Extensive knowledge of and professional networks in Kenya, Tanzania, Uganda, Rwanda, Ethiopia, Nigeria, South Africa, and DRC.
- Experience with Google applications, Microsoft suite, and programming in C; (b)(6)
- Former varsity athlete in crew; other interests include marathon running, backpacking, traveling, creative writing, and NFL football.

Olivia Trove

(b)(6) [redacted]

Education

National Defense University, Ft. McNair, Washington, DC
Coursework in National Security Studies.
University of Pennsylvania, Philadelphia, PA, May 1999
Bachelor of Arts in Political Science. Int'l Politics concentration. Minors in Theater and World History. G.P.A.3.3

Work Experience

(b)(6) [redacted]

Dept. of Defense, Office of the Secretary of Defense, Washington, DC
Under Secretary of Defense for Policy- Detainee Affairs, Asst. for Detainee Policy, June 2005- Present

- Responsible for managing special and sensitive projects related to DoD detention operations
- Responsible for managing and maintaining DoD's relationship with the International Committee of the Red Cross and their work in regards to all DoD detention facilities and operations
- Compose memos, briefings, and reports on detention operations related to Iraq, Afghanistan, and Guantanamo, presented to the Secretary of Defense and other senior officials under short suspense deadlines
- Currently manage the UK, Australia, and Canada portfolios, responsible for maintaining diplomatic relations dealing with concerns related to DoD detention operations

Dept. of Defense, Office of the Secretary of Defense, Washington, DC
Special Assistant to the Assistant Secretary of Defense for Legislative Affairs, Dec. 2004- June 2005

- Drafted readaheads and preparations for the Secretary and Deputy Secretary of Defense when interacting with Members of Congress in meetings, briefings, and hearings on the Hill.
- Managed operations related to the tracking and researching of Defense related legislation, including budget authorization bill and issues of concern to Members of Congress for response by the Secretary of Defense

Office of the Global Aids Coordinator, Ambassador Tobias, Dept. of State, Washington, DC
Special Assistant for Public Affairs. (Temporary Contract), Aug. 2004- Oct. 2004

- Coordinated all aspects of public affairs events for AMB Tobias on international and domestic travel
- Assigned to special projects as public liaison for the President's Initiative on HIV/AIDS in the Global AIDS Coordinator Office, area focus on Africa and Middle Eastern countries

Control Risks Group, Middle East Operations, London, England
Iraq Operations Coordinator, Consultant, ***Jan. 2004-June, 2004***

- Responsible for response team and crisis implementation plans for special operations taking place in Iraq
- Developed response plan and strategy for London headquarters on crisis negotiations and operations within Iraq
- Coordinated all Iraq offices with London headquarters, responsible for continuous correspondence and coordination of all reach back efforts including crisis response on protection teams and kidnapping negotiations

Coalition Provisional Authority, Office of Ambassador L. Paul Bremer, Baghdad, Iraq
Confidential Assistant to Ambassador Bremer- Administrator, May 2003-Dec. 2003

- Responsible for setting up operations within the presidential palace 1.5 weeks from completion of the war; worked on various events throughout the country of Iraq involving AMB Bremer, clerics, and prospective Iraqi
- Managed scheduling and correspondence for AMB Bremer; facilitated meetings directly impacting the formation of the Interim Iraqi Governance Council; worked closely with the Chief of Staff on restructuring & organization
- Drafted memos regarding developments of the Governing Council and focused on policy regarding culture, human rights, security strategy and women's issues
- Actively managed relationships with senior ministry advisors, foreign diplomats, and visiting senior level officials

Dept. of Defense, Office of the Secretary of Defense, Washington, DC
Confidential Assistant to Principal Deputy Under Secretary of Defense, Policy Mar. 2003-May 2003

- Tracked policy coming into the office and responsible for time sensitive materials en route to the Secretary of Defense and various departments within Defense
- Drafted confidential memos and presentations regarding defense initiatives and tracked ministry development
- Worked on all aspects of preparing Amb. Bremer and immediate staff deploying to Iraq
- Responsible for managing operations of day to day office activities and administrative support staff

Dept. of the U.S. Army, Office of the General Counsel, Washington, DC
Confidential Assistant to the General Counsel, Apr. 2002-Jan. 2003

- Managed all aspects of General Counsel's scheduling, travel planning and preparation, responsible for attending briefings and providing notes and information to the General Counsel and senior attorneys on staff
- Drafted confidential memos, staff action memos, and letters for official military, government, and civilian affairs, held weekly briefings with staff to monitor status of all office operations and reported them to the General Counsel
- Served as liaison for communications between the General Counsel other senior officials at the Dept. of Defense, tracked briefs and cases dealing with issues of a highly sensitive nature

Republican National Committee (RNC), Political Education Division, Washington, DC
Regional Training Representative-West Coast, May 2001-April 2002

- Responsible for developing and expanding the Political Education Program across twenty states in the west coast region, established working relationsihps with County Chairs and State Party operatives as well as with U.S. House and U.S. Senate members to develop a working relationship supporting the national training program, worked on public relations strategy for national development
- Developed presentations for training seminars on grassroots activism and campaigns, worked with director on developing national training program and message

George & Donaldson, L.L.P., Austin, TX
Litigation Assistant, Oct. 1999-May 2001

- Prepared witness files and chronological sets of exhibits and documents on various cases pending trial for review by the attorneys; entered indexes and summaries of exhibits and files, developed legal database using Summation software
- Prepared and provided administrative and personal assistance to the firm's partners on intellectual property, real estate, and environmental law cases

Republican National Committee, Office of the Co-Chairman, Washington, DC
Deputy Director of Coalitions, May 1999-Sept. 1999

- Developed and maintained working relationships with special interest groups ranging from disability issues, ethnic minority groups and businesses, to members of various blue collar industry associations at the grassroots level of the Party, liaison for communicating interests to the RNC
- Responsible for drafting newsletters and press releases, as well as organizing public relations and events for the New Majority Council (NMC), an RNC ethnic outreach initiative; assisted with conference and event planning

Awards and Organizations

- **Recipient of the Secretary of Defense's Medal for *Operation Iraqi Freedom*.** December 2004
- **Recipient of the U.S. Army's *Commanders Award for Public Service*** medal, January 2003
- **University of Pennsylvania Washington, DC, Alumni Club**, Treasurer, (May 2002- present)
- **Texas State Society, Washington, DC**, member, (May 2001- present)

Skills
Languages: (b)(6) [redacted]

Computer: PC and Mac capabilities, MS Office, Word Perfect, QuickBooks, Summation, PageMaker

(b)(6) [redacted]

DAVID V. TRULIO
(b)(6)

education

2002 – 2004 **HARVARD BUSINESS SCHOOL** **BOSTON, MA**
M.B.A. degree. Chairman, Distinguished Speakers Committee of HBS Leadership & Values Initiative. Management Team, Harbus Foundation. VP for 2004 Political Campaigns, HBS Republican Club. Member, Latino Student Org.

1995 – 1998 **COLUMBIA UNIVERSITY SCHOOL OF LAW** **NEW YORK, NY**
J.D. degree. *Columbia Law Review:* Editor, Treasurer and Member of the Board of Directors. Certificate from the Parker School of Foreign and Comparative Law. President, Federalist Society. Member, Latino Law Student Ass'n.

1991 – 1995 **PRINCETON UNIVERSITY** **PRINCETON, NJ**
A.B. degree, *cum laude*, Woodrow Wilson School of Public and Int'l Affairs. Certificate in American Studies.

experience

June 1 – Nov. 2, 2004 **BUSH-CHENEY '04, INC.** **ARLINGTON, VA**
Debate Preparation Advisor – Policy Department

Member of six-person team responsible for policy-related debate preparation for President Bush and Vice President Cheney. Worked directly with Director and Deputy Director of debate preparation, and multiple policy experts, on the persuasive and succinct articulation of Administration positions, particularly in regard to national security, international and economic matters.

- Reviewed, revised, and contributed to debate/policy documents, from early issue briefing papers to final pre-debate note cards. Consistently monitored news and conducted research to refine and update documents.
- Devised preparation questions and talking points based on current events and possible attacks by opposing candidates.
- Responsible for confirming accuracy of all policy statements likely to be uttered by the President in the debates.
- Additional: Assisted policy experts and communicators with research and analysis for policy memos, media inquiries, rapid responses, and second term agenda plan (*Agenda for America*).
- Other: Leading outside attorney for RNC legal team in Duval County, Florida in the week ending on Election Day.

1998 – 2002 **O'MELVENY & MYERS LLP** (Los Angeles' oldest and largest law firm) **LOS ANGELES, CA**
Attorney – Corporate Practice

Advised publicly traded companies, investment funds and growth companies on M&A, venture capital, intellectual property and international joint venture transactions, and related issues. Client industries include semiconductor, aerospace/defense, government, and energy industries. Beginning in third year, served as senior associate on most transactions, reporting directly to senior clients and partners, and supervising project teams. Worked directly with clients, deal team members and other parties' counsel to resolve complex transaction issues.

Mergers & Acquisitions, Venture Capital and Intellectual Property

- Negotiated and led crafting of stock/asset purchase agreements for buyers and sellers.
- Provided strategic advice to venture client CEOs and CFOs, and negotiated venture financing agreements.
- Advised clients on intellectual property exploitation, and negotiated and created mission-critical licenses.

International

- Advised clients on concept, structure, and mechanics of joint ventures with Japanese, German and French entities.
- On-site due diligence and coordination with local counsel and government officials regarding sales of essential infrastructure in Nicaragua (phone monopoly) and Chile (electric power transmission monopoly).

Firm Citizenship

- Brought in two new clients. Personally identified and recruited two lateral associates.

internships

summer 2003 **HON. MICHAEL MONTELONGO** (the CFO of the Air Force) **THE PENTAGON**
ASSIST. SECRETARY OF THE AIR FORCE, Financial Management & Comptroller – Transformation Office
Assisted senior personnel and project teams with financial management transformation initiatives and related business cases. Furthered development of Air Force Financial Management Strategic Plan

summer 1994 **MAYOR RICHARD RIORDAN – Office of the Chief of Staff** **LOS ANGELES, CA**

summer 1993 **NAT'L REPUBLICAN CONGRESSIONAL COMMITTEE – Communications Division** **WASHINGTON, DC**

summer 1991 **U.S. SENATOR JOHN SEYMOUR** **LOS ANGELES, CA**

community Co-Founder and past Chair of St. Raphael School Development Board. Organized in early 2000, the Board provides strategic, financial and organizational assistance to the 300-student School located in South Central L.A.

personal (b)(6) Enjoy hiking, current events, and sushi. Los Angeles World Affairs Council member since 1996.

WILLIAM JOSEPH TURENNE, JR.

(b)(6)

A SEASONED 13-YEAR VETERAN OF WASHINGTON WITH WIDE-RANGING AND TRULY UNIQUE EXPERIENCE IN THE FEDERAL GOVERNMENT, PRO-BUSINESS LOBBYING ASSOCIATIONS, NATIONAL AND STATE CAMPAIGNS AND CAPITOL HILL.

PROFESSIONAL EXPERIENCE

OFFICE OF THE SECRETARY OF DEFENSE — THE PENTAGON

Senior Advance Officer, SECDEF Advance and Media Relations: *March 2002 to Present* – Responsible for public affairs advisory and travel advance duties for former Secretary Donald H. Rumsfeld and current Secretary of Defense Robert M. Gates. Duties require meticulous planning, coordination and seamless execution of all events relating to official travel, both international and domestic. Events include speeches, press availabilities, troop visits, regional media interviews, bilateral meetings, ministerial conferences, editorial board visits and special event appearances. Position demands attention to detail, extensive travel, the willingness to serve beyond job description, as well as the ability to effectively and simultaneously manage a small team of junior advance officers.

- Sole representative of the Department of Defense and the Office of the Secretary present during planning stages of successful visits to over 50 sovereign nations spanning 5 continents.
- Leads bilateral negotiations with host governments and/or organizations to ensure that all scheduled events (public and private) properly reflect the wartime communications strategy of the Department of Defense.
- Contributes to the strategic development and spearheads the execution of the Department's global communications strategy while on official travel. Directly briefs the Secretary and senior staff on all public event preparations, protocols, cadence and participation.
- Plans, designs and oversees the creation of environments for troop visits that maximize media coverage of the core messages of the Department and allow for candid interaction between the Principal and the military, most often in combat zones of Afghanistan and Iraq.
- Maintains an active and credible relationship with members of the domestic and international press without abandoning the overall strategic objectives of the Department. Designates press "pools" for official trips and manages all media logistics while traveling with the Principal.
- Spearheaded coordination of Secretary Rumsfeld's appearances at special events including NASCAR Nextel Cup® races at Richmond International Raceway® on 9/11/04 and Daytona International Speedway® on 7/2/05, and The Grand Ole Opry® in May of 2005.

PROMOTIONS: GS Grade Increases (Merit), March 2005, February 2007

SECURITY CLEARANCE LEVEL: TOP SECRET

AWARDS/COMMENDATIONS: Awarded the Secretary of Defense Medal for Outstanding Public Service, December 2006

CITIZENS FOR A SOUND ECONOMY — WASHINGTON, DC

Deputy Director of Campaign Operations: *March 2000 to February 2002* – Responsible for project management and strategic implementation of lobbying efforts, grassroots mobilization and earned media campaigns in twelve state offices for a free-market, pro-business organization with over 300,000 active members nationwide. Highlights include:

- Coordinated with the White House and Congress to mobilize activists in key areas to demonstrate grassroots support for portions of the Bush Administration's economic agenda including tax relief, Social Security reform, prescription drug benefit, and national energy policy.
- Managed and implemented an 'on-the-ground' voter education campaign for three highly competitive Michigan Supreme Court elections. Statewide efforts to increase down-ballot voting included targeted direct mail, earned media and GOTV phone calls to over 200,000 likely voters contributing to the reelection of all three conservative justices.
- Targeted and executed a voter education campaign in Michigan on the presidential candidates' opposing prescription drug plans, Al Gore's energy policy record and his views on the auto industry. Total GOTV efforts reached over 500,000 likely GOP voters in critical townships.

GEORGE W. BUSH FOR PRESIDENT — NORTHERN VIRGINIA

Advance Team Volunteer: *September 1999 to February 2000* – Assisted with advance and logistics planning for local fundraising events featuring both Former President Bush and then Governor George W. Bush in his successful presidential bid.

LAWRENCE S. HOFFHEIMER, P.C. — WASHINGTON, DC

Associate Lobbyist: *June 1997 to August 1999* – Responsibilities included planning and implementing client-based lobbying strategies, as well as conducting office management duties for a small D.C. practice. Specialization in the health field, working with Members of Congress, Senators and Congressional professional staff members on a variety of health related issues ranging from medical research incentives, appropriations, Medicare coverage/reimbursement and patient advocacy. Clients and specific responsibilities included:

National Parkinson Foundation: Representation of NPF before U.S. Congress, National Institutes of Health and The White House.

National Foundation for Brain Research: Served as non-profit liaison to the scientific community for client organizations.

NATIONAL SMOKERS ALLIANCE — ALEXANDRIA, VIRGINIA

Public Affairs Representative: *August 1995 to June 1997* – Responsible for grassroots strategy, member recruitment, communication planning and implementation. Lead responsibility for lobbying and coalition building with affected business owners and patrons. Duties included:

- Designing and coordinating counter-strategies in response to legislative/regulatory activity on the municipal and state government levels.

UNITED STATES SENATE — WASHINGTON, DC

Staff Assistant – Office of Senator Malcolm Wallop (R- WY): *August 1994 to August 1995* – Assisted with legislative, administrative, constituent correspondence and media outreach operations.

EDUCATION

JAMES MADISON UNIVERSITY — HARRISONBURG, VA

DEGREE: Bachelor of Science, May 1994.

