



United States Department of State

Washington, D.C. 20520

October 29, 1990

XIX

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Chief, Records & Declass Div, WHS  
Date: SEP 28 2013

Office of the Secretary of Defense 5U.S.C. 552  
Chief, RDD, ESD, WHS  
Date: 28 SEP 2013 Authority: EO 13526  
Declassify: X Deny in Full: \_\_\_\_\_  
Declassify in Part: \_\_\_\_\_  
Reason: 5U.S.C. 552(b)(6)  
MDR: 13-M-3570

~~CONFIDENTIAL~~  
MEMORANDUM

To: See Distribution  
From: NRRC -- James V. Doane, *JVD*  
Deputy Staff Director

Subject: Draft Format for Notification of Itineraries by Heads  
of Agencies Utilizing an Alternative Point of Entry

Anticipating notification requirements for travel by heads of inspection agencies the Nuclear Risk Reduction Center Staff prepared a draft format titled, "Notification of Itineraries by Heads of Agencies Utilizing an Alternative Point of Entry". This format would be categorized under a new administrative (ADM) heading. The ADM category is not linked to any particular treaty. As you will note in the reference column the "Steiner-Strelsov Letter" is listed as an example rather than a specific treaty reference. A notification sent under this heading would contain information of an administrative nature only. It is our intention that the formation of an administrative category will reduce some confusion in future months as new treaties come on line for implementation.

We would like to present an inter-agency cleared format to the Soviets prior to the NRRC consultations, which we anticipate will be within the next three months. We realize that this is dependent upon the Soviets reaction to the Travel by Heads of Inspection Agencies Non-paper. Please contact [redacted] with your comments by COB November 2, 1990

DISTRIBUTION:

EUR/RPM: [redacted]  
ACDA: [redacted]  
JCS: [redacted]  
DOE: [redacted]  
EUR/SOV: [redacted]

PM: [redacted]  
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OSIA: [redacted]

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*OSD*  
5 U.S.C. § 552 (b)(6)

13-M-3570  
#171

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ADM\* FORMAT 2 (REFERENCE: "STEINER-STRELSOV LETTER")  
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SUBJECT: NOTIFICATION OF ITINERARIES BY HEADS OF AGENCIES  
UTILIZING AN ALTERNATIVE POINT OF ENTRY

1. ANC/ADM MESSAGE NUMBER:

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2. REFERENCE:

3. CONTENT:

(A) TREATY SYMBOL: (INF, TTB, PNE ...)

(B) HEAD OF AGENCY: (LAST NAME, FIRST NAME, MIDDLE NAME,  
PASSPORT NUMBER)

(C) ACCOMPANYING INDIVIDUAL: (LAST NAME, FIRST NAME,  
MIDDLE NAME, PASSPORT NUMBER)

(D) POINT OF ENTRY:

(E) DATE AND ESTIMATED TIME OF ARRIVAL AT POINT OF ENTRY:

(F) POINT OF EXIT:

(G) DATE AND ESTIMATED TIME OF DEPARTURE AT POINT OF EXIT:

(H) DESTINATION(S):

(I) LODGING ARRANGEMENT REQUESTED (DURING IN COUNTRY  
PERIOD):

4. COMMENT:

5. END OF ANC/ADM MESSAGE NUMBER:

\*ADM; ADMINISTRATIVE FORMAT HEADING, FOR USE WITH ALL THE  
TREATIES

\*\*TIME DEADLINE: SEVEN DAYS PRIOR TO THE ESTIMATED DATE OF  
ARRIVAL AT THE POE