MAJOR / MINOR: Political Science / Communications

RESUME

MARY E. TURNER
(b)(6)

(b)(6)

SUMMARY OF SKILLS:

Executive Assistant, scheduler, secretary, receptionist, protocol specialist, typing (100 WPM), stenography (100 WPM), writing, editing, proofreading, office management, computer skills

EXPERIENCE:

32 years of government service, progressively responsible work in office management

October 2005 – Present; 55-60 hours per week; (b)(6) Office of the Vice Chairman, Joint Chiefs of Staff, 9999 JCS Pentagon, Washington, DC 20318-9999; Supervisor: (b)(6)

Manage the official and social calendars of the Vice Chairman, Joint Chiefs of Staff. Provide administrative staff management, serve as advisor to the Vice Chairman, Joint Chiefs of Staff. Manage internal office procedures, directing projects and personnel for appropriate action. Accompany Vice Chairman on travel to provide executive, protocol and administrative support. Serve as primary point of contact for the Vice Chairman, Joint Chiefs of Staff on a wide range of issues. Receive telephone calls and visitors to ensure they are referred to appropriate Joint Staff office. Act as liaison between Vice Chairman and high ranking officials within DoD, other government agencies, and offices within the Joint Staff.

October 2001 to September 2005; 55-60 hours per week; Civilian Executive Assistant, GS-318-14, (b)(6) Office of the Chairman, Joint Chiefs of Staff, 9999 JCS Pentagon, Washington, DC 20318-9999; Supervisor: (b)(6)
(b)(6)

Managed the official and social calendars of the Chairman, Joint Chiefs of Staff (CJCS) to include scheduling meetings, speeches, travel, and social events. Managed internal office procedures and administrative matters. Accompanied Chairman on travel to provide executive, protocol and administrative support. Served as primary point of contact for the Chairman on a wide range of issues. Interfaced routinely with the high-

ranking government officials, foreign officials and leaders in business community. Acted as liaison between the Chairman and high ranking officials within the White House, Congress, Department of Defense, combatant commanders, military services, and senior officials from other government agencies. Received outstanding performance award in 2002, 2003, 2004 and 2005 with quality salary increases in 2002 and 2004.

August 1994-September 2001; 55-60 hours per week; Staff Assistant, GS-318-14; promoted to GS-14 October 2000; promoted to GS-13 October 1999; promoted to GS-12 August 1995, (b)(6) Office of the Vice Chairman, Joint Chiefs of Staff, 9999 JCS Pentagon, Washington, DC 20318-9999; Supervisor: (b)(6) (b)(6)

Managed the official and social calendars of the Vice Chairman, Joint Chiefs of Staff. Provided administrative staff management, served as advisor to the Vice Chairman, Joint Chiefs of Staff. Managed internal office procedures, directing projects and personnel for appropriate action. Served as primary point of contact for the Vice Chairman, Joint Chiefs of Staff on a wide range of issues. Received telephone calls and visitors to ensure they were referred to appropriate Joint Staff office. Acted as liaison between Vice Chairman and high ranking officials within DoD, other government agencies, and offices within the Joint Staff. Received outstanding performance awards with performance award or quality salary increase in 1996, 1997, 1998, 2000 and 2001. Received an unusually outstanding performance award with performance award and quality salary increase in 1995 and 1999.

December 1993 – August 1994; 50-55 hours per week, Secretary, GS-318-10; Office of the Assistant Secretary of Defense (Strategy and Requirements); **Salary: approx.** (b)(6) 2900 Defense Pentagon, Washington, DC 20301-2900; Supervisor: (b)(6)

Managed the official and social calendars of the Principal Deputy Assistant Secretary of Defense (Strategy and Requirements). Provided administrative staff management and served as administrative and personnel advisor to the Assistant Secretary and the Principal Deputy Assistant Secretary of Defense. Provided clerical support to the Principal Deputy Assistant Secretary of Defense, including all travel arrangements. Provided secretarial support, including dictation. Received unusually outstanding performance evaluation with performance award and a quality salary increase in 1994.

December 1992 – December 1993; 50-55 hours per week, Secretary, GS-318-09; (b)(6) Office of the Deputy Chief of Naval Operations (Resources, Warfare and Requirements), 2000 Navy Pentagon, Washington, DC 20350-2000; Supervisor: (b)(6)

Managed the official and social calendars of the Deputy Chief of Naval Operations (Resources, Warfare and Requirements) (a vice admiral). Performed a variety of secretarial skills to manage the administrative functions of the office, including typing correspondence, taking and transcribing dictation, answering telephone calls and greeting

visitors. Originated correspondence of a non-technical nature. Read all incoming correspondence and routed items to the appropriate staff member. Received outstanding performance evaluation.

April 1984 – December 1992; 50-55 hours per week; Secretary, GS-318-9; promoted to GS-9 in April 1984; (b)(6) Office of the Assistant Chief of Naval Operations (Submarine Warfare), 2000 Navy Pentagon, Washington, DC 20350-2000; Supervisor: RADM John B. Padgett III, USN, (808) 473-0700

Managed the official and social calendars of the Assistant Chief of Naval Operations (Submarine Warfare) (a vice admiral). Maintained social and business schedules for the Assistant Chief of Naval Operations. Acted as liaison with high-ranking military, government and foreign officials on a daily basis. Typed and took dictation from the Assistant Chief, Deputy Assistant Chief, Executive Assistant and Aide as required. Maintained office files. Served as protocol officer for the Assistant Chief, organizing social engagements of an official nature. Acted as office receptionist. Received outstanding performance evaluation with performance award or quality salary increase 1984-1992.

June 1980 – April 1984; 45-50 hours per week; Secretary, GS-318-8; promoted to GS-8 in June 1980; (b)(6) Office of the Director of Naval Communications, 2000 Navy Pentagon, Washington, DC 20350-2000; Supervisor: (b)(6) (b)(6) phone number not available

Served as personal secretary to the Director, Naval Communications (a rear admiral). Maintained social and business schedules for Director and Deputy Director (Navy captain). Types and took dictation for the Director and Deputy Director as required on a daily basis. Prepared all necessary travel arrangements for Director and Deputy Director. Reviewed all outgoing correspondence for correctness and clarity. Maintained office files. Received outstanding performance evaluation with performance award or quality salary increase 1980-1984.

December 1978 – June 1980; 40-45 hours per week; Staff Assistant (Steno) GS-301-7; promoted to GS-7 in June 1980; (b)(6) Office of Director, Systems Analysis Staff, Navy Department, Washington, DC 20350-2000; Supervisor: (b)(6) (b)(6) phone number not available

Officer manager, responsible for continuity and administrative operations, implementing and maintaining routine, filing systems and associated workload. Provided liaison between Director and various activities including naval command, Congressional staffs and private industry representatives. Controlled incoming and outgoing correspondence; supervised outgoing correspondence for accuracy/compliance with existing regulations. Nominated for outstanding performance award 1978-1979.

August 1973 – December 1978; 40-45 hours per week; Secretary (Steno) GS-5 (entry level); promoted to GS-6 in August 1974; (b)(6) Office of Aircraft

and Weapons Requirements Branch, Navy Department, Washington, DC 20350-2000; Supervisor: (b)(6) [redacted]

Served as clerk-typist and then secretary to the Head, Aircraft and Weapons Requirements Branch. Served as one of two secretaries for 22 naval officers typing variety of naval correspondence including letters, memoranda, Congressional correspondence, briefings to various high ranking officials. Maintained office files. Acted as receptionist in absence of regular receptionist (receiving approximately 350-400 phone calls and over 100 visitors per day). Nominated for outstanding performance award 1973-1977. Received award in 1976.

EDUCATION:

AA, Secretarial Science, University of Akron, 1993, Akron, Ohio; GPA 3.0

(b)(6) [redacted]

KEITH M. URBAHN

EDUCATION

Yale University New Haven, CT Graduation: 5/2006

B.A. in Religious Studies with focus on Islam and Arabic language

GPA: 3.9/4.0, SAT: 1500, Verbal/Math 760/740

WORK EXPERIENCE

Office of the Secretary of Defense Pentagon, Arlington, VA 5/2005 – 8/2005

Intern, OSD Speechwriter's Group

- Researched, wrote, edited and fact-checked Secretary Rumsfeld's spoken and written remarks
- Internship was part of Yale's Grand Strategy program with the goal of better understanding how the Bush administration uses rhetoric in the Global War on Terror

U.S. Department of State Abu Dhabi, United Arab Emirates 5/2004 – 8/2004

Intern, Public Diplomacy

- Coordinated Middle East Partnership Initiative (MEPI) programs and worked with local Arabic and English press including satellite network Al Arabiya
- Designed and completed Arabic media survey project of 1,000 young Emirati to examine definition of "credibility" in the Arab media

Yale Political Science Department New Haven, CT 9/2003 - 5/2004

Research Assistant

- Researched how state sentencing guidelines have been implemented and affect the ways in which judges sentence criminals

Stamford Adult Probation Stamford, CT 5/2003 - 8/2003

Intern

- Worked assisting a state Probation Officer specifically dealing with domestic violence offenders

priceline.com hotels Norwalk, CT 6/2002 - 8/2003

Intern

- Designed and managed audit of over 13,000 hotels worldwide to create improved star-rating system
- Re-launch of product led to increased profits in a particularly weak travel economy

COLLEGE ACTIVITIES

Yale Daily News, *Regular Opinion Columnist* 9/2003 -

- Biweekly column, voice of conservatism on campus
- Available online: http://yaledailynews.com/opinion/column.asp?fname=Keith&lname=Urbahn

Yale International Security Studies, Studies in Grand Strategy 1/2005 -

- Selective, year-long graduate-level program in the history and formulation of large-scale strategies
- Taught by Professors John Gaddis, Charles Hill and Paul Kennedy

Yale College Students for Democracy, *Vice President* 9/2004 – 9/2005

- Coordinator of publicity for YCSD events such as Fareed Zakaria, Jim Woolsey
- Organization promotes global spread of democracy, vigorous U.S. foreign policy

SKILLS

(b)(6) [redacted]

Microsoft Excel and PowerPoint, *Advanced level functions, e.g. VLOOKUP, database merge*

REFERENCES

(b)(6) [redacted]

EMILY GRAY VEAZEY

(b)(6) [redacted]

PROFESSIONAL EXPERIENCE

Immediate Office of the Secretary of Defense **The Pentagon** **Feb. 2005-present**

Protocol Officer

- Provide support to the Secretary and Deputy Secretary of Defense in all facets of official duties, including hosting foreign dignitaries, high level civilian and military officials, Members of Congress and outreach groups through policy and scheduling logistics, security cooperation and transportation coordination in an immediate response climate. Liaison with an intricate building organization of 25,000 employees and services to ensure the requirements and needs of our office and events are satisfied.

- Prepare background information and brief the Secretary and Deputy Secretary of Defense on their involvement in official events, including working breakfasts, lunches, meetings, receptions and conferences. Independently arrange outside reception sites and negotiate contracts. Participate in site survey groups to assess possible meeting locations for international defense and security conferences, hosting US officials, military leaders, and foreign dignitaries.

- Plan and direct official ceremonies, and special events including: Full Armed services tribute to outgoing Defense Secretary Donald Rumsfeld; Swearing-In ceremony of Secretary Robert Gates, hosted by the President and Vice President; September 11th Pentagon observance ceremonies, including the Pentagon Memorial Groundbreaking ceremony and the 5th Anniversary observance.

Presidential Inaugural Committee **Washington, DC** **Dec. 2004-Jan. 2005**

Deputy Director, Bush Friends and Family Program

- Oversaw all hotel, travel and Inaugural events for President and Mrs. Bush's Family and Friends.
- Coordinated continually with the First Lady's office to identify and satisfy all functioning needs.
- Managed large scale check-in process, ticket distribution, hotel contracts and hospitality space.

Bush-Cheney '04 Campaign **Arlington, VA** **Sept. 2004-Nov. 2004**

Deputy Director, First Lady Operations

- Planned, coordinated and executed all campaign events for Jenna and Barbara Bush.
- Served as Advisor, advance staff and travel aide throughout the campaign.

The Republican National Convention **New York, NY** **May 2004-Sep. 2004**

Director, Bush Friends and Family Program

- Independently developed entire program, including written materials and schedule of events.
- Coordinated with hotel staff while negotiating and executing sleeping room and hospitality room contracts.
- Directed hiring of staff and recruited quality volunteers to ensure successful program.
- Informed and continually updated 200+ guests on hotel, travel, and convention information.
- Synchronized massive transportation, motor pool and guest entrance/exit plan in New York City.

The White House Visitors Office **Washington, DC** **Mar. 2002-May 2004**

Associate Director

- Planned and directed large White House events including State Arrival Ceremonies for visiting Heads of State, Holiday Tours, the Easter Egg Roll and 4th of July Celebration on the South Lawn.
- Recruited, coordinated, and tasked more than 500 volunteers for a single event.

EDUCATION

University of Texas (Bachelor of Arts) **Austin, TX** **Aug. 1997-May 2001**

- Degree in Corporate Communications, specializing in organizational communication, including corporate, nonprofit, and governmental organizations.

SKILLS

(b)(6) [redacted] Extensive experience in MS PowerPoint, Word and Excel.

Bernard C. Victory

(b)(6) [redacted]

(b)(6) [redacted]

Areas of Interest and Expertise

U.S. and foreign security policies, military programs and weapons systems: U.S. intelligence, weapons proliferation. Hold TS/SCI clearances. Current polygraph

Professional Experience

2001-: Department of Defense, transition team. Conduct projects for Secretary and senior DoD officials on strategy, policy, program, and budgetary issues. Support Nuclear, Conventional, and Transformation Review Panels

2000-01: Professional Staff Member, National Commission for the Review of the National Reconnaissance Office. Issues included commercial space imagery policy, NRO mission, history, structure and relationship to Community mission partners

1998-99 Professional Staff Member, House Select Committee on U.S. National Security and Military-Commercial Concerns with the PRC (the "Cox-Dicks Committee"). Specialized in rocket, missile, and satellite technology transfer issues.

1998: Staff Member, Commission to Assess the Ballistic Missile Threat to the United States (the "Rumsfeld Commission"). Reserched and drafted sections of Commission report dealing with India, Pakistan, Former Soviet States, and Western sources of missile technology.

1988-: Research Analyst, National Institute for Public Policy, Fairfax, VA.

- Authored or contributed to dozens of policy-related monographs, reports, and quick reactions. Topics include organization and function of the U.S. Intelligence Community; missile and air defense; strategic offensive forces, Air Force long-range strike capabilities, ABM Treaty, START, Chemical Weapons Convention, Comprehensive Test Ban Treaty. Chief specialist in Congressional affairs; coordinator of National Institute's series of Congressional policy seminars for Senate and House staff.

- Clients include the Air Force, Navy, Ballistic Missile Defense Organization (BMDO), Office of the Secretary of Defense (OSD), Defense Special Weapons Agency (DSWA), and private industry and foundations.

1987-88: Researcher, Congressional Research Service (CRS), The Library of Congress. Co-authored four CRS reports to Congress on the U.S./Soviet military balance.

1985 Management Analyst, Department of the Navy, Naval Sea Systems Command. Assisted in cost-analysis of sonar system R&D contract.

1985: Foreign Affairs Analyst, CRS. Researched and answered questions on foreign and defense policy for members of Congress.

Publications

"The Layman's Guide to Missile Defense" (co-author) 2000

"Modernizing Intelligence Structure and Change for the 21st Century," (editor) 1997

"The B-2 in Congress," in *The B-2 Bomber -Strategic Utility for the 21st Century* (University Press of America), 1995

"Strengthening Nuclear Non-Proliferation," review, *Comparative Strategy*, 1994

"The International Missile Bazaar," review, *Comparative Strategy*, 1994

Potential for Cheating on the Chemical Weapons Convention, for DSWA (DNA), 1994

Iraqi Concealment, Camouflage and Deception in the Gulf War--Lessons for Verifying Future Arms Control Agreements, for DSWA, 1994

"Arms Reductions and the Economy," *Kampo World Economy* (Japan), June 1992

Congress and GPALS (Ballistic Missile Defense), for BMDO (SDIO) October, 1992

Iraq Inspections: Lessons Learned, for DSWA, July 1992

Noncompliance with Treaties--Theory and Practice, for DSWA, May 1991

Prospects for ICBM Modernization in the 102nd Congress, for USAF, Nov 1990

Current Status of the Air Defense Initiative in Congress, for DSWA, October 1990

Third World Nuclear, Biological, and Chemical Weapons and Ballistic Missile Proliferation for USAF, September 1990

HASC Report, The Fading Soviet Conventional Threat, for USAF, August, 1990

History of U.S. Air Defenses, for DSWA, January 1990

U.S./Soviet Military Balance, 1980-1987 (CRS Report for Congress, April, 1988)
U.S./Soviet Military Balance 1970-1979 (CRS Report for Congress, September, 1987)
U.S./Soviet Military Balance, 1977-1986 (CRS Report for Congress, May, 1987)
U.S./Soviet Military Balance 1976-1985 (CRS Report for Congress, March, 1987)

Education

1986 M.A., National Security Policy, Columbia University, New York, NY Emphasis on strategy and force planning; defense systems budgeting, quantitative defense analysis, weapons system program management Dean's Fellowship

1983 B.A., Political Science, Magna Cum Laude, Phi Beta Kappa University of Massachusetts, Amherst, MA

(b)(6)

David Vorland

Education

University of Chicago, Chicago, IL
M.A. in International Relations, August 2007
- Thesis: The Causes of Insurgency Following Conventional War

Iowa State University, Ames, IA
B.A. with Distinction in Political Science, May 2006
- 3.86/4.0 GPA within major
- Minors in Philosophy and International Studies

Work Experience

Barack Obama Campaign 2007-2008
Regional Field Director-Northeast Region, North Carolina
- Managed a team of 14 organizers who recruited, activated, and trained over 4,000 volunteers
- Coordinated the regional political, legal, media, surrogate, and operations activities with the field program
- Reached over 60% voter turnout in every county, and won 10 of 17 counties in the region

Field Organizer
- Recruited, trained, and managed precinct captains and volunteers in Iowa, Wisconsin, Texas, and Indiana
- Managed crowd control and volunteer recruitment efforts at events
- Recruited and organized elected officials and party activists.

Rick Dickinson for U.S. Congress 2006
Field Staff
- Recruited, trained, and managed volunteers
- Participated in strategy meetings
- Helped to plan and organize events

International Security Management Association 2005-2007
Intern/Independent Contractor
- Development of ISMA website Knowledge Management Database
- Performed logistical and administrative tasks at international security conferences
- Compiled and reported member surveys and evaluations

Clinton Dept. of Parks and Rec. Riverview Pool 2001-2006
Lifeguard/Associate Manager
- Supervised staff and pool operations
- Helped plan and run staff meetings and events
- Worked with Dept. of Parks and Rec. staff on pool improvement plans

Honors

ISU Honors Program 2002-2004, Dean's List 2003-2006, Golden Key International Honour Society Member, Vice-President of ISU Hooverball club 2004-2005, West Point Student Conference on U.S. Affairs Delegate 2005

Computer Skills

Microsoft Office (Word, PowerPoint, Excel, FrontPage)

ALEX WAGNER

(b)(6)

POLICY & LEGAL EXPERIENCE

11/08 – 1/09 **Obama-Biden Presidential Transition Team** Washington, DC
Office of Public Liaison and Intergovernmental Affairs

- Assisted public liaison team in organizing Lesbian, Gay, Bisexual, and Transgender ("LGBT"), Asian American, Education and Arts outreach, including principals meetings and policy briefings by senior transition staff; coordinated transition updates, agency review, and presidential personnel meetings with various national organizations.
- Developed science, technology, and information presidential appointments database for Technology, Innovation, and Government Reform ("TIGR") Policy Working Group.

8/08 – 11/08 **Obama for America** Chicago, IL
National LGBT Vote Research Coordinator, Traveling Surrogate Radio Manager

- Led campaign efforts on Obama-McCain LGBT "contrast" program and media outreach strategy involving issues such as Don't Ask, Don't Tell; hate crimes, and HIV/AIDS; national coordinator for LGBT Steering and Policy Committee, including integration of Sen. Clinton's LGBT Committee; drafted VP "short-list" research memo on LGBT issues.
- Planned, prepared and executed presentation content and strategy for LGBT caucus meetings at the 2008 Democratic National Convention in Denver, CO.
- Coordinated battleground state schedulers and national surrogate scheduling team to strategically pitch and place traveling campaign surrogates on national/state radio.
- National LGBT Steering and Policy Committee member; Director, Washington State Obama Pride; Northwest Finance Committee member

10/05– 8/08 **Kirkpatrick & Lockhart Preston Gates Ellis LLP** Seattle, WA
Associate

- Lead associate directing U.S. Supreme Court argument strategy, drafting of merits brief, and opposition to *certiorari* as counsel for Washington State Democratic Party in *Washington State Grange v. Washington State Republican Party, et al.*, 552 U.S. __ (2008)—a first amendment challenge to the State's "Top Two" Primary.
- Intellectual property litigator, with specific experience in trademark and copyright enforcement on the Internet. Filed and managed numerous federal domain name "cybersquatting" and software piracy lawsuits for Microsoft, often involving extensive third-party discovery; counseled other major clients on interpretation and application federal electronic privacy law and advertising law.

10/02 – 4/03 **American Constitution Society (ACS)** Washington, DC
Law Clerk

- Author of weekly "ACS e-Bulletin" for national office, containing relevant legal news concerning the Supreme Court, federal courts, judicial nominations, civil liberties and the war on terrorism, and ACS chapter updates for ACS members.

7/00 – 7/02 **Arms Control Association** Washington, DC
Non-Proliferation Analyst & Reporter

- Tracked issues and authored numerous articles on the Nuclear Non-Proliferation Treaty, the nuclear and missile arms race in South Asia, weapons of mass destruction in Iraq and Iran, North Korean security challenges, U.N. Security Council politics; the intelligence community, and export control regimes.
- Interviewed on the BBC World radio on India/Pakistan nuclear weapons safeguards; quoted in a number of national newspapers and trade publications on security and diplomatic developments, including *The Washington Times*, *The Baltimore Sun*, *The Detroit Free Press*, and *Inside the Pentagon*.

6/99 - 7/00 **DFI International (now Detica)** Washington, DC
Research Analyst

- Drafted/edited proposals and strategy on behalf of national security consulting firm.
- Conducted research and developed briefings on homeland security and Russian reactions to U.S. missile defense plans for the Office of the Secretary of Defense.

Fall 1997 **The White House** Washington, DC
Intern, Domestic Policy Council, Office of Health Policy

- Co-managed President Clinton's Office of Health Policy: performed research, including drafts of memos to the President, along with executive support for the Assistant to the President for Domestic Policy on issues such as the Patient's Bill of Rights, prostate cancer, genetic discrimination, and Medicare reform.

Summer 1997 **U.S. Department of State** Washington, DC
Intern, Bureau of Political-Military Affairs, Directorate of Defense Trade Controls

- Developed working knowledge of U.S. munitions export licensing policies; assisted in identifying suspect arms exports licenses; drafted cables to U.S. embassies worldwide for interagency munitions end-use check program ("Blue Lantern").

EDUCATION

May 2005 **Georgetown University Law Center** Washington, DC

- Juris Doctor, *cum laude*; Dean's List: 2003, 2004, 2005
- *Executive Editor*, Georgetown Journal of Legal Ethics, 2004 – 2005
- Current Development, *The "Cutting" of Valerie Plame: Conflicts of Interest in Political Investigations After the Independent Counsel Act's Demise*, 17 GEO. J. LEGAL ETHICS 977 (2004) (co-authored with John Padilla)
- Research Assistant, *Congressional Quarterly, Kenneth Jost, Supreme Court Editor*. Authored summaries of Supreme Court decisions from the October 2004 Term; contributor, *Fitting the Nine in a New Docket*, CQ Weekly (6/27/05); attended the Court's 2004 Term oral arguments as CQ press-representative
- Law Clerk, *Levine, Sullivan, Koch & Schulz LLP*. Assisted in drafting of briefs and motions for boutique First Amendment/media litigation firm (2005).
- Research Assistant, *Professor Ray Schotland*. Helped draft article on the difficulties of campaign finance reform (Summer 2003).

May 1999 **Brown University** Providence, RI

- A.B., with Honors, Political Science; A.B., History
- Recipient of the 1999 Samuel C. Lamport Prize from the Political Science Department for the best paper in the area of international understanding
- King's College, University of London; *Dep't of War Studies* (Spring 1998)
- Brown University College Democrats, President; Rhode Island Chapter Chair (1997)

MEMBERSHIPS & AFFILIATIONS

- Admitted to Practice: U.S. Court of Appeals for the Ninth Circuit; U.S. District Court for the Western District of Washington; Washington Supreme Court (all active)
- American Civil Liberties Union of Washington: *Next Generation Project Advisory Council Member, Cooperating Attorney*, 2005 –present
- Political Campaign Experience: Re-elect Maria Cantwell 2006, *volunteer fundraiser*; Kerry/Edwards 2004, *election protection volunteer attorney* (Philadelphia); Clinton/Gore 1996, *DNC intern: Democratic National Convention* (Chicago); California Coordinated Campaign (1996), *new voter outreach intern*: Brad Sherman for Congress (1996), *intern*

CHRISTOPHER E. WALKER

(b)(6)

WORK EXPERIENCE

Department of the Treasury - Washington, DC
Special Assistant - Office of Public Affairs, Office of Public Liaison
March 2005 - Present

- Book radio and television interviews for Treasury officials
- Draft and provide talking points for interviews
- Plan and implement media outreach efforts
- Planned and coordinated first ever Treasury Department Radio Day reaching nearly 20 million people
- Coordinate advance logistical preparations for Secretary Snow's domestic and international travel
- Manage traveling press corps and schedule interviews for Secretary Snow's domestic and international travel
- Personal Aide for Secretary Snow on domestic and international travel and for local events
- Write Op-Ed pieces for submission to local and national newspapers and other print publications

Presidential Inaugural Committee - Washington, DC
Deputy Network Liaison - Communications Department
December 2004 - January 2005

- Coordinated with television and radio networks for Inaugural-related interviews
- Provided talking points and preparation material
- Worked with Administration press staff to coordinate schedules for interviews
- Spokesman for Commander-in-Chief Inaugural Ball

Republican National Committee - Washington, DC
Video Operations Manager - Research/Communications Department
August 2003 - November 2004

- Drafted and created media releases for RNC Research department
- Compiled and distributed transcripts of political news programs for Bush-Cheney campaign, RNC Administration, Republican National Convention, and media personnel
- Monitored television media and distributed video clips and transcripts for rapid response operations for Bush-Cheney campaign and RNC
- Assisted Republican National Convention Communications department with special projects and media releases
- Created presidential and vice presidential debate preparation material, including audio CDs, video tapes, and rapid response practice videos
- Created web videos for RNC Communications and produced video clips for Bush Cheney campaign advertisements and RNC advertisements

The 2003 President's Dinner - Washington, DC
Senate Liaison
February 2003 - June 2003

- Coordinated Senate fundraising for The President's Dinner (overall total of $22 million)
- Worked with Senate office Schedulers and Chiefs of Staff and the NRCC to update on fundraising and event progress

Office of United States Senator Fred Thompson - Washington, DC

Staff Assistant — January 2000 - April 2002
Special Assistant — May 2002 - January 2003

- Personal Aide to the Senator
- Coordinated advance preparation for the Senator's public speaking engagements
- Assisted press office with daily press clips
- Conducted legislative research
- Drafted constituent letters and memos
- Planned and implemented office intern utilization
- Directed all incoming and outgoing mail and e-mail

EDUCATION

- B.S., The University of Tennessee, 1999
  Knoxville, TN

RNC Campaign Management College, 2003
Washington, DC

EXTRA-CURRICULAR ACTIVITIES AND AWARDS

- Honorary Tennessee Colonel and Aide de Camp
- Board Member for Local Young Life Program
- Board Member for Tennessee State Society

JUSTIN REED WALKER

(b)(6) [redacted]

EDUCATION

Duke University, Durham, NC — B.A. graduate, May 2004
Phi Beta Kappa — **Summa cum laude**
Major: Political Science — Minor: History
GPA: 3.9 on 4.0 Scale. — Class Rank: 33 out of 1155

Courses in Political Science include: Campaigns and Elections; American Mass Political Behavior; Campaign Strategy and Tactics; American Political Parties; Political Participation in America; American Presidency; History of Presidential Campaigns, Identity Politics; Statistical Analysis

University of Oxford, Oxford, England. Modern British Politics, Summer 2003, GPA: 4.0/4.0

MOST DISTINGUISHING POLITICAL EXPERIENCES:

Speechwriter for Secretary of Defense Donald Rumsfeld

Wrote speeches, brief remarks, press conferences, and op-eds for Secretary Rumsfeld, January 2005 -- present.

2004 Presidential Primaries Special Independent Study

As a Republican, carrying press credentials, I reported for two months from Iowa, New Hampshire, and eight other presidential primary campaign battleground states, as a political science independent study. I gained knowledge of media relations, campaign strategy, and voter preferences. Media outlets – print, radio, and television -- profiled the project. (A sample of articles and a complete list of profiles are attached) I kept a blog -- dispatches from the field -- on Duke University's website, now at www.dukenews.duke.edu/news/campaigndiary.html

HONORS

Robert S. Rankin American Government Award for Leadership and Academic Achievement, Awarded to a graduate annually by Duke University Political Science Department
Phi Eta Sigma, Fall 2000, Freshman Academic Achievement
Phi Beta Kappa, Fall 2003, Academic Achievement
Phi Alpha Theta, Spring 2004, Academic Achievement in History Department

All work experience has been on an interim basis, and the financial compensations have not been salaries, but rather reflected the work's interim basis

POLITICAL WORK EXPERIENCE

Bush-Cheney '04 "War Room," Arlington, VA, Fall 2002
War Room Intern Monitored the media, supplied talking points, wrote opinion articles, and researched opposition candidates, as a full-time intern in the campaign headquarter's "war room."

Office of Senator Mitch McConnell, Washington, D.C., Summer 2002
Intern Researched past and pending legislation, drafted letters to constituents, produced reference log for Senator, helped assemble subject matter for floor speech.

2000 Republican National Convention, Philadelphia, PA, Summer 2000
Intern Sold Bush-Cheney merchandise for the Spalding Group, attended evenings' floor speeches.

BUSINESS EXPERIENCE

Golden Foods, LLC/Golden Brands, LLC Office of Vice-President, Louisville, KY, Summer 2003
Intern Wrote company's marketing brochure, learned management techniques, studied vegetable oil refining, assisted vice-president with letters and accounting.

SELECTED DUKE ACTIVITIES

House Course Teacher, Fall 2003, Course Title: Great Battles and Generals
Created and taught history course, with a focus on military strategy, civil-military relations, and ethics in warfare. Emphasized ideal of a "democratic classroom" where thinking is required, where all are students and all are teachers

UMOJA Teacher, Spring 2003, Community Service
Taught social movements and social action to inner-city school children, aged 9 to 16.

MARK M. WALKER

(b)(6) [redacted]

EDUCATION

INSTITUTO DE EMPRESA BUSINESS SCHOOL — **Madrid, Spain (2006)**
Masters in Business Administration (MBA)

UNIVERSITY OF INTERNATIONAL BUSINESS AND ECONOMICS (对外经济贸易大学) — **Beijing, China (1999)**
Intensive China Studies Program (Language and Business)

GEORGETOWN UNIVERSITY, SCHOOL OF FOREIGN SERVICE — **Washington, D.C. (1994)**
Bachelor of Science: Diplomacy and International Security

PROFESSIONAL EXPERIENCE

U.S. DEPARTMENT OF STATE — **Baghdad, Iraq (2004 - 2005)**

Deputy Chief of Staff, Iraq Reconstruction Management Office, U.S. Embassy

- Managed policy operations for the Iraq Reconstruction Management Office (IRMO), coordinating an $18.4 billion reconstruction effort and a staff of 300 civilian and military consultants working with the Iraqi Interim Government.
- Coordinated Iraq reconstruction and national security policy with senior policymakers on a daily basis with the National Security Council, State Department, Department of Defense and Central Intelligence Agency.

OFFICE OF THE SECRETARY OF DEFENSE — **Baghdad, Iraq (2003 –2004)**

Advisor, Coalition Provisional Authority (CPA)

- Advisor on National Security Affairs to the Chief Operating Officer (February – June 2004)
- Chief of Staff, Iraq Ministry of Transportation and Communications (June 2003 – February 2004)

OFFICE OF THE SECRETARY OF DEFENSE — **Washington, D.C. (2001 –2003)**

White House Schedule C Political Appointee, U.S. Department of Defense

- Country Director for China, Taiwan, Hong Kong and Mongolia policy at the Pentagon (November 2001 – June 2003)
- Army International Affairs Officer for Germany, Italy, Greece, Turkey and Southern Europe (February – November 2001)
- Founding member of Secretary Donald Rumsfeld's transition team and executive search committee (January – February 2001)

U.S. NAVY RESERVE — **Washington, D.C. and London, England (2002 – Present)**

Officer, U.S. Navy Reserve

- Counterterrorism Analyst at the Joint Analysis Center at Molesworth, Air Force Base in England (December 2004 – Present)
- Counterterrorism Analyst at the Defense Intelligence Agency headquarters in Washington DC (February 2002 – December 2004)

BUSH-CHENEY PRESIDENTIAL TRANSITION TEAM — **Washington, D.C. (2000 – 2001)**

Policy Support Assistant

- Supported the senior leaders of the newly-elected U.S. President, George W. Bush, regarding transition issues and the formation of the new government.

GOLDWAY COMMUNICATIONS (金路通网络技术有限公司) **Beijing, China (1999 – 2000)**

General Manager/Executive Manager

- Launched operations of a new international telecommunications with offices throughout China
- Managed daily operations including sales, marketing, engineering, finance and customer service
- Travel: China, Kyrgyzstan, Uzbekistan, Azerbaijan, Georgia, Armenia and Turkey

GERMAN FOREIGN MINISTRY (AUSWÄRTIGES AMT) **Bonn, Germany (1998)**

Robert Bosch Fellow/Foreign Policy Analyst

- Authored analysis of Eurasian domestic and foreign policy issues for European diplomats while working on the Russian/East European desk inside the Ministry of Foreign Affairs
- Travel: Germany, Belgium, France, Russia, Poland, Italy, Turkey and Portugal

GERMAN PARLIAMENT (BUNDESTAG) **Bonn, Germany (1997)**

Robert Bosch Fellow/Foreign Policy Analyst

- Authored analysis of foreign, security and European policy for German foreign policy leader while working for the top foreign policy leader in the German parliament.

LAW OFFICES OF JONES, DAY, REAVIS & POGUE **Washington, D.C. (1996-1997)**

Litigation Support Assistant

- Provided legal support for several high profile cases at the world's second largest law firm
- Supervised attorneys and employees as part of pre-trial litigation teams

DOLE FOR PRESIDENT & DOLE/KEMP '96 **Washington, D.C. (1996)**

Personal Assistant to National Director of Political Field Operations

- Assisted with coordination of national political activities for all 50 state headquarters
- Composed political briefings and issue summaries for Senator Dole's briefing books
- Detailed to the control center of the *1996 Republican National Convention* in San Diego

CONSUMER BANKERS ASSOCIATION **Washington, D.C. (1993-1995)**

Government Relations Specialist

- Monitored activities of the U.S. House, Senate and federal regulatory agencies related to banking
- Drafted political analysis and executive summaries for corporate clients
- Developed relationships with congressional, regulatory and industry representatives

LANGUAGES

- (b)(6)
- [redacted]
- [redacted]
- [redacted]

AWARDS

- Joint Civilian Service Commendation Award (June 2004)
- Direct Commission, U.S. Navy Reserve Intelligence Officer (February 2002)
- U.S. Army Commander's Award for Civilian Service (November 2001)
- Secretary of Defense Certificate of Recognition (February 2001)
- Robert Bosch Fellowship (June 1997 – June 1998)
- Rotary International Exchange Student to West Germany (June 1989 – June 1990)
- Eagle Scout, Boy Scouts of America (June 1987)

POLITICAL EXPERIENCE AND AFFILIATIONS

- White House Schedule C Political Appointee (January 2001 – June 2004)
- Policy Support Assistant, Bush-Cheney Presidential Transition Team (December 2000 – January 2001)
- Executive Committee Member, "Americans for Bush in China" (June -- November 2000)
- Executive Board Member, Republicans Abroad International (Germany) – July 1997 – June 1998
- Personal Assistant to National Director of Political Field Operations, Dole/Kemp '96 (April – November 1996)
- Political Staff, 1996 Republican National Convention - San Diego (July 1996)
- Vice President for External Affairs, Georgetown University College Republicans (1992 - 1994)
- Morton Blackwell's Leadership Institute Graduate (January 1993)
- Executive Board, Georgetown University Bush-Quayle Coalition (September – November 1992)
- Republican National Committee President's Club
- Active GOP campaign finance contributor (see www.tray.com)

Nicholas C. Wallar

(b)(6)

Education

2006-2008 **George Mason University** **Arlington, Virginia**
M.A. International Commerce and Policy
Phi Beta Delta Honors

2000-2004 **The College of William and Mary** **Williamsburg, Virginia**
B.A. History

Work Experience

December 2008-Present **Presidential Inaugural Committee** **Washington, D.C.**
Staff Assistant

- Serving as assistant to Political department, supporting all activities surrounding inaugural events

July 2008-November 2008 **Obama for America/Campaign for Change** **Iowa**
Field Organizer

- Represented Campaign for Change in two counties and managed two field offices for general election
- Recruited, trained and managed organizing teams to work in 28 precincts
- Executed a four-day Get Out the Vote operation from four locations, resulting in record turnout
- Coordinated local political and public affairs for Campaign
- Managed voter contact and data collection for use in national database system

2005-2008 **Stonebridge International LLC** **Washington, D.C.**
Associate

- Analyzed international/domestic politics, macroeconomic, trade, energy and finance policy for clients
- Prepared, edited and wrote international policy and intelligence reports for clients and senior staff
- Assisted Chairman and Director of Communications with firm's media and public relations outreach
- Managed elements of large client projects, provided research and analysis across diverse sectors
- Coordinated efforts of the firm's business development team and managed firm's website

2004-2005 **The Royal Hospital School** **Holbrook, United Kingdom**
William and Mary Fellow

- Assisted in teaching middle/high school history, planned lessons, led classroom discussions
- Worked as a resident assistant in a school boarding house, mentored students, ran duty office responsible for 50 students, assisted with international school trips and led athletic teams/activities

Summers 2001-2004 **U.S. Consulate General** **Frankfurt, Germany**
Peak Season Visa Clerk

- Managed new applicant data for non-immigrant visa applicants
- Strengthened visa case processing team by providing reliable research and follow-up applicant correspondence

Summer 2000 **U.S. Embassy** **Moscow, Russia**
General Services Office Summer Hire

- Managed work orders for property office
- Served as property support staff for U.S. Presidential visit to Moscow in July 2000

Skills

- Strong interpersonal, writing and analytical skills, experience working with diverse teams
- Proficient with MS Windows, Apple OSX, MS Office suite, some website development/editing
- (b)(6)

Awards and Honors

- 2008 Phi Beta Delta Honor Society, George Mason University
- 2004 William and Mary Fellowship for The Royal Hospital School Tutor (2004-2005)
- 2001 Elected to co-administer William and Mary's "Habitat for Humanity" teams (2001-2002)
- 2000 Boy Scouts of America – Eagle Scout
- 2000 National Honor Society

References:

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Morlan Warner-Harrell

Professional Profile

Ms. Warner-Harrell's work history includes extensive experience with strategic communications planning and coordination for a variety of political candidates for federal, state and local government. She has developed and managed communications plans, media engagement, and the recruitment of staff and volunteers. She is experienced with database analysis and research techniques. She has managed both volunteer and paid staff and managed the payroll for paid staff.

Qualifications:

- Savfie Review Contributing Editor
- Member of the Young Republican National Federation
- Member of the Florida Federation Young Republicans (FFYR)
    - Region V chairperson
    - Developed Young Republican Clubs in seven counties across Florida
    - President of Indian River County Young Republicans Club
    - Voted FFYR, "Young Republican of the Year, 2002
    - Selected as one of the College Republican National Committee Top Performing Field Representatives, 2002
- Possesses effective written and oral communications skills
- Delivered numerous informative and persuasive presentations to groups designed to motivate target audience to a specified purpose
- Appeared in numerous nationally televised and print media articles, including Discovery Channel, the Learning channel, NBC News and NBC Sports
- Experienced user of MS Office and MAC computers
- Nationally Published, (Poetry 1998)

Professional Experience & Employment History

February 2005- Present: Special Assistant to the Deputy Under Secretary of Defense for Business Transformation DUSD (BT), Schedule C Employee, Office of the Secretary of Defense.

Ms. Warner-Harrell has supported the Deputy Under Secretary of Defense for Business Transformation (DUSD (BT)) since arriving at OSD in February. She has performed a wide range of duties in support of the DUSD(BT), that include:

- Media and Communications Advisor to senior management within in the office of the DUSD(BT), and Business Transformation Agency.
- Managed all internal and external events, including engagement with the General Accountability Office (GAO), Legislative Committees, and Professional Trade Organizations.
- Primary liaison to the DUSD(FM) for communications and media relating to Business Transformation or the BTA.
- Developed an overarching public relations and media engagement campaign for the DUSD(BT), DUSD(FM) and the Director, BTA
- Researched speaking and other media focused events for the DUSD(BT), DUSD(FM) and the Director, BTA.
- Provided oversight to communications staff and public relations professionals within the BTA in order to manage the action plan for internal and external relations across the DoD.
- Led and managed the development of policies, procedures, analyses relating to internal and external events, tradeshows or other meetings.
- Prepared recommendations relating to external affairs that meet for business transformation objectives.
- Oversaw Congressional, Industry and Association engagement to ensure that business transformation goals and agency responsibilities are understood and articulated.
- Guided and provided oversight to external affairs counterparts in the BTA;
- Maintained a consolidated database of public contacts and items of interest to keep the DUSD(BT) informed of external interests.
- Communicated with Associations and Industry at conference/meetings regarding the transition process for business transformation efforts.
- Developed an "Outreach Plan" to manage external communications.
- Led engagement of DUSD(BT) with Combatant Commands implementation of transformational initiatives.

December 2004- February 2005: Event and Operations Site Manager, 55th Presidential Inaugural Committee.

- Assisted with logistical planning and operational implementation of multiple Inaugural events
- Coordinated and de-conflicted multiple events that required direct planning with all branches of the armed forces.
- Led planning and organization of multiple campaign sites/venues
- Oversaw the orchestration of talent selection and development of entertainment schedules
- Coordinated with media for access to candidates, including special coverage of Presidential events
- Worked with Secret Service officials on contingency plans

May 2003 - November 2004: Field Director, Republican Party of Florida.

- Oversaw the planning and implementation of 3000 campaign volunteers
- Organized Steering Committee membership for the Bush-Cheney'04 Campaign for Florida
- Organized and managed the "grassroots" mobilization of campaign programming for multiple city locations across Florida.
- Managed independent/swing voter Identification Program.
- Developed then implemented an extensive precinct canvassing program.
- Established and implemented a Phone-Bank initiative to locate absentee and early voters.

March 2003- April 2003: Field Representative, Republican National Committee.

- Lead development of RNC activities in thirteen counties in Florida
- Oversaw and coordinated three state-wide youth auxiliaries
- Participated in numerous party executive committee meetings, in order to drive RNC programs forward

December 2002 – February 2003 Independent Consultant, Andersen Consulting

- Recruited, mobilized and supervised New Orleans area GOTV volunteer staff for "***Terrell for Senate***" campaign.
- Organized and then implemented campaign effort for 72 hour special election
- Canvassed voters door-to-door, targeted demographic areas for election day turn out efforts

Education and Certifications

B.A., Political Science & International Relations; Minor in Business Administration, University of Florida, 1996.
Pursuing M.A. in Political Science through the Special Student Program at Yale University for Olympic Athletes.

Volunteer Activities

- Guardian Ad Litem Program, Child Advocacy Program
- American Cancer Society, Fundraiser & Volunteer
- Florida Coalition for the Homeless, Fundraiser, & Volunteer
- Habitat for Humanity, Fundraiser, & Volunteer

Other Activities

- Unites States National Olympic Team Member for 2002 & 2006 Winter Olympic Teams
- USA Women's National Skeleton Team Member
- Certified Sky-Diver
- Private Pilot License

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12/31/1973

Laura C. Watson

(b)(6)

Professional Experience

U.S. Department of Labor **Washington, DC** **October 2006 – Present**

Speechwriter to the U.S. Secretary of Labor

- Developed strategic communications to highlight accomplishments and further Administration and Department policy goals.
- Wrote and researched over 50 speeches to a variety of domestic and international audiences on all issues relevant to the U.S. economy and the U.S. labor force.
- Demonstrated superior speechwriting ability and organizational skills, and so named as lead speechwriter of the 4-person speechwriting team for all large-scale projects, including the 2006 Strategic Economic Dialogue Conference in China.

Missile Defense Agency (MDA) **Arlington, VA** **January 2003 – September 2006**

Speechwriter and Strategic Analyst to the MDA Director

- Prepared speeches, testimony, and presentations for the MDA Director and Deputy Director to audiences, including the President of the United States, Secretary of Defense, international government organizations, and Members of Congress and their staffs.
- Developed the Director's 2005 Base Realignment and Closure strategic communications plan informing stakeholders of short and long-term adjustments, dispelling rumors, and providing clear, precise details of timelines and available resources/support.
- Led the Deputy and Executive Directors' Agency-wide study and report of high-level strategic plans and issues, including three major projects: the Defense Department's initiative to place critical missile defense assets in Europe, response to allies' concerns over the potential impact of falling debris, and reapportioning military manpower to provide better support across the agency.
- Translated technical missile defense program concepts and issues into clear, persuasive messages used to educate and persuade government, Congressional, and industry leaders, and the public.

Mike Battles for Congress **East Providence, RI** **January 2002 – September 2002**

Director of Communications/Campaign Press Secretary

- Managed media campaign of a relatively-unknown candidate in a highly-competitive, high-profile U.S. Congressional campaign earning the party-wide endorsement and widespread support.
- Aggressively pursued and coordinated campaign coverage by local and national media outlets, including three network television affiliates, five radio stations, the Associated Press, and 22 local/regional newspapers.
- Wrote and distributed daily press releases, media advisories, and speeches; coordinated over 30 press conferences, debates, television and radio appearances, and campaign events.

United States Army, IIIrd Armored Corps **Fort Hood, TX** **November 1996 – October 2001**

U.S. Army Captain & Speechwriter to the Commanding General of III Corps and Fort Hood, Texas

- Researched and drafted over 300 speeches delivered by the Commanding General (CG), Deputy CG, and Chief of Staff to a variety of audiences at the local, state, national, and international levels.
- Drafted a wide range of documents issued under the CG's signature, including internal/external correspondence, letters of recommendation, and monthly newspaper articles

1st Lieutenant & Principal Advisor on Personnel, Special Troops Battalion

- Drafted all speeches and internal/external correspondence on behalf of the Battalion Commander.

1st Lieutenant & Task Force Personnel Officer, Slavonski Brod, Croatia

- Deployed to a hazardous duty area as the Task Force Commanding Officer's sole advisor on all personnel issues pertaining to the 600-person organization, comprised of 15 units/agencies.

2nd Lieutenant & Platoon Leader

- Quartermaster Corps Officer Basic Course, July - October 1996.

Education

Tarleton State University **Killeen, TX** **December 2000**

- Masters in Business Administration.

United States Military Academy **West Point, NY** **June 1996**

- Bachelor of Science in English Literature and Philosophy.

Paul Hayden Watson

(b)(6) [redacted]

Education

Davidson College, Davidson, North Carolina
B.A. 2002 *Major*: Spanish *Minor*: Economics
Relevant course work: Microeconomics, Macroeconomics, Statistical Analysis, and Finite Mathematics.
Spanish Thesis focused on Socio-Political Divisions in the Argentinean Sporting World.

McIntire Business Institute of the University of Virginia, Charlottesville, Virginia
Postgraduate program designed to enhance economic, marketing, and investing skills in business and industry. Courses in Finance, Accounting, Management, and Marketing. In-depth case studies of global corporations.

Cross Cultural Institute for Study, Seville, Spain
Semester study abroad program with Spanish-conducted courses concentrating on Spanish culture and political history. Also included a home stay with a local family

USDA Graduate School, Washington, D.C. (Fall 2004)
Spanish Review Level III. Review of advanced grammar and comprehension with an emphasis on conversational skills.

Experience

Department of Defense- Office of the Secretary of Defense- *Action Officer* November 2003-present

- Responsible for developing US Defense Policy for Central Asia, specifically Kazakhstan & Kyrgyzstan
- Produced policy memoranda, briefing materials and other documentation for senior Defense officials including the Secretary and Deputy Secretary
- Coordinated multi-million dollar US Security Assistance efforts with Central Asian states that followed current US Security policy.
- TS-SCI Security Clearance

Department of Defense- *Defense Fellow/Schedule C Appointee* February-November 2003

- Confidential Assistant to the Deputy Assistant Secretary of Defense for Eurasia, Office of the Secretary of Defense, International Security Policy
- Responsible for maintaining the schedule, arranging travel and prioritizing intelligence for review.

The White House-Office of Presidential Personnel- *Intern/Volunteer*, Washington, D.C. July 1, 2002- August 24, 2002

- Assisted in research and recruitment of Presidential Appointees in CIA, Department of State, Department of Defense, and Homeland Security
- Additional duties included scheduling, filing, reviewing resumes, and communicating with prospective appointees. Attended lecture series by various senior cabinet level officials.

Activities

Davidson College Men's Soccer, Davidson, North Carolina 1998-2002

- Four-Year Letterman of NCAA Division I program.
- Spent twenty-five to thirty hours a week training and developing skills in a team environment.
- Toured Brazil to play junior professional teams in August of 2000.

Kappa Alpha Fraternity, Davidson College, Davidson, North Carolina 1998-2002

- Involved with many local service activities for the benefit of the Muscular Dystrophy Association including the KA Karnival and MDA Lock-up.

Habitat for Humanity, Cornelius, North Carolina January-March 1999

- Worked on weekend projects to build housing for low-income families in Cornelius, North Carolina.

Skills/Travel

- (b)(6) [redacted]
- Computer knowledge: Microsoft Word, Excel and Power Point, and SAS Statistical Analysis.
- Extensive travel in Western Europe, Central Asia and Latin America

JOCELYN WEBSTER

(b)(6) [redacted]

WORK EXPERIENCE:

THE WHITE HOUSE *Feb 2006-present*

Staff Assistant, Office of Political Affairs

- Support the Deputy Director of Political Affairs with his responsibilities in the political appointment process of PAS, PA, Non-Career SES, and Schedule C to Federal departments and agencies
  - Coordinate with the Office of Presidential Personnel to compile candidate lists
  - Research public records to vet potential candidates
  - Compose reports on candidates for review by the Deputy Chief of Staff [Rove], Political Director, and Deputy Political Director
- Maintain the Deputy Director's daily schedule, coordinate travel and related expenses, and facilitate political briefings and meetings for outside groups and organizations
- Manage the approval process for all invitations and external documents related to political events for the President, Vice President, and White House senior staff
  - Coordinate with White House Counsel and various White House offices to ensure that invitations comply with all laws, as well as ethics rules and protocol
- Compose weekly status report of Administration-wide vacancies for the White House Chief of Staff, Deputy Chief of Staff, Political Director, and Deputy Political Director
- Draft and edit political briefings, event briefings, and speaking requests for the President and other White House staff

DEPARTMENT OF HOMELAND SECURITY *Sept 2005-Feb 2006*

Confidential Assistant, Office of the White House Liaison

- Aided the White House Liaison in coordinating with the White House, various DHS offices and directorates, and Federal departments and agencies to appoint PAS, PA, Non-Career SES, and Schedule C political appointees
- Tracked and coordinated all personnel actions related to political appointees at DHS
- Drafted all briefings for the Secretary and Deputy Secretary on issues pertinent to the Office
- Interviewed and vetted entry-level candidates for political appointment

THE WHITE HOUSE *Aug-Dec 2004*

Intern, Office of Political Affairs [Associate Director for West Coast and Plains States]

- Drafted political briefings for the President, the Vice President, Cabinet Members, and senior Administration officials. Briefings included information on political, economic and environmental issues, national security, state and local issues, and federal and gubernatorial elections
- Drafted documents analyzing and reporting on targeted elections in the Associate Director's region
- Coordinated travel, expenses, appointments, and contacts, as well as maintained databases, files, records, and media clippings for the Associate Director

CAMPAIGN EXPERIENCE:

- **Scheduler**, Rob McKenna for Attorney General (successful), WA *Summer 2004*
- **Deputy Campaign Manager for Administration**, Rob McKenna for King County Council (successful), WA *Summer 2003*
- **Volunteer**, Luke Esser for Washington State Senate (successful), WA *Summer 2002*
- **Co-Founder and Vice President**, College Republicans, Santa Clara University *2002-2005*

EDUCATION:

Santa Clara University, Santa Clara, CA

- Bachelor of Arts: English & Theatre (double major), matriculated 2005
- Santa Clara Panhellenic Council: President, 2004
- Associated Students: Senator-at-Large, 2003-2004
- Various Theatre and Music Department Productions, 2002-2005
- Santa Clara University Varsity Athletics: Crew Coxswain, 2001-2002

ADDITIONAL:

Delta Gamma, Washington, DC Alumnae Chapter, Member *2005-present*

- Monthly meetings to plan and participate in philanthropy, service, and social events

The Falls Church, Music Ministry Team, Member *March 2006-present*

Reed B. Werner

(b)(6)

EDUCATION

1998-2001 **University of Pennsylvania, School of Arts and Sciences** **Philadelphia, PA**
Bachelor of Arts Degree. Major: Philosophy, Politics, and Economics
- Varsity Football Quarterback Letterman 1998, 1999; Ivy League Champs 1998

1997-1998 **University of North Carolina – Chapel Hill** **ChapelHill, NC**
Bachelor of Science – Business Degree candidate
- Varsity Football Quarterback and Punter - Gator Bowl Champions, #4 ranked team in nation

WORK EXPERIENCE

1/2004-Present **Coalitional Provisional Authority** **Iraq**
Deputy Governorate Coordinator – Qadisiyah province
- Managed all elements of the Governorate Team (GT), to include direct staff, CJTF-7 Gov Support Team, Iraqi Advisors (IRDC), and local Iraqi hires. Managed GT human resources and synchronized staff efforts to support the Governorate Coordinator and CPA/GT mission.
- Coordinated operational intelligence and security issues with Force Protection, Iraqi security forces, and Multi-National Division components.
- Shared responsibility in overseeing the effective management of $15 million cash of DFI provincial project money.
- Managed and directed the upstart of the provincial Iraqi Property Claims Commission that will restore Ba'athist-appropriated property to rightful owners.
- Responsible for drafting and disseminating weekly CPA/Regional Operations Situation Reports and Spot Reports, as well as weekly political/situation reports to CPA policy and administrative senior advisors.
- Developed provincial Employment Center to facilitate public and private sector employment through fair and equitable processes. All ministry hiring and jobs programs hiring will be conducted through this office. A major portion of future Project Management Office hiring ($287 million worth of contracts) will also be conducted through this office.
- Oversaw the development and renovation of the new Governorate Building for Qadisiyah.
- Developed closure plan for CPA Qadisiyah. Leading CPA coordination with CJTF-7 and local Iraqi institutions for dissolution of Camp Wolf Pack – the current CPA provincial HQ – and termination of all ongoing GT operations.
- Established mechanism to evaluate, tender, and manage $6.5 million of Provincial Emergency Reconstruction Funds for the month of June. Also established mechanism to audit approximately $4 million worth of grant and project funds following CPA's transition of authority.
- Served as Acting Governorate Coordinator in the absence of the GC.

Advisor, Iraqi Ministry of Finance (January 2004)
- Directed and managed Program Review Board, a CPA Senior Advisor forum where all Iraqi federal budget alterations and advancements were made prior to eventual budget ratification in February 2004.

2002-2003 **U.S. Department of State** **Washington, DC**
Staff Assistant to the Assistant Secretary for Resource Management and CFO
- Traveled as Assistant Secretary's special assistant on 8-country, 3-week trip for 2 conferences and U.S. Embassy consultations. Countries visited: India, Pakistan, Afghanistan, Kuwait, Iraq, Tanzania, Kenya, and Sudan.
- Managed Assistant Secretary-led customer service and user operability project for the Department of State's Regional Financial Management System. Through surveys and consultative analysis, the bureau was able to assess the operability of the Department's new financial system that was rolled out to 178 posts around the world. Survey led to several software and service enhancements.
- Led project to establish costs of running our embassies around the world as part of right-sizing initiative.

Fall 2001 **Doyle Real Estate, LLC** **Philadelphia, PA**

Financial Consultant

- Created business plan, pro forma, and financial feasibility study for multi-million dollar apartment building complex investment in Saratoga Springs, NY.

Summers 2000 And 1999 **Milken Institute** **Santa Monica, CA**

Research Assistant and Analyst, Capital Studies Group

- Performed research, analysis, and statistical regressions for visiting professor on paper addressing links between financial market breadth, economic growth, and income disparity. Paper was submitted for publishing in *American Economic Review*.
- Researched and wrote paper focusing on the relationship between financing methods and valuations among Fortune 500 company mergers and acquisitions between 1982 and 1995. Findings showed that M&A's financed with debt outperformed those financed with cash, theoretically due to the inherent discipline associated with debt financing.
- Performed research and analysis on Milken Institute / Carter Center Opacity Study. Study analyzed the financial transparency of 40 countries to establish factors that determine a nation's economic performance. Financial market breadth, minority investor rights, transparent laws, and default flexibility were found to be major contributors to economic vibrancy.

PROFICIENCIES AND INTERESTS

- (b)(6) Interests include: diplomatic history, western philosophy, macroeconomics, sailing, and fishing.

(b)(6)

[redacted]

U.S. Department of Defense, Washington, D.C.
Director of Advance and Media Relations in the Office of the Secretary of Defense, Public Affairs, (May 2002 – Present)

- Strategic communication adviser to Assistant Secretary of Defense for Public Affairs for all media events and speeches, to include electronic and print media, both foreign and domestic, for the Secretary of Defense and the Deputy Secretary of Defense
- Special projects coordinator for OSD-PA, to include Town Hall events, regional media round robins, editorial boards, television and radio satellite tours
- Supervise advance officers and official photographers – staff of 7
- Travel globally representing the Office of the Secretary of Defense

Burson-Marsteller, Washington, D.C.
Senior Associate, (April 2000 – April 2002)

- Manager of public affairs for corporate and government clients. Duties include media outreach and pitching, writing press releases, event planning and execution, and crises management.
- Clients included Accenture, U.S. Treasury, ProcureNet, Argenbright Securities, National World War II Memorial Campaign

U.S. Senator Kay Bailey Hutchison, Washington, D.C.
Director of Scheduling and Events, (November 1997 – March 2000)

- Strategically planned and orchestrated all of Senator Hutchison's official appearances, meetings and events in Texas, Washington D.C., nationally and internationally.

U.S. Congressman Roger Wicker (1st-MS), Washington, D.C.
Office Manager/Press Assistant, (April 1997 - October 1997)

- Supervised daily administrative duties of Congressional office, including coordination of interns and special projects for the Congressman.

Karl Rove + Company, Direct Mail/Political Consultants, Austin, Tx
Account Executive (January 1992 - February 1997)

- Executed and supervised direct marketing programs for national and statewide candidates and museums; 1996 campaign accounts included Dole/Kemp Campaign, Jeb Bush for Governor, two U.S. Senate Races, one Congressional race, and two Texas supreme court races.
- Managed the list marketing firm within Rove + Company, Praxis List Company. Duties included the accounting, management, and marketing of political lists to other campaigns.

KLBJ Radio, Austin, Tx
Aid to News Anchor and Sports Director (Evenings, 1996)

- Writer of hourly news scripts for news anchor and helped produce live on-sight sports show: "Sports Talk."
- Interviewed local authorities and sports celebrities.

RELATED EXPERIENCE:

George W. Bush for President, ***Volunteer***, (2000) Philadelphia, PA
Young Republican National Federation: ***Volunteer***, Washington, D.C.
Young Republicans of Austin: ***Vice President/Member*** (1993 - 94)
Travis County Precinct Chair (1992 - 93)
State Delegate to Republican Convention (1992 - 1994)

EDUCATION

American University, Washington D.C.
Master of Communications - Interactive Journalism (May 2001)

The University of Texas at Austin
Bachelor of Arts Degree: Government (June, 1991)

DANA W. WHITE

(b)(6)

PROFESSIONAL EXPERIENCE:

(b)(6)

Director of the Washington Roundtable for the Asia-Pacific Press, 2001-present: The Heritage Foundation, Washington, D.C.

- Arrange briefings and interviews for Washington-based Asian journalists with Washington's leading policymakers i.e. Sen. Sam Brownback (R-KS)
- Travel to Asia to promote Heritage research, conferences & experts
- Manage an annual budget of $100,000
- Write a quarterly newsletter, *The WRAPP Up*

(b)(6)

Publicist, 2000-2001: Fox News Channel, Washington, D.C.

- Publicist for *Fox News Sunday with Tony Snow*
- Managed breaking news stories
- Achieved #1 Presidential Inauguration coverage on cable news
- Achieved feature articles for on-air talent & shows

(b)(6)

Deputy Press Secretary, 1998-2000, The U.S. House Republican Conference, Washington, D.C.

- Arranged and prepared former Chairman J.C. Watts (R-OK) for press conferences and interviews
- Coordinated congressional members' rapid media responses
- Wrote news releases & opinion-editorials

Legislative Aide for East Asia Affairs

- Wrote talking points on The Cox Report on Chinese espionage for House Republican members
- Advised Chairman on Asia-related legislation

Chinese Foreign Policy Intern, 1998: The Nixon Center, Washington, D.C.

- Wrote issue briefs
- Coordinated East Asia issue symposiums
- Researched and edited issue monographs and position papers

Administrative Intern, 1998: The International Center for Not for Profit Law, Washington, D.C.

- Translated and edited Chinese legal documents
- Advised attorneys on trips to Asia

MEDIA APPEARANCES:

Regular conservative panelist, PBS' ***To the Contrary***-Four women from various political perspectives discuss the news of the day. It broadcasts weekly on PBS affiliates nationwide.
Fox News' ***Studio B with Shepard Smith***
NPR's ***The Tavis Smiley Show***
BET's ***Nightly News***
"Who Says I'm Inferior?" opinion-editorial published by Knight-Ridder newswire
Diversity magazine
Washington Post
The Detroit News
Gannett News

ACADEMIC PREPARATION:

A.B. in East Asian Languages & Civilizations, The University of Chicago, 1998

LANGUAGES:

(b)(6)

AWARDS & SCHOLARSHIPS:

Associated Colleges of China Scholarship, 1997: Capital University of Business & Economics, Beijing, People's Republic of China

Embassy of South Korea Study Abroad Scholarship for Minority Students, 1998: Hankuk University for Foreign Studies, Seoul, Republic of Korea

Gregory H. Whitten

(b)(6) [redacted]

Professional objective: To obtain a position in the Obama Administration in Legislative or Public Affairs to build on political experience, leadership abilities, managerial skills and strong work ethic built in seven states.

University of Arizona August 2003 – May 2007
Major: Political Science
Minor: Public Administration and Policy

OBAMA CAMPAIGN
Arizona Political Director July-November 2008

- Hired as first paid staff in Arizona. Handled all statewide operational logistics including locating Arizona HQ.
- Directed statewide political relations including congressional and state legislative elected officials.
- Organized and managed teams and logistics for all Obama for America events in Arizona. Events ranged in crowd size from hundreds to more than 3,000
- Directed GOTV efforts which included running statewide field operations. The program made over 100,000 in state and out of state calls.
- Managed all constituency groups statewide including Women for Obama, Latinos for Obama, Veterans for Obama, First Americans for Obama, Faith Community, and LGBT.

OBAMA FOR AMERICA PRIMARY CAMPAIGNS
Arizona September 2007 to February 2008

- Organized Arizona Congressional District 5, which is the only congressional district Senator Obama, won in Arizona.
- Head of youth vote actions in Arizona for February 5th primary

Texas February to March 2008

- Organized eight counties in East Texas for the 2008 Texas Presidential Primary/Caucus, including Jasper County, with the most successful caucus results in the whole state of Texas with 83% of the vote going to Senator Obama
- Managed a regional phone bank that made on average 3,500 calls a day to all 9 counties.

Mississippi March 2008

- Led GOTV Adams County Mississippi for the March 11th primary, where Senator Obama won 74% of the vote.

North Carolina March to May 2008

- Surpassed the city of High Point's vote goal to win Guilford County for Senator Obama with 70% of the vote.
- Organized infrastructures including offices and built a volunteer base
- Excelled as one of the top 5 organizers in the state for voter registration
- Setup a detailed faith outreach to more than 60 churches and over a 100 Reverends which contributed to the field program

Nevada May - July 2008

- Organized the transition team that organized offices and fellows program before staff arrived.

MEDIA EXPERIENCE

Game Day Communications & Goddard Clausen Strategic Advocacy May-September 2005

- Worked on strategizing public media campaigns setting up major political functions, including post presidential functions for President Clinton

Acker Merrall & Condit Wine Auction House May-September 2007

- Helped plan and setup major wine auctions working crowd control, check in and media.

References

- (b)(6) [redacted]

CATHERINE ANNE WIESNER

EMPLOYMENT HISTORY

UNICEF, Consultant for Northern Uganda Peace Process **Juba, Sudan and Kampala, Uganda**
October 2006– March 2008

- Provided technical support to the Government of Southern Sudan led mediation team at the peace talks between the Government of Uganda and the Lord's Resistance Army (LRA).
- Coordinated and oversaw UNICEF's advocacy, policy and programming support to the peace talks and LRA assembly process in Southern Sudan with UNICEF Southern Sudan, Uganda, Khartoum, and NY offices.

UNICEF, Child Protection Officer **Khartoum, Sudan**
February 2005—March 2006

- Provided technical and policy support to the Sudanese government bodies responsible for Disarmament, Demobilization and Reintegration in coordination with the UN Mission in Sudan (UNMIS).
- Developed and monitored the implementation of project cooperation agreements with Govt., international and national NGO partners throughout Sudan from a USD $5 million program budget.
- Successfully advocated for the inclusion of key child protection principles and commitments in the 2006 Darfur Peace Agreement.

INTERNATIONAL RESCUE COMMITTEE, Emergency Response Team **Banda Aceh, Indonesia**
January 2005

- Established emergency child protection programming for orphaned, separated and displaced children in the days and weeks following the tsumani disaster: opened new field office in Meulaboh , organized local procurement of program supplies, recruited and trained 15 national staff and hundreds of volunteers.

UNICEF, Consultant on Children Associated with Armed Forces and Groups **Khartoum/Darfur, Sudan**
January –July 2004

- Designed demobilization, interim care and family tracing systems for children associated with the fighting forces in anticipation of the North-South peace agreement.
- Helped lead the start-up of UNICEF emergency response activities in Darfur soon after initial humanitarian access was granted, including field assessments, program design and training of local implementing partners.

UNICEF, Consultant for Post Conflict Needs Assessment **Monrovia, Liberia**
December 2003

- Completed a rapid situation analysis of child protection issues and actors as part of the official needs assessment jointly undertaken by the United Nations, World Bank, and National Transitional Government of Liberia in preparation for an international donor conference on reconstruction.

INTERNATIONAL RESCUE COMMITTEE, Child Specialist, Emergency Response Team **Monrovia, Liberia**
August 2003

- Conducted training on child protection principles and emergency response for IRC staff implementing emergency psychosocial and protection activities for displaced children and adolescents in Monrovia.
- Participated in UN missions within and outside Monrovia to assess immediate civilian protection concerns.
- Initiated planning with IRC and partners for both spontaneous and official demobilization of child combatants.

(b)(6)

CATHERINE ANNE WIESNER

INTERNATIONAL RESCUE COMMITTEE, Child Specialist, Emergency Response Team **Erbil/Kirkuk, Iraq**
April 2003– June 2003

- Led child protection emergency preparedness and coordination efforts for IRC in Jordan and participated in determining common policy positions adopted by the inter-agency UN Working Group for Iraq.
- Developed guidance materials for humanitarian agencies and US military personnel.
- Conducted assessments in towns and villages of Northern Iraq and developed emergency response proposals.

INTERNATIONAL RESCUE COMMITTEE, Child Protection Coordinator **Freetown, Sierra Leone**
Feb 2002—March 2003

- Directed all IRC child protection programs for war-affected children and adolescents in Sierra Leone from emergency interventions into post-conflict phase, managing 120 national staff in 4 field offices and overseeing an annual program budget of USD $1.5 million.
- Secured funds and developed new projects in response to the evolving regional context including repatriation of Sierra Leoneans from Guinea and responding to the influx of refugees fleeing renewed conflict in Liberia.
- Participated as a lead member of the national Child Protection Network, contributing to advocacy and policy initiatives on separated children, reintegration of child ex-combatants, and other key child protection issues.
- Liaised with the Special Court for Sierra Leone and the Truth and Reconciliation Commission to promote children's rights throughout their respective processes.

INTERNATIONAL RESCUE COMMITTEE, DDR Manager **Freetown, Sierra Leone**
July 2001—Feb 2002

- Managed the official Disarmament, Demobilization, and Reintegration (DDR) program for child ex-combatants as UNICEF's main implementing partner in the South and East of the country.
- Guided program expansion into 2 additional districts, tripling geographic reach, and opened IRC's 4th Interim Care Center for newly released child ex-combatants awaiting family tracing and reunification.
- Revamped and launched community based reintegration program for war-affected children and adolescents.
- Hosted United Nations and donor country visits and delegations, drafted all donor reports and new proposals.

USAID, OFFICE OF FOREIGN DISASTER ASSISTANCE, Summer Intern **Washington, DC**
Jun 2000—Aug 2000

- Participated in proposal reviews and processed grants for emergency assistance efforts throughout Africa.
- Provided daily back-up support to Disaster Assistance Response Team deployed in Horn of Africa region.
- Drafted Sierra Leone funding strategy for FY2000-2001.

UN HIGH COMMISSION FOR REFUGEES, ARC Training Program Officer **Addis Ababa, Ethiopia**
Sep 1998—Dec 1998

- Worked with UNHCR's regional Child Protection Advisor to launch the Action for the Rights of Children (ARC) project with NGO partners, government counterparts, and the Organization of African Unity.
- Designed internal tools to document and analyze best practice in projects benefiting child and adolescent refugees in the Greater Horn of Africa region.

SAVE THE CHILDREN US, Program Development Officer (Hart Leadership Fellow) **Harare, Zimbabwe**
Sep 1997—Aug 1998

- Fostered collaborative partnerships with four national NGOs in the education, HIV/AIDS, economic empowerment, and primary health care sectors.

CATHERINE ANNE WIESNER

UN HIGH COMMISSION FOR REFUGEES, ARC Training Program Assistant **Geneva, Switzerland**
May 1997 --Aug 1997

- Worked for the office of the Senior Coordinator for Refugee Children at UNHCR to develop Action for the Rights of Children (ARC), a joint International Save the Children Alliance/UNHCR training program

EDUCATION

Harvard's John F. Kennedy School of Government, Cambridge, Massachusetts. Graduated June 2001.

M.A. in Public Policy: International Security and Political Economy
Areas of Focus: US Foreign Policy and Human Rights, Humanitarian Assistance in Complex Emergencies, UN Peacekeeping, Negotiation and Conflict Resolution

Honors and Activities:

- Received award for Policy Analysis Exercise: "The Reintegration of Child Soldiers" undertaken for USAID's Office of Transition Initiatives
- Winner of both the individual policy memo writing contest and group policy briefing competition during the annual Spring Exercise (policy issue selected for 2001 was Global Climate Change)
- Published paper *Towards Peace in Sudan* in the Kennedy School Review: Student Perspectives 2000
- Member of Harvard's Child Rights Working Group
- Selected for Women in International Security (WIIS) Summer Symposium 2000

Duke University, Durham, North Carolina. Graduated Cum Laude May 1996.

B.A. in Comparative Area Studies (focus on Africa and Western Europe)
Certificate in Markets and Management Studies, Minor in Spanish

- 1997-1998 Hart Leadership Fellowship, awarded by Terry Sanford Institute of Public Policy at Duke.

ADDITIONAL EXPERIENCE AND INFORMATION

White House Fellowship - National Finalist, May 2008

Obama Presidential Campaign

- Member of the Africa Experts Policy Group Sept 2007—Dec 2008
- Primary: volunteer at northern California field office, Oakland, California, Oct—Dec 2007
- General: full time staff at state headquarters office, Albuquerque, New Mexico, Aug—Nov 2008
- Transition: member of International Lending Agencies Review Team, Washington DC, Nov—Dec 2008

Additional International Experience

- Traveled through Costa Rica, Honduras, Nicaragua, El Salvador, and Guatemala, Jan—March 1997
- Studied political and economic aspects of the emerging European Union at the Center for International Studies in Madrid, Spain, Aug—Dec 1994
- Assistant camp leader for Voluntary Workcamps Association of Ghana. Construction of primary schools and other grassroots community projects in rural villages, June—Aug 1993
- Spent sophmore year of high school at an ashram in India. Worked with philanthropic foundation, PRASAD, on their mobile hospital, school milk project, and community development projects, Sep 1989—Aug 1990

(b)(6)

DANIEL K. WILMOT

(b)(6) [redacted]

EXPERIENCE

12/05-Present **OFFICE OF THE SECRETARY OF DEFENSE** Washington, DC

Director, Intergovernmental Affairs

- Coordinate the Department's relations with the nation's governors and state and local elected officials.
- Action officer for issues involving Homeland Defense, and the National Guard.
- Analyze legislation and make recommendations to the Assistant Secretary of Defense for Legislative Affairs regarding potential problems, areas of vulnerability and appropriate courses of action.
- Drafted, and currently executing the Secretary's plan for governors to visit their National Guard troops in Iraq and Afghanistan
- Assist in the development of congressional outreach strategies, materials, and support the secretary during congressional testimony.

01/01-09/05 **OFFICE OF THE VICE PRESIDENT** Washington, DC

Deputy Assistant to the Vice President for Advance

- Directed Vice President Cheney's travel and logistics to include over 500 domestic trips, participation in the 2004 debate and national convention and international trips to the Middle East, Asia, Europe, and Australia
- Responsible for the management of 5 fulltime staff and a network of hundreds of volunteers' nation wide.
- Supervised travel and event budgets for official and political events.
- Organized the Transition Advance Office and coordinated Vice President Cheney's participation in the 2001and 2004 Presidential Inauguration

06/00-01/01 **BUSH CHENEY 2000**

Lead Advance Representative

- Responsible for the logistics, site selection, color and crowd building for over 30 campaign events for Governor Bush and Secretary Cheney
- Supervised a four person advance team and managed event budgets.
- Oversaw Secretary Cheney's participation in the Vice Presidential Debate, arrival ceremony and post debate rally.
- Provided onsite, pre-event briefings to candidate and program participants.

01/99-03/00 **EXPOSITION PARK** Los Angeles, CA

Deputy Park Manager

- Drafted legislation that created the Office of Park Manager to oversee maintenance, parking and security for the state owned 160-acre Park
- Worked with leaders of the California Science Center, Los Angeles Coliseum and Sports Arena, California African-American Museum and Natural History Museum to synergize park relations and manage common areas.
- Represented the Park Manager at public hearings and brought policy issues before the Board for consideration.
- Controlled expenditures from the $800,000 Exposition Park Improvement Fund

06/98-11/98 **DAN LUNGREN FOR GOVERNOR** California

Advance, Southern California

- Coordinated campaign event logistics for gubernatorial debates, bus tour, boat arrival to state convention, and final stop on party fly-around
- Organized security protocol for candidate with local police departments, CHP Office of Dignitary Protection, ATF and United States Secret Service
- Interacted with national and local print, radio and TV reporters

06/96-06/98 **OFFICE OF GOVERNOR PETE WILSON** (CA) Los Angeles, CA

Deputy Director

- Managed the largest field office responsible for Los Angeles, Ventura, Santa Barbara and San Luis Obispo counties.
- Worked with local elected officials, community leaders and constituents to develop marketing plan for Governor Wilson's legislative agenda.
- Designed strategic plan for Letter-to-the-Editor program that placed supportive letters in local newspapers

04/95-05/96 **NATIONAL POLICY FORUM** Washington, DC

Comptroller/Office Manager

- Supervised payroll, accounts payable, accounts receivable and travel expenses for staff of over 20
- Prepared monthly, quarterly and annual reports and budgets
- Evaluated fiscal options, performed budget analysis and reviewed contracts

08/94-04/95 **OFFICE OF CONGRESSMAN RON PACKARD** (CA) Washington, DC

Staff Assistant

- Drafted issue letters on behalf of Congressman.
- Tracked and monitored legislation submitted on floor of House of Representatives.

04/86-04/92 **UNITED STATES MARINE CORPS**

Sergeant

- Received honorable discharge after serving in Presidential Honor Guard and Infantry units.
- Machine-gun Team, Squad and Section leader responsible for morale, conduct and training of 13 Marines.
- Active duty reservist from 1990-1992, while attending college

EDUCATION

University of Arizona, Tucson, AZ
Major: Political Science **Minor:** Business

CANDIDATE SUMMARY DATA
2005-2006 White House Fellowships

CORY WILSON
(b)(6)
MOSS POINT, MISSISSIPPI

EDUCATION:

J.D. 1995 Yale Law School
B.B.A. 1992 University of Mississippi

CURRENT EMPLOYMENT:

Litigation Partner, Bradley Arant Rose & White LLP, Jackson, Mississippi. I manage a variety of complex litigation and pro bono matters; coordinate multiple parties with divergent interests; mentor younger attorneys; and oversee a charitable giving plan and marketing strategy for the Firm's Jackson office.

SIGNIFICANT CONTRIBUTION TO PROFESSION:

I put people first by striving for compassion, civility, and fairness in the outcomes of cases. In one case, I crafted a settlement to improve the quality of life of a woman who had been rendered blind and in constant pain by a severe medical reaction. My most significant professional achievements are those that humanize the notion of justice.

SIGNIFICANT CONTRIBUTION TO COMMUNITY:

I founded a nonprofit foundation to address problems like commercial sprawl, crime, and blight that had plagued an historic, urban neighborhood for years. Harnessing an idea, and selling a vision, I created the foundation, which now has a prominent board of directors, an executive director, and a multi-million dollar endowment to develop solutions to the community's most intractable issues.

MEMORANDUM TO THE PRESIDENT

I propose to expand the President's Ownership Society by cultivating "Ownership Communities" through financial and other incentives geared toward encouraging grassroots innovation, revitalization, and opportunity. Rewarding communities that take ownership of their futures will promote shared growth and strengthen our national fabric.

OTHER NOTABLE SKILLS

- Leadership of varied community, political, and faith-based grassroots initiatives
- Meeting facilitator and speaker in civic, leadership, and Bible Study groups
- Extensive travel through 48 states
- Published Note in Yale Law Journal on higher education desegregation

CORY TODD WILSON

(b)(6) [redacted]

(b)(6) [redacted]

EDUCATION

YALE LAW SCHOOL, New Haven, CT -- J.D., June 1995.
Published: *Mississippi Learning: Curriculum for the Post-*Brown *Era of Higher Education Desegregation*, 104 Yale L.J. 243 (1995).

UNIVERSITY OF MISSISSIPPI, Oxford, MS -- B.B.A., Economics (with an emphasis in Public Administration), May, 1992.
Honors: Summa Cum Laude, Taylor Medalist in Business Administration, Phi Kappa Phi, Mortar Board, Omicron Delta Kappa.

ACTIVITIES:

Law School

Yale Law Journal
Yale Journal on Regulation
Yale Federalist Society

Undergraduate

Associated Student Body Attorney General
Associated Student Body Senate, President Pro Tempore
College Republicans Chairman (3 semesters)
Alpha Tau Omega Fraternity, Secretary, Scholarship Chairman, 1992 Campus-Wide Model Active
1992 Ole Miss Hall of Fame

Community/ Professional

Mississippi Bar Association
Mississippi Chapter, Federal Bar Association, Secretary, 1999-2000; Treasurer, 2000-01; President-Elect, 2001-02; Chapter President, 2002-03 (Received National Presidential Achievement Award, September 2003); Past President and National Delegate, 2003-04 (Received National Presidential Achievement Award, September 2004)
Jackson Young Lawyers, Chairman, Pro Bono Committee, 2004-05; Chairman, Bench and Bar Committee, 2001-02
American Inns of Court, Charles Clark Chapter, Associate 1997-99
Mississippi Chapter, Federalist Society
Belhaven Improvement Ass'n, (Neighborhood) Board President 1999, Board of Directors, 1999-2002
Greater Belhaven Neighborhood 501(c)(3) Foundation, Organizer, Incorporator and Advisory Committee
Mississippi Economic Council Leadership Mississippi 2000-01 Class
Exchange Club of Downtown Jackson, Member, 1996-present; President-Elect, 2004-05; Director,1997-2000

Public Education Forum of Mississippi, Board of Governors, 2005
Mississippi Society for Disabilities, Board of Directors, 2005-07
SafeCities Initiative, Board of Directors, 2005
Mississippi Republican Party, Hinds County Executive Committee, 2002-present
Bush-Cheney Recount Volunteer Attorney Observer, Orange County (Orlando), Florida (December 2000)
Metro Jackson Chamber of Commerce, Education and Governmental Affairs Committees
Jackson 2000, 1997-present; Board of Directors, 2002
Boadmoor Baptist Church, Madison, Mississippi

EMPLOYMENT:

2001-Present BRADLEY ARANT ROSE & WHITE LLP, Litigation Partner. Concentrating in matters involving commercial litigation, complex contract and tort, antitrust, white collar crime and compliance, and securities litigation.

Seminars: Panelist, 17th, 18th, and 19th Annual Federal Practice and Procedure Seminars, Jackson, Mississippi (panels on Expert Disclosures, Ethics, and other federal practice topics); Seminar chair, Jackson Young Lawyers Courtroom Practice and Ethics Seminar, Jackson, Mississippi.

1996 - 2001 WATKINS LUDLAM WINTER & STENNIS, P.A., Litigation Associate. Concentrating in matters involving complex contract, tort and intellectual property litigation, telecommunications regulation, white collar compliance, and securities litigation.

Published (Co-Authored): Environmental Issues in Mississippi Foreclosure Law Handbook (Univ. of Miss., Summer 1999); Mississippi and Virgin Islands Chapters, ABA State Antitrust Practice and Statutes, Second Edition (ABA Antitrust Section, 1999); A Compliance Primer, Legal Briefs (Miss. Mfrs. Ass'n., July 1998); Avoiding Criminal Liability Under Environmental Law, 1997 Miss. Business L.J. 8-9.

Seminar: Seminar chair, 15th Annual Federal Practice and Procedure Seminar, Jackson, Mississippi, June 9, 2000.

Fall 1998 MISSISSIPPI COLLEGE SCHOOL OF LAW, Adjunct Professor of Legal Writing, instructing first year law students in legal writing and assisting with drafts of memoranda and other writing assignments.

1995-96 HON. EMMETT R. COX, CIRCUIT JUDGE, ELEVENTH CIRCUIT COURT OF APPEALS, Law Clerk.

Pendred Keller Wilson

(b)(6)

Professional Experience

Special Assistant, ***Office of the Assistant Secretary of Defense for Special Operations and Low Intensity Conflict*** **(ASD (SO/LIC))** September 2006-Present

- (b)(6)
- Manage and direct legislative affairs issues, in coordination with the ASD, senior staff, and the Office of the ASD for Legislative Affairs.
- In coordination with the Office of the Assistant Secretary of Defense for Legislative Affairs (OSD LA), develop and maintain a cooperative dialogue Members of Congress and their staff regarding all SO/LIC areas of responsibility.
- Provide assistance to the ASD and senior staff in Legislative Affairs and other special project needs.
- Assist in planning, organizing, and carrying out a SO/LIC Legislative Plan and the overall mission of the SO/LIC Front Office.
- Maintain working knowledge of policies, plans, and programs of the DoD which affect, directly or indirectly any aspect of SO/LIC. Provide confidential advice on those matters considered sensitive in nature.

Staff Assistant, ***Senate Armed Services Committee*** January 2003-September 2006

- (b)(6)
- Assisted Personnel Subcommittee professional staff members responsible for military and civilian personnel issues, military health care, education, compensation and benefits, end strength and recruiting.
- Organized, staffed, and edited transcripts of Full Committee and Subcommittee hearings and meetings.
- Performed research for speeches, memos, hearing questions, letters, and legislation.
- Monitored Senate and House floor activities and news, and tracked legislation pertinent to Committee work for professional staff members.
- Assisted in legislative markup meetings and organized legislation exchanges between the House and Senate.

Education

Joint Special Operations University, Hurlburt Field, FL Fall 2006

- Coursework and certificates in Dynamics of International Terrorism; Middle East Orientation; Sub-Saharan Africa Orientation, Latin America Orientation

The George Washington University, Washington, DC May 2005
Master of Arts (M.A.) in Legislative Affairs

- Concentration in Homeland Defense and National Security Issues

Wake Forest University, Winston-Salem, NC May 2002
Bachelor of Arts (B.A.) in French, minor in Political Science

Hollins University, **Study Abroad**, Paris, France Fall 2000

- Studied political science of the European Union, (b)(6)

MELISSA ANN WISNER

(b)(6) [redacted]

(b)(6) [redacted]

(b)(6) [redacted]

Education

Yale University, New Haven, Connecticut

- Bachelor of Arts degree in History, earned May 2005 / Grade Point Average: 3.85/4.0
- Senior Thesis: *The Failure of Collective Security: The League of Nations and the Manchurian Crisis of 1931*. (Advisors: John Lewis Gaddis, Charles Hill, and Paul Michael Kennedy).
- Coursework included: Origins of the Second World War, The Cold War, Challenges to US Foreign Policy from 1961-1980, Micro- and Macroeconomics, Financial Markets, Islamic Near East from Mohammed to the Mongols, and Islamic Fundamentalism and Jihad.
- Member of the highly selective Grand Strategy Program, Yale's elite year-long graduate-level training program in strategic leadership coordinated by International Security Studies at Yale and taught by Professors John Lewis Gaddis, Charles Hill, and Paul Michael Kennedy.

The Bronxville School, Bronxville, New York

- Diploma, June 2001; GPA 4.0

Skills

- (b)(6) [redacted]

Published Works

- "Chinese Power Play," *The Weekly Standard*, with Thomas Donnelly, July 29, 2005.
  At URL: http://www.weeklystandard.com/Content/Public/Articles/000/000/005/895lnscxh.asp
- "A Global Partnership between the U.S. and India" *The American Enterprise Asian Outlook*, with Thomas Donnelly, August-September 2005
  At URL: http://www.aei.org/publications/pubID.23139/pub_detail.asp

Experience

Research Assistant, The American Enterprise Institute (June 2005 – present)

- As a full-time research assistant in Defense and National Security Studies, work with scholars Thomas Donnelly and Frederick Kagan on topics which include the United States armed services, military transformation, national security, the Middle East, and the rise of China.
- Responsibilities include research on a variety of defense-related topics, conference organization, communication with world-class scholars and respected members of the military, authorship of proposals, editing, and publishing.
- Research projects have included CNOOC's attempted acquisition of Unocal, the rise of China, America's strategic relationship with India, and military operations in Iraq.

Associate, Strategic Education Associates (June 2005- present)

- As an associate at SEA, a company teaching grand strategy through Civil War staff rides, have organized and supported staff rides with clients from Northrop Grumman and The American Enterprise Institute.
- Authored a series of papers discussing Civil War leaders and the execution of grand strategy, focusing specifically on Joshua Lawrence Chamberlain, Jubal Early, Edward Johnson, and Oliver Howard.

Experience, continued

Research Assistant for Professor Bassam Frangieh, Senior Arabic Lecturer, Yale University (Spring 2005)

- As assistant to Professor Frangieh, collected materials relevant to Arabic history, culture, language, and poetry.
- Will write the introduction to Professor Frangieh's book on Arab history and culture.

Intern, Kellogg, Brown, and Root (KBR) (Summer 2004)

- As the primary aide to the Senior Vice-President of Global Strategy, helped to formulate KBR's Strategic Tenets for 2005-2009. These tenets were later presented to the CEOs of KBR and Halliburton. Position required organization, research, and communication skills.
- Accompanied the Senior VP of Global Strategy to an offsite Chief Executive Meeting with the Chief Operating Officers. At this site, observed discussions about strategy, finance, oil, government relations, and Iraq.
- As a member of the "Tiger Team," traveled to Kuwait City, Kuwait to research and respond to government inquiries about overcharging at dining facilities. Responsibilities included: responding to DCAA questions, producing price justifications, and summarizing government price disallowances.

Research Assistant for Charles Hill, Diplomat-in-Residence (Fall 2003)

- Met with Professor Hill on a weekly basis to discuss the collection of historical materials for the purpose of compiling a course packet for the class "Literature of Statecraft." The finished product included my choice selection of primary sources.
- Position demanded approximately five hours of work per week, attendance at speaking events, and intensive use of the library's research tools.

Sailing Instructor, Larchmont Yacht Club, Larchmont, NY (Summers 2001-2003)

- Served as Head of Recreational Program as third-year instructor.

Activities

Class Member, Yale's **Grand Strategy Program and Graduate-level Seminar** (Spring 2004-Fall 2005)

- One of a small group of undergraduates selected by competitive application to participate in a calendar year graduate-level leadership training seminar and summer internship program.
- Investigated successful and unsuccessful applications of grand strategy in great works ranging from Sun Tzu's *The Art of War* to Clausewitz's *On War*.
- Served on the Student Panel "Democracy, Elections, and Grand Strategy" and spoke about the Madrid Bombings of March 2004. By volunteering to give this speech, received the opportunity to conduct additional research on the topic and to work closely with all three Grand Strategy Professors.
- Conducted research on America's Energy Crisis and presented a "National Energy Strategy" to the Vice-President of British Petroleum. Assignment demanded knowledge of global energy markets and familiarity with the Middle Eastern region.
- Participation in this program sharpened communication, writing, editing, and public speaking skills.

Activities, continued

Author and Speaker, **Yale-Konstanz Workshop**, "History-Memory-Identity" (June 2004)

- Composed the paper "Ethnic Cleansing: Serbia's Ethnic Survival" as a student in the graduate history seminar "When Was Europe?" (Fall 2003).
- Class requirements included a presentation on Marx and *The Communist Manifesto* in addition to extensive research on the breakup of Yugoslavia.
- Presented the seminar paper to both students of Yale and the University of Konstanz in Konstanz, Germany. This sixty-minute presentation was followed by a question-and-answer period and positive critique by professors.

Athletic Experience

Coxswain, Yale **Lightweight Crew Team** (Spring 2004)

- Served as the Third Varsity Coxswain and helped the 3V to realize an undefeated 2003 Spring Season; highlights included winning the Harvard-Yale-Princeton and the Eastern Sprints.

Crew, Yale's **Varsity Sailing Team** (Fall 2002)

- Competed in both Fleet and Team Racing in 420s and FJs.

Varsity Athlete, Yale's **Varsity Cross-Country Team** (Fall 2001)

- Contributed to Yale's victory at the 2001 Heptagonal Championship.
- At the NCAA Nationals was Yale's fourth scorer, placing 169th overall.

Addendum

Selected Writing Samples

Islamic Fundamentalism and Jihad (Spring 2005)

- *The Grand Strategy of Osama bin Ladin*

Grand Strategy (Spring 2004-Fall 2005)

- *The Principles of Grand Strategy: Timeless and Transferable*
- *Clausewitz's Golden Rule: Never Go Beyond Your Means When Achieving Your Ends*
- *The Grand Strategy of Romance*
- *Halliburton's Grand Strategy in the Fog of War*

The Middle Ages (Spring 2004-Fall 2005)

- *The Shia Movement During the Period of the Rashidun Caliphs: A Claim to Political and Spiritual Power by the Family of the Prophet*
- *Grand Strategy and the Fourth Crusade*

Thucydides and the Peloponnesian War (Fall 2004)

- *Athenian Strategy in the Peloponnesian War*
- *The Failure of the Sicilian Expedition*

Origins of the Second World War (Spring 2004)

- *France and England: Friends or Foes in the Alliance Against Fascism?*

Religion and Politics in a Historical Perspective (Spring 2002)

- *The Allocation of Reward and Punishment in the Old and New Testaments*

MARY E. WOODWARD

(b)(6)

Summary of Qualifications

- Experienced professional with a record of success in executive management. Creative and highly productive project manager with the ability to adapt to changing demands. Excellent writing and technical abilities. Extensive knowledge of legislative process
- Knowledge of and experience in working with Members of Congress, Administration officials and corporate executives. Expertise in managing, scheduling and implementing confidential business affairs of high-profile national figures
- Skilled in cultivating positive relationships with constituents and colleagues. Known for enthusiasm, persistence and follow through on multiple project/program completion and success

Professional Profile

Twenty years of demonstrated experience as an assistant to highly visible political and private individuals. Have held positions in the Legislative and Executive branches of government and served as a special assistant to a presidential appointee. Am an accomplished and versatile writer who has prepared executive correspondence, meeting notes and presentations. Successfully worked with congressional, business and community leaders, high-ranking administrative officials and the general public. Proficient in complex scheduling software and database management. Solid background in handling highly confidential matters, a persuasive communicator who interacts in a personable and professional manner. Regularly practice independent judgment, problem solving and succinctly articulate critical information

Administration and Organization

Create highly effective organizational systems, including scheduling and correspondence databases. Manage extensive travel arrangements utilizing Internet and travel offices. Substantial experience in the coordination of executive scheduling while managing multiple projects. Coordinate and setup conference calls, board and management meetings and special events for top executives. Prioritize scheduling events based upon experience in executive management, using independent judgment. Extremely detail oriented and can manage multiple projects simultaneously. Update and maintain an executive calendar and assist in the preparation of quarterly and annual filings.

Executive Correspondence

Substantial experience in reviewing, prioritizing and answering all incoming correspondence for the organization served. Organize and log all incoming material in a database and assign an appropriate date for response. Establish guidelines and procedures relating to the timely disposition of executive mail. Independently compose responses or refer to appropriate staff.

Write and assemble briefing materials for organization executives. Professionally maintain confidentiality of written and verbal correspondence. Handle sensitive case work and personal correspondence.

Professional Experience

Department of Defense, Office of the Under Secretary of Personnel and Readiness 2004 to present, *Confidential Assistant*

Manage the administration of the Office of the Principal Deputy Under Secretary of Defense for Personnel and Readiness to include correspondence, calendar, staff actions, and promotion scrolls. Ensure the finished products including briefing, speeches/remarks, INFO memos, replies to Congress and other government agencies are prepared quality products befitting the senior leadership of the Department. Communicate clearly and effectively with the White House, Congressional committee staff, and senior leadership of the Department to support timely decisions through sound personal judgment.

Alderson Reporting Company, Washington, D.C.
National and Congressional Accounts Manager

1998 to 2003

Oversaw scheduling, reporting services and transcript preparation for the U.S. Supreme Court and U.S. Senate committees including: Appropriations, Armed Services, Energy and Natural Resources, Foreign Relations and Commerce Science and Transportation. Developed, organized and maintained long-term scheduling for government agencies, Senate committees and national law firms. Designed and coordinated plans to keep administrative functions current, utilizing most recent technology. Prepared letters and presentations for sales and marketing teams. Arranged travel for staff reporters and generated detailed itineraries for national and international trips. Wrote company newsletter and material for web page.

Legislative Consultant
Grass Roots Membership Development Coordinator ***1996 to 1998***

Worked with national trade association to maintain consistent communication and foster cohesiveness among staff and membership. Developed and implemented the grass roots legislative strategy for a 100 member committee. Created the educational materials for the "Key Contact Program" which served as a reference for association members lobbying Congress. Designed information packets distributed at trade shows and membership meetings. Developed and presented Power Point presentations to association board members on membership recruitment and retention.

Verner, Liipfert, Bernhard, McPherson & Hand
Legislative Consultant ***1995 to 1996***
Base Reuse Practice Group

Coordinated startup of new practice group. Served as liaison between group and other practice areas within the firm. Maintained schedule and coordinated engagements for high-profile partner, including frequent press-related matters. Provided support for varied caseload, committee memberships and public appearances. Planned and implemented national and international travel for partner and other associates. Prepared highly sensitive correspondence, created Power Point presentations for speeches and briefing materials for television and print interviews.

Defense Base Closure and Realignment Commission
State and Local Liaison
Director of Congressional and Intergovernmental Affairs
Special Assistant to the Chairman
1993 to 1994

Liaison for government agency responsible for making military base closure recommendations to the President of the United States. Personal assistant to the Chairman. Developed and implemented legislative strategy. Served as liaison between Commission, Congress and the public. Organized Chairman's schedule, travel and correspondence to national and international dignitaries. Represented Chairman at meetings and kept him advised of all aspects of the Commission's actions. Created community relations programs that promoted a positive public image of the commission and its work. Facilitated meetings between government officials, community leaders and Commission staff. Organized and attended 17 regional hearings and prepared analysis of each to Commission members and staff.

U.S. Representative Larry J. Hopkins R-KY
Legislative Assistant, Legislative Director ***1985 to 1993***

Experienced in the federal legislative and budget processes and a thorough working knowledge of federal agencies and state and local governments. Met with national and international dignitaries with interest before Congress. Organized receptions for visiting foreign business executives. Met regularly with constituents and business and industry leaders. Drafted legislation and prepared testimony and remarks entered into the Congressional Record. Researched and composed briefing papers for Member of Congress on a comprehensive mix of domestic issues. Prepared constituent responses and analysis of legislation. Maintained an extensive database, matching issues with constituents for production of mass mailings. Wrote articles for a quarterly newsletter.

Education
University of Kentucky, Lexington, Kentucky, political science
Georgetown University, Continuing Education, creative writing
American Sign Language, I&II, Intermediate

A. DANIELLE WRIGHT

EXPERIENCE

UNDER SECRETARY OF DEFENSE FOR ACQUISITION, TECHNOLOGY & LOGISTICS, *Washington, D.C.*
Confidential Assistant: 11/2007 – Present

- Responsible for direct support of a critical and sensitive nature to the Secretary of Defense's Acquisition Executive.
- Directly responsible for coordinating the efforts of the office, interfacing with senior flag and general officers and government civilian leadership, Members of Congress, White House staff, and industry executives.

DIRECTOR, DEFENSE RESEARCH AND ENGINEERING, *Washington, D.C.*
Confidential Assistant: 11/2005 – 11/2007

- Responsible for direct support of a critical and sensitive nature to the Secretary of Defense's Chief of Technology.
- Executes a broad range of tasks including the preparation of personal correspondence, drafting speeches, preparing flag fitness reports, and collecting and organizing background information for the Director's use at decision meetings.

ASSISTANT SECRETARY OF THE NAVY (RESEARCH, DEVELOPMENT & ACQUISITION), *Washington, D.C.*
Confidential Assistant: 5/19/03 – 11/2005

- Directly responsible for coordinating the efforts of the office, interfacing with senior flag and government civilian leadership, Members of Congress, Congressional staff, and industry executives.
- Executes a broad range of tasks including the preparation of personal correspondence, drafting speeches, preparing flag fitness reports, and collecting and organizing background information for the Assistant Secretary's use at decision meetings.
- Maintain an awareness of the priority status attributed to various program issues so as to schedule meetings and make commitments for the Assistant Secretary.

CONGRESSMAN ELTON GALLEGLY, *Washington, D.C.*
Staff Assistant: 9/25/02 – 10/25/02

- Temporary staff assistant. Fulfilled front office duties and assisted with Congressional campaign locally.

YOUNG AMERICA'S FOUNDATION REAGAN RANCH OFFICE, *Santa Barbara, CA*
Development Officer: 7/10/00 – 12/01/01

- Raised financial support for the preservation, endowment, and general upkeep of President Reagan's Ranch. Fundraising accomplished through building and maintaining relationships with Foundation donors.
- Spoke at community and civic clubs across California promoting Young America's Foundation Reagan Ranch project. Traveled to California college campuses and spoke to student groups regarding their potential opportunities for involvement in Young America's Foundation.
- Facilitated and coordinated student conferences and fundraising events. Served as a Foundation's liaison to former Reagan officials and high-end Foundation supporters.
- Hired, trained, and supervised part time and full time interns. Planned work assignments and off-site activities. Integrated interns into the Foundation's program.

SPEAKER OF THE HOUSE OF REPRESENTATIVES, DENNIS HASTERT, *Washington, D.C.*
Intern: 9/1/99 – 12/13/99, Part time

- Updated the Speaker's media contacts and distributed press releases to members of the press. Assisted in House leader press conferences.
- Spoke at press conference representing "Generation X." Shared a conservative perspective on social security with Members of Congress and the national press.

EDUCATION

WESTMONT COLLEGE, Santa Barbara, CA 1996-2000
Bachelor of Arts in Political Science.

Nicholas F. Zimmerman

(b)(6) [redacted]

Education

HARVARD UNIVERSITY, John F. Kennedy School of Government — Cambridge, MA

Master in Public Policy June 2008

- Thesis: Building a Democratic Majority in Texas: A Roadmap for Rick Noriega's U.S. Senate Campaign
- Coursework: US-European Relations, Statecraft and America's Standing in the World, The Role of Congress in Shaping American Foreign Policy, Human Rights and U.S. Foreign Policy
- David Rockefeller Center for Latin American Studies Summer Internship Grant Winner
- Course Assistant to Professor Ernest May: International History

BROWN UNIVERSITY — Providence, RI

Bachelor of Arts *magna cum laude* May 2003

- Elected to Phi Beta Kappa, May 2003
- Major: International Relations. Honors Thesis: Prospects for the International Criminal Court: Three Challenges to International Human Rights Law
- Prize: The William Gaston Premium Scholarship for Academic Achievement in International Relations

Leadership

Team Member and Editor: Development Consulting Group (DCG) Brazil Project Team: The Internationalization of Micro & Small Enterprises in Brazil: Case Studies in Financial Services

Co-Chair: Kennedy School of Government Students for Barack Obama

Publication

ReVista: Harvard Review of Latin America: Winter 2008: "Violence and Violence Prevention"

Experience

FLORIDA CAMPAIGN FOR CHANGE — Miami, FL

June-November 2008

Regional Get-Out-the-Vote Director, Deputy Regional Field Director

- Oversaw Get-Out-the-Vote operations in Miami-Dade and Monroe counties
- Managed 12 Field Organizers, 5 Deputy Field Organizers, 6 field offices, and hundreds of volunteers to deliver roughly 140,000 votes for U.S. President-Elect Barack Obama

OBAMA FOR AMERICA — NC, TX, NY, NH

September 2007-May 2008

North Carolina Voter Protection Team Member, Texas Voter Protection Team Member, Bronx County Get-Out-the-Vote Coordinator, New Hampshire Field Intern

- Directed field operations on Election Day in Bronx County, New York
- Monitored trends of voter disenfranchisement in North Carolina and Texas on Election Day

2003-2006

CENTER FOR HEALTH PROMOTION (CEDAPS) — Rio de Janeiro, Brazil

David Rockefeller Center for Latin American Studies-Sponsored Intern

- Consulted on corporate social responsibility initiative between Johnson & Johnson and CEDAPS to generate income through sales in low-income communities
- Attended Ashoka Conference on social entrepreneurship in Latin America

2003-2006

TWO BROTHERS FOUNDATION — Rio de Janeiro, Brazil

Teacher Coordinator & Member of the Advisory Board

- Participated in fundraising campaign to buy school building for language classes in low-income community
- Organized cultural exchanges between American and Brazilian students

Skills

(b)(6) [redacted]

Proficient in Microsoft Word, Excel, and internet research

(b)(6)

EDUCATION

2002-2006: **Williams College**, Williamstown, MA
Bachelor of Arts in Political Science
Cumulative GPA: 3.23, Major GPA: 3.30
1998-2002: **St. Stephen's Episcopal High School**, Austin, TX
1999-2000: **Momoyama Gakuin**, Osaka, Japan

WORK EXPERIENCE

Client Services Manager, Blue State Digital, Washington, DC
January 2009-Present

- Manage day-to-day relationships with Technology clients
- Responsible for guiding clients through site design and launch process
- Chief point-of-contact for a variety of organizations, including: The Democratic National Committee (DNC), SEIU, Save Darfur, and various national and statewide political candidates.

Technology Projects Manager, Obama for America, Chicago, IL
May 2008- November 2008

- Handled rapid response to technical questions and crises for all online systems
- Oversaw development pipeline for Barackobama.com
- Managed relationships with third party vendors
- Assisted CTO with daily departmental operations

Field Organizer, Obama for America, Sioux City, IA/ Grand Forks, ND /Rutland, VT/ South Bend, IN
June 2007- May 2008

- Organized campaign events and constituency meetings
- Recruited and organized volunteers; established volunteer infrastructure that was sustained through general election
- Oversaw day-to-day operations of field office

Education Resources Coordinator / Assistant to Country Director, American Councils for International Education, Kabul, Afghanistan
August 2006- June 2007

- Coordinated QUILT teacher training pilot program
- Collaborated frequently with U.S. Embassy on strategy
- Established relationships with local ministers and secured program approval
- Responsible for organizational operations in Country Director's absence
- Organized and administered testing for 2007-2008 FLEX exchange program
- Interviewed FLEX program finalists.
- (b)(6)

Other Activities

Weekly Reviewer for North Korea Today, Good Friends USA, Washington, DC
March 2009 - Present

- *North Korea Today* is a weekly newsletter that relies on first hand sources to report on the current political and economic state of North Korea
- Review portion of newsletter on a weekly basis to clarity and revise translations by non-native speakers

Class of 1945 World Fellowship Recipient, China
Summer 2005

- Conducted study on public transportation in ethnically Tibetan areas
- Studied the effects of public transportation accessibility on modernization and cultural assimilation in both rural and urban areas
- Developed grant proposal and received funding for two months of research in the T.A.R , Sichuan, and Qinghai

Videographer and Editor, Documentary of Estonian National Song Festival, Tallinn, Estonia,
Summer 2004

- Participated in location shooting and interviews at the Estonian National Song Festival
- Received Arts & Entertainment Alumni Sponsored Internship Grant

REFERENCES

(b)(6)

CLAIRE L. ZIPF

(b)(6) [redacted]

EXPERIENCE

THE ADVISORY BOARD COMPANY — **Washington, D.C**
Marketing Associate — **MAY 2007- Present**

- Identified prospective members through background market research, monitoring industry trends and internal tactical meetings
- Scheduled prospective marketing visits at hospitals for direct manager
- Prepared background information and market research in advance of marketing visits
- Assisted manager in generating over $500,000 in new business revenue
- Marketing liaison for The Academy Fellowship program, developed marketing strategies and promotional campaigns for program
- Maintained a comprehensive understanding of healthcare research
- Selected and completed 10 week internal Account Management internship
- Manage calendar for Director of Marketing

SANTORUM 2006, US SENATOR SANTORUM'S REELCTION CAMPAIGN — **Blue Bell, PA**
Event Coordinator & Lead Advance for Southeastern Pennsylvania — **APR-NOV, 2006**

- Planned and executed 50+ events and advances for Santorum 2006
  -Responsible for full staging of "TV ready" events
  -Programs among others included Mayor Rudy Giuliani and Senator Elizabeth Dole
- Hired and managed team of 20+ interns
- Managed daily schedule and operations of Santorum 2006 Southeastern Pennsylvania office
- Administered Southeastern Pennsylvania "Get Out The Vote" center for hundreds of field and phone volunteers

HAMPTON HADDON MARKETING CORP. — **Philadelphia, PA**
Administrative Assistant — **JUL 2005- APR 2006**

- Administrative assistant for an import distribution company
- Reviewed and approved vendor payments using web based accounting system

REUBLICAN NATIONAL CONVENTION — **New York, NY**
Committee on Arrangements, External Relations — **JUN- SEPT 2004**

- Managed over 500 entries for MTV National "Stand Up and Holla" Essay Contest
  - Evaluated essay and video presentations for selection of a prime-time speaker to the Convention
- Planned daily events for over 200 Pages/ Youth Delegates including community service activities, special speaker programs and all logistics, hotel and transportation
- Managed Pages while working on the floor of the Convention during each session
- Organized material and volunteer staff to hand paint 25 000 signs to be used each session of the Convention
- Attended all sessions of the Convention

US HOUSE OF REPRESENTATIVES, CONGRESSMAN JIM GERLACH (R-PA-6) — **Washington, D.C.**
Summer Intern — **JUN –AUG 2003**

- Assisted staff members with constituent services

GLADWYNE FIRE COMPANY — **Gladwyne, PA**
Fire Fighter — **2000-2007**

- Volunteer Fire Fighter, Outstanding Responder Award 2001, 2002, 2005
- Created database of hydrants in response area as quick reference guide for firefighters and officers

EDUCATION

CORNELL UNIVERSITY — **Ithaca, NY**
Bachelor of Arts, Major in Government — **2005**

- Varsity Women's Squash Team, 2001-2005
  -Captain 2002-2003, 4 year varsity letter winner
- Cornell in Washington, Summer 2003
- Kappa Kappa Gamma Sorority, 2002-2005

ADDITIONAL INFORMATION

- **Qualifications:** Highly motivated; team leader; common sense problem solver; quick learner; detail focus; solid interpersonal skills
- **Volunteer:** Squash Smarts volunteer (inner-city youth tutoring, mentoring and squash coaching program)
- **Interests:** Squash, sailing (advanced small boat sailor), fitness, current events, reading novels. Traveled widely in U.S. Europe, and Asia